

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
May 4, 2021
7:00 pm
VIA ZOOM
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the April 20, 2021 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report
 - 3D. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mark Harren.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
8. Engineer’s Report
 - 8A. 2021 Street Project Update
 - 8B. Eagle’s Landing Speed Study/Rural Residential Declaration
 - 8C. Other
9. Council Member Comments/Purview.
10. Clerk's Report.
 - 10A. COVID ARP Funds
 - 10B. Street Update (Dust Coating, Sweeping)
 - 10C. Appoint Lee Meier to Planning Commission and Park Board
 - 10D. Other
11. Adjourn.

REMINDERS: Regular City Council Meeting, Tuesday, June 1, 2021 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING**

May 4, 2021

7:00 pm

Administrative Summary

Consent Agenda – the items are included in the packets

Sheriff's/Building Inspector's Reports – we will have for updated packets on Tuesday.

Fire Department – the monthly report is included in the packets. Joe will probably also ask about selling the old pressure washer and I believe they have quotes for new tires on the grass rig.

Engineer's Report – Jeremy may have a brief update on the 2021 Street Project. He will also have the recommendation on the Eagle's Landing speed study/declaration as a rural residential district.

Clerk's Report – as of now I don't have much. There will be additional funds for the COVID relief, early estimates are around \$440,000 but we don't have any idea how we will be allowed to spend those yet. The dust coating is completed and the street sweeping is scheduled we are waiting on the date confirmation. Lee Meier has also volunteered to take the open planning commission/park board seat. So we can appoint him to the planning commission and as the planning commission rep on the park board.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
April 20, 2012**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; City Attorney Couri; Engineer Boots; Fire Chief Kramer, Fire Captain Steinhofner, Fire Lieutenant Claseman, Fire Lieutenant Voigt, Street Supervisor Kiffmeyer, Building Official Harren, Treasurer Rasmuson and Clerk/Administrator McCabe.

OTHERS PRESENT: David Werschay, Matt Nikodym, Jason Miller, Bryce Larson, Courtney Welch, Paul Ireland, Mike Tabatt, Joe Francis, Chad McMahon, Rick and Ruthie Schultz, Bob and Samantha Ganick, Laura McMahon, Kanti Nathani and Amie Danielson.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3G by Mr. Backes second by Ms. Coleman. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 2, 2021
Bill Payable, Receipts and Treasurer's Report dated April 20, 2021 and for US Bank payment, and Checks #24114-24205.

City Council Agenda, April 20, 2021
St. Augusta Fire Relief Assoc. Gambling permit.
Local Board of Appeal and Equalization Record
Resolution #2021-05, Approving Joint Powers Agreement
Resolution #2021-06, Vacating a Portion of 250th Street

SHERIFF'S REPORT: Mr. McCabe presented the Sheriff's report. He indicated 34.50 hours were spent on the contract during the month.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. Harren presented the building inspector's spreadsheet indicating there were two new homes and two swimming pools approved so far this quarter.

A motion was made to accept as presented by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Captain Steinhofer was in attendance and presented the February run and training report. There were seven calls during the month bringing the total to 13 calls for the year as compared to 19 at this time last year. Fire Inc., provided hazmat and carbon monoxide training during the month.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Chief Kramer presented a letter and recommendation to promote Captain Steinhofer to Assistant Chief.

A motion was made to promote Captain Steinhofer to Assistant Chief by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. McCabe presented a quote to seal coat the fire hall parking lot.

**PUBLIC WORKS
UPDATE:**

Mr. McCabe presented the three quotes we received for seal coating 23rd Avenue and Rena Court and Circle. He indicated ASTECH had the low bid and it was considerably under our budget. He stated he contacted ASTECH and inquired if we added additional work, would they hold their unit prices consistent with their bid. ASTECH confirmed they would so Mr. McCabe asked for the quantities to add Ahles Road and the small subdivision off Ahles Road. The updated quantities were included in the packets and Mr. McCabe is recommending we approve ASTECH's bid, plus the additional quantities for a total price of \$54,077.68.

A motion was made to approve ASTECH for our seal coat project with the amended quantities as suggested by Mr. Schmitz, seconded by Mr. Genereux.

Mr. McCabe presented the quote for dust coating our gravel roads and indicated this is the same company that has done it the past couple of years.

A motion was made to approve the dust coating with Crow River Construction by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. McCabe presented two quotes for street sweeping. He indicated Ehlinger was the low bid last year as well and recommended we go with their bid.

A motion was made to approve contracting with Ehlinger for street sweeping by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. McCabe stated we are currently budgeting for a new plow truck. He said with the length of time it took for the last one, he suggests we go ahead and put the order for the new one. We will possibly have to pay for the chassis this year, but more than likely next year. The chassis quote is included in the packets and is on state bid contract. The buildout is estimated to be an additional 8-10% over the \$109,000 we just spent on the new truck.

A motion was made to purchase the new chassis from North Central International in an amount of \$82,530 and to enter into an agreement with Towmaster for the build-out by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

OPEN FORUM:

Dave Wershay was present to talk about a speed limit study in Eagles Landing. Mr. McCabe said it would be addressed later in the meeting.

2020 AUDIT:

Jason Miller, with Smith Schafer and Associates, was in attendance to present the 2020 Audit and Financial Statements. Mr. Miller went over the governance letter as well as the control letter before going into a power point presentation to highlight areas of the audited financial statement. He answered questions and thanked the council for their time.

A motion was made to accept the audited financial statements by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

ENGINEER'S REPORT:

Mr. Boots indicated the preconstruction meeting on the 2021 Street Project will be held tomorrow.

Mr. Boots presented a letter on the Kiffmeyer South Trunk In Lieu of Assessment. He indicated that of the 20 acres only approximately 3-4 acres are developable and it isn't fiscally responsible to connect to the sewer system. Mr. McCabe stated he didn't believe the land would be subdivided and more than likely only one large lot residence would be located there. He suggested amending the in lieu of amount to the amount that was charged to every residential lot on the original project which was \$14,000, plus any interest that would have accrued since the ordinance was adopted. Whoever ultimately buys the lot and builds on it would be responsible for on WAC charge, whatever that price may -/be at the time.

A motion was made to amend the in lieu of charge to the Kiffmeyer parcel on the South Trunk Ordinance to \$14,000 plus

interest by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. Boots presented a letter on the speed study conducted in Eagles Landing. He explained the data was collected and analyzed and a recommendation was made to set the speed limit within the subdivision at 45mph. The neighbors, specifically, Courtney Welch read a letter about a rural residential district and suggesting the neighborhood be declared a rural residential district and assigned a 35mph speed limit

A motion to table the Eagles Landing speed study to May 2021 meeting by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PLANNING COMMISSION

RECOMMENDATION: The planning commission met and heard a request for a variance on building an accessory structure within a front yard. They unanimously recommended approval of the variance.

A motion was made to approve Resolution #2021-04, approving the variance for construction of an accessory structure with the front yard by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

COUNCIL MEMBER PURVIEW:

Mayor Zenzen talked about shouldering on 247th.

Mr. Backes indicated he had complaints about 13th Avenue.

Mayor Zenzen reported there needs to be some shouldering done on 247th Street.

Mr. Couri addressed the Winkleman property. He said there are three categories of nuisance items. Couri said he is working with him to clean up his property. Mr. Couri suggested we revisit the item in August after Mr. Winkelman has a chance to clean up the area.

CITY ADMINISTRATOR REPORT:

Mr. McCabe presented the results of the pay equity compliance.

Mr. McCabe inquired if we wanted to hold a clean-up day this year. He indicated staff was hesitant still with COVID and would like to wait one additional year. Mayor Zenzen stated it would also be hard to socially distance. Consensus was to wait another year for the clean up day.

Mr. McCabe indicated staff was moving to summer hours. He asked that the public works staff move to a 4 10 hour day schedule with the

staff all working Monday to Thursday. He said last year they rotated with one of them working every Friday.

A motion was made to approve the summer schedule for the public works staff to be 10 hour days Monday to Thursday by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. McCabe reported he is working with US Bank to begin accepting payments via credit card or ACH payment. He stated it could take up to six weeks once the process is in place.

ADJOURNMENT: A motion was made to adjourn to at 9:30 pm by Mr. Genereux, seconded by Schmitz. Meeting Adjourned.

Approved this 4th day of May, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

04/29/21 11:51 AM

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*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12499 R	101-41000-322	Building Permits	\$180.25	4/21/2021	general - B. Matzke	04 12 21 rct
12500 R	601-49400-371	Water Sales	\$1,974.30	4/21/2021	water dept - Apr 21 rct	04 06 21 rct
12500 R	602-49450-372	Sewer Sales	\$2,482.53	4/21/2021	sewer - Apr 21 rct	04 06 21 rct
12500 R	605-43160-374	Electricity Sales	\$35.95	4/21/2021	EU - Apr 21 rct	04 06 21 rct
12500 R	606-49450-372	Sewer Replacement Fund	\$72.66	4/21/2021	SRF - Apr 21 rct	04 06 21 rct
12500 R	601-49400-313	General Sales and Use Tax	\$9.06	4/21/2021	water dept - Apr 21 rct	04 06 21 rct
12501 R	601-49400-371	Water Sales	\$2,099.32	4/21/2021	water dept - Apr 21 rct	04 09 21 rct
12501 R	605-43160-374	Electricity Sales	\$56.00	4/21/2021	EU - Apr 21 rct	04 09 21 rct
12501 R	606-49450-372	Sewer Replacement Fund	\$85.54	4/21/2021	SRF - Apr 21 rct	04 09 21 rct
12501 R	602-49450-372	Sewer Sales	\$2,553.13	4/21/2021	sewer - Apr 21 rct	04 09 21 rct
12502 R	101-41000-341	Assessment Search Fees	\$10.00	4/21/2021	general - Epic Properties	04 12 21 rct
12503 R	101-41000-341	Assessment Search Fees	\$30.00	4/21/2021	general - Steasrns County Abstract	04 12 21 rct
12504 R	101-41000-322	Park Shelter Rental	\$125.00	4/21/2021	general - Mary Jo Annis	04 12 21 rct
12505 R	101-41000-322	Building Permits	\$35.00	4/21/2021	general - H&S	04 12 21 rct
12506 R	101-41000-362	Miscellaneous Revenues	\$93.80	4/21/2021	general - BSE refund	04 12 21 rct
12507 R	101-41000-322	Building Permits	\$67.00	4/21/2021	general - Solcius	04 12 21 rct
12508 R	101-41000-334	Electric Permits	\$120.00	4/21/2021	general - Electrical Solutions	04 12 21 rct
12509 R	101-41000-334	Electric Permits	\$136.00	4/21/2021	general - Faber Electric	04 12 21 rct
12510 R	101-41000-334	Electric Permits	\$136.00	4/21/2021	general - Electrical Installers	04 12 21 rct
12511 R	101-41000-322	Park Shelter Rental	\$125.00	4/21/2021	general - R. Schill	04 12 21 rct
12511 R	101-41000-310	Sales Tax	\$5.91	4/21/2021	general - shelter rental tax	04 12 21 rct
12512 R	101-41000-334	Electric Permits	\$136.00	4/21/2021	general - Birchwood Electric	04 12 21 rct
12513 R	450-41000-334	Cable TV Franchise Fee	\$573.09	4/21/2021	CIP - general, Midco	04 12 21 rct
12514 R	101-41000-341	Assessment Search Fees	\$20.00	4/21/2021	general - S. Ball	04 12 21 rct
12515 R	101-41000-341	Assessment Search Fees	\$60.00	4/21/2021	general - Epic Properties	04 12 21 rct
12516 R	602-49450-372	Sewer Sales	\$3,545.79	4/21/2021	sewer - Apr 21 rct	04 12 21 rct
12516 R	601-49400-313	General Sales and Use Tax	\$26.14	4/21/2021	water dept - Apr 21 rct	04 12 21 rct
12516 R	606-49450-372	Sewer Replacement Fund	\$112.58	4/21/2021	SRF - Apr 21 rct	04 12 21 rct
12516 R	607-41000-371	Storm Sewer Sales	\$28.80	4/21/2021	SW - Apr 21 rct	04 12 21 rct
12516 R	601-49400-371	Water Sales	\$2,818.99	4/21/2021	water dept - Apr 21 rct	04 12 21 rct
12516 R	605-43160-374	Electricity Sales	\$34.00	4/21/2021	EU - Apr 21 rct	04 12 21 rct
12517 R	601-49400-371	Water Sales	\$1,256.47	4/21/2021	water dept - Apr 21 rct	04 13 21 rct
12517 R	601-49400-313	General Sales and Use Tax	\$10.75	4/21/2021	water dept - Apr 21 rct	04 13 21 rct
12517 R	605-43160-374	Electricity Sales	\$14.41	4/21/2021	EU - Apr 21 rct	04 13 21 rct
12517 R	606-49450-372	Sewer Replacement Fund	\$46.21	4/21/2021	SRF - Apr 21 rct	04 13 21 rct
12517 R	602-49450-372	Sewer Sales	\$1,430.64	4/21/2021	sewer - Apr 21 rct	04 13 21 rct
12518 R	101-41000-322	Building Permits	\$379.59	4/21/2021	general - Sun & Fun Pools	04 15 21 rct
12519 R	450-42270-362	Contributions and Donations	\$1,000.00	4/21/2021	CIP - fire dept, Club Almar meat raffl	04 15 21 rct
12520 R	101-41000-334	Electric Permits	\$117.00	4/21/2021	general - Electrical Const & Service	04 15 21 rct
12521 R	605-43160-374	Electricity Sales	\$23.70	4/21/2021	EU - Apr 21 rct	04 15 21 rct
12521 R	601-49400-313	General Sales and Use Tax	\$18.07	4/21/2021	water dept - Apr 21 rct	04 15 21 rct
12521 R	601-49400-371	Water Sales	\$1,604.05	4/21/2021	water dept - Apr 21 rct	04 15 21 rct
12521 R	602-49450-372	Sewer Sales	\$1,920.98	4/21/2021	sewer - Apr 21 rct	04 15 21 rct
12521 R	606-49450-372	Sewer Replacement Fund	\$59.37	4/21/2021	SRF - Apr 21 rct	04 15 21 rct
12522 R	101-41000-322	Building Permits	\$66.50	4/21/2021	general - Neighborhood Plmb	04 16 21 rct
12523 R	101-41000-322	Building Permits	\$206.50	4/21/2021	general - Kiffmeyer Plmb	04 16 21 rct
12524 R	602-49450-372	Sewer Sales	\$803.30	4/21/2021	sewer - Apr 21 rct	04 16 21 rct
12524 R	606-49450-372	Sewer Replacement Fund	\$20.87	4/21/2021	SRF - Apr 21 rct	04 16 21 rct
12524 R	605-43160-374	Electricity Sales	\$11.92	4/21/2021	EU - Apr 21 rct	04 16 21 rct
12524 R	601-49400-371	Water Sales	\$634.82	4/21/2021	water dept - Apr 21 rct	04 16 21 rct
12525 R	101-41000-322	Building Permits	\$409.75	4/28/2021	general - Oberg Roofing	04 21 21 rct

City of St. Augusta

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12526 R	101-41000-322	Building Permits	\$35.00	4/28/2021	general - H&S Heating	04 21 21 rct
12527 R	101-41000-334	Electric Permits	\$36.00	4/28/2021	general - Klein Electric	04 21 21 rct
12528 R	101-41000-341	Zoning and Subdivision Fees	\$50.00	4/28/2021	general - Karen Powell	04 21 21 rct
12528 R	450-41000-322	Park Dedication Fees	\$1,575.00	4/28/2021	general - Karen Powell	04 21 21 rct
12529 R	101-41000-334	Electric Permits	\$71.00	4/28/2021	general - Bertram Electric	04 21 21 rct
12530 R	101-41000-341	Assessment Search Fees	\$30.00	4/28/2021	general - Epic Properties	04 21 21 rct
12531 R	101-41000-322	Building Permits	\$453.36	4/28/2021	general - Scenic Signs	04 21 21 rct
12533 R	101-41000-322	Building Permits	\$106.00	4/28/2021	general - Froehling Const	04 21 21 rct
12534 R	101-41000-350	Fines and Forfeits	\$326.63	4/21/2021	general - Mar 21 fines	04 14 21 mis
12535 R	101-41000-322	Right of Way Permits	\$300.00	4/28/2021	general - Wollak Const	04 21 21 rct
12535 R	101-41000-321	Mailbox Posts/911 Signs	\$25.00	4/28/2021	general - Wollak Const	04 21 21 rct
12535 R	101-41000-322	Building Permits	\$2,687.25	4/28/2021	general - Wollak Const	04 21 21 rct
12536 R	101-41000-310	Sales Tax	\$5.91	4/28/2021	general - shelter rental tax	04 21 21 rct
12536 R	101-41000-322	Park Shelter Rental	\$125.00	4/28/2021	general - A. Jensen	04 21 21 rct
12537 R	101-41000-322	Building Permits	\$41.00	4/28/2021	general - Kiffmeyer Plmb	04 21 21 rct
12538 R	605-43160-374	Electricity Sales	\$58.03	4/28/2021	EU - Apr 21 rct	04 21 21 rct
12538 R	601-49400-313	General Sales and Use Tax	\$76.98	4/28/2021	water dept - Apr 21 rct	04 21 21 rct
12538 R	601-49400-371	Water Sales	\$4,908.51	4/28/2021	water dept - Apr 21 rct	04 21 21 rct
12538 R	607-41000-371	Storm Sewer Sales	\$28.80	4/28/2021	SW - Apr 21 rct	04 21 21 rct
12538 R	606-49450-372	Sewer Replacement Fund	\$215.01	4/28/2021	SRF - Apr 21 rct	04 21 21 rct
12538 R	602-49450-372	Sewer Sales	\$6,718.66	4/28/2021	sewer - Apr 21 rct	04 21 21 rct
12539 R	101-41000-322	Building Permits	\$985.88	4/28/2021	general - Gopher State Properties	04 22 21 rct
12540 R	101-41000-322	Building Permits	\$63.31	4/28/2021	general - WS&D	04 22 21 rct
12541 R	601-49400-313	General Sales and Use Tax	\$2.15	4/28/2021	water dept - Apr 21 rct	04 22 21 rct
12541 R	605-43160-374	Electricity Sales	\$20.00	4/28/2021	EU - Apr 21 rct	04 22 21 rct
12541 R	606-49450-372	Sewer Replacement Fund	\$41.00	4/28/2021	SRF - Apr 21 rct	04 22 21 rct
12541 R	601-49400-371	Water Sales	\$1,110.02	4/28/2021	water dept - Apr 21 rct	04 22 21 rct
12541 R	602-49450-372	Sewer Sales	\$1,365.59	4/28/2021	sewer - Apr 21 rct	04 22 21 rct
12542 R	101-41000-310	Sales Tax	\$5.91	4/28/2021	general - shelter rental tax	04 23 21 rct
12542 R	101-41000-322	Park Shelter Rental	\$150.00	4/28/2021	general - D. Locken	04 23 21 rct
12543 R	101-41000-322	Building Permits	\$362.25	4/28/2021	general - N. Oelrlein	04 23 21 rct
12544 R	101-41000-322	Park Shelter Rental	\$125.00	4/28/2021	general - L. Schulzetenberg	04 23 21 rct
12544 R	101-41000-310	Sales Tax	\$5.91	4/28/2021	general - shelter rental tax	04 23 21 rct
12545 R	101-41000-341	Assessment Search Fees	\$10.00	4/28/2021	general - S. Ball	04 23 21 rct
12546 R	602-49450-372	Sewer Sales	\$1,036.15	4/28/2021	sewer - Apr 21 rct	04 23 21 rct
12546 R	606-49450-372	Sewer Replacement Fund	\$30.88	4/28/2021	SRF - Apr 21 rct	04 23 21 rct
12546 R	605-43160-374	Electricity Sales	\$19.55	4/28/2021	EU - Apr 21 rct	04 23 21 rct
12546 R	601-49400-371	Water Sales	\$842.58	4/28/2021	water dept - Apr 21 rct	04 23 21 rct
12547 R	101-41000-322	Building Permits	\$1,862.25	4/28/2021	general - Spoden Land Co	04 27 21 rct
12547 R	603-43254-371	Water Availability Charges	\$3,000.00	4/28/2021	WAC - Spoden Land Co	04 27 21 rct
12547 R	603-43254-372	Sewer Availability Charges	\$3,000.00	4/28/2021	SAC - Spoden Land Co	04 27 21 rct
12547 R	101-41000-322	Right of Way Permits	\$300.00	4/28/2021	general - Spoden Land Co	04 27 21 rct
12547 R	601-49400-371	Meter Sales	\$250.00	4/28/2021	water dept - Spoden Land Co	04 27 21 rct
12548 R	101-41000-341	Assessment Search Fees	\$10.00	4/28/2021	general - Stearns County Abstract	04 27 21 rct
12549 R	101-41000-334	Electric Franchise Fee	\$5,002.00	4/28/2021	general - Stearns Electric	04 27 21 rct
12550 R	101-41000-341	Assessment Search Fees	\$10.00	4/28/2021	general - S. Ball	04 27 21 rct
12551 R	101-41000-334	Electric Permits	\$414.00	4/28/2021	general - Design Electric	04 27 21 rct
12552 R	101-41000-322	Building Permits	\$30.00	4/28/2021	general - Mid Central Heating	04 27 21 rct
12553 R	101-41000-334	Electric Permits	\$36.00	4/28/2021	general - Birchwood Electric	04 27 21 rct
12554 R	101-41000-322	Park Shelter Rental	\$125.00	4/28/2021	general - D. Voigt	04 27 21 rct
12554 R	101-41000-310	Sales Tax	\$5.91	4/28/2021	general - shelter rental tax	04 27 21 rct

City of St. Augusta

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***Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12555 R	601-49400-313	General Sales and Use Tax	\$43.46	4/28/2021	water dept - Apr 21 rct	04 27 21 rct
12555 R	602-49450-372	Sewer Sales	\$4,259.86	4/28/2021	sewer - Apr 21 rct	04 27 21 rct
12555 R	601-49400-371	Water Sales	\$3,539.76	4/28/2021	water dept - Apr 21 rct	04 27 21 rct
12555 R	606-49450-372	Sewer Replacement Fund	\$145.17	4/28/2021	SRF - Apr 21 rct	04 27 21 rct
12555 R	605-43160-374	Electricity Sales	\$78.63	4/28/2021	EU - Apr 21 rct	04 27 21 rct
12556 R	101-41000-322	Building Permits	\$2,962.25	4/29/2021	general - Spoden Builders	04 28 21 rct
12556 R	603-43254-371	Water Availability Charges	\$3,000.00	4/29/2021	WAC - Spoden Builders	04 28 21 rct
12556 R	603-43254-372	Sewer Availability Charges	\$3,000.00	4/29/2021	SAC - Spoden Builders	04 28 21 rct
12556 R	101-41000-322	Right of Way Permits	\$300.00	4/29/2021	general - Spoden Builders	04 28 21 rct
12556 R	601-49400-371	Meter Sales	\$250.00	4/29/2021	water dept - Spoden Builders	04 28 21 rct
12559 R	101-41000-322	Building Permits	\$110.00	4/29/2021	general - JK Landscape	04 28 21 rct
12560 R	101-41000-322	Building Permits	\$552.25	4/29/2021	general - Bryce Larson	04 28 21 rct
12561 R	101-41000-334	Electric Permits	\$42.00	4/29/2021	general - Bronson Electric	04 28 21 rct
12562 R	101-41000-334	Electric Permits	\$71.00	4/29/2021	general - Faber Electric	04 28 21 rct
12563 R	101-41000-322	Park Shelter Rental	\$150.00	4/29/2021	general - S. Laudenbach	04 28 21 rct
12563 R	101-41000-310	Sales Tax	\$5.91	4/29/2021	general - shelter rental tax	04 28 21 rct
12564 R	602-49450-372	Sewer Sales	\$700.63	4/29/2021	sewer - Apr 21 rct	04 28 21 rct
12564 R	601-49400-371	Water Sales	\$582.07	4/29/2021	water dept - Apr 21 rct	04 28 21 rct
12564 R	605-43160-374	Electricity Sales	\$11.96	4/29/2021	EU - Apr 21 rct	04 28 21 rct
12564 R	606-49450-372	Sewer Replacement Fund	\$25.26	4/29/2021	SRF - Apr 21 rct	04 28 21 rct
Grand Total			\$85,747.43			

City of St. Augusta

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*Check Summary Register©

April 2021 to May 2021

Name	Check Date	Check Amt
10100 STATE BANK OF KIMBAL		
Paid Chk# 024206 BILL MCCABE	4/28/2021	\$150.69 g - McCabe, copay
Paid Chk# 024207 BLASHACK, CHAD C.	4/29/2021	\$1,462.04
Paid Chk# 024208 HOLLERMANN, PAUL A.	4/29/2021	\$1,135.82
Paid Chk# 024209 KIFFMEYER, MARK G.	4/29/2021	\$1,488.44
Paid Chk# 024210 McCABE, WILLIAM R.	4/29/2021	\$2,701.10
Paid Chk# 024211 RASMUSON, TERESA M.	4/29/2021	\$112.61
Paid Chk# 024212 SCHLUETER, STEVEN F.	4/29/2021	\$128.50
Paid Chk# 024213 WOLTERS, KENNETH G	4/29/2021	\$129.02
Paid Chk# 024214 KRAMER, JOSEPH S.	4/28/2021	\$551.25
Paid Chk# 024215 JOHN HANCOCK	4/29/2021	\$900.00 g - def comp Rasmuson pay 9 21
Paid Chk# 024216 MN DEPT OF REVENUE	4/29/2021	\$0.00 emp pd state taxes
Paid Chk# 024217 MN DEPT OF REVENUE	4/29/2021	\$1,303.23 KIFFMEYER, MARK G.
Paid Chk# 024218 AFLAC	5/4/2021	\$501.58 g - employee paid insurance
Paid Chk# 024219 ALLSTREAM	5/4/2021	\$441.11 general - city hall telephone
Paid Chk# 024220 DESIGN ELECTRIC	5/4/2021	\$200.60 general - green ball out @ Hwy
Paid Chk# 024221 ERNIE WOLLACK CONSTRUCTI	5/4/2021	\$300.00 pw dept - refund row for 6225
Paid Chk# 024222 FIRE SAFETY USA	5/4/2021	\$809.50 fire dept - repairs to engine
Paid Chk# 024223 MARCO	5/4/2021	\$101.50 general - copier contract
Paid Chk# 024224 STEARNS COUNTY AUDITOR/TR	5/4/2021	\$7,087.50 general - first half 2021 pros
Paid Chk# 024225 TRAUT COMPANIES	5/4/2021	\$50.00 water dept - sample #'s 210550
Total Checks		\$19,554.49

Michael G. Zenzen

FILTER: None

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May 2021

			Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL					
Paid Chk#	022261E	4/27/2021	PREFERRED ONE		
E 601-49400-131	Employer Paid Health		\$281.29		water dept - city pd health
E 602-49450-131	Employer Paid Health		\$281.29		sewer dept - city pd health
E 101-41000-131	Employer Paid Health		\$515.01		general - city pd health
E 101-41000-131	Employer Paid Health		\$678.00		general - city pd health
E 101-41130-131	Employer Paid Health		\$1,099.94		pw dept - city pd health
E 101-41130-131	Employer Paid Health		\$321.29		pw dept - city pd health
G 101-21710	Other Deductions		\$999.31		g - emp pd health
	Total PREFERRED ONE		\$4,176.13		
Paid Chk#	024218	5/4/2021	AFLAC		
G 101-21710	Other Deductions		\$75.54		g - employee paid insurance
G 601-21710	Other Deductions		\$75.54		g - employee paid insurance
G 602-21710	Other Deductions		\$350.50		g - employee paid insurance
	Total AFLAC		\$501.58		
Paid Chk#	024219	5/4/2021	ALLSTREAM INTEGRA		
E 101-41000-321	Telephone		\$199.94		general - city hall telephone
E 101-42270-321	Telephone		\$133.21		fire dept - telephone
E 602-49450-321	Telephone		\$107.96		sewer dept - telephone
	Total ALLSTREAM INTEGRA		\$441.11		
Paid Chk#	024220	5/4/2021	DESIGN ELECTRIC		
E 101-41000-430	Miscellaneous		\$200.60	14266	general - green ball out @ Hwy 15 south bound
	Total DESIGN ELECTRIC		\$200.60		
Paid Chk#	024221	5/4/2021	ERNIE WOLLACK CONSTRUCTION		
E 101-41130-342	Refunds		\$300.00		pw dept - refund row for 6225 Lark Road
	Total ERNIE WOLLACK CONSTRUCTION		\$300.00		
Paid Chk#	024222	5/4/2021	FIRE SAFETY USA		
E 101-42270-220	Repair/Maint Supply		\$809.50	143778	fire dept - repairs to engine #1
	Total FIRE SAFETY USA		\$809.50		
Paid Chk#	024223	5/4/2021	MARCO		
E 101-41000-300	support services		\$101.50		general - copier contract
	Total MARCO		\$101.50		
Paid Chk#	024224	5/4/2021	STEARNS COUNTY AUDITOR/TREAS		
E 101-41000-305	Attorney (prosecution)		\$7,087.50	2021-0000001	general - first half 2021 prosecution contract
	Total STEARNS COUNTY AUDITOR/TREAS		\$7,087.50		
Paid Chk#	024225	5/4/2021	TRAUT COMPANIES		
E 601-49400-316	Sample Analysis		\$50.00		water dept - sample #'s 210550 & 210551
	Total TRAUT COMPANIES		\$50.00		
	10100 STATE BANK OF KIMBAL		\$13,667.92		

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May 2021

Check Amt Invoice Comment

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$12,521.34		
601 WATER FUND	\$406.83		
602 SEWER FUND	\$739.75		
	<hr/>		
	\$13,667.92		

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	Monthly Totals
Cash Balance 12/31/2020(un-audited)	\$ 1,205,254	\$ 1,968,796.24	\$ 350,773	\$ 765,091	\$ (101,126)	\$ (344,468)	\$ 66,276	\$ 107,755	\$ 4,182	\$ 4,022,533
Receipts January 2021	\$ 21,112	\$ 29,248.76	\$ 1,664	\$ 29,963	\$ 20,565	\$ 24,939	\$ 9,570	\$ 778	\$ 402	\$ 138,242
Ex. January 2021	\$ 90,395	\$ 2,688.91	\$ 495		\$ 45,943	\$ 65,987	\$ 883		\$ 323	\$ 206,716
Receipts February 2021	\$ 16,399	\$ 25,937.35			\$ 18,859	\$ 22,861	\$ 1,607	\$ 728	\$ 314	\$ 86,705
Ex. February 2021	\$ 32,007				\$ 17,383	\$ 27,914	\$ 1,682		\$ 323	\$ 79,309
Receipts March 2021	\$ 24,599	\$ 50,149.74		\$ 6,000	\$ 24,740	\$ 31,383	\$ 991	\$ 956	\$ 409	\$ 139,227
Ex. March 2021	\$ 64,410	\$ 42,455.59			\$ 16,082	\$ 14,782	\$ 6,027		\$ 323	\$ 144,080
Receipts April 2021	\$ 20,448	\$ 3,148.09		\$ 12,000	\$ 22,058	\$ 26,817	\$ 58	\$ 855	\$ 364	\$ 85,747
Ex. April 2021	\$ 93,666	\$ 124,284.14			\$ 15,519	\$ 17,129	\$ 1,690		\$ 647	\$ 252,934
Receipts May 2021										\$ -
Ex. May 2021	\$ 11,446				\$ 331	\$ 389				\$ 12,167
Receipts June 2021										\$ -
Ex. June 2021										\$ -
Receipts July 2021										\$ -
Ex. July 2021										\$ -
Receipts August 2021										\$ -
Ex. August 2021										\$ -
Receipts September 2021										\$ -
Ex. September 2021										\$ -
Receipts October 2021										\$ -
Ex. October 2021										\$ -
Receipts November 2021										\$ -
Ex. November 2021										\$ -
Receipts December 2021										\$ -
Ex. December 2021										\$ -
Cash Balance	\$ 995,888	\$ 1,907,851.54	\$ 351,942	\$ 813,054	\$ (110,162)	\$ (364,669)	\$ 68,219	\$ 111,071	\$ 4,054	\$ 3,777,248

2020 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2020						
Un-Audited	\$486,590.90	\$52,099.54	\$763,109.34	\$643,560.55	\$23,435.91	\$1,968,796.24
Wildland Fire Gear					\$ (2,688.91)	(\$2,688.91)
January Sales Tax			\$ 10,642.67	\$ 10,642.67		\$21,285.34
January Property Tax				\$ 6,209.86	\$ 1,182.82	\$7,392.68
January Cable Franchise Fees		\$ 570.74				\$570.74
February Sales Tax			\$ 12,034.50	\$ 12,034.50		\$24,069.00
February Cable Franchise Fees		\$ 575.40				\$575.40
Aggregate Tax				\$ 1,292.95		\$1,292.95
2021 Street Project Engineering				\$ (42,455.59)		(\$42,455.59)
March Sales Tax			\$ 48,163.48	\$ 1,413.48		\$49,576.96
March Cable Franchise Fees		\$ 572.78				\$572.78
Plow Truck Build Out				\$ (109,035.00)		(\$109,035.00)
Fire Nozzels					\$ (3,212.38)	(\$3,212.38)
Fire Sawzall Kits					\$ (1,123.78)	(\$1,123.78)
Fire Pressure Washer					\$ (10,830.25)	(\$10,830.25)
Fire Miscellaneous (Food for Fire)					\$ (82.73)	(\$82.73)
Park Dedication Fees			\$ 1,575.00			\$1,575.00
April Cable Franchise Fees		\$ 573.09				\$573.09
Meet Raffle Proceeds					\$ 1,000.00	\$1,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$486,590.90	\$54,391.55	\$835,524.99	\$523,663.42	\$7,680.68	\$1,907,851.54

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 142,250.00

	2021	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of Apr 29, 2021	Spent	
General Fund	\$856,568	\$ 87,536	10.22%	\$769,032
Capital Improvement Fund	\$738,086	\$ 108,494	14.70%	\$629,592
Water Fund	\$321,922	\$ 88,666	27.54%	\$233,256
Sewer Fund	\$541,850	\$ 108,965	20.11%	\$432,885
Sewer Debt Fund	\$12,500	\$ 3,410	27.28%	\$9,090
Street Light Fund	\$4,500	\$ 1,542	34.26%	\$2,958
WAC/SAC Improvement Fund	\$98,968	\$ 47,963	48.46%	\$51,005
Debt Service	\$89,434	\$ 1,676	1.87%	\$87,758
Storm Water	\$50,000	\$ 12,612	25.22%	\$37,388
Total Revenues	\$2,713,828	\$ 460,865	16.98%	\$2,252,963
Expenditures				
General Fund	\$858,511	\$ 291,945	34.01%	\$566,566
Capital Improvement Fund	\$703,000	\$ 169,429	24.10%	\$533,571
Water Fund	\$322,343	\$ 95,305	29.57%	\$227,038
Sewer Fund	\$542,271	\$ 126,248	23.28%	\$416,023
Storm Water Utility Fund	\$26,071	\$ 10,283	39.44%	\$15,788
Street Light Fund	\$4,380	\$ 1,616	36.90%	\$2,764
WAC/SAC Improvement Fund	\$288,702		0.00%	\$288,702
Debt Service	\$36,495	\$ 495	1.36%	\$36,000
Total Expenditures	\$2,781,773	\$ 695,321	25.00%	\$2,086,452

General Fund				
	2021	Spent	% of Budget	Remaining Amount
	Budget	As of Apr 29, 2021	Spent	
Administration	\$ 305,062	\$ 119,006	39.01%	\$ 186,056
Council	\$ 28,113	\$ 6,528	23.22%	\$ 21,585
Boards and Commissions	\$ 3,500	\$ 225	6.43%	\$ 3,275
Building Inspection	\$ 59,800	\$ 53,083	88.77%	\$ 6,717
Elections	\$ 2,700	\$ 1,919	71.09%	\$ 781
Fire	\$ 180,240	\$ 20,369	11.30%	\$ 159,871
Streets	\$ 202,333	\$ 81,607	40.33%	\$ 120,726
Parks	\$ 76,763	\$ 9,207	11.99%	\$ 67,556
Total General Fund	\$ 858,511	\$ 291,945	34.01%	\$ 566,566

St. Augusta Fire Department

March 2021

Emergency calls as of report date

1. 3-2-21 Medical (cancelled)
2. 3-9-21 Gas smell
3. 3-10-21 Medical
4. 3-13-21 Medical (cancelled)
5. 3-17-21 Medical
6. 3-18-21 Medical
7. 3-22-21 Medical
8. 3-22-21 Medical
9. 3-25-21 Medical

9 calls for March

22 calls for 2021 (31 calls this this time 2020)

Monthly training

March's training was held by Fire Inc. They brought a live burn trailer to the fire hall.