

CITY OF ST. AUGUSTA CITY COUNCIL MEETING

**June 1, 2015
7:00 pm**

AGENDA

1. Call Meeting to Order – Mayor Kroll.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the May 5, 2015 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report
 - 3D. Monthly Animal Report
 - 3E. Monthly Fire Department Reports
 - 3F. Gambling Permit, St. Augusta Fire Department
 - 3G. 2015 Liquor Licenses
 - 3H. Two One-day Liquor Licenses, St. Mary HOC
4. Sheriff’s Report
5. Building Inspector’s Report – Steve Hagman.
6. Open Forum -10 Minute Limit.
7. Engineer’s Report
 - 7A. 2015 Street Project Pay Estimate #1
 - 7B. SRTS Testing Quote
8. Park Board Recommendations
9. Council Member Comments/Purview.
10. Clerk's Report
 - 10A. 245th Street Parking
 - 10B. Minnesota Association of Small Cities Information
 - 10C. State Demographer’s Population Estimate
11. Adjourn

REMINDERS: Regular City Council Meeting, Tuesday, July 7, 2015, 7:00pm

CITY OF ST. AUGUSTA CITY COUNCIL MEETING

June 1, 2015

7:00 pm

Administrative Summary

Consent Agenda – the items except the monthly animal report are included in the packets.

Sheriff's Report – I hope to have in the updated packet on Tuesday.

Building Inspector's Report – I will include in the updated packet on Tuesday.

Engineer's Report

Pay Estimate #1 – it is included with the packets.

SRTS Testing Quote – I have included one quote in the packet and have asked Jon Halter to get another. I hope to have prior to the meeting on Tuesday.

Park Board Recommendations – they are meeting on Monday night and any recommendations will be brought to the meeting on Tuesday.

Clerk's Report –

245th Street Parking – Mayor Kroll and I have discussed allowing parking on the south side of 245th Street. It apparently gets pretty crowded when there are ballgames.

Minnesota Association of Small Cities – this is there standard membership drive information.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
May 5, 2015**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Reinert, Schulzetenberg and Zenzen; Attorney Couri, Engineer Halter, Building Inspector Hageman and Clerk/Administrator McCabe. Council Member Diehl was absent.

OTHERS PRESENT: Stearns County Attorney Janell Kendall, Smith Schafer and Associates Representative Jason Miller, Assistant Fire Chief Mike Tabatt, Kenn Tamm,

CONSENT AGENDA: Mayor Kroll indicated Mr. McCabe would add item 14C a weapons policy, to the agenda. Mr. Zenzen wondered about the work comp bill and was told the detail will further break that down.

A motion was made to approve the consent agenda items 3A – 3J, by Mr. Zenzen second by Ms. Schulzetenberg. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, April 7, 2015.
Bill Payable, Receipts and Treasurer's Report dated May 5, 2015 and for Checks #17531 -17609
City Council Agenda, May 5, 2015.
City Council Minutes, May 1, 2015
City Council Board of Review and Equalization Minutes, May 1, 2015.
April Animal Report
April Fire Department Report
Hiring of Ken Wolters as part-time Park Maintenance at \$9/hour.
Outdoor Bar at Club Almar June 27-28
Closure of 245th Street for 5K and Water Ball June 27.

SHERIFF'S REPORT: Lieutenant Lentz was in attendance to present the April Sheriff's reports. He reported 41 contract hours were spent and 22 adult and 1 juvenile citations issued. He answered questions and reviewed call types.

A motion was made to approve the April Sheriff's reports by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Zenzen questioned if it was lawful to block traffic on County Road 7 for a bike run. Lt. Lentz responded that it wasn't allowed and they don't do traffic control very often on these.

BUILDING INSPECTOR'S REPORT:

Mr. Hageman was in attendance to present the April building inspector's report. He indicated 7 permits were issued during the month including one single family dwelling. He reviewed the valuations year to date and stated we are above pace versus the past two years.

A motion was made to approve the building inspector's report as presented by Mr. Reinert seconded by Mr. Zenzen. Motion carried unanimously.

OPEN FORUM: no comments offered.

STEARNS COUNTY ATTORNEY:

Janell Kendall was in attendance to present a review of her contract activity from 2014. She began with a report on the diversion program. She presented the city cases and indicated it was up. Ms. Kendall stated the contract expires at the end of the year and because of a few factors, the amount will be increasing. Overall the office has picked up on workload considerably.

2015 AUDIT AND FINANCIAL STATEMENTS:

Jason Miller, representing Smith Schafer and Associates, was in attendance to present the audited financial statements. He presented a power point presentation and reviewed our different general and enterprise fund revenues and expenditures.

A motion was made to accept and approve the audit by Mr. Reinert and seconded by Mr. Zenzen. Motion carried unanimously.

FIRE DEPARTMENT REQUEST:

Mike Tabatt was in attendance representing the fire hall. He presented the letter prepared by Chief Volker requesting a lift for use around the fire hall to change ballasts and light bulbs. He explained what they are currently doing and stated safety wise it was not the safest option. Mr. Tabatt stated there was an option for renting a unit and there were other quotes for providing a used lift. The fire department is requesting we purchase a used Sky Jack lift from Herc-U-Lift in the amount of \$2,900. Mayor Kroll wondered what the overall maintenance cost would be to operate them. He also asked if it would be more practical

to hold off and just hire out by renting or hiring someone with a bucket truck. Ms. Schulzetenberg figured it maybe is a no brainer to rent as it would take 200 daily rentals.

A motion was made to deny the purchase by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Tabatt indicated the department is using one firefighter's computer for training and training records. He requested the Council authorize purchase of a new desktop unit.

A motion was made to spend up to \$750 for a new computer for the fire department by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**DYLAN ESTATES
REZONING, PRELIMINARY
AND FINAL PLAT AND
DEVELOPER'S
AGREEMENT:**

Mr. McCabe indicated the planning commission unanimously recommended a rezoning and preliminary and final plat approval. There was brief discussion on the difference between R1 and R2 zoning. Mr. Couri suggested that when the zoning went into effect, there wasn't water and sewer so all lots would have needed to be one acre and larger.

A motion was made to approve the rezoning Ordinance #2015-02, by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

Mr. Couri explained the developer's agreement is fairly simple with nothing out of the ordinary. He touched on the highlights of the agreement. There is a specific provision requiring the ditch on 22nd Avenue to be maintained by future property owners. Mr. Couri referred to paragraph 14 and explained how the assessment was forfeited and the connection charge to be specially assessed to the three lots over 10 years. Mr. Tamm asked if we could stretch that a little further to 15 or 20 years. Mr. Halter indicated an estimated letter of credit amount would be \$5,000 for potential street repairs and culverts. Mr. Couri wondered what the term of the special assessment should be. Mr. Reinert wondered if there is a drawback to going 20 years and Mr. Couri stated negative. Consensus was 20 years for the special assessments.

A motion was made to approve the developer's agreement as amended by Mr. Zenzen, seconded by Mr. Reinert. Motion carried unanimously.

A motion was made to approve the preliminary and final plat of Dylan Estates contingent on developer's agreement being signed by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried 3-1 with Mr. Zenzen voting no.

**ENGINEER'S
REPORT:**

Mr. Halter reported on the 2015 Street project giving a preliminary schedule indicating work could start tomorrow barring rain with paving completed by May 15. Mr. Halter stated he visited with Mr. Weber and he wasn't thrilled with our decision to not include the culvert in the project. Mr. Halter again stated he didn't think it was feasible to do the hydraulic study to determine if something should be done.

Mr. Reinert wondered about the concrete drive remove and replace versus asphalt. Mr. Halter stated it worked on the first part of this project and it hopefully can do again as we will be charged per used amount not bid amount.

**COUNCIL MEMBER
PURVIEW:**

Mayor Kroll asked about Platinum Street and why we don't plow it. Mr. Couri could not recollect why it is a public road that we don't plow per the developer's agreement.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented a quote for striping from the contractor on the 2015 Street Project. Mayor Kroll suggested we add fog line on 43rd Avenue and 230th Street and he suggests we have install on any new roads moving forward.

A motion was made to approve the striping quote up to \$10,000 with the additional fog lines by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

Mr. McCabe explained we have an issue on the gravel road 207th Street. He presented a quote from J&S Excavating to fix it.

A motion was made to approve the quote and expense by Ms. Schulzetenberg, seconded by Mr. Reinert. Motion carried unanimously.

A motion was made to approve the Weapons policy as presented by Mr. Zenzen, seconded by Mayor Kroll.

Mr. McCabe asked for newsletter items and indicated we would have a brush drop off. Ms. Schulzetenberg suggested we highlight some of our audit items that were reported earlier.

ADJOURNMENT: A motion was made to adjourn at 9:40 pm by Mr. Reinert seconded by Mr. Zenzen. Meeting Adjourned.

Approved this _____ day of June, 2015.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8653 R	101-41000-3225	Park Shelter Rental	\$300.00	5/13/2015	general - O. Morris	5 4 15 rct
8653 R	101-41000-3103	Sales Tax	\$10.70	5/13/2015	general - tax on shelter renta	5 4 15 rct
8654 R	101-41000-3225	Park Shelter Rental	\$150.00	5/13/2015	general - T. Kiffmeyer	5 4 15 rct
8654 R	101-41000-3103	Sales Tax	\$5.35	5/13/2015	general - tax on shelter renta	5 4 15 rct
8655 R	101-41000-3221	Building Permits	\$197.50	5/13/2015	general - Ripplinger Plmb	5 4 15 rct
8656 R	601-49400-3710	Water Sales	\$773.68	5/13/2015	water dept - May 15 rcpts	5 4 15 rct
8656 R	605-43160-3740	Electricity Sales	\$8.23	5/13/2015	EU - May 15 rcpts	5 4 15 rct
8656 R	606-49450-3728	Sewer Replacement Fund	\$43.29	5/13/2015	SRF - May 15 rcpts	5 4 15 rct
8656 R	602-49450-3720	Sewer Sales	\$915.51	5/13/2015	sewer dept - May 15 rcpts	5 4 15 rct
8657 R	101-41000-3221	Building Permits	\$109.00	5/13/2015	general - Lutgen Co	5 5 15 rct
8658 R	101-41000-3410	Assessment Search Fees	\$5.00	5/13/2015	general - Heartland Title	5 5 15 rct
8659 R	101-41000-3340	Electric Permits	\$65.00	5/13/2015	general - Forsyth Electric	5 5 15 rct
8660 R	101-41000-3340	Gas Franchise Fee	\$4,191.40	5/13/2015	general - Xcel Energy	5 5 15 rct
8661 R	101-41000-3210	Business Licenses/Permits	\$2,200.00	5/13/2015	general - St. Augusta Legion	5 5 15 rct
8662 R	101-41000-3340	Electric Permits	\$76.00	5/13/2015	general - N. Oehrleng	5 5 15 rct
8663 R	101-41000-3210	Business Licenses/Permits	\$2,300.00	5/13/2015	general - Club Almar	5 5 15 rct
8664 R	602-49450-3720	Sewer Sales	\$546.41	5/13/2015	sewer dept - May 15 rcpts	5 5 15 rct
8664 R	601-49400-3710	Water Sales	\$431.14	5/13/2015	water dept - May 15 rcpts	5 5 15 rct
8664 R	601-49400-3130	General Sales and Use Tax	\$12.66	5/13/2015	water dept - May 15 rcpts	5 5 15 rct
8664 R	605-43160-3740	Electricity Sales	\$5.25	5/13/2015	EU - May 15 rcpts	5 5 15 rct
8664 R	606-49450-3728	Sewer Replacement Fund	\$27.50	5/13/2015	SRF - May 15 rcpts	5 5 15 rct
8665 R	101-41000-3221	Building Permits	\$54.50	5/13/2015	general - Noble Custom Homes	5 7 15 rct
8666 R	101-41000-3340	Electric Permits	\$75.00	5/13/2015	general - Energized Electric	5 7 15 rct
8667 R	101-41000-3410	Assessment Search Fees	\$10.00	5/13/2015	general - Stearns County Abstract	5 7 15 rct
8668 R	101-41000-3340	Electric Permits	\$204.00	5/13/2015	general - Birchwood Electric	5 7 15 rct
8669 R	602-49450-3720	Sewer Sales	\$1,358.82	5/13/2015	sewer dept - May 15 rcpts	5 7 15 rct
8669 R	606-49450-3728	Sewer Replacement Fund	\$63.01	5/13/2015	SRF - May 15 rcpts	5 7 15 rct
8669 R	605-43160-3740	Electricity Sales	\$21.94	5/13/2015	EU - May 15 rcpts	5 7 15 rct
8669 R	601-49400-3130	General Sales and Use Tax	\$8.69	5/13/2015	water dept - May 15 rcpts	5 7 15 rct
8669 R	601-49400-3710	Water Sales	\$1,042.23	5/13/2015	water dept - May 15 rcpts	5 7 15 rct
8670 R	101-41000-3221	Building Permits	\$66.88	5/13/2015	general - G. Guimond	5 8 15 rct
8671 R	606-49450-3728	Sewer Replacement Fund	\$45.33	5/13/2015	SRF - May 15 rcpts	5 8 15 rct
8671 R	601-49400-3710	Water Sales	\$766.56	5/13/2015	water dept - May 15 rcpts	5 8 15 rct
8671 R	605-43160-3740	Electricity Sales	\$15.34	5/13/2015	EU - May 15 rcpts	5 8 15 rct
8671 R	602-49450-3720	Sewer Sales	\$1,024.25	5/13/2015	sewer dept - May 15 rcpts	5 8 15 rct
8672 R	602-49450-3720	Sewer Sales	\$1,882.38	5/13/2015	sewer dept - May 15 rcpts	5 10 15 rct
8672 R	601-49400-3710	Water Sales	\$1,422.47	5/13/2015	water dept - May 15 rcpts	5 10 15 rct
8672 R	601-49400-3130	General Sales and Use Tax	\$14.47	5/13/2015	water dept - May 15 rcpts	5 10 15 rct
8672 R	605-43160-3740	Electricity Sales	\$32.02	5/13/2015	EU - May 15 rcpts	5 10 15 rct
8672 R	606-49450-3728	Sewer Replacement Fund	\$83.17	5/13/2015	SRF - May 15 rcpts	5 10 15 rct
8673 R	101-41000-3500	Fines and Forfeits	\$1,049.92	5/13/2015	general - Apr 2015	5 15 misde
8674 R	101-41000-3221	Building Permits	\$104.00	5/19/2015	general - H&S Htg	5 13 15 rct
8675 R	605-43160-3740	Electricity Sales	\$30.00	5/19/2015	EU - May 15 rcpts	5 13 15 rct
8675 R	606-49450-3728	Sewer Replacement Fund	\$41.69	5/19/2015	SRF - May 15 rcpts	5 13 15 rct
8675 R	602-49450-3720	Sewer Sales	\$950.62	5/19/2015	sewer dept - May 15 rcpts	5 13 15 rct
8675 R	601-49400-3710	Water Sales	\$710.61	5/19/2015	water dept - May 15 rcpts	5 13 15 rct
8676 R	101-41000-3410	Assessment Search Fees	\$5.00	5/19/2015	general - Bohnsack	5 14 15 rct
8677 R	601-49400-3710	Meter Sales	\$217.00	5/19/2015	water dept - water meter J. Lahr	5 14 15 rct
8677 R	603-43254-3710	Water Availability Charges	\$3,000.00	5/19/2015	WAC - J. Lahr	5 14 15 rct
8677 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	5/19/2015	SAC - J. Lahr	5 14 15 rct
8677 R	101-41000-3221	Building Permits	\$1,520.00	5/19/2015	general - J. Lahr	5 14 15 rct

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8677 R	101-41000-3225	Right of Way Permits	\$300.00	5/19/2015	pw dept - ROW permit J. Lahr	5 14 15 rct
8678 R	101-41000-3221	Building Permits	\$66.88	5/19/2015	general - R. Schmidt	5 14 15 rct
8679 R	602-49450-3720	Sewer Sales	\$1,031.04	5/19/2015	sewer dept - May 15 rcpts	5 14 15 rct
8679 R	601-49400-3710	Water Sales	\$787.18	5/19/2015	water dept - May 15 rcpts	5 14 15 rct
8679 R	601-49400-3130	General Sales and Use Tax	\$3.50	5/19/2015	water dept - May 15 rcpts	5 14 15 rct
8679 R	605-43160-3740	Electricity Sales	\$17.75	5/19/2015	EU - May 15 rcpts	5 14 15 rct
8679 R	606-49450-3728	Sewer Replacement Fund	\$45.55	5/19/2015	SRF - May 15 rcpts	5 14 15 rct
8680 R	101-41000-3340	Electric Franchise Fee	\$4,643.00	5/19/2015	general - Stearn Electric	5 15 15 rct
8681 R	450-41000-3340	Cable TV Franchise Fee	\$566.11	5/19/2015	CIP - Midcontinent Communications	5 15 15 rct
8682 R	101-41000-3221	Building Permits	\$54.50	5/19/2015	general - J&S Htg	5 15 15 rct
8683 R	450-41000-3130	General Sales and Use Tax	\$25,653.35	5/19/2015	CIP - sales tax 5/9/2015	5 15 15 rct
8684 R	101-41000-3221	Building Permits	\$54.50	5/19/2015	general - Pipers	5 15 15 rct
8685 R	101-41000-3221	Building Permits	\$54.50	5/19/2015	general - D. Hurrle	5 15 15 rct
8686 R	605-43160-3740	Electricity Sales	\$19.42	5/19/2015	EU - May 15 rcpts	5 15 15 rct
8686 R	606-49450-3728	Sewer Replacement Fund	\$48.75	5/19/2015	SRF - May 15 rcpts	5 15 15 rct
8686 R	602-49450-3720	Sewer Sales	\$1,097.49	5/19/2015	sewer dept - May 15 rcpts	5 15 15 rct
8686 R	601-49400-3710	Water Sales	\$841.62	5/19/2015	water dept - May 15 rcpts	5 15 15 rct
8687 R	101-41000-3225	Park Shelter Rental	\$150.00	5/19/2015	general - C. Murphy	5 18 15 rct
8687 R	101-41000-3103	Sales Tax	\$5.35	5/19/2015	general - tax on shelter renta	5 18 15 rct
8688 R	101-41000-3221	Building Permits	\$2,236.50	5/19/2015	general - Klein Builders	5 18 15 rct
8688 R	101-41000-3620	Miscellaneous Revenues	\$30.00	5/19/2015	general - 911 sign Klein Builders	5 18 15 rct
8689 R	101-41000-3340	Electric Permits	\$140.00	5/19/2015	general - Birchwood Electric	5 18 15 rct
8690 R	602-49450-3720	Sewer Sales	\$3,360.42	5/19/2015	sewer dept - May 15 rcpts	5 18 15 rct
8690 R	601-49400-3130	General Sales and Use Tax	\$91.13	5/19/2015	water dept - May 15 rcpts	5 18 15 rct
8690 R	606-49450-3728	Sewer Replacement Fund	\$148.11	5/19/2015	SRF - May 15 rcpts	5 18 15 rct
8690 R	605-43160-3740	Electricity Sales	\$26.01	5/19/2015	EU - May 15 rcpts	5 18 15 rct
8690 R	601-49400-3710	Water Sales	\$2,225.28	5/19/2015	water dept - May 15 rcpts	5 18 15 rct
8691 R	101-41000-3221	Building Permits	\$293.75	5/27/2015	general - Pipers	5 20 15 rct
8692 R	602-49450-3720	Sewer Sales	\$694.38	5/27/2015	sewer dept - May 15 rcpts	5 20 15 rct
8692 R	601-49400-3710	Water Sales	\$536.86	5/27/2015	water dept - May 15 rcpts	5 20 15 rct
8692 R	605-43160-3740	Electricity Sales	\$9.55	5/27/2015	EU - May 15 rcpts	5 20 15 rct
8692 R	606-49450-3728	Sewer Replacement Fund	\$33.48	5/27/2015	SRF - May 15 rcpts	5 20 15 rct
8693 R	101-41000-3221	Building Permits	\$66.88	5/27/2015	general - C. Ely	5 21 15 rct
8694 R	602-49450-3720	Sewer Sales	\$1,131.46	5/27/2015	sewer dept - May 15 rcpts	5 21 15 rct
8694 R	606-49450-3728	Sewer Replacement Fund	\$18.00	5/27/2015	SRF - May 15 rcpts	5 21 15 rct
8694 R	605-43160-3740	Electricity Sales	\$53.21	5/27/2015	EU - May 15 rcpts	5 21 15 rct
8694 R	601-49400-3130	General Sales and Use Tax	\$19.82	5/27/2015	water dept - May 15 rcpts	5 21 15 rct
8694 R	601-49400-3710	Water Sales	\$914.58	5/27/2015	water dept - May 15 rcpts	5 21 15 rct
8695 R	101-41000-3410	Assessment Search Fees	\$10.00	5/27/2015	general - Stearns County Abstract	5 22 15 rct
8696 R	101-41000-3340	Electric Permits	\$75.00	5/27/2015	general - Birchwood Electric	5 22 15 rct
8697 R	101-41000-3340	Electric Permits	\$40.00	5/27/2015	general - Bertram Electric	5 22 15 rct
8698 R	601-49400-3710	Water Sales	\$1,202.69	5/27/2015	water dept - May 15 rcpts	5 22 15 rct
8698 R	601-49400-3130	General Sales and Use Tax	\$3.51	5/27/2015	water dept - May 15 rcpts	5 22 15 rct
8698 R	605-43160-3740	Electricity Sales	\$32.06	5/27/2015	EU - May 15 rcpts	5 22 15 rct
8698 R	606-49450-3728	Sewer Replacement Fund	\$67.16	5/27/2015	SRF - May 15 rcpts	5 22 15 rct
8698 R	602-49450-3720	Sewer Sales	\$1,594.21	5/27/2015	sewer dept - May 15 rcpts	5 22 15 rct
8699 R	101-41000-3340	Electric Permits	\$76.00	5/27/2015	general - Delta Electric	5 26 15 rct
8700 R	602-49450-3720	Sewer Sales	\$2,892.81	5/27/2015	sewer dept - May 15 rcpts	5 26 15 rct
8700 R	601-49400-3710	Water Sales	\$2,283.73	5/27/2015	water dept - May 15 rcpts	5 26 15 rct
8700 R	601-49400-3130	General Sales and Use Tax	\$17.16	5/27/2015	water dept - May 15 rcpts	5 26 15 rct
8700 R	606-49450-3728	Sewer Replacement Fund	\$133.73	5/27/2015	SRF - May 15 rcpts	5 26 15 rct

ST AUGUSTA, MN

05/27/15 12:58 PM

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***Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	8700 R 605-43160-3740	Electricity Sales	\$64.57	5/27/2015	EU - May 15 rcpts	5 26 15 rct
Grand Total			\$87,156.06			

ST AUGUSTA, MN

06/02/15 2:57 PM

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*Check Summary Register©

May 2015 to June 2015

Name	Check Date	Check Amt
10100 STATE BANK OF KIMBAL		
Paid Chk# 017611	BARTELL, DUANE J. 5/7/2015	\$55.41
Paid Chk# 017612	BLASHACK, CHAD CHRISTOPHE 5/7/2015	\$995.18
Paid Chk# 017613	KIFFMEYER, MARK G. 5/7/2015	\$1,222.28
Paid Chk# 017614	McCABE, WILLIAM R. 5/7/2015	\$2,385.40
Paid Chk# 017615	NOTCH, JOHN T. 5/7/2015	\$314.22
Paid Chk# 017616	RASMUSON, TERESA M. 5/7/2015	\$787.65
Paid Chk# 017617	SCHLUETER, STEVEN F. 5/7/2015	\$136.61
Paid Chk# 017618	ING LIFE INSURANCE 5/7/2015	\$50.00 g - pay 9 & 10 2015 def comp
Paid Chk# 017619	PERA 5/7/2015	\$1,157.28 PERA Coor Benefit
Paid Chk# 017620	BLASHACK, CHAD CHRISTOPHE 5/21/2015	\$995.18
Paid Chk# 017621	KIFFMEYER, MARK G. 5/21/2015	\$1,222.28
Paid Chk# 017622	McCABE, WILLIAM R. 5/21/2015	\$2,217.82
Paid Chk# 017623	NOTCH, JOHN T. 5/21/2015	\$329.30
Paid Chk# 017624	RASMUSON, TERESA M. 5/21/2015	\$745.82
Paid Chk# 017625	SCHLUETER, STEVEN F. 5/21/2015	\$313.57
Paid Chk# 017626	WOLTERS, KENNETH G 5/21/2015	\$79.51
Paid Chk# 017627	ING LIFE INSURANCE 5/22/2015	\$25.00 g - pay 11 15 def comp
Paid Chk# 017628	PERA 5/22/2015	\$1,187.88 PERA Coordinated
Paid Chk# 017629	AFLAC 6/2/2015	\$318.48 g - employee paid insurance
Paid Chk# 017630	AUTO VALVE ST. CLOUD 6/2/2015	\$69.64 pw dept - shop supplies
Paid Chk# 017631	BOUND TREE MEDICAL 6/2/2015	\$33.92 fire dept - supplies
Paid Chk# 017632	BRAUN INTERTEC 6/2/2015	\$107.50 CIP - pw dept, soil testing 20
Paid Chk# 017633	CENTER POINT ENERGY 6/2/2015	\$110.11 fire dept - gas usage
Paid Chk# 017634	CENTRAL MCGOWAN 6/2/2015	\$92.32 pw dept - supplies
Paid Chk# 017635	CITESCAPE LLC 6/2/2015	\$39.99 fire dept - internet
Paid Chk# 017636	CITY OF ST. CLOUD 6/2/2015	\$16,284.47 water dept - Apr 2015 water ch
Paid Chk# 017637	COURI & RUPPE PLLP 6/2/2015	\$1,128.75 CIP - parks, Safe Routes to Sc
Paid Chk# 017638	CSDI 6/2/2015	\$22.61 pw dept - supplies
Paid Chk# 017639	CW TECHNOLOGY 6/2/2015	\$69.95 general - remote backup Apr 20
Paid Chk# 017640	DHIA LABORATORIES 6/2/2015	\$378.00 sewer dept - sample #37975
Paid Chk# 017641	EMERGENCY RESPONSE SOLU 6/2/2015	\$1,800.00 fire dept - maint/testing equi
Paid Chk# 017642	FASTENAL COMPANY 6/2/2015	\$170.32 pw dept - supplies
Paid Chk# 017643	HANDYMANS HARDWARE 6/2/2015	\$47.00 parks dept - supplies
Paid Chk# 017644	J & S EXCAVATING INC. 6/2/2015	\$20,152.00 CIP - pw dept, 207 Street proj
Paid Chk# 017645	JOHN DEERE FINANCIAL 6/2/2015	\$440.44 pw dept - supplies
Paid Chk# 017646	JOHN DEERE LANDSCAPES 6/2/2015	\$1,920.19 parks dept - round up/rust sta
Paid Chk# 017647	MCFOA 6/2/2015	\$40.00 general - membership dues/McCa
Paid Chk# 017648	MCSI, INC 6/2/2015	\$35.07 general - copier contract
Paid Chk# 017649	MENARDS - ST. CLOUD 6/2/2015	\$104.47 pw dept - supplies
Paid Chk# 017650	MIDCONTINENT COMMUNICATI 6/2/2015	\$95.00 general - city hall internet
Paid Chk# 017651	MN DEPT OF HEALTH 6/2/2015	\$653.00 water dept - send qtr 2015 (42
Paid Chk# 017652	NELSONS SANITATION & RENTA 6/2/2015	\$107.00 parks dept - toilet rental HLP
Paid Chk# 017653	NEXTEL 6/2/2015	\$122.92 general - Mayor's phone
Paid Chk# 017654	POWER HOUSE OUTDOOR EQUI 6/2/2015	\$35.18 parks dept - parts (Toro)
Paid Chk# 017655	PREFERRED ONE 6/2/2015	\$2,394.60 g - emp pd health
Paid Chk# 017656	ROBERT CLASEMAN 6/2/2015	\$75.98 fire dept - server upgrade (re

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May 2015 to June 2015

Name	Check Date	Check Amt	
Paid Chk# 017657 SEH RCM	6/2/2015	\$5,869.01	general - project #125337, gen
Paid Chk# 017658 SPECTRUM SUPPLY COMPANY	6/2/2015	\$90.27	parks dept - supplies
Paid Chk# 017659 ST. CLOUD TIMES	6/2/2015	\$60.08	general - Dylan Estates (Tamm)
Paid Chk# 017660 STEARNS COUNTY AUDITOR/TR	6/2/2015	\$0.00	general - 2015 1st half crim
Paid Chk# 017661 STEARNS COUNTY HIGHWAY	6/2/2015	\$90.00	general - Dylan Estates plat r
Paid Chk# 017662 STEARNS CTY MUNICIPAL LEAG	6/2/2015	\$20.00	general - 2015 membership dues
Paid Chk# 017663 TOSHIBA FINANCIAL SERVICES	6/2/2015	\$69.00	general - copier contract
Paid Chk# 017664 TRAUT COMPANIES	6/2/2015	\$47.00	water dept - sample #150772, 1
Paid Chk# 017665 WEST CENTRAL SANITATION	6/2/2015	\$460.75	parks dept - garbage service
Paid Chk# 017666 ZIEGLER	6/2/2015	\$1,178.05	pw dept - caterpillar parts/la
Paid Chk# 017667 TABATT, MICHAEL A.	5/29/2015	\$286.28	
Paid Chk# 017668 VOELKER, ARTHUR H.	5/29/2015	\$416.76	
Paid Chk# 017669 MN DEPT OF REVENUE	5/29/2015	\$554.15	emp pd state taxes
Paid Chk# 017670 AUTO VALVE ST. CLOUD	6/2/2015	\$51.86	pw dept - supplies
Paid Chk# 017671 BANYON DATA SYSTEMS	6/2/2015	\$1,590.00	general - fund accounting supp
Paid Chk# 017672 BILL MCCABE	6/2/2015	\$109.20	general - May 2015 mileage
Paid Chk# 017673 BROCK WHITE	6/2/2015	\$722.85	pw dept - 1185 lbs crack fill
Paid Chk# 017674 CITY OF ST. AUGUSTA	6/2/2015	\$60.31	general - May 15 usage/service
Paid Chk# 017675 CSDI	6/2/2015	\$500.00	pw dept - culvert 207th Street
Paid Chk# 017676 DARREL NEMETH INC	6/2/2015	\$765.00	general - May 2015 inspection
Paid Chk# 017677 FASTENAL COMPANY	6/2/2015	\$39.61	pw dept - supplies
Paid Chk# 017678 GOPHER STATE ONE-CALL	6/2/2015	\$95.70	water dept - locates
Paid Chk# 017679 INTEGRA	6/2/2015	\$285.69	water dept - telephones
Paid Chk# 017680 JOHN DEERE LANDSCAPES	6/2/2015	\$2,024.68	parks dept - supplies
Paid Chk# 017681 JOHN NOTCH	6/2/2015	\$27.44	parks dept - May 2015 mileage
Paid Chk# 017682 MIDSTATE INSP SERVICES INC	6/2/2015	\$3,428.57	general - May 2015 permits
Paid Chk# 017683 PC PUBLICAN LLC	6/2/2015	\$775.22	CIP - fire dept, computer
Paid Chk# 017684 PETTY CASH	6/2/2015	\$31.82	general - petty cash reimburse
Paid Chk# 017685 SERVOCAL INSTRUMENTS, INC.	6/2/2015	\$600.00	sewer dept - semi annual calib
Paid Chk# 017686 ST. AUGUSTA MINI-SERV	6/2/2015	\$610.47	sewer dept - May 2015 fuel
Paid Chk# 017687 STEVE SCHLUETER	6/2/2015	\$70.00	parks dept - May 2015 mileag
Paid Chk# 017688 UNITED STATES POSTAL SERVI	6/2/2015	\$698.00	water dept - bill mailing post
Paid Chk# 017689 WELLS FARGO	6/2/2015	\$274.30	general - office supplies (Off
Paid Chk# 017690 WSB & ASSOCIATES INC	6/2/2015	\$1,632.00	general - Dylan Estates report
Paid Chk# 017691 XCEL ENERGY	6/2/2015	\$41.92	general - city hall utilities
Paid Chk# 017692 NORTH STAR SIGNS & ENGRAVI	6/2/2015	\$68.46	pw dept - clearance markers
Paid Chk# 017693 APRIL HANISCH	6/2/2015	\$75.00	parks dept - park refund
Paid Chk# 017694 CHRIS MURPHY	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017695 CINDY EISENSCHENK	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017696 DONALD MEYER	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017697 JANE HIEMENZ	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017698 JASON PETTY	6/2/2015	\$50.00	parks dept - refund
Paid Chk# 017699 JIM KOSHIOL	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017700 LISA LOVEN	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017701 SARAH HENRY	6/2/2015	\$50.00	parks dept - refund
Paid Chk# 017702 SUE ERGEN	6/2/2015	\$50.00	parks dept - refund
Paid Chk# 017703 SUSAN FELLING	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017704 SYLVIA LAFOND	6/2/2015	\$25.00	parks dept - refund

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May 2015 to June 2015

	Name	Check Date	Check Amt	
Paid Chk# 017705	THAIS KIFFMEYER	6/2/2015	\$75.00	parks dept - refund
Paid Chk# 017706	JOES AUTO TRUCK REPAIR	6/2/2015	\$135.00	pw dept - old fire truck
		Total Checks	\$85,698.75	

FILTER: None

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June 2015

			Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL					
Paid Chk#	017670	6/2/2015	AUTO VALVE ST. CLOUD		
E 101-41130-220	Repair/Maint Supply		\$51.86	7236367	pw dept - supplies
	Total AUTO VALVE ST. CLOUD		\$51.86		
Paid Chk#	017671	6/2/2015	BANYON DATA SYSTEMS		
E 101-41000-300	support services		\$795.00	00152931	general - payroll support
E 101-41000-300	support services		\$795.00	00152931	general - fund accounting support
	Total BANYON DATA SYSTEMS		\$1,590.00		
Paid Chk#	017672	6/2/2015	BILL MCCABE		
E 101-41000-208	Training, Inst., Travel		\$109.20		general - May 2015 mileage
	Total BILL MCCABE		\$109.20		
Paid Chk#	017673	6/2/2015	BROCK WHITE		
E 101-41130-224	Street Maint Materials		\$722.85	12545094-00	pw dept - 1185 lbs crack fill
	Total BROCK WHITE		\$722.85		
Paid Chk#	017674	6/2/2015	CITY OF ST. AUGUSTA		
E 101-41000-736	city halls sewer/water expense		\$60.31		general - May 15 usage/service
	Total CITY OF ST. AUGUSTA		\$60.31		
Paid Chk#	017675	6/2/2015	CSDI		
E 101-41130-220	Repair/Maint Supply		\$500.00	009387	pw dept - culvert 207th Street
	Total CSDI		\$500.00		
Paid Chk#	017676	6/2/2015	DARREL NEMETH INC		
E 101-41220-742	Electrical Insp		\$765.00		general - May 2015 inspections
	Total DARREL NEMETH INC		\$765.00		
Paid Chk#	017677	6/2/2015	FASTENAL COMPANY		
E 101-41130-220	Repair/Maint Supply		\$39.61	MNSTC24218	pw dept - supplies
	Total FASTENAL COMPANY		\$39.61		
Paid Chk#	017678	6/2/2015	GOPHER STATE ONE-CALL		
E 601-49400-314	Gopher State One Calls		\$47.85		water dept - locates
E 602-49450-314	Gopher State One Calls		\$47.85		sewer dept - locates
	Total GOPHER STATE ONE-CALL		\$95.70		
Paid Chk#	017679	6/2/2015	INTEGRA		
E 101-42270-321	Telephone		\$104.45	13011065	fire dept - telephone
E 602-49450-321	Telephone		\$44.39	13011065	sewer dept - telephone
E 101-41000-321	Telephone		\$92.46	13011065	general - city hall telephone
E 601-49400-321	Telephone		\$44.39	13011065	water dept - telephones
	Total INTEGRA		\$285.69		
Paid Chk#	017680	6/2/2015	JOHN DEERE LANDSCAPES		
E 101-45200-220	Repair/Maint Supply		\$14.63	71986438	parks dept - supplies
E 101-45200-220	Repair/Maint Supply		\$2,010.05	71987305	parks dept - 35 bags weed/feed
	Total JOHN DEERE LANDSCAPES		\$2,024.68		
Paid Chk#	017681	6/2/2015	JOHN NOTCH		
E 101-45200-430	Miscellaneous		\$27.44		parks dept - May 2015 mileage
	Total JOHN NOTCH		\$27.44		

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			Check Amt	Invoice	Comment
Paid Chk#	017682	6/2/2015	MIDSTATE INSP SERVICES INC		
E	101-41220-300	support services	\$3,428.57		general - May 2015 permits
	Total	MIDSTATE INSP SERVICES INC	\$3,428.57		
Paid Chk#	017683	6/2/2015	PC PUBLICAN LLC		
E	450-42270-430	Miscellaneous	\$775.22		CIP - fire dept, computer
	Total	PC PUBLICAN LLC	\$775.22		
Paid Chk#	017684	6/2/2015	PETTY CASH		
E	101-41000-211	Petty Cash	\$31.82		general - petty cash reimbursement
	Total	PETTY CASH	\$31.82		
Paid Chk#	017685	6/2/2015	SERVOCAL INSTRUMENTS, INC		
E	602-49450-430	Miscellaneous	\$300.00	6894	sewer dept - semi annual calibration
E	601-49400-430	Miscellaneous	\$300.00	6894	water dept - semi annual calibration
	Total	SERVOCAL INSTRUMENTS, INC	\$600.00		
Paid Chk#	017686	6/2/2015	ST. AUGUSTA MINI SERVE		
E	101-45200-212	Motor Fuels	\$123.20		parks dept - May 2015 fuel
E	602-49450-212	Motor Fuels	\$65.09		sewer dept - May 2015 fuel
E	101-41130-212	Motor Fuels	\$357.09		pw dept - May 2015 fuel
E	601-49400-212	Motor Fuels	\$65.09		water dept - May 2015 fuel
	Total	ST. AUGUSTA MINI SERVE	\$610.47		
Paid Chk#	017687	6/2/2015	STEVE SCHLUETER		
E	101-45200-430	Miscellaneous	\$70.00		parks dept - May 2015 mileag
	Total	STEVE SCHLUETER	\$70.00		
Paid Chk#	017688	6/2/2015	UNITED STATES POSTAL SERVICE		
E	101-41000-322	Postage	\$98.00		general - 200 1st class stamps (.49)
E	601-49400-322	Postage	\$300.00		water dept - bill mailing postage
E	602-49450-322	Postage	\$300.00		sewer dept - bill mailing postage
	Total	UNITED STATES POSTAL SERVICE	\$698.00		
Paid Chk#	017689	6/2/2015	WELLS FARGO		
E	101-45200-220	Repair/Maint Supply	\$6.21		parks dept - supplies (Mill's Fleetfarm)
E	101-41000-200	Office Supplies (GENERAL)	\$60.92		general - office supplies (Office Max)
E	101-41000-200	Office Supplies (GENERAL)	\$18.45		general - office supplies (Office Max)
E	101-45200-220	Repair/Maint Supply	\$62.50		parks dept - Coil's Flags
E	101-45200-220	Repair/Maint Supply	\$126.22		parks dept - basketball hoop (Lifetime Products)
	Total	WELLS FARGO	\$274.30		
Paid Chk#	017690	6/2/2015	WSB & ASSOCIATES INC		
E	101-41000-307	Planning (GENERAL)	\$1,632.00		general - Dylan Estates report/feasability study
	Total	WSB & ASSOCIATES INC	\$1,632.00		
Paid Chk#	017691	6/2/2015	XCEL ENERGY		
E	101-41000-383	Gas Utilities	\$41.92		general - city hall utilities
	Total	XCEL ENERGY	\$41.92		
Paid Chk#	017692	6/2/2015	NORTH STAR SIGNS & ENGRAVING		
E	101-41130-226	Sign Repair Materials	\$68.46		pw dept - clearance markers
	Total	NORTH STAR SIGNS & ENGRAVING	\$68.46		
Paid Chk#	017693	6/2/2015	APRIL HANISCH		

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E 101-45200-342	Refunds		\$75.00		parks dept - park refund
	Total	APRIL HANISCH	\$75.00		
Paid Chk# 017694	6/2/2015	CHRIS MURPHY			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	CHRIS MURPHY	\$75.00		
Paid Chk# 017695	6/2/2015	CINDY EISENSCHENK			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	CINDY EISENSCHENK	\$75.00		
Paid Chk# 017696	6/2/2015	DONALD MEYER			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	DONALD MEYER	\$75.00		
Paid Chk# 017697	6/2/2015	JANE HIEMENZ			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	JANE HIEMENZ	\$75.00		
Paid Chk# 017698	6/2/2015	JASON PETTY			
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	Total	JASON PETTY	\$50.00		
Paid Chk# 017699	6/2/2015	JIM KOSHIOL			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	JIM KOSHIOL	\$75.00		
Paid Chk# 017700	6/2/2015	LISA LOVEN			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	LISA LOVEN	\$75.00		
Paid Chk# 017701	6/2/2015	SARAH HENRY			
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	Total	SARAH HENRY	\$50.00		
Paid Chk# 017702	6/2/2015	SUE ERGEN			
E 101-45200-342	Refunds		\$50.00		parks dept - refund
	Total	SUE ERGEN	\$50.00		
Paid Chk# 017703	6/2/2015	SUSAN FELLING			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	SUSAN FELLING	\$75.00		
Paid Chk# 017704	6/2/2015	SYLVIA LAFOND			
E 101-45200-342	Refunds		\$25.00		parks dept - refund
	Total	SYLVIA LAFOND	\$25.00		
Paid Chk# 017705	6/2/2015	THAIS KIFFMEYER			
E 101-45200-342	Refunds		\$75.00		parks dept - refund
	Total	THAIS KIFFMEYER	\$75.00		
	10100 STATE BANK OF KIMBAL		\$15,353.10		

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Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$13,063.22		
450 CAPITAL PROJECT FUND	\$775.22		
601 WATER FUND	\$757.33		
602 SEWER FUND	\$757.33		
	<hr/>		
	\$15,353.10		

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		Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL				
Paid Chk#	017629	6/2/2015	AFLAC	
G 601-21710	Other Deductions	\$36.84		g - employee paid insurance
G 602-21710	Other Deductions	\$36.84		g - employee paid insurance
G 101-21710	Other Deductions	\$244.80		g - employee paid insurance
Total AFLAC		\$318.48		
Paid Chk#	017630	6/2/2015	AUTO VALVE ST. CLOUD	
E 101-41130-220	Repair/Maint Supply	\$69.64	7235555	pw dept - shop supplies
Total AUTO VALVE ST. CLOUD		\$69.64		
Paid Chk#	017631	6/2/2015	BOUND TREE MEDICAL	
E 101-42270-220	Repair/Maint Supply	\$33.92	81734322	fire dept - supplies
Total BOUND TREE MEDICAL		\$33.92		
Paid Chk#	017632	6/2/2015	BRAUN INTERTEC	
E 450-41130-740	Street Improvement	\$107.50	B028135	CIP - pw dept, soil testing 2015 street improvements
Total BRAUN INTERTEC		\$107.50		
Paid Chk#	017633	6/2/2015	CENTER POINT ENERGY	
E 101-42270-387	Fire Dept Utilities	\$110.11		fire dept - gas usage
Total CENTER POINT ENERGY		\$110.11		
Paid Chk#	017634	6/2/2015	CENTRAL MCGOWAN	
E 101-41130-220	Repair/Maint Supply	\$92.32	00863739	pw dept - supplies
Total CENTRAL MCGOWAN		\$92.32		
Paid Chk#	017635	6/2/2015	CITESCAPE LLC	
E 101-42270-323	Internet	\$39.99		fire dept - internet
Total CITESCAPE LLC		\$39.99		
Paid Chk#	017636	6/2/2015	CITY OF ST. CLOUD	
E 602-49450-313	Sewer/Contract Services	\$3,712.89		sewer dept - Apr 2015 treatment/conveyance charges
E 601-49400-312	Water/Contract Services	\$12,571.58		water dept - Apr 2015 water charges
Total CITY OF ST. CLOUD		\$16,284.47		
Paid Chk#	017637	6/2/2015	COURI & RUPPE PLLP	
E 101-41000-304	Legal Fees	\$41.25		general - Dylan Estates
E 450-45200-430	Miscellaneous	\$300.00		CIP - parks, Safe Routes to School
E 101-41000-304	Legal Fees	\$787.50		general - general legal
Total COURI & RUPPE PLLP		\$1,128.75		
Paid Chk#	017638	6/2/2015	CSDI	
E 101-41130-220	Repair/Maint Supply	\$22.61	07-8262	pw dept - supplies
Total CSDI		\$22.61		
Paid Chk#	017639	6/2/2015	CW TECHNOLOGY	
E 101-41000-300	support services	\$69.95		general - remote backup Apr 2015
Total CW TECHNOLOGY		\$69.95		
Paid Chk#	017640	6/2/2015	DHIA LABORATORIES	
E 602-49450-316	Sample Analysis	\$54.00	239289	sewer dept - sample #239289
E 602-49450-316	Sample Analysis	\$54.00	37573	sewer dept - sample #37974
E 602-49450-316	Sample Analysis	\$182.00	37974	sewer dept - sample #37573
E 602-49450-316	Sample Analysis	\$88.00	37975	sewer dept - sample #37975

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			Check Amt	Invoice	Comment
Total DHIA LABORATORIES			\$378.00		
Paid Chk# 017641	6/2/2015	EMERGENCY RESPONSE SOLUTIONS			
E 101-42270-220	Repair/Maint Supply		\$1,800.00	4091	fire dept - maint/testing equipment
otal EMERGENCY RESPONSE SOLUTIONS			\$1,800.00		
Paid Chk# 017642	6/2/2015	FASTENAL COMPANY			
E 101-41130-220	Repair/Maint Supply		\$49.50	MNSTC24143	pw dept - supplies
E 101-45200-220	Repair/Maint Supply		\$26.38	MNSTC24143	parks dept - supplies
E 101-41130-220	Repair/Maint Supply		\$41.94	MNSTC24146	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$6.74	MNSTC24166	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$9.00	MNSTC24171	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$1.08	MNSTC24171	pw dept - supplies
E 101-45200-220	Repair/Maint Supply		\$11.93	MNSTC24178	parks dept - supplies
E 101-41130-220	Repair/Maint Supply		\$23.75	MNSTC24200	pw dept - supplies
Total FASTENAL COMPANY			\$170.32		
Paid Chk# 017643	6/2/2015	HANDYMANS HARDWARE			
E 101-45200-220	Repair/Maint Supply		\$47.00	409194	parks dept - supplies
Total HANDYMANS HARDWARE			\$47.00		
Paid Chk# 017644	6/2/2015	J & S EXCAVATING INC.			
E 450-41130-740	Street Improvement		\$20,152.00		CIP - pw dept, 207 Street project
Total J & S EXCAVATING INC.			\$20,152.00		
Paid Chk# 017645	6/2/2015	JOHN DEERE FINANCIAL			
E 101-41130-220	Repair/Maint Supply		\$440.44	1032233	pw dept - supplies
Total JOHN DEERE FINANCIAL			\$440.44		
Paid Chk# 017646	6/2/2015	JOHN DEERE LANDSCAPES			
E 101-45200-220	Repair/Maint Supply		\$1,722.90	71631124	parks dept - fertilizer
E 101-45200-220	Repair/Maint Supply		\$155.85	71768539	parks dept - round up/rust stain
E 101-45200-220	Repair/Maint Supply		\$41.44	71856598	parks dept - sprinkler system
Total JOHN DEERE LANDSCAPES			\$1,920.19		
Paid Chk# 017647	6/2/2015	MCFOA			
E 101-41000-206	Association Dues/LMC, APO		\$40.00		general - membership dues/McCabe
Total MCFOA			\$40.00		
Paid Chk# 017648	6/2/2015	MCSI INC			
E 101-41000-300	support services		\$35.07		general - copier contract
Total MCSI INC			\$35.07		
Paid Chk# 017649	6/2/2015	MENARDS-ST. CLOUD			
E 101-41130-220	Repair/Maint Supply		\$14.38	87818	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$90.09	96731	pw dept - supplies
Total MENARDS-ST. CLOUD			\$104.47		
Paid Chk# 017650	6/2/2015	MIDCONTINENT COMMUNICATIONS			
E 101-41000-323	Internet		\$95.00		general - city hall internet
Total MIDCONTINENT COMMUNICATIONS			\$95.00		
Paid Chk# 017651	6/2/2015	MN DEPT OF HEALTH			
E 601-49400-312	Water/Contract Services		\$653.00		water dept - send qtr 2015 (421 connections)
Total MN DEPT OF HEALTH			\$653.00		

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June 2015

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 017652	6/2/2015	NELSONS TOILET RENTAL			
E 101-45200-410	Rentals		\$53.50	A-8541	parks dept - toilet rental KP
E 101-45200-410	Rentals		\$53.50	A-8542	parks dept - toilet rental HLP
Total NELSONS TOILET RENTAL			\$107.00		
Paid Chk# 017653	6/2/2015	NEXTEL			
E 601-49400-321	Telephone		\$17.17		water dept - phones
E 101-41130-321	Telephone		\$77.40		pw dept - phones
E 101-41000-321	Telephone		\$11.18		general - Mayor's phone
E 602-49450-321	Telephone		\$17.17		sewer dept - phones
Total NEXTEL			\$122.92		
Paid Chk# 017654	6/2/2015	POWER HOUSE OUTDOOR EQUIP			
E 101-45200-220	Repair/Maint Supply		\$35.18	317132	parks dept - parts (Toro)
Total POWER HOUSE OUTDOOR EQUIP			\$35.18		
Paid Chk# 017655	6/2/2015	PREFERRED ONE			
E 101-41130-131	Employer Paid Health		\$424.87		pw dept - city pd health
E 101-41000-131	Employer Paid Health		\$475.18		general - city pd health
E 101-41000-131	Employer Paid Health		\$315.21		general - city pd health
E 602-49450-131	Employer Paid Health		\$166.16		sewer dept - city pd health
E 601-49400-131	Employer Paid Health		\$166.16		water dept - city pd health
E 101-41130-131	Employer Paid Health		\$185.91		pw dept - city pd health
G 101-21710	Other Deductions		\$661.11		g - emp pd health
Total PREFERRED ONE			\$2,394.60		
Paid Chk# 017656	6/2/2015	ROBERT CLASEMAN			
E 101-42270-200	Office Supplies (GENERAL)		\$75.98	125338411	fire dept - server upgrade (reimburse Newegg purchase)
Total ROBERT CLASEMAN			\$75.98		
Paid Chk# 017657	6/2/2015	SEH RCM			
E 101-41000-303	Engineering Fees		\$906.45	297413	general - project #125337, general engineering
E 450-41130-740	Street Improvement		\$4,962.56	297418	CIP - pw dept, project #131253, 2015 street improvements
Total SEH RCM			\$5,869.01		
Paid Chk# 017658	6/2/2015	SPECTRUM SUPPLY COMPANY			
E 101-45200-220	Repair/Maint Supply		\$42.75	252419	parks dept - supplies
E 101-45200-220	Repair/Maint Supply		\$47.52	252614	parks dept - supplies
Total SPECTRUM SUPPLY COMPANY			\$90.27		
Paid Chk# 017659	6/2/2015	ST. CLOUD TIMES			
E 101-41000-203	Legal Notice Publication		\$60.08	0004016775	general - Dylan Estates (Tamm) public hearing notice
Total ST. CLOUD TIMES			\$60.08		
Paid Chk# 017660	6/2/2015	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-306	Police/Sheriff (contract)		\$62.50	2015-0000000	general - 2015 1st half criminal prosecution contract
Total STEARNS COUNTY AUDITOR/TREAS			\$62.50		
Paid Chk# 017661	6/2/2015	STEARNS COUNTY HIGHWAY			
E 101-41000-307	Planning (GENERAL)		\$90.00	128-15	general - Dylan Estates plat review
Total STEARNS COUNTY HIGHWAY			\$90.00		
Paid Chk# 017662	6/2/2015	STEARNS CTY MUNICIPAL LEAGUE			
E 101-41110-433	Dues and Subscriptions		\$20.00		general - 2015 membership dues

***Check Detail Register©**

June 2015

			Check Amt	Invoice	Comment
Total STEARNS CTY MUNICIPAL LEAGUE			\$20.00		
Paid Chk#	017663	6/2/2015	TOSHIBA FINANCIAL SERVICES		
E 101-41000-300	support services		\$69.00		general - copier contract
Total TOSHIBA FINANCIAL SERVICES			\$69.00		
Paid Chk#	017664	6/2/2015	TRAUT COMPANIES		
E 601-49400-316	Sample Analysis		\$47.00		water dept - sample #150772, 150773
Total TRAUT COMPANIES			\$47.00		
Paid Chk#	017665	6/2/2015	WEST CENTRAL SANITATION		
E 101-42270-384	Refuse/Garbage Disposal		\$26.69		fire dept - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$244.60		parks dept - garbage service
E 101-41000-384	Refuse/Garbage Disposal		\$189.46		general - garbage service
Total WEST CENTRAL SANITATION			\$460.75		
Paid Chk#	017666	6/2/2015	ZIEGLER		
E 101-41130-220	Repair/Maint Supply		\$27.25	PC080433854	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$110.68	PC080433977	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$1,040.12	SW080128263	pw dept - caterpillar parts/labor
Total ZIEGLER			\$1,178.05		
10100 STATE BANK OF KIMBAL			\$54,795.57		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$11,470.70
450 CAPITAL PROJECT FUND	\$25,522.06
601 WATER FUND	\$13,491.75
602 SEWER FUND	\$4,311.06
	\$54,795.57

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Sewer Debt	Street Light	TIF	TIF - 2	Monthly Totals
Cash Balance 12/31/14(un-audited)	\$ 552,191	\$ 1,259,532.58	\$ 235,143	\$ 384,119	\$ 70,566	\$ 712,324	\$ 36,956	\$ 1,687	\$ 60,421	\$ 22,270	\$ 3,335,210
Receipts January 2014	\$ 24,169	\$ 22,615.91	\$ 1,728	\$ 8,231	\$ 16,061	\$ 20,317	\$ 985	\$ 286			\$ 94,393
Ex. January 2014	\$ 43,115	\$ 35,289.62	\$ 59,584		\$ 45,258	\$ 70,295		\$ 317			\$ 253,858
Receipts February 2014	\$ 18,617	\$ 22,252.21			\$ 13,767	\$ 17,888	\$ 803	\$ 317			\$ 73,644
Ex. February 2014	\$ 42,987	\$ 7,104.41			\$ 16,502	\$ 34,805		\$ 317	\$ 47,950	\$ 14,119	\$ 163,785
Receipts March 2014	\$ 9,752	\$ 1,363.05			\$ 16,192	\$ 21,208	\$ 852	\$ 408			\$ 49,776
Ex. March 2014	\$ 41,844	\$ 3,158.19	\$ 176,160		\$ 28,714	\$ 11,142		\$ 317			\$ 261,336
Receipts April 2014	\$ 17,714	\$ 571.33			\$ 15,085	\$ 19,323	\$ 858	\$ 342			\$ 53,894
Ex. April 2014	\$ 40,640	\$ 51,849.76			\$ 14,400	\$ 7,914		\$ 1,006			\$ 115,810
Receipts May 2014	\$ 20,996	\$ 26,219.46		\$ 6,000	\$ 14,327	\$ 18,480	\$ 799	\$ 335			\$ 87,156
Ex. May 2014	\$ 75,394	\$ 12,120.00			\$ 18,730	\$ 10,040					\$ 116,285
Receipts June 2014											\$ -
Ex. June 2014	\$ 23,566	\$ 26,297.28			\$ 14,212	\$ 5,032					\$ 69,107
Receipts July 2014											\$ -
Ex. July 2014											\$ -
Receipts August 2014											\$ -
Ex. August 2014											\$ -
Receipts September 2014											\$ -
Ex. September 2014											\$ -
Receipts October 2014											\$ -
Ex. October 2014											\$ -
Receipts November 2014											\$ -
Ex. November 2014											\$ -
Receipts December 2014											\$ -
Ex. December 2014											\$ -
Cash Balance	\$ 375,894	\$ 1,196,735.28	\$ 1,127	\$ 398,350	\$ 8,181	\$ 670,311	\$ 41,254	\$ 1,418	\$ 12,471	\$ 8,151	\$ 2,713,891

	2015	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	2-Jun	Spent	
General Fund	\$741,656	\$ 100,259	13.52%	\$641,397
Capital Improvement Fund	\$544,500	\$ 83,672	15.37%	\$460,828
Water Fund	\$342,705	\$ 72,635	21.19%	\$270,070
Sewer Fund	\$226,978	\$ 98,226	43.28%	\$128,752
Sewer Debt Fund	\$12,500	\$ 4,561	36.49%	\$7,939
Street Light Fund	\$4,500	\$ 1,718	38.17%	\$2,782
WAC/SAC Improvement Fund	\$287,000	\$ 14,644	5.10%	\$272,356
Debt Service	\$84,500	\$ 2,074	2.45%	\$82,426
TIF	\$130,000	\$ 575	0.44%	\$129,425
Total Revenues	\$2,374,339	\$ 378,365	15.94%	\$1,995,974
Expenditures				
General Fund	\$745,362	\$ 272,678	36.58%	\$472,684
Capital Improvement Fund	\$392,800	\$ 135,819	34.58%	\$256,981
Water Fund	\$332,010	\$ 138,065	41.58%	\$193,945
Sewer Fund	\$526,298	\$ 139,477	26.50%	\$386,821
Street Light Fund	\$4,200	\$ 1,958	46.62%	\$2,242
WAC/SAC Improvement Fund	\$155,000	\$ -	0.00%	\$155,000
Debt Service	\$80,804	\$ 235,744	291.75%	(\$154,940)
TIF Fund	\$110,000	\$ 62,069	56.43%	\$47,931
Total Expenditures	\$2,346,474	\$ 985,811	42.01%	\$1,360,663

General Fund				
	2015	Spent	% of Budget	Remaining Amount
	Budget	2-Jun	Spent	
Administration	\$ 267,948	\$ 118,122	44.08%	\$ 149,826
Council	\$ 24,981	\$ 6,444	25.79%	\$ 18,537
Boards and Commissions	\$ 5,000	\$ -	0.00%	\$ 5,000
Building Inspection	\$ 61,600	\$ 19,860	32.24%	\$ 41,740
Elections	\$ 800	\$ 587	73.40%	\$ 213
Fire	\$ 155,612	\$ 40,923	26.30%	\$ 114,689
Streets	\$ 174,006	\$ 69,040	39.68%	\$ 104,966
Parks	\$ 55,416	\$ 17,702	31.94%	\$ 37,714
Total General Fund	\$ 745,362	\$ 272,678	36.58%	\$ 472,684

**CITY OF ST. AUGUSTA
ANIMAL REPORT FORM**

MAY 1 TO 31-2015

Dates 5-3 5-11

Name _____

Address _____

Phone _____

³⁻³
PROBLEM CREST KEIN COUAT BARKING dog LATE AT NIGHT
GALAXY ROAD FROM DISCREPTION IT WAS PROBABLY
TRAI'S THIS dog h~~is~~ WAS BOUND I TOLD COMPLAINANT
GO TALK TO THE OWNER NO FURTHER COMPLAINTS

ACTION TAKEN 5-11 KEVIN PRIMUS WAS HOLDING A FRIENDS
dog FOR A SHORT WHILE IT KEPT GETTING OUT
he SAID HE WOULD TAKE CARE OF PROBLEM
MIKE ZENSON WAS VERY HELPFUL THANKS

ANIMAL CONTROL OFFICER Charles Voigt

St. Augusta Fire Department **Monthly Report**

April 2015

Emergency Calls: As of Report Date = 44

- 04/02/2015 – Structure Fire.
- 04/10/2015 – EMS Call.
- 04/12/2015 – Mutual Aid / Multiple Vehicle Fires / Waite Park.
- 04/12/2015 – EMS Call.
- 04/13/2015 – Activated Alarms.
- 04/13/2015 – EMS Call.
- 04/13/2015 – Activated Alarms.
- 04/13/2015 – EMS Call.
- 04/13/2015 – EMS Call.
- 04/15/2015 – Mutual Aid / Grass Fire / Clearwater.
- 04/17/2015 – Grass Fire.
- 04/22/2015 – EMS Call.
- 04/26/2015 – Grass Fire.
- 04/28/2015 – EMS Call.
- 04/28/2015 – EMS Call.
- 04/30/2015 – Grass Fire.

Monthly Training:

- Training for April was a classroom session in preparation for our joint training with mutual aid departments in May. This training will be about high rise fire ground operations and will be held on the campus of SCSU.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.

Application fee (nonrefundable)

If the application is postmarked or received 30 days or more before the event, the application fee is **\$50**; otherwise the fee is **\$100**.

Organization Information

Organization Name:

ST. AUGUST FIREFIGHTER'S RELIEF ASSOCIATION

Previous Gambling Permit Number:

X-92453

Minnesota Tax ID Number, if any:

2345803

Federal Employer ID Number (FEIN), if any:

41-1500420

Type of Nonprofit Organization (check one):

Fraternal

Religious

Veterans

Other Nonprofit Organization

Mailing Address:

1914 250TH ST.

City:

ST. AUGUSTA

State and Zip:

MN 56301

County:

STEARNS

Name of Chief Executive Officer (CEO):

ADAM SANDHURST

Daytime Phone:

320-309-4582

Email:

asandhurst@summitco...

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Minnesota Secretary of State
Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Phone: 651-296-2803

IRS income tax exemption (501(c)) letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).

If your organization falls under a parent organization, attach copies of **both** of the following:

- an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):

CLUB ALMAR

Address (do not use PO box):

24617 COUNTY RD. 7

City or Township:

ST. AUGUSTA

Zip Code:

56301

County:

STEARNS

Date(s) of activity (for raffles, indicate the date of the drawing):

OCTOBER 9TH, 2015

Check each type of gambling activity that your organization will conduct:

Bingo*

Paddlewheels*

Pull-Tabs*

Tipboards*

Raffle (total value of raffle prizes awarded for the year: **\$7,070.00**)

*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

2015 Liquor Licenses

Delux Liquors – off sale

St. Augusta American Legion – on-sale, Sunday

St. Augusta Mini-Serv – off sale

Club Almar – on-sale, off sale, Sunday

OWNER
CONTRACTOR
SEH

APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR:

2015 ROAD PROJECT

PROJECT NO. STAUG 131253
OWNER CITY OF ST. AUGUSTA
CONTRACTOR KNIFE RIVER CORP - NORTH CENTRAL

AGREEMENT DATE:

04/07/15

FOR WORK ACCOMPLISHED THROUGH:

05/09/15

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
SECTION A - 230TH STREET									
1	MOBILIZATION	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.00	\$0.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.00	\$0.00
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.50	1,255.00	\$3,137.50		\$0.00	0.00	\$0.00
4	REMOVE CONCRETE PAVEMENT	SQ YD	\$9.00	50.00	\$450.00		\$0.00	0.00	\$0.00
5	SAWING BITUMINOUS PAVEMENT	LIN FT	\$1.50	500.00	\$750.00	436.00	\$654.00	436.00	\$654.00
6	SAWING CONCRETE PAVEMENT	LIN FT	\$7.50	20.00	\$150.00	52.00	\$390.00	52.00	\$390.00
7	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$1.10	12,990.00	\$14,289.00		\$0.00	0.00	\$0.00
8	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$58.50	1,195.00	\$69,907.50		\$0.00	0.00	\$0.00
9	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$46.00	1,960.00	\$90,160.00		\$0.00	0.00	\$0.00
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.40	650.00	\$1,560.00		\$0.00	0.00	\$0.00
11	FULL DEPTH STREET RESTORATION	SQ YD	\$7.80	200.00	\$1,560.00		\$0.00	0.00	\$0.00
12	AGGREGATE SHOULDERING	LIN FT	\$0.40	9,135.00	\$3,654.00		\$0.00	0.00	\$0.00
13	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$14.00	450.00	\$6,300.00		\$0.00	0.00	\$0.00
14	CONCRETE DRIVEWAY RESTORATION	SQ YD	\$63.00	50.00	\$3,150.00		\$0.00	0.00	\$0.00
15	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$5.75	320.00	\$1,840.00		\$0.00	0.00	\$0.00
16	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	820.00	\$475.60		\$0.00	0.00	\$0.00
17	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	1,680.00	\$487.20		\$0.00	0.00	\$0.00
18	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	1,085.00	\$314.65		\$0.00	0.00	\$0.00
TOTAL SECTION A					\$202,185.45		\$1,044.00		\$1,044.00
SECTION B - 43RD AVENUE									
1	MOBILIZATION	LUMP SUM	\$2,000.00	1.00	\$2,000.00		\$0.00	0.00	\$0.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,000.00	1.00	\$2,000.00	0.15	\$300.00	0.15	\$300.00
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.40	735.00	\$1,764.00	153.00	\$367.20	153.00	\$367.20
4	SAWING BITUMINOUS PAVEMENT	LIN FT	\$1.50	270.00	\$405.00	178.00	\$267.00	178.00	\$267.00
5	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$1.10	16,590.00	\$18,249.00	16,213.00	\$17,834.30	16,213.00	\$17,834.30
6	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$59.00	1,525.00	\$89,975.00		\$0.00	0.00	\$0.00
7	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$46.00	2,525.00	\$116,150.00		\$0.00	0.00	\$0.00
8	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.40	830.00	\$1,992.00		\$0.00	0.00	\$0.00
9	FULL DEPTH STREET RESTORATION	SQ YD	\$8.50	1,800.00	\$15,300.00	300.00	\$2,550.00	300.00	\$2,550.00
10	AGGREGATE SHOULDERING	LIN FT	\$0.40	11,705.00	\$4,682.00		\$0.00	0.00	\$0.00
11	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$15.50	260.00	\$4,030.00		\$0.00	0.00	\$0.00
12	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$5.50	330.00	\$1,815.00		\$0.00	0.00	\$0.00
13	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	\$0.58	450.00	\$261.00		\$0.00	0.00	\$0.00

OWNER
CONTRACTOR
SEH

APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR: 2015 ROAD PROJECT

PROJECT NO. STAUG 131253
OWNER CITY OF ST. AUGUSTA
CONTRACTOR KNIFE RIVER CORP - NORTH CENTRAL

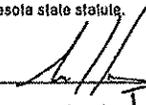
AGREEMENT DATE: 04/07/15
FOR WORK ACCOMPLISHED THROUGH: 05/09/15

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
14	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	2,115.00	\$613.35		\$0.00	0.00	\$0.00
15	4" SOLID LINE WHITE-EPOXY	LIN FT	\$0.28	830.00	\$232.40		\$0.00	0.00	\$0.00
16	4" BROKEN LINE YELLOW-EPOXY	LIN FT	\$0.29	1,255.00	\$363.95		\$0.00	0.00	\$0.00
TOTAL SECTION B					\$259,832.70		\$21,318.50		\$21,318.50
TOTAL BID					\$462,018.15		\$22,362.50		\$22,362.50
SUMMARY									
TOTAL SECTION A					\$202,186.45		\$1,044.00		\$1,044.00
TOTAL SECTION B					\$259,832.70		\$21,318.50		\$21,318.50
TOTAL BID					\$462,018.15		\$22,362.50		\$22,362.50
CHANGE ORDER									
TOTAL					\$462,018.15		\$22,362.50		\$22,362.50

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute.

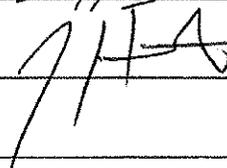
Gross Amount Due	\$22,362.50
Less Retainage (5%)	\$1,118.13
Amount Eligible to Date	\$21,244.37
Less Previous Payments	\$0.00
Amount Due This Application	\$21,244.37

SUBMITTED KNIFE RIVER CORP - NORTH CENTRAL
PO BOX 1333
ST. CLOUD, MN 56302-1333

BY: 

DATE: 5/20/15

RECOMMENDED SEH
PO BOX 1717
ST. CLOUD, MN 56302-1717

BY: 

DATE: 5/20/15

APPROVED CITY OF ST. AUGUSTA
1914 250TH STREET
ST. AUGUSTA, MN 56301-7706

BY: _____

DATE: _____



Braun Intertec Corporation
3900 Roosevelt Road, Suite 113
Saint Cloud, MN 56301

Phone: 320.253.9940
Fax: 320.253.3054
Web: brauintertec.com

May 18, 2015

Proposal QTB020853

Mr. Bill McCabe
City of St. Augusta
1914 250th Street South
St. Augusta, MN 56301

Re: Cost Estimate for Construction Materials Testing Services
Safe Routes to School
SP 073-591-003
St. Augusta, Minnesota

Dear Mr. McCabe:

We appreciate the opportunity to submit our proposal to provide construction materials testing services for the above referenced project.

Our Understanding of Project

This project will include concrete placement, subgrade preparation and minor bituminous paving.

Available Project Information

This proposal is based on our review of the documents described below. If the project changes from the information provided in those documents, we may have to submit a revised scope of services and cost.

- Project plans and specifications prepared by SEH, Inc.
- Discussions with Mr. Jon Haler with SEH.

Project Overview

This project has Federal funding. Projects that are constructed with Federal funding are required to perform Quality Control and Quality Assurance (QC/QA) testing in accordance with the Minnesota Department of Transportation (MnDOT) Schedule for Materials Control. Personnel with MnDOT certifications must complete the monitoring and testing. Also, since this project has Federal funding, an audit of the project may be conducted upon completion. The audit will include reviewing tests and paperwork provided by your QC/QA representative.

AA/EOE

Braun Intertec Project Personnel

For this project, we will provide technicians that are MnDOT certified in each specialized field. Braun Intertec has many MnDOT certified employees. Technicians in our office have the following MnDOT certifications:

- Aggregate Production
- Grading & Base
- Concrete Field
- Concrete Plant I & II
- Bituminous Plant I & II

Our pool of certified employees allows us to be responsive to project needs. Also, our project managers are currently working on several State-Aid and/or Federal Projects with requirements similar to your project.

Scope of Services

Soils. The soil testing for this project will consist of the following:

- Performing nuclear density tests on the subgrade.
- Performing moisture content tests on all backfill materials.
- Performing laboratory standard Proctor tests on backfill and fill materials.
- Performing gradation on the bedding material.

Concrete. The concrete testing and batch plant monitoring will consist of the following:

- Performing slump, temperature and air content tests on the plastic concrete prior to placement.
- Casting 4-inch by 8-inch cylinders for compressive strength testing.
- Laboratory compressive strength testing of cylinders.
- Concrete batch plant inspections which include monitoring plant operations, collecting aggregate samples, cement samples and admixture samples for testing.
- Submitting all required samples to MnDOT's metro lab for testing.
- Coarse and fine aggregate gradation tests.

Bituminous. No testing required because of small quantity.

MnDOT Independent Assurance (IA). On Federal funded projects, MnDOT requires one of their IA personnel observe the QC/QA representative performing soil, concrete and bituminous tests. We will schedule the IA visits as required.

Reporting and Project Management. Test results will be issued for the project as the various tasks are performed. If, at any time, there are failing tests or we observe construction processes which do not appear to be in accordance with the plans and specifications or MnDOT Schedule of Materials Control, we will notify the engineer's representative and any others that we are directed to notify. Our project manager will oversee the quality assurance, day-to-day operations of the testing services and complete the quality assurance MnDOT paperwork.

Scheduling Assumptions

Based on our understanding of the project and the available project information, we have assumed that the work for this phase of the project will proceed according to the following schedules:

- Density testing will be performed using nuclear density methods.
We assume two trips to the site to complete the density testing.
- We estimated one concrete plant inspection and seven days of concrete placements will be needed to complete the project.

If the work is completed at different rates than described above, this proposal should be revised.

Cost and Invoicing

We will furnish the services described herein for an estimated fee of \$4,037.00. A tabulation showing our estimated hourly and/or unit rates associated with our proposed scope of services is also attached. We would be happy to meet with you and discuss our proposed scope of services further, clarifying the various scope components, or discussing how the scope may be adjusted to meet your project requirements.

Additional Services and Overtime

It is difficult to estimate all of the services, and the quantity of each service, that will be required for any project. Our services are also directly controlled by the schedule and performance of others. For these reasons, our actual hourly or unit quantities, and associated fees, may vary from those reported herein.

If the number of hours or units ultimately required exceed those assumed for purposes of this proposal, they will be invoiced at the hourly or unit rates shown in the attached tabulation. If services are ultimately required that have not been identified or described herein, they will be invoiced in accordance with our current Schedule of Charges. Prior to exceeding our estimated fees, however, we will update you regarding the progress of our work and notify you in the event it appears we will exceed our estimated fees; any fees associated with additional services will be summarized in a Change Order and submitted to you for review and authorization.

This proposal was also developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 7:00 am to 4:00 pm, Monday through Friday. Services that we are asked to provide to meet the project requirements or a contractor's construction schedule outside our normal work hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours, or on Saturdays, will be 1.25 times the normal hourly rate for the service provided. The factor for services provided on Sundays or Legal holidays will be 1.5 times the normal hourly rate for the service provided.

General Remarks

Braun Intertec appreciates the opportunity to present this Proposal to you. We are providing it in duplicate so the original can be retained for your records and the ***copy can be signed and returned to us. Please return the copy in its entirety.***

The proposed fee is based on the scope of services described and the assumptions that our services will be authorized within 30 days and that others will not significantly delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

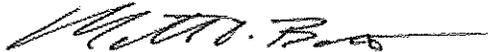
To have questions answered or schedule a time to meet and discuss our approach to this project further, please call us at 320.253.9940.

Sincerely,

BRAUN INTERTEC CORPORATION



Thomas L. Henkemeyer
Associate Principal/Senior Project Manager



Matthew T. Balster
Principal/Operations Manager

Attachments:

Table 1. Estimated Costs
General Conditions (9/01/13)

The Proposal including the Braun Intertec General Conditions is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date



The Science You Build On.

Project Proposal

QTB020853

Safe Routes to School

Client: City of St. Augusta Bill McCabe 1914 250th Street S St. Augusta, MN 56301 320-654-0387	Work Site Address: 245th Street St. Augusta, MN	Service Description: QA Testing SP 073-591-003
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Project Manager: Thomas Henkemeyer

	Description	Quantity	Units	Unit Price	Extension
Phase 1	MnDOT Testing				
Activity 1.1	Soil Testing				\$959.00
207	Compaction Testing - Nuclear	4.00	Hour	74.00	\$296.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Subgrade Preparation	2.00	Trips	2.00	4.00
209	Sample pick-up	1.00	Hour	74.00	\$74.00
1318	Standard Proctor Test(ASTM D 698)	2.00	Each	175.00	\$350.00
1162	Sieve analysis with 200 wash (ASTM C 136 and C 117), per sam	1.00	Each	125.00	\$125.00
1308	Nuclear moisture-density meter charge, per hour	4.00	Each	21.00	\$84.00
1861	CMT Trip Charge	3.00	Each	10.00	\$30.00
Activity 1.2	Concrete Testing				\$2,526.00
261	Concrete Testing	14.00	Hour	74.00	\$1,036.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Sidewalks	4.00	Trips	2.00	8.00
	Curb & Gutter	2.00	Trips	2.00	4.00
	Driveways	1.00	Trips	2.00	2.00
1369	Compressive strength of 4 x 8" concrete cylinders (ASTM C 39)	21.00	Each	28.00	\$588.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Sidewalks	4.00	Set	3.00	12.00
	Curb & Gutter	2.00	Set	3.00	6.00
	Driveways	1.00	Set	3.00	3.00
1162	Sieve analysis with 200 wash (ASTM C 136 and C 117), per sam	2.00	Each	125.00	\$250.00
215	Concrete Ready Mix Plant Monitoring	4.00	Hour	96.00	\$384.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Sidewalks	1.00	Trip	4.00	4.00
278	Concrete Cylinder Pick up	2.00	Hour	74.00	\$148.00
1861	CMT Trip Charge	12.00	Each	10.00	\$120.00
Activity 1.3	Project Management				\$552.00
226	Project Manager	3.00	Hour	158.00	\$474.00
238	Project Assistant	1.00	Hour	78.00	\$78.00
Phase 1 Total:					\$4,037.00

Proposal Total:	\$4,037.00
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General Conditions

Construction Material Testing and Special Inspections



Section 1: Our Agreement

1.1 Our agreement ("Agreement") with you consists of these General Conditions and the accompanying written proposal or authorization. This Agreement is our entire agreement. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other form to authorize our services, any conflicting or additional terms are not part of our Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to withdraw our proposal without liability to you or others, and you will compensate us for services already rendered.

Section 2: Our Responsibilities

2.1 We will provide the services specifically described in our Agreement with you. You agree that we are not responsible for services that are not fairly included in our specific undertaking. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and, further, that site conditions may change over time.

2.4 Our duties do not include supervising your contractors or commenting on, overseeing, or providing the means and methods of their work, unless we accept such duties in writing. We will not be responsible for the failure of your contractors to perform in accordance with their undertakings, and the providing of our services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, job, or site health or safety unless we accept that duty in writing.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Estimates of our fees or other project costs will be based on information available to us and on our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed our work.

3.2 You will provide access to the site. In the course of our work some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of normal damage in the estimated charges.

3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials at the work site. If we observe or suspect the presence of contaminants not anticipated in our Agreement, we may terminate our work without liability to you or to others, and we will be paid for the services we have provided.

3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional insured under your liability insurance policies and to require subrogation be waived against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property but are subject to a license to you for your use in the related project for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. You agree to indemnify and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use. At your request, we will provide endorsements of our reports or letters of reliance, but only if the recipients agree to be bound by the terms of our Agreement with you and only if we are paid the administrative fee stated in our then current Schedule of Charges.

4.3 Because electronic documents may be modified intentionally or inadvertently, you agree that we will not be liable for damages resulting from change in an electronic document occurring after we transmit it to you.

4.4 If you do not pay for our services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.5 Electronic data, reports, photographs, samples and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for services as agreed upon or according to our then current Schedule of Charges if there is no other written agreement as to price. An estimated cost is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices on receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice another, we will do so, but you agree to be responsible for our compensation unless you provide us with that person's written acceptance of all terms of our Agreement and we agree to extend credit to that person and to release you.

5.4 Your obligation to pay for our services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of lawsuit in which we are not involved, your successful completion of a project, receipt of payment from another, or any other event. No retainage will be withheld.

5.5 If you do not pay us within 60 days of invoice date, you agree to reimburse our expenses, including but not limited to attorney fees, staff time, and other costs of collection.

5.6 You agree to compensate us in accordance with our fee schedule if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work change, or if changed labor union conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice and we will receive an equitable adjustment of our compensation. If you and we do not reach agreement on such compensation within 30 days of our written application, we may terminate without liability to you or others.

5.8 If you fail to pay us within 60 days following invoice date, we may consider the default a total breach of our Agreement and, at our option, terminate our duties without liability to you or to others.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right of offset as to fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 Neither of us will be liable for special, incidental, consequential, or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital.

6.3 We will not be liable for damages unless suit is commenced within two years of the date of injury or loss or within two years of the date of substantial completion of our services, whichever is earlier. We will not be liable unless you have notified us of the discovery of the claimed breach of contract, negligent act, or omission within 30 days of the date of discovery and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services.

6.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for our services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of our Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.

6.5 You agree to indemnify us from all liability to others in excess of the risk allocation stated above and to insure this obligation.

6.6 The prevailing party in any action relating to this Agreement shall be entitled to recover

its costs and expenses, including reasonable attorney fees, staff time, and expert witness fees.

6.7 The law of the state in which our servicing office is located will govern all disputes. Each of us waives trial by jury. No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual employees.

Section 7: General Indemnification

7.1 We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our sole negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign nor transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 Our Agreement may be terminated early only in writing. We will receive an equitable adjustment of our compensation in the event of early termination.

8.5 If a provision of this Agreement is invalid or illegal, all other provisions shall remain in full force and effect.



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Jon Halter, City Engineer

DATE: June 2, 2015

RE: 230th Street Project
Project Update
St. Augusta, MN
SEH No. STAUG 131253 14.00

Since I am unable to attend tonight's Council meeting, I am submitting this update for the 230th Street Improvements project.

Overall, the project is going quite well, with the improvements to 43rd Avenue completed except for striping. The 230th Street improvements are also moving along well, as they are paving the wearing course today.

As 230th Street was reclaimed, a couple of unexpected soft spots were noticed on the west end of the project (see attached pdf). Some subgrade corrections were made that included excavation and adding in rock for stabilization before putting the road section on and paving the base course. We are still noticing some issues with the subgrade in these areas, and the plan to correct them is as follows:

- Wearing course will be stopped short of the soft spots.
- Let the road sit for a few weeks which will allow traffic to help identify the scope of the bad spots.
- Repair soft spots with a 3' subcut, geotextile fabric, 2' of select granular borrow, and 1' of class 5. At this point, it appears approximately 130' of the roadway is in need of additional work to repair the soft spots.
- Repair work will likely involve a change order for the Council to consider at the July meeting. Repairs are anticipated to be completed in July.

Assuming the scope of the work is approximately 130' in length, I estimate the fix will cost \$10,000 to \$15,000, but I still need the contractor's pricing for this additional work. On a related note, we only used approximately \$7,500 of the \$17,000 already included in the project for full depth street restoration, so the effect to the bottom line should be less significant.

April Ryan will attend tonight's meeting in my place, and we have discussed this project.

jmh/djg

Enclosure

c: April Ryan, SEH (w/enclosure)
Bill McCabe, City of St. Augusta (w/enclosure)

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax

**PARK BOARD MEETING
ST. AUGUSTA, MINNESOTA
June 1, 2015**

CALL TO ORDER: The meeting was called to order by Mr. Meyer at 7:15.

PRESENT: Mike Zenzen, Brent Genereux, Don Meyer, Steve Noble and City Administrator Bill McCabe. Dave Glenn, Steve Hahn and John Olson were absent.

OTHERS IN ATTENDANCE: None

MINUTES: **A motion was made to approve the minutes of the April 29, 2015 meeting by Mr. Zenzen, seconded by Mr. Genereaux. Motion carried unanimously.**

230th Street Building:

Mr. McCabe presented a quote for a post frame building. Mr. Meyer wondered why we needed 16' sidewall building. One thought was it may be due to the potential use of the snowmobile groomer. Consensus was it could probably be done at a 14' sidewall.

A motion was made to recommend approval after amending the sidewall height to 14' and have a total of four 12' doors by Mr. Zenzen, seconded by Mr. Noble. Mr. Noble wondered if the future plan would be to insulate, as a stick built building would be easier to insulate. Consensus was it wasn't currently in the long range plan. **Motion carried unanimously.**

Batting Cage

Quotes:

Mr. McCabe presented quotes for batting cages, both portable and a stationary cage built of chain link fencing. Mr. Meyer wondered if we shouldn't recommend purchase of one of the portable cages, but still consider putting in a permanent space outside the existing fence line. There was also a concern on how often the netting will need to be replaced. Mr. Meyer also indicated we should request prices on an L-Screen for the pitcher.

A motion was made to recommend purchase of option 1 of the portable cage and the L-screen by Mr. Zenzen, seconded by Mr. Noble. Motion carried unanimously.

Other:

Mr. Genereux wondered if there was any progress on mosquito control issue. Mr. McCabe said it was more expensive than initially discussed and he would look into the matter further.

The meeting adjourned at 7:50pm.

**Respectfully submitted,
Bill McCabe**

GREAT CONSTRUCTION INNOVATIONS, LLC

2750 County Road 74

St. Cloud, MN 56301

Phone 320-252-6774

Fax 320-252-6819

May 15, 2015

To: City of St Augusta, Bob Kroll

From: Ted Klein

RE: 40' x 75' x 16' post frame building

Bob,

The following is a proposal to construct a 40' x 75' x 16' cold storage post frame building for the City of St. Augusta.

Specifications:

- Drill holes for footings
- Poured concrete footings
- 3-ply 2 x 6 nail laminated columns (Eave poles set at 7'6" o.c. / Gable poles set at 10' o.c.)
- 4/12 pitch roof trusses set at 7'6" o.c. (Trusses designed for future liner package)
- 2 x 8 green treated grade plank
- 2 x 6 exterior girts
- 2 x 4 roof purlings
- 24" overhang all the way around
- Aluminum soffit
- 29 gauge colored roof and sided steel fastened with screws
- 36" Wainscot around entire building
- Continuous vented ridge
- 1 – 3' x 6'8" plyco service door
- 2 – 12' x 14" TF138 white insulated overhead doors (No operators in bid)
- 1 – 10' x 10' TF138 white insulated overhead door (No operator in bid)
- No windows

Items not included:

- No permits
- No architectural or engineered prints
- No site prep (All excavation done by others)
- No interior or exterior concrete
- No styrofoam around perimeter of building
- No electrical, plumbing or heating
- No interior framing of divider walls or liner steel
- No interior insulation
- No landscaping or final grading of exterior soils

\$37,900.00 Total labor and materials for cold storage building

All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. This estimate is for the completion of the job as described above. It's based off our

evaluation and does not include material price increases, additional labor, or extra materials that may be required should any unforeseen problems or adverse weather conditions arise after the work has been started. Owner to provide fire, tornado, and any other necessary insurance as needed. All of our employees are covered by workers compensation Insurance.

Note: This proposal may be withdrawn if not accepted by 6/15/15

Payment to be made as follows:

\$5,700.00 down payment / prior to ordering trusses & columns
Progressive draws there after



Ted Klein
Great Construction Innovations, LLC

City of St. Augusta

Concrete Specifications:

- Excavator to have final subgrade with in 1/4" of final grade
- Hairpin column to floor with rebar
- Thicken edge footing around perimeter of building with rebar
- 3,000 sq ft of 3500 lbs mix 4" concrete on interior of building
- Concrete to be cut at approximately 400 sq ft
- 576 sq ft of 4000 lbs mix 4" exterior concrete for aprons
- 6 - 6" ballard installed by overhead doors

\$14,590.00 Total labor and materials for concrete



Ted R Klein
Great Construction Innovations, LLC

City of St. Augusta

BEMBOOM'S FENCE
 907 15 AVE S.E.
 ST. CLOUD MN 56304
 320-255-8929 / FAX: 320-202-0781

DATE	05/11/15
WORK PHONE #	
WORK PHONE #	
CELL PHONE #	
FAX #	
ESTIMATOR	JIM BEMBOOM

: CITY OF ST. AUGUSTA
 BILL MCCABE

bmccabe@staugustamn.com

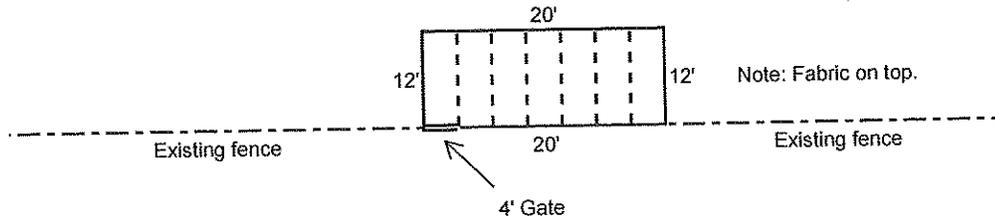
TOTAL PRICE	\$7,000.00
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COMMERCIAL CHAIN LINK	
OVERALL LENGTH	64'
FENCE HEIGHT	12'
FABRIC GAUGE	9
POST WALL	40
RAIL WALL	20
RAIL DIAMETER	1 5/8"
LINE POST DIAMETER	2 1/2"
TERMINAL POST DIAMETER	2 1/2"
TOP RAIL	YES
BOTTOM RAIL	YES
ROOF CROSS MEMBERS	YES

GATES	# OF GATES	GATE WIDTH	POST DIAMETER
SINGLE SWING GATE	1	4'	2 1/2"
DOUBLE SWING GATE	0	-	-
CANTILEVER GATE	0	-	-

POST SPACING BASE ON	10'
BARB WIRE	NO
BARBWIRE GAUGE	-
SLATING	NO
SLATING COLOR	-
HAUL DIRT AWAY	NO

Priced with current insurance. (Certificate attached) Cost of extra insurance requirements will change price.



CUSTOMER HEREBY AUTHORIZES BEMBOOM'S FENCE TO INSTALL SAID MATERIALS ON SAID PROPERTY AS PROVIDED HEREIN & TO PAY BEMBOOM'S FENCE HIS CHARGE FOR SAID MATERIAL & INSTALLATION UPON COMPLETION. CUSTOMER HEREBY ASSUMES FULL RESPONSIBILITY FOR THE LOCATION OF THE LINE UPON WHICH SAID FENCE MATERIALS ARE TO BE INSTALLED. BEMBOOM'S FENCE WILL NOT BE HELD LIABLE FOR PROPERTY LINES, PRIVATE UNDERGROUND UTILITIES, INCLUDING BUT NOT LIMITED TO SPRINKLER SYSTEMS, SEPTIC SYSTEMS, ELECTRICAL, GAS, TV, PHONE CABLES AND PET CONTAINMENT SYSTEMS. BEMBOOM'S FENCE RESERVE THE RIGHT TO REVISE THIS QUOTATION IF NOT EXCEPTED WITHIN 10 DAYS. CUSTOMER IS RESPONSIBLE TO ATTAIN AND PURCHASE ALL PERMITS REQUIRED FOR SAID FENCE.

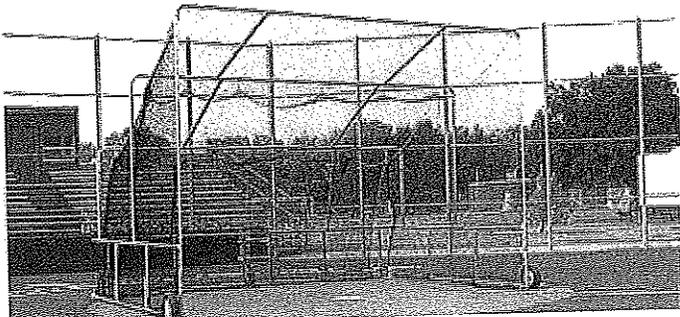
PLEASE SIGN AND RETURN
 ONE COPY IF YOU DECIDE
 TO ACCEPT THIS CONTRACT.

DATE _____
 CUSTOMER'S SIGNATURE _____
 CONTRACTOR'S SIGNATURE _____

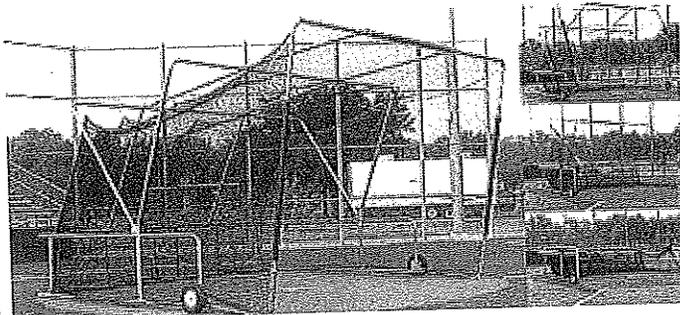
Bill McCabe

From: Jim Kalkes <jim@mnwiplay.com>
Sent: Tuesday, May 05, 2015 4:04 PM
To: bmccabe@staugustamn.com
Subject: Quote for Batting Cage.

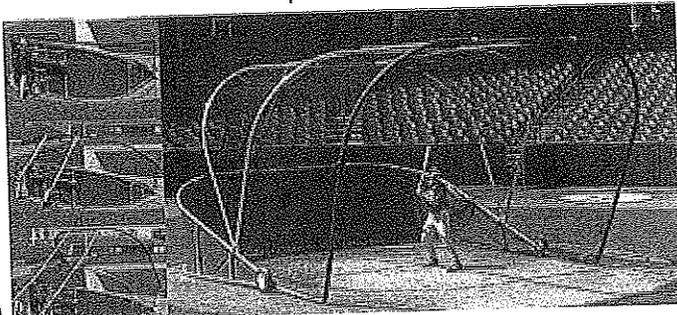
Bill,
Per our meeting yesterday you requested pricing for a portable backstop. Here are 3 options with shipping for you to review, let me know which item will work out best and we will get the order rolling. In the future when I stop by it would be great to discuss any projects you and the city have coming up, big or small, and let me know what I can do to aid in the process. Great to meet you yesterday and look forward to working with you in the future.



(Option 1)
Portable Batting Cage - \$2,500
Freight - \$ 350

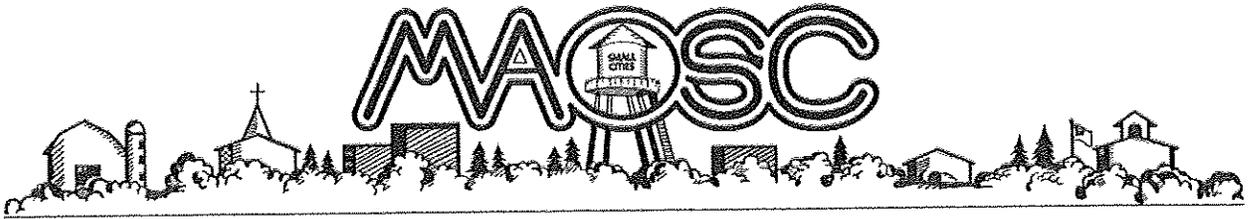


(Option 2)
Foldable / Portable BC - \$3,150
Freight - \$ 441



(Option 3)
Big Buba Pro BC - \$4,000
Freight - \$ 560

Regards,
Jim Kalkes - PLA ASLA
Office - 763-546-7787 / 800-622-5425
Mobile - 218-310-4953



Minnesota Association of Small Cities

MAOSC is a voice for small cities in Minnesota dedicated to providing a network of member cities that communicate and advocate for enhancing the quality of life that will keep our small cities thriving.

From the shores of Lake Superior to the main streets of the south . . . our 707 small cities in Minnesota are an important part of our state's values and culture.

We want you to be part of the MAOSC outreach that will bring together the talents, ideas and creativeness from our small communities to engage in collaboration and conversation between our city officials and our state and federal elected leaders.

The conversation starts with you and through the help of MAOSC we can bring that conversation to the table at the State Capitol that will bring about solutions to our small city concerns.

Please consider joining MAOSC. With your help we can continue the message of why our rural communities are a great place to live.

MAOSC Working for Small Cities

**Minnesota Association of Small Cities
2015 - 2016 Membership Form**

Please fill out the following information according to your cities population. Send back this form along with your membership dues to:

Jill Sletten, MAOSC
145 University Ave W
Saint Paul, MN 55103

Dues Structure for the City of: City of St. Augusta

Population	Base
0 – 1,000	\$120.00
1,001 - 2,000	\$150.00
2,001 – 5,000	\$200.00

2015 – 2016 Membership Dues Statement

Membership Base	\$ 200.00
City Population [3317] multiplied by 0.45 per capita	\$ 1492.65
Total Dues.....	\$ 1692.65

Contact Information

City Mayor and email address _____

City Clerk/Administrator email address and phone number _____

Thank you for your membership, you will receive a card acknowledging your membership and dues received.

300 Centennial Building
658 Cedar Street
St. Paul, MN 55155
Telephone: 651.201.2473
Local.estimatedes@state.mn.us



William McCabe, Admin
City of St. Augusta
1914 250th St
Saint Augusta, MN 56301-7706

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2014, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2010 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2015**. Questions or comments should be directed to James Hibbs at the address listed on the letterhead. You may also contact us by e-mail at local.estimatedes@state.mn.us or by phone at (651) 201-2473. The volume of phone calls is heavy at this time of year, so you may be asked to leave a message on our voice mail system. We will respond promptly. Please remember that we cannot correct problems with the 2010 Census.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Brower", with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures

DATE: June 1, 2015
TO: William McCabe, Admin
City of St. Augusta
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2014 Population and Household Estimates

Your April 1, 2014 population estimate is 3,404.

Your April 1, 2014 household estimate is 1,184.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details