

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
February 7, 2017**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, Zenzen and Schulzetenberg; Attorney Couri; Engineer Halter, Building Inspector Hageman; Fire Department Lieutenant Rob Claseman, Fire Department Representatives Ben Voigt, Adam Sandhurst and Darrel Stang; Sheriff's Department Lieutenant Vic Weiss; County Attorney Janelle Kendall and Clerk/Administrator McCabe.

OTHERS PRESENT: Troy Voigt, Larry McDowall, Darrel Albers, Norm Fischer, Lee Voss and Andy Meemken.

CONSENT AGENDA: **A motion was made to approve the consent agenda as amended items 3A – 3K, by Mr. Zenzen, second by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, January 3, 2017.
City Council Agenda, February 7, 2017.
Bill Payable, Receipts and Treasurer's Report dated February 7, 2017 and for Checks #19658 -19746.
C. Blashack's attendance at Rural Water Conference
B. McCabe's attendance at MCFOA Conference
Temporary Liquor Licenses Quiet Oaks, St. Wendelin (2) and St. Mary HOC
Gambling Permits, St. Mary HOC and St. Cloud Stand Down

SHERIFF'S REPORT: Lt. Weiss was in attendance and presented the December and January sheriff's report. He indicated 46 hours were spent on the contract in December and 40 hours in January. Lt. Weiss indicated eight citations were issued in December and fourteen in January. He also reviewed the call types for the month and answered questions from the Council.

A motion was made to accept the Sheriff's report by Mr. Zenzen seconded by Mr. Diehl. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT:

Mr. Hageman was in attendance to present the January building inspector’s report. He indicated two permits were issued during the month along with two plumbing and mechanical permits. He reviewed valuations and answered questions from the Council.

A motion was made to approve the building inspector’s report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

FIRE DEPARTMENT ISSUES:

Lt. Claseman presented the monthly run report indicating December had eight calls bringing the total to the year to 91. He stated the December training was in house and they went over generator operations, gas meters and EMR refreshers.

Lt. Claseman presented a request to send firefighters to some schooling.

A motion was made to approve the state school training in Moorhead for 3 firefighters and in North Mankato for 3 firefighters by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

Mr. McCabe indicated before we discuss the new utility vehicle we have to adopt the conflict of interest resolution.

A motion was made to approve Resolution #2017-05 by Mayor Kroll, seconded by Mr. Diehl. Motion carried 4-0 with Mr. Reinert abstaining

Mr. Voigt presented the costs for purchasing a new utility vehicle to fight fires with the amounts being:

John Deere Gator	\$15,790
MatTracks	4,687
Sparks Trailer	3,960
KimTek (skid unit)	7,925
North Star Signs (lettering)	500
Overload Kit	600
Total	\$33,462
Relief Assoc. Contribution	4,000
Grant Amount	\$29,462

A motion was made to approve the utility vehicle and equipment purchase in the amount of \$29,462 by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

Mr. Voigt reported the operations committee has ongoing discussion on truck replacement reporting and would like to combine the rescue unit and equipment van with a medium sized combined unit. Mayor Kroll wondered if we are looking at a pumper first. Mr. Reinert indicated this is an on-going process and wondered if the Council had a preference of one vehicle versus two. Mr. Voigt stated the operations committee would probably only need to meet twice and that vehicle could potentially be a used vehicle. There was also discussion on where we stand on the FEMA Grant application for a new pumper.

OPEN FORUM: Norm Fischer was in attendance and indicated they have been paying for street lights and wondered if the City would pay. Mayor Kroll stated the City only pays for one light and residents pay for the remainder of lights.

**COUNTY ATTORNEY
PROSECUTION
REPORT:**

Ms. Kendall was in attendance to present the annual update of her work at the county on behalf of the City. She started with reviewing her diversion program. She also reviewed the felony and misdemeanors committed in the City of St. Augusta.

**28th AVENUE
ROAD
REQUEST:**

Mr. McCabe presented a letter requesting the city build up a road that leads to a landlocked parcel. Darrel Albers was in attendance representing the property owner and wondered if 28th Avenue could be upgraded to allow for new home construction. Mayor Kroll explained there is a beaver damn that is holding water around that area. He is also concerned with fire and health safety. Mr. Couri wondered if there is dedicated easement and if we have maintained. He stated once we maintain, we may be required to maintain. He explained that the City would typically require the property owner to build the road to a specification with a turnaround also constructed. Once the construction is completed, the City typically takes over maintenance of the road. Mayor Kroll suggested once they know the cost of building up that road, they should contact us for further discussion. Mr. Halter stated we would look at road section and potential wetland issues, requesting the paper trail on the previous discussion with the County.

**ATV ORDINANCE
#2017-02:**

Mr. McCabe presented the draft ordinance. Mr. Voigt wondered why we needed an ordinance and Mr. McCabe indicated there was a previous ordinance that prohibited them. Mr. Couri pointed out some areas where we need to remove language referring to the permit. There was also discussion about snowmobiles and it was determined that will have to be discussed at a later time.

A motion was made to approve Ordinance #2017-02, Regulating ATV's as amended by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Halter presented the bids for the 2017 Street Project. He indicated he believed they were great bids and recommended we approve. Mayor Kroll wondered about the cost of engineering on the project and Mr. Halter stated approximately \$35,000 total.

A motion was to authorize \$307,029.90 to Knife River for the 2017 Street Project by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mayor Kroll wondered if we should consider another project. Potential roads were discussed and Mr. Halter stated there is a potential to add to the contract so long as it is not more than 20%. Roads suggested were Fairfield Road or 48th Avenue.

**COUNCIL MEMBER
PURVIEW:**

Mr. Reinert wondered about other roads and asked about Fable Road and was told this is a private road.

Mr. Reinert stated we should continue to discuss street lighting and would like to explore future options. Mr. Halter suggested it could be similar to the potential storm water utility.

Ms. Schulzetenberg wondered about the burned house in Blackberry Farms and was told we are still awaiting the permit for demolition.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe stated Fairhaven Township indicated they would try and make our March meeting.

Mayor Kroll wanted to have a brief discussion on hazard mitigation for our emergency response. Council thought tornado would obviously be the most likely and priority for planning.

ADJOURMENT: A motion was made to adjourn at 8:55 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this _____ day of March, 2017.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator