

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
November 5, 2013**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen; Engineer Ryan; Building Inspector Hagman, Attorney Couri, Deputy Jon Lentz, and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Wayne Winkleman, Marilyn Hurrle, Janelle Ahlert, Representative Tama Theis, Dale Hurrle and Mrs. Hurrle.

**CONSENT AGENDA:** Mr. Zenzen questioned the treasurer's report expenditures and Mr. McCabe explained why the balances were negative. Ms. Schulzetenberg asked about the fire aid that was received.

**A motion was made to approve the consent agenda items 3A – 3D by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, October 1, 2013.  
Bill Payable, Receipts and Treasurer's Report dated November 5, 2013 and for Checks #15774 - #15880.  
City Council Agenda, November 5, 2013.  
October Animal Report

**SHERIFF'S REPORT:** Lt. Lentz was in attendance and presented the October report. He indicated 44 contract hours were spent and eight citations were issued. Lt. Lentz reviewed the call types and answered questions from the Council.

**A motion was made to approve the report as presented by Mr., Zenzen seconded by Mr. Diehl. Motion carried unanimously.**

Lt. Lentz indicated they are in favor of us adopting a winter parking/snow removal ordinance.

Mayor Kroll inquired about their position on 4-wheelers. Lt. Lentz responded that they cannot ride them on county roads.

**BUILDING INSPECTOR'S REPORT:**

Mr. Hagman presented the October building report indicating nineteen permits were issued. He reviewed combined permit value indicating we are ahead of last year's pace. There were three single family permits issued and one for a duplex, bringing us to eight for the year.

**A motion was made to approve the building inspector's report as presented by Mr. Zenzen seconded by Mr. Diehl.**

**OPEN FORUM:**

Marilyn Hurrle wondered about a helicopter noise that appeared to hover on November 4, very early in the morning. Mr. Zenzen stated it was possibly a National Guard Training.

**ORDINANCE  
#2013-09, SOLID  
WASTE HAULERS  
LICENSE:**

Mr. McCabe presented a proposed ordinance requiring garbage haulers to obtain a license to haul residential waste within the City of St. Augusta. He indicated Mr. Couri had recommended one change from the original ordinance that was included with the Council packets and the change is reflected in the updated packet. Mayor Kroll explained any existing hauler can obtain a license. Ms. Schulzetenberg suggested we clarify person/business and wondered about requiring to know where garbage is hauled. She also wondered about the haulers providing there existing rates. Mr. Zenzen felt uncomfortable with the fact we are asking that question. Mr. Reinert stated that is not a part of the goal of adopting this ordinance. Consensus was to remove Section 1E from the ordinance. Mr. Couri suggested the day be set by resolution and amend the date of enforcement to January 1, 2013.

**A motion was made to adopt Ordinance #2013-09 as amended by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.** There was a brief discussion on the fee and it will be set when our 2014 Fee Schedule is adopted.

**ENGINEER'S  
REPORT:**

Ms. Ryan, filling in for Jon Halter, gave an update on the water connection project, more specifically the south portion of the water connection project. She indicated the main part of the project finished today and clean-up and restoration will finish shortly.

Mr. Zenzen wondered if the bridge replacement project was on-time and when it would finish,

**REQUESTS FOR  
PROPOSALS/  
SERVICES:**

Mr. McCabe presented requests for proposals/services for engineering services, attorney services, auditing services and building inspection services. Ms. Schulzetenberg wondered why we are going through the process as she doesn't want to waste anyone's time, especially when we are satisfied with our existing providers. Mr. Zenzen stated it is just good sense to do periodically. Ms. Schulzetenberg wondered why all the proposals are different in form

**A motion was made to send out the proposals by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Reinert stated we need to have road safety signs when working in the road.

Mr. Zenzen wondered where we were at with the entrance to Hidden Lake Park off of 230<sup>th</sup> Street. Mr. McCabe reported he finally got a response from the DNR yesterday.

Mayor Kroll presented the list of County projects completed in the City of St. Augusta.

Mayor Kroll presented a list of signs that need to be replaced and indicated the bid price was slightly more than the \$2,000 approved at last month's meeting. Mr. Zenzen suggested we reduce this year's amount to the \$2,000 and then we start with those dropped off the list.

**A motion was made to approve a not to exceed amount of \$2,500 by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

#### **CITY ADMINISTRATOR**

##### **REPORT:**

Mr. McCabe indicated he was not real sure of how enforceable our snow removal policies are. He wondered if we want to consider adopting an ordinance and what should be in the ordinance. Consensus was to keep the ordinance simple, place signs at the entrances and see how it works.

Mr. McCabe presented a quote from a home builder to delay collection of the WAC and SAC fees until certificate of occupancy. Mr. Couri suggested we have something in writing that the Certificate of Occupancy will not be issued until those are paid.

**A motion was made to delay the collection of the SAC and WAC fees until certificate of occupancy by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

Mayor Kroll indicated he had a request to allow 4-Wheelers within the City of St. Augusta. Mr. Couri explained what the state and county allow.

Mr. McCabe asked about what we view as the "collective" project and explained he was of the opinion the mayors and administrators agreed that it would be trails.

A brush hog quote for the bobcat was presented. Mr. Reinert and Mr. Diehl suggested we rent one if we really need it as they are too high maintenance.

Mr. McCabe presented an amendment to the personnel policy declaring standard work hours for all employees. Mr. Reinert wondered why the summer hours were longer than the winter hours and Mr. McCabe indicated it was a type error.

**A motion was made to amend the personnel policy as presented and amended by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

Mayor Kroll asked Rep. Theis what was on the agenda for the upcoming legislative session and stated he still believed the LGA formula was not fair.

**The meeting was adjourned to a closed session for a performance review of the City Administrator at 9:10pm. Members in attendance at the closed session were Mayor Kroll, Council Members Diehl, Reinert, Schulzetenberg and Zenzen, City Administrator McCabe and Attorney Couri.**

**Closed session was adjourned at 9:50pm.**

**ADJOURNMENT: A motion was made to adjourn at 9:50 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of November, 2013.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator