

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
September 3, 2013**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen; Engineer Halter; Building Inspector Hagman, Attorney Couri, Deputy Jon Lentz, Fire Chief Voelker and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Larry Schill, Pete Yarmon and Troy Rheaume.

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3D by Mr. Zenzen seconded by Mr. Diehl. Motion carried unanimously.**  
The following items were approved with the consent agenda:

City Council Minutes, August 6, 2013.  
Bill Payable, Receipts and Treasurer's Report dated September 3, 2013 and for Checks #15574 - #15659.  
City Council Agenda, September 3, 2013.  
August Animal Report

**SHERIFF'S REPORT:** Lt. Lentz was in attendance and presented the August report. He indicated 42.5 contract hours were spent and six citations were issued. Lt. Lentz reviewed the call types and answered questions from the Council.

**A motion was made to approve the report as presented by Mr., Zenzen seconded by Mr. Diehl. Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. Hagman presented the August building report indicating eleven permits were issued, including one single family permit. He reviewed the commercial permits that were issued for remodeling for the church. Mr. Zenzen questioned why there were separate permits for the shingling and the roof repair. Mr. Hagman said they are two different projects.

**A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**OPEN FORUM:** No comments offered.

**SCHILL TRUCKING  
SITE PLAN**

**APPROVAL:** Mr. McCabe reported the planning commission unanimously recommended approval.

**A motion was made to approve the site plan by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.**

Mr. Schill questioned why the building inspector requested a letter along with the engineered drawings on his plans. The inspector stated he questioned why the engineer has two different plans allowed for two similar projects.

**ORDINANCE  
#2013-06, AMENDING  
SIGN ORDINANCE:**

Mr. McCabe indicated a staff report is included in the packets and a proposed ordinance as well. Mr. Rheume of RHL stated these signs codes are vastly different from community to community and the proposed ordinance appears strict. He believes motion should be allowable for transition and indicated video is allowable in many surrounding communities. There was discussion on height of the sign and how the flashing may affect the neighbors. Ms. Schulzetenberg indicates she doesn't want to be so strict. Mr. Zenzen said we definitely don't want to allow flashing. Mr. Couri suggested one other thing to be considered is requiring the intensity be reduced at night. Troy stated the ambient light value drops the intensity.

**A motion was made to table and bring back to the next meeting by Mr. Diehl, seconded by Mr. Reinert. Motion carried unanimously.**

**ORDINANCE  
#2013-07, AMENDING  
FEEDLOT  
ORDINANCE:**

Mr. McCabe explained the necessity of this and indicated the planning commission recommended approval.

**A motion was made to approve the ordinance by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Halter presented Pay Request #2 for 230<sup>th</sup> Street indicating the final cost is a little less than originally bid. He indicated there is a two year warranty period and there is no real reason to hold back any retainage.

**A motion was made to approve Pay Application #2 in the amount of \$302,026.08 by Mr. Zenzen, seconded by Mr. Reinert.. Motion carried unanimously.**

**PARK BOARD  
RECOMMENDATION  
KIFFMEYER PARK  
TRAIL SEALING:**

Mr. McCabe presented two bids, one including an overlay and the other just a seal. Mr. McCabe was instructed to double check the Quality Blacktop bid. Mayor Kroll stated he was concerned the trail near the tennis court is low.

**A motion was made to table the item by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried unanimously.**

Mayor Kroll reported that pickle ball players removed the net.

Mayor Kroll reported we are having well problems by the Kiffmeyer Park Shelter and indicated we are having Rollie Warner look into the issue.

Mayor Kroll reported the John Deere has a leak and they will keep an eye on it.

Mayor Kroll reported there was a leak in the water pipe on the irrigation at Hidden Lake Park Ball Field and that is being looked into.

**FIRE CHIEF'S  
REPORT –  
ORDINANCE  
#2013-08, ADOPTING  
FIRE CODE  
APPENDICES:**

Chief Voelker stated we have discussed this before. Mr. Couri indicated he is concerned one of these appendices is 13.06. Mr. Voelker stated that is building code, not fire code. He explained the appendices and what they require. Mr. Couri stated he saw nothing wrong with this. Mr. Zenzen stated his one problem with this is due to open burning. Mr. Voelker said the department will state some things are non-issues. Mr. Voelker suggested the exception be removed. Ms. Schulzetenberg suggested the offensive or objectionable language be removed.

**A motion was made to adopt Ordinance #2013-08 by Ms. Schulzetenberg as amended, seconded by Mr. Zenzen. Motion carried unanimously.**

**FIRE CHIEF'S  
REPORT –  
RESOLUTION  
#2013-14, STATE  
MUTUAL AID:**

Mr. Voelker indicated the City of Paynesville has sent a mutual aid agreement that he was cautious to agree to because of the distance involved. He indicated this would be covered by the intra state mutual aid agreement that he believed we were automatically a part of but learned we are not. He indicated he would like to get us involved for a short term commitment on a regional basis. He indicated the Sartell paper mill fire is a situation where this may expand beyond our local mutual aid association. Mayor Kroll would be concerned we don't have the equipment and Mr. Voelker stated we only send what is available. Mayor Kroll suggested we change the responsible person to him or the Council. Mr. Voelker took offense to losing his authority and wondered why, Mayor Kroll responded that it is solely a financial concern. There was discussion on the existing mutual aid agreement and that already covers much of the area we are considering allowing the agreement to cover. Mr. Couri stated this is a resolution that can be repealed at any time and indicated Chief Voelker has a grasp of our limitations and suggested the Chief has the authority with approval from a designated Council person. Ms. Schulzetenberg and Mr. Reinert stated they believe the Chief should have the authority. There was a brief discussion about adding an intra-state mutual aid policy that states a call will also be made to City Administration.

**A motion was made to adopt Resolution #2013-14 as amended by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.**

Chief Voelker inquired about the handicapped signs and was told they must be near the main entrance.

**RESOLUTION  
#2013-12:**

**A motion was made to approve Resolution #2013-12, approving the special law authorizing local option sales tax by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**RESOLUTION  
#2013-13, APPROVING  
PRELIMINARY  
LEVY:**

Mr. McCabe presented a proposed levy resolution

A motion was made to adopt Resolution #2013-13 as amended by Mr. Zenzen, seconded by Ms. Schulzetenberg.

**COUNCIL MEMBER  
PURVIEW:**

Ms. Schulzetenberg inquired about the open meeting law and attending the planning commission meetings. Mr. Couri stated we just have to post notice that a quorum of the Council may be in attendance.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe presented a request for additional signs in a subdivision. Mr. Couri explained the process for adding signs or lowering the speed limit. Mayor Kroll explained the dog situation and suggested we maybe should put a complete gate across the back access off 215<sup>th</sup> Street. Mr. McCabe also pointed out the sign reflectivity and future maintenance.

**ADJOURMENT: A motion was made to adjourn at 9:25 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of October, 2013.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator