

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 3, 2017**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

OATH OF OFFICE: The Oath of Office was administered to Mayor Kroll and Council Members Reinert and Schulzetenberg.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter; Building Inspector Hagman; Fire Chief Tabatt, Assistant Fire Chief Orth, Fire Captain Steinhoffer; Fire Lieutenant Claseman and Clerk/Administrator McCabe.

OTHERS PRESENT: Larry Schill; Lauren Stang, Sherry Stang

CONSENT AGENDA: Mr. McCabe asked that we add a payable to the Department of Labor and Industry for the Quarterly State Surcharge Report in the amount of \$828.38.

A motion was made to approve the consent agenda items 3A – 3E, as amended by Mr. Reinert, second by Mr. Zenzen. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, December 6, 2016
Bill Payable, Receipts and Treasurer's Report dated
January 3, 2017 and for Checks #19574 - 19656.
City Council Agenda, January 3, 2017.
Corrected City Council Minutes, September 6, 2016
Temporary Liquor License, St. Mary HOC, Feb. 25

SHERIFF'S REPORT: No report presented.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hagman presented the December building report. He indicated 7 permits were issued bringing the total for the year to 102 and that included one single family permit for a total of 21 on the year. He reviewed the combined building permit valuation and indicated there were zero commercial permits for the year.

A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Tabatt was in attendance and presented the November run and training report bringing the total calls as of the end of November to 83.

Chief Tabatt indicated the fire relief association has agreed to donate funds for a new thermal image camera. He is requesting the Council accept the donation and approve the expenditure in an amount of \$7,699.

A motion was made to accept the donation and approve the expenditure by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

Lt. Claseman requested we authorize the purchase of an additional 8 SCBA bottles at \$977.68 per bottle.

A motion was made to approve the purchase of the 8 bottles at \$977.68/bottle by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

Lt. Claseman requested we purchase a new gas meter for \$862.06.

A motion was made to purchase the new gas meter for \$862.06 by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.

There was a brief discussion about the backup generator and Mr. McCabe indicated Mark Kiffmeyer had a plan to add a "trickle" charger to the generator.

Captain Steinhoffer indicated they are changing their training officer from the St. Cloud Vo-Tech to Fire Inc out of Cross Lake.

Mr. Zenzen requested they get their bid items in prior to packets going out.

OPEN FORUM: No comments offered.

ACTING MAYOR: **A motion was made to appoint Mike Zenzen acting mayor by Mr Reinert, seconded by Mr. Diehl. Motion carried 4-0 with Mr. Zenzen abstaining.**

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES: **A motion was made to make the following appointments by Mr. Deihl, seconded by Mr. Zenzen:**

Planning Commission: Jason Netland and Steve Hagman to an additional 3-year term.

Park Board: Brent Genereaux and Colleen Lommel to an additional 3-year term.

Council Representative to Park Board: Mike Zenzen.

EDA: Jim Diehl to an additional 3-year term.

Council Fire Department Representative: Jim Diehl and Paul Reinert.

Representatives to APO: Mayor Kroll, Donna Schulzetenberg, and Mike Zenzen.

Road Supervisor: Mayor Kroll

City Assessor: Don Ramler, Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe

City Attorney (Prosecution): Jenall Kendal – Stearns County

Admin. Hearing Officer: Quinlivan and Hughes

City Engineer: Jon Halter – S.E.H.

Planning Consultant: WSB – Kelsey Johnson

Building Inspector: Steve Hagman, Mid State Inspection Services, Inc.

Electrical Inspector: Darrel Nemeth

Weed Inspector: Paul Reinert.

Assistant Weed Inspector: Mark Kiffmeyer.

The motion passed unanimously.

**RESOLUTION
#2017-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages equal to a 1.5% increase over 2016 as was included in the budget

A motion was made to approve Resolution #2017-01, approving a 1.5% pay raise and setting compensation for elected and

appointed officials by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

SCHEDULE OF REGULAR MEETINGS, OFFICIAL NEWSPAPER AND OFFICIAL

DEPOSITORIES: A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 7:00pm, and Park Board meetings on the first Monday of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Wells Fargo, Liberty Bank, Bremer Bank and US Bank as official depositories by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

RESOLUTION #2017-02, DESIGNATING SIGNERS:

A motion was made to approve Resolution #2017-02 designating officials authorized to sign approved checks by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

RESOLUTION #2017-03, CONFLICT OF INTEREST:

A motion was made to approve Resolution #2017-03 by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried 3-0 with Mayor Kroll and Mr. Zenzen abstaining.

ORDINANCE #2017-01:

A motion was made to approve Ordinance #2017-01, adopting the fee schedule by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.

ENGINEER'S REPORT:

Mr. Halter presented plans and requested we give approval to advertise for bids for the 2017 Street Project. He reviewed minor details of the project indicating the project area will be 53rd Avenue from 230th Street to County Road 141. He indicated the construction estimate currently is approximately \$433,000 with a total project cost of approximately \$490,000. He is requesting the authorization of the bids and advertising. He stated he would like to use June 30 as substantial completion.

A motion was made to authorize the bids and advertise with bid opening on February 1 by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**RESOLUTION #2017-04,
JOINT LEGISLATIVE**

PRIORITIES: Mr. McCabe presented the draft joint legislative policies.

A motion was made to approve as presented by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW: Ms. Schulzetenberg indicated we have had complaints about roads not being plowed and she believed it was due to the fact the total snowfall was less than 3 inches. Mayor Kroll stated they have been out.

Mr. Zenzen wondered about the entrance at Kiffmeyer Park outside the gate and indicated it is real slippery and requested we put some sand/salt on the area.

Mayor Kroll wondered about the burned trailer house. No one had heard anything.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented the alcohol violation for Club Almar. He stated this is the first violation since 2010. Consensus was no action at this time but a letter will be sent to the property owner indicating we acknowledge the violation and would request they send their servers to the State Training and provide it to the City.

Mr. McCabe presented the minutes of the Fair Haven Town Board meeting. Legally we cannot make them pay but we politically we can attempt to force the issue. Mr. McCabe will send a letter requesting they come to our next town board meeting.

ADJOURMENT: **A motion was made to adjourn at 7:55pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this 7th day of February, 2017.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator