

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
March 2, 2016**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Reinert and Zenzen and Attorney Couri; Building Inspector Hageman and Clerk/Administrator McCabe. Council Member Schulzetenberg was absent

**OTHERS PRESENT:** Fire Department Chief Mike Tabatt and Fire Department Assistant Chief Jerry Orth, Fire Department Representatives Ryan Berdan, Ben Voigt and Butch Stang, Jill Tabatt, Mary Orth, County Attorney Janelle Kendall

**CONSENT AGENDA:** Mr. McCabe indicated he added item 3F, a premise permit application for Sauk Rapids Sportsmen's Club at the Hayloft to the consent agenda.

**A motion was made to approve the consent agenda as amended items 3A – 3F, by Mr. Reinert, second by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, February 2, 2016.  
City Council Agenda, March 2, 2016.  
Bill Payable, Receipts and Treasurer's Report dated March 2, 2016 and for Checks #18575 -18656.  
February Animal Report  
3.2 On-Sale Liquor License – St. Augusta Sports  
3.2 On-Sale Liquor License – Lux Rec Club  
Premise Gambling Permit – Sauk Rapids Sportsmen's Club (Hayloft)

**SHERIFF'S REPORT:** No Report Offered.

**BUILDING INSPECTOR'S REPORT:**

Mr. Hageman was in attendance to present the February building inspector's report. He indicated one permit was issued during the month, a single family dwelling in Emerald Ponds. He reviewed valuations and answered questions from the Council.

**A motion was made to approve the building inspector's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**FIRE DEPARTMENT  
ISSUES:**

Chief Tabatt was in attendance and presented the January 2016 run report. He reviewed the calls and discussed the training that was done.

Chief Tabatt presented quotes for a ladder to replace the ladder that failed inspection.

**A motion was made to approve the purchase of the ladder in an amount of \$255 plus shipping by Mr. Reinert, second by Mr. Zenzen. Motion carried unanimously.**

Mr. Voigt presented a quote for a mask for one of our new firefighters, indicating all available masks are sized medium and this is a larger firefighter. Mayor Kroll wondered what if he doesn't pass his tests and Mr. Voigt stated another firefighter can upgrade to the large mask. Mr. Voigt also explained what is all included in the quote for the mask.

**A motion was made to purchase the mask by Mr. Reinert, second by Mr. Zenzen. Motion carried unanimously.**

Mr. Voigt presented a quote for a generator for unit 108. He explained the generator was recently repaired and for another \$1,000 they can diagnose but will not guarantee it is repairable as parts are no longer available. The quote is for a new generator that will fit in the existing cavity. Mayor Kroll asked if there is a second quote and Mr. Voigt explained he called numerous places and there was nothing that would fit at close to the cost.

**A motion was made to approve the purchase of the generator by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Voigt presented the Truck Replacement Report explaining this was discussed at a meeting previously. He explained there are potentially grants available and they would be applied for prior to the purchase of a new truck. Mr. Couri wondered about NFPA standards and the effect on our ISO Rating. Mr. Voigt explained he visited with a representative from the ISO and a new truck will help our ISO rating. Mr. Couri also asked about the NFPA guidelines and wondered if it is just that a "guideline" or if we have older vehicles than the guidelines dictate, are we penalized by ISO. Mayor Kroll suggested we visit about grant writing first.

Mr. Voigt indicated he talked with a grant writer from Bemidji and she had never been awarded an AFG grant for a vehicle. He stated the group they are working with is out of California with the grant writer

specifically out of Texas. The company claims a 65% success rate in the applications they have submitted. She also recommended, based on current engine age, the City submit an application for two new engines. Mr. Voigt also determined as best he could the resale value of \$10,000 to \$21,000 per existing engine. There was added discussion about success rates of potential more local grant writers. Chief Tabatt indicated he wants specifically a grant writer who has success on truck applications. Mr. Couri suggested we get references and specifically from departments close to our size.

Mayor Kroll indicated he wants to know what the proper steps for authorization on a fire scene include. For example, at a recent fire, the department hired Steve's Excavating to bring in an excavator and who has that authority. Mayor Kroll stated our emergency policy only grants him that authority and he only has it for the first 24 hours, after that it needs council approval. Mr. Couri suggested the policy be amended that the Chief has to make the call, but if he cannot make contact, the Chief will have that authority.

**OPEN FORUM:** No comments given.

**JANELLE  
KENDALL:**

Ms. Kendall was in attendance and presented a summary of 2015 criminal prosecutions for the City. She began by presenting the diversion program information and explained how the program is changing. She explained about sex trafficking and the impact that currently has throughout the County. Ms. Kendall presented information on the misdemeanors and she also explained why her contract price was raised, stating it was the first time in 10 years.

**ENGINEER'S  
REPORT:**

Mr. Halter presented pay application #3 for the SRTS. It is the final pay request, less retainage. He stated it was approximately 11% of bid quantities stating landscaping, top soil and road repair when the hydrant was installed.

**A motion was made to approve the pay request in the amount of \$39,457.60 by Mr. Zenzen, second by Mr. Diehl. Motion carried unanimously.**

Mr. McCabe asked if there has been any discussion with Ms. Ryan on the MS4 designation. Mr. Halter indicated she is working on the background information.

**MN JOINT POWERS,  
COURT DATA SERVICES,  
RESOLUTION**

**#2016-05:**

Mr. Couri explained there is nothing in there bad for us and is not sure exactly why they are doing this but all his cities are adopting these

agreements and resolutions. Only the county, as our prosecuting attorney, work within this system.

**A motion was made to approve the agreements and adopt Resolution 2016-05 by Mr. Reinert, second by Mr. Zenzen. Motion carried unanimously.**

**AUDIT PROPOSAL:** A motion was made to approve a 5-year agreement by Mayor Kroll, second by Mr. Diehl. Motion carried unanimously.

**COUNCIL MEMBER**

**PURVIEW:** Mr. Reinert indicated he would like our public works employees to come to Council meetings (at least every other) to explain what their priorities, tasks are so they can be a little more accountable.

Mayor Kroll wonders if there is any knowledge of an annexation agreement between Lynden Township and the City of St. Cloud. Mr. Couri reported what the past policy has been. Mr. Reinert wondered why we haven't had the conversation with Lynden Township. Mayor Kroll suggested we invite them to the next meeting. Mr. Couri was going to look into our agreement with the City of St. Cloud. Mr. McCabe questioned if we wanted to visit with any other surrounding township.

Mayor Kroll indicated we haven't had a whole lot of discussion with the City of St. Cloud on 250<sup>th</sup> Street and it doesn't appear they are in any hurry.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe asked for approval of the seal coating joint powers agreement.

**A motion was made to approve the seal coating joint powers agreement and identify Gor-Ann Subdivision and potentially Starlight if funds are available by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.**

Mayor Kroll wondered about the potential storm water issue and Mr. Couri explained why it is not a city issue and a private property to private property issue. He also stated it could be addressed with an ordinance amendment requiring drainage plans on any lot split.

**ADJOURMENT:** A motion was made to adjourn at 9:30 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this \_\_\_\_\_ day of April, 2016.

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BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator