

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
January 2, 2013**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**Mayor Kroll, Council Member Schulzetenberg and Council Member Reinert each took the Oath of Office.**

**PRESENT:** Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter; Attorney Couri; Building Inspector Hagman and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Keenan Lund

**CONSENT AGENDA:** Mr. McCabe asked that Item 3H, approving four fire fighters attendance at an ice rescue training, be added to the agenda.

**A motion was made to approve the consent agenda items 3A – 3H, by Mr. Diehl, second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, December 7, 2012.  
Bill Payable, Receipts and Treasurer's Report dated  
January 2, 2013 and for Checks #14764 - #14842.  
City Council Agenda, January 2, 2013.  
December Animal Report  
D. Dawson's attendance at Pesticide Applicator Class  
Tri-County Humane Society Contract  
Mayor Kroll's attendance at FEMA Incident Command  
Class  
Fire Fighter's attendance at Ice Rescue Training

**SHERIFF'S REPORT:** Nothing reported.

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hagman presented the December building report. He indicated 2 permits were issued bringing the total for the year to 125. He also reviewed the valuations and compared them with 2011. There was also discussion on what may spur development and Mr. McCabe was directed to contact the developer of Emerald Ponds to set up a meeting.

**A motion was made to approve the building inspector's report as presented by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**OPEN FORUM:** No comments offered.

**ACTING MAYOR:** A motion was made to appoint Paul Reinert acting mayor by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**BOARDS, COMMISSIONS,  
OFFICIALS AND  
COUNCIL**

**REPRESENTATIVES:** A motion was made to make the following appointments by Mr. Zenzen, seconded by Mr. Diehl:

**Planning Commission:** Butch Voigt and Jim Brannan to an additional 3-year term.

**Park Board:** Dave Glenn to an additional 3-year term.

**Council Representative to Park Board:** Mike Zenzen.

**EDA:** John McDowall to an additional 3-year term.

**Council Fire Department Representative:** Jim Diehl.

**Representatives to APO:** Mayor Kroll, Donna Schulzetenberg, and Mike Zenzen.

**Road Supervisor:** Mayor Kroll

**City Assessor:** Don Ramler, Stearns County Assessor's Office

**City Attorney (Civil):** Mike Couri – Couri and Ruppe

**City Attorney (Prosecution):** Jenall Kendal – Stearns County Attorney

**Admin. Hearing Officer:** Quinlivan and Hughes

**City Engineer:** SEH – Jon Halter

**Planning Consultant:** WSB – Kelsey Johnson

**Building Inspector:** Steve Hagman, Mid State Inspection Services, Inc.

**Animal Control Officer:** Charles Voigt

**Weed Inspector:** Paul Reinert.

**Assistant Weed Inspector:** Mark Kiffmeyer.

The motion passed unanimously.

**RESOLUTION  
#2013-01, SETTING  
COMPENSATION:**

Mr. McCabe indicated there were three options, no change in wages, a 1% increase or a 3% increase. Ms. Schulzetenberg wondered if it had to be the same for everyone and was told no. Mayor Kroll indicated he had some performance issues thus making him skeptical to give an increase.

**A motion was made to approve Resolution #2013-01, approving a 1% pay raise and setting compensation for elected and appointed officials by Mayor Kroll, seconded by Mr. Reinert. Motion carried unanimously.**

**SCHEDULE OF REGULAR  
MEETINGS, OFFICIAL NEWSPAPER  
AND OFFICIAL  
DEPOSITORIES:**

**A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the first Monday after a Tuesday in each month at 7:00pm, and Park Board meetings on the final Monday of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper and to designate and the St. Augusta Branch of the Bank of Kimball, Liberty Savings Bank, Wells Fargo and US Bank as official depositories by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**RESOLUTION #2013-02,  
DESIGNATING  
SIGNERS:**

**A motion was made to approve Resolution #2013-02 designating officials authorized to sign approved checks by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**RESOLUTION #2013-03,  
CONFLICT OF  
INTEREST:**

**A motion was made to approve Resolution #2013-03 as amended, by Schulzetenberg, seconded by Mr. Diehl. Motion carried 3-0 with Mayor Kroll and Mr. Zenzen abstaining.**

**ORDINANCE #2013-01,  
MULTI-FAMILY RENTAL  
LICENSING:**

Mr. Couri indicated some changes had been made since the last meeting and he reviewed those changes. Mr. McCabe stated he had added email correspondence from the Cedar Point Apartments stating their objection to the ordinance. He explained he responded to their concerns last month and they still had the same concerns.

**A motion was made to approve Ordinance #2013-01 by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**A motion was made to publish a summary of Ordinance #2013-01 by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried unanimously.**

**ORDINANCE #2013-02,  
FEE SCHEDULE:**

Mr. McCabe explained the changes that were included in this fee schedule included increase to the water and sewer base and volumetric rates, changes to the fee for water meters to actual cost and a separation of the sewer base rate from the sewer debt service fee that was added in 2011. This last change will allow for an apartment to be charged additional debt service fees based on number of units or whatever method may be determined. The Council asked for a survey of area cities to determine how others establish their water and sewer rates to apartment complexes. Mr. McCabe indicated he would bring an amended ordinance to the next meeting after visiting with the building inspector and fire chief to add the rental licensing cost and with a suggestion on amending the billing rates for apartment complexes.

**A motion was made to adopt Ordinance #2013-02, establishing a fee schedule as presented by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Halter presented a request for final payment to Landwehr Construction in the amount of \$7,092.99 for work completed on the Hidden Lake Ball Field. Mr. Halter explained there was a deduction for the amount of time the City spent mowing the field prior to our takeover of the field.

**A motion was made to approve the final pay request by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Reinert indicated he wanted us to keep moving forward on establishing policies and procedures.

Mayor Kroll stated he visited with members of the fire department who would like to purchase a bag to protect their face masks. The cost of a new face mask is approximately \$400 and the protective bags are approximately \$25 - \$30.

**A motion was made to authorize up to \$900 to purchase the bags to protect the fire fighters face masks by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe reported all the other area cities have approved the lobbying expenditure with Flaherty and Hood for the sales tax issue meaning if we approve the cost will be approximately \$2,083.

**A motion was made to approve the lobbying contract for the sales tax issue with Flaherty and Hood by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. McCabe reported we do not have a city owned snow blower to clean out the lift stations and that Dan uses his personal blower. He presented a model from the Powerhouse that is 208cc. Mr. Diehl indicated he thought that would be sufficient so long as it is at least 8hp.

**A motion was made to authorize spending up to \$700 on a snowblower so long as it is at least 8hp by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. McCabe reported he has had more complaints from our residential neighborhoods about snow plowing so far this season, than in all his time here. He suggested we review and update our snow plowing priority policy. He along with help from Mayor Kroll and Council Member Reinert will look at two scenarios, one with a full crew and one with just two members out plowing and have for the next meeting.

**ADJOURMENT: A motion was made to adjourn at 9:00pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of February, 2013.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator