

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
October 4, 2016**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Schulzetenberg, Reinert and Zenzen; Attorney Couri; Engineer Ryan; Building Inspector Hagman; Clerk/Administrator McCabe; Fire Department Chief Tabatt, Assistant Fire Chief Orth; and Captain Shawn Steinhofer.

OTHERS PRESENT: Dave Werschay, David Voigt, Eric Scheppers, Justin Rustad, Dan Peterson, Lindsey Peterson, Lance Conover, Mary Orth, Shari Stang, Jackie Steinhofer, Larry Schill, and Erik Eyvindsson.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3C, by Mr. Zenzen, second by Ms. Schulzetenberg. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, September 6, 2016.
City Council Agenda, October 4, 2016.
Bill Payable, Receipts and Treasurer's Report dated
October 4, 2016 and for Checks #19258 - 19361.

SHERIFF'S REPORT: Lieutenant Weiss was in attendance and presented the monthly Sheriff's department report. He indicated 42 contract hours were spent and 6 citations issued. He reviewed call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hagman was in attendance to present the August building inspector's report. He indicated eight permits were issued during the month. He reviewed valuations and answered questions from the Council.

A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**FIRE DEPARTMENT
ISSUES:**

Chief Tabatt was in attendance and presented the August 2016 run report, indicating we are up to 64 calls for the year as of the end of August. He reviewed the calls and indicated defensive driving was the monthly training. There was additional training with airbags and extracation equipment.

OPEN FORUM:

Mary Orth, representing the St. Augusta Fire Relief Auxiliary, was in attendance and indicated they have registered with the State and are now up and running. They are taking on the meat raffles at the Legion.

Eric Scheppers, representing the Blackberry Farm residents, was in attendance and wondered what the steps are to remove the burned house in Blackberry Farms. Mr. Couri explained the process and stated it could take up to a year. Mr. McCabe reported he has visited with a builder who is looking into razing and rebuilding. Consensus was to allow the builder plan to play out; if we have nothing by the next meeting we can bring to the next meeting starting the administrative process having it removed.

**ORDINANCE
#2016-05, AMENDING
ZONING**

ORDINANCE:

Mr. McCabe presented an ordinance amending the zoning code to allow galvanized materials on agricultural lots greater than 2.5 acres.

A motion was made to approve Ordinance #2016-06 by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

**HIDDEN LAKE PARK
BALLFIELD**

MAINTENANCE:

Mr. McCabe presented a proposal from Pro Fields to take over maintenance of the Ball Field at Hidden Lake Park. He stated it can still be worked into the budget and the Park Board has indicated this is a good idea.

A motion was made to approve the contract with Pro Fields for \$13,500 by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

**KIFFMEYER PARK
PLAYGROUND**

QUOTES:

Mr. McCabe presented two quotes for new playground equipment near the Kiffmeyer Park ball field. The quotes both reflect a grant award and installation. The park board has suggested the larger of the two playground structures.

A motion was made to approve the purchase of the playground with installation in an amount of approximately \$19,400 by Mr. Reinert, seconded by Mr. Zenzen. Mayor Kroll suggested the old system be moved to the water tower site. Motion carried unanimously.

**LAWN MOWER
QUOTES:**

Mr. McCabe presented quotes to replace the John Deere tractor at Kiffmeyer Park with a zero turn radius mower and a quote to replace the Toro with a zero turn radius mower. The park board indicated they believe we can rely on staff input.

A motion was made to purchase the two zero turn mowers with our trade in by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Ms. Ryan presented the pay request for the 2016 Street Project. She gave a brief updated based on a conversation she had had with Mr. Halter.

A motion was made to approve the pay request in the amount of \$234,723.31 by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

Ms. Ryan gave a brief update on the MS4/Stormwater Utility indicating part 2 will be submitted to the MPCA by October 25. Ms. Ryan stated we will probably hold additional education for the commercial land use prior to instituting a storm water utility.

**ATV ORDINANCE
DISCUSSION:**

Mr. McCabe presented a draft ATV ordinance. There was discussion on some of the portions of the ordinance. Mr. Couri suggested if we bring back we have to have a public hearing. Mr. Reinert would like to see Class 1's included but wonders if we need two separate ordinances.

A motion was made to table for additional time to study by Mr. Reinert, seconded by Mayor Kroll. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

no comments

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe indicated he had completed Mr. Blashack's performance review in June and is recommending a step increase retroactive to August 1.

A motion was made to approve a step increase retroactively for Mr. Blashack by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

ADJOURMENT: A motion was made to adjourn at 8:20pm by Mr. Reinert seconded by Mr. Zenzen. Meeting Adjourned.

Approved this _____ day of November, 2016.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator