

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
December 3, 2013**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg, and Zenzen; Engineer Halter; Building Inspector Hagman, Attorney Couri, Fire Department Representative Jerry Orth and Clerk/Administrator McCabe.

OTHERS PRESENT: Mark Dvorak, Adrian Miller, Kevin Albers, Nick Leither, and Mrs. Orth?

CONSENT AGENDA: Ms. Schulzetenberg questioned the receipt of fines and forfeits and was told that was a monthly amount.

A motion was made to approve the consent agenda items 3A – 3E by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, November 5, 2013.
Bill Payable, Receipts and Treasurer's Report dated November 5, 2013 and for Checks #15884 - #15979.
City Council Agenda, December 3, 2013.
November Animal Report
Humane Society Contract

SHERIFF'S REPORT: No report offered.

BUILDING INSPECTOR'S REPORT:

Mr. Hagman presented the November building report indicating four permits were issued. He reviewed combined permit value indicating we are ahead of last year's pace.

A motion was made to approve the building inspector's report as presented by Ms. Schulzetenberg seconded by Mr. Zenzen.

OPEN FORUM: Kevin Albers and Nick Leither were in attendance representing the snow mobile club. He gave a brief history of the club and explained some of the functions of the club. They asked the City to keep the trail in their planning. They offered to answer any questions and explained their groomer is partially funded by DNR.

Mark Dvorak was in attendance to explain his plan to bring a race event into the St. Augusta City. He said he held one last year at his golf course in Annandale but believes he would do better if it was closer to St. Cloud. There was brief discussion on the interest of such an event and how we could make it possible. Mr. Dvorak stated we would just need to have a trail groomed. His current plan is to hold this event on February 22. Mr. Zenzen was concerned with stumps in the disc golf course. He indicated he needs an answer within the next two weeks. Consensus was

to start planning for an event in 2015 and plan throughout the summer with the Park Board. Mr. Dvorak stated his website is UltimateIceMan.com.

Mr. Reinert entered the meeting at 7:20pm.

**TRUTH-IN-TAXATION
HEARING:**

Mr. McCabe presented area tax levy and tax rate information. He explained how the budget and levy were determined and also indicated the fire department has added a memo into the packets explaining their request. Mr. McCabe explained that since the preliminary budget one firefighter has resigned. Mr. Zenzen stated his belief is that we determine what our ultimate number is we should maintain that number without getting additional approval by the Council.

A motion was made to hire three firefighters by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

Mr. McCabe stated the discussion needed to focus on what our 2014 Levy and Budget would be. He explained the hiring of the 3 firefighters would not affect the levy and would easily be amended into the budget. He suggested we declare the smaller levy amount and utilize sales tax generated to help make up for the “lost” capital improvement levy. Mr. Zenzen was concerned with just designating a lump sum rather than specifically identifying what roads are regional. Mr. Couri stated the courts would generally leave that decision up to the Council. Mr. Diehl indicated he thought we were going to have a policy of slowly raising the levy to help build a reserve in our capital improvement and general fund.

A motion was made to adopt Resolution #2013-15, setting the levy at \$964,500 by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

A motion was made to adopt the 2014 Budget as amended by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**FIRE DEPARTMENT
REQUEST:**

Mr. Orth was in attendance to present materials and request the Council authorize purchase smoke machines for training. He explained they use them for training in the elementary schools and for additional training. Mr. McCabe explained there are funds available for the training. Mr. Reinert wondered where this would fit on the training item priority list. Mr. Orth indicated he would believe they are high on the list.

A motion was made to purchase the two smoke machines for the price of \$1,086.25 by Mr. Diehl, seconded by Ms. Schulzetenberg. Mayor Kroll wondered if the machines would be rented to other departments. Motion carried unanimously.

Mr. Orth explained that four additional face pieces are needed for the department.

A motion was made to authorize the purchase of the face pieces by Mayor Kroll, seconded by Mr. Zenzen. Motion carried unanimously.

**SERVICE
PROPOSALS
ATTORNEY:**

Mayor Kroll indicated he is happy with the service we have received from Mr. Couri.

A motion was made to retain Mr. Couri as our City Attorney by Mayor Kroll, seconded by Mr. Reinert. Motion carried unanimously.

AUDITOR: Mr. McCabe presented the proposals and indicated he is aware of all of the firms that submitted proposals.

A motion was made to contract with Smith Schaefer on a three year engagement by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**BUILDING
INSPECTOR:**

One proposal was submitted from MidState Inspection Services. Mr. Hagman indicated this fee schedule protects him in his slow months. Mr. McCabe explained what the current rates are and also presented the two closest area cities who contract for services. Mr. Zenzen stated we should only budget for the revenues we collect. Mr. Hagman indicated he would accept a rate different than his proposal (65/35 split on building permits and leaving the other fees the same.)

A motion was made to appoint MidState Inspection Services our building inspector with the amended rate by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

**RESIDENTIAL GARBAGE
HAULERS COLLECTION**

DATE: Adrian Miller of Allied Waste was in attendance to discuss the date we declare for services. He gave reasons why he would oppose a single day and especially a Tuesday collection. He would suggest we add a second day but understands our reasoning for wanting a single day collection. Mayor Kroll stated you get used to whatever day the collection happens. Mr. McCabe reported on his communication with the haulers over the last month. Mr. Miller indicated his biggest concern is with Tuesday and the financial constrain that will put on his company.

A motion was made to declare Friday as our collection day by Mr. Reinert, seconded by Mr. Diehl. Motion carried 4-1 with Mr. Zenzen voting no.

ORDINANCE #2013-11,

2014 FEE SCHEDULE: Mr. McCabe reported that the only fee items changed from our 2013 schedule is the addition of the \$100 residential haulers license and an increase in the water and sewer rates of 2.5%. Mr. Zenzen suggested we increase the sexually oriented business by 10%. Mr. Couri stated that fee is already an impediment to businesses.

A motion was made to adopt Ordinance #2013-11 by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried 4-1 with Mr. Zenzen voting no.

**ORDINANCE #2013-10,
WINTER PARKING ,
ORDINANCE:**

A motion was made to adopt #2013-10 by Mr. Reinert, seconded by Mr. Diehl. Mr. Zenzen wondered why we have hour restrictions, he believes if restricted it should always be restricted. Motion carried 4-1 with Mr. Zenzen voting no.

**ENGINEER'S
REPORT:**

Mr. Halter had nothing to report.

COUNCIL MEMBER

PURVIEW:

Ms. Schulzetenberg wondered about the winter work hours and was told it has been implemented.

Mr. Zenzen stated he may have a place for the gates we have in the back of City Hall. He wondered if we could possibly donate them to St. Cloud Standdown. Consensus was for us to take what we need for 215th Street and donate the rest.

CITY ADMINISTRATOR

REPORT:

Mr. McCabe presented the letter from the Sheriff's department on an alcohol compliance violation. Brief discussion was held on past practice in implementing our policy and Mr. McCabe explained we have typically waived \$500 worth of fines if certificates of training are provided.

A motion was made to fine \$500 and waive it with proof of training within the next 90 days by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.

ADJOURMENT:

A motion was made to adjourn at 9:35 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this _____ day of January, 2014.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator