

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
June 4, 2013**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Schulzetenberg and Zenzen; Engineer Halter; Building Inspector Hagman, Attorney Couri, Deputy Dan Winkels, and Clerk/Administrator McCabe. Council Member Reinert was absent.

OTHERS PRESENT: Molly Thompson of Schlenner Wenner, Public Works employee Dan Dawson, Joe Schmidt and Michelle Schmidt.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3F by Mr. Zenzen seconded by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, May 7, 2013.
Bill Payable, Receipts and Treasurer's Report dated June 4,
2013 and for Checks #15207 - #15314.
City Council Agenda, June 4, 2013.
May Animal Report
2013 Liquor Licenses
Delux Liquors – Off Sale
Club Almar – On Sale, Off Sale, Sunday
St. Augusta American Legion – On Sale, Sunday
St. Augusta Mini –Serv – Off Sale

SHERIFF'S REPORT: Deputy Winkels was in attendance and presented the May report. He indicated 43 contract hours were spent and 10 adult citations and 2 juvenile citations were issued. Sgt. Winkels reviewed the call types and answered questions from the Council.

A motion was made to approve the report as presented by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hagman presented the May building report indicating sixteen permits were issued, including one single family dwelling bringing the total to two single family permits. Mr. Hagman indicated things appear to be picking up and said the trend in the area is similar to what is happening here.

A motion was made to approve the building inspector's report as presented by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

OPEN FORUM: No comments offered.

**2012 FINANCIAL
AUDIT:**

Molly Thompson of Schlenner Wenner presented the 2012 Financial Audit. She reviewed the auditor's report on the financial statement stating the report looks different than last year due to new standards. She also reviewed the auditor's report on internal control and compliance as well as the compliance on Minnesota Statutes, noting there are two minor findings. Ms. Thompson answered questions and also touched on the financial highlights of 2012. Ms. Thompson also reviewed the report to members of governance and highlighted the required communications. She also stated the management letter had four comments that can be considered or not considered.

A motion was made to accept the 2012 Audited Financial Statement by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Halter presented a recommendation and bid tabulation for the 2013 Street Project. He indicated bids were extremely favorable as bids were about 73% of the engineer's estimate. He read the bids and explained the three sections that were bid. His recommendation is to award to Harddrives and do all three sections.

A motion was made to award to Harddrives for all three sections in an amount of \$430,787.05, by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

Mr. Halter gave a brief update on the water connection project indicating the weather may delay slightly. Mr. Dawson asked if there can be additional pavement from the street to the meter and Mr. Halter indicated he would talk with the inspector to get that accomplished. Mr. Zenzen asked about water in and out with both connections open. Mr. Halter indicated the south connection will be closed until that portion of the project is completed and then this will possibly help with the water hammer. He stated that the water model indicates the north connection will supply more of the water to the city. Mr. Dawson wondered if St. Cloud has discussed how this will affect their system.

**PUBLIC HEARING
VACATE DRAINAGE
AND UTILITY
EASEMENT ON
LOT 9, BLOCK 1
BROOKWOOD
ADDITION:**

Mr. Couri explained what the drainage and utility easement is and the fact the public has never been utilized by the public. Mayor Kroll asked why we are only vacating on one lot and Mr. Couri responded because we only have a legal description on this lot. Joe and Michelle Schmidt were in attendance to answer questions and explain why they need the vacation. Mr. Couri explained the legal description that is being vacated.

A motion was made to adopt Resolution #2013-09, vacating the utility and drainage easement on Lot 9, Block 1 Brookwood Addition and to pay for the recording of such by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

PARK BOARD

RECOMMENDATION: Mr. McCabe discussed items reviewed at the Park Board meeting stating they recommended painting a pickle ball court on the tennis court at Kiffmeyer Park, discussed getting quotes for trail sealing and expansion and purchase two additional benches for Hidden Lake Ball Field.

A motion was made to purchase two benches for the ball field at to paint the pickle ball court by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Zenzen reported the new shed was put up at the ball field. Mayor Kroll said there is an issue with second base being low. Mr. McCabe reported the irrigation expansion was installed at Kiffmeyer Park and there has been issues with the existing system.

HUMAN RIGHTS DISCUSSION:

Mr. McCabe explained the gentleman from the St. Cloud Human Rights office has a flooded basement and could not make the meeting. Mr. Diehl wondered if we had to table or if we already had this discussion two years ago. Mr. Zenzen said he strongly feels this is a state issue. Mayor Kroll agreed that the

A motion was made to not participate in the joint cities human rights commission by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

COUNCIL MEMBER PURVIEW:

Ms. Schulzetenberg asked if we are including the audit items on the task list.

Ms. Schulzetenberg asked about the process for putting in a claim on injuries at the City Parks. Mr. McCabe indicated there is a standard rider on our insurance policy and he would just turn it in to the League.

Mr. Zenzen indicated we are looking at getting bids to extend the walking trail in Hidden Lake Park and to seal the trail in Kiffmeyer Park. Mr. Halter said without knowing exactly he would recommend a small pipe be placed in the under the area being built up.

CITY ADMINISTRATOR REPORT:

Mr. McCabe presented the solicitation for joining the Small Cities Association. Consensus showed no interest.

Mr. McCabe presented two verbal quotes for tires for the skid loader and a quote for a new skid loader.

A motion was made to purchase new tires for the skid loader by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. McCabe presented a quote for dust control stating both magnesium chloride and calcium chloride were quoted.

A motion was made to use calcium chloride for dust control using Envirotech by Ms. Schulzetenberg, seconded Mr. Diehl. Motion carried unanimously.

Mr. McCabe presented the bid quote approved by the City of Sartell for seal coating and asked for approval of the project. He explained what our costs are indicating the total cost per square yard is approximately \$1.17. He also explained what we have been doing with crack filling. Mayor Kroll asked about the type of paint and Mr. McCabe indicated the epoxy was estimated.

A motion was made to approve the seal coat in Ridge Creek Subdivision by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carries unanimously.

ADJOURMENT: A motion was made to adjourn at 8:40pm by Mr. Diehl seconded by Ms. Schulzetenberg. Meeting Adjourned.

Approved this _____ day of June, 2013.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator