

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
July 5, 2017**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Engineer Halter, Building Inspector Hageman; Fire Chief Tabatt, Assistant Fire Chief Orth, Fire Captain Shawn Steinhoffer, Fire Department Lieutenant Rob Claseman, Firefighter Ben Voigt, Firefighter Lauren Stang, Firefighter Daryl Stang, Water/Wastewater Operator Chad Blashack, Street Maintenance Worker Mark Kiffmeyer and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Richard Leguil, Mary Orth, Jill Tabatt, Adam Weiss, and Sherry Stang.

**CONSENT AGENDA:** **A motion was made to approve the consent agenda as presented items 3A – 3E, by Mr. Zenzen second by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, June 6, 2017.  
City Council Agenda, July 5, 2017.  
Bill Payable, Receipts and Treasurer's Report dated July 5, 2017 and for Checks #20115 – 20227.  
St. Mary HOC premise Gambling Permits  
St. Mary HOC temporary liquor license, October 7, 2017.

**SHERIFF'S REPORT:** Lt. Weiss was in attendance and presented the June Sheriff's report. He indicated 45 hours were spent on the contract and reviewed the call types for the Month. He also reported 11 adult citations were issued.

**A motion was made to accept the Sheriff's report by Ms. Schulzetenberg seconded by Mr. Zenzen. Motion carried unanimously.**

**BUILDING INSPECTOR'S REPORT:**

Mr. Hageman was in attendance to present the June building inspector's report. He indicated eleven permits were issued during the month including two single family permits. He reviewed valuations and answered questions from the Council.

**A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**FIRE DEPARTMENT  
ISSUES:**

Chief Tabatt presented the May fire department report indicating there were nine calls all medical, bringing the total to 47 for the year. He reviewed the monthly training.

Mr. Claseman asked the national night out discussion be moved up.

Mr. McCabe inquired about the wishes of the Council as to the typical annual national night out event. He indicated we typically had utilized donation funding for the event and stated Mayor Kroll suggested we now want to keep those earmarked funds for a new truck. Mr. Orth indicated he was a little angry we use fire department funds when this is a city event. Mayor Kroll suggested we possibly move it to every other year; Mr. Reinert and Mr. Zenzen agreed this should be done annually. Mr. Claseman stated that most events had been free in the past. Mr. Zenzen suggested we request a donation from the Legion for National Night Out; Jerry Orth

**A motion was made to use unallocated funds up to \$2,500 by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mayor Kroll asked about the pallets.

**PUBLIC WORKS  
UPDATES:**

Mr. Blashack was in attendance and updated the Council on the repairs that were done by MN Pump Works. He indicated all pumps have new impellers and wear rings and two have new seals. He also reported about the pipe repairs.

Mr. Kiffmeyer was in attendance and reported that we are starting to spray the thistle, indicating the county weed inspector is pleased with the progress. Ms. Schulzetenberg wondered if the spray is safe for animals.

Mr. Kiffmeyer also reported he will be doing some shouldering.

Mr. Kiffmeyer reported on the progress of converting the cold storage building. He indicated both heaters were hung and vented out. We are waiting for the gas company.

**OPEN FORUM:**

Mr. Claseman wonders why Kiffmeyer Park Ball Field isn't better maintained. He inquired about painting lines and Mr. Reinert stated he

thinks they should be equal treatment. Mr. McCabe stated we will refer it to the Park Board looking for a recommendation.

**ST. AUGUSTA  
MINI-SERV LIQUOR  
VIOLATION:**

Mr. McCabe presented a letter along with an email from Lt. Weiss indicating the Mini-Serv failed a compliance check on June 9, 2017. He stated after interviewing the subject he believed it was just an error and can be addressed with training. Lt. Weiss told Mr. Weiss they can schedule a training specifically for the Mini-Serv. There was a brief discussion as to a fine and what the past history has been. Mr. Wiess indicated a new system has been purchased and will be installed once it is received that locks the system if the ID isn't swiped.

**A motion was made to levy a fine of \$500 that will be waived upon completion of training within 90 days by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Halter presented pay application number 1 for the 2017 Street Project in an amount of \$280,453.17. He indicated the job is almost 100% complete and it has come in slightly under budget.

**A motion was made to approve the pay application in an amount of \$280,453.17 to Knife River Corporation by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

**2017 SEAL COAT  
BIDS:**

Mr. McCabe presented a bid tabulation for the proposed 2017 Seal Coat project. He indicated the budgeted amount was \$60,000 and he recommended approving the low bid of Pearson Brothers in the amount of \$63,787.83. He also noted that the 2016 budget amount for seal coating was \$60,000 and we spent approximately \$56,000.

**A motion was made to approve the seal coat project to Pearson Brothers in an amount of \$63,787.83 by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**PARKING LOT  
LIGHT QUOTE:**

Mr. McCabe presented a quote from Design Electric to install new wire and conduit from the parking lot light to the electrical panel for \$807.

**A motion was made to approve the quote from Design Electric to install new wire and conduit for \$807 by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.**

**COUNCIL MEMBER**

**PURVIEW:** Mr. Reinert stated Blizzard Busters are still working on a quote for upgrades to the park shed.

Ms. Schulzetenberg wondered about the fire house in Blackberry Farms. Mr. McCabe stated we have a new contact and he believes something will happen.

Mr. Zenzen stated the park board has started to talk about Meyer Ball Field.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe presented a letter inviting the Council and staff to the Coalition of Greater Minnesota Cities Conference and asked if anyone was interested in attending.

Mr. McCabe presented a request for a contribution from the Initiative Foundation.

Mr. McCabe presented a letter from the City of Waite Park to the Stearns County Board in support of Stearns County's half cent sales and wheelage tax.

**ADJOURMENT:** **A motion was made to adjourn at 8:05pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of August, 2017.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator