

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
April 20, 2012**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; City Attorney Couri; Engineer Boots; Fire Chief Kramer, Fire Captain Steinhofner, Fire Lieutenant Claseman, Fire Lieutenant Voigt, Street Supervisor Kiffmeyer, Building Official Harren, Treasurer Rasmuson and Clerk/Administrator McCabe.

OTHERS PRESENT: David Werschay, Matt Nikodym, Jason Miller, Bryce Larson, Courtney Welch, Paul Ireland, Mike Tabatt, Joe Francis, Chad McMahon, Rick and Ruthie Schultz, Bob and Samantha Ganick, Laura McMahon, Kanti Nathani and Amie Danielson.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3G by Mr. Backes second by Ms. Coleman. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 2, 2021
Bill Payable, Receipts and Treasurer's Report dated April 20, 2021 and for US Bank payment, and Checks #24114-24205.

City Council Agenda, April 20, 2021
St. Augusta Fire Relief Assoc. Gambling permit.
Local Board of Appeal and Equalization Record
Resolution #2021-05, Approving Joint Powers Agreement
Resolution #2021-06, Vacating a Portion of 250th Street

SHERIFF'S REPORT: Mr. McCabe presented the Sheriff's report. He indicated 34.50 hours were spent on the contract during the month.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. Harren presented the building inspector's spreadsheet indicating there were two new homes and two swimming pools approved so far this quarter.

A motion was made to accept as presented by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Captain Steinhofer was in attendance and presented the February run and training report. There were seven calls during the month bringing the total to 13 calls for the year as compared to 19 at this time last year. Fire Inc., provided hazmat and carbon monoxide training during the month.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Chief Kramer presented a letter and recommendation to promote Captain Steinhofer to Assistant Chief.

A motion was made to promote Captain Steinhofer to Assistant Chief by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. McCabe presented a quote to seal coat the fire hall parking lot.

**PUBLIC WORKS
UPDATE:**

Mr. McCabe presented the three quotes we received for seal coating 23rd Avenue and Rena Court and Circle. He indicated ASTECH had the low bid and it was considerably under our budget. He stated he contacted ASTECH and inquired if we added additional work, would they hold their unit prices consistent with their bid. ASTECH confirmed they would so Mr. McCabe asked for the quantities to add Ahles Road and the small subdivision off Ahles Road. The updated quantities were included in the packets and Mr. McCabe is recommending we approve ASTECH's bid, plus the additional quantities for a total price of \$54,077.68.

A motion was made to approve ASTECH for our seal coat project with the amended quantities as suggested by Mr. Schmitz, seconded by Mr. Genereux.

Mr. McCabe presented the quote for dust coating our gravel roads and indicated this is the same company that has done it the past couple of years.

A motion was made to approve the dust coating with Crow River Construction by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. McCabe presented two quotes for street sweeping. He indicated Ehlinger was the low bid last year as well and recommended we go with their bid.

A motion was made to approve contracting with Ehlinger for street sweeping by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. McCabe stated we are currently budgeting for a new plow truck. He said with the length of time it took for the last one, he suggests we go ahead and put the order for the new one. We will possibly have to pay for the chassis this year, but more than likely next year. The chassis quote is included in the packets and is on state bid contract. The buildout is estimated to be an additional 8-10% over the \$109,000 we just spent on the new truck.

A motion was made to purchase the new chassis from North Central International in an amount of \$82,530 and to enter into an agreement with Towmaster for the build-out by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

OPEN FORUM:

Dave Wershay was present to talk about a speed limit study in Eagles Landing. Mr. McCabe said it would be addressed later in the meeting.

2020 AUDIT:

Jason Miller, with Smith Schafer and Associates, was in attendance to present the 2020 Audit and Financial Statements. Mr. Miller went over the governance letter as well as the control letter before going into a power point presentation to highlight areas of the audited financial statement. He answered questions and thanked the council for their time.

A motion was made to accept the audited financial statements by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

ENGINEER'S REPORT:

Mr. Boots indicated the preconstruction meeting on the 2021 Street Project will be held tomorrow.

Mr. Boots presented a letter on the Kiffmeyer South Trunk In Lieu of Assessment. He indicated that of the 20 acres only approximately 3-4 acres are developable and it isn't fiscally responsible to connect to the sewer system. Mr. McCabe stated he didn't believe the land would be subdivided and more than likely only one large lot residence would be located there. He suggested amending the in lieu of amount to the amount that was charged to every residential lot on the original project which was \$14,000, plus any interest that would have accrued since the ordinance was adopted. Whoever ultimately buys the lot and builds on it would be responsible for on WAC charge, whatever that price may -/be at the time.

A motion was made to amend the in lieu of charge to the Kiffmeyer parcel on the South Trunk Ordinance to \$14,000 plus

interest by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. Boots presented a letter on the speed study conducted in Eagles Landing. He explained the data was collected and analyzed and a recommendation was made to set the speed limit within the subdivision at 45mph. The neighbors, specifically, Courtney Welch read a letter about a rural residential district and suggesting the neighborhood be declared a rural residential district and assigned a 35mph speed limit

A motion to table the Eagles Landing speed study to May 2021 meeting by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PLANNING COMMISSION

RECOMMENDATION: The planning commission met and heard a request for a variance on building an accessory structure within a front yard. They unanimously recommended approval of the variance.

A motion was made to approve Resolution #2021-04, approving the variance for construction of an accessory structure with the front yard by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

COUNCIL MEMBER PURVIEW:

Mayor Zenzen talked about shouldering on 247th.

Mr. Backes indicated he had complaints about 13th Avenue.

Mayor Zenzen reported there needs to be some shouldering done on 247th Street.

Mr. Couri addressed the Winkleman property. He said there are three categories of nuisance items. Couri said he is working with him to clean up his property. Mr. Couri suggested we revisit the item in August after Mr. Winkelman has a chance to clean up the area.

CITY ADMINISTRATOR REPORT:

Mr. McCabe presented the results of the pay equity compliance.

Mr. McCabe inquired if we wanted to hold a clean-up day this year. He indicated staff was hesitant still with COVID and would like to wait one additional year. Mayor Zenzen stated it would also be hard to socially distance. Consensus was to wait another year for the clean up day.

Mr. McCabe indicated staff was moving to summer hours. He asked that the public works staff move to a 4 10 hour day schedule with the

staff all working Monday to Thursday. He said last year they rotated with one of them working every Friday.

A motion was made to approve the summer schedule for the public works staff to be 10 hour days Monday to Thursday by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. McCabe reported he is working with US Bank to begin accepting payments via credit card or ACH payment. He stated it could take up to six weeks once the process is in place.

ADJOURMENT: A motion was made to adjourn to at 9:30 pm by Mr. Genereux, seconded by Schmitz. Meeting Adjourned.

Approved this 4th day of May, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator