

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
October 1, 2013**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen; Engineer Halter; Building Inspector Hagman, Attorney Couri, Deputy Jon Lentz, and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Mary Larson, Jason Stock, Jim Tomczik, Adrian Miller, Marilyn Hurrle, Janelle Ahlert, Troy Rheame, Brian Braun, Jeff Bertram and Don Williamson.

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3F by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, September 3, 2013.  
Bill Payable, Receipts and Treasurer's Report dated October 1,  
2013 and for Checks #15660 - #15774.  
City Council Agenda, October 1, 2013.  
September Animal Report  
City Council Budget Workshop Minutes, September 17, 2013  
Summary for Publication, Ordinance #2013-08

**SHERIFF'S REPORT:** Lt. Lentz was in attendance and presented the September report. He indicated 41.5 contract hours were spent and nine citations were issued. Lt. Lentz reviewed the call types and answered questions from the Council.

**A motion was made to approve the report as presented by Mr., Zenzen seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. Hagman presented the September building report indicating twenty permits were issued. He reviewed combined permit value indicating we are ahead of last year's pace. There were four small commercial permits issued this month and one sign permit.

**A motion was made to approve the building inspector's report as presented by Ms. Schulzetenberg seconded by Mr. Zenzen. Motion carried unanimously.**

**OPEN FORUM:**

Jason Stock, owner of the land where Harvest of Horrors, the haunted hayride takes place was in attendance to explain the event. He explained the partnership with the local Knights of Columbus and asked that there not be any further sign restriction. Mr. McCabe explained he had asked both the Harvest of Horrors and the Sleepy Hollow Pumpkin Patch to remove their signs from 43<sup>rd</sup> Avenue as he believed we didn't want to show others there is a short cut to the identified detour route due to the bridge replacement on County Road 7.

**A motion was made by Mayor Kroll, seconded by Mr. Reinert to allow the signs to remain on 43<sup>rd</sup> Avenue. Motion carried 4-1 with Mr. Diehl voting no.**

**ORDINANCE  
#2013-06, AMENDING  
SIGN ORDINANCE:**

An amended ordinance was presented for consideration after the discussion at our September meeting. Mr. McCabe reported the amended ordinance allows video display signs. Mr. Couri stated everything looked fine. Mr. McCabe read comments from one sign business and Troy Rheaume of RHL was in attendance to discuss his comments to the proposed ordinance. Mr. Rheaume commented on the black signs and the possibility of amending that portion of the ordinance to be less restrictive. Mr. McCabe stated we don't look for violations and enforcement would be done on a complaint basis. Mr. Rheaume also questioned why the electronic graphic display and video display signs were limited to 35% of the total sign amount. Mr. Reinert suggested we use a square foot amount rather than a percentage. Mr. Couri suggested maybe a combination of the two can be used. Mr. Couri wondered if we want a maximum amount for the graphic display of video display signs. He suggested adding wording to the section stating the lesser of a certain percentage of the total sign area or a square footage amount. Mr. Rheaume was told he was misinterpreting the ordinance on this section and he agreed that with the correct interpretation an amendment may not be necessary. Mr. Couri suggested we remove the word "actual" from the ordinance to make the interpretation and intent more clear. Ms. Schulzetenberg wondered about the motion and flashing signs in Section 31.03. She was told that is more on actual movement of the signs, not of the display.

**A motion was made to approve Ordinance #2013-06 as amended by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously. A motion was made to publish in summary by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**GARBAGE  
HAULING:**

Mayor Kroll indicated we haven't considered anything at this point. Mr. McCabe explained his recommendation was to look into licensing rather than going through the process of moving to a single hauler. Jeff Bertram of West Central Sanitation was in attendance to discuss what they as a small hauler have to offer and why they would be opposed to moving to a single family hauler. Mr. Braun asked for a stipulation in the license about penalties for switching haulers after a certain period.

**ENGINEER'S  
REPORT:**

Mr. Halter had nothing to present.

**PARK BOARD  
RECOMMENDATION  
KIFFMEYER PARK  
TRAIL SEALING:**

Mr. McCabe presented a new quote which was in addition to the quote presented at the last meeting to overlay a portion of the Kiffmeyer Park Trail and to seal coat the entire trail. He recommended going with Quality Blacktop as this bid is lower than the other bid furnished.

**A motion was made to hire quality blacktop for the overlay and seal by Mr. Diehl, seconded by Mr. Zenzen. Mr. Reinert suggested the seal coat be put off until next spring as conditions are no longer favorable for a seal coat. Motion carried unanimously.**

Mr. Tomczik indicated his family utilized Hidden Lake Park and were very impressed with the park.

**HIDDEN LAKE PARK  
ENTRANCE AND  
TRAIL EXTENSION:**

Mr. McCabe presented quotes to build up the entrance off of 230<sup>th</sup> Street and to extend the paved trail within Hidden Lake Park. Mr. Reinert stated he isn't comfortable with the existing entrance. Mr. Zenzen suggested we get engineering and plans on what is necessary to do this correctly. Mr. McCabe was directed to contact the DNR and see what is necessary to proceed.

**PARK MAINTENANCE  
BUILDING:**

Mr. Zenzen reported we had preliminary discussion on building a maintenance building off of 230<sup>th</sup> Street. He explained the benefits of building and what could be stored in the maintenance shed rather than in other park buildings, the fire hall or the woods. Mr. Zenzen also talked about the possibility of using the existing maintenance shed as a kitchenette if a new maintenance shed is constructed.

**COUNCIL MEMBER  
PURVIEW:**

Mr. Reinert wondered about our agreement with Stearns County Environmental services to administer some of our ordinances (shoreland, wetland and feedlot) where we don't necessarily have the expertise. Mr. McCabe explained our agreement expired and when the County Board was informed of intent to renew, one member hesitated so County staff is looking into willingness on their end. Mr. McCabe reported he is in the process of working on a shoreland permit and explained the process he has used.

Mr. Reinert asked about employee reviews and when they will be done. He asked if there was a policy on start times. Mr. McCabe was directed to put a policy in place dictating work hours. He also asked that a review be done of the Administrator.

Mr. Diehl stated we have a visibility by the Legion road on 247<sup>th</sup> Street and County Road 7, Mr. McCabe was directed to inform the County of this issue.

Mr. Zenzen wondered about 250<sup>th</sup> Street and if there was discussion on improving the road. Mr. McCabe stated there hasn't been and discussion with the City of St. Cloud.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe indicated we had a discussion last winter on doing Requests for Proposals on our contracted services (Engineer, Attorney, Auditor and Building Inspector) and asked for direction to get started on the process. He suggested he could do the preliminary RFP's and have those returned by the end of November with a plan to do interviews in December and make appointments in January.

Mr. McCabe presented a request by the fire department for authorization for a Flash Over Simulator training offered by the Tech College.

**A motion was made to authorize the flash over simulator training at a cost up to \$1,000 by Mr. Diehl, seconded by Ms. Schulzetenberg.**

**ADJOURMENT: A motion was made to adjourn at 8:55 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of November, 2013.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator