

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

**March 3, 2015**

**7:00 pm**

## **AGENDA**

1. Call Meeting to Order – Mayor Kroll.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the February 3, 2015 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer’s Report.
  - 3D. Monthly Animal Report
  - 3E. St. Mary Help of Christians Gambling Permit
  - 3F. Luxemburg Rec Club 3.2 Liquor License
  - 3G. St. Augusta Sports 3.2 Liquor License
  - 3H. Monthly Fire Department Reports
4. Sheriff’s Report
5. Building Inspector’s Report – Steve Hagman.
6. Open Forum -10 Minute Limit.
7. Engineer’s Report
  - 7A. Safe Routes to School Amended Appraisal and Offer
  - 7B. 2015 Street Project Information
8. Council Member Comments/Purview.
9. Clerk's Report
  - 9A. LaVoi Letter
  - 9B. Fire Department Miscellaneous Work
  - 9C. Storm Water Management.
10. Adjourn

REMINDERS: City Council Meeting, Tuesday, April 7, 2015

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

March 3, 2015

7:00 pm

## Administrative Summary

**Consent Agenda** – the items, except the animal report, have been included in the packets.

**Sheriff's Report** – I hope to have the report to include with the packet update on Tuesday afternoon.

**Building Inspector's Report** – Steve's report is included in the packets.

**Engineer's Report** –

**SRTS Amended Appraisal and Offer** – the State wanted a few small changes made to the plan Jon had presented at last month's meeting. The amended offer as well as explanation are included in the packets. I have the amended appraisal if you want to review it.

**2015 Street Project Information** – Jon has provided some plan detail that is included in the packet along with a project estimate.

**Clerk's Report** –

**LaVoi Letter** – Mayor Kröll received the letter that is provided for your information and discussion.

**Fire Department Misc. Work** – Art has authorized two firefighters to do some miscellaneous administrative work setting up an inventory system and working much more than they normally would. I told him I believed that was outside the scope of normal work and he should get authorization, he disagreed and Mayor Kröll asked that I include this for discussion. Art will not be in attendance at the meeting as he is working Tuesday.

**Storm Water Management** – we will need to begin working on our MS4 designation, I will have information from the MPCA available on Tuesday talking about our next steps.

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
February 3, 2015**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg and Zenzen; Attorney Couri, Engineer Halter, Building Inspector Hageman and Clerk/Administrator McCabe. Mr. Reinert was absent.

**OTHERS PRESENT:** Deputy Jon Lentz, Fire Chief Art Voelker and Fire Rep. Ben Voigt.

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3I, by Mr. Diehl second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, January 6, 2015.  
Bill Payable, Receipts and Treasurer's Report dated  
February 3, 2015 and for Checks #17279-17359.  
City Council Agenda, February 3, 2015.  
St. Wendelin One Day Liquor License  
City Council Minutes, January 22, 2015  
January Animal Report  
C. Blashack's attendance at MRWA Conference  
B. McCabe attendance at MCFOA Conference  
St. Augusta Sports Inc., Gambling Premise Permit  
Application

**SHERIFF'S REPORT:** Lt. Lentz was in attendance and presented the January report. He reported 43.5 hours were spent on contract and 22 citations issued most of which were winter parking violations. He reviewed call types for January and answered questions from the Council.

**A motion was made to approve the report by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

Mr. Hageman was in attendance to present the January building inspector's report. He indicated 4 permits were issued including one single family permit. There was a discussion on code changes and what is driving some of the early permit activity.

**A motion was made to approve the building inspector's report as presented by Mr. Diehl seconded by Mr. Zenzen. Motion carried unanimously.**

**OPEN FORUM:**

Ben Voigt was in attendance representing the fire department and presenting a list of items needed to equip the new truck. There was an additional \$3,600 for EAM plus approximately \$5,200 to purchase new equipment/small tools for the truck and \$3,400 to \$3,776.50 to Granite Electronics for a radio mounted in the truck. Mayor Kroll indicated he is opposed to adding the truck mounted radio as we already have a portable radio in the truck. Chief Voelker stated he believes they belong mounted in the truck. He stated it is very important to have the trucks as similar to each other as possible. Mayor Kroll restated he isn't opposed to the equipment but he does oppose the mounted radio. Mr. Zenzen stated he understands the need but we are overspending on our original approval. Mr. Diehl asked if the mounted radio is safety versus operational and Mr. Voelker stated it is more operational than safety.

**A motion was made to approve the expenditures for the new fire truck up to an additional \$24,000 by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mr. Voelker would like to look into a single man lift, something for lifting an individual to help change bulbs at the fire hall in the apparatus bay. He has visited with sales people and they are approximately \$3,000 to \$5,500 used.

**RESOLUTION #2015-04,  
CALLING FIRE HALL  
CIP BONDS:**

Mr. McCabe presented a resolution calling the CIP Fire Hall bonds and authorizing pre-payment of the remaining principal. He indicated we would have a net savings of approximately \$5,000 to \$6,000 by doing this.

**A motion was made to approve Resolution #2015- 04 by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Couri presented the appraisals for two temporary and a permanent easement for the church property and a permanent easement for the Lee property. He is looking for an approval of the appraisals and for approval of the amount of the "damages." This process is mandated by the federal and state funding sources.

**A motion was made to approve the appraisals and offers in the appraisal amount of \$2,376 for the church property and \$3,484 for Mr. Lee's property by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mr. Halter reported on the next steps of the process, indicating we will get the bid documents from MN DOT with a potential bid opening date of mid-April with an award of probably mid-May.

Mr. Halter reported he has started the design work for the 2015 street project and hopes to have something for the March meeting.

**RESOLUTION 2015-05,  
JOINT LEGISLATIVE  
PRIORITIES:**

Mr. McCabe presented the resolution from the joint legislative priorities. Some were specifically discussed and ultimately none were removed from our list.

**A motion was made to approve Resolution #2015-05 by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Diehl wondered about the sign on 247th and County Road 7.

Mr. Zenzen wondered about the fire department coming up with a little better estimate. Mayor Kroll stated he visited with some firefighters and they all don't believe it is necessary to spend the money on mounted radios.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe reported the single family permit was for Dave Werschay. Mr. Werschay asked if we would cut a break on the building permit cost because of the amount of homes he builds. The response was the fee is established by ordinance and we really would be setting a precedence.

**The meeting adjourned to a closed session at 8:40pm to discuss legal ramifications of the State Farm versus Mark Kiffmeyer and the City of St. Augusta.**

**Mayor Kroll re-opened the meeting at 8:45.**

**A motion was made to enter into settlement agreement with State Farm by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously. Mr. Couri stated we need to make sure Mr. Kiffmeyer isn't personally held liable for any of this.**

**ADJOURMENT: A motion was made to adjourn at 8:50pm by Mr. Diehl seconded by Mr. Zenzen. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of March, 2015.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator

## \*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8464 R	101-41000-3221	Building Permits	\$395.00	2/5/2015	general - Pipers	2 2 15 rct
8465 R	101-41000-3221	Building Permits	\$155.35	2/5/2015	general - C. Nelson	2 2 15 rct
8466 R	101-41000-3340	Gas Franchise Fee	\$3,699.00	2/5/2015	general - Center Point Energy	2 2 15 rct
8467 R	101-41000-3221	Building Permits	\$3,330.00	2/5/2015	general - Werschay Homes	2 2 15 rct
8468 R	601-49400-3130	General Sales and Use Tax	\$1.75	2/5/2015	water dept - Feb 15 rcpts	2 2 15 rct
8468 R	601-49400-3710	Water Sales	\$851.29	2/5/2015	water dept - Feb 15 rcpts	2 2 15 rct
8468 R	605-43160-3740	Electricity Sales	\$16.09	2/5/2015	EU - Feb 15 rcpts	2 2 15 rct
8468 R	606-49450-3728	Sewer Replacement Fund	\$40.49	2/5/2015	SRF - Feb 15 rcpts	2 2 15 rct
8468 R	602-49450-3720	Sewer Sales	\$1,068.53	2/5/2015	sewer dept - Feb 15 rcpts	2 2 15 rct
8469 R	101-42270-3620	Miscellaneous Revenues	\$45.00	2/5/2015	general - dress shirts w/logo	shirts
8470 R	101-41000-3340	Electric Permits	\$76.00	2/5/2015	general - Walz Electric	2 3 15 rct
8470 R	605-43160-3740	Electricity Sales	\$6.09	2/5/2015	EU - Feb 15 rcpts	2 2 15 rcts
8470 R	601-49400-3710	Water Sales	\$321.35	2/5/2015	water dept - Feb 15 rcpts	2 2 15 rcts
8470 R	602-49450-3720	Sewer Sales	\$382.78	2/5/2015	sewer dept - Feb 15 rcpts	2 2 15 rcts
8470 R	606-49450-3728	Sewer Replacement Fund	\$21.84	2/5/2015	SRF - Feb 15 rcpts	2 2 15 rcts
8471 R	101-41000-3410	Assessment Search Fees	\$10.00	2/5/2015	general - Heartland Title	2 3 15 rct
8472 R	101-41000-3340	Gas Franchise Fee	\$4,114.40	2/5/2015	general - Xcel Energy	2 3 15 rct
8473 R	101-41000-3340	Electric Permits	\$76.00	2/5/2015	general - D. Heimenz	2 3 15 rct
8474 R	605-43160-3740	Electricity Sales	\$2.00	2/5/2015	EU - Feb 15 rcpts	2 3 15 rct
8474 R	601-49400-3710	Water Sales	\$197.31	2/5/2015	water dept - Feb 15 rcpts	2 3 15 rct
8474 R	601-49400-3130	General Sales and Use Tax	\$5.10	2/5/2015	water dept - Feb 15 rcpts	2 3 15 rct
8474 R	606-49450-3728	Sewer Replacement Fund	\$7.35	2/5/2015	SRF - Feb 15 rcpts	2 3 15 rct
8474 R	602-49450-3720	Sewer Sales	\$271.87	2/5/2015	sewer dept - Feb 15 rcpts	2 3 15 rct
8475 R	601-49400-3710	Water Sales	\$1,382.65	2/10/2015	water dept - Feb 15 rcpts	2 5 15 rct
8475 R	601-49400-3130	General Sales and Use Tax	\$17.83	2/10/2015	water dept - Feb 15 rcpts	2 5 15 rct
8475 R	605-43160-3740	Electricity Sales	\$41.40	2/10/2015	EU - Feb 15 rcpts	2 5 15 rct
8475 R	602-49450-3720	Sewer Sales	\$1,755.02	2/10/2015	sewer dept - Feb 15 rcpts	2 5 15 rct
8475 R	606-49450-3728	Sewer Replacement Fund	\$82.75	2/10/2015	SRF - Feb 15 rcpts	2 5 15 rct
8476 R	101-41000-3221	Building Permits	\$121.38	2/10/2015	general - P. Koshiol	2 6 15 rct
8477 R	601-49400-3710	Water Sales	\$503.61	2/10/2015	water dept - Feb 15 rcpts	2 6 15 rct
8477 R	605-43160-3740	Electricity Sales	\$10.00	2/10/2015	EU - Feb 15 rcpts	2 6 15 rct
8477 R	602-49450-3720	Sewer Sales	\$685.91	2/10/2015	sewer dept - Feb 15 rcpts	2 6 15 rct
8477 R	606-49450-3728	Sewer Replacement Fund	\$29.02	2/10/2015	SRF - Feb 15 rcpts	2 6 15 rct
8478 R	101-41000-3340	Electric Permits	\$41.00	2/10/2015	general - Meyer Bros Electric	2 9 15 rct
8479 R	101-41000-3340	Electric Permits	\$35.00	2/10/2015	general - Ryan Electric	2 9 15 rct
8480 R	606-49450-3728	Sewer Replacement Fund	\$95.45	2/10/2015	SRF - Feb 15 rcpts	2 9 15 rct
8480 R	601-49400-3710	Water Sales	\$1,621.42	2/10/2015	water dept - Feb 15 rcpts	2 9 15 rct
8480 R	602-49450-3720	Sewer Sales	\$2,125.86	2/10/2015	sewer dept - Feb 15 rcpts	2 9 15 rct
8480 R	605-43160-3740	Electricity Sales	\$37.33	2/10/2015	EU - Feb 15 rcpts	2 9 15 rct
8480 R	601-49400-3130	General Sales and Use Tax	\$1.75	2/10/2015	water dept - Feb 15 rcpts	2 9 15 rct
8481 R	101-41000-3221	Building Permits	\$66.88	2/20/2015	general - D. Wenz	2 11 15 rct
8482 R	602-49450-3720	Sewer Sales	\$950.68	2/20/2015	sewer dept - Feb 15 rcpts	2 11 15 rct
8482 R	606-49450-3728	Sewer Replacement Fund	\$38.66	2/20/2015	SRF - Feb 15 rcpts	2 11 15 rct
8482 R	605-43160-3740	Electricity Sales	\$17.35	2/20/2015	EU - Feb 15 rcpts	2 11 15 rct
8482 R	601-49400-3710	Water Sales	\$697.97	2/20/2015	water dept - Feb 15 rcpts	2 11 15 rct
8483 R	101-41000-3221	Building Permits	\$83.75	2/20/2015	general - Mechanical Bros	2 12 15 rct
8484 R	602-49450-3720	Sewer Sales	\$665.25	2/20/2015	sewer dept - Feb 15 rcpts	2 12 15 rct
8484 R	601-49400-3710	Water Sales	\$495.44	2/20/2015	water dept - feb 15 rcpts	2 12 15 rct
8484 R	606-49450-3728	Sewer Replacement Fund	\$29.06	2/20/2015	SRF - Feb 15 rcpts	2 12 15 rct
8484 R	605-43160-3740	Electricity Sales	\$15.96	2/20/2015	EU - Feb 15 rcpts	2 12 15 rct
8485 R	101-41000-3221	Building Permits	\$54.50	2/24/2015	general - Trisko Htg & Plmb	2 13 15 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8486 R	450-41000-3340	Cable TV Franchise Fee	\$575.65	2/24/2015	CIP - general - Midcontinent Commu	2 13 15 rct
8487 R	605-43160-3740	Electricity Sales	\$18.77	2/24/2015	EU - Feb 15 rcpts	2 13 15 rct
8487 R	606-49450-3728	Sewer Replacement Fund	\$52.09	2/24/2015	SRF - Feb 15 rcpts	2 13 15 rct
8487 R	601-49400-3130	General Sales and Use Tax	\$13.44	2/24/2015	water dept - Feb 15 rcpts	2 13 15 rct
8487 R	601-49400-3710	Water Sales	\$896.95	2/24/2015	water dept - Feb 15 rcpts	2 13 15 rct
8487 R	602-49450-3720	Sewer Sales	\$1,126.88	2/24/2015	sewer dept - Feb 15 rcpts	2 13 15 rct
8488 R	101-41000-3221	Building Permits	\$35.00	2/24/2015	general - Augusta Plmb	2 17 15 rct
8489 R	101-41000-3410	Assessment Search Fees	\$10.00	2/24/2015	general - Title Professionals	2 17 15 rct
8490 R	101-41000-3225	Park Shelter Rental	\$125.00	2/24/2015	general - Christy VanVickle	2 17 15 rct
8490 R	101-41000-3103	Sales Tax	\$5.35	2/24/2015	general - tax on shelter renta	2 17 15 rct
8491 R	101-41000-3340	Electric Permits	\$76.00	2/24/2015	general - Matt Koenig	2 17 15 rct
8492 R	101-41000-3210	Business Licenses/Permits	\$100.00	2/24/2015	general - Hlembrecht Sanitation lice	2 17 15 rct
8493 R	101-41000-3410	Assessment Search Fees	\$5.00	2/24/2015	general - Heartland Title	2 17 15 rct
8494 R	101-41000-3410	Assessment Search Fees	\$15.00	2/24/2015	general - Bohnsack Law Office	2 17 15 rct
8495 R	601-49400-3710	Water Sales	\$2,789.00	2/24/2015	water dept - Feb 15 rcpts	2 17 15 rct
8495 R	601-49400-3130	General Sales and Use Tax	\$88.62	2/24/2015	water dept - Feb 15 rcpts	2 17 15 rct
8495 R	605-43160-3740	Electricity Sales	\$39.43	2/24/2015	EU - Feb 15 rcpts	2 17 15 rct
8495 R	606-49450-3728	Sewer Replacement Fund	\$189.38	2/24/2015	SRF - Feb 15 rcpts	2 17 15 rct
8495 R	602-49450-3720	Sewer Sales	\$3,785.77	2/24/2015	sewer dept - Feb 15 rcpts	2 17 15 rct
8496 R	101-41000-3210	Business Licenses/Permits	\$100.00	2/24/2015	general - Lux Rec Club	2 19 15 rct
8497 R	101-41000-3210	Business Licenses/Permits	\$100.00	2/24/2015	general - St. Augusta Sports	2 19 15 rct
8498 R	606-49450-3728	Sewer Replacement Fund	\$17.32	2/24/2015	SRF - Feb 15 rcpts	2 19 15 rct
8498 R	601-49400-3710	Water Sales	\$331.02	2/24/2015	water dept - Feb 15 rcpts	2 19 15 rct
8498 R	605-43160-3740	Electricity Sales	\$6.25	2/24/2015	EU - Feb 15 rcpts	2 19 15 rct
8498 R	602-49450-3720	Sewer Sales	\$413.98	2/24/2015	sewer dept - Feb 15 rcpts	2 19 15 rct
8498 R	601-49400-3130	General Sales and Use Tax	\$1.75	2/24/2015	water dept - Feb 15 rcpts	2 19 15 rct
8499 R	101-41000-3221	Building Permits	\$134.50	2/24/2015	general - M. Koenig	2 19 15 rct
8500 R	101-41000-3210	Business Licenses/Permits	\$20.00	2/25/2015	general - St. Wendelin's one day per	2 20 15 rct
8501 R	450-41000-3130	General Sales and Use Tax	\$1,579.26	2/25/2015	CIP - Nov 2014 final	2 20 15 rct
8501 R	450-41000-3130	General Sales and Use Tax	\$20,097.30	2/25/2015	CIP - Dec 2014 advance	2 20 15 rct
8502 R	101-41000-3221	Building Permits	\$121.38	2/25/2015	general - Richard Clubb	2 23 15 rct
8503 R	101-41000-3221	Building Permits	\$120.00	2/25/2015	general - Lumber One	2 23 15 rct
8504 R	101-41000-3340	Electric Permits	\$76.00	2/25/2015	general - Forsyth Electric	2 23 15 rct
8505 R	605-43160-3740	Electricity Sales	\$42.50	2/25/2015	EU -Feb 15 rcpts	2 23 15 rct
8505 R	606-49450-3728	Sewer Replacement Fund	\$96.52	2/25/2015	SRF - Feb 15 rcpts	2 23 15 rct
8505 R	602-49450-3720	Sewer Sales	\$2,206.69	2/25/2015	sewer dept - Feb 15 rcpts	2 23 15 rct
8505 R	601-49400-3130	General Sales and Use Tax	\$13.70	2/25/2015	water dept - Feb 15 rcpts	2 23 15 rct
8505 R	601-49400-3710	Water Sales	\$1,657.03	2/25/2015	water dept - Feb 15 rcpts	2 23 15 rct
8507 R	101-41000-3225	Park Shelter Rental	\$125.00	2/25/2015	general - W. Brinkman	2 24 15 rct
8507 R	101-41000-3103	Sales Tax	\$5.35	2/25/2015	general - tax on shelter renta	2 24 15 rct
8508 R	101-41000-3340	Electric Franchise Fee	\$4,641.00	2/25/2015	general - Stearns Electric	2 24 15 rct
8509 R	101-41000-3221	Building Permits	\$104.00	2/25/2015	general - Mechanical Bros.	2 24 15 rct
8510 R	101-41000-3410	Assessment Search Fees	\$5.00	2/25/2015	general - Heartland Title	2 24 15 rct
8511 R	101-41000-3221	Building Permits	\$175.88	2/25/2015	general - Schnabel Enterprises	2 24 15 rct
8512 R	601-49400-3130	General Sales and Use Tax	\$14.82	2/25/2015	water dept - Feb 15 rcpts	2 24 15 rct
8512 R	602-49450-3720	Sewer Sales	\$1,697.18	2/25/2015	sewer dept - Feb 15 rcpts	2 24 15 rct
8512 R	605-43160-3740	Electricity Sales	\$39.93	2/25/2015	EU - Feb 15 rcpts	2 24 15 rct
8512 R	601-49400-3710	Water Sales	\$1,291.52	2/25/2015	water dept - Feb 15 rcpts	2 24 15 rct
8512 R	606-49450-3728	Sewer Replacement Fund	\$72.95	2/25/2015	SRF - Feb 15 rcpts	2 24 15 rct
8513 R	101-41000-3221	Building Permits	\$104.00	2/26/2015	general - Fireside	2 25 15 rct
8514 R	101-41000-3210	Business Licenses/Permits	\$100.00	2/26/2015	general - Advanced Disposal license	2 25 15 rct

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**\*Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8515 R	101-41000-3410	Assessment Search Fees	\$10.00	2/26/2015	general - Midwest Title	2 25 15 rct
8516 R	601-49400-3710	Water Sales	\$571.39	2/26/2015	water dept - Feb 15 rcpts	2 25 15 rct
8516 R	605-43160-3740	Electricity Sales	\$24.39	2/26/2015	EU - Feb 15 rcpts	2 25 15 rct
8516 R	606-49450-3728	Sewer Replacement Fund	\$30.06	2/26/2015	SRF - Feb 15 rcpts	2 25 15 rct
8516 R	602-49450-3720	Sewer Sales	\$751.14	2/26/2015	sewer dept - Feb 15 rcpts	2 25 15 rct
<b>Grand Total</b>			\$73,643.61			

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\*Check Summary Register©

February 2015 to March 2015

Name	Check Date	Check Amt		
<b>10100 STATE BANK OF KIMBAL</b>				
Paid Chk# 017364	BARTELL, DUANE J.	2/12/2015	\$55.41	
Paid Chk# 017365	BLASHACK, CHAD CHRISTOPHE	2/12/2015	\$995.18	
Paid Chk# 017366	KIFFMEYER, MARK G.	2/12/2015	\$1,222.28	
Paid Chk# 017367	LOMMEL, GLEN F.	2/12/2015	\$58.88	
Paid Chk# 017368	McCABE, WILLIAM R.	2/12/2015	\$2,400.40	
Paid Chk# 017369	RASMUSON, TERESA M.	2/12/2015	\$745.82	
Paid Chk# 017370	SCHLUETER, STEVEN F.	2/12/2015	\$77.26	
Paid Chk# 017371	SKAGGS, MICHAEL M	2/12/2015	\$111.46	
Paid Chk# 017372	ING LIFE INSURANCE	2/12/2015	\$25.00	g - pay 4 15 def comp
Paid Chk# 017373	PERA	2/12/2015	\$1,071.46	PERA Coordinated
Paid Chk# 017374	ST. MARYS HOC	2/18/2015	\$2,376.00	CIP - parks SRTS Easement
Paid Chk# 017375	BLASHACK, CHAD CHRISTOPHE	2/26/2015	\$995.18	
Paid Chk# 017376	KIFFMEYER, MARK G.	2/26/2015	\$1,222.28	
Paid Chk# 017377	LOMMEL, GLEN F.	2/26/2015	\$69.26	
Paid Chk# 017378	McCABE, WILLIAM R.	2/26/2015	\$2,217.82	
Paid Chk# 017379	RASMUSON, TERESA M.	2/26/2015	\$856.98	
Paid Chk# 017380	SCHLUETER, STEVEN F.	2/26/2015	\$131.26	
Paid Chk# 017381	VOIGT, CHARLES	2/26/2015	\$96.97	
Paid Chk# 017382	TABATT, MICHAEL A.	2/27/2015	\$480.44	
Paid Chk# 017383	VOELKER, ARTHUR H.	2/27/2015	\$497.75	
Paid Chk# 017384	ING LIFE INSURANCE	2/27/2015	\$25.00	g - pay 5 2015 def comp
Paid Chk# 017385	MN DEPT OF REVENUE	2/27/2015	\$445.87	emp pd state taxes
Paid Chk# 017386	PERA	2/27/2015	\$1,103.74	PERA Coordinated
Paid Chk# 017387	PREFERRED ONE	3/3/2015	\$0.00	water dept - city pd health
Paid Chk# 017388	AFLAC	3/3/2015	\$318.48	g- employee paid insurance
Paid Chk# 017389	ANDYS TOWING	3/3/2015	\$75.00	fire dept - tow truck #109
Paid Chk# 017390	CENTER POINT ENERGY	3/3/2015	\$470.65	fire dept - gas usage
Paid Chk# 017391	CENTRAL MCGOWAN	3/3/2015	\$395.00	pw dept - new welder
Paid Chk# 017392	CITESCAPE LLC	3/3/2015	\$39.99	fire dept - internet
Paid Chk# 017393	CITY OF ST. CLOUD	3/3/2015	\$31,368.02	sewer dept - Dec 2014 treatmen
Paid Chk# 017394	COMPASS MINERALS AMERICA	3/3/2015	\$2,165.60	pw dept - blk hwy coarse
Paid Chk# 017395	CW TECHNOLOGY	3/3/2015	\$69.95	general - remote backup plan
Paid Chk# 017396	DHIA LABORATORIES	3/3/2015	\$9.00	sewer dept - sample #535415
Paid Chk# 017397	EMERGENCY RESPONSE SOLU	3/3/2015	\$1,179.63	CIP - fire dept - new truck su
Paid Chk# 017398	FASTENAL COMPANY	3/3/2015	\$48.96	pw dept - supplies
Paid Chk# 017399	GOPHER STATE ONE-CALL	3/3/2015	\$252.25	water dept - locates
Paid Chk# 017400	HD SUPPLY WATERWORKS	3/3/2015	\$1,000.12	water dept - 8 3/4 iperl mtr
Paid Chk# 017401	HENRYS WATERWORKS, INC.	3/3/2015	\$122.50	water dept - hydrant marker
Paid Chk# 017402	INTEGRA	3/3/2015	\$259.41	sewer dept - lift station tele
Paid Chk# 017403	KNIFE RIVER	3/3/2015	\$754.17	pw dept - clean sand
Paid Chk# 017404	KRIS ENGINEERING	3/3/2015	\$867.34	pw dept - supplies/main
Paid Chk# 017405	LIVINGSTON	3/3/2015	\$1,330.00	CIP - new fire truck entry and
Paid Chk# 017406	MENARDS - ST. CLOUD	3/3/2015	\$46.69	pw dept - supplies
Paid Chk# 017407	MIDCONTINENT COMMUNICATI	3/3/2015	\$195.00	general - next month's charges
Paid Chk# 017408	MIDWAY IRON & METAL CO., IN	3/3/2015	\$30.66	pw dept - supplies
Paid Chk# 017409	MN DEPT OF HEALTH	3/3/2015	\$653.00	water dept - 1st quarter 2015

ST AUGUSTA, MN

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February 2015 to March 2015

Name	Check Date	Check Amt	
Paid Chk# 017410 NEXTEL	3/3/2015	\$129.05	general - mayor's phone
Paid Chk# 017411 NORTH STAR SIGNS & ENGRAVI	3/3/2015	\$385.00	CIP - fire dept - graphics on
Paid Chk# 017412 PC PUBLICAN LLC	3/3/2015	\$120.00	general - LogMeln one year sub
Paid Chk# 017413 POWER HOUSE OUTDOOR EQUI	3/3/2015	\$75.93	pw dept - supplies
Paid Chk# 017414 PREFERRED ONE	3/3/2015	\$4,789.20	general - city pd health
Paid Chk# 017415 SEH RCM	3/3/2015	\$82.00	general - general engineering
Paid Chk# 017416 ST. CLOUD TECHNICAL COLLEG	3/3/2015	\$150.00	fire dept - Rob Claseman Fire
Paid Chk# 017417 STEARNS COUNTY	3/3/2015	\$199.72	elections - 2014 city chargeba
Paid Chk# 017418 STEARNS COUNTY AUDITOR/TR	3/3/2015	\$387.50	elections dept - equip maint
Paid Chk# 017419 STEARNS ELECTRIC ASSOCIATI	3/3/2015	\$1,591.31	general - stop light Hwy 15
Paid Chk# 017420 TOSHIBA FINANCIAL SERVICES	3/3/2015	\$69.00	general - copier service
Paid Chk# 017421 TRAUT COMPANIES	3/3/2015	\$40.00	water dept - sample #'s 15092
Paid Chk# 017422 US BANK	3/3/2015	\$176,160.41	Debt Service - fire hall bond,
Paid Chk# 017423 WEST CENTRAL SANITATION	3/3/2015	\$109.31	fire dept - garbage service
Paid Chk# 017424 ZIEGLER	3/3/2015	\$5.75	pw dept - supplies
Paid Chk# 017425 AUTO VALVE ST. CLOUD	3/3/2015	\$20.97	pw dept - supplies
Paid Chk# 017426 BILL MCCABE	3/3/2015	\$170.80	general - mileage (305 miles a
Paid Chk# 017427 BUSINESS FORMS AND ACCT	3/3/2015	\$529.94	water dept - laser utility bil
Paid Chk# 017428 CITY OF ST. AUGUSTA	3/3/2015	\$60.50	general - sewer/water usage
Paid Chk# 017429 DARREL NEMETH INC	3/3/2015	\$467.50	general - Feb 2015 permits
Paid Chk# 017430 FASTENAL COMPANY	3/3/2015	\$10.84	pw dept - supplies
Paid Chk# 017431 GOPHER STATE ONE-CALL	3/3/2015	\$14.60	sewer dept - locates
Paid Chk# 017432 JOES AUTO TRUCK REPAIR	3/3/2015	\$2,051.74	fire dept - #109
Paid Chk# 017433 MIDSOTA PLMB & HTG LLC	3/3/2015	\$225.00	fire dept - steam frozen sewer
Paid Chk# 017434 MIDSTATE INSP SERVICES INC	3/3/2015	\$5,361.18	general - Feb 15 building perm
Paid Chk# 017435 MN DEPT OF REVENUE	3/3/2015	\$170.00	water dept - sales tax Feb 201
Paid Chk# 017436 PETTY CASH	3/3/2015	\$40.67	general - petty cash
Paid Chk# 017437 SPODEN SEPTIC	3/3/2015	\$135.00	fire dept - pump septic tank a
Paid Chk# 017438 ST. AUGUSTA MINI-SERV	3/3/2015	\$604.56	pw dept - fuel for city vehicl
Paid Chk# 017439 WELLS FARGO	3/3/2015	\$495.42	sewer dept - iTunes.com bill
Paid Chk# 017440 XCEL ENERGY	3/3/2015	\$505.52	general - usage Jan 2015
<b>Total Checks</b>		<b>\$254,091.54</b>	

FILTER: None

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March 2015

			Check Amt	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
Paid Chk#	017425	3/3/2015	<b>AUTO VALVE ST. CLOUD</b>		
E 101-41130-220	Repair/Maint Supply		\$20.97	17306	pw dept - supplies
	<b>Total AUTO VALVE ST. CLOUD</b>		<b>\$20.97</b>		
<b>Paid Chk# 017426 3/3/2015 BILL MCCABE</b>					
E 101-41000-208	Training, Inst., Travel		\$170.80		general - mileage (305 miles at .56, 11/12/14 thru 3/3/15)
	<b>Total BILL MCCABE</b>		<b>\$170.80</b>		
<b>Paid Chk# 017427 3/3/2015 BUSINESS FORMS AND ACCT</b>					
E 602-49450-200	Office Supplies (GENERAL)		\$264.97	049755	sewer dept - laster utility billing forms
E 601-49400-200	Office Supplies (GENERAL)		\$264.97	049755	water dept - laser utility billing forms
	<b>Total BUSINESS FORMS AND ACCT</b>		<b>\$529.94</b>		
<b>Paid Chk# 017428 3/3/2015 CITY OF ST. AUGUSTA</b>					
E 101-41000-736	city halls sewer/water expense		\$60.50		general - sewer/water usage
	<b>Total CITY OF ST. AUGUSTA</b>		<b>\$60.50</b>		
<b>Paid Chk# 017429 3/3/2015 DARREL NEMETH INC</b>					
E 101-41220-742	Electrical Insp		\$467.50		general - Feb 2015 permits
	<b>Total DARREL NEMETH INC</b>		<b>\$467.50</b>		
<b>Paid Chk# 017430 3/3/2015 FASTENAL COMPANY</b>					
E 101-41130-220	Repair/Maint Supply		\$7.76	MNSTC23956	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$3.08	MNSTC23959	pw dept - supplies
	<b>Total FASTENAL COMPANY</b>		<b>\$10.84</b>		
<b>Paid Chk# 017431 3/3/2015 GOPHER STATE ONE-CALL</b>					
E 601-49400-314	Gopher State One Calls		\$7.30		water dept - locates
E 602-49450-314	Gopher State One Calls		\$7.30		sewer dept - locates
	<b>Total GOPHER STATE ONE-CALL</b>		<b>\$14.60</b>		
<b>Paid Chk# 017432 3/3/2015 JOES AUTO TRUCK REPAIR</b>					
E 101-42270-220	Repair/Maint Supply		\$454.00	45645	fire dept - #112
E 101-42270-220	Repair/Maint Supply		\$360.90	45647	fire dept - #101
E 101-42270-220	Repair/Maint Supply		\$66.40	45648	fire dept - #101
E 101-42270-220	Repair/Maint Supply		\$484.00	45649	fire dept - #104
E 101-42270-220	Repair/Maint Supply		\$279.00	45650	fire dept - #105
E 101-42270-220	Repair/Maint Supply		\$407.44	45650	fire dept - #109
	<b>Total JOES AUTO TRUCK REPAIR</b>		<b>\$2,051.74</b>		
<b>Paid Chk# 017433 3/3/2015 MIDSOTA PLMB &amp; HTG LLC</b>					
E 101-42270-220	Repair/Maint Supply		\$225.00	1239	fire dept - steam frozen sewer pipes
	<b>Total MIDSOTA PLMB &amp; HTG LLC</b>		<b>\$225.00</b>		
<b>Paid Chk# 017434 3/3/2015 MIDSTATE INSP SERVICES INC</b>					
E 101-41220-300	support services		\$5,361.18		general - Feb 15 building permits
	<b>Total MIDSTATE INSP SERVICES INC</b>		<b>\$5,361.18</b>		
<b>Paid Chk# 017435 3/3/2015 MINNESOTA DEPT OF REVENUE</b>					
E 101-41000-113	State Sales Tax		\$11.00		general - sales tax Feb 2015
E 601-49400-113	State Sales Tax		\$159.00		water dept - sales tax Feb 2015
	<b>Total MINNESOTA DEPT OF REVENUE</b>		<b>\$170.00</b>		
<b>Paid Chk# 017436 3/3/2015 PETTY CASH</b>					

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			Check Amt	Invoice	Comment
E 101-41000-211	Petty Cash		\$40.67		general - petty cash
<b>Total PETTY CASH</b>			\$40.67		
<b>Paid Chk# 017437 3/3/2015 SPODEN SEPTIC</b>					
E 101-42270-220	Repair/Maint Supply		\$135.00	10261	fire dept - pump septic tank at fire hall
<b>Total SPODEN SEPTIC</b>			\$135.00		
<b>Paid Chk# 017438 3/3/2015 ST. AUGUSTA MINI SERVE</b>					
E 101-41130-212	Motor Fuels		\$604.56		pw dept - fuel for city vehicles
<b>Total ST. AUGUSTA MINI SERVE</b>			\$604.56		
<b>Paid Chk# 017439 3/3/2015 WELLS FARGO</b>					
E 101-41000-200	Office Supplies (GENERAL)		\$26.26		general - supplies
E 101-41000-208	Training, Inst., Travel		\$220.00		general - McCabe MCFOA registration
E 101-41000-200	Office Supplies (GENERAL)		\$174.01		general - office supplies (86.95, 55.07, 31.99)
E 602-49450-210	Operating Supplies (GENERAL)		\$75.15		sewer dept - iTunes.com bill
<b>Total WELLS FARGO</b>			\$495.42		
<b>Paid Chk# 017440 3/3/2015 XCEL ENERGY</b>					
E 101-41000-383	Gas Utilities		\$505.52		general - usage Jan 2015
<b>Total XCEL ENERGY</b>			\$505.52		
<b>10100 STATE BANK OF KIMBAL</b>			\$10,864.24		

**Fund Summary**

<b>10100 STATE BANK OF KIMBAL</b>	
101 GENERAL FUND	\$10,085.55
601 WATER FUND	\$431.27
602 SEWER FUND	\$347.42
	<b>\$10,864.24</b>

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March 2015

			Check Amt	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
Paid Chk#	017387	3/3/2015	<b>PREFERRED ONE</b>		
E 601-49400-131	Employer Paid Health		\$102.97		water dept - city pd health
G 101-21710	Other Deductions		\$586.26		g - emp pd health
E 101-41130-131	Employer Paid Health		\$118.55		pw dept - city pd health
E 101-41130-131	Employer Paid Health		\$323.14		pw dept - city pd health
E 101-41000-131	Employer Paid Health		\$383.14		general - city pd health
E 101-41000-131	Employer Paid Health		\$236.57		general - city pd health
E 602-49450-131	Employer Paid Health		\$102.97		sewer dept - city pd health
	<b>Total PREFERRED ONE</b>		<b>\$1,853.60</b>		
<b>Paid Chk# 017388 3/3/2015 AFLAC</b>					
G 602-21710	Other Deductions		\$36.84		g- employee paid insurance
G 101-21710	Other Deductions		\$244.80		g - employee paid insurance
G 601-21710	Other Deductions		\$36.84		g- employee paid insurance
	<b>Total AFLAC</b>		<b>\$318.48</b>		
<b>Paid Chk# 017389 3/3/2015 ANDYS TOWING</b>					
E 101-42270-220	Repair/Maint Supply		\$75.00	141023	fire dept - tow truck #109
	<b>Total ANDYS TOWING</b>		<b>\$75.00</b>		
<b>Paid Chk# 017390 3/3/2015 CENTER POINT ENERGY</b>					
E 101-42270-387	Fire Dept Utilities		\$470.65		fire dept - gas usage
	<b>Total CENTER POINT ENERGY</b>		<b>\$470.65</b>		
<b>Paid Chk# 017391 3/3/2015 CENTRAL MCGOWAN</b>					
E 101-41130-220	Repair/Maint Supply		\$395.00	00842782	pw dept - new welder
	<b>Total CENTRAL MCGOWAN</b>		<b>\$395.00</b>		
<b>Paid Chk# 017392 3/3/2015 CITESCAPE LLC</b>					
E 101-42270-323	Internet		\$39.99		fire dept - internet
	<b>Total CITESCAPE LLC</b>		<b>\$39.99</b>		
<b>Paid Chk# 017393 3/3/2015 CITY OF ST. CLOUD</b>					
E 602-49450-313	Sewer/Contract Services		\$3,331.36	53982	sewer dept - Dec 2014 treatment/conveyance charges
E 601-49400-312	Water/Contract Services		\$11,563.88	53982	water dept - Dec 2014 charges
E 602-49450-313	Sewer/Contract Services		\$4,284.89	54185	sewer dept - Jan 2015 treatment/conveyance charges
E 601-49400-312	Water/Contract Services		\$12,187.89	54185	water dept - Jan 2015 charges
	<b>Total CITY OF ST. CLOUD</b>		<b>\$31,368.02</b>		
<b>Paid Chk# 017394 3/3/2015 COMPASS MINERALS AMERICA INC</b>					
E 101-41130-224	Street Maint Materials		\$2,165.60		pw dept - blk hwy coarse
	<b>Total COMPASS MINERALS AMERICA INC</b>		<b>\$2,165.60</b>		
<b>Paid Chk# 017395 3/3/2015 CW TECHNOLOGY</b>					
E 101-41000-300	support services		\$69.95		general - remote backup plan
	<b>Total CW TECHNOLOGY</b>		<b>\$69.95</b>		
<b>Paid Chk# 017396 3/3/2015 DHIA LABORATORIES</b>					
E 602-49450-316	Sample Analysis		\$9.00		sewer dept - sample #535415
	<b>Total DHIA LABORATORIES</b>		<b>\$9.00</b>		
<b>Paid Chk# 017397 3/3/2015 EMERGENCY RESPONSE SOLUTIONS</b>					
E 101-42270-220	Repair/Maint Supply		\$25.44	3447	firedept - supplies
E 450-42270-724	Tanker		\$84.10	3473	CIP - fire dept - new truck additions

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		Check Amt	Invoice	Comment
E 450-42270-724	Tanker	\$506.10	3474	CIP - fire dept - new truck additions
E 450-42270-724	Tanker	\$466.28	3509	CIP - fire dept - new truck supplies
E 450-42270-724	Tanker	\$97.71	3527	CIP - fire dept - new truck supplies
<b>total EMERGENCY RESPONSE SOLUTIONS</b>		<b>\$1,179.63</b>		
<b>Paid Chk# 017398</b>	<b>3/3/2015</b>	<b>FASTENAL COMPANY</b>		
E 101-41130-220	Repair/Maint Supply	\$30.35	MNSTC23902	pw dept - supplies
E 101-41130-220	Repair/Maint Supply	\$18.61	MNSTC23924	pw dept - supplies
<b>Total FASTENAL COMPANY</b>		<b>\$48.96</b>		
<b>Paid Chk# 017399</b>	<b>3/3/2015</b>	<b>GOPHER STATE ONE-CALL</b>		
E 601-49400-314	Gopher State One Calls	\$55.10	126800	water dept - locates
E 602-49450-314	Gopher State One Calls	\$55.10	126800	sewer dept - locates
E 602-49450-314	Gopher State One Calls	\$9.43	127508	sewer dept - locates
E 601-49400-314	Gopher State One Calls	\$9.42	127508	water dept - locates
E 602-49450-314	Gopher State One Calls	\$6.53	128803	sewer dept - locates
E 601-49400-314	Gopher State One Calls	\$6.52	128803	water dept - locates
E 601-49400-314	Gopher State One Calls	\$50.00	130018	water dept - locates
E 602-49450-314	Gopher State One Calls	\$50.00	130018	sewer dept - locates
E 601-49400-314	Gopher State One Calls	\$5.08	131809	water dept - locates
E 602-49450-314	Gopher State One Calls	\$5.07	131809	sewer dept - locates
<b>Total GOPHER STATE ONE-CALL</b>		<b>\$252.25</b>		
<b>Paid Chk# 017400</b>	<b>3/3/2015</b>	<b>HD SUPPLY WATERWORKS</b>		
E 601-47005-532	Meters	\$1,000.12	D523159	water dept - 8 3/4 iperl mtr
<b>Total HD SUPPLY WATERWORKS</b>		<b>\$1,000.12</b>		
<b>Paid Chk# 017401</b>	<b>3/3/2015</b>	<b>HENRYS WATERWORKS, INC.</b>		
E 601-49400-210	Operating Supplies (GENERAL)	\$122.50	17632	water dept - hydrant marker
<b>Total HENRYS WATERWORKS, INC.</b>		<b>\$122.50</b>		
<b>Paid Chk# 017402</b>	<b>3/3/2015</b>	<b>INTEGRA</b>		
E 101-42270-321	Telephone	\$95.66		fire dept - telephone service
E 602-49450-321	Telephone	\$80.02		sewer dept - lift station telephones
E 101-41000-321	Telephone	\$83.73		general - telephone service
<b>Total INTEGRA</b>		<b>\$259.41</b>		
<b>Paid Chk# 017403</b>	<b>3/3/2015</b>	<b>KNIFE RIVER</b>		
E 101-41130-224	Street Maint Materials	\$189.07	372253	pw dept - clean sand
E 101-41130-224	Street Maint Materials	\$188.35	372310	pw dept - clean sand
E 101-41130-224	Street Maint Materials	\$376.75	372782	pw dept - clean sand
<b>Total KNIFE RIVER</b>		<b>\$754.17</b>		
<b>Paid Chk# 017404</b>	<b>3/3/2015</b>	<b>KRIS ENGINEERING</b>		
E 101-42270-220	Repair/Maint Supply	\$488.37	24950	pw dept - supplies/maint
E 101-42270-220	Repair/Maint Supply	\$378.97	24951	pw dept - supplies/maint
<b>Total KRIS ENGINEERING</b>		<b>\$867.34</b>		
<b>Paid Chk# 017405</b>	<b>3/3/2015</b>	<b>LIVINGSTON</b>		
E 450-42270-724	Tanker	\$1,330.00	138-165862	CIP - new fire truck entry and customs to US
<b>Total LIVINGSTON</b>		<b>\$1,330.00</b>		
<b>Paid Chk# 017406</b>	<b>3/3/2015</b>	<b>MENARDS-ST. CLOUD</b>		
E 101-41130-220	Repair/Maint Supply	\$14.97	80144	pw dept - supplies
E 101-41130-220	Repair/Maint Supply	\$8.49	84967	pw dept - supplies

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			Check Amt	Invoice	Comment
E 101-42270-220	Repair/Maint Supply		\$23.23	86446	pw dept - supplies
	<b>Total MENARDS-ST. CLOUD</b>		<b>\$46.69</b>		
Paid Chk# 017407	3/3/2015	<b>MIDCONTINENT COMMUNICATIONS</b>			
E 101-41000-323	Internet		\$95.00		general - next month's charges
E 101-41000-323	Internet		\$100.00		general - city hall internet
	<b>Total MIDCONTINENT COMMUNICATIONS</b>		<b>\$195.00</b>		
Paid Chk# 017408	3/3/2015	<b>MIDWAY IRON &amp; METAL CO., INC.</b>			
E 101-41130-220	Repair/Maint Supply		\$30.66	261031	pw dept - supplies
	<b>Total MIDWAY IRON &amp; METAL CO., INC.</b>		<b>\$30.66</b>		
Paid Chk# 017409	3/3/2015	<b>MN DEPT OF HEALTH</b>			
E 601-49400-312	Water/Contract Services		\$653.00		water dept - 1st quarter 2015 411 connections
	<b>Total MN DEPT OF HEALTH</b>		<b>\$653.00</b>		
Paid Chk# 017410	3/3/2015	<b>NEXTEL</b>			
E 602-49450-321	Telephone		\$21.13		sewer dept - telephone service/tablet plan
E 601-49400-321	Telephone		\$21.13		water dept - telephone service/tablet plan
E 101-41130-321	Telephone		\$75.62		pw dept - telephone service
E 101-41000-321	Telephone		\$11.17		general - mayor's phone
	<b>Total NEXTEL</b>		<b>\$129.05</b>		
Paid Chk# 017411	3/3/2015	<b>NORTH STAR SIGNS &amp; ENGRAVING</b>			
E 450-42270-430	Miscellaneous		\$385.00	16463	CIP - fire dept - graphics on fire truck
	<b>Total NORTH STAR SIGNS &amp; ENGRAVING</b>		<b>\$385.00</b>		
Paid Chk# 017412	3/3/2015	<b>PC PUBLICAN LLC</b>			
E 101-41000-300	support services		\$120.00		general - LogMeIn one year subscription
	<b>Total PC PUBLICAN LLC</b>		<b>\$120.00</b>		
Paid Chk# 017413	3/3/2015	<b>POWER HOUSE OUTDOOR EQUIP</b>			
E 101-41130-220	Repair/Maint Supply		\$75.93	308389	pw dept - supplies
	<b>Total POWER HOUSE OUTDOOR EQUIP</b>		<b>\$75.93</b>		
Paid Chk# 017414	3/3/2015	<b>PREFERRED ONE</b>			
E 602-49450-131	Employer Paid Health		\$166.16		sewer dept - city paid health
E 101-41130-131	Employer Paid Health		\$424.87		pw dept - city pd health
E 101-41000-131	Employer Paid Health		\$475.18		general - city pd health
E 101-41000-131	Employer Paid Health		\$315.21		general - city pd health
E 602-49450-131	Employer Paid Health		\$166.16		sewer dept - city pd health
E 601-49400-131	Employer Paid Health		\$166.16		water dept - city pd health
E 101-41130-131	Employer Paid Health		\$185.91		pw dept - city pd health
E 601-49400-131	Employer Paid Health		\$166.16		water dept - city paid health
E 101-41000-131	Employer Paid Health		\$315.21		general - city paid health insurance
E 101-41000-131	Employer Paid Health		\$475.18		general - city paid health insurance
E 101-41130-131	Employer Paid Health		\$424.87		pw dept - city paid health insurance
E 101-41130-131	Employer Paid Health		\$185.91		pw dept - city paid health insurance
G 101-21710	Other Deductions		\$661.11		g - employee paid health
G 101-21710	Other Deductions		\$661.11		g - emp pd health
	<b>Total PREFERRED ONE</b>		<b>\$4,789.20</b>		
Paid Chk# 017415	3/3/2015	<b>SEH RCM</b>			
E 101-41000-303	Engineering Fees		\$82.00		general - general engineering
	<b>Total SEH RCM</b>		<b>\$82.00</b>		

**\*Check Detail Register©**

March 2015

			Check Amt	Invoice	Comment
Paid Chk#	017416	3/3/2015	<b>ST. CLOUD TECHNICAL COLLEGE</b>		
E 101-42270-208	Training, Inst., Travel		\$150.00	0015377	fire dept - Rob Claseman Fire Training
	<b>Total ST. CLOUD TECHNICAL COLLEGE</b>		\$150.00		
Paid Chk#	017417	3/3/2015	<b>STEARNS COUNTY</b>		
E 101-41410-430	Miscellaneous		\$199.72	2015-0000004	elections - 2014 city chargeback
	<b>Total STEARNS COUNTY</b>		\$199.72		
Paid Chk#	017418	3/3/2015	<b>STEARNS COUNTY AUDITOR/TREAS</b>		
E 101-41410-430	Miscellaneous		\$387.50	2015-0000008	elections dept - equip maint
	<b>Total STEARNS COUNTY AUDITOR/TREAS</b>		\$387.50		
Paid Chk#	017419	3/3/2015	<b>STEARNS ELECTRIC ASSOCIATION</b>		
E 605-43160-380	Utility Services (GENERAL)		\$121.50		EU - BBF
E 605-43160-380	Utility Services (GENERAL)		\$108.00		EU - EP
E 601-49400-381	Electric Utilities		\$20.09		water dept - flow meter
E 605-43160-380	Utility Services (GENERAL)		\$87.75		EU - EP
E 101-41000-381	Electric Utilities		\$114.59		general - stop light Hwy 15
E 101-42270-387	Fire Dept Utilities		\$308.65		fire dept - fire hall
E 101-45200-381	Electric Utilities		\$29.25		parks dept - HLP
E 602-49450-381	Electric Utilities		\$101.17		sewer dept - Cty Rd 7
E 101-41000-381	Electric Utilities		\$30.40		general - city hall
E 602-49450-381	Electric Utilities		\$293.25		sewer dept - Cty Rd 75
E 101-41000-381	Electric Utilities		\$33.00		general - 2 non-metered sirens
E 101-42270-387	Fire Dept Utilities		\$56.83		fire dept - hydrant
E 101-41000-381	Electric Utilities		\$231.34		general - city hall
E 101-45200-381	Electric Utilities		\$22.61		parks dept - KP
E 101-41000-381	Electric Utilities		\$7.95		general - security light
E 101-41000-381	Electric Utilities		\$24.93		general - Lion's sign
	<b>Total STEARNS ELECTRIC ASSOCIATION</b>		\$1,591.31		
Paid Chk#	017420	3/3/2015	<b>TOSHIBA FINANCIAL SERVICES</b>		
E 101-41000-300	support services		\$69.00		general - copier service
	<b>Total TOSHIBA FINANCIAL SERVICES</b>		\$69.00		
Paid Chk#	017421	3/3/2015	<b>TRAUT COMPANIES</b>		
E 601-49400-316	Sample Analysis		\$40.00		water dept - sample #'s 15092 & 150198
	<b>Total TRAUT COMPANIES</b>		\$40.00		
Paid Chk#	017422	3/3/2015	<b>US BANK</b>		
E 351-42270-735	Interest on Bonds - Fire Hall		(\$4,583.75)		Debt Service - fire hall (interest paid 2/1/15)
E 351-42270-734	Principle on Bonds - Fire Hall		\$180,000.00		Debt Service - fire hall bond, final payment
E 351-42270-735	Interest on Bonds - Fire Hall		\$744.16		Debt Service - fire hall, final payment
	<b>Total US BANK</b>		\$176,160.41		
Paid Chk#	017423	3/3/2015	<b>WEST CENTRAL SANITATION</b>		
E 101-41000-384	Refuse/Garbage Disposal		\$87.45		general - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$21.86		fire dept - garbage service
	<b>Total WEST CENTRAL SANITATION</b>		\$109.31		
Paid Chk#	017424	3/3/2015	<b>ZIEGLER</b>		
E 101-41130-220	Repair/Maint Supply		\$5.75	PC080427951	pw dept - supplies
	<b>Total ZIEGLER</b>		\$5.75		
	<b>10100 STATE BANK OF KIMBAL</b>		\$227,799.20		

**\*Check Detail Register©**

March 2015

Check Amt Invoice Comment

**Fund Summary**

**10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$13,526.41		
351 DEBT SERVICE SPECIAL ISSUES	\$176,160.41		
450 CAPITAL PROJECT FUND	\$2,869.19		
601 WATER FUND	\$26,206.86		
602 SEWER FUND	\$8,719.08		
605 LIGHTING UTILITY	\$317.25		
	<hr/>		
	\$227,799.20		

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Sewer Debt	Street Light	TIF	TIF - 2	Monthly Totals
Cash Balance 12/31/14(un-audited)	\$ 552,191	\$ 1,259,532.58	\$ 235,143	\$ 384,119	\$ 70,566	\$ 712,324	\$ 36,956	\$ 1,687	\$ 60,421	\$ 22,270	\$ 3,335,210
Receipts January 2014	\$ 24,169	\$ 22,615.91	\$ 1,728	\$ 8,231	\$ 16,061	\$ 20,317	\$ 985	\$ 286			\$ 94,393
Ex. January 2014	\$ 43,115	\$ 35,289.62	\$ 59,584		\$ 45,258	\$ 70,295		\$ 317			\$ 253,858
Receipts February 2014	\$ 18,617	\$ 22,252.21			\$ 13,767	\$ 17,888	\$ 803	\$ 317			\$ 73,644
Ex. February 2014	\$ 42,987	\$ 7,104.41			\$ 16,502	\$ 34,805		\$ 317	\$ 47,950	\$ 14,119	\$ 163,785
Receipts March 2014											\$ -
Ex. March 2014	\$ 21,459	\$ 2,869.19	\$ 176,160		\$ 26,601	\$ 9,030		\$ 317			\$ 236,436
Receipts April 2014											\$ -
Ex. April 2014											\$ -
Receipts May 2014											\$ -
Ex. May 2014											\$ -
Receipts June 2014											\$ -
Ex. June 2014											\$ -
Receipts July 2014											\$ -
Ex. July 2014											\$ -
Receipts August 2014											\$ -
Ex. August 2014											\$ -
Receipts September 2014											\$ -
Ex. September 2014											\$ -
Receipts October 2014											\$ -
Ex. October 2014											\$ -
Receipts November 2014											\$ -
Ex. November 2014											\$ -
Receipts December 2014											\$ -
Ex. December 2014											\$ -
Cash Balance	\$ 487,417	\$ 1,259,137	\$ 1,127	\$ 392,350	\$ 12,032	\$ 636,398	\$ 38,744	\$ 1,339	\$ 12,471	\$ 8,151	\$ 2,849,166



	<b>2015</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>3-Mar</b>	<b>Spent</b>	
General Fund	\$741,656	\$ 42,787	5.77%	\$698,869
Capital Improvement Fund	\$544,500	\$ 45,355	8.33%	\$499,145
Water Fund	\$342,705	\$ 29,689	8.66%	\$313,016
Sewer Fund	\$226,978	\$ 38,212	16.84%	\$188,766
Sewer Debt Fund	\$12,500	\$ 1,797	14.37%	\$10,703
Street Light Fund	\$4,500	\$ 604	13.42%	\$3,896
WAC/SAC Improvement Fund	\$287,000	\$ 8,247	2.87%	\$278,753
Debt Service	\$84,500	\$ 1,741	2.06%	\$82,759
TIF	\$130,000	\$ 22	0.02%	\$129,978
<b>Total Revenues</b>	<b>\$2,374,339</b>	<b>\$ 168,454</b>	<b>7.09%</b>	<b>\$2,205,885</b>
<b>Expenditures</b>				
General Fund	\$745,362	\$ 108,365	14.54%	\$636,997
Capital Improvement Fund	\$392,800	\$ 45,263	11.52%	\$347,537
Water Fund	\$332,010	\$ 88,361	26.61%	\$243,648
Sewer Fund	\$526,298	\$ 114,130	21.69%	\$412,168
Street Light Fund	\$4,200	\$ 952	22.66%	\$3,248
WAC/SAC Improvement Fund	\$155,000	\$ -	0.00%	\$155,000
Debt Service	\$80,804	\$ 235,744	291.75%	(\$154,940)
TIF Fund	\$110,000	\$ 62,069	56.43%	\$47,931
<b>Total Expenditures</b>	<b>\$2,346,474</b>	<b>\$ 654,885</b>	<b>27.91%</b>	<b>\$1,691,589</b>

<b>General Fund</b>				
	<b>2015</b>	<b>Spent</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>3-Mar</b>	<b>Spent</b>	
Administration	\$ 267,948	\$ 51,044	19.05%	\$ 216,904
Council	\$ 24,981	\$ 473	1.89%	\$ 24,508
Boards and Commissions	\$ 5,000	\$ -	0.00%	\$ 5,000
Building Inspection	\$ 61,600	\$ 10,549	17.13%	\$ 51,051
Elections	\$ 800	\$ 587	73.40%	\$ 213
Fire	\$ 155,612	\$ 14,344	9.22%	\$ 141,268
Streets	\$ 174,006	\$ 30,960	17.79%	\$ 143,045
Parks	\$ 55,416	\$ 408	0.74%	\$ 55,008
<b>Total General Fund</b>	<b>\$ 745,362</b>	<b>\$ 108,365</b>	<b>14.54%</b>	<b>\$ 636,997</b>

FEB 1 TO 28-2015 **CITY OF ST. AUGUSTA**  
**ANIMAL REPORT FORM**

Date 2-2 2-17-2-19

Name RACHEL KUEBELBACH

Address BAUSCH LAKE ROAD

Phone \_\_\_\_\_

<sup>2-2</sup>  
PROBLEM LOST dogs 2-17 CALL BACK 2-19 TRI CO CALL  
RACHEL CALLED FOR MY HELP SHE LIVES OFF 141  
TO SEE IF SOMEONE CALLS THAT THEY FOUND THEM  
2-17 SHE CALLED THEY WERE FOUND.

ACTION TAKEN 2-19 TRI CO ADDRESS CHECK 23500 67 AV.  
RACHEL HEARD ABOUT THE TIME I FOUND THOSE LOST dogs  
THAT WERE TAKEN TO MONTICELLO POUND

ANIMAL CONTROL OFFICER Charles Veight

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that: <ul style="list-style-type: none"> <li>• conducts lawful gambling on five or fewer days, and</li> <li>• awards less than \$50,000 in prizes during a calendar year.</li> </ul> If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.		<b>Application fee (nonrefundable)</b> If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$50</b> ; otherwise the fee is <b>\$100</b> .	
<b>Organization Information</b>			
Organization Name: St. Mary Help of Christians Church		Previous Gambling Permit Number:	
Minnesota Tax ID Number, if any: 8340039		Federal Employer ID Number (FEIN), if any: 41-0073760	
<b>Type of Nonprofit Organization (check one):</b>			
<input type="checkbox"/> Fraternal	<input checked="" type="checkbox"/> Religious	<input type="checkbox"/> Veterans	<input type="checkbox"/> Other Nonprofit Organization
Mailing Address: 24588 Co Rd 7	City: St. Augusta	State and Zip: MN 56301	County: Stearns
Name of Chief Executive Officer (CEO): Rev Jose Edayadiyil	Daytime Phone: (320)252-1799	Email:	
<b>Nonprofit Status</b>			
<b>Attach a copy of ONE of the following for proof of nonprofit status:</b>			
<input checked="" type="checkbox"/> <b>Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.</b> Don't have a copy? This certificate must be obtained each year from: Minnesota Secretary of State Business Services Division 60 Empire Drive, Suite 100 St. Paul, MN 55103 Phone: 651-296-2803			
<input type="checkbox"/> <b>IRS income tax exemption (501(c)) letter in your organization's name.</b> Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.			
<input type="checkbox"/> <b>IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).</b> If your organization falls under a parent organization, attach copies of <b>both</b> of the following: <ol style="list-style-type: none"> <li>an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and</li> <li>the charter or letter from your parent organization recognizing your organization as a subordinate.</li> </ol>			
<b>Gambling Premises Information</b>			
Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St Mary Help of Christians			
Address (do not use PO box): 24588 Co Rd 7		City or Township: St Augusta	Zip Code: County: 56301 Stearns
Date(s) of activity (for raffles, indicate the date of the drawing):			
Check each type of gambling activity that your organization will conduct:			
<input checked="" type="checkbox"/> Bingo*	<input type="checkbox"/> Paddlewheels*	<input checked="" type="checkbox"/> Pull-Tabs*	<input type="checkbox"/> Tipboards*
<input checked="" type="checkbox"/> Raffle (total value of raffle prizes awarded for the year: \$ _____)			
<b>*Gambling equipment</b> for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. <b>EXCEPTION:</b> Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.			
To find a licensed distributor, go to <a href="http://www.mn.gov/gcb">www.mn.gov/gcb</a> and click on <b>Distributors</b> under the <b>LIST OF LICENSEES</b> , or call 651-539-1900.			



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2ONSS License Period Ending 3/31/2015 ID# 19007

ISSUING AUTHORITY St. Augusta

Licensee Name Luxemburg Recreation Club

Trade Name Luxemburg Recreation Club

City, State, Zip Code 22718 State Hwy 156

St. Augusta MN 56301

Business Phone 3202535223

License Fees: Off Sale On Sale \$100 Sunday

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

- 1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Randy F... DOB 6-11-1958 SS# ... Date 2-18-15
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code 3.2ONSS License Period Ending 3/31/2015 ID# 20968

ISSUING AUTHORITY St. Augusta

Licensee Name St. Augusta Sports Inc.

Trade Name

City, State, Zip Code Co Rd 7 & 245th St
St. Augusta MN 56301

Business Phone 320-492-7926

License Fees: Off Sale On Sale Sunday

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

- 1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DOB PRES, SS# Date 2/3/15
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Police/Sheriff Signature Date
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations(criminal/civil). Report violations on back, then sign here.

**St. Augusta Fire Department**  
**Monthly Report**

**November 2014**

**Emergency Calls: As of Report Date = 77**

- 11/01/2014 – EMS Call.
- 11/08/2014 – EMS Call.
- 11/12/2014 – EMS Call.

**Monthly Training:**

- Confined Space Training.

**December 2014**

**Emergency Calls: As of Report Date = 90**

- 12/05/14 – Gas Smell, nothing found.
- 12/05/14 – Gas Smell, same area, found rotting radishes in the field behind neighborhood.
- 12/07/14 – Cancelled in route.
- 12/08/14 – Brush Fire, cancelled in route.
- 12/11/14 – EMS Call.
- 12/12/14 – EMS Call.
- 12/14/14 – EMS Call.
- 12/17/14 – MVA w/injuries.
- 12/21/14 – EMS Call.
- 12/27/14 – EMS, Cancelled in route.
- 12/30/14 – Structure Fire, Mutual Aid, Cancelled in route.

- 12/30/14 – EMS Call.
- 12/31/14 – EMS, Agency Assist.

### **Monthly Training**

- Roadway Safety and Traffic Incident Management.

**Total Runs for 2014 = 90**

### **January 2015**

**Emergency Calls: As of Report Date = 7**

- 01/01/15 – EMS Call.
- 01/11/15 – EMS Call.
- 01/14/15 – Structure Fire, Mutual Aid, Rockville.
- 01/17/15 – EMS Call.
- 01/17/15 – Unknown Fire, Cancelled by Deputy on Scene.
- 01/17/15 – EMS Call.
- 01/26/15 – CO Alarm.

### **Monthly Training**

- Mandatory Annual Training – Right to Know, Blood Borne Pathogen, Haz-Mat Awareness.



1914 250<sup>th</sup> Street - St. Augusta, MN 56301-7706

Phone: (320) 654-0387  
[staugusta@midconetwork.com](mailto:staugusta@midconetwork.com)

Fax: (320) 654-1686  
[www.staugustamn.com](http://www.staugustamn.com)

February 27, 2015

Father Jose Edayadiyil  
St. Mary Help of Christians  
24588 County Road 7  
St. Augusta, MN 56301

Re: St. Augusta Safe Routes to School.

Dear Father Jose Edayadiyil:

Please find enclosed an amended offer letter from the City of St. Augusta along with a revised minimum damage acquisition report. The day after we closed on the permanent and temporary easements last week, the City was informed by MNDOT that two culverts located within the temporary construction easement area needed to be located within a permanent easement. The result has been a revision of the construction plans to show three permanent easements and four temporary easements. Essentially, the two new permanent easements have been carved out of the temporary easements, effectively splitting the previous two temporary easements into four temporary easements.

As a result of the increase in permanent easement, the total damage to the Church has increased from \$2,376 to \$2,665, as can be seen in the revised minimum damage acquisition report. The City has not yet recorded the previous easement documents that the Church signed. At this point, the City is proposing to destroy the previous easement documents, have the Church execute the new easement documents, and pay the Church an additional \$289 (the difference between the \$2,665 revised damage amount and \$2,376 already paid).

Please review the offer letter, minimum damage acquisition report, and accompanying materials. If this arrangement is acceptable, I will have the City cut the check and will deliver the appropriate easement documents to you for signature. Thank you.

Sincerely,

Bill McCabe  
City Administrator

**MAYOR**  
Bob Kroll

**CITY COUNCIL MEMBERS**  
Donna Schulzetenberg - Paul Reinert  
Mike Zenzen – Jim Diehl

**ADMINISTRATOR**  
Bill McCabe

## OFFER TO PURCHASE STATEMENT OF COMPENSATION

To: Father Jose Edayadiyil                      Project: St. Augusta Safe Routes to School  
St. Mary Help of Christians  
24588 County Road 7  
St. Augusta, MN 56301

The City of St. Augusta hereby offers all interested parties who may have an interest in the real estate to be acquired the sum of \$ - - - 2,665.00 - - - , which has been estimated to be just compensation for such property and rights based upon the fair market value of the property. A summary of the amount set out above as just compensation is as follows:

(a) Identification of the real property to be acquired, located at 24588 County Road 7, St. Augusta, Minnesota:

- 1) A perpetual easement for drainage, utility and trail purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County, Minnesota, described as follows:

Commencing at the Southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 971.64 feet, the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds West, along said right-of-way line, a distance of 303.98 feet to the easterly right-of-way line of County Road 7; thence North 00 degrees 26 minutes 14 seconds West, along said easterly right-of-way line, a distance of 12.00 feet; thence South 89 degrees 37 minutes 12 seconds East 304.15 feet; thence South 00 degrees 22 minutes 48 seconds West 12.00 feet to the point of beginning. Containing 3,650 square feet, more or less.

- 2) A perpetual easement for drainage and utility purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County, Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 744.88 feet, the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds West, along said right-of-way line, a distance of 53.51 feet; thence North 00 degrees 22 minutes 48 seconds East 10.00 feet; thence South 89 degrees 37 minutes 12 seconds East 53.51 feet; thence South 00 degrees 22 minutes 48 seconds West 10.00 feet to the point of beginning. Containing 535 square feet, more or less.

- 3) A perpetual easement for drainage and utility purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County, Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 577.91 feet, the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds West, along said right-of-way line, a distance of 10.00 feet; thence North 00 degrees 22 minutes 48 seconds East 10.00 feet; thence South 89 degrees 37 minutes 12 seconds East 10.00 feet; thence South 00 degrees 22 minutes 48 seconds West 10.00 feet to the point of beginning. Containing 100 square feet, more or less.

- 4) A temporary easement for construction purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 798.38 feet, the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds

West, along said right-of-way line, a distance of 173.26 feet; thence North 00 degrees 22 minutes 48 seconds East 10.00 feet; thence South 89 degrees 37 minutes 12 seconds East 173.26 feet; thence South 00 degrees 22 minutes 48 seconds West 10.00 feet to the point of beginning. Containing 1,733 square feet, more or less.

- 5) A temporary easement for construction purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 971.64 feet; thence North 00 degrees 22 minutes 48 seconds East 12.00 feet; thence North 89 degrees 37 minutes 12 seconds West 29.11 feet to the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds West 129.69 feet; thence North 00 degrees 22 minutes 48 seconds East 8.00 feet; thence South 89 degrees 37 minutes 12 seconds East 129.69 feet; thence South 00 degrees 22 minutes 48 seconds West 8.00 feet to the point of beginning. Containing 1,038 square feet, more or less.

- 6) A temporary easement for construction purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 587.91 feet, the point of beginning of the easement to be herein described; thence continue North 89 degrees 37 minutes 12 seconds West, along said right-of-way line, a distance of 156.97 feet; thence North 00 degrees 22 minutes 48 seconds East 10.00 feet; thence South 89 degrees 37 minutes 12 seconds East 156.97 feet; thence South 00 degrees 22 minutes 48 seconds West 10.00 feet to the point of beginning. Containing 1,570 square feet, more or less.

- 7) A temporary easement for construction purposes over, under, across and through that part of the Southeast Quarter of the Northwest Quarter of Section 12, Township 123 North, Range 28 West, Stearns County Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Northwest Quarter; thence on an assigned bearing of North 00 degrees 22 minutes 43 seconds West, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 33.00 feet to the northerly right-of-way line of County Road 115, the point of beginning of the easement to be herein described; thence North 89 degrees 37 minutes 12 second West, along said right-of-way line, a distance of 577.91 feet; thence North 00 degrees 22 minutes 48 seconds East 10.00 feet; thence South 89 degrees 37 minutes 12 seconds East 224.02 feet; thence South 00 degrees 22 minutes 48 seconds West 5.00 feet; thence South 89 degrees 37 minutes 12 seconds East 182.85 feet; thence North 00 degrees 22 minutes 48 seconds East 5.00 feet; thence South 89 degrees 37 minutes 12 seconds East 170.90 feet to said east line; thence South 00 degrees 22 minutes 43 seconds East, along said east line, a distance of 10.00 feet to the point of beginning. Containing 8,802 square feet, more or less.

(b) Type of interest being acquired:

- 1) A perpetual easement for drainage, utility and trail purposes, containing approximately 3,650 square feet.
- 2) A perpetual easement for drainage and utility purposes, containing approximately 535 square feet.
- 3) A perpetual easement for drainage and utility purposes, containing approximately 100 square feet.
- 4) A temporary construction easement from May 1, 2015 through October 31, 2015 containing approximately 1,570 square feet.
- 5) A temporary construction easement from May 1, 2015 through October 31, 2015 containing approximately 1,733 square feet.
- 6) A temporary construction easement from May 1, 2015 through October 31, 2015 containing approximately 8,802 square feet.
- 7) A temporary construction easement from May 1, 2015 through October 31, 2015 containing approximately 1,038 square feet.

(c) Identification of improvements including fixtures which are to be acquired:  
None.

(d) Identification of real property improvements including fixtures not owned by the owner of the land: None.

(e) Summary of fair market value and offer:

(1) Land & Improvements .....	\$ 2,665.00
(2) Damages .....	\$ --0--
(3) Less Benefits .....	\$ --0--
(4) Total .....	\$ 2,665.00

This offer is based on a review and analysis of a minimum damage acquisition report of this property by a qualified appraiser.

You will have a reasonable length of time to consider the offer. To aid in your decision you may wish to secure your own appraisal. Minnesota law provides for reimbursement in an amount not to exceed \$1,500.00 for the actual cost of an appraisal of property acquired by direct purchase. Reimbursement cannot be made, however, until your property is acquired.

If you decide to accept the offer, the parcel will be acquired by direct purchase and you will be paid upon satisfactory evidence of merchantable title. If the offer is unacceptable you may have your property acquired in an eminent domain proceeding.

Your signature on the OFFER TO PURCHASE is only for the verification that such an offer has been made to you and does not prejudice your right to have the final amount determined through condemnation proceedings in the event you do not accept the offer.

I CERTIFY THAT, on \_\_\_\_\_ day of February, 2015, the following documents were delivered to me:

- (a) a copy of this document;
- (b) a copy of a brochure explaining the land acquisition process and the owner's rights, privileges, and obligations; and
- (c) A copy of the minimum damage acquisition report for St. Mary's Help of Christians property updated February 20, 2015.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Right-of-Way Agent

**OPINION OF PROBABLE COST (230TH STREET)**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	APPROXIMATE QUANTITY	UNIT PRICE	COST
<b>230TH STREET</b>					
1	MOBILIZATION	LUMP SUM	1.00	\$5,000.00	\$5,000.00
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$4,000.00	\$4,000.00
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	1,255.00	\$3.00	\$3,765.00
4	REMOVE CONCRETE PAVEMENT	SQ YD	50.00	\$5.00	\$250.00
5	SAWING BITUMINOUS PAVEMENT	LIN FT	500.00	\$4.00	\$2,000.00
6	SAWING CONCRETE PAVEMENT	LIN FT	20.00	\$5.00	\$100.00
7	RECLAIM BITUMINOUS PAVEMENT	SQ YD	12,990.00	\$1.75	\$22,732.50
8	TYPE SP 9.5WEARING COURSE MIXTURE	TON	1,195.00	\$74.00	\$88,430.00
9	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	1,960.00	\$70.00	\$137,200.00
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	650.00	\$4.00	\$2,600.00
11	FULL DEPTH STREET RESTORATION	SQ YD	200.00	\$35.00	\$7,000.00
12	AGGREGATE SHOULDERING	LIN FT	9,135.00	\$0.50	\$4,567.50
13	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	450.00	\$25.00	\$11,250.00
14	CONCRETE DRIVEWAY RESTORATION	SQ YD	50.00	\$45.00	\$2,250.00
15	GRAVEL DRIVEWAY RESTORATION	SQ YD	320.00	\$10.00	\$3,200.00
16	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	820.00	\$1.30	\$1,066.00
17	4" SOLID LINE YELLOW-EPOXY	LIN FT	1,680.00	\$1.20	\$2,016.00
18	4" BROKEN LINE YELLOW-EPOXY	LIN FT	1,085.00	\$1.50	\$1,627.50
<b>SUBTOTAL CONSTRUCTION</b>					<b>\$299,054.50</b>
<b>43RD AVENUE</b>					
19	MOBILIZATION	LUMP SUM	1.00	\$5,000.00	\$5,000.00
20	TRAFFIC CONTROL	LUMP SUM	1.00	\$4,000.00	\$4,000.00
21	REMOVE BITUMINOUS PAVEMENT	SQ YD	735.00	\$3.00	\$2,205.00
22	SAWING BITUMINOUS PAVEMENT	LIN FT	270.00	\$4.00	\$1,080.00
23	RECLAIM BITUMINOUS PAVEMENT	SQ YD	16,590.00	\$1.75	\$29,032.50
24	TYPE SP 9.5WEARING COURSE MIXTURE	TON	1,525.00	\$74.00	\$112,850.00
25	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	2,525.00	\$70.00	\$176,750.00
26	BITUMINOUS MATERIAL FOR TACK COAT	GAL	830.00	\$4.00	\$3,320.00
27	FULL DEPTH STREET RESTORATION	SQ YD	1,800.00	\$35.00	\$63,000.00
28	AGGREGATE SHOULDERING	LIN FT	11,705.00	\$0.50	\$5,852.50
29	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	260.00	\$25.00	\$6,500.00
30	GRAVEL DRIVEWAY RESTORATION	SQ YD	330.00	\$10.00	\$3,300.00
31	4" DOUBLE SOLID YELLOW-EPOXY	LIN FT	450.00	\$1.30	\$585.00
32	4" SOLID LINE YELLOW-EPOXY	LIN FT	2,115.00	\$1.20	\$2,538.00
33	4" SOLID LINE WHITE-EPOXY	LIN FT	830.00	\$1.20	\$996.00
34	4" BROKEN LINE YELLOW-EPOXY	LIN FT	1,255.00	\$1.50	\$1,882.50
<b>SUBTOTAL CONSTRUCTION</b>					<b>\$418,891.50</b>
<b>SUMMARY</b>					
<b>TOTAL CONSTRUCTION</b>					<b>\$717,946.00</b>
<b>5% CONTINGENCY</b>					<b>\$35,897.30</b>
<b>ENGINEERING</b>					<b>\$50,800.00</b>
<b>PERMITS, MISC</b>					<b>\$1,000.00</b>
<b>CONSTRUCTION SOILS TESTING</b>					<b>\$5,000.00</b>
<b>GRAND TOTAL</b>					<b>\$810,643.30</b>











RECLAIM & OVERLAY  
 BITUMINOUS DRIVEWAY RESTORATION  
 CONCRETE DRIVEWAY RESTORATION  
 GRAVEL DRIVEWAY RESTORATION  
 BITUMINOUS STREET RESTORATION

43RD AVENUE

43RD AVENUE

ST. AUGUSTA, MINNESOTA

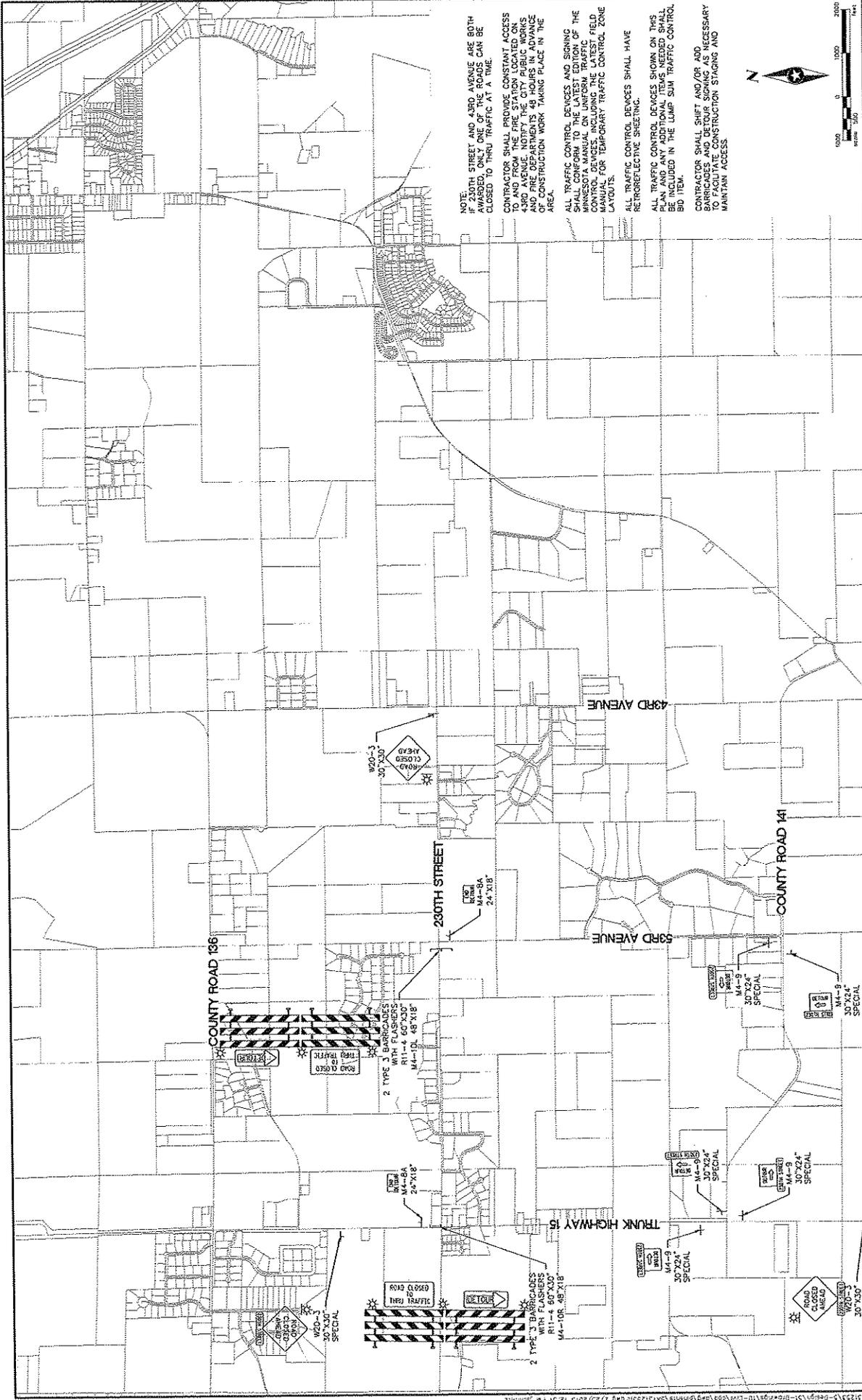
PROJ. ENGINEERS  
 123 456 789  
 123 456 789  
 123 456 789



PRELIMINARY  
 DATE: 10/15/2015  
 TIME: 10:00 AM  
 DRAWN BY: J.S.  
 CHECKED BY: J.M.  
 DESIGN TEAM: J.S., J.M.

DATE	10/15/2015
TIME	10:00 AM
DRAWN BY	J.S.
CHECKED BY	J.M.
DESIGN TEAM	J.S., J.M.





NOTE: IF 230TH STREET AND 43RD AVENUE ARE BOTH AWARDED, ONLY ONE OF THE ROADS CAN BE CLOSED TO THRU TRAFFIC AT A TIME.

CONTRACTOR SHALL PROVIDE CONSTANT ACCESS TO AND FROM THE FIRE STATION LOCATED ON 43RD AVENUE. NOTIFY THE CITY PUBLIC WORKS AND FIRE DEPARTMENT AND MAINTAIN ACCESS TO CONSTRUCTION WORK TAKING PLACE IN THE AREA.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL TRAFFIC CONTROL DEVICES SHALL HAVE RETROREFLECTIVE SHEETING.

ALL TRAFFIC CONTROL DEVICES SHOWN ON THIS PLAN AND ANY ADDITIONAL ITEMS NEEDED SHALL BE INCLUDED IN THE LUMP SUM TRAFFIC CONTROL BID ITEM.

CONTRACTOR SHALL SHIFT AND/OR ADD BARRICADES AND DETOUR SIGNING AS NECESSARY TO MAINTAIN ACCESS.



DRAWN BY: A.S.		FILE NO. 7		8	
DESIGNED BY: A.S.		STANDARDIZED		TRAFFIC CONTROL PLAN	
CHECKED BY: A.S.		ST. AUGUSTA,		MINNESOTA	
REVISIONS		PHONE: 202.259.4300		1200 WEST AVENUE SOUTH	
NO. BY DATE		ST. CLOUD, MN 56302-1717		www.seh.com	
REVISIONS		DATE: 08/11/2011		L.S. No. 25012	
REVISIONS		DATE: 08/11/2011		L.S. No. 25012	



LEGALLY CERTIFY THIS PLAN WAS PREPARED BY OR UNDER THE SUPERVISION OF A LICENSED PROFESSIONAL ENGINEER OR ARCHITECT IN THE STATE OF MINNESOTA.

DATE: 08/11/2011

L.S. No. 25012



Dated 2/2015

St. Augusta City Council Members

Re: Conduct of Contracted Help and Paid Employees of the city.

In October of 2014 I contacted the city about Honers' filling project and the fact they are not following the plan. No action was taken! I contacted the Mayor in 2015 and asked him to come out, he did. Bob shared an e-mail that the city had just received from Paula Honer. Bill told me he had e-mailed them several times earlier that e-mail implies not. She says they have final grading work to do this spring but seeded the lot and put the erosion control blanket on the perimeter as the plan requires.

Has anyone read or looked at the plan? It states that an erosion control blanket be installed over all the disturbed area. A silt fence was to be installed, it was not. They did not fill this lot to the design of the engineer. They filled all the way to the property line and filled the area that was to be left undisturbed. This permit was for lot 22 & 23 of Beaver Lake Park. They also filled approx. 40 feet on the lake side of the lot to the east which they just purchased from Marvin Lomel, which I believe is still a wet land. They also have a pile of dirt sitting on that lot.

If someone would have been here to supervise this project or at least stake out the area in question they would have observed that this started by adding 10-20 yards of sand to the beach front and then filled to that level. I am confident that if the elevations are checked they will be higher than the drawings agreed to. If no one comes to see what's been done or not been done till June I do not believe any corrections will be made.

I am so frustrated in trying to work with this cities hired people from the Attorney supplying only selected information to the council to an administrator that thinks he runs the city and can do whatever he wants. I thought the elected people ran the city? In 2005 we had just completed updating our brand new ordinance book, it still had the old state law on nonconforming structures in it. I questioned that and Mr. Curry said that the city doesn't change things like that, REALLY?

Has the book been fixed?

This is a formal complaint of conduct of both the contracted service of Mr. Curry and the current administrator. I have already discussed the inappropriate conduct of both in previous meetings so I do not think I need to reiterate them.

Respectfully, very concerned citizens of St. Augusta



David and Marty LaVoi

## Bill McCabe

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**From:** Paula Honer <phoner@sssalesinc.com>  
**Sent:** Wednesday, January 28, 2015 8:36 AM  
**To:** Bill McCabe  
**Subject:** RE: Beaver Lake Shore land fill permit

Hi Mr. McCabe,

I'm sorry for the delay in response to your e-mail. I was off work Monday and Tuesday and I only have e-mail at work.

Steve's Excavating placed the restoration fill material late last fall. Erosion control was installed on the periphery of the site as required and the site was seeded. We have not prepared a final report of completion of the work since there is still some correction to occur in 2015, including final stabilization of the site. Once the work is complete, probably by June 2015, depending on the spring conditions, I will send a certification from Steve's Excavation that the work was completed according to the plans prepared by our engineer.

Thank you!  
Paula Honer

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**From:** Bill McCabe [<mailto:bmccabe@staugustamn.com>]  
**Sent:** Monday, January 26, 2015 11:32 AM  
**To:** Paula Honer  
**Subject:** RE: Beaver Lake Shore land fill permit

Ms. Honer –

I am trying to close my files from 2014, can you please submit a copy of the plan which shows the completed work.

Thank you,

Bill McCabe  
City Administrator  
City of St. Augusta  
1914 250th Street  
St. Augusta, MN 56301  
(320) 654-0387  
(320) 654-1686 fax  
(320)237-5763 cell

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**From:** Paula Honer [<mailto:phoner@sssalesinc.com>]  
**Sent:** Wednesday, September 18, 2013 8:34 AM  
**To:** Bill McCabe  
**Cc:** Brian Praske ([bpraske@bogart-pederson.com](mailto:bpraske@bogart-pederson.com))  
**Subject:** RE: Beaver Lake Shore land fill permit  
**Importance:** High

Mr. McCabe,

I just sent this e-mail to you this morning.