

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
March 7, 2017**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Reinert, and Zenzen; Attorney Couri; Engineer Ryan, Building Inspector Hageman; Fire Chief Tabatt, Fire Department Lieutenant Rob Claseman, Sheriff's Department Lieutenant Vic Weiss; Water/Sewer Operator Chad Blashack, Road Maintenance Mark Kiffmeyer and Clerk/Administrator McCabe.

OTHERS PRESENT: Lynn Sandhurst, Lauren Stang, Sherry Stang, Mary Orth, Jackie Steinhoffer, Isaac Meemken, Mrs. Meemken, Darrel Albers, Andy Elwood and Dan Elwood.

CONSENT AGENDA: **A motion was made to approve the consent agenda as presented items 3A – 3J, by Mr. Diehl, second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, February 7, 2017.
City Council Agenda, March 7, 2017.
Bill Payable, Receipts and Treasurer's Report dated March 7, 2017 and for Checks #19747 -19823.
Temporary Liquor Licenses, St. Wendelin and St. Mary
3.2 Liquor Licenses, St. Augusta Sports and Luxemburg Rec Club
Gambling Permits, St. Wendelin and St. Augusta Sports
Sheriff's Contract

SHERIFF'S REPORT: Lt. Weiss was in attendance and presented the December and January sheriff's report. He indicated 38 hours were spent on the contract. Lt. Weiss indicated nine citations were issued. He also reviewed the call types for the month and answered questions from the Council.

A motion was made to accept the Sheriff's report by Mr. Diehl seconded by Mr. Zenzen. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: Mr. Hageman was in attendance to present the February building inspector's report. He indicated six permits were issued during the

month including two single family permits. He reviewed valuations and answered questions from the Council.

A motion was made to approve the building inspector's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**FIRE DEPARTMENT
ISSUES:**

Chief Tabatt presented the January run report indicating 10 calls were responded to and Fire Inc. provided training on lightweight construction and building collapse.

Chief Tabatt presented a quote for physicals from Med Compass. He indicated they do this every other year. The cost is \$65 per firefighter making it a total of \$1,690.

A motion was made to approve the physicals by Mr. Diehl, seconded by Mr. Zenzen. Motion carried unanimously.

Lt. Claseman presented a quote for a Fire Code Subscription. He indicated the cost is fully reimbursable in the amount of \$1,495.

A motion was made to approve the expense by Mayor Kroll, seconded by Mr. Zenzen. Motion carried unanimously.

Representatives of the Ladies Auxiliary were in attendance and asked about the potential of a garage sale on fire hall property on Saturday, May 20. Mayor Kroll wondered if that was a good location and if it would be in the way if a ball game is taking place.

A motion was made to allow the garage sale on Saturday, May 20 by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

Lt. Claseman wondered if there was any discussion about additional civil service sirens.

OPEN FORUM:

Andy Elwood was in attendance and indicated he would like to see the fire department provide CPR training for the citizens. There is potential to do a quick training at the next national night out event.

**28th AVENUE
ROAD
REQUEST:**

Isaac Meemken and his wife were in attendance and stated their intent is to purchase the property build a home. Currently there isn't access to beyond the cul-de-sac. The estimated cost to build up the road totals \$31,248. Mr. Couri stated there are legal issues and wondered if we still have legal title to that specific road. He explained what is typically done

in similar situations. Mr. Couri further explained what statutes could be looked at and indicated we first would need to establish that right-of-way exists. He stressed there are two issues, public use or maintenance over a six year period. Mr. Couri stated the first question is the road publically dedicated and he explained what we would need to see on the abstract to prove it was publically dedicated. Mr. Meemken wondered if the City would participate in the road or would they be able to block access. Mr. Couri explained the city would need dedicated right-of-way from all adjoining property owners.

PUBLIC WORKS UPDATES:

Mr. Blashack reported on current activities in the water and sewer department. He indicated MN Pump has repaired pump 2 in the main lift station. He recommends we repair the impeller and wear rings in an amount of just more than \$8,000.

A motion was made to have both done by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

Mr. Blashack also reported that Shane from Augusta Plumbing is doing inspections of our RPZ's (backflow preventer) and he will look into the cost. Mr. Hagman stated the plumbing code requires all RPZ's are inspected annually. He stated that all irrigation systems connected to municipal services are also required to be inspected. There was discussion on how to get information out explaining what needs to be done. Mr. Couri stated we can add an amendment to our water use ordinance.

Mr. Blashack reported he is still doing individual inspections looking for sump pumps connected to the sanitary sewer.

Mr. Kiffmeyer reported he will be filling pot holes, fixing signs and cutting brush. The crack fill machine will be available May 9. He indicated he intended to seal coat Eagle's Landing.

Mr. Blashack indicated there was a radiator leak in the generator and it was repaired for a cost of almost \$4,000.

ENGINEER'S REPORT:

Ms. Ryan presented an email from Jon Halter in reference to the 2017 Street Project indicating the cost to add additional roadways to the project. Mr. McCabe stated his suggestion would be to hold on to those funds for the 2018 project or use on the north end of 23rd Avenue. Mayor Kroll recommended as well not to do anything additional.

Ms. Ryan was in attendance and presented materials on the MS4 and Storm Water Utility. She started with Ordinance #2017-03, Establishing a Storm Water Utility. She explained the rationale for the ordinance and

explained how it would be enforced. The ordinance doesn't discuss the fee structure at all, that will be reflected in another ordinance.

A motion was made to approve Ordinance #2017-03 by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

Ms. Ryan indicated the next issue was the storm water policy. She indicated we projected a budget for the next five years and the average would be approximately \$60,000/year. She next provided a breakdown of parcels by land use and explained how each would generate the \$60,000 per year. Mr. Reinert suggested we go with the \$300 annual maximum and Mr. Zenzen suggested he likes the \$600 annual maximum, stating they commercial zones use more.

A motion was made to adopt the Storm Water Utility Policy and adopt a fee schedule of \$300 annual by Mayor Kroll, seconded by Mr. Reinert. Motion carried unanimously.

Ms. Ryan next presented the Storm Water Sewer Use Ordinance, Ordinance #2017-04, Illicit Discharge and Connection Ordinance. It comes directly from the EPA ordinance and stated there would be minor changes. She further explained the content within the ordinance. Mr. Couri explained some of the enforcement issues and stated the ordinance gives us something to present to the courts for enforcement outside of the right-of-way.

A motion was made to approve, as amended by the City Attorney, Ordinance #2017-04 by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

Ms. Ryan next presented Ordinance #2017-05, the Storm Water Management Ordinance. She explained the ordinance required a city permit for all activity over 5,000 square feet. She further explained what the ordinance includes and the conditions of the permit.

A motion was made to approve, as amended by the City Attorney, Ordinance #2017-05 by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.

Ms. Ryan provided draft storm water management design standards and basically reviewed these standards.

A motion was made to adopt the Stormwater Management Design Standards by Mr. Reinert, seconded by Mr. Diehl. Motion carried unanimously.

RECOMMENDATIONS: Mr. McCabe indicated the Park Board is willing to work with a proposed bench donation to Hidden Lake Park. The bench will be located near the playground.

The park board has recommended approval of the proposed contract with Pro Fields, Inc.

A motion was made to approve the contract as amended by City Attorney by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW: no comments offered.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented an agreement we have with Lynden Township on our town line road (13th Avenue) and asked if we should set up a meeting to look at this agreement. Mr. McCabe will invite them to our next month's meeting.

Mr. McCabe indicated he was frustrated with correspondence from Fairhaven Township and wanted to know what the Council's opinion was on how to move forward. Mr. Couri suggested we meet with them, even if we have to go to them. Mr. McCabe will request that we get put on their agenda April 3.

ADJOURMENT: A motion was made to adjourn at 9:55 pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this _____ day of April 4, 2017.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator