

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
May 7, 2013**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter; Building Inspector Hagman, Attorney Ruppe, Deputy Jon Lentz, and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Fire Department Member Butch Stang.

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3I by Mr. Zenzen seconded by Ms. Schulzetenberg. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, April 2, 2013.  
Bill Payable, Receipts and Treasurer's Report dated May 7,  
2013 and for Checks #15131 - #15206.  
City Council Agenda, May 7, 2013.  
April Animal Report  
Gambling Permit – St. Mary HOC  
Gambling Permit – St. Augusta Sports Inc.  
Road Closure – 245<sup>th</sup> Street, St. Mary HOC Parrish Festival  
Activities  
Seal Coat Joint Powers Agreement  
Minutes of May 3, 2013 Board of Review and Equalization  
meeting

**SHERIFF'S REPORT:** Lt. Lentz was in attendance and presented the April report. He indicated 44 contract hours were spent and 9 adult citations and 2 juvenile citations were issued. Mr. Lentz reviewed the call types and answered questions from the Council.

**A motion was made to approve the report as presented by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hagman presented the April building report indicating six permits were issued, including one single family dwelling.

**A motion was made to approve the building inspector's report as presented by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**OPEN FORUM:** No comments offered.

**FIRE DEPARTMENT  
RELIEF ASSOCIATION  
BY-LAW**

**AMENDMENTS:** Butch Stang was in attendance representing the Fire Relief Association and presented some suggested changes to the relief association by-laws. Mr. Ruppe stated the language on 8.10 was acceptable and the other changes were already discussed.

**A motion was made to approve the changes as presented by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**FIRE DEPARTMENT  
ELECTRICAL  
UPGRADES:**

Mayor Kroll indicated he solicited this quote after discussions with department members. The dimmer and recess lighting are for training and the others upgrades are adding to the emergency availability during a power outage.

**A motion was made to approve the upgrades as quoted by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried unanimously.**

**KIFFMEYER PARK  
IRRIGATION  
EXPANSION:**

Mr. McCabe explained the park board considered a request to expand the irrigation system at Kiffmeyer Park to included watering of the flower beds along the entrance to the shelter. There was also a request to tie into the new system on the other side of the creek and extend the irrigated area of the park plus eliminate the current system around the shelter. The Park Board recommended just extending to the flower bed area.

**A motion was made to extend the irrigation in an amount of \$2,500 by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**HIDDEN LAKE PARK  
BALL FIELD  
PARKING:**

Mr. McCabe explained the fire chief's request for signage around the fire hall and indicated the park board suggested a simpler approach. He explained what their suggestion was and consensus was to go with that approach and add – “violators will be towed.”

**HIDDEN LAKE PARK  
BALL FIELD  
SHED FOR TOOLS:**

Mr. McCabe reported the park board has recommended spending up to \$1,000 on a small shed and tools to maintain the ball field. There was discussion on what type of tools (rakes, shovels, etc.) and where the shed would be located.

**A motion was made to spend up to \$1,500 on tools and a small shed for the Hidden Lake Park Ball Field by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**PARK SPREADER  
AND  
FERTILIZER:**

Mr. McCabe presented an estimate for a spreader and explained approximately what fertilizer would cost compared to contracting it out. There was discussion on weed killer and if a license is required and Mr. McCabe was directed to look into.

**A motion was made to purchase the spreader and fertilizer by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Halter presented select plan sheets for the proposed 2013 Street Project and explained why the project was split as indicated on the plan sets. He reviewed the estimated cost and suggested we do the wear course in 2013 to save on total project cost. Ms. Schulzetenberg is concerned as we are not adding a trail component and was reminded of the strain that would put on the budget. She asked that we explain in our next newsletter why it is only a reclaim and overlay versus a reconstruction project. Mr. Halter indicated if we have bid opening on May 31, which is his intent, the bid tabulation may not get into the Council packets. He also stated we would need a location, close, so we could stockpile materials for the shouldering portion of the project. Mayor Kroll was going to contact the landowners of Meyer's pit as that is fairly close.

**A motion was made to approve the plans and authorize bids by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Halter reported that construction on the joint water project will begin approximately May 20.

**CEDAR POINTE  
APARTMENT  
SEWER DEBT  
REQUEST:**

Mr. McCabe presented an email from the owner of the Cedar Pointe Apartments requesting reconsideration of the debt service fee ordinance that was adopted earlier this year. Mr. McCabe was directed to gather more information from surrounding communities, other apartment owners and to re-run the debt service numbers and bring to the next meeting.

**PAPERLESS  
PACKETS:**

Mr. McCabe presented the quotes that were initially presented at the last meeting for laptops or ipads to help move to a completely paperless packet. He indicated it was not possible to have a screen and manipulate the information without a computer. There was discussion on which would be better and preferable and most considered the laptop over the Ipad. Mr. Reinert asked what the return on investment would be and Mr. McCabe suggested a rough estimate with three years knowing the cost of paper, toner and the maintenance contract on the copy machine.

**A motion was made to authorize the purchase of four laptops, one having more memory/hard drive space for Mr. McCabe and including a wireless router by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Ms. Schulzetenberg reiterated she wants the newsletter to include our reasoning for only doing a reclaim and overlay. She also made suggestions for other items to include in the newsletter.

Mayor Kroll asked where we were at on recommending a time clock.

Mr. Reinert suggested we get a quote to rent an air compressor to blow out the cracks before we crack fill in Ridgeview and Terrace Hills.

Mayor Kroll reported we have been offered another civil defense siren, but he is unsure if we can update it to make it capable with the current system.

**CITY ADMINISTRATOR**

**REPORT:**

Mr. McCabe presented the denial letter for our Safe Routes to School application. He indicated he was going to inquire why we were denied.

Mr. McCabe reported our sewer inflow is slowly ramping up and our staff our going to work together to try and determine why.

Mr. McCabe presented a request for signage in Pine View addition. The consensus was we cannot accommodate every request as it would become cost prohibitive to maintain.

Mr. McCabe presented an update from the League of Cities on organized garbage collection and indicated he was awaiting a packet from the City of Sauk Rapids as they recently adopted organized collection.

**ADJOURMENT: A motion was made to adjourn at 9:40pm by Mr. Reinert seconded by Mr. Zenzen. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of June, 2013.

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BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator