

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
August 2, 2016**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen; Attorney Couri; Building Inspector Hagman; Water/Sewer Operator Chad Blashack; Clerk/Administrator McCabe; Fire Department Chief Tabatt, Assistant Fire Chief Orth Fire Lieutenant Shawn Steinhofer, Fire Lieutenant Claseman, Firefighter Jason Koshiol and Firefighter Ryan Berdan.

**OTHERS PRESENT:** Chris Sis, Jolene Sis, Jackie Steinhofer, Mrs. Orth

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3G, by Mr. Diehl, second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, July 5, 2016.  
City Council Agenda, August 2, 2016.  
Bill Payable, Receipts and Treasurer's Report dated August 2, 2016 and for Checks #19057-19146.  
City Council Minutes, July 18, 2016.  
Temporary Liquor License, St. Mary Help of Christians.  
Temporary Liquor License, St. Wendelin.  
Gambling Premise Permits, St. Mary Help of Christians.

**SHERIFF'S REPORT:** the written report was presented.

**A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hagman was in attendance to present the July building inspector's report. He indicated seven permits were issued during the month, including three single family dwellings, bringing the total new homes to 14 for the year. He reviewed valuations and answered questions from the Council. He reviewed mechanical, plumbing and electrical permits.

**A motion was made to approve the building inspector's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

Mr. Zenzen indicated the park board is looking at potentially installing a roof over the dugouts at Hidden Lake Park Ballfield and we would like to know what would be the best way to do that.

**FIRE DEPARTMENT  
ISSUES:**

Chief Tabatt was in attendance and presented the June 2016 run report, indicating we are up to 48 calls for the year as of the end of June. He reviewed the calls and discussed the internal training (PPE and survival) that was done.

Chief Tabatt requested permission to hire an additional Lieutenant bringing the total number of approved lieutenants to four.

**A motion was made to appoint an additional lieutenant by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.**

Chief Tabatt indicated they need to make repairs to the blood pressure cuff in an amount of approximately \$350.

**A motion was made to repair the item by Mayor Kroll, seconded by Ms. Schulzetenberg.**

Assistant Chief Orth indicated there is an issue with the 6-wheeler, knowing it not shifting as it should.

Lieutenant Claseman indicated as they are beginning the budget process and 45 bottles will need to be replaced by 2022. He stated they would like to phase in the replacement, doing eight per year and then doing three per year once they are all replaced. He had one quote so far and was asked to look into additional quotes.

**A motion was made to purchase eight bottles by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

Lieutenant Claseman indicated the four gas meters are beginning to be hard to repair and stated they would like to purchase one this year and one in the future.

**A motion was made to purchase the four gas meter by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Lieutenant Claseman indicated the mount for the thermal imager charging station has begun to fail.

**A motion was made to purchase the thermal imaging charger by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**PUBLIC WORKS  
UPDATE:**

Mr. Blashack presented a bid to repair an impaler on the main lift station, indicating this was briefly discussed two meetings ago. He explained why we need this done.

**A motion was made to approve the quote by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.**

**OPEN FORUM:**

No comments offered.

**SIS CONDITIONAL  
USE PERMIT  
APPLICATION:**

Mr. McCabe indicated the planning commission has recommended approval of a conditional use permit allowing outdoor storage and sales. More specifically, the recommendation is to allow three storage containers to the west end of the existing building, the containers must be fenced and on an asphalt or concrete surface. Any outdoor sales must also be on an asphalt or concrete surface. Mayor Kroll stated he believes the best option is to combine the lots and build an addition or second building on the lot for future storage. Mr. Diehl agrees and Mr. Reinert agreed and added we don't want to open this up too much for other businesses in the area. Mr. Zenzen agreed this should probably be one lot. Mr. Sis stated a fence will adequately serve his purpose for this property right now and he doesn't believe this corner is ideal for his business moving forward. He stated he would be requesting a fence without the containers. Mr. Koshiol indicated he doesn't believe the fence should be allowed as the neighboring building was required to have stone included on the building. He also wondered if the storage containers were allowed if they would meet fire code.

**A motion was made to approve Resolution 2016-09, denying the CUP as containers simply are not allowed by Mr. Reinert, seconded by Mr. Diehl.** Mr. Couri asked that we incorporate the denial reasons into the resolution, one being the containers are not allowed and the other being the fencing wouldn't do an adequate job screening the property. Mr. Reinert stated he wants to keep the fencing separate. Mr. Zenzen indicated a previous recommendation was for denial and giving the property owner until July 1, 2017. **Motion carried unanimously.**

Ms. Sis stated there was a second portion of the CUP that dealt with outdoor sales. There was discussion on what would be approved as the outdoor sales lot. Mr. Couri suggested we get a new site plan with the proposed sales lot. Mr. Sis wondered as well about what it would take to get approval for the outdoor storage.

**A motion was made to table the discussion on outdoor sales by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Halter reported the 2016 Street Project is tentatively scheduled to begin on August 9. Mayor Kroll stated he visited with Fairhaven Township and they didn't make a decision yet as they didn't have a quorum at their meeting.

**LIQUOR COMPLIANCE  
GUIDELINE**

**DISCUSSION:**

Mr. McCabe presented the liquor compliance guideline resolution that was adopted in 2006. He indicated this is simply a guideline and we can amend but it is not necessary. Mr. Diehl stated if we aren't going to follow we need to change. Mr. Couri explained further it is a guideline to help establish consistency in how this matter is dealt with. Mr. Diehl stated he would like something that we act similarly on every time. There was discussion about changing from guideline to ordinance and Mr. Couri stated if ordinance, the council action would be to agree a violation has occurred. He suggested if we move to an ordinance we send a fourth violation to an administrative law judge. Mayor Kroll stated he didn't think it need to be changed.

**A motion was made to leave Resolution #2006-06 the way it is by Mayor Kroll, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**ORDINANCE 2016-03  
MORATORIUM ON**

**"DROP HOMES":**

Mr. Couri presented Ordinance 2016-03 and indicated it was in reference to a new law that takes effect on September 1. He explained how the statute came into being further explained the statute. Mr. McCabe indicated the planning commission would hold a public hearing prior to our next meeting to make a formal recommendation on the ordinance.

**A motion was made to adopt Ordinance 2016-03 by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**COUNCIL MEMBER**

**PURVIEW:**

Mr. Zenzen indicated we had a park board where they discussed putting a roof over the dugouts and also looking at a scoreboard in the future.

**CITY ADMINISTRATOR**

**REPORT:**

Mr. McCabe reported he sent a nuisance letter to Mr. Totz. Mayor Kroll suggested he talk to him prior to issuing a violation.

Mr. McCabe indicated he hasn't had a chance to visit with Mr. Deyak about ballfield maintenance yet and hoped he would through the budget process before next month.

Mr. McCabe reported there is approximately \$1,000 left in the administration training budget and the Carnegie Class is \$1,995. He asked if we should overspend the budget or wait until the next available class.

**A motion was made to overspend the budget and send Mr. McCabe to the Carnegie class by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.**

**ADJOURMENT: A motion was made to adjourn at 8:25pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of September, 2016.

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BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator