

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

August 4, 2015

7:00 pm

**\*\*Fire Hall\*\***

## AGENDA

1. Call Meeting to Order – Mayor Kroll.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the July 7, 2015 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer’s Report
  - 3D. Monthly Animal Report
  - 3E. Monthly Fire Department Reports
  - 3F. Gambling Permits, St. Mary HOC
  - 3G. Club Almar Outdoor Sales Request
  - 3H. St. Wendelin One Day Temporary Liquor License
  - 3I. Resolution #2015 - 06, Transferring funds
  - 3J. Bill McCabe’s attendance at MN Clerk’s Advanced Academy in Bemidji
4. Sheriff’s Report
5. Building Inspector’s Report – Steve Hagman.
6. Open Forum -10 Minute Limit.
7. Jill Sletten, MN Association of Small Cities
8. Kenn Tamm
9. Engineer’s Report
  - 9A. 2015 Street Project Pay Estimate #3
  - 9B. 2015 Street Project Change Order #1
  - 9C. SRTS Project update and Pay Request
10. Park Board Recommendations
  - 10A. Building
  - 10B. Other
11. Condemnation of Fire House
12. Council Member Comments/Purview.
13. Clerk’s Report
  - 13A. Tree Trimming
  - 13B. City Hall Carpet Cleaning Quote
14. Adjourn

REMINDERS: Regular City Council Meeting, Tuesday, September 1, 2015, 7:00pm

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

August 4, 2015

7:00 pm

**\*\*Fire Hall\*\***

## **Administrative Summary**

**Consent Agenda** – the items, except the monthly animal and fire department reports, are included in the packets. I expect to have the others by Tuesday.

**Sheriff's Report** – I assume I will have the report for you on Tuesday.

**Building Inspector's Report** – Steve's report is included in the packet.

**MN Association of Small Cities** – Jill Sletten and Paynesville Mayor Jeff Thompson will be in attendance to discuss the benefits of being a member of the MN Association of Small Cities.

**Kenn Tamm** – Mr. Tamm has asked to be placed on the agenda to discuss the development of Dylan Estates that was approved at last month's meeting. Mr. Tamm is going to request that we waive the SAC/WAC fees on the two new lots due to the cost of installing those services, mainly related to dewatering. I have included in the packets an email from Jon Halter along with some drawings Jon provided.

**Engineer's Report** – I have included the 2015 street project materials in the packets and I assume Jon will have the information on the SRTS project.

**Park Board Recommendations** – the meeting is Monday evening, I will have anything they request available on Tuesday. I also hope to have new quotes on the building as things have been modified slightly to accommodate the snow mobile club and the space they will need.

**Clerk's Report** – I hope to have tree trimming quotes available at the meeting on Tuesday. I have included in the packet a quote to have the carpets at City Hall cleaned in the packet.

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
July 7, 2015**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg and Zenzen; Attorney Couri, Engineer Halter, Building Inspector Hageman and Clerk/Administrator McCabe. Council Member Reinert was absent.

**OTHERS PRESENT:** Butch Stang, Mike Tabatt

**CONSENT AGENDA:**  
**A motion was made to approve the consent agenda items 3A – 3E, by Mr. Diehl second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, June 2, 2015.  
Bill Payable, Receipts and Treasurer's Report dated  
July 7, 2015 and for Checks #17709 -17854.  
June Animal Report  
June Fire Department Report

**SHERIFF'S REPORT:** Lieutenant Lentz was in attendance to present the June Sheriff's report. He reported 44 contract hours were spent and 7 citations issued. He answered questions and reviewed call types.

**A motion was made to approve the June Sheriff's reports by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hageman was in attendance to present the June building inspector's report. He indicated 7 permits were issued during the month including two single family dwellings, bringing the total to eight so far this year.

**A motion was made to approve the building inspector's report as presented by Mr. Diehl seconded by Mr. Zenzen. Motion carried unanimously.**

**OPEN FORUM:** no comments offered.

**ENGINEER'S  
REPORT:**

Mr. Halter presented engineering agreements to assist in developing our MS4 program and the other agreement to assist in developing a stormwater utility. He explained the proposal and what it will entail moving forward and stated the proposed fee is \$9,800. Mayor Kroll wondered if we have staff to do the work and it was suggested we will know more as we move through the process.

**A motion was made to approve the MS4 agreement in the amount of \$9,800 with minor legal changes suggested by our attorney by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mr. Halter also presented an agreement to set up a storm water utility. He indicated there was a form included with the packets explaining the utility. He further explained what would go into setting this up. Ms. Schulzetenberg wondered if we intended to establish a storm water utility right away. Mr. McCabe stated he would recommend doing so as that would provide dedicated funds for all storm water issues.

**A motion was made to approve the storm water utility agreement as amended by legal by Ms. Schulzetenberg, seconded by Mr. Zenzen. Motion carried unanimously.**

Mr. Halter presented the second pay request for Knife River for the 2015 Street Project in the amount of \$376,635.03. He stated the contractor indicated the soft spot on 230<sup>th</sup> would be completed end of next week. He further explained where this fits within the contracted budget and stated it will be a slight overrun over the original contract amount. Mayor Kroll was frustrated with the original fix and wondered if we have any leverage to get them to finish the job. Mr. Halter stated we still have retainage and the end date on the contract must still be met. Mr. McCabe wondered if we, in our current pay estimate, are paying for the base course on that soft spot. Mr. Halter said we will be.

**A motion was made to approve pay estimate number 2 in the amount of \$376,635.03 by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Halter gave an update on the SRTS project indicating construction will begin on Monday, July 13, with the concrete sidewalk being poured on July 21 and substantial completion on August 14. Mayor Kroll asked about water standing in the curb near the pedestrian ramps and Mr. Halter indicated it is designed for it to run away.

**FIRE DEPARTMENT  
ISSUES:**

Butch Stang, representing the fire department relief association, was in attendance to discuss by-law issues. He requested we add language to the by-laws stating the vesting option for the

**A motion was made to allow the by-law change adding the date where it changed from 5 to 10 years by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Stang also requested the benefit amount be increased from \$500/year to \$750/year of service. He showed projected cash flows and how this would affect the department. Mayor Kroll stated we still need to watch our pocket book as if the market would crash, the City could be on the hook. Mr. Couri explained that once approved it cannot be taken away.

**A motion was made to increase the benefit level to \$750/year of service by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mike Tabatt was in attendance requesting approval to put additional members on the department. He explained there are currently 24 members with one on a six-month leave and two that will be leaving shortly. He presented the budget showing there was \$4,200 included in the 2015 training budget for new members and that was to cover two members, but they are requesting hiring up to four additional members.

**A motion was made to allow up to four firefighters paid a probation wage of \$9/hour by Ms. Schulzetenberg, seconded by Mr. Diehl. Motion carried unanimously.**

Mr. Diehl wondered if by-laws needed to be amended on response rate based on if the firefighters work within the response time. Mr. Tabatt stated they have been considering that already.

**PARK BOARD  
RECOMMENDATION  
230<sup>TH</sup> STREET  
BUILDING:**

Mr. McCabe presented three quotes for a storage shed for the parks. The quotes ranged in price from \$52,710 to \$62,300. Mr. Zenzen recommends we award to Great Construction.

**A motion was made to award to Great Construction Innovations by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mr. Zenzen indicated we should get quotes for the dirt work and electrical as soon as possible. Mr. Diehl wonders if we should alarm the building.

**COUNCIL MEMBER**

**PURVIEW:**

Mayor Kroll indicated there were complaints from Pine View on a neighbors property. The neighbor passed away late this winter and his sister now has power of attorney and will be working on cleaning it up.

Mayor Kroll indicated the empty lots in Blackberry Farms and Emerald Ponds need to be mowed.

Mayor Kroll indicated he heard from Senator Pederson and he believes we will get about \$61,000 in the small cities street funds.

Mayor Kroll asked Mr. Halter to inspect the culvert off 230<sup>th</sup> Street at Fleetwood drive. The resident complained it doesn't drain properly

**CITY ADMINISTRATOR**

**REPORT:**

Mr. McCabe presented funding requests from Centra Care Health Foundation and the Initiative Foundation. Consensus was there wasn't extra funding available in the budget.

Mr. McCabe presented a letter from the Sheriff's department explaining Club Almar failed a compliance check. He indicated they haven't failed a compliance check since May of 2010 and recommended we take no action at this time.

Mr. McCabe stated tree trimming isn't getting done and wondered if we should bid it out again.

Mr. McCabe recommended we give Chad Blashack a step increase.

**A motion was made to approve a step increase by Mayor Kroll, seconded by Mr. Diehl. Motion carried unanimously.**

**ADJOURMENT: A motion was made to adjourn at 8:50 pm by Mr. Diehl seconded by Mr. Zenzen. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of August, 2015.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator

## ST AUGUSTA, MN

07/30/15 1:15 PM

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## \*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8759 R	101-41000-3410	Assessment Search Fees	\$5.00	7/15/2015	general - Heartland Title	7 2 15 rct
8760 R	101-41000-3221	Building Permits	\$42.50	7/15/2015	general - Diel Const	7 2 15 rct
8761 R	605-43160-3740	Electricity Sales	\$11.48	7/15/2015	EU - Jul 15 rcpts	7 2 15 rct
8761 R	606-49450-3728	Sewer Replacement Fund	\$49.97	7/15/2015	SRF - Jul 15 rcpts	7 2 15 rct
8761 R	602-49450-3720	Sewer Sales	\$951.12	7/15/2015	sewer dept - Jul 15 rcpts	7 2 15 rct
8761 R	601-49400-3710	Water Sales	\$806.20	7/15/2015	water dept - Jul 15 rcpts	7 2 15 rct
8761 R	601-49400-3130	General Sales and Use Tax	\$1.75	7/15/2015	water dept - Jul 15 rcpts	7 2 15 rct
8762 R	101-41000-3340	Electric Permits	\$140.00	7/15/2015	general - Klein Electric	7 6 15 rct
8763 R	601-49400-3710	Water Sales	\$1,194.26	7/15/2015	water dept - Jul 15 rcpts	7 6 15 rct
8763 R	605-43160-3740	Electricity Sales	\$16.04	7/15/2015	EU - Jul 15 rcpts	7 6 15 rct
8763 R	606-49450-3728	Sewer Replacement Fund	\$69.08	7/15/2015	SRF - Jul 15 rcpts	7 6 15 rct
8763 R	602-49450-3720	Sewer Sales	\$1,314.75	7/15/2015	sewer dept - Jul 15 rcpts	7 6 15 rct
8764 R	101-41000-3410	Assessment Search Fees	\$10.00	7/15/2015	general - Stearns County Abstract	7 7 15 rct
8765 R	101-41000-3340	Electric Permits	\$36.00	7/15/2015	general - Bertram Electric	7 7 15 rct
8766 R	376-41000-3100	General Property Taxes	\$15,154.47	7/15/2015	TIF #1 - 2015 1st half final payment	7 7 15 rct
8766 R	377-41000-3100	General Property Taxes	\$7,054.95	7/15/2015	TIF #2 - 2015 1st half final payment	7 7 15 rct
8766 R	603-43254-3710	Water Special Assessments	\$13,639.83	7/15/2015	WSA - 2015 1st half final payment	7 7 15 rct
8766 R	603-43254-3720	Sewer Special Assessments	\$27,320.80	7/15/2015	SSA - 2015 1st half final payment	7 7 15 rct
8766 R	450-41000-3130	General Sales and Use Tax	\$51,723.76	7/15/2015	CIP - 2015 1st half final payment	7 7 15 rct
8766 R	351-47000-3100	General Property Taxes	\$13,127.32	7/15/2015	debt service 2015 1st half final paym	7 7 15 rct
8766 R	101-41000-3100	General Property Taxes	\$94,427.35	7/15/2015	general - 2015 1st half final payment	7 7 15 rct
8767 R	606-49450-3728	Sewer Replacement Fund	\$61.64	7/15/2015	SRF - Jul 15 rcpts	7 7 15 rct
8767 R	602-49450-3720	Sewer Sales	\$1,004.52	7/15/2015	sewer dept - Jul 15 rcpts	7 7 15 rct
8767 R	605-43160-3740	Electricity Sales	\$18.00	7/15/2015	EU - Jul 15 rcpts	7 7 15 rct
8767 R	601-49400-3130	General Sales and Use Tax	\$8.97	7/15/2015	water dept - Jul 15 rcpts	7 7 15 rct
8767 R	601-49400-3710	Water Sales	\$954.40	7/15/2015	water dept - Jul 15 rcpts	7 7 15 rct
8768 R	101-41000-3103	Sales Tax	\$5.35	7/15/2015	general - tax on shelter renta	7 9 15 rct
8768 R	101-41000-3225	Park Shelter Rental	\$125.00	7/15/2015	general - EBI	7 9 15 rct
8769 R	101-41000-3225	Right of Way Permits	\$300.00	7/15/2015	general - Greg Phillips	7 9 15 rct
8770 R	606-49450-3728	Sewer Replacement Fund	\$113.14	7/15/2015	SRF - Jul 15 rcpts	7 9 15 rct
8770 R	605-43160-3740	Electricity Sales	\$45.88	7/15/2015	EU - Jul 15 rcpts	7 9 15 rct
8770 R	601-49400-3130	General Sales and Use Tax	\$5.25	7/15/2015	water dept - Jul 15 rcpts	7 9 15 rct
8770 R	601-49400-3710	Water Sales	\$1,985.85	7/15/2015	water dept - Jul 15 rcpts	7 9 15 rct
8770 R	602-49450-3720	Sewer Sales	\$2,052.74	7/15/2015	sewer dept - Jul 15 rcpts	7 9 15 rct
8771 R	101-41000-3221	Building Permits	\$50.50	7/15/2015	genral - Zablocki Roofing	7 10 15 rct
8772 R	601-49400-3710	Water Sales	\$503.38	7/15/2015	water dept - Jul 15 rcpts	7 10 15 rct
8772 R	601-49400-3130	General Sales and Use Tax	\$9.50	7/15/2015	water dept - Jul 15 rcpts	7 10 15 rct
8772 R	605-43160-3740	Electricity Sales	\$18.86	7/15/2015	EU - Jul 15 rcpts	7 10 15 rct
8772 R	606-49450-3728	Sewer Replacement Fund	\$29.53	7/15/2015	SRF - Jul 15 rcpts	7 10 15 rct
8772 R	602-49450-3720	Sewer Sales	\$641.02	7/15/2015	sewer dept - Jul 15 rcpts	7 10 15 rct
8773 R	101-41000-3221	Building Permits	\$153.50	7/15/2015	general - J. Laudenbach	7 13 15 rct
8774 R	101-41000-3221	Building Permits	\$304.00	7/15/2015	general - J Dale Builders	7 13 15 rct
8775 R	605-43160-3740	Electricity Sales	\$28.66	7/15/2015	EU - Jul 15 rcpts	7 13 15 rct
8775 R	601-49400-3130	General Sales and Use Tax	\$105.45	7/15/2015	water dept - Jul 15 rcpts	7 13 15 rct
8775 R	601-49400-3710	Water Sales	\$3,699.69	7/15/2015	water dept - Jul 15 rcpts	7 13 15 rct
8775 R	606-49450-3728	Sewer Replacement Fund	\$177.69	7/15/2015	SRF - Jul 15 rcpts	7 13 15 rct
8775 R	602-49450-3720	Sewer Sales	\$3,696.38	7/15/2015	sewer dept - Jul 15 rcpts	7 13 15 rct
8776 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	7/15/2015	SAC - Kenn Tamm	7 14 15 rct
8776 R	603-43254-3710	Water Availability Charges	\$3,000.00	7/15/2015	WAC - Kenn Tamm	7 14 15 rct
8776 R	450-41000-3221	Park Dedication Fees	\$1,050.00	7/15/2015	CIP - general, park dedication Kenn	7 14 15 rct
8777 R	602-49450-3720	Sewer Sales	\$577.22	7/15/2015	sewer dept - Jul 15 rcpts	7 14 15 rct

## \*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8777 R	606-49450-3728	Sewer Replacement Fund	\$25.14	7/15/2015	SRF - Jul 15 rcpts	7 14 15 rct
8777 R	605-43160-3740	Electricity Sales	\$10.81	7/15/2015	EU - Jul 15 rcpts	7 14 15 rct
8777 R	601-49400-3710	Water Sales	\$482.91	7/15/2015	water dept - Jul 15 rcpts	7 14 15 rct
8778 R	101-41000-3103	Sales Tax	\$5.35	7/28/2015	general - tax on shelter renta	7 16 15 rct
8778 R	101-41000-3225	Park Shelter Rental	\$150.00	7/28/2015	general - H. Terwey	7 16 15 rct
8779 R	101-41000-3410	Assessment Search Fees	\$10.00	7/28/2015	general - Rochester Title	7 16 15 rct
8780 R	602-49450-3720	Sewer Sales	\$939.18	7/28/2015	sewer dept - Jul 15 rcpts	7 16 15 rct
8780 R	606-49450-3728	Sewer Replacement Fund	\$49.58	7/28/2015	SRF - Jul 15 rcpts	7 16 15 rct
8780 R	605-43160-3740	Electricity Sales	\$26.23	7/28/2015	EU - Jul 15 rcpts	7 16 15 rct
8780 R	601-49400-3710	Water Sales	\$871.13	7/28/2015	water dept - Jul 15 rcpts	7 16 15 rct
8780 R	601-49400-3130	General Sales and Use Tax	\$1.75	7/28/2015	water dept - Jul 15 rcpts	7 16 15 rct
8781 R	101-41000-3221	Building Permits	\$50.50	7/28/2015	general - Zablocki Roofing	7 20 15 rct
8782 R	101-41000-3340	Electric Permits	\$35.00	7/28/2015	general - Bertram Electric	7 20 15 rct
8783 R	450-41000-3340	Cable TV Franchise Fee	\$583.43	7/28/2015	CIP - general, Midcontinent Comm	7 20 15 rct
8784 R	101-41000-3410	Assessment Search Fees	\$10.00	7/28/2015	general - Stearns County Abstract	7 20 15 rct
8785 R	101-41000-3221	Building Permits	\$120.00	7/28/2015	general - Duane Fruth Bldg	7 20 15 rct
8786 R	101-41000-3340	Gas Franchise Fee	\$3,698.00	7/28/2015	general - Center Point Energy	7 20 15 rct
8787 R	101-41000-3410	Assessment Search Fees	\$10.00	7/28/2015	general - Title Professionals	7 20 15 rct
8788 R	450-41000-3130	General Sales and Use Tax	\$16,048.00	7/28/2015	CIP - genear, May 15 advance	7 20 15 rct
8788 R	450-41000-3130	General Sales and Use Tax	\$621.66	7/28/2015	CIP - general, Apr 15 final	7 20 15 rct
8789 R	101-41000-3221	Building Permits	\$50.50	7/28/2015	general - Mechanical Energy System	7 20 15 rct
8789 R	101-41000-3340	Electric Permits	\$37.00	7/28/2015	general - Mechanical Energy System	7 20 15 rct
8790 R	605-43160-3740	Electricity Sales	\$36.03	7/28/2015	EU - Jul 15 rcpts	7 20 15 rct
8790 R	601-49400-3130	General Sales and Use Tax	\$13.01	7/28/2015	water dept - Jul 15 rcpts	7 20 15 rct
8790 R	606-49450-3728	Sewer Replacement Fund	\$91.36	7/28/2015	SRF - Jul 15 rcpts	7 20 15 rct
8790 R	602-49450-3720	Sewer Sales	\$1,723.24	7/28/2015	sewer dept - Jul 15 rcpts	7 20 15 rct
8790 R	601-49400-3710	Water Sales	\$1,476.12	7/28/2015	water dept - Jul 15 rcpts	7 20 15 rct
8791 R	101-41000-3221	Building Permits	\$50.50	7/28/2015	general - BD Exteriors	7 22 15 rct
8792 R	602-49450-3720	Sewer Sales	\$854.43	7/28/2015	sewer dept - Jul 15 rcpts	7 22 15 rct
8792 R	605-43160-3740	Electricity Sales	\$25.87	7/28/2015	EU - Jul 15 rcpts	7 22 15 rct
8792 R	601-49400-3710	Water Sales	\$939.00	7/28/2015	water dept - Jul 15 rcpts	7 22 15 rct
8792 R	601-49400-3130	General Sales and Use Tax	\$1.75	7/28/2015	water dept - Jul 15 rcpts	7 22 15 rct
8792 R	606-49450-3728	Sewer Replacement Fund	\$61.94	7/28/2015	SRF - Jul 15 rcpts	7 22 15 rct
8793 R	101-41000-3225	Right of Way Permits	\$300.00	7/28/2015	general - Robert Young	7 23 15 rct
8794 R	101-41000-3221	Building Permits	\$50.50	7/28/2015	general - D. Wenz	7 23 15 rct
8795 R	101-41000-3221	Building Permits	\$50.50	7/28/2015	general - BD Exteriors	7 23 15 rct
8796 R	605-43160-3740	Electricity Sales	\$16.00	7/28/2015	EU - Jul 15 rcpts	7 23 15 rct
8796 R	606-49450-3728	Sewer Replacement Fund	\$52.82	7/28/2015	SRF - Jul 15 rcpts	7 23 15 rct
8796 R	602-49450-3720	Sewer Sales	\$965.37	7/28/2015	sewer dept - Jul 15 rcpts	7 23 15 rct
8796 R	601-49400-3710	Water Sales	\$835.36	7/28/2015	water dept - Jul 15 rcpts	7 23 15 rct
8796 R	601-49400-3130	General Sales and Use Tax	\$20.09	7/28/2015	water dept - Jul 15 rcpts	7 23 15 rct
8797 R	101-41000-3340	Electric Permits	\$71.00	7/28/2015	general - J. VonGlahn	7 24 15 rct
8798 R	101-41000-3340	Electric Permits	\$36.00	7/28/2015	general - Klein Electric	7 24 15 rct
8799 R	601-49400-3710	Water Sales	\$583.12	7/28/2015	water dept - Jul 15 rcpts	7 24 15 rct
8799 R	605-43160-3740	Electricity Sales	\$10.00	7/28/2015	EU - Jul 15 rcpts	7 24 15 rct
8799 R	601-49400-3130	General Sales and Use Tax	\$1.75	7/28/2015	water dept - Jul 15 rcpts	7 24 15 rct
8799 R	602-49450-3720	Sewer Sales	\$747.60	7/28/2015	sewer dept - Jul 15 rcpts	7 24 15 rct
8799 R	606-49450-3728	Sewer Replacement Fund	\$33.03	7/28/2015	SRF - Jul 15 rcpts	7 24 15 rct
8800 R	101-41000-3620	Miscellaneous Revenues	\$30.00	7/28/2015	general - Noble custom homes 911	7 27 15 rct
8800 R	101-41000-3225	Right of Way Permits	\$300.00	7/28/2015	general - Noble Custom Homes	7 27 15 rct
8800 R	101-41000-3221	Building Permits	\$3,316.25	7/28/2015	general - Noble Custom Homes	7 27 15 rct

**\*Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8801 R	101-41000-3218	Mailbox Posts	\$50.00	7/28/2015	general - B. Edelbrock	7 27 15 rct
8802 R	101-41000-3221	Building Permits	\$81.50	7/28/2015	general - Air Max	7 27 15 rct
8803 R	601-49400-3710	Water Sales	\$1,445.23	7/28/2015	water dept - Jul 15 rcpts	7 27 15 rct
8803 R	601-49400-3130	General Sales and Use Tax	\$2.64	7/28/2015	water dept - Jul 15 rcpts	7 27 15 rct
8803 R	605-43160-3740	Electricity Sales	\$37.85	7/28/2015	EU - Jul 15 rcpts	7 27 15 rct
8803 R	606-49450-3728	Sewer Replacement Fund	\$90.09	7/28/2015	SRF - Jul 15 rcpts	7 27 15 rct
8803 R	602-49450-3720	Sewer Sales	\$1,631.58	7/28/2015	sewer dept - Jul 15 rcpts	7 27 15 rct
8804 R	101-41000-3221	Building Permits	\$50.50	7/30/2015	general - H&S Htg	7 28 15 rct
8805 R	101-41000-3340	Electric Permits	\$71.00	7/30/2015	general - Select Electric	7 28 15 rct
8806 R	602-49450-3720	Sewer Sales	\$1,124.33	7/30/2015	sewer dept - Jul 15 rcpts	7 28 15 rct
8806 R	605-43160-3740	Electricity Sales	\$11.88	7/30/2015	EU - Jul 15 rcpts	7 28 15 rct
8806 R	601-49400-3710	Water Sales	\$990.46	7/30/2015	water dept - Jul 15 rcpts	7 28 15 rct
8806 R	606-49450-3728	Sewer Replacement Fund	\$61.09	7/30/2015	SRF - Jul 15 rcpts	7 28 15 rct
8806 R	601-49400-3130	General Sales and Use Tax	\$6.51	7/30/2015	water dept - Jul 15 rcpts	7 28 15 rct
8807 R	101-41000-3340	Electric Permits	\$37.00	7/30/2015	general - K. Moorhouse	7 30 15 rct
8808 R	101-41000-3340	Electric Permits	\$141.00	7/30/2015	general - Cedar Pine Electric	7 30 15 rct
8809 R	601-49400-3620	Miscellaneous Revenues	\$1,028.20	7/30/2015	water dept - insurance - Gate valve li	7 30 15 rct
8810 R	101-41000-3225	Right of Way Permits	\$300.00	7/30/2015	general - Custom Dream Homes	7 30 15 rct
8810 R	101-41000-3221	Building Permits	\$2,000.00	7/30/2015	general - Custom Dream Homes	7 30 15 rct
8810 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	7/30/2015	SAC - Custom Dream Homes	7 30 15 rct
8810 R	601-49400-3710	Meter Sales	\$217.00	7/30/2015	water dept - Custom Dream Homes	7 30 15 rct
8810 R	603-43254-3710	Water Availability Charges	\$3,000.00	7/30/2015	WAC - Custom Dream Homes	7 30 15 rct
8811 R	601-49400-3130	General Sales and Use Tax	\$7.00	7/30/2015	water dept - Jul 15 rcpts	7 30 15 rct
8811 R	601-49400-3710	Water Sales	\$836.36	7/30/2015	water dept - Jul 15 rcpts	7 30 15 rct
8811 R	605-43160-3740	Electricity Sales	\$12.62	7/30/2015	EU - Jul 15 rcpts	7 30 15 rct
8811 R	606-49450-3728	Sewer Replacement Fund	\$42.79	7/30/2015	SRF - Jul 15 rcpts	7 30 15 rct
8811 R	602-49450-3720	Sewer Sales	\$977.89	7/30/2015	sewer dept - Jul 15 rcpts	7 30 15 rct
8812 R	101-41000-3500	Fines and Forfeits	\$1,867.60	7/30/2015	general - Jun 15 misdemeanors	Jul 15 misde
8813 R	450-41000-3180	Local Government Aid	\$30,134.50	7/30/2015	CIP - general, LGA	lga hwy 7 15
8813 R	450-41000-3180	PERA Aid	\$111.00	7/30/2015	CIP - general, PERA aid	lga hwy 7 15
8814 R	450-41000-3180	Local Government Aid	\$31,028.50	7/30/2015	CIP - general, State Hwy Aid	lga hwy 7 15
<b>Grand Total</b>			<b>\$367,747.68</b>			

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July 2015 to August 2015

Name	Check Date	Check Amt	
<b>10100 STATE BANK OF KIMBAL</b>			
Paid Chk# 017862	BLASHACK, CHAD CHRISTOPHE 7/16/2015	\$1,043.71	
Paid Chk# 017863	KIFFMEYER, MARK G. 7/16/2015	\$1,222.28	
Paid Chk# 017864	McCABE, WILLIAM R. 7/16/2015	\$2,229.94	
Paid Chk# 017865	NOTCH, JOHN T. 7/16/2015	\$320.25	
Paid Chk# 017866	RASMUSON, TERESA M. 7/16/2015	\$745.82	
Paid Chk# 017867	SCHLUETER, STEVEN F. 7/16/2015	\$501.16	
Paid Chk# 017868	WOLTERS, KENNETH G 7/16/2015	\$231.26	
Paid Chk# 017869	GREAT CONST INNOVATIONS L 7/16/2015	\$5,700.00	CIP - parks, post frame buildi
Paid Chk# 017870	ING LIFE INSURANCE 7/16/2015	\$25.00	g - pay 15 2015 def comp
Paid Chk# 017871	PERA 7/16/2015	\$1,237.47	PERA Coordinated
Paid Chk# 017872	BILL MCCABE 7/28/2015	\$140.72	g - McCabe flex (stitches)
Paid Chk# 017873	BLASHACK, CHAD CHRISTOPHE 7/30/2015	\$1,043.71	
Paid Chk# 017874	KIFFMEYER, MARK G. 7/30/2015	\$1,222.28	
Paid Chk# 017875	McCABE, WILLIAM R. 7/30/2015	\$2,413.28	
Paid Chk# 017876	NOTCH, JOHN T. 7/30/2015	\$368.47	
Paid Chk# 017877	RASMUSON, TERESA M. 7/30/2015	\$745.82	
Paid Chk# 017878	SCHLUETER, STEVEN F. 7/30/2015	\$441.01	
Paid Chk# 017879	VOIGT, CHARLES 7/30/2015	\$96.97	
Paid Chk# 017880	WOLTERS, KENNETH G 7/30/2015	\$258.98	
Paid Chk# 017881	TABATT, MICHAEL A. 7/31/2015	\$279.35	
Paid Chk# 017882	VOELKER, ARTHUR H. 7/31/2015	\$372.81	
Paid Chk# 017883	ING LIFE INSURANCE 7/30/2015	\$25.00	g - def comp pay 16 2015
Paid Chk# 017884	MN DEPT OF REVENUE 7/30/2015	\$1,042.67	emp pd state taxes
Paid Chk# 017885	PERA 7/30/2015	\$1,234.31	PERA Coor Benefit
Paid Chk# 017886	AFLAC 8/4/2015	\$318.48	g - employee paid insurance
Paid Chk# 017887	AJS CARPET CARE 8/4/2015	\$129.95	fire dept - carpet cleaning
Paid Chk# 017888	BATTERIES & BULBS 8/4/2015	\$18.95	general - battery
Paid Chk# 017889	CENTER POINT ENERGY 8/4/2015	\$92.87	fire dept - gas usage
Paid Chk# 017890	CENTRAL LANDSCAPE SUPPLY 8/4/2015	\$72.20	parks dept - supplies
Paid Chk# 017891	CENTRAL MCGOWAN 8/4/2015	\$18.94	fire dept - supplies
Paid Chk# 017892	CITESCAPE LLC 8/4/2015	\$39.99	fire dept - internet
Paid Chk# 017893	CITY OF ST. CLOUD 8/4/2015	\$20,213.81	sewer dept - treatment/conveya
Paid Chk# 017894	COURI & RUPPE PLLP 8/4/2015	\$2,651.25	general - Dylan Estates
Paid Chk# 017895	CW TECHNOLOGY 8/4/2015	\$69.95	general - remote backup
Paid Chk# 017896	DESIGN ELECTRIC 8/4/2015	\$216.95	parks dept - Kiffmeyer Park we
Paid Chk# 017897	DHIA LABORATORIES 8/4/2015	\$88.00	sewer dept - sample #244858
Paid Chk# 017898	EMERGENCY RESPONSE SOLU 8/4/2015	\$1,988.03	fire dept - supplies
Paid Chk# 017899	FASTENAL COMPANY 8/4/2015	\$8.88	pw dept - supplies
Paid Chk# 017900	FREIGHTLINER OF ST. CLOUD 8/4/2015	\$20.38	pw dept - truck mirror
Paid Chk# 017901	GRANITE WATER WORKS 8/4/2015	\$11.38	parks dept - supplies
Paid Chk# 017902	HARDDRIVES INC 8/4/2015	\$289.50	general - road materials
Paid Chk# 017903	INTEGRA 8/4/2015	\$285.52	sewer dept - telephone
Paid Chk# 017904	JOHN DEERE FINANCIAL 8/4/2015	\$57.23	pw dept - supplies (Midwest Ma
Paid Chk# 017905	KNIFE RIVER 8/4/2015	\$38,255.49	CIP - pw dept, payment #3 2015
Paid Chk# 017906	MARY MUELLER 8/4/2015	\$195.00	general - website updates
Paid Chk# 017907	MCSI, INC 8/4/2015	\$27.48	general - copier

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Name	Check Date	Check Amt	
Paid Chk# 017908	MENARDS - ST. CLOUD	8/4/2015	\$239.65 fire dept - supplies
Paid Chk# 017909	MIDCONTINENT COMMUNICATI	8/4/2015	\$95.00 general - internet service
Paid Chk# 017910	MN PUBLIC FACILITIES AUTHOR	8/4/2015	\$429,234.13 water dept - debt service drin
Paid Chk# 017911	NELSONS SANITATION & RENTA	8/4/2015	\$106.60 parks dept - toilet rental
Paid Chk# 017912	NEXTEL	8/4/2015	\$125.24 general - mayor's telephone
Paid Chk# 017913	PC PUBLICAN LLC	8/4/2015	\$62.50 general - computer maintenance
Paid Chk# 017914	POWER HOUSE OUTDOOR EQUI	8/4/2015	\$58.97 pw dept - supplies
Paid Chk# 017915	PREFERRED ONE	8/4/2015	\$2,394.60 sewer dept - city pd health
Paid Chk# 017916	ROYAL TIRE	8/4/2015	\$28.08 pw dept - flat tire #5
Paid Chk# 017917	SEH RCM	8/4/2015	\$7,023.01 CIP - parks, project 128715, s
Paid Chk# 017918	SPECTRUM SUPPLY COMPANY	8/4/2015	\$108.42 pw dept - supplies
Paid Chk# 017919	ST. CLOUD TECHNICAL COLLEG	8/4/2015	\$500.00 fire dept - EMS training
Paid Chk# 017920	STEARNS ELECTRIC ASSOCIATI	8/4/2015	\$1,780.08 general - city hall
Paid Chk# 017921	STEVES EXCAVATING	8/4/2015	\$6,800.00 CIP - parks dept, new shed gro
Paid Chk# 017922	TOSHIBA FINANCIAL SERVICES	8/4/2015	\$69.00 general - copier contract
Paid Chk# 017923	TRAUT COMPANIES	8/4/2015	\$46.00 water dept - sample #'s 151311
Paid Chk# 017924	VALLEY GREEN COMPANIES	8/4/2015	\$495.00 parks dept - fertilize ballfie
Paid Chk# 017925	WELLS FARGO	8/4/2015	\$409.22 general - office supplies - Of
Paid Chk# 017926	WEST CENTRAL SANITATION	8/4/2015	\$441.69 fire dept - garbage service
Paid Chk# 017927	AAA STRIPING SERVICE CO	8/4/2015	\$1,246.97 pw dept - painting road lines
Paid Chk# 017928	CITY OF ST. AUGUSTA	8/4/2015	\$60.32 general - water/sewer usage Ju
Paid Chk# 017929	COURI & RUPPE PLLP	8/4/2015	\$487.50 general - general legal fees
Paid Chk# 017930	DARREL NEMETH INC	8/4/2015	\$583.95 general - Jul 15 permits
Paid Chk# 017931	DHIA LABORATORIES	8/4/2015	\$88.00 sewer dept - sample #244858
Paid Chk# 017932	EMERGENCY RESPONSE SOLU	8/4/2015	\$709.28 fire dept - supplies
Paid Chk# 017933	GOPHER STATE ONE-CALL	8/4/2015	\$87.00 sewer dept - locates
Paid Chk# 017934	INTEGRA	8/4/2015	\$285.52 fire dept - telephone
Paid Chk# 017935	LMCIT	8/4/2015	\$400.00 sewer dept - amended policy
Paid Chk# 017936	MCSI, INC	8/4/2015	\$27.48 general - copier contract
Paid Chk# 017937	MIDSTATE INSP SERVICES INC	8/4/2015	\$5,692.81 general - Jul 15 permits
Paid Chk# 017938	MN DEPT OF REVENUE	8/4/2015	\$196.00 water dept - Jul 15 sales tax
Paid Chk# 017939	MN PIPE AND EQUIP	8/4/2015	\$87.51 water dept - fix broken pipe
Paid Chk# 017940	POWER HOUSE OUTDOOR EQUI	8/4/2015	\$33.51 pw dept - supplies
Paid Chk# 017941	ST. AUGUSTA MINI-SERV	8/4/2015	\$556.10 pw dept - Jul 15 fuel
Paid Chk# 017942	STEVE SCHLUETER	8/4/2015	\$249.20 parks dept - Jul 15 mileage (4
Paid Chk# 017943	UNITED STATES POSTAL SERVI	8/4/2015	\$98.00 general - 200 1st class stamps
Paid Chk# 017944	XCEL ENERGY	8/4/2015	\$30.00 general - gas usage
Paid Chk# 017945	ALBERT KEPPERS	8/4/2015	\$75.00 parks dept - refund
Paid Chk# 017946	BORGET PRODUCTS	8/4/2015	\$50.00 parks dept - refund
Paid Chk# 017947	CHERYL KLEVEN	8/4/2015	\$50.00 parks dept - refund
Paid Chk# 017948	DAN HOMMERDING	8/4/2015	\$75.00 parks dept - refund
Paid Chk# 017949	DONALD MEYER	8/4/2015	\$100.00 parks dept - refund
Paid Chk# 017950	DUANE BARTELL	8/4/2015	\$75.00 parks dept - refund
Paid Chk# 017951	ELECTRICAL BLDRS INC	8/4/2015	\$75.00 parks dept - refund
Paid Chk# 017952	GLENDA BETTS	8/4/2015	\$50.00 parks dept - refund
Paid Chk# 017953	JUANITA HECHTEL	8/4/2015	\$75.00 parks dept - refund
Paid Chk# 017954	JULIE SPORE	8/4/2015	\$50.00 parks dept - refund
Paid Chk# 017955	LINDA FRIEDRICH	8/4/2015	\$75.00 parks dept - refund

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July 2015 to August 2015

	Name	Check Date	Check Amt	
Paid Chk# 017956	STEVE CHRISTENSEN	8/4/2015	\$50.00	parks dept - refund
Paid Chk# 017957	SYLVIA HARREN	8/4/2015	\$75.00	parks dept - refund
		<b>Total Checks</b>	<b>\$549,823.84</b>	

FILTER: None

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August 2015

			Check Amt	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
Paid Chk#	017927	8/4/2015	<b>AAA STRIPING SERVICE CO</b>		
E 101-41130-220	Repair/Maint Supply		\$1,246.97	103031	pw dept - painting road lines
	<b>Total AAA STRIPING SERVICE CO</b>		<b>\$1,246.97</b>		
Paid Chk#	017928	8/4/2015	<b>CITY OF ST. AUGUSTA</b>		
E 101-41000-736	city halls sewer/water expense		\$60.32		general - water/sewer usage Jul 2015
	<b>Total CITY OF ST. AUGUSTA</b>		<b>\$60.32</b>		
Paid Chk#	017929	8/4/2015	<b>COURI &amp; RUPPE PLLP</b>		
E 101-41000-304	Legal Fees		\$487.50		general - general legal fees
	<b>Total COURI &amp; RUPPE PLLP</b>		<b>\$487.50</b>		
Paid Chk#	017930	8/4/2015	<b>DARREL NEMETH INC</b>		
E 101-41220-742	Electrical Insp		\$583.95		general - Jul 15 permits
	<b>Total DARREL NEMETH INC</b>		<b>\$583.95</b>		
Paid Chk#	017931	8/4/2015	<b>DHIA LABORATORIES</b>		
E 602-49450-316	Sample Analysis		\$88.00		sewer dept - sample #244858
	<b>Total DHIA LABORATORIES</b>		<b>\$88.00</b>		
Paid Chk#	017932	8/4/2015	<b>EMERGENCY RESPONSE SOLUTIONS</b>		
E 101-42270-220	Repair/Maint Supply		\$709.28	4556	fire dept - supplies
	<b>Total EMERGENCY RESPONSE SOLUTIONS</b>		<b>\$709.28</b>		
Paid Chk#	017933	8/4/2015	<b>GOPHER STATE ONE-CALL</b>		
E 601-49400-314	Gopher State One Calls		\$43.50		water dept - locates
E 602-49450-314	Gopher State One Calls		\$43.50		sewer dept - locates
	<b>Total GOPHER STATE ONE-CALL</b>		<b>\$87.00</b>		
Paid Chk#	017934	8/4/2015	<b>INTEGRA</b>		
E 101-41000-321	Telephone		\$92.39		general - city hall telephone
E 101-42270-321	Telephone		\$104.39		fire dept - telephone
E 602-49450-321	Telephone		\$88.74		sewer dept - telephone
	<b>Total INTEGRA</b>		<b>\$285.52</b>		
Paid Chk#	017935	8/4/2015	<b>LMCIT</b>		
E 602-49450-162	General Prop/Equip Ins.		\$68.50	50539	sewer dept - amended policy
E 101-45200-160	Insurance (bldgs/equip)		\$263.00	50539	parks dept - amended policy
E 601-49400-162	General Prop/Equip Ins.		\$68.50	50539	water dept - amended policy
	<b>Total LMCIT</b>		<b>\$400.00</b>		
Paid Chk#	017936	8/4/2015	<b>MCSI INC</b>		
E 101-41000-300	support services		\$27.48		general - copier contract
	<b>Total MCSI INC</b>		<b>\$27.48</b>		
Paid Chk#	017937	8/4/2015	<b>MIDSTATE INSP SERVICES INC</b>		
E 101-41220-300	support services		\$5,692.81		general - Jul 15 permits
	<b>Total MIDSTATE INSP SERVICES INC</b>		<b>\$5,692.81</b>		
Paid Chk#	017938	8/4/2015	<b>MINNESOTA DEPT OF REVENUE</b>		
E 601-49400-113	State Sales Tax		\$185.00		water dept - Jul 15 sales tax (2690)
E 101-41000-113	State Sales Tax		\$11.00		general - Jul 15 sales tax (160)
	<b>Total MINNESOTA DEPT OF REVENUE</b>		<b>\$196.00</b>		

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			Check Amt	Invoice	Comment
Paid Chk# 017939	8/4/2015	<b>MN PIPE AND EQUIP</b>			
E 601-49400-210		Operating Supplies (GENERAL)	\$87.51		water dept - fix broken pipe
		<b>Total MN PIPE AND EQUIP</b>	<b>\$87.51</b>		
Paid Chk# 017940	8/4/2015	<b>POWER HOUSE OUTDOOR EQUIP</b>			
E 101-41130-220		Repair/Maint Supply	\$33.51	330663	pw dept - supplies
		<b>Total POWER HOUSE OUTDOOR EQUIP</b>	<b>\$33.51</b>		
Paid Chk# 017941	8/4/2015	<b>ST. AUGUSTA MINI SERVE</b>			
E 602-49450-212		Motor Fuels	\$78.58		sewer dept - Jul 15 fuel
E 101-41130-212		Motor Fuels	\$295.29		pw dept - Jul 15 fuel
E 601-49400-212		Motor Fuels	\$78.58		water dept - Jul 15 fuel
E 101-45200-212		Motor Fuels	\$103.65		parks dept - Jul 15 fuel
		<b>Total ST. AUGUSTA MINI SERVE</b>	<b>\$556.10</b>		
Paid Chk# 017942	8/4/2015	<b>STEVE SCHLUETER</b>			
E 101-45200-430		Miscellaneous	\$249.20		parks dept - Jul 15 mileage (445X.56)
		<b>Total STEVE SCHLUETER</b>	<b>\$249.20</b>		
Paid Chk# 017943	8/4/2015	<b>UNITED STATES POSTAL SERVICE</b>			
E 101-41000-322		Postage	\$98.00		general - 200 1st class stamps @ .49
		<b>Total UNITED STATES POSTAL SERVICE</b>	<b>\$98.00</b>		
Paid Chk# 017944	8/4/2015	<b>XCEL ENERGY</b>			
E 101-41000-383		Gas Utilities	\$30.00		general - gas usage
		<b>Total XCEL ENERGY</b>	<b>\$30.00</b>		
Paid Chk# 017945	8/4/2015	<b>ALBERT KEPPEERS</b>			
E 101-45200-342		Refunds	\$75.00		parks dept - refund
		<b>Total ALBERT KEPPEERS</b>	<b>\$75.00</b>		
Paid Chk# 017946	8/4/2015	<b>BORGET PRODUCTS</b>			
E 101-45200-342		Refunds	\$50.00		parks dept - refund
		<b>Total BORGET PRODUCTS</b>	<b>\$50.00</b>		
Paid Chk# 017947	8/4/2015	<b>CHERYL KLEVEN</b>			
E 101-45200-342		Refunds	\$50.00		parks dept - refund
		<b>Total CHERYL KLEVEN</b>	<b>\$50.00</b>		
Paid Chk# 017948	8/4/2015	<b>DAN HOMMERDING</b>			
E 101-45200-342		Refunds	\$75.00		parks dept - refund
		<b>Total DAN HOMMERDING</b>	<b>\$75.00</b>		
Paid Chk# 017949	8/4/2015	<b>DONALD MEYER</b>			
E 101-45200-342		Refunds	\$100.00		parks dept - refund
		<b>Total DONALD MEYER</b>	<b>\$100.00</b>		
Paid Chk# 017950	8/4/2015	<b>DUANE BARTELL</b>			
E 101-45200-342		Refunds	\$75.00		parks dept - refund
		<b>Total DUANE BARTELL</b>	<b>\$75.00</b>		
Paid Chk# 017951	8/4/2015	<b>ELECTRICAL BLDRS INC</b>			
E 101-45200-342		Refunds	\$75.00		parks dept - refund
		<b>Total ELECTRICAL BLDRS INC</b>	<b>\$75.00</b>		
Paid Chk# 017952	8/4/2015	<b>GLENDA BETTS</b>			

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			Check Amt	Invoice	Comment
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	<b>Total</b>	<b>GLEENDA BETTS</b>	\$50.00		
Paid Chk# 017953	8/4/2015	<b>JUANITA HECHTEL</b>			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	<b>Total</b>	<b>JUANITA HECHTEL</b>	\$75.00		
Paid Chk# 017954	8/4/2015	<b>JULIE SPORE</b>			
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	<b>Total</b>	<b>JULIE SPORE</b>	\$50.00		
Paid Chk# 017955	8/4/2015	<b>LINDA FRIEDRICH</b>			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	<b>Total</b>	<b>LINDA FRIEDRICH</b>	\$75.00		
Paid Chk# 017956	8/4/2015	<b>STEVE CHRISTENSEN</b>			
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	<b>Total</b>	<b>STEVE CHRISTENSEN</b>	\$50.00		
Paid Chk# 017957	8/4/2015	<b>SYLVIA HARREN</b>			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	<b>Total</b>	<b>SYLVIA HARREN</b>	\$75.00		
	<b>10100</b>	<b>STATE BANK OF KIMBAL</b>	\$11,794.15		

**Fund Summary**

<b>10100 STATE BANK OF KIMBAL</b>		
101	GENERAL FUND	\$10,963.74
601	WATER FUND	\$463.09
602	SEWER FUND	\$367.32
		\$11,794.15

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			Check Amt	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
Paid Chk#	017886	8/4/2015	<b>AFLAC</b>		
	G 601-21710	Other Deductions	\$36.84		g - employee paid insurance
	G 602-21710	Other Deductions	\$36.84		g - employee paid insurance
	G 101-21710	Other Deductions	\$244.80		g - employee paid insurance
	<b>Total AFLAC</b>		<b>\$318.48</b>		
Paid Chk#	017887	8/4/2015	<b>AJS CARPET CARE</b>		
	E 101-45200-220	Repair/Maint Supply	\$129.95		fire dept - carpet cleaning
	<b>Total AJS CARPET CARE</b>		<b>\$129.95</b>		
Paid Chk#	017888	8/4/2015	<b>BATTERIES &amp; BULBS</b>		
	E 101-45200-220	Repair/Maint Supply	\$18.95	036-401028	general - battery
	<b>Total BATTERIES &amp; BULBS</b>		<b>\$18.95</b>		
Paid Chk#	017889	8/4/2015	<b>CENTER POINT ENERGY</b>		
	E 101-42270-387	Fire Dept Utilities	\$92.87		fire dept - gas usage
	<b>Total CENTER POINT ENERGY</b>		<b>\$92.87</b>		
Paid Chk#	017890	8/4/2015	<b>CENTRAL LANDSCAPE SUPPLY</b>		
	E 101-45200-220	Repair/Maint Supply	\$72.20	254941	parks dept - supplies
	<b>Total CENTRAL LANDSCAPE SUPPLY</b>		<b>\$72.20</b>		
Paid Chk#	017891	8/4/2015	<b>CENTRAL MCGOWAN</b>		
	E 101-42270-220	Repair/Maint Supply	\$18.94	00875407	fire dept - supplies
	<b>Total CENTRAL MCGOWAN</b>		<b>\$18.94</b>		
Paid Chk#	017892	8/4/2015	<b>CITESCAPE LLC</b>		
	E 101-42270-323	Internet	\$39.99		fire dept - internet
	<b>Total CITESCAPE LLC</b>		<b>\$39.99</b>		
Paid Chk#	017893	8/4/2015	<b>CITY OF ST. CLOUD</b>		
	E 601-49400-312	Water/Contract Services	\$16,184.33		water dept - water charges Jun 2015
	E 602-49450-313	Sewer/Contract Services	\$4,029.48		sewer dept - treatment/conveyance charges Jun 2015
	<b>Total CITY OF ST. CLOUD</b>		<b>\$20,213.81</b>		
Paid Chk#	017894	8/4/2015	<b>COURI &amp; RUPPE PLLP</b>		
	E 101-41000-304	Legal Fees	\$41.25		general - Moeller Cartway
	E 101-41000-304	Legal Fees	\$712.50		general - general legal fees
	E 101-41000-304	Legal Fees	\$1,897.50		general - Dylan Estates
	<b>Total COURI &amp; RUPPE PLLP</b>		<b>\$2,651.25</b>		
Paid Chk#	017895	8/4/2015	<b>CW TECHNOLOGY</b>		
	E 101-41000-300	support services	\$69.95		general - remote backup
	<b>Total CW TECHNOLOGY</b>		<b>\$69.95</b>		
Paid Chk#	017896	8/4/2015	<b>DESIGN ELECTRIC</b>		
	E 101-45200-220	Repair/Maint Supply	\$216.95	1249	parks dept - Kiffmeyer Park well repair
	<b>Total DESIGN ELECTRIC</b>		<b>\$216.95</b>		
Paid Chk#	017897	8/4/2015	<b>DHIA LABORATORIES</b>		
	E 602-49450-316	Sample Analysis	\$88.00		sewer dept - sample #244858
	<b>Total DHIA LABORATORIES</b>		<b>\$88.00</b>		
Paid Chk#	017898	8/4/2015	<b>EMERGENCY RESPONSE SOLUTIONS</b>		

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			Check Amt	Invoice	Comment
E 101-42270-220	Repair/Maint Supply		\$1,255.13	3514	fire dept - supplies
E 101-42270-220	Repair/Maint Supply		\$326.77	4504	fire dept - supplies
E 101-42270-220	Repair/Maint Supply		\$125.46	4505	fire dept - supplies
E 101-42270-220	Repair/Maint Supply		\$280.67	4508	fire dept - supplies
total EMERGENCY RESPONSE SOLUTIONS			\$1,988.03		
<hr/>					
Paid Chk#	017899	8/4/2015	FASTENAL COMPANY		
E 101-41130-220	Repair/Maint Supply		\$8.88	MNSTC24382	pw dept - supplies
Total FASTENAL COMPANY			\$8.88		
<hr/>					
Paid Chk#	017900	8/4/2015	FREIGHTLINER OF ST. CLOUD		
E 101-41130-220	Repair/Maint Supply		\$20.38	77388E	pw dept - truck mirror
Total FREIGHTLINER OF ST. CLOUD			\$20.38		
<hr/>					
Paid Chk#	017901	8/4/2015	GRANITE WATER WORKS		
E 101-45200-220	Repair/Maint Supply		\$11.38	88442	parks dept - supplies
Total GRANITE WATER WORKS			\$11.38		
<hr/>					
Paid Chk#	017902	8/4/2015	HARDRIVES INC		
E 101-41130-224	Street Maint Materials		\$289.50	11049	general - road materials
Total HARDRIVES INC			\$289.50		
<hr/>					
Paid Chk#	017903	8/4/2015	INTEGRA		
E 101-41000-321	Telephone		\$92.39		general - city hall telephone
E 101-42270-321	Telephone		\$104.39		fire dept - telephone
E 602-49450-321	Telephone		\$88.74		sewer dept - telephone
Total INTEGRA			\$285.52		
<hr/>					
Paid Chk#	017904	8/4/2015	JOHN DEERE FINANCIAL		
E 101-41130-220	Repair/Maint Supply		\$57.23	1094861	pw dept - supplies (Midwest Machinery)
Total JOHN DEERE FINANCIAL			\$57.23		
<hr/>					
Paid Chk#	017905	8/4/2015	KNIFE RIVER		
E 450-41130-740	Street Improvement		\$38,255.49	3	CIP - pw dept, payment #3 2015 road project
Total KNIFE RIVER			\$38,255.49		
<hr/>					
Paid Chk#	017906	8/4/2015	MARY MUELLER		
E 101-41000-300	support services		\$195.00		general - website updates
Total MARY MUELLER			\$195.00		
<hr/>					
Paid Chk#	017907	8/4/2015	MCSI INC		
E 101-41000-300	support services		\$27.48		general - copier
Total MCSI INC			\$27.48		
<hr/>					
Paid Chk#	017908	8/4/2015	MENARDS-ST. CLOUD		
E 101-42270-220	Repair/Maint Supply		\$44.98	94159	fire dept - supplies
E 101-41130-220	Repair/Maint Supply		\$119.00	94430	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$75.67	99118	pw dept - supplies
Total MENARDS-ST. CLOUD			\$239.65		
<hr/>					
Paid Chk#	017909	8/4/2015	MIDCONTINENT COMMUNICATIONS		
E 101-41000-323	Internet		\$95.00		general - internet service
Total MIDCONTINENT COMMUNICATIONS			\$95.00		
<hr/>					
Paid Chk#	017910	8/4/2015	MN PUBLIC FACILITIES AUTHORITY		
E 602-47000-607	Debt Service Interest		\$8,120.00		sewer dept - debt service clean water interest

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			Check Amt	Invoice	Comment
E 602-47000-600	Debt Srv Principal (GENERAL)		\$55,000.00		sewer dept - debt service clean water principal
E 602-47000-607	Debt Service Interest		\$23,146.73		sewer dept - debt service clean water interest
E 602-47000-600	Debt Srv Principal (GENERAL)		\$226,000.00		sewer dept - debt service clean water principal
E 601-47000-607	Debt Service Interest		\$12,967.40		water dept - debt service, drinking water interest
E 601-47000-600	Debt Srv Principal (GENERAL)		\$104,000.00		water dept - debt service drinking water principal
<b>Total MN PUBLIC FACILITIES AUTHORITY</b>			<b>\$429,234.13</b>		
<hr/>					
Paid Chk#	017911	8/4/2015	<b>NELSONS TOILET RENTAL</b>		
E 101-45200-410	Rentals		\$53.50	A-9664	parks dept - toilet rental
E 101-45200-410	Rentals		\$53.10	A-9665	parks dept - toilet rental
<b>Total NELSONS TOILET RENTAL</b>			<b>\$106.60</b>		
<hr/>					
Paid Chk#	017912	8/4/2015	<b>NEXTEL</b>		
E 101-41130-321	Telephone		\$76.61		pw dept - telephones
E 601-49400-321	Telephone		\$18.71		water dept - telephone/iPad
E 602-49450-321	Telephone		\$18.71		sewer dept - telephone/iPad
E 101-41000-321	Telephone		\$11.21		general - mayor's telephone
<b>Total NEXTEL</b>			<b>\$125.24</b>		
<hr/>					
Paid Chk#	017913	8/4/2015	<b>PC PUBLICAN LLC</b>		
E 101-41000-300	support services		\$62.50		general - computer maintenance
<b>Total PC PUBLICAN LLC</b>			<b>\$62.50</b>		
<hr/>					
Paid Chk#	017914	8/4/2015	<b>POWER HOUSE OUTDOOR EQUIP</b>		
E 101-41130-220	Repair/Maint Supply		\$58.97	330633	pw dept - supplies
<b>Total POWER HOUSE OUTDOOR EQUIP</b>			<b>\$58.97</b>		
<hr/>					
Paid Chk#	017915	8/4/2015	<b>PREFERRED ONE</b>		
E 601-49400-131	Employer Paid Health		\$166.16		water dept - city pd health
E 101-41000-131	Employer Paid Health		\$315.21		general - city pd health
E 101-41000-131	Employer Paid Health		\$475.18		general - city pd health
E 101-41130-131	Employer Paid Health		\$424.87		pw dept - city pd health
E 101-41130-131	Employer Paid Health		\$185.91		pw dept - city pd health
G 101-21710	Other Deductions		\$661.11		g - emp pd health
E 602-49450-131	Employer Paid Health		\$166.16		sewer dept - city pd health
<b>Total PREFERRED ONE</b>			<b>\$2,394.60</b>		
<hr/>					
Paid Chk#	017916	8/4/2015	<b>ROYAL TIRE</b>		
E 101-41130-220	Repair/Maint Supply		\$28.08	108-740	pw dept - flat tire #5
<b>Total ROYAL TIRE</b>			<b>\$28.08</b>		
<hr/>					
Paid Chk#	017917	8/4/2015	<b>SEH RCM</b>		
E 101-41000-303	Engineering Fees		\$126.00	300140	general - project #125337, general engineering
E 450-47005-430	Miscellaneous		\$2,053.26	300145	CIP - parks, project 128715, safe route to school
E 450-41130-740	Street Improvement		\$4,843.75	300146	CIP - pw dept, street imp 2015
<b>Total SEH RCM</b>			<b>\$7,023.01</b>		
<hr/>					
Paid Chk#	017918	8/4/2015	<b>SPECTRUM SUPPLY COMPANY</b>		
E 101-45200-220	Repair/Maint Supply		\$108.42	254378	pw dept - supplies
<b>Total SPECTRUM SUPPLY COMPANY</b>			<b>\$108.42</b>		
<hr/>					
Paid Chk#	017919	8/4/2015	<b>ST. CLOUD TECHNICAL COLLEGE</b>		
E 101-42270-208	Training, Inst., Travel		\$500.00	00157123	fire dept - EMS training
<b>Total ST. CLOUD TECHNICAL COLLEGE</b>			<b>\$500.00</b>		

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			Check Amt	Invoice	Comment
Paid Chk#	017920	8/4/2015	<b>STEARNS ELECTRIC ASSOCIATION</b>		
E 602-49450-381	Electric Utilities		\$87.75		sewer dept - Cty Rd 7
E 101-41000-381	Electric Utilities		\$90.79		general - stop light Hwy 15
E 605-43160-380	Utility Services (GENERAL)		\$108.00		EU - EP
E 605-43160-380	Utility Services (GENERAL)		\$121.50		EU - BBF
E 101-45200-381	Electric Utilities		\$94.87		parks dept - HLP
E 101-41000-381	Electric Utilities		\$33.00		general - 2 non-metered sirens
E 605-43160-380	Utility Services (GENERAL)		\$134.60		EU - EP
E 601-49400-381	Electric Utilities		\$20.09		water dept - flow meter
E 101-41000-381	Electric Utilities		\$24.80		general - Lion's sign
E 602-49450-381	Electric Utilities		\$324.98		sewer dept - Cty Rd 75
E 101-42270-387	Fire Dept Utilities		\$47.81		fire dept - hydrant
E 101-41000-381	Electric Utilities		\$183.32		general - city hall
E 101-45200-381	Electric Utilities		\$48.07		parks dept - KP
E 101-42270-387	Fire Dept Utilities		\$424.10		fire dept - fire hall
E 101-41000-381	Electric Utilities		\$7.95		general - security light
E 101-41000-381	Electric Utilities		\$28.45		general - city hall
<b>Total STEARNS ELECTRIC ASSOCIATION</b>			<b>\$1,780.08</b>		
Paid Chk#	017921	8/4/2015	<b>STEVES EXCAVATING</b>		
E 450-45200-430	Miscellaneous		\$6,800.00	5946	CIP - parks dept, new shed ground prep
<b>Total STEVES EXCAVATING</b>			<b>\$6,800.00</b>		
Paid Chk#	017922	8/4/2015	<b>TOSHIBA FINANCIAL SERVICES</b>		
E 101-41000-300	support services		\$69.00		general - copier contract
<b>Total TOSHIBA FINANCIAL SERVICES</b>			<b>\$69.00</b>		
Paid Chk#	017923	8/4/2015	<b>TRAUT COMPANIES</b>		
E 601-49400-316	Sample Analysis		\$46.00		water dept - sample #'s 151311, 151312
<b>Total TRAUT COMPANIES</b>			<b>\$46.00</b>		
Paid Chk#	017924	8/4/2015	<b>VALLEY GREEN COMPANIES</b>		
E 101-45200-220	Repair/Maint Supply		\$495.00	62623	parks dept - fertilize ballfield
<b>Total VALLEY GREEN COMPANIES</b>			<b>\$495.00</b>		
Paid Chk#	017925	8/4/2015	<b>WELLS FARGO</b>		
E 101-41000-208	Training, Inst., Travel		\$330.24		general - conference lodging - McCabe Duluth
E 101-41000-208	Training, Inst., Travel		\$38.00		general - conference expenses McCabe Duluth
E 101-41000-200	Office Supplies (GENERAL)		\$40.98		general - office supplies - Office Depot
<b>Total WELLS FARGO</b>			<b>\$409.22</b>		
Paid Chk#	017926	8/4/2015	<b>WEST CENTRAL SANITATION</b>		
E 101-41000-384	Refuse/Garbage Disposal		\$160.98		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$140.36		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$140.35		fire dept - garbage service
<b>Total WEST CENTRAL SANITATION</b>			<b>\$441.69</b>		
<b>10100 STATE BANK OF KIMBAL</b>			<b>\$515,087.42</b>		

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Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$12,223.90	
450 CAPITAL PROJECT FUND	\$51,952.50	
601 WATER FUND	\$133,439.53	
602 SEWER FUND	\$317,107.39	
605 LIGHTING UTILITY	\$364.10	
	<hr/>	
	\$515,087.42	

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Sewer Debt	Street Light	TIF	TIF - 2	Monthly Totals
Cash Balance 12/31/14(audited)	\$ 553,205	\$ 1,262,555.00	\$ 320,196	\$ 176,154	\$ 107,041	\$ 813,454	\$ 36,956	\$ 1,729	\$ 60,421	\$ 22,270	\$ 3,353,981
Receipts January 2014	\$ 25,462	\$ 31,097.91	\$ 2,116	\$ 8,684	\$ 12,070	\$ 20,547	\$ 1,228	\$ 298	\$ 461	\$ 171	\$ 102,135
Ex. January 2014	\$ 43,919	\$ 35,289.62	\$ 59,584		\$ 45,258	\$ 70,295		\$ 317			\$ 254,663
Receipts February 2014	\$ 25,275	\$ 17,267.98	\$ (350)	\$ (399)	\$ 18,042	\$ 18,568	\$ 631	\$ 325	\$ (407)	\$ (151)	\$ 78,802
Ex. February 2014	\$ 43,964	\$ 7,104.41			\$ 16,647	\$ 34,950		\$ 317	\$ 47,950	\$ 14,119	\$ 165,053
Receipts March 2014	\$ 10,786	\$ 7,904.64	\$ 300	\$ 350	\$ 13,107	\$ 21,386	\$ 1,040	\$ 417	\$ 356	\$ 132	\$ 55,780
Ex. March 2014	\$ 42,905	\$ 3,158.19	\$ 176,160		\$ 28,817	\$ 11,246		\$ 317			\$ 262,604
Receipts April 2014	\$ 17,740	\$ 1,182.38	\$ 8	\$ 9	\$ 15,089	\$ 19,245	\$ 863	\$ 343	\$ 9	\$ 3	\$ 54,491
Ex. April 2014	\$ 42,930	\$ 51,849.76			\$ 14,400	\$ 7,914		\$ 1,006			\$ 118,100
Receipts May 2014	\$ 21,131	\$ 26,627.38	\$ (39)	\$ 6,020	\$ 14,812	\$ 19,293	\$ 845	\$ 344		\$ 2	\$ 89,035
Ex. May 2014	\$ 75,394	\$ 12,120.00			\$ 18,730	\$ 10,040					\$ 116,285
Receipts June 2014	\$ 240,205	\$ 137,093.53	\$ 30,630	\$ 58,641	\$ 16,490	\$ 22,121	\$ 1,022	\$ 348	\$ 35,943	\$ 17,044	\$ 559,539
Ex. June 2014	\$ 47,366	\$ 47,521.65			\$ 16,387	\$ 7,068					\$ 118,342
Receipts July 2014	\$ 108,690	\$ 131,189.85	\$ 13,127	\$ 52,961	\$ 19,034	\$ 19,201	\$ 1,009	\$ 326	\$ 15,154	\$ 7,055	\$ 367,748
Ex. July 2014	\$ 88,107	\$ 412,774.20	\$ 18,000		\$ 21,558	\$ 12,969		\$ 317	\$ 47,592	\$ 21,689	\$ 623,007
Receipts August 2014											\$ -
Ex. August 2014	\$ 22,282	\$ 51,952.50			\$ 133,866	\$ 317,438		\$ 364			\$ 525,902
Receipts September 2014											\$ -
Ex. September 2014											\$ -
Receipts October 2014											\$ -
Ex. October 2014											\$ -
Receipts November 2014											\$ -
Ex. November 2014											\$ -
Receipts December 2014											\$ -
Ex. December 2014											\$ -
Cash Balance	\$ 595,625	\$ 993,148.34	\$ 112,245	\$ 302,420	\$ (79,976)	\$ 481,896	\$ 43,594	\$ 1,490	\$ 16,395	\$ 10,719	\$ 2,477,556

2015 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/14						
Un-Audited	\$469,658.27	\$6,707.29	\$371,474.69	\$315,962.15	\$98,752.60	\$1,262,555.00
Engineering for HLP Park Entrance			(\$2,749.62)			(\$2,749.62)
Engineering for SRTS Project			(\$2,040.00)			(\$2,040.00)
Fire Truck (2nd Payment)					(\$30,500.00)	(\$30,500.00)
Safety Cabinet					(\$1,200.00)	(\$1,200.00)
Truck Expense					(\$44.41)	(\$44.41)
January Sales Tax			\$8,353.09	\$8,353.09		\$16,706.18
January Cable Franchise Fees		\$575.13				\$575.13
General Property Tax				\$4,374.37	\$960.23	\$5,334.60
Trail Expenditures (Easements)			(\$5,860.00)			(\$5,860.00)
Tanker Outfitting					(\$2,869.19)	(\$2,869.19)
February Sales Tax			\$10,838.28	\$10,838.28		\$21,676.56
February Cable Franchise Fees		\$575.65				\$575.65
Trail Expenditures (Easements)			(\$289.00)			(\$289.00)
March Sales Tax			\$135.55	\$135.54		\$271.09
Park Dedication			\$525.00			\$525.00
March Cable Franchise Fees		\$566.96				\$566.96
2015 Street Project Engineering				(\$13,959.88)		(\$13,959.88)
Fire Warning Lights	(\$11,178.42)					(\$11,178.42)
Fire Tanker and Supplies					(\$22,969.34)	(\$22,969.34)
Safe Routes Legal and Recording			(\$3,742.00)			(\$3,742.00)
April Cable Franchise Fees		\$571.33				\$571.33
Culvert Repair				(\$7,800.00)		(\$7,800.00)
SRTS Engineering			(\$680.00)			(\$680.00)
2015 Street Project Engineering				(\$4,390.00)		(\$4,390.00)
SRTS Legal			(\$300.00)			(\$300.00)
207th Road Improvements				(\$20,152.00)		(\$20,152.00)
May Cable Franchise Fees		\$566.11				\$566.11
May Sales Tax			\$12,826.68	\$12,826.67		\$25,653.35
Computer for Fire Hall					(\$775.22)	(\$775.22)
2015 Street Project				(\$25,544.55)		(\$25,544.55)
General Property Tax				\$98,964.71	\$21,723.96	\$120,688.67
June Sales Tax			\$7,916.29	\$7,916.29		\$15,832.58
June Cable Franchise Fees		\$572.28				\$572.28
Batting Cage and Pitching Screen			(\$3,157.78)			(\$3,157.78)
SRTS Legal			(\$306.90)			(\$306.90)
2015 Street Project Engineering				(\$20,294.49)		(\$20,294.49)
2015 Street Project Construction				(\$376,635.03)		(\$376,635.03)
Hidden Lake Park Trail Paving			(\$6,680.00)			(\$6,680.00)
January through May Interest	\$7,788.33					\$7,788.33
Fire Department Contributions					\$3,270.00	\$3,270.00
Park Shed Downpayment			(\$5,700.00)			(\$5,700.00)
Park Dedication			\$1,050.00			\$1,050.00
July Cable TV Franchise		\$583.43				\$583.43
Local Government Aid				\$30,134.50		\$30,134.50
Small Cities Highway Aid				\$31,028.50		\$31,028.50
July Sales Tax			\$8,334.83	\$8,334.83		\$16,669.66
General Property Tax				\$42,413.48	\$9,310.28	\$51,723.76
2015 Street Project				(\$38,255.49)		(\$38,255.49)
SRTS Engineering			(\$2,053.26)			(\$2,053.26)
2015 Street Project Engineering				(\$4,843.75)		(\$4,843.75)
Park Building Dirtwork			(\$6,800.00)			(\$6,800.00)
						\$0.00
						\$0.00
						\$0.00
Totals	\$466,268.18	\$10,718.18	\$381,095.85	\$59,407.22	\$75,658.91	\$993,148.34

**Unallocated - Reserved**

Eagle Drive \$ 17,912.00  
215th Street \$ 53,375.50

	<b>2015</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>4-Aug</b>	<b>Spent</b>	
General Fund	\$741,656	\$ 449,196	60.57%	\$292,460
Capital Improvement Fund	\$544,500	\$ 352,989	64.83%	\$191,511
Water Fund	\$342,705	\$ 108,569	31.68%	\$234,136
Sewer Fund	\$226,978	\$ 140,483	61.89%	\$86,495
Sewer Debt Fund	\$12,500	\$ 6,649	53.19%	\$5,851
Street Light Fund	\$4,500	\$ 2,401	53.35%	\$2,099
WAC/SAC Improvement Fund	\$287,000	\$ 126,284	44.00%	\$160,716
Debt Service	\$84,500	\$ 45,678	54.06%	\$38,822
TIF	\$130,000	\$ 75,776	58.29%	\$54,224
<b>Total Revenues</b>	<b>\$2,374,339</b>	<b>\$ 1,308,026</b>	<b>55.09%</b>	<b>\$1,066,313</b>
<b>Expenditures</b>				
General Fund	\$745,362	\$ 406,868	54.59%	\$338,494
Capital Improvement Fund	\$392,800	\$ 621,770	158.29%	(\$228,970)
Water Fund	\$332,010	\$ 295,739	89.08%	\$36,271
Sewer Fund	\$526,298	\$ 471,998	89.68%	\$54,301
Street Light Fund	\$4,200	\$ 2,639	62.84%	\$1,561
WAC/SAC Improvement Fund	\$155,000	\$ -	0.00%	\$155,000
Debt Service	\$80,804	\$ 253,744	314.03%	(\$172,940)
TIF Fund	\$110,000	\$ 131,351	119.41%	(\$21,351)
<b>Total Expenditures</b>	<b>\$2,346,474</b>	<b>\$ 2,184,109</b>	<b>93.08%</b>	<b>\$162,365</b>

<b>General Fund</b>				
	<b>2015</b>	<b>Spent</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>4-Aug</b>	<b>Spent</b>	
Administration	\$ 267,948	\$ 183,424	68.45%	\$ 84,524
Council	\$ 24,981	\$ 12,522	50.13%	\$ 12,459
Boards and Commissions	\$ 5,000	\$ 810	16.20%	\$ 4,190
Building Inspection	\$ 61,600	\$ 31,773	51.58%	\$ 29,827
Elections	\$ 800	\$ 587	73.40%	\$ 213
Fire	\$ 155,612	\$ 50,826	32.66%	\$ 104,786
Streets	\$ 174,006	\$ 94,691	54.42%	\$ 79,315
Parks	\$ 55,416	\$ 32,236	58.17%	\$ 23,180
<b>Total General Fund</b>	<b>\$ 745,362</b>	<b>\$ 406,868</b>	<b>54.59%</b>	<b>\$ 338,494</b>

**IG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Mary Help of Christians Church Previous Gambling Permit Number: X-73003-14-023

Minnesota Tax ID Number, if any: 8340039 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Jose Edayadiyil

Daytime Phone: 320-252-1799 Email: joseedayadiyil@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Address (do not use P.O. box): 24588 County Road 7

City or Township: St. Augusta Zip: 56301 County: Stearns

Date(s) of activity (for raffles, indicate the date of the drawing): October 10, 2015

Check each type of gambling activity that your organization will conduct:

Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

Raffle (total value of raffle prizes awarded for the calendar year: \$ \_\_\_\_\_)

\* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

**LG20 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-15-025

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Jose Edayadiyil

Daytime Phone: 320-252-1799 Email: josedayadiyil@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Address (do not use P.O. box): 24588 County Road 7

City or Township: St. Augusta Zip: 56301 County: Stearns

Date(s) of activity (for raffles, indicate the date of the drawing): February 6, 2016

Check each type of gambling activity that your organization will conduct:

Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

Raffle (total value of raffle prizes awarded for the calendar year: \$ \_\_\_\_\_)

\* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Mary Help of Christians Church Previous Gambling Permit Number: X-73003-14-024

Minnesota Tax ID Number, if any: 8340039 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Jose Edayadiyil

Daytime Phone: 320-252-1799 Email: joseedayadiyil@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

- Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

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Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

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**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Address (do not use P.O. box): 24588 County Road 7

City or Township: St. Augusta Zip: 56301 County: Stearns

Date(s) of activity (for raffles, indicate the date of the drawing): November 20, 2015

Check each type of gambling activity that your organization will conduct:

- Bingo\*  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

Raffle (total value of raffle prizes awarded for the calendar year: \$ \_\_\_\_\_)

\* Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

## Bill McCabe

---

**From:** Kandace Hartneck Graunke <[khartneck22@gmail.com](mailto:khartneck22@gmail.com)>  
**Sent:** Monday, July 13, 2015 10:21 AM  
**To:** [bmccabe@staugustamn.com](mailto:bmccabe@staugustamn.com)  
**Subject:** outdoor bar approval request  
**Attachments:** DDFD 2015.jpg

Good morning Bill,

I am writing to request approval for our outdoor bar for August 16th, for a large, third annual fundraiser. I have attached a photo of the flier for your review.

Let me know, and thank you for your time and consideration.

Hope all is well,

--  
Kandace T. Hartneck Graunke, Esq.  
8115 Oakview Lane North  
Maple Grove, MN 55369  
[khartneck22@gmail.com](mailto:khartneck22@gmail.com)  
320-492-6752

"Collectively, we can do what no person can do singly."  
~ Leland Kaiser



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 222, St. Paul, MN 55101  
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization St. Wendelins School		Date organized 1895	Tax exempt number 41-0777-928
Address	City St. Cloud	State Minnesota	Zip Code 56301
Name of person making application JOEY C Bartell		Business phone 320 251 9175	Home phone 320 290 6959
Date(s) of event 9/26/15	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Fr. Ron Veyrens	City St. Cloud	State Minnesota	Zip Code 56301
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.

St. Wendelin Parish grounds

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.  
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT  
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

# CITY OF ST. AUGUSTA ANIMAL REPORT FORM

JULY 1 TO 31-2015

Dates 7-2 7-15

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

PROBLEM 7-2 STRAY CAT ON CO. RD. 142 AT 20605

ANDERSON HOME CAT RAN AWAY.

7-15 REPORT OF SKUNK IN BLACKBERRY FARMS

BEIN RISEBENT AREA OF ~~940~~ 242030

ACTION TAKEN FOREST GLEN CIRCLE

NO FURTHER COMPLAINTS ABOUT SMELL.

ANIMAL CONTROL OFFICER

Charles Voigt

# **St. Augusta Fire Department** **Monthly Report**

**June 2015**

## **Emergency Calls: As of Report Date = 60**

- 06/01/2015 – EMS Call.
- 06/05/2015 – EMS Call.
- 06/06/2015 – EMS Call.
- 06/09/2015 – Weather Spotting.
- 06/10/2015 – EMS Call.
- 06/14/2015 – EMS Call.
- 06/14/2015 – CO Alarm.
- 06/18/2015 – EMS Call.
- 06/28/2015 – EMS Call.

## **Monthly Training:**

- This month's training was an auto extrication class. We did this class on two separate nights; half the department on each night. We do an auto extrication class about every other year. This gives us a chance to brush up on the basics of auto extrication as well as touch on some of the new technology that the auto industry is implementing. The big take away from this year's class is the further implementation of a strengthened driver's compartment. The auto manufacturers are using more and higher strength metals to keep the driver's compartment intact during a collision. New in 2018 will also be the requirement to use safety glass in all windows. What this boils down to for us is that we need to be more strategic in how we cut into a car, our tools can't cut the high strength metals.

**REGISTRATION FORM**

Please detach this portion of the brochure, fill out the front and back and send in to register.

**2015 MUNICIPAL CLERKS ADVANCED ACADEMY (MCAA)**

Refund of the registration payment, minus a \$30 service fee, will be made if written cancellation is received by August 21, 2015. Cancellations after this date are ineligible for a refund.

Please print or type

Name (First) (MI) (Last)

Work Title / Position

E-mail

Work Address

Work City State Zip Code

Work Phone Fax

Soc. Sec. # (last 4 digits) - or - Birth Date MM/DD/YYYY (for CEUs / transcript purposes only)

The information on this form is private data, used to identify and locate you, obtain payment, and enable instructors to better know their audience. Name, address, and payment method are mandatory. If you desire CEU certification and don't supply a Social Security number an alternative identifier will be used.

- I do NOT want to be included on the registrant list for distribution to participants.
  - I will attend the optional tour of Bemidji: Woolen Mills on September 10.
- Scholarship and payment information:
- \$195 by August 21, 2015
  - \$215 after August 21, 2015

I have received a MCFOA scholarship. Please register AFTER you have confirmation of your scholarship.  
Scholarship Amount \$

TOTAL amount due \$

Enclosed is \$\_\_\_\_\_ in payment of the 2015 Municipal Clerks Advanced Academy (MCAA).

(Check or money, order is payable to the SCPSU. A \$30 service charge will be

applied if returned for insufficient funds, closed account, or Stop Payment request.)

Please bill my employer, reference Purchase Order # \_\_\_\_\_

Please charge my credit card in the amount of \$ \_\_\_\_\_

VISA  MasterCard

Card number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name as it appears on your credit card bill \_\_\_\_\_

Address as it appears on your credit card bill \_\_\_\_\_

City State Zip Code

Authorized signature: \_\_\_\_\_

Send registration form by mail or e-mail:

Mail: St. Cloud State University  
Attn: Charlotte Kastanek, BH211  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498

E-Mail: register@scstraining.com  
Fax: 320.308.4126  
Phone: 320.308.4723 (Charlotte Kastanek)

**2015**

**MUNICIPAL CLERKS ADVANCED ACADEMY (MCAA)**

**September 10 - 11**



**MCFOA**

MINNESOTA CLERKS & FINANCE OFFICERS ASSOCIATION



Country Inn & Suites and The Sanford Center Bemidji, MN

SPONSORED BY:  
Minnesota Clerks & Finance Officers Association (MCFOA)

The Center for Continuing Studies at St. Cloud State University

REGISTRATION INFORMATION AVAILABLE AT:

- [www.mcfoa.org](http://www.mcfoa.org)
- [www.scstraining.com/MCAA](http://www.scstraining.com/MCAA)



ST. CLOUD STATE UNIVERSITY  
Center for Continuing Studies  
720 Fourth Avenue South, BH211  
St. Cloud, MN 56301-4498

2015 MUNICIPAL CLERKS ADVANCED ACADEMY (MCAA)

September 10 - 11, 2015  
Country Inn & Suites and The Sanford Center Bemidji, Minnesota

**MCFOA**

MINNESOTA CLERKS & FINANCE OFFICERS ASSOCIATION



**SCPSU**

**CORPORATE EDUCATION AND OUTREACH**

St. Cloud State University



St. Cloud State University values diversity of thought, including but not limited to race, sex and ethnicity. All employees are expected to uphold the University's commitment to diversity. If you have any questions regarding this policy, please contact the Human Resources Department at 720 4th Avenue South, St. Cloud, MN 56301-4498. This material can be made available in alternative format. Contact the Center for Continuing Studies at 720-4th Avenue South.

Thursday  
September 10, 2015

8:30 am  
Welcome & Introduction  
Barb Suci and Jennifer Janasie

**Morning Session: Theory and Practice of Project Management in Public Administration**

Instructor: Kary Ross, Associate Director, Optimization - Shape Your Future, a joint venture of Bemidji State University and Northwest Technical College. (Instructor may be subject to change.)

What you will learn:

Explore organizational theory as it relates to the management of processes within a public administration organization. Learn to manage your projects under the constraints of scope, cost and time to successfully achieve specific objectives. Further develop the skills and knowledge necessary to initiate, plan, implement and evaluate projects to deliver the solutions you and your city need. Real-world case studies will be used to demonstrate effective and practical project management tools and techniques. Attendees should also come willing to participate in team exercises, and bring ideas and problems for potential discussion. Through these exercises (and a post-event assessment), participants will demonstrate their ability to effectively synthesize the knowledge, theories and skills that they have learned in order to effectively apply them on the job.

**Afternoon Session: Theory and Practice of Project Management in Public Administration** (continued)

12:00 pm  
Lunch  
(Provided)

4:00 pm  
Adjourn

4:30 pm  
Optional tour of Bemidji Woolen Mills

Friday  
September 11, 2015

8:30 am

**Keeping Chaos at Bay - Managing Resources Efficiently using NeuroLinguistic Programming**

Instructor: Patricia Jamie Lee, Lee Consulting and Training, certified trainer in NeuroLinguistic Programming, 30 years of personal and professional development workshops and seminars.

This module focuses on how best to manage patterns relating to the use of resources including time management, capacity analysis, resource management, and identifying non-useful patterns emerging in yourself or others that cause burnout or stress in the workplace. It explores motivation, goal-setting, capacity building, and how to manage the many moving parts of any organization or department. In doing so, it introduces the basic skills of NeuroLinguistic Programming (NLP) as an effective toolkit to manage organizational development. Rooted in neuroscience, NLP cuts through surface issues to uncover nonworking patterns between people, departments, and systems and to introduce necessary change strategies. With basic NLP training, participants begin to see patterns instead of problems—and are able to recognize that the problem often suggests the solution. Simply put, NLP is science based communication that teaches people the ability to understand the way people process information and thought, and to read body language more accurately. Several core principles are introduced and reinforced including the following: effective people have a high AQ - "Awareness Quotient"—that allows them to read each situation with keen sensory-based awareness and not to simply "react"; effective people understand that each individual has their own "map of the world" and that to understand what is needed, he or she must be effective at reading the map; effective people know how to use verbal and written language as well as body language to achieve positive outcomes; effective people understand that most issues are systems problems and not people problems.

12:30 pm  
Closing Remarks

1:00 pm  
Adjourn

## INFORMATION

The academy provides graduates of the Minnesota Municipal Clerks Institute (MMCI) three (3) year program with an opportunity to focus on an in-depth topic of importance to the profession. Clerks who have completed the requirements for the CMC designation may use this IIMC-approved program to earn 6 points toward their IIMC Master Municipal Clerks (MMC) level.

## WHO SHOULD ATTEND?

Clerks who have successfully completed the MMC program are encouraged to attend to further their professional training and earn points toward MMC designation.

## REGISTRATION AND FEES

The early registration fee for the Academy postmarked by August 21 is \$195.00. The registration fee postmarked after August 21 is \$215.00. This fee includes instruction, course materials, one lunch, and refreshment breaks. You are encouraged to register early to take advantage of the lower fee.

A refund, minus a \$30 processing fee, will be granted if you cancel by August 22. If you cancel after this date, you will not be eligible for a refund. A full refund will be issued if St. Cloud State University cancels the Academy.

## CONTINUING EDUCATION UNITS

Along with the ability to earn IIMC points, the Academy also offers 1.2 Continuing Education Units (CEUs). One CEU is defined as 12 contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction.

## ACCOMMODATIONS

The Academy will be held at the Country Inn & Suites and The Sanford Center (attached to the hotel) in Bemidji, Minnesota. Please check the hotel website at <http://www.countryinns.com/mcaaz2015> for more location information.

A block of sleeping rooms has been reserved at the Country Inn & Suites at a discounted rate of \$99 plus tax per room per night for a standard room. A discounted rate of \$114 plus tax per room per night is being offered for a lakeview room. In order to book your room at the group discounted rate, individuals need to use the reservation link at <http://www.countryinns.com/mcaaz2015>, or call the hotel directly at (218) 441-4881. Please refer to "Municipal Clerks Advanced Academy" when making all reservations. Check-in time for all rooms is 3:00 p.m.

Please call the hotel by August 9, 2015. After this date, reservations will be handled on a first-come, first-served basis at the hotel.

## FOR FURTHER INFORMATION

[www.scsutrainng.com/MCAA](http://www.scsutrainng.com/MCAA)

If you would like more information or have questions, please contact:

St. Cloud State University  
Center for Continuing Studies  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498

Jennifer Janasie: 320-308-3050 or [jjanasie@stcloudstate.edu](mailto:jjanasie@stcloudstate.edu)

Gail Ruhland: 320-308-5759 or [gruhland@stcloudstate.edu](mailto:gruhland@stcloudstate.edu)

Charlotte Kastanek: 320-308-4723 or [cekastanek@stcloudstate.edu](mailto:cekastanek@stcloudstate.edu)

## SPECIAL ACCOMMODATIONS

To ensure full participation in this workshop, please inform us about any dietary requirements or physical challenges which should be addressed prior to your arrival.

## PLANNING COMMITTEE

Barb Suci, St. Anthony Village (Chair)

Melissa Barker, Plymouth

Deb Boelter, Winsted

Audra Ezel, Rockford

Sharon Knutson, Brooklyn Center

Julie Lammers, Vergas

Debra Mangen, Edina

Marita Rhude, Barrett

Christina Scipioni, Eagan

Britt See-Benes, Aurora

Kary Tithmann, Zimmerman

Jane Timm, Edina

Nancy Zaworski, Kasson

Renee Eckerly, Paynesville (Ex-Officio)

Jennifer Janasie, St. Cloud State (Ex-Officio)

Gail Ruhland, St. Cloud State (Ex-Officio)

## Minnesota Clerks and Finance Officers Association (MCFOA)

### Expanded Advanced Academy Program Description

Whether you manage people, processes or large projects, success and good leadership depend upon your ability to take complex problems and break them down into smaller manageable pieces. After some additional discussion about the needs of our group, the Advanced Academy program has been revised to create a more integrated and on-the-ground practical approach to leadership and management within your programs. Please see the revised agenda below—and bring your biggest workplace challenges to the table.

*Moving from reactive to proactive--is it a people problem or a systems problem?*

#### Instructors:

Instructor: Kerry Ross, MS, Director, Optivation – Shape Your Future, a joint venture of Bemidji State University and Northwest Technical College.

Instructor: Patricia Jamie Lee, MA, Lee Consulting and Training, MA in Human Development, certified trainer in Neurolinguistic Programming, 30 years of personal and professional development workshops and seminars.

#### Agenda

##### Day One AM

- Overview
- Project Management

##### Day One PM

- Project Management cont.
- Projects, Processes and People, an overview

##### Day Two AM

- Mapping People
- Mapping Processes and Workflow Systems
- Practical Applications Session

#### Expanded Agenda

Session 1: Projects, Processes and People, an overview

Presenters: Kerry and Jamie

Take stock of your working day. Do you spend more time managing the small details of a large project or worrying about what a council member or your coworker is going to do next? This overview session will help identify what may be keeping you from being as effective as you can be and outline the content of upcoming sessions.

Projects Management: Kerry Ross

Process and Systems Management: Jamie Lee

People Management: Jamie Lee

## Session 2:

**Project Management:** Exploring organizational theory as it relates to the management of processes within a public administration organization

- Learn to manage your projects under the constraints of scope, cost and time to successfully achieve specific objectives.
- Further develop the skills and knowledge necessary to initiate, plan, implement and evaluate projects to deliver the solutions you and your city need.

Real-world case studies will be used to demonstrate effective and practical project management tools and techniques. Attendees should also come willing to participate in team exercises, and bring ideas and problems for potential discussion.

## Session 3:

### **Keeping Chaos at Bay—Managing Resources Effectively**

Managing a project can mean anything from the largest city projects to how to effectively mail an envelope to managing your relationship with a coworker. In this session we will continue to use the “project management” tools presented in the first sessions and expand them to include tools and practical skills for managing both the people around you and the smaller processes that make up your busy day.

This session focuses on how best to manage patterns relating to the use of resources including time management, capacity analysis, resource management, and identifying non-useful patterns emerging in yourself or others that cause burnout or stress in the workplace.

#### **Session 1: Mapping People**

How do people process information? How are decisions made? How does communication so quickly go awry? The tools presented in this session give you the basics of a model known as Neurolinguistic Programming. The goal is to increase your AQ—Awareness Quotient. Reading people accurately allows us to be active or even proactive instead of reactive.

#### **Session 2: Mapping Processes**

Often the frustration and confusion we feel is not a “people problem” but a “systems problem”. What is the difference? How can I break down and analyze whether a process is not working and how to fix it?

#### **Practical Applications Session:**

Materials will be provided to help you map a current project, people problem or systems problem based on your work environment. Kerry and Jamie will provide coaching and further instruction based on the project you have selected.

**CITY OF ST. AUGUSTA  
COUNTY OF STEARNS**

**RESOLUTION # 2015-06**

**AUTHORIZING INTER-FUND TRANSFERS**

WHEREAS, the City of St. Augusta maintains individual water and sewer funds to handle operations of those enterprise funds including debt service payments, and,

WHEREAS, the City of St. Augusta maintains a SAC/WAC fund for the purpose of collecting special assessments to pay for capital improvements of the water and sewer enterprise funds, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Augusta, Stearns County, Minnesota, that the following sums be transferred from the SAC/WAC fund to the individual enterprise funds to cover this year's budgeted debt service payments:

Water fund from WAC/SAC -           \$155,000

**Adopted by the City Council of the City of St Augusta this 4<sup>th</sup> Day of August, 2015.**

---

B. J. Kroll, Mayor

Attest:

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William R. McCabe, Clerk/Administrator

**APRIL 2015 BUILDING PERMITS ISSUED**

Date	B/P#	CONTRACTOR	OWNER	ADDRESS	DESCRIPTION	VALUATION				
4/3/2015	21-15	Home Owner 293-6557	Loren Laundenback	20781 Co Rd 142	24 X 24 Unfinished Storage Shed	\$9,300.00				
4/6/2015	22-15	Scotty's Exteriors 280-9698	Dave Engburg	23732 Gaberdien Road	Reshingle	\$13,000.00				
4/6/2015	23-15	Joe Reiter Construction	Roland Wetlstein	22998 Co. Rd 7	Reshingle	\$7,000.00				
4/13/2015	24-15	RA Morton 251-0262	St. Cloud Truck Sales	25200 Augusta Drive	Interior Office Build out	\$12,000.00				
4/22/2015	25-15	Todd Voigt 252-7575	Jason Laudenbach	5773 Galaxy Road	SFD & Attached Garage	\$247,332.00				
4/22/2015	26-15	Home Owner 260-4209	Paul Kremer	22857 Topaz Street	LLF Complete	\$9,778.60				
4/28/2015	27-15	Kenn Tamm 356-7449	Kenn Tamm	24527 22nd Avenue	Reshingle	\$5,000.00				

**MAY 2015 BUILDING PERMITS ISSUED**

Date	B/P#	CONTRACTOR	OWNER	ADDRESS	DESCRIPTION	VALUATION				
5/1/2015	28-15	Lutgen 252-4932	Wendy Johnson	24842 21st Avenue	Siding & Roof	\$17,000.00				
5/6/2015	29-15	Noble Custom Homes 248-2943	Thomas Roiland	2107 230th street	Reshingle	\$13,594.00				
5/7/2015	30-15	Home Owner 420-4443	Gregg Guimond	24379 19th Avenue	Free standing deck	\$4,305.00				
5/12/2015	31-15	Home Owner 492-0423	Ron Schmoklt	2002 Rena Circle	New Guard Rail & Decking	\$4,000.00				
5/14/2015	32-15	Home Owner 492-7847	Jesse Tish	22957 27th Avenue	SFD & Attached Garage	\$190,000.00				
5/14/2015	33-15	Home Owner 252-4311	Dale Hurrle	24482 Co. Rd 7	Egress Window Basement	\$1,500.00				
5/18/2015	34-15	Klein Builders Inc. 356-7233	Dave & Angie Lahr	22592 43rd Avenue	SFD & Attached Garage	\$230,000.00				
5/21/2015	35-15	Home Owner 290-0386	Chad Ely	24393 Co. Rd 7	Deck Remodel	\$1,500.00				

**JUNE 2015 BUILDING PERMITS ISSUED**

Date	B/P#	CONTRACTOR	OWNER	ADDRESS	DESCRIPTION	VALUATION				
6/9/2015	36-15	Home Owner 612-963-0020	Jonnelle Tschida	24227 Forest View Circle	SFD & Attached Garage	\$180,000.00				
6/16/2015	37-15	Home Owner 241-1015	Benjamin Rutka	24423 19th Avenue	Deck	\$6,000.00				
6/25/2015	38-15	Arnzen Const. 248-6513	Jon & Amanda Anderson	4231 Co. Rd 115	SFD & Attached Garage	\$510,000.00				
6/25/2015	39-15	Home Owner 612-223-1074	Kervin Sandz	24317 17th Avenue	LLF Complete	\$7,500.00				
6/26/2015	40-15	Home Owner 260-5722	Chad & Sarah Balfanz	1761 Forest Glenn Drive	14 X 18 Deck	\$6,300.00				
6/29/2015	41-15	BD Exteriors 229-2855	Nathan Gohl	24113 67th Avenue	RE-Shingle & Re-Siding	\$16,068.00				
6/30/2015	42-15	Diehl Const. 980-0899	Eric Rudrud	22083 Majestic Drive	30' X 2' Eyebrow Over Garage Door	\$5,000.00				

**JULY 2015 BUILDING PERMITS ISSUED**

Date	B/P#	CONTRACTOR	OWNER	ADDRESS	DESCRIPTION	VALUATION				
7/6/2015	43-15	J. Dale Builders 248-2176	Jerry Carlson	5009 Orlien Court	Addition w/deck	\$38,000.00				
7/1/2015	44-15	Zablocki Roofing 203-1297	Jude Duhoux	23049 co. rd 7	RE-Shingle	\$9,000.00				
7/13/2015	45-15	Duane Fruth 249-4271	Greg Phillipi	5925 Galaxy Road	24 X 24 Detached Garage	\$15,000.00				
7/17/2015	46-15	Zablocki Roofing 203-1297	Bill Hoops	23772 69th Street	RE-Shingle	\$7,000.00				
7/16/2015	47-15	BD Exteriors 229-2855	Tina Hauser	22041 Tallon Drive	Re-Siding	\$12,995.00				
7/22/2015	48-15	Noble Custom Homes 333-9811	Matt & Brook Steckelberg	23370 Terrace Hill Court	SFD & Attached Garage	\$414,563.00				
7/23/2015	49-15	Home Owner 260-4306	Dustin Wenz	20188 28th Avenue	Replace Window	\$250.00				
7/22/2015	50-15	BD Exteriors 229-2855	Wayne Jandik	22577 Highway 15	Re-Shingle	\$6,813.00				
7/29/2015	51-15	Noble Custom Homes 333-9811	Grant & Melany Swenson	5675 Garden Hills Lane	SFD & Attached Garage	\$251,090.00				
7/9/2015	52-15	Custom Dream Homes 333-3969	Custom Dream Homes	2526 Ruby Street	SFD & Attached Garage	\$250,000.00				



**TO:** City of St. Augusta

**DATE:** JULY 31, 2015

**RE:** Statement for Plumbing Permits JULY 2015

<b>PERMIT #</b>	<b>DATE</b>	<b>OWNER/CONTRACTOR</b>	<b>FEE</b>	<b>ADDL INSP</b>	<b>SURCHARGE</b>	<b>TOTAL</b>
25-15P	7/27/2015	Sherri Jeffrey 24575 22nd Avenue	\$30.00	\$0.00	\$1.00	\$31.00
			\$30.00	\$0.00	\$1.00	
						<hr/>
				<b>TOTAL</b>		\$31.00

**TO:** City of St. Augusta

**DATE:** JULY 31, 2015

**RE:** Statement for Mechanical Permits JULY 2015

<b>PERMIT #</b>	<b>DATE</b>	<b>OWNER/CONTRACTOR</b>	<b>FEE</b>	<b>ADDL INSP</b>	<b>SURCHARGE</b>	<b>TOTAL</b>
32-15M	7/10/2015	Jason Laudenbach 5773 Galaxy Road	\$148.50	\$0.00	\$1.00	\$149.50
33-15M	7/21/2015	Jerry Carlson 5009 Orrlin Court	\$49.50	\$0.00	\$1.00	\$50.50
34-15M	7/27/2015	Sherri Jeffrey 24575 22nd Avenue	\$49.50	\$0.00	\$1.00	\$50.50
35-15M	7/28/2015	Dave & Suzanne Brese 22624 23rd Avenue	\$49.50	\$0.00	\$1.00	\$50.50
36-15M	7/30/2015	Ryan & Tracy Schwartz 6853 242nd Street	\$49.50	\$0.00	\$1.00	\$50.50
			\$346.50	\$0.00	\$5.00	
				<b>TOTAL</b>		<hr/> \$351.50

**City of St. Augusta**  
**7/31/2015**  
**Statement Summary - JULY 2015**

<b>TOTALS</b>	<b>JULY 2013</b>	<b>JULY 2014</b>	<b>JULY 2015</b>
Total Combined Building Permits	22	5	10
Total Combined Building Permits YTD	62	49	52
Combined Building Permits Valuation	\$610,646.00	\$493,423.00	\$1,004,711.00
Combined Building Permits Valuation YTD	\$4,950,846.00	\$2,419,541.00	\$3,809,407.00
Single Family Permits	1	1	3
Single Family Permits YTD	3	6	11
Single Family Valuation	\$400,000.00	\$425,000.00	\$915,653.00
Single Family Valuation YTD	\$956,658.00	\$1,738,000.00	\$3,427,985.00
Residential Remodeling Permits	20	4	7
Residential Remodeling Permits YTD	55	39	40
Residential Remodeling Valuation	\$183,651.00	\$68,423.00	\$89,058.00
Residential Remodeling Valuation YTD	\$764,231.00	\$549,684.00	\$369,422.60
Single Family Twin homes Permits	0	0	0
Single Family Twin homes Permits YTD	0	0	0
Single Family Twin Homes Valuation	\$0.00	\$0.00	\$0.00
Single Family Twin homes Valuation YTD	\$0.00	\$0.00	\$0.00
Commercial Permits	0	0	0
Commercial Permits YTD	2	0	0
Commercial Valuation	\$0.00	\$0.00	\$0.00
Commercial Valuation YTD	\$3,202,962.00	\$0.00	\$0.00
Commercial Remodel	0	0	0
Commercial Remodel YTD	0	4	1
Commercial Remodel Valuation	\$0.00	\$0.00	\$0.00
Commercial Remodel Valuation YTD	\$0.00	\$131,857.00	\$12,000.00
Signs Permits	1	0	0
Sign Permits YTD	1	0	0
Sign Permits Valuation	\$26,995.00	\$0.00	\$0.00
Sign Permits Valuation YTD	\$26,995.00	\$0.00	\$0.00
Demo Permits	0	0	0
Demo YTD	1	0	0

Plumbing Permits	3	1	1
Plumbing Permits YTD	16	11	25
Mechanical Permits	4	1	5
Mechanical Permits YTD	21	23	36
Electrical Permits 1st Quarter	15	9	17
Electrical Permits 2nd Quarter	0	23	25
Electrical Permits 3rd Quarter	0	0	0
Electrical Permits 4th Quarter	0	0	0
Electrical Permits YTD	15	32	42

**TO:** City of St. Augusta

**FROM:** Steve Hagman/Building Official

**DATE:** 7/31/2015

**RE:** Statement Summary - JULY 2015

BUILDING PERMIT FEES	\$6,059.42	X	65%	\$3,938.62
PLAN REVIEWS	\$1,452.99	X	100%	\$1,452.99
MECHANICAL PERMITS (Total minus \$5.00 Surcharge)	\$346.50	X	80%	\$277.20
Additional Inspections	\$0.00	X	100%	\$0.00
PLUMBING PERMITS (Total minus \$1.00 Surcharge)	\$30.00	X	80%	\$24.00
Additional Inspections	\$0.00	X	100%	\$0.00
RE-INSPECTION FEES	\$0.00	X	100%	\$0.00
FINES	\$0.00	X	0%	\$0.00
FORMS	\$0.00	X	100%	\$0.00
<b>TOTAL AMOUNT DUE</b>				<b>\$5,692.81</b>

Respectfully Submitted,

Steven J. Hagman

Midstate Inspection Services Inc.

**TO:** City of St. Augusta

**FROM** Steve Hagman/Building Official

**DATE:** 7/31/2015

**RE:** Statement Summary - JULY 2015

BUILDING PERMIT FEES	\$6,059.42	X	35%	\$2,120.80
PLAN REVIEWS	\$1,452.99	X	0%	\$0.00
MECHANICAL PERMITS (Total minus \$5.00 Surcharge)	\$346.50	X	20%	\$69.30
Additional Inspections	\$0.00	X	0%	\$0.00
PLUMBING PERMITS (Total minus \$1.00 Surcharge)	\$30.00	X	20%	\$6.00
Additional Inspections	\$0.00	X	0%	\$0.00
RE-INSPECTION FEES	\$0.00	X	0%	\$0.00
FINES	\$0.00	X	100%	\$0.00
FORMS	\$0.00	X	0%	\$0.00

**TOTAL AMOUNT DUE**

\$2,196.10

January 2015 Total	\$972.60
February 2015 Total	\$1,974.98
March 2015 Total	\$366.19
April 2015 Total	\$816.44
May 2015 Total	\$1,220.53
June 2015 Total	\$1,671.73
July 2015 Total	\$2,196.10
August 2015 Total	
September 2015 Total	
October 2015 Total	
November 2015 Total	
December 2015 Total	
YTD 2015	\$9,218.57

Respectfully Submitted,

Steven J. Hagman  
Midstate Inspection Services Inc.

## Bill McCabe

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**From:** Jon Halter <jhalter@sehinc.com>  
**Sent:** Wednesday, July 22, 2015 10:41 AM  
**To:** bmccabe@staugustamn.com  
**Subject:** Fw: St. Augusta Service into Manhole  
**Attachments:** 24515 22nd Ave. St. Augusta Sewer Proposal.pdf

I would recommend against allowing this for the following reasons:

- The service alignment is at a very odd angle, which makes it difficult to locate in the future.
- They are showing an inside drop in the manhole, which causes maintenance issues..... much more difficult to access the manhole with an inside drop.
- The proposed alignment would actually cross the existing service line for the property to the north.

I will let you forward my comments on to Ryan Tamm after you review.....thanks

Jon Halter, P.E. | Project Manager  
SEH | 1200 25th Avenue South | P.O. Box 1717 | St. Cloud, MN 56302-1717  
320.229.4344 direct | 320.250.6084 cell | 888.908.8166 fax  
www.sehinc.com  
SEH--Building a Better World for All of Us™  
----- Forwarded by Jon Halter/seh on 07/22/2015 10:37 AM -----

From: Ryan Tamm <ryanjtamm@gmail.com>  
To: <jhalter@sehinc.com>,  
Date: 07/22/2015 10:14 AM  
Subject: St. Augusta Service into Manhole

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Good Morning,

I was forwarded an e-mail from Bill McCabe at St. Augusta City Hall in regards to an alternate method to connect to city sewer.

I have attached a few rough drawings to illustrate what our proposal would be to connect to city sewer service.

Please review and contact me with any questions/concerns that you may have.

Thank you,

Ryan Tamm  
320-761-3295 (See attached file: 24515 22nd Ave. St. Augusta Sewer Proposal.pdf)

# PRELIMINARY PLAT OF: DYLAN ESTATES

## LEGAL DESCRIPTION

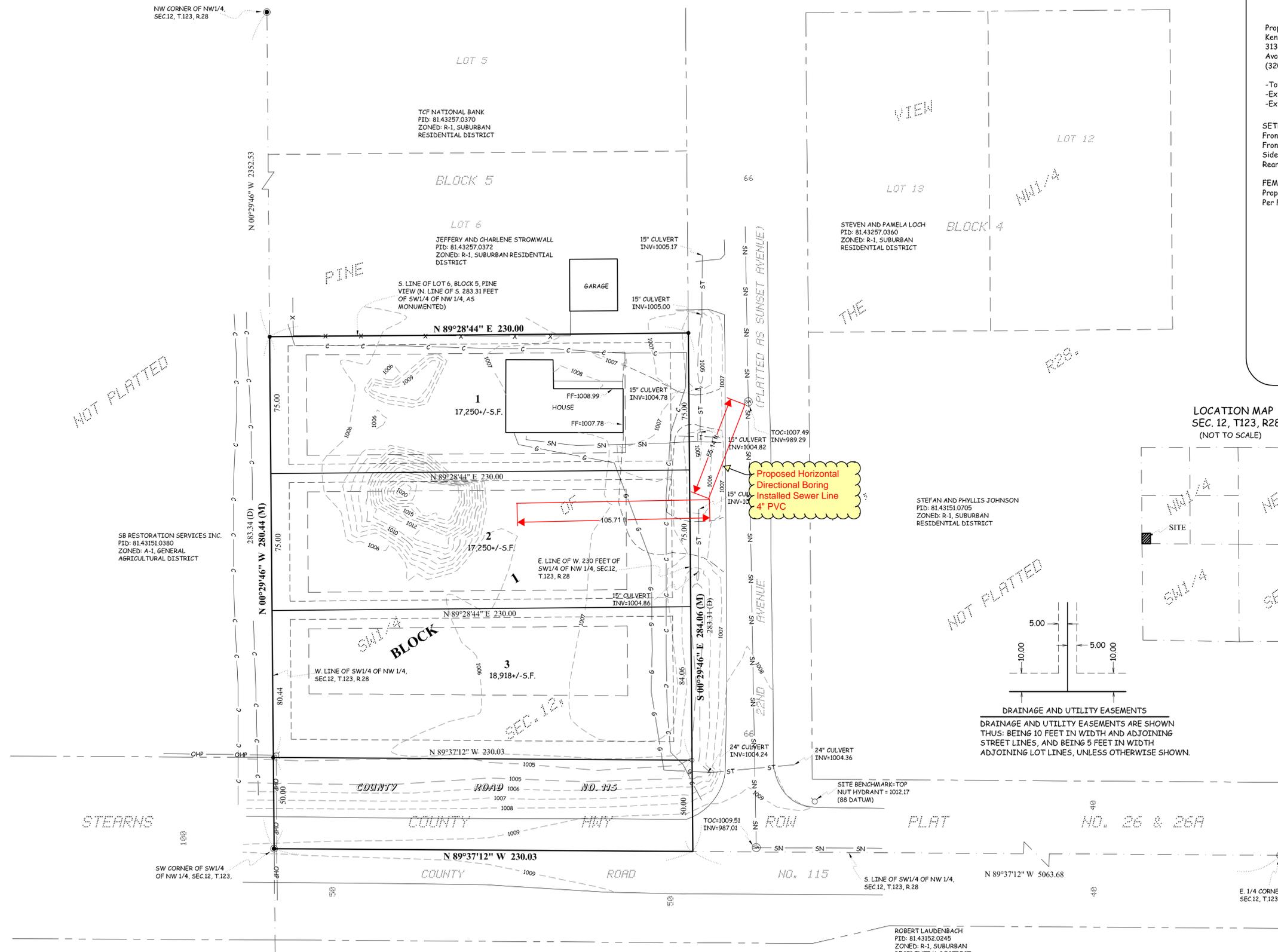
(Per Doc. No. 1424929)  
The West 230 feet of the South 283.31 feet of the Southwest Quarter of the Northwest Quarter of Section 12,  
Township 123, Range 28, Stearns County, Minnesota.

Property Owner:  
Kenn Tamm  
31365 163rd Ave.  
Avon, MN 56310  
(320) 356-7449

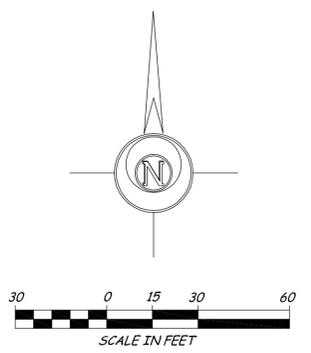
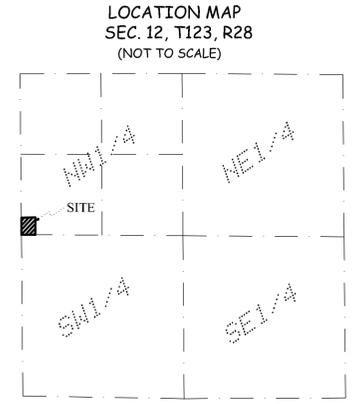
-Total plat area = 1.49 Acres+/-  
-Existing zoning is R-1, Suburban Residential District  
-Existing use is residential

SETBACKS: —  
Front 22nd Avenue = 35' from Right of Way  
Front County Road 115 = 35' from Right of Way  
Side = 10' from property line  
Rear = 20' from property line

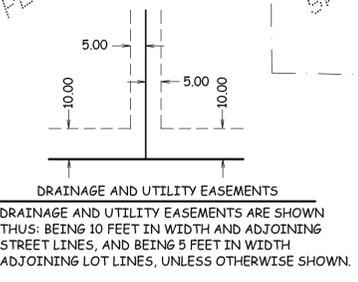
FEMA Information:  
Property lies within Zone "X" (Areas determined to be outside the 0.2% annual chance floodplain)  
Per FEMA Map number 27145C0860E, Effective 02/16/2012.



Proposed Horizontal  
Directional Boring  
Installed Sewer Line  
4" PVC



- Legend
- INDICATES IRON MONUMENT PLACED
  - INDICATES IRON MONUMENT FOUND
  - INDICATES STEARNS COUNTY CAST IRON MONUMENT
  - ST— INDICATES STORM SEWER LINE
  - SN— INDICATES SANITARY SEWER LINE
  - I— INDICATES UNDERGROUND WATER
  - G— INDICATES UNDERGROUND GAS
  - E— INDICATES UNDERGROUND ELECTRIC
  - T— INDICATES UNDERGROUND TELEPHONE
  - C— INDICATES UNDERGROUND CABLE
  - ⊕ INDICATES HYDRANT
  - ⊕ INDICATES SANITARY MANHOLE
  - FF INDICATES FINISHED FLOOR ELEVATION
  - ⊗ INDICATES POWER POLE



NOT PLATTED

NOT PLATTED

STEARNS COUNTY ROAD NO. 115

PLAT NO. 26 & 26A

ROBERT LAUDENBACH  
PID: 81.43152.0245  
ZONED: A-1, GENERAL AGRICULTURAL DISTRICT

370 CHAPEL HILL RD., SUITE 105  
COLD SPRING, MN 56320  
PH. 320-685-5905  
FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
LAND SURVEYORS, INC.

1004 2nd ST. SE  
WILLMAR, MN 56201  
PH. 320-235-4012  
FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.  
DATE: 02-24-15  
DANIEL M. KRON  
MINNESOTA REGISTRATION NO. 42621

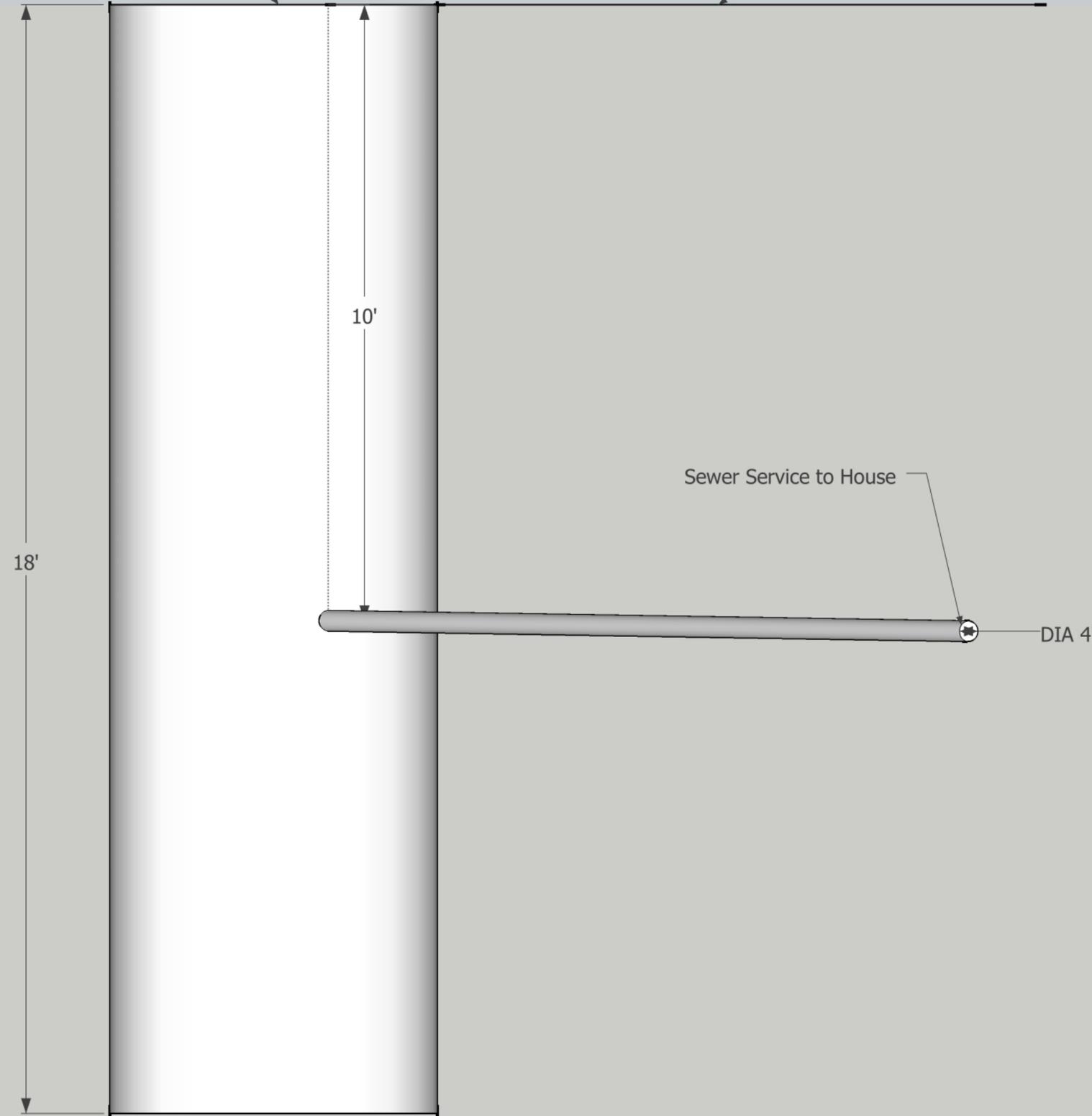
**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

SHEET 1 OF 1

CERTIFICATE OF SURVEY PREPARED FOR:  
**KENN TAMM**  
 JOB NO: 2015-043  
 FILE NAME: 2015-043.DWG  
 LOCATION: 12-123-28

Manhole Cover

22nd Ave.  
St Augusta



10'

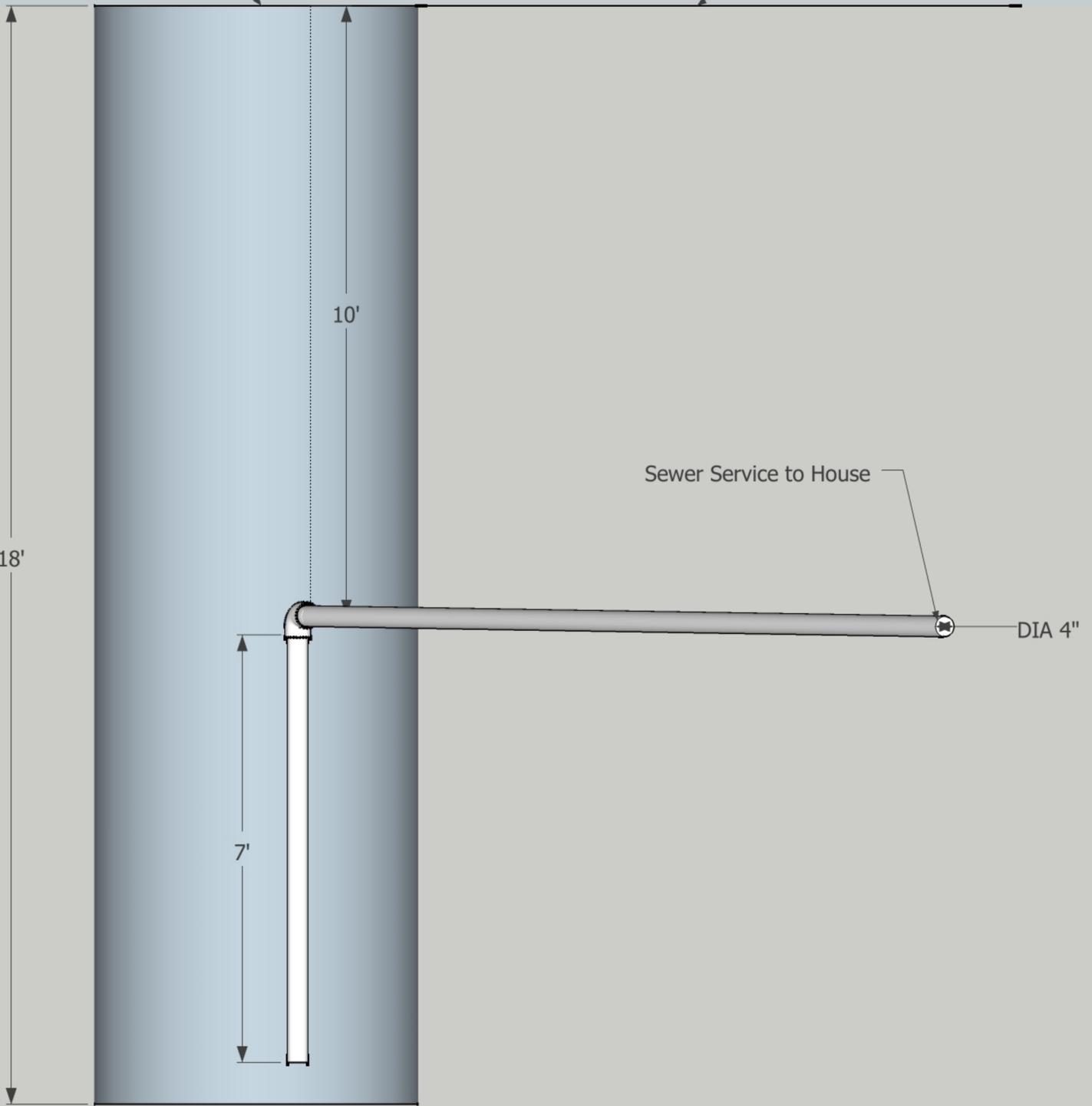
18'

Sewer Service to House

DIA 4"

Manhole Cover

22nd Ave.  
St Augusta



18'

10'

7'

Sewer Service to House

DIA 4"

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 3

CONTRACTOR FOR: 2015 ROAD PROJECT

PROJECT NO. STAUG 131253  
OWNER CITY OF ST. AUGUSTA  
CONTRACTOR KNIFE RIVER CORP - NORTH CENTRAL

AGREEMENT DATE: 04/07/15

FOR WORK ACCOMPLISHED THROUGH: 07/24/15

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
<b>SECTION A - 230TH STREET</b>									
1	MOBILIZATION	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.95	\$1,900.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.90	\$1,800.00
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.50	1,255.00	\$3,137.50	840.00	\$2,100.00	1,278.00	\$3,195.00
4	REMOVE CONCRETE PAVEMENT	SQ YD	\$9.00	50.00	\$450.00		\$0.00	29.00	\$261.00
5	SAWING BITUMINOUS PAVEMENT	LIN FT	\$1.50	500.00	\$750.00		\$0.00	436.00	\$654.00
6	SAWING CONCRETE PAVEMENT	LIN FT	\$7.50	20.00	\$150.00		\$0.00	94.00	\$705.00
7	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$1.10	12,990.00	\$14,289.00		\$0.00	12,809.00	\$14,089.90
8	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$58.50	1,195.00	\$69,907.50	182.27	\$10,662.80	1,150.47	\$67,302.50
9	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$46.00	1,960.00	\$90,160.00	139.99	\$6,439.54	2,166.88	\$99,676.48
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.40	650.00	\$1,560.00	45.00	\$108.00	645.00	\$1,548.00
11	FULL DEPTH STREET RESTORATION	SQ YD	\$7.80	200.00	\$1,560.00	2,687.00	\$20,958.60	3,126.00	\$24,382.80
12	AGGREGATE SHOULDERING	LIN FT	\$0.40	9,135.00	\$3,654.00		\$0.00	9,135.00	\$3,654.00
13	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$14.00	450.00	\$6,300.00		\$0.00	0.00	\$0.00
14	CONCRETE DRIVEWAY RESTORATION	SQ YD	\$63.00	50.00	\$3,150.00		\$0.00	0.00	\$0.00
15	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$5.75	320.00	\$1,840.00		\$0.00	320.00	\$1,840.00
16	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	820.00	\$475.60		\$0.00	0.00	\$0.00
17	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	1,680.00	\$487.20		\$0.00	0.00	\$0.00
18	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	1,085.00	\$314.65		\$0.00	0.00	\$0.00
<b>TOTAL SECTION A</b>						<b>\$202,185.45</b>		<b>\$40,268.94</b>	<b>\$221,008.68</b>
<b>SECTION B - 43RD AVENUE</b>									
1	MOBILIZATION	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.95	\$1,900.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.90	\$1,800.00
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.40	735.00	\$1,764.00		\$0.00	153.00	\$367.20
4	SAWING BITUMINOUS PAVEMENT	LIN FT	\$1.50	270.00	\$405.00		\$0.00	178.00	\$267.00
5	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$1.10	16,590.00	\$18,249.00		\$0.00	16,213.00	\$17,834.30
6	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$59.00	1,525.00	\$89,975.00		\$0.00	1,468.28	\$86,628.52
7	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$46.00	2,525.00	\$116,150.00		\$0.00	2,543.46	\$116,999.16
8	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.40	830.00	\$1,992.00		\$0.00	920.00	\$2,208.00
9	FULL DEPTH STREET RESTORATION	SQ YD	\$8.50	1,800.00	\$15,300.00		\$0.00	300.00	\$2,550.00
10	AGGREGATE SHOULDERING	LIN FT	\$0.40	11,705.00	\$4,682.00		\$0.00	11,800.00	\$4,720.00
11	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$15.50	260.00	\$4,030.00		\$0.00	81.00	\$1,255.50
12	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$5.50	330.00	\$1,815.00		\$0.00	282.00	\$1,551.00
13	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	450.00	\$261.00		\$0.00	0.00	\$0.00

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 3

CONTRACTOR FOR: 2015 ROAD PROJECT

PROJECT NO. STAUG 131253  
OWNER CITY OF ST. AUGUSTA  
CONTRACTOR KNIFE RIVER CORP - NORTH CENTRAL

AGREEMENT DATE: 04/07/15

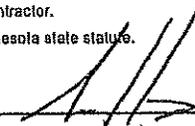
FOR WORK ACCOMPLISHED THROUGH: 07/24/15

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
14	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	2,115.00	\$613.35		\$0.00	0.00	\$0.00
15	4" SOLID LINE WHITE-EPOXY	LIN FT	\$0.28	830.00	\$232.40		\$0.00	0.00	\$0.00
16	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	1,255.00	\$363.95		\$0.00	0.00	\$0.00
TOTAL SECTION B					\$259,832.70		\$0.00		\$238,080.68
TOTAL BID					\$462,018.15		\$40,268.94		\$459,089.36
SUMMARY									
TOTAL SECTION A					\$202,166.46		\$40,268.94		\$221,098.88
TOTAL SECTION B					\$259,832.70		\$0.00		\$238,080.68
TOTAL BID					\$462,018.15		\$40,268.94		\$459,089.36
CHANGE ORDER									
TOTAL					\$462,018.15		\$40,268.94		\$459,089.36

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute.

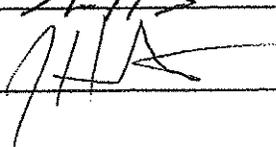
Gross Amount Due	\$459,089.36
Less Retainage (5%)	\$22,954.47
Amount Eligible to Date	\$436,134.89
Less Previous Payments	\$397,079.40
<b>Amount Due This Application</b>	<b>\$38,255.49</b>

SUBMITTED KNIFE RIVER CORP - NORTH CENTRAL  
PO BOX 1333  
ST. CLOUD, MN 56302-1333

BY: 

DATE: 7/24/15

RECOMMENDED SEH  
PO BOX 1717  
ST. CLOUD, MN 56302-1717

BY: 

DATE: 7/28/15

APPROVED CITY OF ST. AUGUSTA  
1914 250TH STREET  
ST. AUGUSTA, MN 56301-7706

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

## CHANGE ORDER NO. 1

OWNER	City of St. Augusta	DATE	July 24, 2015
CONTRACTOR	Knife River Corp – North Central		
ENGINEER	SEH		
Contract	N/A	OWNER's No.	STAUG 131253
Project	2015 Street Project		

You are directed to make the following changes in the Contract Documents:

Description: Changing striping for the project from epoxy to paint, and adding fog line striping for 230<sup>th</sup> Street (TH 15 to 43<sup>rd</sup> Avenue) and 43<sup>rd</sup> Avenue (CR 136 to 228<sup>th</sup> Street).

ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT
<b>SECTION A - 230<sup>TH</sup> STREET</b>					
16	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	(820.00)	(\$475.60)
17	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	(1,680.00)	(\$487.20)
18	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	(1,085.00)	(\$314.65)
19	4" DOUBLE SOLID YELLOW-PAINT	LIN FT	\$0.32	820.00	\$262.40
20	4" SOLID LINE YELLOW-PAINT	LIN FT	\$0.16	1,680.00	\$268.80
21	4" BROKEN LINE YELLOW-PAINT	LIN FT	\$0.16	1,085.00	\$173.60
<b>SUBTOTAL SECTION A – 230<sup>TH</sup> STREET</b>					<b>(\$572.65)</b>
<b>SECTION B – 43<sup>RD</sup> AVENUE</b>					
13	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	(450.00)	(\$261.00)
14	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	(2,115.00)	(\$613.35)
15	4" SOLID LINE WHITE-EPOXY	LIN FT	\$0.28	(830.00)	(\$232.40)
16	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	(1,255.00)	(\$363.95)
17	4" DOUBLE SOLID YELLOW-PAINT	LIN FT	\$0.32	450.00	\$144.00
18	4" SOLID LINE YELLOW-PAINT	LIN FT	\$0.16	2,115.00	\$338.40
19	4" SOLID LINE WHITE-PAINT	LIN FT	\$0.15	830.00	\$124.50
20	4" BROKEN LINE YELLOW-PAINT	LIN FT	\$0.16	1,255.00	\$200.80



APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR: SAFE ROUTES TO SCHOOL

PROJECT NO. STAUG 128715  
 SP NO. 073-591-003; srts 7315(120)  
 OWNER STEARNS COUNTY  
 CONTRACTOR FRENCH LAKE BUILDERS, INC.

AGREEMENT DATE: 05/05/15  
 FOR WORK ACCOMPLISHED THROUGH: 07/24/15

ITEM	MNDOT	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	2021.501	MOBILIZATION	LS	\$13,000.00	1.00	\$13,000.00		\$0.00	0.00	\$0.00
2	2101.502	CLEARING	TREE	\$300.00	1.00	\$300.00	3.00	\$900.00	3.00	\$900.00
3	2101.507	GRUBBING	TREE	\$500.00	1.00	\$500.00	3.00	\$1,500.00	3.00	\$1,500.00
4	2104.501	REMOVE CONCRETE CURB	L F	\$6.00	9.00	\$54.00		\$0.00	0.00	\$0.00
5	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$9.00	30.00	\$270.00		\$0.00	0.00	\$0.00
6	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.50	28.00	\$182.00	76.50	\$497.25	76.50	\$497.25
7	2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	\$6.30	180.00	\$1,134.00	135.00	\$850.50	135.00	\$850.50
8	2104.511	SAWING CONCRETE PAVEMENT	L F	\$4.00	82.00	\$328.00	43.00	\$172.00	43.00	\$172.00
9	2104.513	SAWING BITUMINOUS PAVEMENT	L F	\$4.00	438.00	\$1,752.00	422.00	\$1,688.00	422.00	\$1,688.00
10	2104.523	SALVAGE HYDRANT	EACH	\$480.00	3.00	\$1,440.00	3.00	\$1,440.00	3.00	\$1,440.00
11	2104.523	SALVAGE CONCRETE APRON	EACH	\$195.00	1.00	\$195.00		\$0.00	0.00	\$0.00
12	2104.523	SALVAGE METAL APRON	EACH	\$195.00	1.00	\$195.00		\$0.00	0.00	\$0.00
13	2104.523	SALVAGE SIGN	EACH	\$35.00	3.00	\$105.00		\$0.00	0.00	\$0.00
14	2105.501	COMMON EXCAVATION (P)	C Y	\$38.00	104.00	\$3,952.00	104.00	\$3,952.00	104.00	\$3,952.00
15	2105.523	COMMON BORROW (LV) (P)	C Y	\$19.00	210.00	\$3,990.00	125.00	\$2,375.00	125.00	\$2,375.00
16	2105.602	GRAVEL ENTRANCE RESTORATION	EACH	\$240.00	3.00	\$720.00		\$0.00	0.00	\$0.00
17	2231.604	BITUMINOUS PATCH SPECIAL	S Y	\$102.00	80.00	\$8,160.00		\$0.00	0.00	\$0.00
18	2360.503	TYPE SP 9.5 WEAR CRS MIX(3,C)2" THICK	SY	\$116.00	33.00	\$3,828.00		\$0.00	0.00	\$0.00
19	2501.511	12" CS PIPE CULVERT	L F	\$37.00	13.00	\$481.00		\$0.00	0.00	\$0.00
20	2501.511	12" RC PIPE CULVERT CLASS V	L F	\$36.00	32.00	\$1,152.00		\$0.00	0.00	\$0.00
21	2501.511	24" RC PIPE CULVERT CLASS V	L F	\$69.00	12.00	\$828.00		\$0.00	0.00	\$0.00
22	2501.515	12" RC PIPE APRON	EACH	\$770.00	2.00	\$1,540.00		\$0.00	0.00	\$0.00
23	2501.573	INSTALL PIPEAPRON (SALVAGED)	EA	\$330.00	2.00	\$660.00		\$0.00	0.00	\$0.00
24	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$1,100.00	3.00	\$3,300.00	3.00	\$3,300.00	3.00	\$3,300.00
25	2504.602	INSTALL HYDRANT ASSEMBLY (SALVAGED)	EA	\$3,600.00	3.00	\$10,800.00	3.00	\$10,800.00	3.00	\$10,800.00
26	2521.501	4" CONCRETE WALK	S F	\$3.55	11,453.00	\$40,658.15		\$0.00	0.00	\$0.00
27	2521.501	6" CONCRETE WALK	S F	\$6.75	754.00	\$5,089.50		\$0.00	0.00	\$0.00
28	2531.501	CONCRETE CURB & GUTTER DESIGN D418	L F	\$28.50	139.00	\$3,961.50		\$0.00	0.00	\$0.00
29	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$45.00	25.00	\$1,125.00		\$0.00	0.00	\$0.00

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR: SAFE ROUTES TO SCHOOL

PROJECT NO. STAUG 128715  
SP NO. 073-591-003; srtg 7315(120)  
OWNER STEARNS COUNTY  
CONTRACTOR FRENCH LAKE BUILDERS, INC.

AGREEMENT DATE: 05/05/15

FOR WORK ACCOMPLISHED THROUGH: 07/24/15

ITEM	MNDOT	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
30	2531.604	7" CONCRETE VALLEY GUTTER	LF	\$28.00	123.00	\$3,444.00		\$0.00	0.00	\$0.00
31	2531.618	TRUNCATED DOMES	S F	\$44.75	108.00	\$4,833.00		\$0.00	0.00	\$0.00
32	2563.601	TRAFFIC CONTROL	LS	\$3,400.00	1.00	\$3,400.00	0.15	\$510.00	0.15	\$510.00
33	2563.602	DYNAMIC SPEED DISPLAY SIGN	EACH	\$8,900.00	2.00	\$17,800.00		\$0.00	0.00	\$0.00
34	2564.531	SIGN PANELS -TYPE C	S F	\$40.00	136.00	\$5,440.00		\$0.00	0.00	\$0.00
35	2564.602	INSTALL SIGN	EACH	\$175.00	3.00	\$525.00		\$0.00	0.00	\$0.00
36	2572.602	TREE PRUNING	EACH	\$100.00	5.00	\$500.00		\$0.00	0.00	\$0.00
37	2573.502	SILT FENCE, TYPE MS	L F	\$2.75	501.00	\$1,377.75	479.00	\$1,317.25	479.00	\$1,317.25
38	2574.508	FERTILIZER TYPE 2	LB	\$2.25	130.00	\$292.50		\$0.00	0.00	\$0.00
39	2574.525	COMMON TOPSOIL BORROW (LV)	C Y	\$23.00	294.00	\$6,762.00		\$0.00	0.00	\$0.00
40	2575.501	SEEDING-TEMPORARY	ACRE	\$2,600.00	0.40	\$1,040.00		\$0.00	0.00	\$0.00
41	2575.501	SEEDING	ACRE	\$1,000.00	0.40	\$400.00		\$0.00	0.00	\$0.00
42	2575.502	SEED MIXTURE 22-111	LB	\$3.50	24.00	\$84.00		\$0.00	0.00	\$0.00
43	2575.502	SEED MIXTURE 25-151	LB	\$2.70	88.00	\$237.60		\$0.00	0.00	\$0.00
44	2575.523	EROSION CONTROL BLANKETS CATEGORY 1	S Y	\$2.20	1,765.00	\$3,883.00		\$0.00	0.00	\$0.00
45	2575.562	HYDRAULIC MATRIX TYPE MULCH	LB	\$1.50	925.00	\$1,387.50		\$0.00	0.00	\$0.00
46	2582.618	PAVEMENT MARKING SPECIAL	S F	\$3.40	306.00	\$1,040.40		\$0.00	0.00	\$0.00
TOTAL ITEMS BID						\$162,146.90		\$29,302.00		\$29,302.00
SUMMARY TOTAL ITEMS BID						\$162,146.90		\$29,302.00		\$29,302.00
CHANGE ORDER TOTAL						\$162,146.90		\$29,302.00		\$29,302.00

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute.

Gross Amount Due \$29,302.00  
Less Retainage (5%) \$1,465.10

Amount Eligible to Date \$27,836.90  
Less Previous Payments \$0.00

**Amount Due This Application \$27,836.90**

SUBMITTED FRENCH LAKE BUILDERS, INC.  
PO BOX 127  
KIMBALL, MN 55353-0127

BY: 

DATE: 07/28/15

RECOMMENDED SEH  
PO BOX 1717  
ST. CLOUD, MN 56302-1717

BY: 

DATE: 7/29/15

APPROVED STEARNS COUNTY  
455 28TH AVE S  
WAITE PARK, MN 56387

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**PARK BOARD MEETING  
ST. AUGUSTA, MINNESOTA  
August 3, 2015**

**CALL TO ORDER:** The meeting was called to order by Mr. Olson at 7:00.

**PRESENT:** Mike Zenzen, Brent Genereux, Don Meyer, John Olson, and City Administrator Bill McCabe. Dave Glenn was absent.

**OTHERS IN ATTENDANCE:** None

**MINUTES:** **A motion was made to approve the minutes of the July 6, 2015 meeting by Mr. Zenzen, seconded by Mr. Meyer. Motion carried unanimously.**

**230<sup>th</sup> Street Building:** Mr. McCabe reported we are still working with the snowmobile club to finalize the building. Hopefully we will have a quote for Council to reapprove tomorrow.

**Playground Border:** Mr. McCabe indicated we have been unable to locate a quality inexpensive border. Mr. Noble wondered if we could use a treated 2x4 and Mr. Zenzen stated it would need to be 2x12. The recommendation was to quote 2x12 green treated wood to put an edge around the Rainbow playground.

**Kiffmeyer Park Rail Fence:** Mr. McCabe reported he hasn't heard from the Boy Scouts, but Mr. Glenn did contact them.

**Parking Lots:** Mr. McCabe presented two quotes for paving the parking lots at Hidden Lake Park and Kiffmeyer Park Shelter. Mr. Olson wondered if we are comparing apples to apples as only one contractor provided square footage for what their bid consisted of. Mr. Noble suggested we skip paving and bring in additional class 5 gravel for the overflow parking.

**A motion was made to stripe Hidden Lake Park and extend the paving south of the existing parking lot by Mr. Noble, seconded by Mr. Genereux. Motion carried unanimously.**

Mr. Meyer suggested we blade the area for parking at Kiffmeyer Park.

**Disc Golf Letter:** Mr. McCabe presented a letter from the St. Cloud Disc Golf Club discussing ongoing maintenance of the disc golf course. They suggest a joint project to update and maintain the course. Mr. Noble suggested we respond to their letter indicating when our staff is available along with asking them for a more definitive time for completing the work. Mr. Zenzen volunteered to be the contact.

**A motion was made to work with them through Mike Zenzen by Mr. Noble, seconded by Mr. Meyer. Motion carried unanimously.**

**Member Needed:** Mr. McCabe presented a resignation letter from Steve Hahn, he indicated if anyone know of someone interested to please let him know.

**Hidden Lake Park  
Clover:**

Mr. McCabe indicated the ball field was completed and the maintenance stated it was done phenomenally. He again presented a quote to spray the clover around the shelter. Mr. Genereux suggested we look into additional spraying.

**A motion was made to recommend the clover be sprayed around Hidden Lake Park Shelter by Mr. Meyer, seconded by Mr. Noble. Motion carried unanimously.**

**Reservation Tents:** Mr. McCabe stated he didn't get any additional information but would try to by next meeting.

**The meeting adjourned at 7:50pm.**

**Respectfully submitted,  
Bill McCabe**

PROPOSAL SUBMITTED TO: City of St. Augusta	
STREET: 1914 250 <sup>th</sup> St.	
CITY, STATE, ZIP: St. Augusta, MN 56301	
PHONE: 320-654-0387	DATE: 7-24-15

## Mid-Minnesota Hot Mix, Inc.

P O BOX 239, ANNANDALE, MN 55302  
 OFFICE: (320) 274-3037  
 FAX: (320) 274-2033  
 TOLL FREE: (800) 779-3037

JOB NAME: Paving at Hidden Lake Park

JOB LOCATION: St. Augusta, MN

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Paving per approximate area highlighted on attached diagram to include:

- PINK AREA - South of existing parking lot (approximately 4560 Sq. Ft.)
- Fine grading of existing aggregate base material
  - Application of 3 inches (compacted thickness) bituminous placed in one lift.
  - All rolling and compaction.
  - Striping of new lot as well as existing parking lot.

PRICE FOR ABOVE WORK.....\$ 9980.00

Price DOES NOT include:

- Furnishing or placing additional class 5 aggregate base material.
- Tree or stump removal.
- Relocation or removal of landscaping along existing lot.
- Backfilling, shouldering, or other restoration.

WE PROPOSE TO FURNISH MATERIAL AND LABOR-COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:  
 \$9980.00

PAYMENT TO BE MADE AS FOLLOWS: Upon completion

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under Minnesota law, you have the right to pay persons who supply labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate. The undersigned has received and understands our warranty and care information sheet. Mid-Minnesota Hot Mix, Inc. does not warranty problems resulting from subsoil conditions. Interest will be added to accounts over 30 days at a rate of 1.5 percent per month. Owner to carry any necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

AUTHORIZED SIGNATURE:

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: \_\_\_\_\_ DATE OF ACCEPTANCE: \_\_\_\_\_

# Untitled Map

Write a description for your map.

## Legend



Polygon Measure



**CITY OF ST. AUGUSTA  
COUNTY OF STEARNS  
STATE OF MINNESOTA**

**RESOLUTION NO. 2015-07**

**RESOLUTION APPROVING AN ORDER  
FOR ABATEMENT OF A HAZARDOUS BUILDING  
PURSUANT TO MINNESOTA STATUTES CHAPTER 463**

**WHEREAS**, the City building inspector has determined that the premises located in the City of St. Augusta, commonly known as 1680 Forest Glen Circle and legally described in the Order attached as “Exhibit A” to this resolution, is a hazardous building within the meaning of Minnesota Statutes §463.15 subdivision 3; and

**WHEREAS**, because of fire, inadequate maintenance, dilapidation and the building’s poor physical condition and structural integrity, the building is beyond repair; and

**WHEREAS**, the above-referenced premises endangers the public health, safety and welfare and, further, it is in the public’s best interest that said premises be razed; and

**NOW THEREFORE BE IT RESOLVED** by the St. Augusta City Council as follows:

1. The “Findings and Order” for removal of the above-referenced hazardous building is hereby adopted and its findings, terms and conditions are incorporated herein by reference.
2. The Mayor, City Clerk and Building Inspector, in cooperation with the City Attorney, are authorized and directed to prepare, sign and serve documents, or cause the same to occur, and take such other actions as are necessary to enforce the terms and conditions of the attached Order.

The foregoing Resolution was duly adopted the 4th day of August, 2015 by the St. Augusta City Council.

---

B. J. Kroll, Mayor

ATTEST:

---

William R. McCabe, City Clerk/Administrator

**CITY OF ST. AUGUSTA  
COUNTY OF STEARNS  
STATE OF MINNESOTA**

**FINDINGS AND ORDER**

**In the Matter of Hazardous Real Estate located in the City of St. Augusta, Stearns County, Minnesota, legally described as follows:**

Lot 6, Block 5 Blackberry Farms

**To:** US Bank and all others claiming any right, title or interest in the above-described real property:

1. Pursuant to Minnesota Statutes §463.15 et seq and the inspection by State Fire Marshal John Steinbach, the St. Augusta City Council, having duly considered the matter, finds the building commonly known as 1680 Forest Glen Circle and legally described above to be damaged by fire and therefore a hazardous building for the following reasons:
  - a. Interior: The interior has been destroyed, including walls, ceiling joists and floor joists. The floor system above the mechanical is completely gone and there is other damage throughout.
  - b. Exterior: Windows are still boarded up and have been for a long period of time.
  - c. The structure has been severely neglected for a long period of time. Lack of any maintenance interior freeze out, water infiltration and vermin infestation has all but destroyed the structure.
  - d. The building is an imminent threat to the general public.
  - e. The cost to repair the building structurally and make it element proof, would exceed the value of the building upon completion.
  
2. Pursuant to the foregoing findings and in accordance with Minnesota Statutes §463.15 et seq., the St. Augusta City Council hereby orders the record owner(s) of the building on the above-described property to take the following actions, or cause the same to occur:
  - a. Raze and remove the building within 60 days of service of this Order.
  - b. Cause any resulting excavation to be filled to grade within said period.
  - c. Obtain all necessary demolition or other permits as may be required by state agencies or local units of government prior to performing the work required hereunder.
  - d. Cap all wells, as may be required, in accordance with state and local laws and regulations.
  - e. Remove or collapse any septic system, as may be required, in accordance with state and local laws and regulations.

- f. Comply with all applicable state, county, and city laws and regulations in performing the work as required hereunder.
3. The City Council further orders that all personal property or fixtures shall be removed from the building within 60 days of service of this Order and, if not so removed, the City of St. Augusta may remove and sell such personal property or fixtures at public auction as required by law after giving notice as required by Minn. Stat. §§ 463.24 and 463.21.
4. The City Council further orders that unless the above-listed actions are taken or an answer is served upon the City of St. Augusta and filed with the Office of the Clerk of Court of District Court of Stearns County within twenty (20) days from the date of service of this Order, a motion for summary enforcement of this Order will be made to the Stearns County District Court.
5. The City Council further orders that if the City is compelled to take any corrective action as herein provided, all necessary and allowable costs expended by the City may be assessed or become a lien against the above-described real property and be collected as provided by law.
6. The Mayor, City Clerk, City Attorney and other officers, agents and employees of the City are authorized and directed to take such action, prepare, sign, and serve such papers as are necessary to enforce this Order and to collect the costs thereof, or seek such other relief, in any manner as may be provided by law.

The foregoing Order was duly adopted the 4th day of August, 2015 by the St. August City Council.

---

B. J. Kroll, Mayor

ATTEST:

---

William R. McCabe, City Clerk/Administrator

## Bill McCabe

---

**From:** Arbor Tech Tree & Landscape, Inc. <tom@arbor-tech.com>  
**Sent:** Tuesday, August 04, 2015 3:29 PM  
**To:** bmccabe@staugustamn.com  
**Subject:** Tree Estimate  
**Attachments:** Arbor Tech Cert 15-16.pdf

Bill,

It was a pleasure meeting with you today. Below, you will find our estimate for the work we discussed, as well as a description of the work, and the areas covered.

### Work to be performed:

1. Trim trees as needed along road right of way.
2. Remove trees as needed along road right of way.
3. Remove shrubs / bushes / wild growth as needed along road right of way.
4. Remove brush as needed along road right of way.
5. Remove overhanging limbs from trees where the trunk is beyond the 33' road right of way, but are subject to cause problems or safety concerns with the usage of the road. These limbs will be taken off within the 33' right of way.
6. 33' from center line to be used for determining road right of way.

### Areas where work will be completed:

1. 230<sup>th</sup> St. from 43<sup>rd</sup> Ave. to HWY 15 ----- 2.2 miles
2. Galaxy Road from HWY 15 to Co. Rd. 136 ----- 1.1 miles
3. 43<sup>rd</sup> Ave. from Co. Rd. 136 to Co. Rd. 141 ----- 2.5 miles

### Equipment to be used:

Chip Truck  
Wood Chipper  
Bucket Truck  
Mini- Skid Loader  
Skid Loader  
Articulated Loader  
Full range of saws and ground tools to complete work  
Safety cones and road signs as needed  
5 Man crew to be used

Total estimate for all work stated above: \$18,300

Please find attached certificate of insurance.

Please let me know if you have any questions.

Thanks,

Tom Heid

Arbor Tech Tree & Landscape, Inc.  
2800 15<sup>th</sup> ST NE  
Sauk Rapids, MN 56379

320-980-6190

1/04



320.963.6228

AJSCARPETCARE.COM

ESTIMATE  
 WORK ORDER

7-10-15

ST. AUGUSTA CITY HALL

ST. AUGUSTA MN 56301

PHONE BOB KROLL

DATE: 7-10-15 REF: \_\_\_\_\_  
Carpet Inspection \_\_\_\_\_ Date \_\_\_\_\_ TIME \_\_\_\_\_  
Work Schedule \_\_\_\_\_ Date \_\_\_\_\_ TIME \_\_\_\_\_  
Furniture Pick-up \_\_\_\_\_ Date \_\_\_\_\_ TIME \_\_\_\_\_  
Furniture Delivery \_\_\_\_\_ Date \_\_\_\_\_ TIME \_\_\_\_\_

ESTIMATOR:

NEAREST CROSS STREET: \_\_\_\_\_ AND \_\_\_\_\_

SPECIAL INSTRUCTIONS:

Area	Service Required	Size	Sq. Ft.	Price	TOTAL	
CARPETS	MEETING ROOM	FRONT		105.00		
		ALL		140.00		
	OFFICE		X			35.00
			X			
			X			
			X			
RUGS		X	4 X	9.95	40.00	
		X				
		X				
Article	Description	Service				

Payment in Full Due upon completion of work, unless prior credit arrangements are approved

WORK ORDERED \_\_\_\_\_ 19\_\_\_\_\_  
By \_\_\_\_\_ Customer  
By \_\_\_\_\_ Authorized Representative

Payment Received

\_\_\_\_\_ \$ \_\_\_\_\_  
Date Amount

Representative

CASH  CHECK   
OTHER  Please list

Sub Total	
<b>TOTAL</b>	
Special Conditions	
<b>AMT. DUE</b>	