

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
March 5, 2013**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter; Attorney Couri; Fire Chief Voelker and Clerk/Administrator McCabe.

OTHERS PRESENT: Fire Department Members Adam Sandhurst and Daryl Stang and Stearns County Attorney Janelle Kendall.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3H by Mr. Zenzen seconded by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, February 5, 2013.
Bill Payable, Receipts and Treasurer's Report dated March 5,
2013 and for Checks #14959 - #15051.
City Council Agenda, March 5, 2013.
February Animal Report
St. Wendelin one-day 3.2 Liquor License
St. Wendelin Gambling Permit
Mayor Kroll's attendance at MN Mayor's Conference
St. Augusta Sports 3.2 Liquor License

SHERIFF'S REPORT: No report given.

BUILDING INSPECTOR'S

REPORT: Mr. Hagman was absent.

A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

OPEN FORUM: No comments offered.

**JANELLE KENDALL
COUNTY ATTORNEY
PROSECUTION**

REVIEW: Ms. Kendall was in attendance to give a presentation on the cases her office prosecuted for the City of St. Augusta in 2012. Ms. Kendall reviewed the types of cases, briefly spoke about the diversion program and answered questions from the Council.

**FIRE DEPARTMENT
SOG'S:**

Chief Voelker was in attendance to go over proposed changes to the suggested operating guidelines for the department. He indicated there was one additional change to go along with those already approved at last month's meeting. This change is entirely within Section 3 of the SOG's dealing with promotion of department officers. Mr. Voelker explained what the changes were and discussion followed

briefly on promotion versus appointment and it was determined promotion was good for this section.

A motion was made to approve the amendments to the SOG's by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**FIRE DEPARTMENT
MISCELLANEOUS:**

Chief Voelker indicated he is seeking approval for the budgeted flow testing of the SCBA equipment in an amount of \$1,590 plus minor repairs. The testing will be done by Metro Fire.

A motion was made to approve of the flow testing and minor repairs by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.

Chief Voelker requested approval for a Fire Marshall's Code Class and overnight stay for three department members.

A motion was made to approve of the class and overnight stay by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

Chief Voelker indicated he would like consideration to be reimbursed for his personal cell phone per our cell phone user policy. He stated it isn't just the data portion but the fact he is available for calls as well. Mayor Kroll asked if he truly uses and he indicated he is always receiving calls. Mr. Reinert wondered where the funding comes from and Mr. McCabe indicated it would be a part of payroll.

A motion was made to reimburse the Chief and Asst. Chief based on the policy by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried 3 – 2 with Mayor Kroll and Mr. Zenzen voting no.

Adam Sandhurst was in attendance representing the Fire Relief Association and asking for consideration to amend the relief association by-laws. Mr. Sandhurst indicted there is a proposed change to Section 8.10 to be consistent with Section 8.11. Mr. McCabe indicated he didn't interpret that as needing to be consistent and suggested they don't want to make that change as it would require more work on their part. Mr. Sandhurst agreed and moved on to section 12.1 which he said had to be removed as it is not legal. The other change they are proposing is to section 9.2 and they were directed to look into the legality of the proposed change and bring back to a future meeting.

**ENGINEER'S
REPORT:**

Mr. Halter reported the water main project is out for bids to be opened later this month with a recommendation for award to be made at next month's meeting.

Mr. Halter reported he is aware Mayor Kroll met with property owners along 230th Street to determine their willingness to work with us on realigning the roadway. Mr. Zenzen suggested we put conceptual stakes into the ground so the property owners can see where this may go.

**COUNCIL MEMBER
PURVIEW:**

Ms. Schulzetenberg asked if we are looking into grant funding for the road project and was told we are.

Mr. Zenzen indicated he visited with Bob Laudenbach who was concerned about the legal description for 28th Avenue. Mr. Couri looked at the file and indicated he could draw up an easement dedication.

Mayor Kroll asked if survey pins were in the land purchased for the water tower and Mr. Halter said he would look into it.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented proposed tax rate information.

Mr. McCabe presented the maintenance priority list.

Mr. McCabe indicated he is researching time clock's and Mr. Reinert was going to forward information.

Mr. McCabe reported he and Mayor Kroll met with developers and builders to determine why they aren't building in St. Augusta. He has had follow up contact with school superintendents and area realtors association.

Mr. McCabe inquired if we could possibly have a special meeting to approve the planning commission recommendations possibly on March 18th. A quorum will be available so we will determine if the meeting will be held after the planning commission meeting.

ADJOURNMENT: A motion was made to adjourn at 9:25pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this _____ day of April, 2013.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator