

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
December 6, 2016**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Schulzetenberg, Diehl, Reinert and Zenzen; Attorney Couri; Engineer Ryan; Building Inspector Hagman; Clerk/Administrator McCabe; Fire Department Chief Tabatt, Assistant Fire Chief Orth, Lieutenant Rob Claseman, and Captain Shawn Steinhofer.

**OTHERS PRESENT:** Ray Valley

**CONSENT AGENDA:** A motion was made to approve the consent agenda as amended, items 3A – 3E, by Mr. Diehl, second by Mr. Zenzen. Motion carried 4-0.

The following items were approved with the consent agenda:

City Council Minutes, November 1, 2016.  
City Council Agenda, December 6, 2016.  
Bill Payable, Receipts and Treasurer's Report dated  
December 6, 2016 and for Checks #19439- 19573.  
City Council Minutes, November 15, 2016.  
Tri-County Humane Society 2017 Agreement

**\*Mr. Reinert entered the meeting.**

**SHERIFF'S REPORT:** Lieutenant Weiss was in attendance and presented the monthly Sheriff's department report. He indicated 43 contract hours were spent and 15 citations issued. He reviewed call types and answered questions from the Council.

**A motion was made to approve the Sheriff's report as presented by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hagman was in attendance to present the November building inspector's report. He indicated nine permits, including two single family permits were issued during the month. He reviewed valuations and answered questions from the Council.

**A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**FIRE DEPARTMENT  
ISSUES:**

Chief Tabatt was in attendance and presented the October 2016 run report, indicating we are up to 79 calls for the year as of the end of October. He reviewed the calls and indicated CEU training was provided by SCTCC on communication.

Mr. Tabatt requested approval for an overnight stay for one firefighter at a training for fire officers in Alexandria.

**A motion was made to approve the training and overnight stay by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.**

Mr. Tabatt requested we order additional uniform materials for new firefighters and to replace some that are growing out of. They also requested a polo shirt for events when the dress uniform is not required. Mayor Kroll suggested the polo shirts be purchased out of the relief association. Mr. McCabe explained the department was approximately \$20,000 under budget on the 2016 actual costs.

**A motion was made to approve the purchase as requested by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Tabatt indicated we were awarded a grant for a new 6-Wheeler from the Bremer Foundation in an amount of \$29,462.

**OPEN FORUM:** no comments offered.

**TRUTH-IN-TAXATION  
PUBLIC HEARING,  
RESOLUTION #2016-15  
ADOPTING FINAL LEVY  
AND ADOPTION OF  
2017 BUDGET:**

Mayor Kroll opened the public hearing and Mr. McCabe explained the 2017 Budget has three separate options containing different payroll increases, one of 1%, one of 1.5% and one at 3%. The proposed final levy is the same as the adopted preliminary levy which is a 2% increase over the 2016 levy. He indicated what the proposed

**A motion was made to approve Resolution #2016-15, adopting the final levy by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**A motion was made to adopt the final budget based on the 1.5% salary increase by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

## **ST. AUGUSTA LEGION**

**LIQUOR VIOLATION:** Mr. McCabe presented a liquor violation for the St. Augusta Legion. He indicated this was their first violation in his almost 12 years working for the City.

**A motion was made to recognize the violation and not adopt a fine by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

## **ENGINEER'S REPORT:**

Ms. Ryan presented the final pay application for the 2016 Street project in the amount of \$33,512.67

**A motion was made to approve the final pay application by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

Ms. Ryan indicated she would be providing additional information on the storm water utility for approval at a future meeting. There was a brief discussion on how storm water credits will be approved with Ms. Ryan indicating it is the property owner's responsibility.

Mr. Reinert wondered about the 2017 Street project. Ms. Ryan said we have rough construction estimates.

**A motion was made to approve the design on 53<sup>rd</sup> Avenue by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

## **COUNCIL MEMBER PURVIEW:**

Mr. Reinert indicated he wanted to discuss dark intersections on higher traffic roads. Mayor Kroll stated we discussed a couple of years ago and the costs were prohibitive. He also asked how it would be paid for. Mr. McCabe indicated he would contact the County Highway Engineer to see how they were awarded the grant a couple of years ago.

There was a discussion about recognizing John Notch's service to the City. The park board will be involved asking for a recommendation.

Mayor Kroll inquired about the Sis issue. Mr. Couri indicated he has visited with Mr. Sis's attorney and have traded calls but is waiting to hear back from their attorney.

Mayor Kroll wondered about the ATV ordinance. Mr. Reinert said we would have something for the January meeting.

Ms. Schulzetenberg wondered about the house in Blackberry Farms. Mr. McCabe indicated we cannot make solid contact. Mr. Couri stated we can start the process which will probably get some action taken.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe presented a request for a donation to the SANTA initiative.

**A motion was made to approve a donation in the amount of \$50 by Mayor Kroll, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. McCabe presented a request from the Initiative Foundation for a contribution. The consensus was it is not budgeted for.

Mr. McCabe presented a letter requesting a tax parcel that was just split be recombined by the new owners.

**A motion was made to allow the combining of the lots by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.**

Mr. McCabe indicated he had a call from Fairhaven Township stating they are not interested in assisting with the cost of the maintenance that was completed. Mr. Couri suggested politically we can be holding this over their head.

**ADJOURMENT:** **A motion was made to adjourn at 8:15pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of January, 2017.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator