

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 5, 2016**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter; Attorney Couri; Building Inspector Hagman; Fire Chief Tabatt, Assistant Fire Chief Orth and Clerk/Administrator McCabe.

OTHERS PRESENT: Deputy Jon Lentz.

CONSENT AGENDA: A motion was made to approve the consent agenda items 3A – 3E, by Mr. Diehl, second by Mr. Zenzen. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, December 1, 2015
Bill Payable, Receipts and Treasurer's Report dated
January 5, 2016 and for Checks #18379 - 18488.
City Council Agenda, January 5, 2016.
December Animal Report
Gambling Permit, St. Mary HOC

**FIRE DEPT.
REPORT:**

Chief Tabatt was in and presented the November run and training report.

Chief Tabatt requested approval for 4 members to attend fire school in Detroit Lakes at a cost of approximately \$300/member and rooms for 2 nights totaling \$400 plus tax.

A motion was made to approve the 4 members attend the fire school by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Chief Tabatt indicated he would like to discuss the rural 911 signs and wondered if we could add them in our residential subdivisions. Mr. McCabe will put note on next month's utility bills. There was additional discussion on how the non-serviced areas would be notified.

SHERIFF'S REPORT: Lt. Lentz was in attendance and presented the November and December reports. He reported 38 hours were spent on contract in November and 12 adult and 2 juvenile citations issued. For December, 44 hours were spent on contract and 23 citations issued. He reviewed call types for and answered questions from the Council.

A motion was made to approve the November and December reports by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hagman presented the December building report. He indicated 3 permits were issued bringing the total for the year to 84. Total value was up versus 2014. 13 homes were constructed which continues the upward trend of the last couple of years.

A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

OPEN FORUM: No comments offered.

ACTING MAYOR: A motion was made to appoint Jim Diehl acting mayor by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried 4-0 with Mr. Diehl abstaining.

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES: A motion was made to make the following appointments by Mr. Reinert, seconded by Mr. Diehl:

Planning Commission: Butch Voigt and Jim Brannan to an additional 3-year term.

Park Board: Dave Glenn to an additional 3-year term.

Council Representative to Park Board: Mike Zenzen.

EDA: John McDowall to an additional 3-year term.

Council Fire Department Representative: Jim Diehl and Paul Reinert.

Representatives to APO: Mayor Kroll, Donna Schulzetenberg, and Mike Zenzen.

Road Supervisor: Mayor Kroll

City Assessor: Don Ramler, Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe

City Attorney (Prosecution): Jenall Kendal – Stearns County

Admin. Hearing Officer: Quinlivan and Hughes

City Engineer: Jon Halter – S.E.H.

Planning Consultant: WSB – Kelsey Johnson

Building Inspector: Steve Hagman, Mid State Inspection Services, Inc.

Electrical Inspector: Darrel Nemeth

Animal Control Officer: Charles Voigt

**Weed Inspector: Paul Reinert.
Assistant Weed Inspector: Mark Kiffmeyer.**

The motion passed unanimously.

**RESOLUTION
#2016-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages equal to a 1.5% increase over 2015 as was included in the budget

A motion was made to approve Resolution #2016-01, approving a 1.5% pay raise and setting compensation for elected and appointed officials by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**SCHEDULE OF REGULAR
MEETINGS, OFFICIAL NEWSPAPER
AND OFFICIAL
DEPOSITORIES:**

A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the first Monday after a Tuesday in each month at 7:00pm, and Park Board meetings on the first Monday of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Wells Fargo and US Bank as official depositories by Mr. Deihl, seconded by Mr. Zenzen. Motion carried unanimously.

**RESOLUTION #2016-02,
DESIGNATING
SIGNERS:**

A motion was made to approve Resolution #2016-02 designating officials authorized to sign approved checks by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

**RESOLUTION #2016-03,
CONFLICT OF
INTEREST:**

A motion was made to approve Resolution #2016-03 by Mr. Reinert, seconded by Mr. Diehl. Motion carried 3-0 with Mayor Kroll and Mr. Zenzen abstaining.

**ORDINANCE
#2016-01:**

A motion was made to approve Ordinance #2016-01, adopting the fee schedule by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.

**REQUEST FROM
EMERALD PONDS:**

Mr. McCabe presented a letter requesting the City take over plowing Platinum Street in Emerald Ponds subdivision. Our developer's agreement specifically omitted this street and now with only 5 homeowners they are requesting we do the plowing. Mr. Couri was asked if he remembers why we didn't include the plowing. He doesn't recall the reason why.

A motion was made to plow Platinum Street and 27th Avenue by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Halter reported the radar speed signs will be reprogrammed for when the beacon lights are to be flashing.

**COUNCIL MEMBER
PURVIEW:**

Mayor Kroll indicated he visited with park employees will come back to work in the spring.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe indicated we received another invoice for dirt work and all the competing contractors disagreed as to who was responsible. The invoice was included in the payables approved tonight.

Mr. McCabe presented quotes for new windows for City Hall. He explained the differences in the quotes and stated the crank out would be more efficient. Mayor Kroll wants to make sure it is a quality brand window.

A motion was to approve the quote from Mike Schlangen Construction with approval on brand from Mayor Kroll and Administrator McCabe by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

Mr. McCabe presented a quote for repairing the bucket for the loader.

A motion was made to approve the loader bucket quote by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

Mr. McCabe indicated we have picked May 21 as the date for our City Wide cleanup date.

ADJOURMENT: A motion was made to adjourn at 8:05pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this 2nd day of February, 2016.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator