

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
May 5, 2015**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Reinert, Schulzetenberg and Zenzen; Attorney Couri, Engineer Halter, Building Inspector Hageman and Clerk/Administrator McCabe. Council Member Diehl was absent.

OTHERS PRESENT: Stearns County Attorney Janell Kendall, Smith Schafer and Associates Representative Jason Miller, Assistant Fire Chief Mike Tabatt, Kenn Tamm,

CONSENT AGENDA: Mayor Kroll indicated Mr. McCabe would add item 14C a weapons policy, to the agenda. Mr. Zenzen wondered about the work comp bill and was told the detail will further break that down.

A motion was made to approve the consent agenda items 3A – 3J, by Mr. Zenzen second by Ms. Schulzetenberg. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, April 7, 2015.
Bill Payable, Receipts and Treasurer's Report dated May 5, 2015 and for Checks #17531 -17609
City Council Agenda, May 5, 2015.
City Council Minutes, May 1, 2015
City Council Board of Review and Equalization Minutes, May 1, 2015.
April Animal Report
April Fire Department Report
Hiring of Ken Wolters as part-time Park Maintenance at \$9/hour.
Outdoor Bar at Club Almar June 27-28
Closure of 245th Street for 5K and Water Ball June 27.

SHERIFF'S REPORT: Lieutenant Lentz was in attendance to present the April Sheriff's reports. He reported 41 contract hours were spent and 22 adult and 1 juvenile citations issued. He answered questions and reviewed call types.

A motion was made to approve the April Sheriff's reports by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Zenzen questioned if it was lawful to block traffic on County Road 7 for a bike run. Lt. Lentz responded that it wasn't allowed and they don't do traffic control very often on these.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hageman was in attendance to present the April building inspector's report. He indicated 7 permits were issued during the month including one single family dwelling. He reviewed the valuations year to date and stated we are above pace versus the past two years.

A motion was made to approve the building inspector's report as presented by Mr. Reinert seconded by Mr. Zenzen. Motion carried unanimously.

OPEN FORUM: no comments offered.

**STEARNS COUNTY
ATTORNEY:**

Janell Kendall was in attendance to present a review of her contract activity from 2014. She began with a report on the diversion program. She presented the city cases and indicated it was up. Ms. Kendall stated the contract expires at the end of the year and because of a few factors, the amount will be increasing. Overall the office has picked up on workload considerably.

**2015 AUDIT AND
FINANCIAL
STATEMENTS:**

Jason Miller, representing Smith Schafer and Associates, was in attendance to present the audited financial statements. He presented a power point presentation and reviewed our different general and enterprise fund revenues and expenditures.

A motion was made to accept and approve the audit by Mr. Reinert and seconded by Mr. Zenzen. Motion carried unanimously.

**FIRE DEPARTMENT
REQUEST:**

Mike Tabatt was in attendance representing the fire hall. He presented the letter prepared by Chief Volker requesting a lift for use around the fire hall to change ballasts and light bulbs. He explained what they are currently doing and stated safety wise it was not the safest option. Mr. Tabatt stated there was an option for renting a unit and there were other quotes for providing a used lift. The fire department is requesting we purchase a used Sky Jack lift from Herc-U-Lift in the amount of \$2,900. Mayor Kroll wondered what the overall maintenance cost would be to operate them. He also asked if it would be more practical

to hold off and just hire out by renting or hiring someone with a bucket truck. Ms. Schulzetenberg figured it maybe is a no brainer to rent as it would take 200 daily rentals.

A motion was made to deny the purchase by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Tabatt indicated the department is using one firefighter's computer for training and training records. He requested the Council authorize purchase of a new desktop unit.

A motion was made to spend up to \$750 for a new computer for the fire department by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**DYLAN ESTATES
REZONING, PRELIMINARY
AND FINAL PLAT AND
DEVELOPER'S
AGREEMENT:**

Mr. McCabe indicated the planning commission unanimously recommended a rezoning and preliminary and final plat approval. There was brief discussion on the difference between R1 and R2 zoning. Mr. Couri suggested that when the zoning went into effect, there wasn't water and sewer so all lots would have needed to be one acre and larger.

A motion was made to approve the rezoning Ordinance #2015-02, by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

Mr. Couri explained the developer's agreement is fairly simple with nothing out of the ordinary. He touched on the highlights of the agreement. There is a specific provision requiring the ditch on 22nd Avenue to be maintained by future property owners. Mr. Couri referred to paragraph 14 and explained how the assessment was forfeited and the connection charge to be specially assessed to the three lots over 10 years. Mr. Tamm asked if we could stretch that a little further to 15 or 20 years. Mr. Halter indicated an estimated letter of credit amount would be \$5,000 for potential street repairs and culverts. Mr. Couri wondered what the term of the special assessment should be. Mr. Reinert wondered if there is a drawback to going 20 years and Mr. Couri stated negative. Consensus was 20 years for the special assessments.

A motion was made to approve the developer's agreement as amended by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

A motion was made to approve the preliminary and final plat of Dylan Estates contingent on developer's agreement being signed by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried 3-1 with Mr. Zenzen voting no.

**ENGINEER'S
REPORT:**

Mr. Halter reported on the 2015 Street project giving a preliminary schedule indicating work could start tomorrow barring rain with paving completed by May 15. Mr. Halter stated he visited with Mr. Weber and he wasn't thrilled with our decision to not include the culvert in the project. Mr. Halter again stated he didn't think it was feasible to do the hydraulic study to determine if something should be done.

Mr. Reinert wondered about the concrete drive remove and replace versus asphalt. Mr. Halter stated it worked on the first part of this project and it hopefully can do again as we will be charged per used amount not bid amount.

**COUNCIL MEMBER
PURVIEW:**

Mayor Kroll asked about Platinum Street and why we don't plow it. Mr. Couri could not recollect why it is a public road that we don't plow per the developer's agreement.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented a quote for striping from the contractor on the 2015 Street Project. Mayor Kroll suggested we add fog line on 43rd Avenue and 230th Street and he suggests we have install on any new roads moving forward.

A motion was made to approve the striping quote up to \$10,000 with the additional fog lines by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

Mr. McCabe explained we have an issue on the gravel road 207th Street. He presented a quote from J&S Excavating to fix it.

A motion was made to approve the quote and expense by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

A motion was made to approve the Weapons policy as presented by Mr. Zenzen, seconded by Mayor Kroll.

Mr. McCabe asked for newsletter items and indicated we would have a brush drop off. Ms. Schulzetenberg suggested we highlight some of our audit items that were reported earlier.

ADJOURNMENT: A motion was made to adjourn at 9:40 pm by Mr. Reinert seconded by Mr. Zenzen. Meeting Adjourned.

Approved this _____ day of June, 2015.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator