

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

May 5, 2015  
7:00 pm

## AGENDA

1. Call Meeting to Order – Mayor Kroll.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the April 7, 2015 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer’s Report
  - 3D. Minutes of the May 1, 2015 Special City Council Meeting.
  - 3E. Minutes of the May 1, 2015 City Council Board of Review and Equalization
  - 3F. Monthly Animal Report
  - 3G. Monthly Fire Department Reports
  - 3H. Hire Ken Wolters as Part-time Park Maintenance \$9/hour
  - 3I. Approve Outdoor Bar at Club Almar June 27 and 28
  - 3J. Street Closure, 245<sup>th</sup> Street for 5K and Water Ball fight, June 27.
4. Sheriff’s Report
5. Building Inspector’s Report – Steve Hagman.
6. Open Forum -10 Minute Limit.
7. Stearns County Attorney, Contract Review – Janelle Kendall
8. 2015 Audit Report – Jason Miller, Smith Schafer and Associates
9. Fire Department – Lift Request
10. Planning Commission Recommendation/Rezoning
11. Planning Commission Recommendation/Plat Approval/Developer’s Agreement
12. Engineer’s Report
13. Council Member Comments/Purview.
14. Clerk's Report
  - 14A. AAA Striping Quote
  - 14B. 207<sup>th</sup> Street Gravel Road
15. Adjourn

REMINDERS:            Planning Commission Meeting, Monday, May 4, 2015, 7:00pm  
                              Regular City Council Meeting, Tuesday, June 2, 2015, 7:00pm

# CITY OF ST. AUGUSTA CITY COUNCIL MEETING

May 5, 2015

7:00 pm

## Administrative Summary

**Consent Agenda** – All items are included in the packets.

**Sheriff's Report** – I hope to get to include in updated packet on Tuesday.

**Building Inspector's Report** – Steve indicated I would have his report on Monday to include in updated packet Tuesday.

**Stearns County Prosecution Contract Review** – Janell Kendall will be in attendance to present her review of the past year's activities.

**2014 Audit Presentation** – I have included the representation letter from Smith Schafer and Associates in the packets. Jason Miller will be in attendance to present the financial statements and review their audit.

**Fire Department Lift Request** – I have included a letter of explanation from Art, Mike Tabatt will be at the meeting to answer questions.

**Dylan Estates Rezoning, Plat Approval and Developer's Agreement** – the planning commission will be meeting on Monday night to consider a rezoning request along with preliminary and final plat approval for Dylan Estates as proposed by Kenn Tamm. I have included the WSB planning memo along with proposed developer's agreement.

**Clerk's Report** –

**Striping Quote** – I have included a quote from the 2015 Street Project striping contractor to complete the City. The quantities are estimates and there may be more or less footage.

**207<sup>th</sup> Street** – I will have information on what it takes to repair this gravel road.



**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
April 7, 2015**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Kroll; Council Members Diehl, Reinert, Schulzetenberg and Zenzen; Attorney Couri, Engineer Wotzka, Building Inspector Hageman and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Brian Brown.

**CONSENT AGENDA:** Mayor Kroll indicated item 9E was added to the Clerk's Report to discuss our MS4 reporting.

**A motion was made to approve the consent agenda items 3A – 3H, by Mr. Reinert second by Mr. Zenzen. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 3, 2015.  
Bill Payable, Receipts and Treasurer's Report dated April 7, 2015 and for Checks #17442 -17530.  
City Council Agenda, April 7, 2015.  
March Animal Report  
St. Wendelin Gambling Permit  
St. Wendelin One Day Liquor License  
B. McCabe's attendance at League of Cities Annual Conference  
Fire Department Reports

**SHERIFF'S REPORT:** Lieutenant Lentz was in attendance to present the February and March Sheriff's reports. He started with February and reported they contracted 41 hours in February and 17 citations issued. He reported 45 contract hours were spent in March and 27 adult and 2 juvenile citations issued. He answered questions and reviewed call types.

**A motion was made to approve the February and March Sheriff's reports by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**

Mayor Kroll indicated he wanted to discuss item 9D as a firefighter wondered if he could respond to calls while carrying. Lt. Lentz indicated he thought it would be bad policy, but indicated we would have to develop our own policy. Mr. McCabe was instructed to prepare a draft policy to be approved at the next meeting.

## **BUILDING INSPECTOR'S**

### **REPORT:**

Mr. Hageman was in attendance to present the March building inspector's report. He indicated 7 permits were issued during the month bringing the total for the year to 20. He reviewed the valuations year to date and stated we are above pace versus the past two years.

**A motion was made to approve the building inspector's report as presented by Mr. Zenzen seconded by Ms. Schulzetenberg. Motion carried unanimously.**

### **OPEN FORUM:**

Brian Brown was in attendance and asked that the shopping news not be allowed to be delivered within the City. Mr. Couri stated the issue was probably protected free speech. He suggested we ask the St. Cloud Times to provide mailboxes to the residents who want them.

Mr. Brown updated the Council on the school districts option on the Kronnenberg farm. He stated their option is still in effect for a couple of months and he is suggesting they purchase and potentially utilize as a solar farm.

## **ENGINEER'S REPORT:**

Mr. Wotzka was in attendance and he began by presenting the bid tabulation for the 2015 Street Project. He indicated the lowest apparent bidder was Knife River Corporation below estimate at \$462,018.15 and their recommendation is to award the contract Knife River Corporation. Mr. Reinert wanted to make sure that access must at all times be maintained to the Fire Hall. Ms. Schulzetenberg wondered about the culvert on 230<sup>th</sup> Street near N. Weber. Mr. Reinert wondered as well as both upstream and downstream there are two 36inch culverts whereas this area has a 36inch and a 24inch culvert. Mr. Wotzka indicated the capacity is determined on different factors. Ms. Schulzetenberg stated we should at least contact Mr. Weber and explain why we believe we don't need to address the culvert situation.

**A motion was made to approve the bid of Knife River Corporation in the amount of \$462,018.15 by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

Mr. Wotzka reported the schedule for the Safe Routes of School project begins with bid opening on April 16. The construction will take place beginning July 6 with completion by August 14. Ms. Schulzetenberg wanted to make sure the ball club is aware of the project and Mr. McCabe stated he would make sure they are added to the newsletter mailings.

## **COUNCIL MEMBER PURVIEW:**

Mr. Reinert wondered if we were going to be seal coating again. Was told we are planning on doing Emerald Ponds and Annis Acres.

Ms. Schulzetenberg wondered about pot holes and indicated they have a large one near Goebels. Mr. McCabe was directed to send maintenance staff to check out.

Ms. Schulzetenberg wondered if anyone has reserved the ball fields. Mr. McCabe responded no.

Mr. Zenzen stated we would have a park board meeting later this month.

Mayor Kroll asked Mr. Zenzen when he planned to replace the planks on the walking bridge in Kiffmeyer Park.

Mayor Kroll reported that he ordered a new sign for the parking restrictions on State Highway 15.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe indicated we had a request from St. Mary HOC to donate a prize to the parish festival. It was consensus that we would pass as it is a thin line.

Mr. McCabe presented the Pay Equity Report for the Council's information.

The County tax rate information was presented for information purposes.

Mr. McCabe wondered if we wanted to do a Request for Proposal for doing the MS4 stormwater management plan. Mr. Couri suggested we have to look at implementation as well. Mayor Kroll suggested we just move forward with S.E.H.

**ADJOURNMENT: A motion was made to adjourn at 8:20pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of May, 2015.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator

**\*Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8588 R	101-41000-3221	Building Permits	\$129.89	4/8/2015	general - Tim Hutt	4 2 15 rct
8589 R	101-41000-3221	Building Permits	\$66.88	4/8/2015	general - J. Sand	4 2 15 rct
8590 R	101-41000-3221	Building Permits	\$86.11	4/8/2015	general - L. Hanisch	4 2 15 rct
8591 R	101-41000-3221	Building Permits	\$54.50	4/8/2015	general - Lutgen Companies	4 2 15 rct
8592 R	101-41000-3210	Business Licenses/Permits	\$100.00	4/8/2015	general - St. Mary's HOC	4 2 15 rct
8593 R	602-49450-3720	Sewer Sales	\$932.26	4/8/2015	sewer dept - Apr 15 rcpts	4 2 15 rct
8593 R	605-43160-3740	Electricity Sales	\$23.23	4/8/2015	EU - Apr 15 rcpts	4 2 15 rct
8593 R	601-49400-3130	General Sales and Use Tax	\$1.75	4/8/2015	water dept - Apr 15 rcpts	4 2 15 rct
8593 R	601-49400-3710	Water Sales	\$705.41	4/8/2015	water dept - Apr 15 rcpts	4 2 15 rct
8593 R	606-49450-3728	Sewer Replacement Fund	\$41.42	4/8/2015	SRF - Apr 15 rcpts	4 2 15 rct
8594 R	101-41000-3103	Sales Tax	\$5.35	4/8/2015	general - tax on shelter renta	4 6 15 rct
8594 R	101-41000-3225	Park Shelter Rental	\$150.00	4/8/2015	general - J. Feiler	4 6 15 rct
8595 R	101-41000-3221	Building Permits	\$54.50	4/8/2015	general - L. Stewart	4 6 15 rct
8596 R	101-41000-3221	Building Permits	\$273.94	4/8/2015	general - D. Hommerding	4 6 15 rct
8597 R	605-43160-3740	Electricity Sales	\$12.12	4/8/2015	EU - Apr 15 rcpts	4 6 15 rct
8597 R	601-49400-3130	General Sales and Use Tax	\$5.09	4/8/2015	water dept - Apr 15 rcpts	4 6 15 rct
8597 R	606-49450-3728	Sewer Replacement Fund	\$48.80	4/8/2015	SRF - Apr 15 rcpts	4 6 15 rct
8597 R	602-49450-3720	Sewer Sales	\$1,087.78	4/8/2015	sewer dept - Apr 15 rcpts	4 6 15 rct
8597 R	601-49400-3710	Water Sales	\$844.75	4/8/2015	water dept - apr 15 rcpts	4 6 15 rct
8598 R	101-41000-3221	Building Permits	\$74.75	4/8/2015	general - L. Laudenbach	4 7 15 rct
8599 R	101-41000-3221	Building Permits	\$54.50	4/8/2015	general - Scotty's Exteriors	4 7 15 rct
8600 R	101-41000-3221	Building Permits	\$54.50	4/8/2015	general - R. Wettstein	4 7 15 rct
8601 R	101-41000-3410	Assessment Search Fees	\$5.00	4/8/2015	general - Heartland Title	4 7 15 rct
8602 R	101-41000-3340	Electric Permits	\$55.00	4/8/2015	general - Birchwood Electric	4 7 15 rct
8603 R	601-49400-3130	General Sales and Use Tax	\$1.75	4/8/2015	water dept - Apr 15 rcpts	4 7 15 rct
8603 R	601-49400-3710	Water Sales	\$1,436.85	4/8/2015	water dept - Apr 15 rcpts	4 7 15 rct
8603 R	605-43160-3740	Electricity Sales	\$46.31	4/8/2015	EU - Apr 15 rcpts	4 7 15 rct
8603 R	606-49450-3728	Sewer Replacement Fund	\$78.36	4/8/2015	SRF - Apr 15 rcpts	4 7 15 rct
8603 R	602-49450-3720	Sewer Sales	\$1,919.30	4/8/2015	sewer dept - Apr 15 rcpts	4 7 15 rct
8604 R	101-41000-3221	Building Permits	\$35.00	4/15/2015	general - Roger Lommel	4 8 15 rct
8605 R	101-41000-3225	Park Shelter Rental	\$125.00	4/15/2015	general - J. Hiemenz	4 8 15 rct
8605 R	101-41000-3103	Sales Tax	\$5.35	4/15/2015	general - tax on shelter renta	4 8 15 rct
8606 R	601-49400-3710	Water Sales	\$605.33	4/15/2015	water dept - Apr 15 rcpts	4 8 15 rct
8606 R	606-49450-3728	Sewer Replacement Fund	\$31.72	4/15/2015	SRF - Apr 15 rcpts	4 8 15 rct
8606 R	601-49400-3710	Water Sales	\$0.05	4/15/2015	water dept - bank error	4 8 15 rct
8606 R	605-43160-3740	Electricity Sales	\$16.00	4/15/2015	EU - Apr 15 rcpts	4 8 15 rct
8606 R	602-49450-3720	Sewer Sales	\$812.89	4/15/2015	sewer dept - Apr 15 rcpts	4 8 15 rct
8606 R	601-49400-3130	General Sales and Use Tax	\$1.75	4/15/2015	water dept - Apr 15 rcpts	4 8 15 rct
8607 R	101-41000-3103	Sales Tax	\$5.35	4/15/2015	general - tax on shelter renta	4 9 15 rct
8607 R	101-41000-3225	Park Shelter Rental	\$125.00	4/15/2015	general - M. Blommel	4 9 15 rct
8608 R	101-41000-3218	Mailbox Posts	\$50.00	4/15/2015	general - R. Spanier	4 9 15 rct
8609 R	101-41000-3221	Building Permits	\$109.00	4/15/2015	general - 5 Star Htg & AC	4 9 15 rct
8610 R	606-49450-3728	Sewer Replacement Fund	\$57.51	4/15/2015	SRF - Apr 15 rcpts	4 9 15 rct
8610 R	605-43160-3740	Electricity Sales	\$12.00	4/15/2015	EU - Apr 15 rcpts	4 9 15 rct
8610 R	601-49400-3130	General Sales and Use Tax	\$11.68	4/15/2015	water dept - Apr 15 rcpts	4 9 15 rct
8610 R	601-49400-3710	Water Sales	\$873.37	4/15/2015	water dept - Apr 15 rcpts	4 9 15 rct
8610 R	602-49450-3720	Sewer Sales	\$1,130.03	4/15/2015	sewer dept - Apr 15 rcpts	4 9 15 rct
8611 R	101-41000-3340	Electric Permits	\$75.00	4/15/2015	general - Design Electric	4 10 15 rct
8612 R	606-49450-3728	Sewer Replacement Fund	\$33.52	4/15/2015	SRF - Apr 15 rcpts	4 10 15 rct
8612 R	602-49450-3720	Sewer Sales	\$723.31	4/15/2015	sewer dept - Apr 15 rcpts	4 10 15 rct
8612 R	605-43160-3740	Electricity Sales	\$7.91	4/15/2015	EU - Apr 15 rcpts	4 10 15 rct

**\*Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8612 R	601-49400-3710	Water Sales	\$541.63	4/15/2015	water dept - Apr 15 rcpts	4 10 15 rct
8613 R	101-41000-3221	Building Permits	\$124.80	4/15/2015	general - RA Motor	4 13 15 rct
8614 R	450-41000-3340	Cable TV Franchise Fee	\$571.33	4/15/2015	CIP - Midcontinent franchise fees	4 13 15 rct
8615 R	101-41000-3410	Assessment Search Fees	\$5.00	4/15/2015	general - Bohnsack	4 13 15 rct
8616 R	602-49450-3720	Sewer Sales	\$3,350.65	4/15/2015	sewer dept - Apr 15 rcpts	4 13 15 rct
8616 R	606-49450-3728	Sewer Replacement Fund	\$147.33	4/15/2015	SRF - Apr 15 rcpts	4 13 15 rct
8616 R	605-43160-3740	Electricity Sales	\$15.66	4/15/2015	EU - Apr 15 rcpts	4 13 15 rct
8616 R	601-49400-3130	General Sales and Use Tax	\$85.47	4/15/2015	water dept - Apr 15 rcpts	4 13 15 rct
8616 R	601-49400-3710	Water Sales	\$2,769.20	4/15/2015	water dept - Apr 15 rcpts	4 13 15 rct
8617 R	101-41000-3225	Park Shelter Rental	\$150.00	4/22/2015	general - L. Brannan	4 15 15 rct
8617 R	101-41000-3103	Sales Tax	\$5.35	4/22/2015	general - tax on shelter renta	4 15 15 rct
8618 R	101-41000-3218	Mailbox Posts	\$50.00	4/22/2015	general - R. Hommerding	4 15 15 rct
8619 R	101-41000-3218	Mailbox Posts	\$50.00	4/22/2015	general - Jason Laudenbach	4 15 15 rct
8619 R	101-41000-3221	Building Permits	\$1,978.66	4/22/2015	general - Jason Laudenbach	4 15 15 rct
8620 R	601-49400-3710	Water Sales	\$769.08	4/22/2015	water dept - Apr 15 rcpts	4 15 15 rct
8620 R	605-43160-3740	Electricity Sales	\$21.66	4/22/2015	EU - Apr 15 rcpts	4 15 15 rct
8620 R	606-49450-3728	Sewer Replacement Fund	\$41.74	4/22/2015	SRF - Apr 15 rcpts	4 15 15 rct
8620 R	602-49450-3720	Sewer Sales	\$1,027.38	4/22/2015	sewer dept - Apr 15 rcpts	4 15 15 rct
8620 R	601-49400-3130	General Sales and Use Tax	\$3.59	4/22/2015	water dept - Apr 15 rcpts	4 15 15 rct
8621 R	101-41000-3103	Sales Tax	\$10.70	4/22/2015	general - tax on shelter renta	4 17 15 rct
8621 R	101-41000-3225	Park Shelter Rental	\$300.00	4/22/2015	general - O. Morris	4 17 15 rct
8622 R	101-41000-3225	Park Shelter Rental	\$125.00	4/22/2015	general - M. Larson	4 17 15 rct
8622 R	101-41000-3103	Sales Tax	\$5.35	4/22/2015	general - tax on shelter renta	4 17 15 rct
8623 R	101-41000-3340	Electric Permits	\$111.00	4/22/2015	general - Timothy Hutt	4 17 15 rct
8624 R	101-41000-3221	Building Permits	\$54.50	4/22/2015	general - H&S Htg	4 17 15 rct
8625 R	606-49450-3728	Sewer Replacement Fund	\$40.87	4/22/2015	SRF - Apr 15 rcpts	4 17 15 rct
8625 R	605-43160-3740	Electricity Sales	\$13.13	4/22/2015	EU - Apr 15 rcpts	4 17 15 rct
8625 R	601-49400-3130	General Sales and Use Tax	\$12.04	4/22/2015	water dept - Apr 15 rcpts	4 17 15 rct
8625 R	601-49400-3710	Water Sales	\$686.74	4/22/2015	water dept - Apr 15 rcpts	4 17 15 rct
8625 R	602-49450-3720	Sewer Sales	\$881.14	4/22/2015	sewer dept - Apr 15 rcpts	4 17 15 rct
8626 R	601-49400-3710	Water Sales	\$746.85	4/22/2015	water dept - Apr 15 rcpts	4 18 15 rct
8626 R	606-49450-3728	Sewer Replacement Fund	\$44.28	4/22/2015	SRF - Apr 15 rcpts	4 18 15 rct
8626 R	605-43160-3740	Electricity Sales	\$18.00	4/22/2015	EU - Apr 15 rcpts	4 18 15 rct
8626 R	601-49400-3130	General Sales and Use Tax	\$1.75	4/22/2015	water dept - Apr 15 rcpts	4 18 15 rct
8626 R	602-49450-3720	Sewer Sales	\$988.39	4/22/2015	sewer dept - Apr 15 rcpts	4 18 15 rct
8627 R	101-41000-3410	Zoning and Subdivision Fees	\$2,050.00	4/22/2015	general - Tamm Electric preliminary/	4 20 15 rct
8628 R	602-49450-3720	Sewer Sales	\$1,852.51	4/22/2015	sewer dept - Apr 15 rcpts	4 20 15 rct
8628 R	601-49400-3710	Water Sales	\$1,403.16	4/22/2015	water dept - Apr 15 rcpts	4 20 15 rct
8628 R	601-49400-3130	General Sales and Use Tax	\$9.56	4/22/2015	water dept - Apr 15 rcpts	4 20 15 rct
8628 R	605-43160-3740	Electricity Sales	\$43.93	4/22/2015	EU - Apr 15 rcpts	4 20 15 rct
8628 R	606-49450-3728	Sewer Replacement Fund	\$84.82	4/22/2015	SRF - Apr 15 rcpts	4 20 15 rct
8629 R	601-49400-3130	General Sales and Use Tax	\$6.51	4/22/2015	water dept - Apr 15 rcpts	4 21 15 rct
8629 R	605-43160-3740	Electricity Sales	\$41.44	4/22/2015	EU - Apr 15 rcpts	4 21 15 rct
8629 R	606-49450-3728	Sewer Replacement Fund	\$46.97	4/22/2015	SRF - Apr 15 rcpts	4 21 15 rct
8629 R	602-49450-3720	Sewer Sales	\$1,040.94	4/22/2015	sewer dept - Apr 15 rcpts	4 21 15 rct
8629 R	601-49400-3710	Water Sales	\$789.15	4/22/2015	water dept - Apr 15 rcpts	4 21 15 rct
8630 R	101-41000-3225	Park Shelter Rental	\$125.00	4/29/2015	general - S. Hanisch	4 22 15 rct
8630 R	101-41000-3103	Sales Tax	\$5.35	4/29/2015	general - tax on shelter renta	4 22 15 rct
8631 R	101-41000-3410	Assessment Search Fees	\$10.00	4/29/2015	general - Stearns County Abstract	4 22 15 rct
8632 R	101-41000-3340	Electric Permits	\$12.00	4/29/2015	general - Birchwood Electric	4 22 15 rct
8633 R	101-41000-3340	Electric Permits	\$52.00	4/29/2015	general - Klein Electric	4 22 15 rct

## ST AUGUSTA, MN

04/30/15 12:46 PM

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## \*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
8634 R	602-49450-3720	Sewer Sales	\$844.78	4/29/2015	sewer dept - Apr 15 rcpts	4 22 15 rct
8634 R	606-49450-3728	Sewer Replacement Fund	\$40.84	4/29/2015	SRF - Apr 15 rcpts	4 22 15 rct
8634 R	605-43160-3740	Electricity Sales	\$16.34	4/29/2015	EU - Apr 15 rcpts	4 22 15 rct
8634 R	601-49400-3710	Water Sales	\$656.36	4/29/2015	water dept - Apr 15 rcpts	4 22 15 rct
8635 R	601-49400-3710	Water Sales	\$580.02	4/29/2015	water dept - Apr 15 rcpts	4 24 15 rct
8635 R	605-43160-3740	Electricity Sales	\$17.26	4/29/2015	EU - Apr 15 rcpts	4 24 15 rct
8635 R	606-49450-3728	Sewer Replacement Fund	\$32.11	4/29/2015	SRF - Apr 15 rcpts	4 24 15 rct
8635 R	602-49450-3720	Sewer Sales	\$775.69	4/29/2015	sewer dept - Apr 15 rcpts	4 24 15 rct
8636 R	101-41000-3340	Electric Permits	\$10.00	4/29/2015	general - Klein Electric (receipt book	4 25 15 rct
8637 R	101-41000-3340	Electric Franchise Fee	\$4,638.00	4/29/2015	general - Stearns Electric	4 25 15 rct
8638 R	101-41000-3221	Building Permits	\$78.34	4/29/2015	general - Paul Kremer	4 25 15 rct
8639 R	101-41000-3221	Building Permits	\$109.00	4/29/2015	general - P. Kremer	4 25 15 rct
8640 R	601-49400-3710	Water Sales	\$294.73	4/29/2015	water dept - Apr 15 rcpts	4 25 15 rct
8640 R	601-49400-3130	General Sales and Use Tax	\$1.91	4/29/2015	water dept - Apr 15 rcpts	4 25 15 rct
8640 R	605-43160-3740	Electricity Sales	\$7.91	4/29/2015	EU - Apr 15 rcpts	4 25 15 rct
8640 R	606-49450-3728	Sewer Replacement Fund	\$16.96	4/29/2015	SRF - Apr 15 rcpts	4 25 15 rct
8640 R	602-49450-3720	Sewer Sales	\$375.29	4/29/2015	sewer dept - Apr 15 rcpts	4 25 15 rct
8641 R	101-41000-3340	Electric Franchise Fee <i>Gas</i>	\$3,675.00	4/29/2015	general - Center Point Energy	4 27 15 rct
8642 R	101-41000-3410	Assessment Search Fees	\$10.00	4/29/2015	general - Stearns County Abstract	4 27 15 rct
8643 R	601-49400-3710	Water Sales	\$657.25	4/29/2015	water dept - Apr 15 rcpts	4 27 15 rct
8643 R	605-43160-3740	Electricity Sales	\$22.68	4/29/2015	EU - Apr 15 rcpts	4 27 15 rct
8643 R	606-49450-3728	Sewer Replacement Fund	\$34.24	4/29/2015	SRF - Apr 15 rcpts	4 27 15 rct
8643 R	602-49450-3720	Sewer Sales	\$866.87	4/29/2015	sewer dept - Apr 15 rcpts	4 27 15 rct
8644 R	101-41000-3340	Electric Permits	\$40.00	4/30/2015	general - Bautch Electric	4 29 15 rct
8645 R	101-41000-3221	Building Permits	\$54.50	4/30/2015	general - Alter Htg & Air	4 29 15 rct
8646 R	101-41000-3340	Electric Permits	\$85.00	4/30/2015	general - Klein Electric	4 29 15 rct
8647 R	101-41000-3340	Electric Permits	\$76.00	4/30/2015	general - N. Wenz	4 29 15 rct
8648 R	101-41000-3221	Building Permits	\$54.50	4/30/2015	general - St. Cloud Refrigeration	4 29 15 rct
8649 R	101-41000-3221	Building Permits	\$54.50	4/30/2015	general - Tamm Electric	4 29 15 rct
8650 R	101-41000-3500	Fines and Forfeits	\$1,372.25	4/29/2015	general - misdemeanors	4 15 misde
8651 R	101-41000-3221	Building Permits	\$537.50	4/30/2015	general - Geothermal Concept	4 29 15 rct
8652 R	601-49400-3710	Water Sales	\$574.23	4/30/2015	water dept - Apr 15 rcpts	4 29 15 rct
8652 R	601-49400-3130	General Sales and Use Tax	\$8.01	4/30/2015	water dept - Apr 15 rcpts	4 29 15 rct
8652 R	605-43160-3740	Electricity Sales	\$6.78	4/30/2015	EU - Apr 15 rcpts	4 29 15 rct
8652 R	606-49450-3728	Sewer Replacement Fund	\$36.81	4/30/2015	SRF - Apr 15 rcpts	4 29 15 rct
8652 R	602-49450-3720	Sewer Sales	\$713.74	4/30/2015	sewer dept - Apr 15 rcpts	4 29 15 rct
<b>Grand Total</b>			<b>\$53,893.88</b>			

## ST AUGUSTA, MN

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## \*Check Summary Register©

April 2015 to May 2015

Name	Check Date	Check Amt	
<b>10100 STATE BANK OF KIMBAL</b>			
Paid Chk# 017531	BLASHACK, CHAD CHRISTOPHE	4/9/2015	\$995.18
Paid Chk# 017532	KIFFMEYER, MARK G.	4/9/2015	\$1,222.28
Paid Chk# 017533	McCABE, WILLIAM R.	4/9/2015	\$2,205.71
Paid Chk# 017534	RASMUSON, TERESA M.	4/9/2015	\$745.82
Paid Chk# 017535	SCHLUETER, STEVEN F.	4/9/2015	\$88.36
Paid Chk# 017536	ING LIFE INSURANCE	4/9/2015	\$25.00 g - pay 8 15 def comp
Paid Chk# 017537	PERA	4/9/2015	\$1,071.46 PERA Coor Benefit
Paid Chk# 017538	BILL MCCABE	4/8/2015	\$52.00 g - RX, copay (Sterling)
Paid Chk# 017539	BILL MCCABE	4/13/2015	\$266.49 g - dentist/rx
Paid Chk# 017540	BILL MCCABE	4/15/2015	\$115.61 g - McCabe (rx)
Paid Chk# 017541	BLASHACK, CHAD CHRISTOPHE	4/23/2015	\$995.18
Paid Chk# 017542	KIFFMEYER, MARK G.	4/23/2015	\$1,222.28
Paid Chk# 017543	McCABE, WILLIAM R.	4/23/2015	\$2,229.94
Paid Chk# 017544	NOTCH, JOHN T.	4/23/2015	\$127.65
Paid Chk# 017545	RASMUSON, TERESA M.	4/23/2015	\$809.34
Paid Chk# 017546	SCHLUETER, STEVEN F.	4/23/2015	\$200.97
Paid Chk# 017547	VOIGT, CHARLES	4/23/2015	\$96.97
Paid Chk# 017548	BILL MCCABE	4/28/2015	\$38.76 g - rx (contacts)
Paid Chk# 017549	TABATT, MICHAEL A.	4/30/2015	\$341.48
Paid Chk# 017550	VOELKER, ARTHUR H.	4/30/2015	\$465.78
Paid Chk# 017551	MN DEPT OF REVENUE	4/30/2015	\$532.46 emp pd state taxes
Paid Chk# 017552	PERA	4/30/2015	\$1,143.18 PERA Coordinated
Paid Chk# 017553	AFLAC	5/5/2015	\$318.48 g - employee paid insurance
Paid Chk# 017554	AUGUSTA PLUMBING	5/5/2015	\$138.50 parks dept - repair urinal/sin
Paid Chk# 017555	AUTO VALVE ST. CLOUD	5/5/2015	\$89.90 general - supplies
Paid Chk# 017556	CASEYS TRUCK AND TRAILER	5/5/2015	\$2,834.74 pw dept - #10 parts/labor/rep
Paid Chk# 017557	CENTER POINT ENERGY	5/5/2015	\$183.79 fire dept - gas usage
Paid Chk# 017558	CENTRAL MCGOWAN	5/5/2015	\$18.22 fire dept - oxygen tank
Paid Chk# 017559	CENTRAL MN FIRE AID ASSN	5/5/2015	\$50.00 fire dept - 2015 dues
Paid Chk# 017560	CITESCAPE LLC	5/5/2015	\$39.99 fire dept - internet
Paid Chk# 017561	CITY OF ST. CLOUD	5/5/2015	\$16,271.77 sewer dept - Mar 2015 treatmen
Paid Chk# 017562	COILS FLAGS & FLAGPOLES	5/5/2015	\$0.00 parks dept - flag/hardware
Paid Chk# 017563	CW TECHNOLOGY	5/5/2015	\$69.95 general - remote backup
Paid Chk# 017564	DHIA LABORATORIES	5/5/2015	\$270.00 sewer dept - sample #235351
Paid Chk# 017565	FASTENAL COMPANY	5/5/2015	\$26.38 pw dept - supplies
Paid Chk# 017566	GRANITE ELECTRONICS	5/5/2015	\$521.20 fire dept - radio repair
Paid Chk# 017567	INTEGRA	5/5/2015	\$285.69 general - city hall telephone
Paid Chk# 017568	LEAGUE OF MN CITIES	5/5/2015	\$325.00 general - McCabe 2015 Annual C
Paid Chk# 017569	LMCIT	5/5/2015	\$13,103.00 sewer dept - workers comp insu
Paid Chk# 017570	MENARDS - ST. CLOUD	5/5/2015	\$139.40 parks dept - supplies
Paid Chk# 017571	MIDCONTINENT COMMUNICATI	5/5/2015	\$95.00 general - city hall internet
Paid Chk# 017572	MIDWAY IRON & METAL CO., IN	5/5/2015	\$49.66 pw dept - supplies
Paid Chk# 017573	MIDWEST MACHINERY CO	5/5/2015	\$132.80 parks dept - supplies
Paid Chk# 017574	MIMBACH FLEET SUPPLY	5/5/2015	\$200.23 pw dept - supplies
Paid Chk# 017575	MINNESOTA COMPUTER SYSTE	5/5/2015	\$35.07 general - copier contract
Paid Chk# 017576	MISSY OHMANN	5/5/2015	\$130.35 parks dept - refund park cance

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April 2015 to May 2015

Name	Check Date	Check Amt	
Paid Chk# 017577 MN SECRETARY OF STATE	5/5/2015	\$120.00	general - reappointment of Ter
Paid Chk# 017578 MN STATE FIRE CHIEFS ASSN	5/5/2015	\$150.00	fire dept - membership renewal
Paid Chk# 017579 NEXTEL	5/5/2015	\$133.33	sewer dept - telephone/tablet
Paid Chk# 017580 NFPA	5/5/2015	\$165.00	fire dept - membership dues
Paid Chk# 017581 NORTH STAR SIGNS & ENGRAVI	5/5/2015	\$344.73	fire dept - truck #107/remove
Paid Chk# 017582 PHILLIPS HEATING & COOLING	5/5/2015	\$251.12	general - furnace maint call
Paid Chk# 017583 PLEASURELAND	5/5/2015	\$113.62	pw dept - propane for crackfil
Paid Chk# 017584 PREFERRED ONE	5/5/2015	\$2,394.60	general - city pd health
Paid Chk# 017585 SEH RCM	5/5/2015	\$4,701.00	CIP - streets, overlaying proj
Paid Chk# 017586 SPECTRUM SUPPLY COMPANY	5/5/2015	\$332.02	parks dept - supplies
Paid Chk# 017587 ST. AUGUSTA MINI-SERV	5/5/2015	\$878.69	pw dept - fuel for snow plowin
Paid Chk# 017588 STEVES EXCAVATING	5/5/2015	\$7,800.00	CIP - street, 20th Avenue (Cat
Paid Chk# 017589 TOSHIBA FINANCIAL SERVICES	5/5/2015	\$69.00	general - copier contract
Paid Chk# 017590 TRAUT COMPANIES	5/5/2015	\$122.00	water dept - sample #150345 &
Paid Chk# 017591 TRI COUNTY ABSTRACT	5/5/2015	\$57.38	general - 1st quarter 2015 ani
Paid Chk# 017592 WELLS FARGO	5/5/2015	\$90.84	general - two rolls 1st class
Paid Chk# 017593 WEST CENTRAL SANITATION	5/5/2015	\$187.98	fire dept - garbage service
Paid Chk# 017594 CITY OF ST. AUGUSTA	5/5/2015	\$60.37	general - Apr 2015 usage
Paid Chk# 017595 DARREL NEMETH INC	5/5/2015	\$479.40	general - Apr 2015 permits
Paid Chk# 017596 GOPHER STATE ONE-CALL	5/5/2015	\$126.35	sewer dept - locates
Paid Chk# 017597 JOHN DEERE LANDSCAPES	5/5/2015	\$28.06	parks dept - rust stain remove
Paid Chk# 017598 JOHN NOTCH	5/5/2015	\$28.75	parks dept - Apr 2015 miles (5
Paid Chk# 017599 LAND O AKES OIL & PROPANE	5/5/2015	\$801.49	fire dept - fuel for tanks
Paid Chk# 017600 LMCIT	5/5/2015	\$29,159.00	water dept - insurance coverag
Paid Chk# 017601 MN DEPT OF REVENUE	5/5/2015	\$452.00	water dept - Mar/Apr 2015 sale
Paid Chk# 017602 MINNESOTA COMPUTER SYSTE	5/5/2015	\$28.41	general - copier contract
Paid Chk# 017603 PARKING LOT SWEEPING	5/5/2015	\$5,032.00	pw dept - sweeping city street
Paid Chk# 017604 PETTY CASH	5/5/2015	\$50.04	general - petty cash
Paid Chk# 017605 SMITH SCHAFER	5/5/2015	\$6,400.00	general - 2014 auditing servic
Paid Chk# 017606 SPECTRUM SUPPLY COMPANY	5/5/2015	\$250.01	parks dept - supplies
Paid Chk# 017607 ST. AUGUSTA MINI-SERV	5/5/2015	\$626.40	pw dept - fuel Apr 2015
Paid Chk# 017608 XCEL ENERGY	5/5/2015	\$109.44	general - gas usage Apr 2015
Paid Chk# 017609 MIDSTATE INSP SERVICES INC	5/5/2015	\$2,347.94	general - Apr 2015 permits
<b>Total Checks</b>		<b>\$114,211.99</b>	

FILTER: None

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May 2015

			Check Amt	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
Paid Chk#	017553	5/5/2015	AFLAC		
G 601-21710	Other Deductions		\$140.82		g - employee paid insurance
G 602-21710	Other Deductions		\$36.84		g - employee paid insurance
G 101-21710	Other Deductions		\$140.82		g - employee paid insurance
Total AFLAC			\$318.48		
<b>Paid Chk# 017554 5/5/2015 AUGUSTA PLUMBING</b>					
E 101-45200-220	Repair/Maint Supply		\$138.50	4080	parks dept - repair urinal/sink leaks
Total AUGUSTA PLUMBING			\$138.50		
<b>Paid Chk# 017555 5/5/2015 AUTO VALVE ST. CLOUD</b>					
E 101-41130-220	Repair/Maint Supply		\$89.90	7227638	general - supplies
Total AUTO VALVE ST. CLOUD			\$89.90		
<b>Paid Chk# 017556 5/5/2015 CASEYS TRUCK AND TRAILER</b>					
E 101-41130-220	Repair/Maint Supply		\$460.72	19319	pw dept - #4 international labor/parts/repair
E 101-41130-220	Repair/Maint Supply		\$261.09	19323	pw dept - #11 sterling labor/parts repair
E 101-41130-220	Repair/Maint Supply		\$1,240.99	19324	pw dept - #10 parts/labor/repair
E 101-41130-220	Repair/Maint Supply		\$871.94	19380	pw dept - #10 repair/labor
Total CASEYS TRUCK AND TRAILER			\$2,834.74		
<b>Paid Chk# 017557 5/5/2015 CENTER POINT ENERGY</b>					
E 101-42270-387	Fire Dept Utilities		\$183.79		fire dept - gas usage
Total CENTER POINT ENERGY			\$183.79		
<b>Paid Chk# 017558 5/5/2015 CENTRAL MCGOWAN</b>					
E 101-42270-220	Repair/Maint Supply		\$18.22	00856918	fire dept - oxygen tank
Total CENTRAL MCGOWAN			\$18.22		
<b>Paid Chk# 017559 5/5/2015 CENTRAL MN FIRE AID ASSN</b>					
E 101-42270-206	Association Dues/LMC, APO		\$50.00		fire dept - 2015 dues
Total CENTRAL MN FIRE AID ASSN			\$50.00		
<b>Paid Chk# 017560 5/5/2015 CITESCAPE LLC</b>					
E 101-42270-323	Internet		\$39.99		fire dept - internet
Total CITESCAPE LLC			\$39.99		
<b>Paid Chk# 017561 5/5/2015 CITY OF ST. CLOUD</b>					
E 601-49400-312	Water/Contract Services		\$12,360.29		water dept - Mar 2015 charges
E 602-49450-313	Sewer/Contract Services		\$3,911.48		sewer dept - Mar 2015 treatment/conveyance charges
Total CITY OF ST. CLOUD			\$16,271.77		
<b>Paid Chk# 017562 5/5/2015 COILS FLAGS &amp; FLAGPOLES</b>					
E 101-45200-220	Repair/Maint Supply		\$62.60	3684	parks dept - flag/hardware
Total COILS FLAGS & FLAGPOLES			\$62.60		
<b>Paid Chk# 017563 5/5/2015 CW TECHNOLOGY</b>					
E 101-41000-300	support services		\$69.95		general - remote backup
Total CW TECHNOLOGY			\$69.95		
<b>Paid Chk# 017564 5/5/2015 DHIA LABORATORIES</b>					
E 602-49450-316	Sample Analysis		\$182.00	233771	sewer dept - sample #233771
E 602-49450-316	Sample Analysis		\$88.00	235351	sewer dept - sample #235351
Total DHIA LABORATORIES			\$270.00		

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			Check Amt	Invoice	Comment
Paid Chk# 017565	5/5/2015	<b>FASTENAL COMPANY</b>			
E 101-41130-220	Repair/Maint Supply		\$26.38	MNSTC24101	pw dept - supplies
	<b>Total FASTENAL COMPANY</b>		\$26.38		
Paid Chk# 017566	5/5/2015	<b>GRANITE ELECTRONICS</b>			
E 101-42270-220	Repair/Maint Supply		\$139.00	252508	fire dept - radio repair
E 101-42270-220	Repair/Maint Supply		\$127.70	252509	fire dept - radio repair
E 101-42270-220	Repair/Maint Supply		\$139.00	252510	fire dept - radio repair
E 101-42270-220	Repair/Maint Supply		\$115.50	252512	fire dept - radio repair
	<b>Total GRANITE ELECTRONICS</b>		\$521.20		
Paid Chk# 017567	5/5/2015	<b>INTEGRA</b>			
E 602-49450-321	Telephone		\$88.78		sewer dept - telephone
E 101-41000-321	Telephone		\$92.46		general - city hall telephone
E 101-42270-321	Telephone		\$104.45		fire dept - telephone
	<b>Total INTEGRA</b>		\$285.69		
Paid Chk# 017568	5/5/2015	<b>LEAGUE OF MN CITIES</b>			
E 101-41000-208	Training, Inst., Travel		\$325.00	216187	general - McCabe 2015 Annual Conference registration
	<b>Total LEAGUE OF MN CITIES</b>		\$325.00		
Paid Chk# 017569	5/5/2015	<b>LMCIT</b>			
E 101-41000-151	Worker s Comp Insurance Prem		\$717.00		general - workers comp insurance
E 101-42270-150	Worker s Comp		\$5,503.00		pw dept - workers comp insurance
E 101-45200-150	Worker s Comp		\$354.00		parks dept - workers comp insurance
E 101-42270-150	Worker s Comp		\$4,695.00		fire dept - workers comp insurance
E 601-49400-150	Worker s Comp		\$917.00		water dept - workers comp insurance
E 602-49450-150	Worker s Comp		\$917.00		sewer dept - workers comp insurance
	<b>Total LMCIT</b>		\$13,103.00		
Paid Chk# 017570	5/5/2015	<b>MENARDS-ST. CLOUD</b>			
E 101-41130-220	Repair/Maint Supply		\$17.94	10174	pw dept - supplies
E 101-42270-220	Repair/Maint Supply		\$64.98	90020	fire dept - supplies
E 101-45200-220	Repair/Maint Supply		\$56.48	90562	parks dept - supplies
	<b>Total MENARDS-ST. CLOUD</b>		\$139.40		
Paid Chk# 017571	5/5/2015	<b>MIDCONTINENT COMMUNICATIONS</b>			
E 101-41000-323	Internet		\$95.00		general - city hall internet
	<b>Total MIDCONTINENT COMMUNICATIONS</b>		\$95.00		
Paid Chk# 017572	5/5/2015	<b>MIDWAY IRON &amp; METAL CO., INC.</b>			
E 101-41130-220	Repair/Maint Supply		\$24.19	263850	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$5.06	268915	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$20.41	269268	pw dept - supplies
	<b>Total MIDWAY IRON &amp; METAL CO., INC.</b>		\$49.66		
Paid Chk# 017573	5/5/2015	<b>MIDWEST MACHINERY CO</b>			
E 101-45200-220	Repair/Maint Supply		\$132.80	1032233	parks dept - supplies
	<b>Total MIDWEST MACHINERY CO</b>		\$132.80		
Paid Chk# 017574	5/5/2015	<b>MIMBACH FLEET SUPPLY</b>			
E 101-41130-220	Repair/Maint Supply		\$75.90	104904	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$17.46	104995	pw dept - supplies
E 101-41130-220	Repair/Maint Supply		\$106.87	105485	pw dept - supplies

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		Check Amt	Invoice	Comment
<b>Total MIMBACH FLEET SUPPLY</b>		<b>\$200.23</b>		
Paid Chk# 017575	5/5/2015	<b>MINNESOTA COMPUTER SYSTEMS INC</b>		
E 101-41000-300	support services	\$35.07		general - copier contract
<b>Total MINNESOTA COMPUTER SYSTEMS INC</b>		<b>\$35.07</b>		
Paid Chk# 017576	5/5/2015	<b>MISSY OHMANN</b>		
E 101-45200-342	Refunds	\$130.35		parks dept - refund park cancellation
<b>Total MISSY OHMANN</b>		<b>\$130.35</b>		
Paid Chk# 017577	5/5/2015	<b>MN SECRETARY OF STATE</b>		
E 101-41000-206	Association Dues/LMC, APO	\$120.00		general - reappointment of Teresa Rasmuson for notary republic
<b>Total MN SECRETARY OF STATE</b>		<b>\$120.00</b>		
Paid Chk# 017578	5/5/2015	<b>MN STATE FIRE CHIEFS ASSN</b>		
E 101-42270-206	Association Dues/LMC, APO	\$57.00		fire dept - membership renewal Tabatt
E 101-42270-206	Association Dues/LMC, APO	\$93.00		fire dept - membership renewal Voelker
<b>Total MN STATE FIRE CHIEFS ASSN</b>		<b>\$150.00</b>		
Paid Chk# 017579	5/5/2015	<b>NEXTEL</b>		
E 101-41000-321	Telephone	\$11.18		general - Mayors phone
E 101-41130-321	Telephone	\$75.65		pw dept - telephones
E 601-49400-321	Telephone	\$23.25		water dept - telephone/tablet plan
E 602-49450-321	Telephone	\$23.25		sewer dept - telephone/tablet plan
<b>Total NEXTEL</b>		<b>\$133.33</b>		
Paid Chk# 017580	5/5/2015	<b>NFPA</b>		
E 101-42270-206	Association Dues/LMC, APO	\$165.00		fire dept - membership dues
<b>Total NFPA</b>		<b>\$165.00</b>		
Paid Chk# 017581	5/5/2015	<b>NORTH STAR SIGNS &amp; ENGRAVING</b>		
E 101-41130-220	Repair/Maint Supply	\$38.00	16552	pw dept - 30 mph sign
E 101-42270-220	Repair/Maint Supply	\$25.00	16638	fire dept - truck #107/remove vinyl
E 101-42270-220	Repair/Maint Supply	\$166.25	16638	fire dept - tags/labels
E 101-45200-220	Repair/Maint Supply	\$50.48	16678	parks dept - restroom sign KP
E 101-41130-220	Repair/Maint Supply	\$65.00	16693	pw dept - parking restriction sign
<b>Total NORTH STAR SIGNS &amp; ENGRAVING</b>		<b>\$344.73</b>		
Paid Chk# 017582	5/5/2015	<b>PHILLIPS HEATING &amp; COOLING</b>		
E 101-41000-520	Buildings and Structures	\$251.12	14011	general - furnace maint call
<b>Total PHILLIPS HEATING &amp; COOLING</b>		<b>\$251.12</b>		
Paid Chk# 017583	5/5/2015	<b>PLEASURELAND</b>		
E 101-41130-224	Street Maint Materials	\$113.62	701863	pw dept - propane for crackfill
<b>Total PLEASURELAND</b>		<b>\$113.62</b>		
Paid Chk# 017584	5/5/2015	<b>PREFERRED ONE</b>		
E 101-41000-131	Employer Paid Health	\$315.21		general - city pd health
E 101-41130-131	Employer Paid Health	\$185.91		pw dept - city pd health
E 602-49450-131	Employer Paid Health	\$166.16		sewer dept - city pd health
E 101-41000-131	Employer Paid Health	\$475.18		general - city pd health
E 101-41130-131	Employer Paid Health	\$424.87		pw dept - city pd health
G 101-21710	Other Deductions	\$661.11		g - emp pd health
E 601-49400-131	Employer Paid Health	\$166.16		water dept - city pd health

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			Check Amt	Invoice	Comment
<b>Total PREFERRED ONE</b>			<b>\$2,394.60</b>		
Paid Chk# 017585	5/5/2015	SEH RCM			
E 101-41000-303	Engineering Fees		\$381.00	296186	general - general engineering project #125337
E 450-45200-430	Miscellaneous		\$680.00	296190	CIP - parks, safe routes to school project #128715
E 450-41130-230	Overlaying		\$3,640.00	296191	CIP - streets, overlaying project #131253
<b>Total SEH RCM</b>			<b>\$4,701.00</b>		
Paid Chk# 017586	5/5/2015	SPECTRUM SUPPLY COMPANY			
E 101-45200-220	Repair/Maint Supply		\$114.70	251185	parks dept - supplies
E 101-45200-220	Repair/Maint Supply		\$122.82	251523	parks dept - supplies
E 101-41130-224	Street Maint Materials		\$94.50	251585	pw dept - coveralls (crackfill)
<b>Total SPECTRUM SUPPLY COMPANY</b>			<b>\$332.02</b>		
Paid Chk# 017587	5/5/2015	ST. AUGUSTA MINI SERVE			
E 101-41130-212	Motor Fuels		\$878.69		pw dept - fuel for snow plowing/trucks
<b>Total ST. AUGUSTA MINI SERVE</b>			<b>\$878.69</b>		
Paid Chk# 017588	5/5/2015	STEVES EXCAVATING			
E 450-41130-430	Miscellaneous		\$7,800.00	5882	CIP - street, 20th Avenue (Cattle Pass)
<b>Total STEVES EXCAVATING</b>			<b>\$7,800.00</b>		
Paid Chk# 017589	5/5/2015	TOSHIBA FINANCIAL SERVICES			
E 101-41000-300	support services		\$69.00		general - copier contract
<b>Total TOSHIBA FINANCIAL SERVICES</b>			<b>\$69.00</b>		
Paid Chk# 017590	5/5/2015	TRAUT COMPANIES			
E 601-49400-316	Sample Analysis		\$3.00		water dept - sample #150345 & 150346 (previous underpayment by \$3)
E 601-49400-316	Sample Analysis		\$27.00	20233	water dept - chlorine strips
E 601-49400-316	Sample Analysis		\$46.00	275455	water dept - sample #150486 & 150487
E 601-49400-316	Sample Analysis		\$46.00	276284	water dept - sample #150609 & 150610
<b>Total TRAUT COMPANIES</b>			<b>\$122.00</b>		
Paid Chk# 017591	5/5/2015	TRI COUNTY ABSTRACT			
E 101-41000-625	Animal Impound		\$57.38		general - 1st quarter 2015 animal boarding
<b>Total TRI COUNTY ABSTRACT</b>			<b>\$57.38</b>		
Paid Chk# 017592	5/5/2015	WELLS FARGO			
E 101-41000-322	Postage		\$90.84		general - two rolls 1st class stamps
<b>Total WELLS FARGO</b>			<b>\$90.84</b>		
Paid Chk# 017593	5/5/2015	WEST CENTRAL SANITATION			
E 101-41000-384	Refuse/Garbage Disposal		\$161.21		general - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$26.77		fire dept - garbage service
<b>Total WEST CENTRAL SANITATION</b>			<b>\$187.98</b>		
Paid Chk# 017594	5/5/2015	CITY OF ST. AUGUSTA			
E 101-41000-736	city halls sewer/water expense		\$60.37		general - Apr 2015 usage
<b>Total CITY OF ST. AUGUSTA</b>			<b>\$60.37</b>		
Paid Chk# 017595	5/5/2015	DARREL NEMETH INC			
E 101-41220-742	Electrical Insp		\$479.40		general - Apr 2015 permits
<b>Total DARREL NEMETH INC</b>			<b>\$479.40</b>		
Paid Chk# 017596	5/5/2015	GOPHER STATE ONE-CALL			

**\*Check Detail Register©**

May 2015

			Check Amt	Invoice	Comment
E 601-49400-314	Gopher State One Calls		\$63.17		water dept - locates
E 602-49450-314	Gopher State One Calls		\$63.18		sewer dept - locates
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$126.35</b>		
<b>Paid Chk# 017597</b>	<b>5/5/2015</b>	<b>JOHN DEERE LANDSCAPES</b>			
E 101-45200-220	Repair/Maint Supply		\$28.06	71522302	parks dept - rust stain remover
<b>Total JOHN DEERE LANDSCAPES</b>			<b>\$28.06</b>		
<b>Paid Chk# 017598</b>	<b>5/5/2015</b>	<b>JOHN NOTCH</b>			
E 101-45200-430	Miscellaneous		\$28.75		parks dept - Apr 2015 miles (50 @ .575)
<b>Total JOHN NOTCH</b>			<b>\$28.75</b>		
<b>Paid Chk# 017599</b>	<b>5/5/2015</b>	<b>LAND O LAKES OIL &amp; PROPANE</b>			
E 101-42270-212	Motor Fuels		\$687.99	8509	fire dept - fuel for tanks
E 101-42270-212	Motor Fuels		\$113.50	8510	fire dept - fuel for tanks
<b>Total LAND O LAKES OIL &amp; PROPANE</b>			<b>\$801.49</b>		
<b>Paid Chk# 017600</b>	<b>5/5/2015</b>	<b>LMCIT</b>			
E 101-41000-160	Insurance (bldgs/equip)		\$7,965.30		general - insurance coverage 5/10/1 thru 5/10/16
E 602-49450-162	General Prop/Equip Ins.		\$2,421.08		sewer dept - insurance coverage 5/10/15 thru 5/10/16
E 601-49400-162	General Prop/Equip Ins.		\$2,421.07		water dept - insurance coverage 5/10/15 thru 5/10/16
E 101-42270-160	Insurance (bldgs/equip)		\$4,414.80		fire dept - insurance coverage 5/10/15 thru 5/10/16
E 101-45200-160	Insurance (bldgs/equip)		\$7,710.00		parks dept - insurance coverage 5/10/15 thru 5/10/16
E 101-41130-160	Insurance (bldgs/equip)		\$4,226.75		pw dept - insurance coverage 5/10/15 thru 5/10/16
<b>Total LMCIT</b>			<b>\$29,159.00</b>		
<b>Paid Chk# 017601</b>	<b>5/5/2015</b>	<b>MINNESOTA DEPT OF REVENUE</b>			
E 601-49400-113	State Sales Tax		\$340.00		water dept - Mar/Apr 2015 sales tax
E 101-41000-113	State Sales Tax		\$112.00		general - Mar/Apr 2015 sales tax
<b>Total MINNESOTA DEPT OF REVENUE</b>			<b>\$452.00</b>		
<b>Paid Chk# 017602</b>	<b>5/5/2015</b>	<b>MINNESOTA COMPUTER SYSTEMS INC</b>			
E 101-41000-300	support services		\$28.41		general - copier contract
<b>Total MINNESOTA COMPUTER SYSTEMS INC</b>			<b>\$28.41</b>		
<b>Paid Chk# 017603</b>	<b>5/5/2015</b>	<b>PARKING LOT SWEEPING</b>			
E 101-41130-224	Street Maint Materials		\$5,032.00	4744	pw dept - sweeping city streets
<b>Total PARKING LOT SWEEPING</b>			<b>\$5,032.00</b>		
<b>Paid Chk# 017604</b>	<b>5/5/2015</b>	<b>PETTY CASH</b>			
E 101-41000-211	Petty Cash		\$50.04		general - petty cash
<b>Total PETTY CASH</b>			<b>\$50.04</b>		
<b>Paid Chk# 017605</b>	<b>5/5/2015</b>	<b>SMITH SCHAFFER</b>			
E 101-41000-207	Auditing Services		\$6,400.00	28185	general - 2014 auditing services
<b>Total SMITH SCHAFFER</b>			<b>\$6,400.00</b>		
<b>Paid Chk# 017606</b>	<b>5/5/2015</b>	<b>SPECTRUM SUPPLY COMPANY</b>			
E 101-45200-220	Repair/Maint Supply		\$250.01	251942	parks dept - supplies
<b>Total SPECTRUM SUPPLY COMPANY</b>			<b>\$250.01</b>		
<b>Paid Chk# 017607</b>	<b>5/5/2015</b>	<b>ST. AUGUSTA MINI SERVE</b>			
E 101-42270-212	Motor Fuels		\$35.00		fire dept - fuel Apr 2015
E 602-49450-212	Motor Fuels		\$143.06		sewer dept - fuel Apr 2015
E 601-49400-212	Motor Fuels		\$143.06		water dept - fuel Apr 2015
E 101-41130-212	Motor Fuels		\$305.28		pw dept - fuel Apr 2015

**\*Check Detail Register©**

May 2015

			Check Amt	Invoice	Comment
<b>Total ST. AUGUSTA MINI SERVE</b>			\$626.40		
Paid Chk# 017608	5/5/2015	XCEL ENERGY			
E 101-41000-383	Gas Utilities		\$109.44		general - gas usage Apr 2015
		<b>Total XCEL ENERGY</b>	\$109.44		
<b>10100 STATE BANK OF KIMBAL</b>			\$96,934.75		

**Fund Summary**

<b>10100 STATE BANK OF KIMBAL</b>		
101 GENERAL FUND		\$60,077.10
450 CAPITAL PROJECT FUND		\$12,120.00
601 WATER FUND		\$16,696.82
602 SEWER FUND		\$8,040.83
		<b>\$96,934.75</b>

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Sewer Debt	Street Light	TIF	TIF - 2	Monthly Totals
Cash Balance 12/31/14(un-audited)	\$ 552,191	\$ 1,259,532.58	\$ 235,143	\$ 384,119	\$ 70,566	\$ 712,324	\$ 36,956	\$ 1,687	\$ 60,421	\$ 22,270	\$ 3,335,210
Receipts January 2014	\$ 24,169	\$ 22,615.91	\$ 1,728	\$ 8,231	\$ 16,061	\$ 20,317	\$ 985	\$ 286			\$ 94,393
Ex. January 2014	\$ 43,115	\$ 35,289.62	\$ 59,584		\$ 45,258	\$ 70,295		\$ 317			\$ 253,858
Receipts February 2014	\$ 18,617	\$ 22,252.21			\$ 13,767	\$ 17,888	\$ 803	\$ 317			\$ 73,644
Ex. February 2014	\$ 42,987	\$ 7,104.41			\$ 16,502	\$ 34,805		\$ 317	\$ 47,950	\$ 14,119	\$ 163,785
Receipts March 2014	\$ 9,752	\$ 1,363.05			\$ 16,192	\$ 21,208	\$ 852	\$ 408			\$ 49,776
Ex. March 2014	\$ 41,844	\$ 3,158.19	\$ 176,160		\$ 28,714	\$ 11,142		\$ 317			\$ 261,336
Receipts April 2014	\$ 17,714	\$ 571.33			\$ 15,085	\$ 19,323	\$ 858	\$ 342			\$ 53,894
Ex. April 2014	\$ 40,640	\$ 51,849.76			\$ 14,400	\$ 7,914		\$ 1,006			\$ 115,810
Receipts May 2014											\$ -
Ex. May 2014	\$ 59,213	\$ 12,120.00			\$ 16,556	\$ 8,004					\$ 95,893
Receipts June 2014											\$ -
Ex. June 2014											\$ -
Receipts July 2014											\$ -
Ex. July 2014											\$ -
Receipts August 2014											\$ -
Ex. August 2014											\$ -
Receipts September 2014											\$ -
Ex. September 2014											\$ -
Receipts October 2014											\$ -
Ex. October 2014											\$ -
Receipts November 2014											\$ -
Ex. November 2014											\$ -
Receipts December 2014											\$ -
Ex. December 2014											\$ -
Cash Balance	\$ 394,645	\$ 1,196,813.10	\$ 1,127	\$ 392,350	\$ 10,241	\$ 658,898	\$ 40,455	\$ 1,082	\$ 12,471	\$ 8,151	\$ 2,716,234



	<b>2015</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>5-May</b>	<b>Spent</b>	
General Fund	\$741,656	\$ 79,237	10.68%	\$662,419
Capital Improvement Fund	\$544,500	\$ 56,842	10.44%	\$487,658
Water Fund	\$342,705	\$ 58,304	17.01%	\$284,401
Sewer Fund	\$226,978	\$ 79,824	35.17%	\$147,154
Sewer Debt Fund	\$12,500	\$ 3,758	30.06%	\$8,742
Street Light Fund	\$4,500	\$ 1,382	30.71%	\$3,118
WAC/SAC Improvement Fund	\$287,000	\$ 8,635	3.01%	\$278,365
Debt Service	\$84,500	\$ 2,067	2.45%	\$82,433
TIF	\$130,000	\$ 562	0.43%	\$129,438
<b>Total Revenues</b>	<b>\$2,374,339</b>	<b>\$ 290,611</b>	<b>12.24%</b>	<b>\$2,083,728</b>
<b>Expenditures</b>				
General Fund	\$745,362	\$ 230,640	30.94%	\$514,722
Capital Improvement Fund	\$392,800	\$ 109,522	27.88%	\$283,278
Water Fund	\$332,010	\$ 121,678	36.65%	\$210,331
Sewer Fund	\$526,298	\$ 132,410	25.16%	\$393,889
Street Light Fund	\$4,200	\$ 1,958	46.62%	\$2,242
WAC/SAC Improvement Fund	\$155,000	\$ -	0.00%	\$155,000
Debt Service	\$80,804	\$ 235,744	291.75%	(\$154,940)
TIF Fund	\$110,000	\$ 62,069	56.43%	\$47,931
<b>Total Expenditures</b>	<b>\$2,346,474</b>	<b>\$ 894,022</b>	<b>38.10%</b>	<b>\$1,452,452</b>

<b>General Fund</b>				
	<b>2015</b>	<b>Spent</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>5-May</b>	<b>Spent</b>	
Administration	\$ 267,948	\$ 102,245	38.16%	\$ 165,703
Council	\$ 24,981	\$ 6,424	25.71%	\$ 18,557
Boards and Commissions	\$ 5,000	\$ -	0.00%	\$ 5,000
Building Inspection	\$ 61,600	\$ 13,318	21.62%	\$ 48,282
Elections	\$ 800	\$ 587	73.40%	\$ 213
Fire	\$ 155,612	\$ 37,906	24.36%	\$ 117,706
Streets	\$ 174,006	\$ 59,983	34.47%	\$ 114,023
Parks	\$ 55,416	\$ 10,177	18.37%	\$ 45,239
<b>Total General Fund</b>	<b>\$ 745,362</b>	<b>\$ 230,640</b>	<b>30.94%</b>	<b>\$ 514,722</b>

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
May 1, 2015**

- CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 9:00 AM with the Pledge of Allegiance.
- PRESENT:** Mayor Kroll; Council Members Schulzetenberg, Zenzen and Reinert; and Clerk/Administrator McCabe.
- OTHERS PRESENT:** None.
- SRTS BIDS:** Mr. McCabe presented the bids and recommendation from the Safe Routes to School bid. The recommendation from the engineer is to award to the low bidder, French Lake Builders in the amount of \$162,146.90.
- A motion was made to approve and recommend the low bid by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.**
- ADJOURNMENT:** A motion was made to adjourn at 9:05am by Mr. Reinert, seconded by Mr. Zenzen.

Approved this \_\_\_\_\_ day of May, 2015.

\_\_\_\_\_  
BJ Kroll, Mayor

Attest:

\_\_\_\_\_  
William R. McCabe, Clerk/Administrator

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
Board of Review and Equalization Meeting  
May 1, 2015**

**CALL TO ORDER:** The meeting was called to order by Mayor Kroll at 9:30am.

**PRESENT:** Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen;  
Assistant County Assessors Don Ramler and Kathy Korte and  
Clerk/Administrator McCabe.

**OPENING  
COMMENTS:** Mr. Ramler began by giving opening remarks about the general trend in  
residential, commercial and agricultural land for the past year.

**Kay and Jeff  
Johnson:** Mr. and Mrs. Johnson were in attendance to dispute the valuation of their  
commercial property PIN 81.43239.0420. Mr. Ramler broke out the building  
and land square footage. The value had gone down based on the fact there is  
no heat in the building. Mr. and Mrs. Johnson shared their certified appraisal  
with Mr. Ramler. There are assessments against the property. There is a  
recommendation of giving a \$7,700 reduction to the land value.

**Dan Waltzing:** Mr. Waltzing was in attendance to dispute the value of his ag land  
81.43156.0304 on 210<sup>th</sup> Street. He believes both the building and land values  
are high. Mr. Ramler recommends we reduce the land value of the second two  
acres because it isn't a true home on the buildable site. They will also  
recognize the building as agricultural.

**Tonette Kieke:** Ms. Kieke had an appraisal done on her late father's property, PID  
81.43152.0755. The appraised value was \$119,000 and assessed value was  
\$127,200. Mr. Ramler indicated he has concerns with the appraisals comp  
land values. The consensus was to split the difference.

**Igor Lenzor:** Mr. Lenzor sent a letter disputing his property value indicating he cannot  
compare with neighborhood comps. Mr. Ramler is suggesting a reduction  
because of the basement finishes to \$330,200.

**ACTION:** A motion was made to take the following actions by Ms. Schulzetenberg:

**Kay and Jeff Johnson: reduce by \$7,700.  
Dan Waltzing: reduce to \$167,100  
Tonette Kieke: reduce to \$123,100  
Igor Lenzor: reduce to \$330,200**

**the motion was seconded by Mr. Reinert. Motion carried unanimously.**

**ADJOURNMENT: A motion was made to adjourn at 10:30am by Mr. Reinert, seconded by Mr. Diehl. Meeting Adjourned.**

Approved this \_\_\_\_\_ day of May, 2015.

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BJ Kroll, Mayor

Attest:

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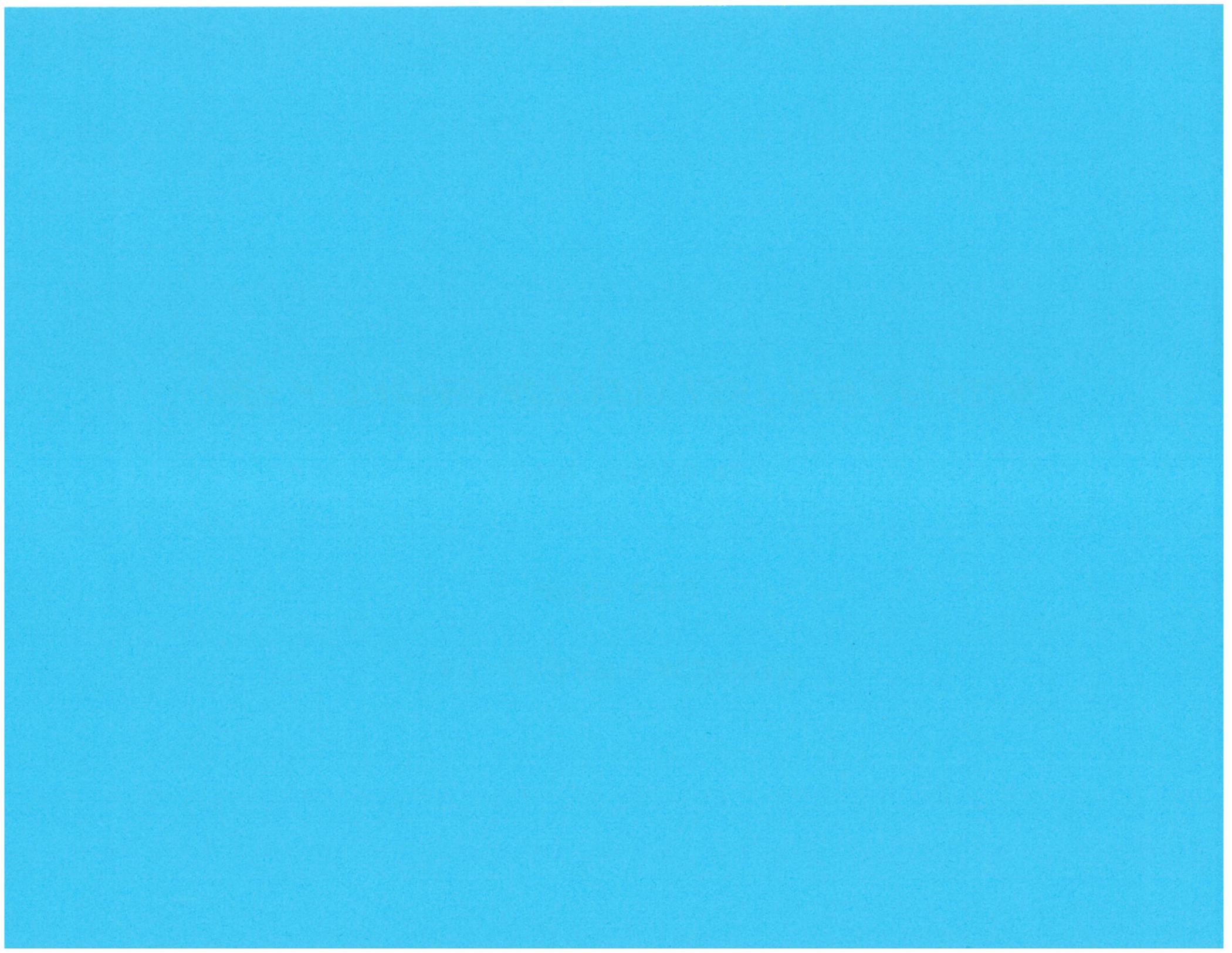
William R. McCabe, Clerk/Administrator

**ST. AUGUSTA ACTIVITY**

**APRIL 2015**

**TOTAL HOURS 41**

***(SEE ATTACHED ACTIVITY LIST FOR DETAILS)***



Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15024586	2541	04/01/2015 02:10:23	04/01/2015 03:12:13	[04/01/2015 03:12:04 : MOB : 2541] HOFFMAN -GREGORY PRK AREA, LUXEMBURG, CR 142 -CORP CITY LIMITS ALL BUSINESSES LOOKED GOOD, NO TRAFFIC FOREST GLEN AREA -XPAT ON AUGUSTA DR, SPOKE WITH FT SECURITY 0200-0700 NO PROBLEMS SINCE LAST XPAT
ST AUGUSTA	15024932	2551	04/02/2015 07:42:15	04/02/2015 08:43:40	[04/02/2015 08:40:06 : MOB : 2551] CHECKED PARKS RAN RADAR ON CR 75 AND CR 7 STOPPED IN AT MINI SERVE
ST AUGUSTA	15025434	2566	04/03/2015 19:09:05	04/03/2015 20:08:59	[04/03/2015 20:08:45 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR, 1900--2009 - PATROLLED GREGORY PARK RD BUSINESSES - DOWNTOWN, RESIDENTIAL AREAS - NO VIOLATIONS SEEN, NO TRAFFIC STOPS - XPAT AT PLEASURELAND, SPOKE TO SECURITY - NO REPORT
ST AUGUSTA	15025764	2571	04/04/2015 20:06:44	04/04/2015 21:05:42	[04/04/2015 21:05:39 : MOB : 2571] -PATROLLED AROUND RESIDENTIAL AREAS. -MADE A TRAFFIC STOP FOR SPEED -START TIME 2006 -END TIME 2106 -TOTAL TIME 1 HOUR -PO WIDMER
ST AUGUSTA	15025954	2555	04/05/2015 17:59:09	04/05/2015 19:00:07	[04/05/2015 18:59:15 : MOB : 2555] START 1800 END 1900 -TOWNSITE -RES AND BUSINESSES AROUND TOWNSITE -EAGLES LANDING -EMERALD PONDS -CHERRYWOOD ESTATES

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15026117	2567	04/06/2015 14:29:36	04/06/2015 15:34:33	[04/06/2015 15:34:28 : MOB : 2567] 1429-1529-PATROL CITY
ST AUGUSTA	15026164	2557	04/06/2015 17:56:20	04/06/2015 18:59:30	[04/06/2015 18:58:44 : MOB : 2557] RINGNESS -CONTRACT ASSIGNED FOR 1800 -CONTRACT STARTED AT 1756 -1 HOUR COMPLETED PATROLLING THE CITY -CONTRACT ENDED AT 1858 -NO REPORT  [04/06/2015 18:56:58 : MOB : 2557] RINGNESS -CONTRACT ASSIGNED FOR 1800 -CONTRACT STARTED AT 1756 -PATROLLED ST AUGUSTA FOR 1 HOUR -COMPLETED AT 1857 -NO REPORT
ST AUGUSTA	15026249	2560	04/07/2015 05:17:23	04/07/2015 06:22:02	[04/07/2015 06:21:57 : MOB : 2560] START: 0517HRS  -PATROLLED CO RD 47, 69TH AV, 68 AV, 67 AV, GREGORY PARK AREA -PATROLLED CO RD 136, 43 AV, CO RD 7 -PATROLLED TOWN SITE INCLUDING BUSINESS AREAS AND BLACKBERRY FARMS -TRAFFIC ENFORCEMENT ON CO RD 7 S OF TOWN SITE, NO VIOLATIONS SEEN  END: 0617HRS  -TOTAL CONTRACT TIME: 1 HOUR
ST AUGUSTA	15026511	2554	04/08/2015 02:00:50	04/08/2015 03:00:59	[04/08/2015 03:00:55 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL CR 47 HWY 15 CR 136 CR 115

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15026752	2575	04/08/2015 21:54:10	04/08/2015 22:59:56	[04/08/2015 22:59:48 : MOB : 2575] SIMON -1 HOUR CONTRACT -PATROLLED RESIDENTIAL NEIGHBORHOODS -PATROLLED CO ROADS -FOUND OPEN DOOR AND SNAP FITNESS AND SECURED IT -CHECKED ON SUSPICIOUS VEHICLE AT THE STORAGE GARAGES AT 67 AV//CO RD 47 -MALE WAS GETTING PROPERTY FROM STORAGE UNIT AT NIGHT -STOPPED VEHICLE FOR SPEED IN THE 45 ZONE OF CO RD 115
ST AUGUSTA	15026823	2562	04/09/2015 04:06:38	04/09/2015 05:12:18	[04/09/2015 05:11:56 : MOB : 2562] I CHECKED THE BUSINESSES ALONG HWY 15 AND THEY APPEARED SECURE. THE RESIDENTIAL AREAS IN THE TOWNSITE WERE QUIET WITH A FEW WALKERS OUT. THE LOCAL BUSINESSES WERE CLOSED AND APPEARED SECURE. THE SCHOOL AND CHURCH WERE ALSO SECURE. NOT MUCH FOR TRAFFIC THROUGH TOWN. LJMCLAUGHLIN
ST AUGUSTA	15027138	2561	04/10/2015 07:56:57	04/10/2015 09:00:42	[04/10/2015 09:00:10 : MOB : 2561] Patrolled the commuter roads throughout the entire time. We were experiencing light snow showers which morphed to thick heavy snow at times. Monitored traffic and conducted one traffic stop, verbal warning given for speed. No other activity. M Mix
ST AUGUSTA	15027314	2572	04/10/2015 19:10:12	04/10/2015 20:15:38	[04/10/2015 20:15:24 : MOB : 2572] LAHR -PATROLLED AHLES ROAD -CHECKED THE GARDEN HILLS SUBDIVISION - DROVE 230TH ST AND 228TH ST - CHECKED THE EMERALD PONDS SUBDIVISION - CHECKED THE FOREST GLEN SUBDIVISION - CHECKED THE CHERRYWOOD ESTATES SUBDIVISION - CHECKED THE RIDGEVIEW SUBDIVISION - HANDED OUT 4 SEPARATE DQ TICKETS TO KIDS FOR WEARING THEIR HELMETS - WENT TO MINI SERVE AND ASKED IF THEY HAD ANY ISSUES

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15027558	2573	04/11/2015 15:26:43	04/11/2015 16:31:59	[04/11/2015 16:31:54 : MOB : 2573] PATTERSON 1530-1630 1HR - MONITORED TRAFFIC ON 43RD AV, CO RD 7 - PATROLLED COMMERCIAL AREAS CO RD 7
ST AUGUSTA	15027903	2561	04/12/2015 14:53:42	04/12/2015 15:55:50	[04/12/2015 15:55:42 : MOB : 2561] Started downtown area and drove through residential areas in the immediate area. Travelled to Luxemburg area and aslo through residential areas. No traffic stops on this warm and very windy day. M Mix
ST AUGUSTA	15028021	2542	04/13/2015 05:15:03	04/13/2015 06:17:42	[04/13/2015 06:17:32 : MOB : 2542] BRETH -PATROLLED CO RD 136, 43RD AVE AND FIREHALL/ PARK, PATROLLED CO RD 7 AND THE RESIDENTIAL AND BUSINESS AREAS OF THE TOWN SITE, PATROLLED HOUSING DEVELOPMENTS -RAN RADAR ON CO RD 7 FOR MORNING TRAFFIC WITH NO VIOLATIONS OBSERVED -TOTAL TIME ON CONTRACT = 1 HR
ST AUGUSTA	15028259	2568	04/13/2015 20:25:22	04/13/2015 21:31:55	[04/13/2015 21:31:49 : MOB : 2568] LUST STARTED CONTRACT AT 2026 HRS PATROLLED: -CO RD 7/CO RD 141/CO RD 142/43RD AVE/HIDDEN PARK AREAS/ CO RD 115/ 21ST AVE ADDITIONS/22ND AVE ADDITIONS -CO RD 7 BUSINESS AREAS/BLACKBERRY ADDITIONS/CO RD 47/LUX SHELL/GREGORY PARK AREA/67TH AVE ADDITIONS/ -MISC AREAS END OF CONTRACT AT 2126 HRS
ST AUGUSTA	15028413	2552	04/14/2015 14:27:43	04/14/2015 15:39:08	[04/14/2015 15:39:05 : MOB : 2552] ROUTINE PATROL RADAR RESIDENTIAL PATROL BUSINESS PATROL RADAR CHURCH

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15028503	2553	04/14/2015 17:58:54	04/14/2015 19:20:09	[04/14/2015 19:07:52 : MOB : 2553] VOJACEK -ONE HOUR
ST AUGUSTA	15028609	2567	04/15/2015 08:10:38	04/15/2015 09:11:33	[04/15/2015 09:11:23 : MOB : 2567] 0810-0910-PATROL CITY.
ST AUGUSTA	15029094	2511	04/16/2015 20:34:02	04/16/2015 21:39:16	[04/16/2015 21:39:10 : MOB : 2511] STARTED 2034 HRS ENDED 2134 HRS CONTRACT WAS SUPPOSE TO BE AT 1900 HRS CO RD 136 ... CO RD 115 .... TOWN SITE ... CO RD 7 .... EMERALD PONDS ... 230 st...21 av ... 232 st ... 23 av ... 20 AV ... dom circle ... 20 AV ... 200 st ... 13 AV .... CO RD 44 ... TOWN SITE .... CO RD 115 ... -SGT KLEIN
ST AUGUSTA	15029177	2562	04/17/2015 01:58:05	04/17/2015 02:59:55	[04/17/2015 02:59:48 : MOB : 2562] THE LOCAL BUSINESSES WERE CLOSED AND APPEARED SECURE. THE BUSINESSES ALONG HWY 15 ALSO APPEARED SECURE. THE CHURCH AND SCHOOL WERE DARK. THE LOCAL RESIDENTIAL AREAS WERE QUIET. VERY LITTLE TRAFFIC THROUGH TOWN. NO VIOLATIONS. LJMCLAUGHLIN
ST AUGUSTA	15029586	2558	04/18/2015 00:17:37	04/18/2015 01:18:13	[04/18/2015 01:18:08 : MOB : 2558] 0017-START OF CONTRACT 0017-0035-PATROLLED CR 7, CR 75, BLACKBERRY FARMS ADDITION 0035-0055-PATROLLED 21 AV, 22 AV, 247 ST, EMERALD PONDS ADDITION, EAGLES LANDING ADDITION 0055-0117-PATROLLED CR 115, CR 136, 43 AV, 53 AV, 230 ST, GARDEN HILLS AREA 0117-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	15029906	2571	04/19/2015 01:01:21	04/19/2015 01:01:56	

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15029907	2571	04/19/2015 01:01:21	04/19/2015 01:01:59	
ST AUGUSTA	15029908	2571	04/19/2015 01:01:21	04/19/2015 02:13:08	[04/19/2015 02:13:02 : MOB : 2571] -START TIME 0101 -END TIME 0211 -TOTAL TIME 1 HOUR -PO WIDMER
ST AUGUSTA	15030019	2555	04/19/2015 19:04:48	04/19/2015 23:36:16	[04/19/2015 23:36:12 : MOB : 2555] -RETURNED TO CONTRACT AT 2320 FO LAST 15 MINUTES CLEARED AT 2335 -TOTAL TIME ON CONTRACT 1 HOUR C.SCHWEGEL  [04/19/2015 19:48:50 : MOB : 2555] START 1904 END 2004 -GREGORY PARK -DELUX BUSINESS PARK -TOWNSITE/RES/BUSINESSES AROUND TOWNSITE -EMERALD PONDS -EAGLES LANDING -CLEARED AT 1950 TO COVER COUNTY
ST AUGUSTA	15030196	2561	04/20/2015 15:55:53	04/20/2015 16:57:10	[04/20/2015 16:56:55 : MOB : 2561] Tried to cover mostly residential areas. Started in the Lux area and continued east on Co Rd 47. Stopped and had a quick chat with a resident on Co Rd 136 who stopped on the road to retrieve mail out of a mailbox. Politely asked not to do so and cause a hazard. Continued to downtown area and drove residential areas. Stopped at the firehall briefly. continued back to Lux area and completed the contract. M Mix
ST AUGUSTA	15030254	2572	04/20/2015 20:41:05	04/20/2015 21:45:23	[04/20/2015 21:45:15 : MOB : 2572] LAHR -RAN RADAR ON CO RD 7 IN TOWN -STOPPED A VEHICLE FOR SPEED AND GAVE A VERBAL WARNING - STOPPED AT THE GAS STATION AND TALKED ABOUT GAS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15030313	2562	04/21/2015 05:25:59	04/21/2015 09:14:55	ROUTINE PATROL
ST AUGUSTA	15030364	2561	04/21/2015 11:55:03	04/21/2015 12:55:33	[04/21/2015 12:55:25 : MOB : 2561] Started in the residential and business area of Co Rd 47, all was quiet. Some utility work being done off 68 Av. Luxemburg residential area. All is quiet. Brief stop at the firehall. Residential areas off 43 Av. Downtown area and adjoining residential areas. No one out on this windy, cold fall like day. M Mix
ST AUGUSTA	15030549	2560	04/22/2015 02:15:20	04/22/2015 03:15:33	[04/22/2015 03:15:30 : MOB : 2560] START: 0215HRS  -PATROLLED SEVERAL RESIDENTIAL/BUSINESS AREAS -PATROLLED COUNTY, TOWNSHIP AND STATE ROADS -MOTORIST ASSIST 43 AV//CO RD 136, NO ASSISTANCE NEEDED -ALL APPEARED NORMAL  END: 0315HRS  TOTAL CONTRACT TIME: 1 HOUR
ST AUGUSTA	15030761	2565	04/22/2015 15:58:15	04/22/2015 16:58:09	[04/22/2015 16:58:01 : MOB : 2565] CHECKED 67TH TO 69TH AVE NORTH OF CO RD 47 ALL OK. CHECKED THE INDUSTRIAL PARK OFF 67TH AVE ALL OK. CHECKED FIRE HALL ALL OK. CHECKED 237TH ST AND 236TH ST ALL OK. CHECKED 22ND AND 21ST AVE ALL OK. CHECKED 247TH ST, 248TH ST ALL OK. CHECKED THE CEDAR POINTE APTS ALL OK. CHECKED BLACK BERRY FARMS ALL OK.
ST AUGUSTA	15031123	2557	04/23/2015 21:49:26	04/23/2015 22:50:13	[04/23/2015 22:50:05 : MOB : 2557] RINGNESS -STARTED CONTRACT AT 2149 -ASSIGNED FOR 2200 -PATROLLED STARLIGHT ACRES -PATROLLED GREGORY PARK -PATROLLED TOWN SITE -PATROLLED TERRACE HILLS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15031348	2553	04/24/2015 18:35:11	04/24/2015 19:34:56	[04/24/2015 19:32:48 : MOB : 2553] VOJACEK -GREGORY PARK -BLACKBERRY -DOWNTOWN -EMERALD PONDS  [4/24/2015 18:35:11 : pos8 : 01ZTBRAEGE]
ST AUGUSTA	15031661	2567	04/25/2015 15:31:15	04/25/2015 16:35:39	[04/25/2015 16:34:57 : MOB : 2567] 1531-1631-PATROL CITY. GAVE VERBAL WARN FOR FIRE ON FARMSITE ON GAELIC RD
ST AUGUSTA	15031933	2572	04/26/2015 16:04:38	04/26/2015 17:25:52	[04/26/2015 17:25:45 : MOB : 2572] LAHR -COMPLETED REMAINING 25 MINUTES OF CONTRACT - STOPPED VEHICLE FOR SPEEDING ON HWY 15 NEAR THE CASEYS GAS STATION - HANDED OUT 2 DQ TICKETS TO KIDS I FOUND WEARING THEIR HELMETS WHILE ON A SCOOTER AND BIKE - CHECKED THE FOREST GLEN ADDITION  [04/26/2015 16:42:53 : MOB : 2545] STARTED CONTRACT AT 1605 HOURS PATROLED CR 7 FOR SPEEDERS. 21ST AVE AND 246TH ST AREA. CR 115 AND 32ND AVE AREA. BLACK BERRY FARMS. ENDED CONTRACT AT 1640 HOURS.  [04/26/2015 16:42:50 : MOB : 2545] STARTED CONTRACT AT 1605 HOURS PATROLED CR 7 FOR SPEEDERS. 21ST AVE AND 246TH ST AREA. CR 115 AND 32ND AVE AREA. BLACK BERRY FARMS. ENDED CONTRACT AT 1640 HOURS.
ST AUGUSTA	15032047	2541	04/27/2015 05:16:45	04/27/2015 06:18:19	[04/27/2015 06:18:07 : MOB : 2541] HOFFMAN DROVE THROUGH CORP CITY LIMITS, EMERALD PONDS,

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15032057	2556	04/27/2015 07:39:47	04/27/2015 08:48:22	[04/27/2015 08:48:00 : MOB : 2556] NOETZEL - PATROLLED BLACKBERRY FARMS ADDITION - 22ND AND 21ST -PATROLLED CR 7 DOWN TO 200 AND BACK NORTH- NO VIOLATIONS - EMERALD ADDITION - QUIET AND SUNNU
ST AUGUSTA	15032279	2542	04/28/2015 02:49:53	04/28/2015 03:50:10	[04/28/2015 03:48:20 : MOB : 2542] BRETH -CONTRACT WAS TO BEGIN AT 0100 HRS -THE CONTRACT WAS STARTED AT 0250 HRS DUE TO AN IC THREATS CALL -DURING CONTRACT I PATROLLED THE FOLLOWING AREAS -BUISNESS, INDUSTRIAL, AND RESIDENTIAL AREAS OF THE CITY, CO RD 7, 43RD AVE INCLUDING THE PARK AND FIREHALL, HWY 15 AND LUX AREA, I RAN RADAR IN THE LUX AREA WITH NO VIOLATIONS OBSERVED, 230TH ST AND THE GARDEN HILLS AREA, THE INDUSTRIAL AREA ON 67TH AVE. -TOTAL TIME ON CONTRACT = 1 HR
ST AUGUSTA	15032446	2566	04/28/2015 17:57:45	04/28/2015 19:01:02	[04/28/2015 19:00:53 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR, 1757-1857 - PATROLLED DOWNTOWN AREA, EAGLES LANDING, FOREST GLEN, PLEASURELAND - NO VIOLATIONS SEEN, NO TRAFFIC STOPS - ALL APPEARED NORMAL - NO REPORT
ST AUGUSTA	15032741	2554	04/29/2015 22:51:01	04/29/2015 23:55:12	[04/29/2015 23:53:38 : MOB : 2554] ONE HOUR CONTRACT 2251-2351 RESIDENTIAL AND BUSINESS PATROL BLACKBERRY FARMS ADDITION-SPOKE WITH RESIDENT AND ASSISTED WITH LIGHTING UP BACK YARD FOR HIM. 240 ST CR 7 CR 44

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	15032901	2567	04/30/2015 14:23:57	04/30/2015 15:25:03	[04/30/2015 15:24:56 : MOB : 2567] 1423-1523-PATROL RESIDENTIAL AREAS, MADE TRAFFIC STOP

41 hrs.

# ALL CALLS IN ST AUGUSTA - APRIL 2015

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	04/10/2015 09:42:07	15027159	1050	ACCIDENT
ST AUGUSTA	04/30/2015 18:52:03	15032996	1057	INTOXICATED PERSON
ST AUGUSTA	04/28/2015 15:20:13	15032417	1072	DEAD BODY
ST AUGUSTA	04/02/2015 12:14:15	15025029	AL	ALARM
ST AUGUSTA	04/15/2015 15:22:54	15028728	AL	ALARM
ST AUGUSTA	04/16/2015 12:52:06	15028999	AL	ALARM
ST AUGUSTA	04/13/2015 07:39:25	15028034	ALFIRE	ALARM FIRE
ST AUGUSTA	04/13/2015 10:39:11	15028073	ALFIRE	ALARM FIRE
ST AUGUSTA	04/23/2015 23:32:37	15031159	ASEX	SEXUAL ASSAULT
ST AUGUSTA	04/18/2015 13:38:13	15029730	ASLT	ASSAULT
ST AUGUSTA	04/14/2015 02:41:12	15028319	ASSTA	AGENCY ASSIST
ST AUGUSTA	04/15/2015 02:39:17	15028586	ASSTA	AGENCY ASSIST
ST AUGUSTA	04/26/2015 21:07:35	15031976	ASSTA	AGENCY ASSIST
ST AUGUSTA	04/01/2015 02:10:23	15024586	CONTR	CONTRACT
ST AUGUSTA	04/02/2015 07:42:15	15024932	CONTR	CONTRACT
ST AUGUSTA	04/03/2015 19:09:05	15025434	CONTR	CONTRACT
ST AUGUSTA	04/04/2015 20:06:44	15025764	CONTR	CONTRACT
ST AUGUSTA	04/05/2015 17:59:09	15025954	CONTR	CONTRACT
ST AUGUSTA	04/06/2015 14:29:36	15026117	CONTR	CONTRACT
ST AUGUSTA	04/30/2015 14:23:57	15032901	CONTR	CONTRACT
ST AUGUSTA	04/26/2015 16:04:38	15031933	CONTR	CONTRACT
ST AUGUSTA	04/27/2015 05:16:45	15032047	CONTR	CONTRACT
ST AUGUSTA	04/27/2015 07:39:47	15032057	CONTR	CONTRACT
ST AUGUSTA	04/28/2015 02:49:53	15032279	CONTR	CONTRACT
ST AUGUSTA	04/28/2015 17:57:45	15032446	CONTR	CONTRACT
ST AUGUSTA	04/29/2015 22:51:01	15032741	CONTR	CONTRACT
ST AUGUSTA	04/21/2015 11:55:03	15030364	CONTR	CONTRACT
ST AUGUSTA	04/22/2015 02:15:20	15030549	CONTR	CONTRACT
ST AUGUSTA	04/22/2015 15:58:15	15030761	CONTR	CONTRACT
ST AUGUSTA	04/23/2015 21:49:26	15031123	CONTR	CONTRACT
ST AUGUSTA	04/24/2015 18:35:11	15031348	CONTR	CONTRACT
ST AUGUSTA	04/25/2015 15:31:15	15031661	CONTR	CONTRACT
ST AUGUSTA	04/19/2015 01:01:21	15029907	CONTR	CONTRACT
ST AUGUSTA	04/19/2015 01:01:21	15029908	CONTR	CONTRACT
ST AUGUSTA	04/19/2015 19:04:48	15030019	CONTR	CONTRACT
ST AUGUSTA	04/20/2015 15:55:53	15030196	CONTR	CONTRACT
ST AUGUSTA	04/20/2015 20:41:05	15030254	CONTR	CONTRACT
ST AUGUSTA	04/21/2015 05:25:59	15030313	CONTR	CONTRACT
ST AUGUSTA	04/14/2015 17:58:54	15028503	CONTR	CONTRACT
ST AUGUSTA	04/15/2015 08:10:38	15028609	CONTR	CONTRACT
ST AUGUSTA	04/16/2015 20:34:02	15029094	CONTR	CONTRACT
ST AUGUSTA	04/17/2015 01:58:05	15029177	CONTR	CONTRACT
ST AUGUSTA	04/18/2015 00:17:37	15029586	CONTR	CONTRACT
ST AUGUSTA	04/19/2015 01:01:21	15029906	CONTR	CONTRACT
ST AUGUSTA	04/10/2015 19:10:12	15027314	CONTR	CONTRACT
ST AUGUSTA	04/11/2015 15:26:43	15027558	CONTR	CONTRACT
ST AUGUSTA	04/12/2015 14:53:42	15027903	CONTR	CONTRACT
ST AUGUSTA	04/13/2015 05:15:03	15028021	CONTR	CONTRACT
ST AUGUSTA	04/13/2015 20:25:22	15028259	CONTR	CONTRACT
ST AUGUSTA	04/14/2015 14:27:43	15028413	CONTR	CONTRACT
ST AUGUSTA	04/06/2015 17:56:20	15026164	CONTR	CONTRACT
ST AUGUSTA	04/07/2015 05:17:23	15026249	CONTR	CONTRACT
ST AUGUSTA	04/08/2015 02:00:50	15026511	CONTR	CONTRACT
ST AUGUSTA	04/08/2015 21:54:10	15026752	CONTR	CONTRACT
ST AUGUSTA	04/09/2015 04:06:38	15026823	CONTR	CONTRACT
ST AUGUSTA	04/10/2015 07:56:57	15027138	CONTR	CONTRACT
ST AUGUSTA	04/08/2015 07:37:27	15026546	CS	CAR SERVICE
ST AUGUSTA	04/26/2015 13:31:55	15031908	CS	CAR SERVICE
ST AUGUSTA	04/10/2015 16:32:58	15027274	DOG	DOG COMPLAINT/BARKING

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	04/16/2015 09:41:04	15028945	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	04/21/2015 13:39:50	15030388	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	04/28/2015 13:14:41	15032380	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	04/29/2015 12:03:04	15032594	DOM	DOMESTIC
ST AUGUSTA	04/06/2015 12:20:04	15026095	DOMI	DOMESTIC IN PROGRESS
ST AUGUSTA	04/15/2015 01:24:17	15028575	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	04/17/2015 02:01:58	15029178	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	04/30/2015 01:54:15	15032766	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	04/28/2015 20:12:47	15032465	DUMP	ILLEGAL DUMPING COMPLAINT
ST AUGUSTA	04/05/2015 01:36:21	15025849	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	04/14/2015 19:22:44	15028529	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	04/18/2015 18:16:39	15029795	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	04/15/2015 12:40:50	15028685	EMES	EMERGENCY MESSAGE
ST AUGUSTA	04/02/2015 17:47:26	15025095	FIREB	FIRE BUILDING
ST AUGUSTA	04/17/2015 13:23:21	15029288	FIREW	FIRE GRASS OR WILDLAND
ST AUGUSTA	04/30/2015 13:03:28	15032867	FIREW	FIRE GRASS OR WILDLAND
ST AUGUSTA	04/26/2015 10:02:07	15031887	FUP	FOLLOW UP
ST AUGUSTA	04/29/2015 18:34:22	15032695	FUP	FOLLOW UP
ST AUGUSTA	04/19/2015 17:17:58	15030006	FUPC	CRIMINAL FOLLOW UP
ST AUGUSTA	04/28/2015 11:43:18	15032352	IDTHEFT	IDENTITY THEFT
ST AUGUSTA	04/05/2015 18:38:20	15025963	INFO	MATTER OF INFORMATION
ST AUGUSTA	04/05/2015 21:59:31	15026000	INFO	MATTER OF INFORMATION
ST AUGUSTA	04/13/2015 11:02:30	15028080	INFO	MATTER OF INFORMATION
ST AUGUSTA	04/17/2015 13:54:16	15029300	INFO	MATTER OF INFORMATION
ST AUGUSTA	04/22/2015 02:57:51	15030551	MA	MOTORIST ASSIST
ST AUGUSTA	04/10/2015 11:11:29	15027180	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/12/2015 06:30:43	15027836	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/13/2015 10:39:23	15028072	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/13/2015 12:51:04	15028106	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/13/2015 19:58:15	15028252	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/22/2015 12:37:33	15030652	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/28/2015 21:24:49	15032480	MED	MEDICAL EMERGENCY
ST AUGUSTA	04/21/2015 18:52:28	15030493	MEETING	ATTEND MEETING
ST AUGUSTA	04/20/2015 09:41:46	15030087	NOPAY	NO PAY CUSTOMER
ST AUGUSTA	04/26/2015 01:43:47	15031839	OPEND	OPEN DOOR
ST AUGUSTA	04/04/2015 11:57:50	15025673	PAPSV	PAPER SERVICE
ST AUGUSTA	04/05/2015 10:38:34	15025895	PAPSV	PAPER SERVICE
ST AUGUSTA	04/29/2015 18:06:11	15032685	PAPSV	PAPER SERVICE
ST AUGUSTA	04/10/2015 21:03:19	15027343	PERD	ISSUE DEER PERMIT
ST AUGUSTA	04/15/2015 09:40:46	15028628	PERD	ISSUE DEER PERMIT
ST AUGUSTA	04/20/2015 13:17:11	15030132	PERG	GUN PERMIT
ST AUGUSTA	04/21/2015 15:57:45	15030440	PERG	GUN PERMIT
ST AUGUSTA	04/22/2015 15:31:04	15030755	PERG	GUN PERMIT
ST AUGUSTA	04/10/2015 17:48:04	15027296	PHONE	PHONE COMPLAINT
ST AUGUSTA	04/03/2015 10:01:27	15025305	PRDAM	PROPERTY DAMAGE
ST AUGUSTA	04/09/2015 15:31:45	15026947	RW	REPORT WRITING
ST AUGUSTA	04/19/2015 13:09:35	15029973	RW	REPORT WRITING
ST AUGUSTA	04/28/2015 13:47:32	15032388	RW	REPORT WRITING
ST AUGUSTA	04/24/2015 04:05:24	15031191	SPEEDTRL	SPEED TRAILER
ST AUGUSTA	04/16/2015 21:30:15	15029113	STALL	STALLED VEHICLE
ST AUGUSTA	04/27/2015 00:41:05	15032026	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	04/17/2015 12:48:33	15029279	SUSP	SUSPICIOUS PERSON
ST AUGUSTA	04/08/2015 22:30:57	15026764	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	04/11/2015 17:10:02	15027592	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	04/28/2015 01:02:51	15032270	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	04/09/2015 16:12:14	15026960	THREAT	THREATS COMPLAINT
ST AUGUSTA	04/18/2015 21:31:30	15029851	THREAT	THREATS COMPLAINT
ST AUGUSTA	04/01/2015 15:07:29	15024728	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/01/2015 23:24:23	15024873	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/01/2015 23:32:35	15024879	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/01/2015 23:43:45	15024885	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/02/2015 22:36:36	15025176	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/03/2015 23:45:49	15025545	TRAFFIC STOP	TRAFFIC STOP

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	04/28/2015 13:15:01	15032378	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/29/2015 22:39:10	15032738	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/30/2015 14:42:45	15032921	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/30/2015 17:57:19	15032981	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/25/2015 18:37:39	15031704	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/25/2015 18:43:16	15031707	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/25/2015 18:55:44	15031708	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/25/2015 19:37:41	15031727	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/26/2015 12:03:09	15031897	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/26/2015 16:59:34	15031940	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/18/2015 19:01:57	15029807	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/19/2015 22:52:02	15030044	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/20/2015 04:45:49	15030062	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/20/2015 10:12:21	15030088	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/20/2015 20:53:59	15030256	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/24/2015 16:18:11	15031314	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 19:24:55	15029438	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 20:17:59	15029464	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 23:25:21	15029565	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 23:37:05	15029569	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 23:41:45	15029571	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/18/2015 01:29:06	15029613	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:54:23	15029346	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:55:28	15029348	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 16:42:11	15029363	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 16:50:09	15029369	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 17:17:01	15029376	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 17:24:20	15029378	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 14:28:55	15029313	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 14:40:45	15029318	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:05:59	15029326	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:21:03	15029332	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:43:37	15029341	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 15:49:56	15029345	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/15/2015 15:01:57	15028719	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/15/2015 15:25:30	15028730	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/15/2015 16:23:45	15028747	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/15/2015 22:08:49	15028839	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/16/2015 13:39:13	15029005	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/17/2015 14:12:50	15029305	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/12/2015 22:54:10	15027978	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/13/2015 05:59:52	15028027	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/13/2015 10:01:18	15028058	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/13/2015 15:22:28	15028170	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/13/2015 15:29:39	15028172	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/14/2015 18:22:23	15028511	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 20:40:34	15027030	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/10/2015 08:49:03	15027148	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/11/2015 04:36:01	15027437	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/11/2015 20:54:50	15027656	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/12/2015 00:10:00	15027756	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/12/2015 11:41:22	15027862	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 00:45:27	15026797	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 00:55:58	15026799	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 09:36:56	15026859	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 10:47:30	15026871	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 11:27:03	15026880	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/09/2015 20:39:47	15027029	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/06/2015 04:24:52	15026033	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/06/2015 22:06:07	15026194	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/07/2015 14:29:29	15026358	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/07/2015 19:27:22	15026447	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/08/2015 21:14:56	15026742	TRAFFIC STOP	TRAFFIC STOP

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<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	04/08/2015 22:54:15	15026772	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/03/2015 23:50:46	15025547	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/04/2015 20:55:15	15025770	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/04/2015 21:07:16	15025775	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/04/2015 23:46:17	15025814	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/05/2015 09:31:14	15025884	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/05/2015 22:59:30	15026013	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	04/26/2015 03:12:23	15031850	TRANS	TRANSPORT
ST AUGUSTA	04/13/2015 01:11:45	15027993	WARRANT	WARRANT
ST AUGUSTA	04/23/2015 10:26:52	15030949	WARRANT	WARRANT
ST AUGUSTA	04/30/2015 09:35:47	15032808	WELF	WELFARE CHECK
ST AUGUSTA	04/14/2015 22:46:54	15028562	XPAT	EXTRA PATROL

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# ST AUGUSTA CONTRACTS - APRIL 2015

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	04/01/2015 02:10:23	03:12:13	15024586	CONTR	2541
ST AUGUSTA	04/02/2015 07:42:15	08:43:40	15024932	CONTR	2551
ST AUGUSTA	04/03/2015 19:09:05	20:08:59	15025434	CONTR	2566
ST AUGUSTA	04/04/2015 20:06:44	21:05:42	15025764	CONTR	2571
ST AUGUSTA	04/05/2015 17:59:09	19:00:07	15025954	CONTR	2555
ST AUGUSTA	04/06/2015 14:29:36	15:34:33	15026117	CONTR	2567
ST AUGUSTA	04/06/2015 17:56:20	18:59:30	15026164	CONTR	2557
ST AUGUSTA	04/07/2015 05:17:23	06:22:02	15026249	CONTR	2560
ST AUGUSTA	04/08/2015 02:00:50	03:00:59	15026511	CONTR	2554
ST AUGUSTA	04/08/2015 21:54:10	22:59:56	15026752	CONTR	2575
ST AUGUSTA	04/09/2015 04:06:38	05:12:18	15026823	CONTR	2562
ST AUGUSTA	04/10/2015 07:56:57	09:00:42	15027138	CONTR	2561
ST AUGUSTA	04/10/2015 19:10:12	20:15:38	15027314	CONTR	2572
ST AUGUSTA	04/11/2015 15:26:43	16:31:59	15027558	CONTR	2573
ST AUGUSTA	04/12/2015 14:53:42	15:55:50	15027903	CONTR	2561
ST AUGUSTA	04/13/2015 05:15:03	06:17:42	15028021	CONTR	2542
ST AUGUSTA	04/13/2015 20:25:22	21:31:55	15028259	CONTR	2568
ST AUGUSTA	04/14/2015 14:27:43	15:39:08	15028413	CONTR	2552
ST AUGUSTA	04/14/2015 17:58:54	19:20:09	15028503	CONTR	2553
ST AUGUSTA	04/15/2015 08:10:38	09:11:33	15028609	CONTR	2567
ST AUGUSTA	04/16/2015 20:34:02	21:39:16	15029094	CONTR	2511
ST AUGUSTA	04/17/2015 01:58:05	02:59:55	15029177	CONTR	2562
ST AUGUSTA	04/18/2015 00:17:37	01:18:13	15029586	CONTR	2558
ST AUGUSTA	04/19/2015 01:01:21	01:01:56	15029906	CONTR	2571
ST AUGUSTA	04/19/2015 01:01:21	01:01:59	15029907	CONTR	2571
ST AUGUSTA	04/19/2015 01:01:21	02:13:08	15029908	CONTR	2571
ST AUGUSTA	04/19/2015 19:04:48	23:36:16	15030019	CONTR	2555
ST AUGUSTA	04/20/2015 15:55:53	16:57:10	15030196	CONTR	2561
ST AUGUSTA	04/20/2015 20:41:05	21:45:23	15030254	CONTR	2572
ST AUGUSTA	04/21/2015 05:25:59	09:14:55	15030313	CONTR	2562
ST AUGUSTA	04/21/2015 11:55:03	12:55:33	15030364	CONTR	2561
ST AUGUSTA	04/22/2015 02:15:20	03:15:33	15030549	CONTR	2560
ST AUGUSTA	04/22/2015 15:58:15	16:58:09	15030761	CONTR	2565
ST AUGUSTA	04/23/2015 21:49:26	22:50:13	15031123	CONTR	2557
ST AUGUSTA	04/24/2015 18:35:11	19:34:56	15031348	CONTR	2553
ST AUGUSTA	04/25/2015 15:31:15	16:35:39	15031661	CONTR	2567
ST AUGUSTA	04/26/2015 16:04:38	17:25:52	15031933	CONTR	2572
ST AUGUSTA	04/27/2015 05:16:45	06:18:19	15032047	CONTR	2541
ST AUGUSTA	04/27/2015 07:39:47	08:48:22	15032057	CONTR	2556
ST AUGUSTA	04/28/2015 02:49:53	03:50:10	15032279	CONTR	2542
ST AUGUSTA	04/28/2015 17:57:45	19:01:02	15032446	CONTR	2566
ST AUGUSTA	04/29/2015 22:51:01	23:55:12	15032741	CONTR	2554
ST AUGUSTA	04/30/2015 14:23:57	15:25:03	15032901	CONTR	2567



**CITATIONS IN CONTRACT CITIES**

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ST AUGUSTA	04/05/2015 22:59:00	15026013	730000015058	NO PROOF OF INSURANCE
MN0730000	2	ST AUGUSTA	04/05/2015 22:59:00	15026013	730000015058	DRIVING AFTER CANCELLATION
MN0730000	2	ST AUGUSTA	04/07/2015 19:27:00	15026447	730000015409	DRIVING AFTER SUSPENSION
MN0730000	2	ST AUGUSTA	04/09/2015 10:47:00	15026871	730000013599	SPEEDING
MN0730000	2	ST AUGUSTA	04/06/2015 22:06:00	15026194	730000013844	SPEEDING
MN0730000	2	ST AUGUSTA	04/10/2015 09:42:00	15027159	730000013553	TURNING, STARTING, AND SIGNALING
MN0730000	2	ST AUGUSTA	04/15/2015 16:25:00	15028747	730000014956	SPEEDING
MN0730000	2	ST AUGUSTA	04/15/2015 16:25:00	15028747	730000014956	NO PROOF OF INSURANCE
MN0730000	2	ST AUGUSTA	04/14/2015 19:36:00	15028529		TRAF-AC-GM-3RD DEG DWI-UI CONTROLLED SUB-MV
MN0730000	2	ST AUGUSTA	04/14/2015 18:51:00	15028521	730000013906	DRIVING AFTER REVOCATION
MN0730000	2	ST AUGUSTA	04/14/2015 18:51:00	15028521	730000013906	NO PROOF OF INSURANCE
MN0730000	2	ST AUGUSTA	04/14/2015 18:51:00	15028521	730000013906	SEATBELT VIOLATION
MN0730000	2	ST AUGUSTA	04/17/2015 14:28:00	15029313	730000013909	USE OF WIRELESS DEVICE
MN0730000	2	ST AUGUSTA	04/17/2015 15:21:00	15029332	730000013912	SEATBELT VIOLATION
MN0730000	2	ST AUGUSTA	04/17/2015 15:05:00	15029326	730000013911	SEATBELT VIOLATION
MN0730000	2	ST AUGUSTA	04/17/2015 17:24:00	15029378	730000013914	SEATBELT VIOLATION
MN0730000	2	ST AUGUSTA	04/17/2015 14:48:00	15029318	730000013910	PASSING IN NO PASSING ZONE
MN0730000	2	ST AUGUSTA	04/17/2015 16:50:00	15029369	730000013913	DISTRACTED DRIVING
MN0730000	2	ST AUGUSTA	04/17/2015 15:58:00	15029346	730000014957	SPEEDING
MN0730000	2	ST AUGUSTA	04/25/2015 18:55:00	15031708	730000014934	NO PROOF OF INSURANCE
MN0730000	2	ST AUGUSTA	04/26/2015 12:00:00	15031897	730000013398	NO PROOF OF INSURANCE
MN0730000	2	ST AUGUSTA	04/28/2015 08:00:00	14083513	730000015231	THEFT-MN-ISSUE WORTHLESS CHECK-250 OR LESS

JUVENILE CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date</u>	<u>Arrest</u>	<u>Case Number</u>	<u>Charge</u>
MN0730000	2	ST AUGUSTA	04/17/2015	15:54:00	15029348	SPEEDING

### APRIL 2015 BUILDING PERMITS ISSUED

Date	B/P#	CONTRACTOR	OWNER	ADDRESS	DESCRIPTION	VALUATION				
4/3/2015	21-15	Home Owner 293-6557	Loren Laundenback	20781 Co Rd 142	24 X 24 Unfinished Storage Shed	\$9,300.00				
4/6/2015	22-15	Scotty's Exteriors 280-9698	Dave Engburg	23732 Gaberdien Road	Reshingle	\$13,000.00				
4/6/2015	23-15	Joe Reiter Construction	Roland Wetlstein	22998 Co. Rd 7	Reshingle	\$7,000.00				
4/13/2015	24-15	RA Morton 251-0262	St. Cloud Truck Sales	25200 Augusta Drive	Interior Office Build out	\$12,000.00				
4/22/2015	25-15	Todd Voigt 252-7575	Jason Laudenbach	5773 Galaxy Road	SFD & Attached Garage	\$247,332.00				
4/22/2015	26-15	Home Owner 260-4209	Paul Kremer	22857 Topaz Street	LLF Complete	\$9,778.60				
4/28/2015	27-15	Kenn Tamm 356-7449	Kenn Tamm	24527 22nd Avenue	Reshingle	\$5,000.00				



**TO:** City of St. Augusta

**DATE:** April 30, 2015

**RE:** Statement for Plumbing Permits April 2015

<b>PERMIT #</b>	<b>DATE</b>	<b>OWNER/CONTRACTOR</b>	<b>FEE</b>	<b>ADDL INSP</b>	<b>SURCHARGE</b>	<b>TOTAL</b>
14-15P	4/3/2015	Luke Stewart 24450 19th Avenue	\$49.50	\$0.00	\$5.00	\$54.50
15-15P	4/13/2015	Roger Lommel 24348 Co. Rd 7	\$30.00	\$0.00	\$5.00	\$35.00
16-15P	4/13/2015	Tanner Hutt 24405 18th Avenue	\$49.50	\$0.00	\$5.00	\$54.50
17-15P	4/22/2015	Paul Kremer 22857 Topaz Street	\$49.50	\$0.00	\$5.00	\$54.50
			\$178.50	\$0.00	\$20.00	
				<b>TOTAL</b>		<hr/> \$198.50



**City of St. Augusta**  
**April 30,2015**  
**Statement Summary - April 2015**

<b>TOTALS</b>	<b>April 2013</b>	<b>April 2014</b>	<b>April 2015</b>
Total Combined Building Permits	6	12	7
Total Combined Building Permits YTD	14	20	27
Combined Building Permits Valuation	\$300,960.00	\$1,025,737.00	\$302,410.60
Combined Building Permits Valuation YTD	\$452,526.00	\$1,688,154.00	\$1,611,729.60
Single Family Permits	1	3	1
Single Family Permits YTD	1	4	4
Single Family Valuation	\$200,000.00	\$783,000.00	\$247,332.00
Single Family Valuation YTD	\$200,000.00	\$1,283,000.00	\$1,402,332.00
Residential Remodeling Permits	5	8	5
Residential Remodeling Permits YTD	12	12	
Residential Remodeling Valuation	\$100,960.00	\$223,737.00	\$43,078.60
Residential Remodeling Valuation YTD	\$246,826.00	\$273,297.00	\$197,397.60
Single Family Twin homes Permits	0	0	0
Single Family Twin homes Permits YTD	0	0	0
Single Family Twin Homes Valuation	\$0.00	\$0.00	\$0.00
Single Family Twin homes Valuation YTD	\$0.00	\$0.00	\$0.00
Commercial Permits	0	0	0
Commercial Permits YTD	1	0	0
Commercial Valuation	\$0.00	\$0.00	\$0.00
Commercial Valuation YTD	\$5,700.00	\$0.00	\$0.00
Commercial Remodel	0	1	1
Commercial Remodel YTD	0	4	1
Commercial Remodel Valuation	\$0.00	\$19,000.00	\$12,000.00
Commercial Remodel Valuation YTD	\$0.00	\$131,857.00	\$12,000.00
Signs Permits	0	0	0
Sign Permits YTD	0	0	0
Sign Permits Valuation	\$0.00	\$0.00	\$0.00
Sign Permits Valuation YTD	\$0.00	\$0.00	\$0.00
Demo Permits	0	0	0
Demo YTD	0	0	0

Plumbing Permits	1	2	4
Plumbing Permits YTD	8	4	17
Mechanical Permits	2	5	7
Mechanical Permits YTD	11	16	23
Electrical Permits 1st Quarter	15	0	17
Electrical Permits 2nd Quarter	0	0	0
Electrical Permits 3rd Quarter	0	0	0
Electrical Permits 4th Quarter	0	0	0
Electrical Permits YTD	15	0	0





**TO:** City of St. Augusta  
**FROM:** Steve Hagman/Building Official  
**DATE:** Thursday, April 30, 2015  
**RE:** Statement Summary - April 2015

BUILDING PERMIT FEES	\$1,818.96	X	65%	\$1,182.32
PLAN REVIEWS	\$446.42	X	100%	\$446.42
MECHANICAL PERMITS (Total minus \$35.00 Surcharge)	\$720.50	X	80%	\$576.40
Additional Inspections	\$0.00	X	100%	\$0.00
PLUMBING PERMITS (Total minus \$20.00 Surcharge)	\$178.50	X	80%	\$142.80
Additional Inspections	\$0.00	X	100%	\$0.00
RE-INSPECTION FEES	\$0.00	X	100%	\$0.00
FINES	\$0.00	X	0%	\$0.00
FORMS	\$0.00	X	100%	\$0.00
<b>TOTAL AMOUNT DUE</b>				<b>\$2,347.94</b>

Respectfully Submitted,

Steven J. Hagman  
Midstate Inspection Services Inc.

**TO:** City of St. Augusta

**FROM** Steve Hagman/Building Official

**DATE:** Thursday, April 30, 2015

**RE:** Statement Summary - April 2015

BUILDING PERMIT FEES	\$1,818.96	X	35%	\$636.64
PLAN REVIEWS	\$446.42	X	0%	\$0.00
MECHANICAL PERMITS (Total minus \$35.00 Surcharge)	\$720.50	X	20%	\$144.10
Additional Inspections	\$0.00	X	0%	\$0.00
PLUMBING PERMITS (Total minus \$20.00 Surcharge)	\$178.50	X	20%	\$35.70
Additional Inspections	\$0.00	X	0%	\$0.00
RE-INSPECTION FEES	\$0.00	X	0%	\$0.00
FINES	\$0.00	X	100%	\$0.00
FORMS	\$0.00	X	0%	\$0.00
<b>TOTAL AMOUNT DUE</b>				\$816.44

January 2015 Total \$972.60  
February 2015 Total \$1,974.98  
March 2015 Total \$366.19  
April 2015 Total \$816.44  
May 2015 Total  
June 2015 Total  
July 2015 Total  
August 2015 Total  
September 2015 Total  
October 2015 Total  
November 2015 Total  
December 2015 Total

Respectfully Submitted,

Steven J. Hagman  
Midstate Inspection Services Inc.

April 28, 2015

Smith, Schafer & Associates, LTD  
2035 East County Road D  
Suite A  
Maplewood, Minnesota 55109

This representation letter is provided in connection with your audit of the financial statements of the City of St. Augusta, which comprise the respective financial position of the governmental activities, the business-type activities and each major fund as of December 31, 2014 and the respective changes in financial position and, where applicable, cash flows for the period then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of April 28, 2015, the following representations made to you during your audit.

### **Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated January 21, 2015, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

**Financial Statements (continued)**

- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 8) The effects of the uncorrected financial statement misstatements summarized in the attached schedule are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, you have proposed adjusting bookkeeping entries that have been posted to the City's accounts. We are in agreement with those adjustments.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the City is contingently liable, if any, have been properly recorded or disclosed.
- 11) We understand that you prepared the trial balance for use during the audit and that your preparation of the trial balance was limited to formatting information into a working trial balance based on management's chart of accounts. Also, as part of your audit, you prepared the draft financial statements and related notes from the trial balance. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed and approved those financial statements and related notes and believe they are adequately supported by the books and records of the general government.

**Information Provided**

- 12) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters [and all audit or relevant monitoring reports, if any, received from funding sources].
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of the City, or summaries of actions of recent meetings for which minutes have not yet been prepared.

**Information Provided (continued)**

- 13) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 14) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 15) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 16) We have no knowledge of any allegations of fraud or suspected fraud affecting the City's financial statements communicated by employees, former employees, regulators, or others.
- 17) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 18) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 19) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

**Government—specific**

- 20) We have made available to you all financial records and related data [and all audit or relevant monitoring reports, if any, received from funding sources].
- 21) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 22) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 23) The City has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.

**Government—specific (continued)**

- 25) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 26) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 27) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 28) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 29) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 30) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 31) The City has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 32) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 33) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 34) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 35) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.

**Government—specific (continued)**

- 36) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 37) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 38) Provisions for uncollectible receivables have been properly identified and recorded.
- 39) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 40) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 41) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 42) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 44) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 45) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 46) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

**Government—specific (continued)**

47) In regard to the nonattest services performed by you, we have—

- a) Assumed all management responsibilities.
- b) Designated an individual (within senior management) with suitable skill, knowledge, or experience to oversee the services.
- c) Evaluated the adequacy and results of the services performed.
- d) Accepted responsibility for the results of the services.

To the best of our knowledge and belief, no events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_



## Personal Access Lifts

The fire department is in need of a lift for use around the station. At this time if we have any maintenance issues to take care of such as changing light bulbs we need to set up an extension ladder against a ceiling truss. While this approach has worked it is not the safest option and it doesn't always afford us the best way to work on the project. We currently need to change out eight light bulbs in five different fixtures and change the code on some garage door keypads and both of those items require us to be about 20 feet in the air. We are also going to be installing some heat detectors and will need a lift for that project as well. As well as maintenance things, we would also be able to use it to move items up and down from the mezzanine.

Renting a lift could be an option but it would require putting off needed maintenance until we had enough work to justify renting a lift for the day. If we were to rent one we then need a way to transport the lift. The rental lifts are designed to be tipped into the back of a truck but the fire department does not have a truck that would work. We would either need to use someone's personal vehicle or use a city maintenance pickup. Again, while all this is doable it would require more planning and would not lend to fixing things as they are noticed. Unfortunately the more hurdles I put in the way of fixing things the less things seem to get fixed. I checked with General Rental and Zeigler Rental to see what renting would cost. General Rental would cost \$82.50 per day with a delivery charge (if we needed it) of \$35 for the first five miles and \$2.50 for each mile after. Zeigler Rental is \$50 for the day but it would cost \$100 each way for them to deliver to our station. The delivery charges are each way so it would be doubled for the total cost.

The other option would be to buy a lift. I spoke with a friend who works for Herc-U-Lift and he told me new lifts sell between \$8,000 - \$12,000 so I did not even look in that direction and I decided that looking for used lifts was the best option. I also decided that buying through a dealer would be the best option considering that it is a work at height platform and should be inspected annually. I asked Herc-U-Lift, Zeigler Rental and United Rentals for pricing on purchasing a used lift from them. Zeigler and United came back with prices on Genie AWP-25s lifts. All of those lifts were 2008 model lifts and the pricing was between \$5,200 and \$5,500. All of those lifts were located in Iowa. United also priced two Genie IWP-25s lifts which are located here in Minnesota. The first is a 2007 for \$5,558 and the second is a 2008 for \$7,027. Herc-U-Lift has a SkyJack SJPI-25 for \$2,900. This lift is a 1998 model so it is a little older but it is not a rental lift. It was a school lift and has a current inspection tag on it. The main difference is that this lift is not designed to be tipped into a truck so transport is a bit more difficult. I have only looked at pictures of the Genie lifts but I was able to have Herc-U-Lift bring the SkyJack up from their Maple Plan location for me to look at. I operated it and looked it over and it certainly would work for our application.

All of the lifts are electric powered with an onboard battery and charging unit. The SkyJack has a place to plug in a cord so that you have power in the basket for using power tools. The other lifts may have this feature as well but I did not dig that deep due to the higher pricing. All of the lifts will fit through a three foot doorway.

I feel the purchase of a lift would allow us to operate in a much safer manner while doing maintenance as well as getting maintenance done in a timelier manner. I would ask that the city authorize the purchase of the SkyJack SJPI-25 from Herc-U-Lift for the amount of \$2,900.

CITY OF ST. AUGUSTA

MINUTES OF THE PLANNING COMMISSION

MAY 4, 2015

- PRESENT: Chair Glen Lommel; Commission Members Jim Brannan, Rick Christen, Butch Voigt, Steve Hagman, and Steve Noble. Administrator Bill McCabe and Staff Teresa Rasmuson. Absent: Jason Netland.
- Others in attendance: Mayor Bob Kroll, City Council Members Jim Diehl, Mike Zenzen and Paul Reinert; Leslie Jirek (24713 22<sup>nd</sup> Ave), Tom and Katy Walz (24639 22<sup>nd</sup> Ave) and Mike Bloom (24756 22<sup>nd</sup> Ave).
- CALL TO ORDER: Lommel called the meeting to order at 7 PM.
- AGENDA: The agenda was approved as presented on motion by Noble, second by Voigt, all present voting aye.
- MINUTES: The minutes of the May 6, 2104 meeting were approved on motion by Noble, second by Brannan, all present voting aye.
- PUBLIC HEARING:
- KENN TAMM
- REZONE/PP/FP: Administrator McCabe explained, because of density in certain areas of the city, the zoning should be R2 rather than R1: Emerald Ponds, Blackberry Farms and Pineview are a few of those areas. Therefore, to make sure the Tamm Plat is done correctly, the city should rezone the property to R2. He explained that Kenn Tamm would like to split the property to add 2 additional lots. The plat shows that those two lots meet all of the city's ordinances and codes relating to size, frontage, and setbacks. He said the city engineer (SEH) and Stearns County have comments regarding the plat and the commission members have copies of those comments.
- OPENED: THE PUBLIC HEARING WAS OPENED AT 7:15
- Chair Lommel asked for comments from the public. Leslie Jirek asked if there would be a problem with the lots not being uniform with the rest of Pineview Addition. She asked if the power lines and ditches on the property would be a problem. Tamm said that all three lots are about ½ acre lots, and meet all city requirements to put a home on them.
- Mayor Bob Kroll asked if this parcel was ever part of Pineview Addition. McCabe said no. Zenzen stated that the new lots would only be 100 feet wide

lots and might look out of place. He ask Jirek if that was her concern. She said yes. Zenzen also stated he would like to see the first lot completed before the applicant moved on to the second and third lots. McCabe said the first lot has a CUP because the house was moved on to the lot. If the other lots have houses built on them, a CUP will not be required. Brannan asked if the landscaping on the first lot is done. McCabe said no.

CLOSED: THE PUBLIC HEARING WAS CLOSED AT 7:20

Voigt asked if it would be a good idea to allow smaller lots on this parcel if all the other lots in Pineview are larger. Brannan said they meet city requirements, and it wouldn't be a good idea to not go by what the city has already stated was acceptable for a city lot size that has sewer and water services. Noble asked if there would be any problems for the applicant to comply with county requirements for road restoration. Kenn Tamm said he is familiar with the road reconstruction process and it will be restored properly. There was more discussion about lot size and being restricted to small homes because of city setbacks from lot lines. Tamm said he is confident that the homes on these lots will be big enough and marketable.

HAGMAN MOVED, NOBLE SECONDED ; ALL PRESENT VOTING TO RECOMMEND APPROVAL OF THE KENN TAMM REZONE, PRELIMINARY AND FINAL PLAT TO THE CITY COUNCIL .

MISC: McCabe asked the planning commission if they would like to have a meeting to rezone all the plats in St. Augusta where the zoning should be modified to meet city ordinances. The planning commission asked staff to get all pertinent information together and come up with a date for the meeting. McCabe said he would email everyone once he has done more research into the matter.

ADJOURMENT: The meeting was adjourned at 7:30 on motion by Christen, second by Brannan, all present voting aye.

Respectfully submitted:

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Teresa Rasmuson, Secretary

## CITY OF ST. AUGUSTA MEMORANDUM

To: Honorable Mayor and Members of the City Council  
Bill McCabe, City Administrator

From: Molly Patterson-Lundgren, Planner

Date: April 28, 2015  
Planning Commission Meeting for May 4<sup>th</sup>, 2015  
City Council Meeting for May 5<sup>th</sup>, 2013

WSB Project No. 02042-080

**Request: Request for rezoning, preliminary and final plat of Dylan Estates**

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### GENERAL INFORMATION

Applicant: Kenn Tamm

Owner: same

Project Location: W230' Of S283.81' Of SW4NW4 Section 12 (corner of Co.Rd. 115 & 22nd Ave)

Zoning: R1 (current, R2 is proposed)

Surrounding Land Use / Zoning: North: Single Family Residential/R1  
East: Single Family Residential/R1  
South: Agricultural/Vacant; R-1,  
West: Agricultural/Vacant; A-1,

Comprehensive Plan: The St. Augusta (2001) Comprehensive Plan guides this property for Low Density land uses defined as less than 4 dwelling units per gross acre

Deadline for Agency Action: Application Date: April 20<sup>th</sup> 2015  
60 Days: June 19<sup>th</sup> 2015  
Extension Letter Mailed: N/A  
120 Days: August 12<sup>th</sup> 2015

### REQUESTED ACTION

To review and consider the request for Preliminary & Final Plat approval for Dylan Estates.

### BACKGROUND/REQUEST

The applicant, Kenn Tamm is proposing to subdivide the property located in the northwest corner of the intersection of County Road 115 and 22<sup>nd</sup> Avenue into 3 lots. The current parcel is comprised of 1.49 acres and is 230 feet along County Road 115 and 284 feet along 22<sup>nd</sup> Avenue. A residence sits at the north end of the property proposed for subdivision and would remain there on the newly proposed lot 1 of Block 1, Dylan Estates. This property is proposed to be subdivided with two additional lots to the south facing 22<sup>nd</sup> Avenue. Adjacent to the north and east of the property are existing single-family residences on lots ranging from approximately ½ to ¾ acres in size. Other adjacent property is vacant or used for agricultural purposes.

The area of the three proposed lots would be 17,250 square feet in size for lots 1 & 2 each and 18,918 for lot 3. All lots are proposed to have driveway access from 22<sup>nd</sup> Avenue following the pattern established by the existing homes to the north on that same road.

No new roads, sidewalks or other public infrastructure is being proposed for the plat; street and block design is established by the existing adjacent roads and property boundaries. There are no proposed facilities for stormwater management. Site drainage is proposed to sheet off site to adjacent road right of way. Water and sewer services are shown in the preliminary utility plan as being present in the 22<sup>nd</sup> Avenue right of way with existing stubs already in place for proposed lot 3. Connections will need to be made to the public lines for lot 2. Private cable and gas services are also available adjacent to the property.

## ANALYSIS

### *Rezoning*

The property is currently zoned R-1 and is being considered for rezoning to R-2 to accommodate this proposal. To modify the zoning ordinance, the City Council must adopt an ordinance after a public hearing occurs. Under City Code The Planning Commission holds the public hearing and shall provide a recommendation to the City Council for such an ordinance. Section 3 of the Zoning Ordinance provides 6 factors for considering a proposal to rezone a property. The following analysis is based on goals as stated in the 2001 St. Augusta Comprehensive Plan.

1. *The proposed change of zone must be consistent with the policies and provisions of the City Comprehensive Plan.* The comprehensive plan includes both broad community goals as well as specific land use goals that apply to this rezoning including establishing and maintaining strong neighborhood and community identity and encouraging continued but orderly growth (both community wide goals). The rezoning will allow the creation of lots for housing filling in a vacant area within an existing neighborhood.
2. *The proposed use resulting from the rezoning must be compatible with the present and future land uses of the area.* A goal specific to land use section of the plan is “a cohesive land use pattern [with] functional relationships among activities..”. The rezoning of this property to allow the subdivision proposed will provide infill of single family housing in a pattern consistent with the surrounding area.
3. *The proposed use on the rezoned property must conform with the performance standards of the Zoning Ordinance.* Analysis which follows illustrates that this proposal does conform to the performance standards.
4. *The proposed use will not depreciate the area.* The rezoning will allow for 2 additional single family detached homes to be constructed of a similar nature to those existing in the neighborhood. There is little or not anticipated impact on the value of adjacent properties.
5. *The proposed use can be accommodated with existing public services and will not overburden the city’s service capacity.* The City Engineer has provided analysis addressing the proposed subdivision.
6. *The proposed use is in conformance with the City’s water connection and assessment policies or is contiguous to existing development of a similar zoning.* City staff will administrate the connection process and fees to hook up to city utilities. The proposed subdivision is adjacent to an existing similar type of residential development and to existing city utilities.

Further, the land use plan shows this property designated as “low density” which is defined as less than 4 units per gross acre. The proposed plat which requires the rezoning has a density of 1.3 units per acre, more than meeting this requirement. Overall, the proposed subdivision which will be permitted with this rezoning will be coordinated with surrounding neighborhoods furthering the development of the city as a whole in an efficient and harmonious pattern.

***Preliminary Plat***

Under the City Subdivision Ordinance, review of a preliminary plat at a public hearing is assigned to the Planning Commission. The Planning Commission is to review the preliminary plat and provide a recommendation to the City Council to approve or deny it. Section 3 of the Subdivision Ordinance provides a list of design standards for proposed plats in the City. These are reviewed in the preliminary plat stage. If the proposed preliminary plat (including any submitted detailed information) does not indicate that it will meet Subdivision Ordinance requirements, conditions on approval may be made by the City prior to final plat approval.

The preliminary plat must show that the proposed subdivision meets the requirements of the Comprehensive Plan and the Zoning Ordinance for the property under consideration. Analysis above for rezoning indicates how the proposed project conforms to the City comprehensive plan. As rezoning is proposed to the R2 district, the following is analysis of the plat in terms of R2 requirements.

The proposed plat would accommodate single family detached homes which is permitted use in the R-2 zoning district. The following table illustrates required standards and how the proposal meets these standards.

	Required	Proposed		
	R2 Zone	Lot 1 (existing house)	Lot 2	Lot 3
Lot size (area)	15,000 sq. ft.	17,250 sq. ft.	17,250 sq. ft.	18,918 sq. ft.
Lot Width	75 feet.	75 feet	75 feet	84.06 feet
Lot Depth	100 feet	230 feet	230 feet	230 feet
Front Setback (from 22 <sup>nd</sup> Ave)	35 feet	35 feet	35 feet	35 feet
Rear Yard	20 feet	125 feet	125 feet	125 feet
Side Yard –interior	10 feet	15 feet (north) 20 feet (south)	25 feet (north) 10 feet (south)	10 feet (north)
Side Yard – Co.Rd. 115	35 feet	NA	NA	35 feet
Lot coverage total	30%	Not indicated	Not indicated	Not indicated

Proposed setbacks are provided as indicated by building plans shown in the Preliminary Grading and Utilities, and SWPP plans. It is assumed that verification of setbacks will be made by City staff upon application for a building permit for each lot.

Along with meeting lot, block, and specific zoning district standards, the following standards are required for all development proposals in the community per the Zoning Ordinance.

- *Any watercourses abutting a lot including ponds, drainageways, channels or wetlands must be reviewed to verify that the building sites are not subject to flooding. No such watercourses are shown on in the application information. Review of the National Wetlands Inventory (attached as Figure A) indicates that there are no known or suspected wetlands on the property.*
- *Drainage: Lots shall be graded so as to provide drainage away from building locations, subject to the approval of the City Engineer. A development plan shall be submitted showing all lot grading and drainage provisions. The City Engineer has reviewed the proposal and has provided comments.*

Section 3 of the City Subdivision Ordinance provides a list of design standards and requirements including for the following issues:

- *Design of lots, blocks, streets and alleys.*

The proposed plat would occur on a previously designed and constructed public street and therefore these issues are not addressed.

- *Sidewalks/pedestrian ways. Adequate provisions for pedestrian movement within the subdivision, along the subdivision, and to adjoining property shall be provided in compliance with the Comprehensive Plan and policies established by the City Council. All sidewalks and pedestrian ways shall be designed and constructed according to established City standards.*

No sidewalks are being proposed as part of this subdivision. It is recommended that the Planning Commission consider this issue, however since there are no existing sidewalks within the vicinity of this subdivision in previously developed areas and there are only two additional lots being created here, it may be inappropriate to require sidewalks in this case (unless there is a strict policy that has been adopted to do so).

- *Public Utilities, sewage and wastewater infrastructure, drainage and utility easements and stormwater holding ponds must be addressed. Drainage and Utility Easements a minimum of twelve (12) feet wide or a width equal to the required side yard setbacks whichever is least are required. These shall be centered on lot lines, shall be provided for drainage and for public and private utilities. When it is not practical to center easements, the fully required easement width may be required along one (1) property line.*

Easements are provided for on the proposed plan. The City Engineer has reviewed and provided comment on issues regarding easements and stormwater management.

- *Requirements for Floodprone areas and Shoreland Overlays areas.*

The proposed project area does not fall within either of these types of zones.

- *Erosion and Sediment Control. The development shall conform to the natural limitations presented by topography and soil so as to create the least potential for soil erosion.*

The Subdivision Ordinance provides a list of “best management practices” for construction activities related to Subdivisions. Items A-H listed in Section 3.16 should be followed during construction activity.

- *Protected Areas & Tree Preservation*

There are no known environmentally sensitive areas nor are there any significant trees within the proposed development area which warrant preservation efforts.

- *Park Land Dedication Requirements. Section 3.19 of the Subdivision ordinance requires dedication of land or a cash contribution in lieu of land dedication for the development of parks and recreational facilities at the sole determination by the City.*

The proposal does not indicate any park land dedication and the amount of land for such a small subdivision would not be of benefit to the public. Therefore, cash in lieu of land equal to five hundred twenty-five dollars (\$525.00) per dwelling unit (for two new units) is recommended.

- *Maintenance of Private Open Space is required where there is proposed common open space.*

No common open space is proposed in this development.

While termed “preliminary” this phase in the subdivision approval process sets the conditions or requirements, in large part, under which final plat approval will be considered. The preliminary plat approval stage establishes the nature, design, and scope of a development project. After a preliminary plat is approved, changes should generally be limited to meeting requirements imposed as a condition of approval and/or to meet other legal requirements under city, state or federal law (where applicable). During preliminary plat review is the time to impose conditions and address any and all concerns the application may generate.

### ***Final Plat***

Final plat approval, under state statute must be determined by the City Council. State statute allows a city to review preliminary and final plat concurrently. However, if the Planning Commission determines that there are conditions which must be adhered to prior to final plat approval, they may choose to recommend reviewing the necessary changes prior to approving the final plat. Final plat submission requires that a map of a subdivision, meeting all of the requirements of the City and in such form as required by Stearns County for the purpose of recording. While the final plat map may not show all of the issues and conditions as determined in the preliminary phase, these should be indicated and clearly shown as agreed to by the applicant before final plat approval. The final plat has been submitted to Stearns County for their review as required.

## **RECOMNDATIONS TO PLANNING COMMISSION AND FINDINGS OF FACT**

### ***Rezoning***

**RECOMMENDATION:** After taking into consideration comments at the public hearing, if no additional information is presented which contradicts the following list of findings for approval, **a motion to recommend to City Council rezoning the property from R1 to R2 citing the following 6 findings of fact.**

#### Findings of Fact supporting approval to rezone:

1. The proposed change of is consistent with the policies and provisions of the 2001 City Comprehensive Plan including establishing and maintaining strong neighborhood and community identity and encouraging continued but orderly growth and is designated as “low density” which the proposed use would be.
2. The proposed use resulting from the rezoning will be compatible with the present and future land uses of the area in that the area is planned for and currently developed as low density single family lot residential use.
3. The proposed use on the rezoned property will conform with the performance standards of the Zoning Ordinance including meeting all environmental, utility and service standards.
4. The proposed use will not depreciate the area; there is little or no anticipated impact on the value of adjacent properties with two additional single family residences proposed.
5. The propose use has been reviewed by the City Engineer and can be accommodated with existing public services and will not overburden the city’s service capacity.
6. The proposed use is contiguous to existing development of a similar nature and City staff will administrate the connection process and fees to hook up to city utilities in conformance with the City’s water connection and assessment policies.

### ***Preliminary Plat***

**RECOMMENDATION:** After taking into consideration comments at the public hearing, if no additional information is presented which contradicts the following list of findings for approval, a motion should be made by the Planning Commission to **recommend approval to City Council of the preliminary plat for Dylan Estates submitted April 20<sup>th</sup> 2015 citing the following 9 findings of fact and list of**

**conditions.** If the Planning Commission determines modifications are needed, additional conditions should be added to reflect these.

Findings of Fact supporting approval of Preliminary Plat "Dylan Estates":

1. The preliminary plat shows that the proposed subdivision meets the requirements of the Comprehensive Plan and the Zoning Ordinance for the R2 district.
2. The design of lots, blocks and streets is already in place and meets the design requirements for these features in the Subdivision Ordinance.
3. Sidewalks are not being required for the subdivision due to the fact that there are no existing sidewalks within the vicinity of this subdivision in a neighborhood previously developed and there are only two additional lots being created here
4. Public Utilities, sewage and wastewater infrastructure, drainage and utility easements and stormwater is being addressed with the proposal and the conditions cited by the City Engineer.
5. The proposed plat is outside or any designated floodplain or shoreland areas.
6. Erosion and Sediment Control shall be addressed during construction and afterwards per the conditions cited.
7. There are no known environmentally sensitive areas nor are there any significant trees within the proposed development area which warrant preservation efforts.
8. Requirements for park land dedication are addressed in the conditions of approval herein and are based on the requirement of the Subdivision Ordinance. Funds shall be placed in a dedicated fund as required under state and city law.
9. There is no common open space proposed as part of this application requiring any maintenance agreements or covenants.

Proposed conditions for approval for the Preliminary Plat

1. Final approval of rezoning the property from R1 to R2 by the City Council.
2. Cash in lieu of land for park dedication shall be \$1,050,000 (\$525.00 per each new lot created).
3. All issues cited by the City Engineer shall be addressed with final approval given by him prior to construction being commenced. No permits shall be issued by the City until the City Engineer verifies these conditions have been met.
4. Items A-H listed in Section 3.16 of the Subdivision Ordinance shall be followed during construction activity and afterwards as appropriate for erosion and sediment control.

***Final Plat***

**RECOMMENDATION:** to **recommend approval to City Council of the final plat for Dylan Estates providing the following findings of fact for them to consider in their approval:**

1. A public hearing was held by the Planning Commission on May 4<sup>th</sup> to consider and review a preliminary plat for Dylan Estates at which the planning commission provided a list of conditions for approval which the applicant has indicated they will follow.
2. The property is zoned R2 and all requirements of the zoning ordinance are met in the proposed Dylan Estates.
3. The Dylan Estate Plat meets the goals and policies cited in the City comprehensive plan.

## RECOMNDATIONS TO CITY COUNCIL

### *Rezoning*

RECOMMENDATION: to consider the recommendation of the Planning Commission and approve the attached ordinance rezoning the property for Dylan Estate from R-1 to R-2 zoning.

### *Preliminary Plat*

RECOMMENDATION: Upon receiving the report and recommendation of the planning commission it is it is recommended that the City Council make a motion to **approve the preliminary plat citing the findings of fact provided by the planning commission and further requiring that the conditions stated** shall be met.

The City Council has the option to set and hold a public hearing if deemed necessary and shall make a recorded finding of fact and may impose any condition it considers necessary to protect the public health, safety and welfare. Approval of the preliminary plat by the City Council shall require passage by a majority vote of the entire City Council. If the preliminary plat is approved, such approval shall not constitute final acceptance of the design and layout. The City Council may impose such conditions and restrictions as it deems appropriate or require such revisions or modifications in the preliminary plat or final plat as it deems necessary to protect the health, safety, comfort, general welfare and convenience of the City.

### *Final Plat*

RECOMMENDATION: Prior to approval of a final plat, the applicant shall have executed a Development Agreement with the City, which controls the installation of all required improvements and assures compliance with all conditions of approval. Said agreement will require all improvements and approval conditions to comply with approved engineering standards and applicable regulations.

Once the development agreement is signed and upon receiving the report and recommendation of the planning commission it is it is recommended that the City Council make a motion to **approve the final plat citing the findings of fact provided by the planning commission.**

Approval of a final plat by the City Council shall be by a majority vote of the entire City Council.



**City of St. August  
Stearns County, Minnesota**

**ORDINANCE NO. 2015-02**

**AN ORDINANCE AMENDING THE ZONING MAP AS REFERECNED IN SECTION 44.03 OF THE ST. AUGUSTA ZONING ORDINANCE**

**WHEREAS;** A PUBLIC HEARING WAS HELD TO CONSIDER THE REQUEST TO REZONE SAID PROPERTY, AND

**WHEREAS;** THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA PROVIDES THE FOLLOWING FINDINGS OF FACT IN SUPPORT THIS ZONING MAP AMENDMENT

1. The proposed change of is consistent with the policies and provisions of the 2001 City Comprehensive Plan including establishing and maintaining strong neighborhood and community identity and encouraging continued but orderly growth and is designated as “low density” which the proposed use would be.
2. The proposed use resulting from the rezoning will be compatible with the present and future land uses of the area in that the area is planned for and currently developed as low density single family lot residential use.
3. The proposed use on the rezoned property will conform with the performance standards of the Zoning Ordinance including meeting all environmental, utility and service standards.
4. The proposed use will not depreciate the area; there is little or no anticipated impact on the value of adjacent properties with two additional single family residences proposed.
5. The propose use has been reviewed by the City Engineer and can be accommodated with existing public services and will not overburden the city’s service capacity.
6. The proposed use is contiguous to existing development of a similar nature and City staff will administrate the connection process and fees to hook up to city utilities in conformance with the City’s water connection and assessment policies.,

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA HEREBY ORDAINS:

**SECTION 1.** THE OFFICIAL ZONING MAP OF ST. AUGUSTA ZONING ORDINANCE IS HEREBY AMENDED TO REZONE THE FOLLOWING LEGALLY DESCRIBED PROPERTY FROM R-1 SUBURBAN RESIDENTIAL DISTRICT TO R2 URBAN RESIDENTIAL DISTRICT .

LEGAL DESCRIPTION

THE WEST 230 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 123, RANGE 28 STEARNS COUNTY MN

**SECTION 2.** THE CITY ADMINISTRATOR IS HEREBY DIRECTED TO MAKE THE APPROPRIATE CHANGE TO THE OFFICIAL ZONING MAP OF THE CITY OF ST. AUGUSTA TO REFLECT THE CHANGE IN ZONING CLASSIFICATION AS SET FORTH ABOVE.

**SECTION 3.** THIS REZONING SHALL BE IN FULL FORCE AND EFFECTIVE IMMEDIATELY FOLLING  
PASSAGE AND PUBLICATION AND SHALL BE CONSISTENT WITH THE CITY’S COMPREHENSIVE PLAN.

Approved by the St. Augusta City Council this 5th Day of May 2015.

CITY OF ST. AUGUSTA

BY: \_\_\_\_\_  
B.J. Kroll, Mayor

ATTEST:

\_\_\_\_\_  
William R. McCabe, City Administrator

**DEVELOPER'S AGREEMENT  
CITY OF ST. AUGUSTA**

**DYLAN ESTATES**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of May 2015 by and between Kenn Tamm (“Developer”), and the City of St. Augusta, County of Stearns, State of Minnesota, (“City”);

**WITNESSETH:**

**WHEREAS**, Developer is the fee owner and developer of the real property described in Exhibit A, attached hereto and incorporated herein by reference, which real property is proposed to be subdivided and platted for development, and which subdivision, which is the subject of this Agreement, is intended to bear the name “Dylan Estates” and shall hereinafter be referred to in its entirety as “Said Plat” or “Subject Property”; and

**WHEREAS**, Developer intends to subdivide \_\_\_\_ gross acres into 3 lots for purposes of constructing 2 new single family residences and 1 existing residence for a total of 3 residential lots; and

**WHEREAS**, the City has given final approval of Developer’s plat of Dylan Estates (Attached as Exhibit B to this Agreement) contingent upon compliance with certain City requirements including, but not limited to, matters set forth herein; and

**WHEREAS**, the City requires that certain on- and off-site improvements be installed by the Developer within Said Plat, which improvements consist of top soil and ground cover to prevent erosion, grading control per lot, street cleanup during project development, erosion control, and other site-related items; and

**WHEREAS**, this Agreement is entered into for the purpose of setting forth and memorializing for the parties and subsequent owners, the understandings and covenants of the parties concerning the development of the Said Plat and the conditions imposed thereon.

**NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED**, in consideration of each party's promises and considerations herein set forth, as follows:

1. **Construction of On- and Off-Site Improvements.**

- A. Developer shall construct all on- and off-site improvements including connecting the lots within Said Plat to water main and sanitary sewer required by ordinance and the requirements of the City Engineer, installation of yard top soil and vegetation required by ordinance, grading control per lot, street cleanup during project development, and erosion control, all as required by the City. Developer may leave existing vegetative cover on all areas of any lot not disturbed during grading until such time as an occupancy permit is issued for said lot, at which time vegetation required by the ordinance shall be installed. Said on- and off-site improvements shall be installed no later than September 1, 2015, with the exception of erosion control, which shall be installed upon initial grading of Said Plat.
- B. Notwithstanding the requirements of subparagraph 2A above, the Developer shall install to the City's satisfaction improvements for each lot or parcel within sixty (60) days of the date that a certificate of occupancy (temporary or permanent) is issued by the City for a building located on the lot, unless the certificate of occupancy is issued after October 1st and before May 31st in any given year, in which case said improvements shall be so completed by the following June 15th

2. **Use of Lots.** It is the Developer's and the City's intent that 3 single-family detached dwelling units be constructed on the residentially zoned lots in Said Plat, with one unit per numbered lot. Developer agrees that it shall not construct any units other than said single-family detached dwelling units as permitted by the zoning ordinance, on the land in Said Plat, unless the City changes the zoning of Said Plat to allow additional dwelling units to be constructed. Requirements of the City's Urban Residential District, R-2, shall be strictly complied with as to all lots in Said Plat.

3. **Surety Requirements.**

- A. **City Surety Requirements.** Two weeks prior to initiation of on- and off-site improvements, but prior to recording the final plat, whichever event is earlier, the Developer shall provide the City with an irrevocable letter of credit (or other surety as approved by the City Attorney) as security that the obligations of the Developer under this Agreement shall be performed. Said letter of credit or surety shall be in the amount of \$\_\_\_\_\_ representing the sum of 125% of the estimated cost of the on- and off-site improvements as determined by the City Engineer. Said letter of credit or surety must meet the approval of the City attorney as to form and issuing bank (the issuing bank must be an FDIC insured bank located within 100 miles of the City of St. Augusta), and must be available in its entirety to fulfill the obligations of the Developer under this Agreement. The letter of credit to the City shall contain language requiring its automatic renewal prior to December 31 of each calendar year, unless the City specifically approves cancellation of the letter of credit in writing.

The Letter of Credit shall automatically renew for successive one-year terms unless, at least forty-five (45) days prior to the next annual renewal date (which shall be December 31 of each calendar year), the financial institution issuing the Letter of Credit delivers written notice to the party requiring the security that it intends to modify the terms of, or cancel, this Letter of Credit. Written notice is effective if delivered to, or sent by certified mail, postage prepaid, and deposited in the U.S. Mail, at least forty-five (45) days prior to the next annual renewal date addressed to, the party requiring the Letter of Credit as outlined in Notice section of this Agreement, and is actually received by the City at least thirty (30) days prior to the renewal date.

- B. The City may draw on said surety to complete work not performed by Developer (including but not limited to on- and off-site improvements, described above, erosion control, and other such measures), to pay liens on property to be dedicated to the City, to reimburse itself for costs incurred in the drafting, execution, administration or enforcement of this Agreement, or to otherwise fulfill the obligations of Developer under this Agreement.
- C. In the event that any cash, or other surety referred to herein is ever utilized and found to be deficient in amount to pay or reimburse the City in total as required herein, the Developer agrees that upon being billed by the City,

Developer will pay within thirty (30) days of the mailing of said billing, the said deficient amount. If there should be an overage in the amount of utilized security, the City will, upon making said determination, refund to the Developer any monies which the City has in its possession which are in excess of the actual costs of the project as paid by the City.

- D. Developer hereby agrees to allow the City to specially assess Developer's property for any and all costs incurred by the City in enforcing any of the terms of this agreement should Developer's surety prove insufficient or should Developer fail to maintain said surety in the amount required above within 30 days of mailing of written request by the City.
- E. In the event a surety referred to herein may become null and void prior to the time at which all monetary or other obligations of the Developer are paid or satisfied, it is agreed that the Developer shall provide the City with a new surety, acceptable to the City, at least forty-five (45) days prior to the expiration of the original surety. If a new surety is not received as required above, the City may without notice to Developer declare a default in the terms of this Agreement and thence draw in part or in total, at the City's discretion, upon the expiring surety to avoid the loss of surety for the continued obligation. The City Attorney prior to its issuance must approve the form of any surety.
- F. In the event the Developer files bankruptcy or in the event a bankruptcy proceeding is filed against Developer by others and is not dismissed within 60 days, or in the event a court appoints a receiver for the Developer, the City may draw on its letter of credit or surety in its full amount to secure its surety position. The City shall then release the remainder of said letter of credit or surety to the bankruptcy court or receiver in the same manner that it would be required to release the letter of credit under this Agreement.

4. **Surety Release.**

- A. Periodically, as payments are made by the Developer for the completion of portions of the on- and off-site improvements and when it is reasonably prudent, the Developer may request of the City that the letter of credit or surety be proportionately reduced for that portion of the Infrastructure Improvements and other requirements under this Agreement which have been fully completed and payment made therefore. All such decisions to proportionately decrease the letter of credit shall be at the reasonable

discretion of the City.

- B. The Developer may request from the City a reduction or release of any surety as follows:
1. When another acceptable letter of credit or surety is furnished to the City to replace a prior letter of credit or surety.
  2. When all or a portion of the improvements have been installed, the letter of credit or surety will be reduced by the dollar amount attributable to that portion of the improvements so installed at such time as a the Developer's licensed professional engineer has certified to the City that the construction/installation of the improvements have been done and performed according to the approved plans.
  3. As to all requests brought under this paragraph B, the City shall have complete discretion whether to reduce or not to reduce said letter of credit or surety. However, such decision to reduce the letter of credit or surety will not be unreasonably denied or delayed.
- C. The costs incurred by the City in processing any reduction request shall be billed to the Developer and paid to the City within thirty (30) days of billing.

5. **Abandonment of Project - Costs and Expenses.** In the event Developer should abandon the proposed development of the Subject Property, the City's reasonable costs and expenses related to attorney's fees, professional review, drafting of this Agreement and any other expenses undertaken in reliance upon Developer's various assertions shall be paid by said Developer within thirty (30) days after receipt of a bill for such costs from the City. In addition, in the event the Developer abandons the project, in whole or in part, ceases substantial field work for more than nine (9) months, or fails to provide sufficient ground-cover to prevent continuing soil erosion from the Said Plat Developer agrees to pay all costs the City may incur in taking whatever action is reasonably necessary to provide ground-cover and otherwise restore Said Plat to the point where undeveloped grounds are level and covered with permanent vegetation sufficient to prevent continuing soil erosion from Said Plat. In the event that said costs are not paid, the City may withdraw funds from the above-mentioned surety for the purpose of paying the costs referred to in this paragraph.
6. **Developer to Pay City's Costs and Expenses.** It is understood and agreed that the Developer will reimburse the City for all reasonable administrative, legal, planning,

engineering and other professional costs incurred in the creation, administration, enforcement or execution of this Agreement and the approval of Said Plat, as well as all reasonable engineering expenses incurred by the City in approving and inspecting said Improvements described above. Developer agrees to pay all such costs within thirty (30) days of billing by the City. If Developer fails to pay said amounts, Developer agrees to allow the City to reimburse itself from said surety and/or assess the amount owed against any or all of the Said Plat only if the surety is inadequate. Developer has the right to request time sheets or work records to verify said billing prior to payment.

7. **Erosion and Siltation Control.** Before any grading is started on any site, all erosion control measures as shown on the approved Grading, Drainage and Erosion Control Plan shall be strictly complied with as set forth in the attached Exhibit C. Before any grading is started on any site, Developer shall install all reasonable erosion control measures deemed necessary by the City Engineer.

8. **Maintain Public Property Damaged or Cluttered During Construction.** Developer agrees to assume full financial responsibility for any damage which may occur to public property including but not limited to streets, street sub- base, base, bituminous surface, curb, and utility system when said damage occurs as a result of the activity which takes place during the development of Said Plat. The Developer further agrees to pay all costs required to repair the streets and/or utility systems damaged or cluttered with debris when occurring as a direct or indirect result of the construction that takes place in Said Plat within two years of the date of this Agreement.

Developer agrees to clean the streets on a daily basis if reasonably required by the City. Developer further agrees that any damage to public property occurring as a result of construction activity on Said Plat within two years of the date of this Agreement will be repaired immediately if deemed to be an emergency by the City. Developer further agrees that any damage to public property as a result of construction activity on Said Plat within two years of the date of this Agreement will be repaired within 14 days if not deemed to be an emergency by the City.

In the event the Developer fails to clean up, maintain or repair the damaged public property mentioned above, the City may immediately undertake making or causing it to be cleaned up, repaired or maintained. When the City undertakes such activity, the Developer shall reimburse the City for all of its reasonable expenses within thirty (30) days of its billing to the Developer. If the Developer fails to pay said bill within thirty (30) days, then the City may reimburse itself from the Surety, and, if the surety

is insufficient to fully reimburse the City, specially assess any such remaining costs against the lots within Said Plat and/or take necessary legal action to recover such costs and the Developer agrees that the City shall be entitled to reasonable attorney's fees incurred by the City as a result of such legal action.

9. **Temporary Easement Rights.** Developer shall provide access to the Subject Property at all reasonable times to the City or its representatives for purposes of inspection or to accomplish any necessary work pursuant to this Agreement.
10. **Miscellaneous.**
  - A. Developer agrees that all construction items required under this Agreement other than the construction of Municipal Improvements are items for which Developer is responsible for completing and all work shall be done at Developer's expense.
  - B. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Contract is for any reason held invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Contract.
  - C. If building permits are issued prior to the completion and acceptance of public improvements, the Developer assumes all liability and the costs resulting in delays in completion of public improvements and damage to public improvements caused by the City, Developer, its contractors, subcontractors, materialmen, employees, agents, or third parties.
  - D. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
  - E. This Contract shall run with the land and shall be recorded against the title to the property.
  - F. The Developer represents to the City that to the best of Developer's knowledge, Said Plat complies with all applicable City, County, State and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances, and environmental regulations. If the City

determines that Said Plat does not comply, the City may, at its option, refuse to allow construction or development work in the plat until the Developer so complies. Upon the City's demand, the Developer shall cease work until there is compliance.

- G. Prior to the execution of this Agreement and prior to the start of any construction on the Subject Property, Developer shall provide the City with evidence of good and marketable title to all of Subject Property. Evidence of good and marketable title shall consist of a Title Insurance Policy or Commitment from a national title insurance company, or an abstract of title updated by an abstract company registered under the laws of the State of Minnesota.
- H. Developer shall comply with all water, ponding and wetland related restrictions, if any, required by the Stearns County Environmental Services Department.
- I. Developer shall obtain all required driveway, utility and other permits as required by either the City Engineer and/or Stearns County.
- J. All driveways will be hard surfaced with either bituminous, concrete, pavers or such other substance as approved by the City.
- K. All lots within Said Plat shall have the front yard sodded and rear and side yards brought to grade and seeded within twenty one days after the completion of home construction on said lot. However, all homes issued a Certificate of Occupancy after October 1<sup>st</sup> and before May 31<sup>st</sup>, shall have until the following June 30<sup>th</sup> to satisfy the requirements of this paragraph.
- L. The owner of each individual lot within Said Plat and their successors and assigns shall maintain the ditch on the west side of 22<sup>nd</sup> Avenue abutting their respective lot as required by the City in perpetuity. Such maintenance shall include, but shall not be limited to, lawn mowing, keeping the ditch free of silt and debris, and maintaining the ditch's capacity to convey water. If the lot owner fails to timely maintain the ditches after being notified by the City, the City may undertake making or causing it to be mowed, repaired or otherwise maintained. When the City undertakes such activity, the lot owner responsible for the ditch within their lot shall reimburse the City for all of its reasonable expenses within thirty (30) days of its billing to the lot owner at the address used for tax purposes. If the lot owner fails to pay said bill within

thirty (30) days, then the City may specially assess such reasonable costs against the property owned by the responsible lot owner within Said Plat and/or take necessary legal action to recover such reasonable costs and the Developer agrees that the City shall be entitled to reasonable Attorneys fees incurred by the City as a result of such legal action. Lot owner knowingly and voluntarily waives all rights to appeal said special assessments under any applicable Minnesota laws.

- M. Should damage occur to 22<sup>nd</sup> Avenue as a result of the activity which takes place during the development of Said Plat, Developer agrees to that any restoration of 22<sup>nd</sup> Avenue shall include 6 inches of class 5 aggregate base, 1.5 inches of bituminous non-wearing course, tack coat, and 1.5 inches of bituminous wearing course (C-oil to be used for both wearing and non-wearing courses) in addition to any other requirements of the City Engineer. Further, where 22<sup>nd</sup> Avenue is disturbed, it should be removed and restored for the full width and the match lines should be perpendicular to 22<sup>nd</sup> Avenue.
- N. Private utilities (gas and cable) are not within the road right-of-way or proposed easement shown on Said Plat. The Developer shall either arrange for the private utilities to be re-routed so that they are within the road right-of-way easement area or provide either a public utility easement to the City or a private utility easement to the respective utility which includes the area where the private utility is currently located and sufficient area to maintain such utility. Said easements shall be subject to the review and approval as to content and form by the City Attorney.

11. **Violation of Agreement.**

- A. In the case of default by the Developer, its successors or assigns, of any of the covenants and agreements herein contained, the City shall give Developer thirty days mailed notice thereof (via certified mail), and if such default is not cured within said thirty day period, the City is hereby granted the right and the privilege to declare any deficiencies governed by this Agreement due and payable to the City in full, unless the Developer can demonstrate that said cure cannot reasonably be accomplished in 30 days, in which case the Developer shall be in default at such time as the cure could reasonably have been accomplished but was not so accomplished. The thirty-day notice period shall be deemed to run from the date of deposit in the United States Mail. Upon failure to cure by Developer, the City may thence immediately and without notice or consent of the Developer use all of the deposited cash

or other surety funds to complete the Developer's obligations under this Agreement, and to bring legal action against the Developer to collect any sums due to the City pursuant to this Agreement, plus all costs and reasonable attorney's fees incurred in enforcing this agreement.

- B. Notwithstanding the thirty day notice period provided for in paragraph 11.A. above, in the event that a default by Developer will reasonably result in irreparable harm to the environment or to public property, or result in an imminent and serious public safety hazard, the City may immediately exercise all remedies available to it under this agreement in an effort to prevent, reduce or otherwise mitigate such irreparable harm or safety hazard, provided that the City makes good-faith, reasonable efforts to notify the Developer as soon as is practicable of the default, the projected irreparable harm or safety hazard, and the intended actions of the City to remedy said harm.
- C. Paragraph 11.A. shall not apply to any acts or rights of the City under paragraph 3.E. above, and no notice need be given to the Developer as a condition precedent to the City declaring a default or drawing upon the expiring surety as therein authorized. The City may elect to give notice to Developer of the City's intent to draw upon the surety without waiving the City's right to draw upon the surety at a future time without notice to the Developer.
- D. Breach of any of the material terms of this Contract by the Developer shall be grounds for denial of building permits.

12. **Dedications to the City.**

- A. **Municipal Improvement Dedications:** There are no municipal improvements being dedicated as part of this Plat.
- B. **Park Dedication:** Developer acknowledges and agrees that in order to satisfy the City's park dedication requirements for the 2 additional residentially-zoned lots in Said Plat, Developer shall pay the City a cash payment totaling \$1,050 (\$525 per lot x 2 lots in Said Plat). Said park dedication fees shall be paid prior to the release of Said Plat by the City.

13. **Indemnity.** Developer shall hold the City and its officers, employees and agents harmless from claims made by Developer and third parties for damages sustained or

costs incurred resulting from Said Plat approval and development. The Developer shall indemnify the City and its officers and employees for all costs, damages or expenses that the City may pay or incur in consequence of such claims, including attorney's fees. Third parties shall have no recourse against the City under this contract.

14. **Unpaid Special Assessments and Connection Charges.**

- a. **Unpaid Special Assessments.** The Subject Property has previously been special assessed \$14,000 by the City as part of the City's installation of sewer and water service to the Subject Property. Only \$1,400 of the original \$14,000 special assessment principal had been paid before the Subject Property went tax forfeit to the State, leaving an unpaid principal balance of \$12,600, plus interest at 4.5% per annum from 2006 to the present that were cancelled in the tax forfeiture process. Pursuant to Minn. Stat. § 429.071, Subd. 4, the City is authorized to reassess the Subject Property for the cancelled principal and interest, now amounting to \$18,270 (\$12,600 in principal and \$5,670 in interest).
- b. **Connection Charges.** Pursuant to City ordinance, the creation of two additional lots from a lot of record that is served by municipal sewer and water service requires that the Developer pay a connection charge of \$16,940 for each new lot created, said payment to be made upon the issuance of the final plat by the City. Total connection charges due with this plat are \$33,880 (\$16,940 times 2).
- c. **Special Assessments.** Developer has requested that the City special assess the unpaid special assessments and the connection charges set out in paragraph 14 (a) and (b) above against the lots in Said Plat. The City shall special assess these costs, a total of \$52,150 (\$18,270 plus \$33,880) to the lots in Said Plat in the amount of \$17,383.33 per lot, said assessment to be amortized over a 10-year period and bearing interest at 4.5% per annum. The Developer hereby waives the right to a public hearing on this assessment, and waives its rights to challenge or appeal such assessment to the Stearns County District Court under Minn. Stat. § 429.081 or any other applicable statute or constitutional provision.

15. **SAC and WAC Charges.** Developer shall pay sewer access charges (SAC) and water access charges (WAC) per applicable City ordinance. Such charges attributable to Lot 1 of Said Plat shall be paid prior to the release of the Final Plat for

the Subject Property. Such charges attributable to Lots 2 and 3 of Said Plat shall be paid at the time a building permit is applied for, and the amount of the charge shall be that in effect at the time of building permit application.

16. **Assignment of Contract.** The obligations of the Developer under this Contract cannot be assigned without the express written consent of the City Council through resolution.
17. **Limited Approval.** Approval of this Agreement by the City in no way constitutes approval of anything other than that which is explicitly specified in this Agreement.
18. **Professional Fees.** The Developer will pay all reasonable professional fees incurred by the City as a result of City efforts to enforce the terms of this Agreement. Said fees include attorney's fees, engineer's fees, planner's fees, and any other professional fees incurred by the City in attempting to enforce the terms of this Agreement. The Developer will also pay all reasonable attorneys and professional fees incurred by the City in the event an action is brought upon a bond or other surety furnished by the Developer as provided herein.
19. **Plans Attached as Exhibits.** All plans attached to this Agreement as Exhibits are incorporated into this Agreement by reference as they appear. Unless otherwise specified in this Agreement, Developer is bound by said plans and responsible for implementation of said plans as herein incorporated.
20. **Integration Clause, Modification by Written Agreement Only.** This Agreement represents the full and complete understanding of the parties and neither party is relying on any prior agreement or statement(s), whether oral or written. Modification of this Agreement may occur only if in writing and signed by a duly authorized agent of both parties.
21. **Notification Information.** Any notices to the parties herein shall be in writing, delivered by hand (to the City Clerk for the City) or registered mail addressed as follows to the following parties:

City Clerk  
City of St. Augusta  
1914 250<sup>th</sup> Street  
St. Augusta, MN 56301

Kenn Tamm  
\_\_\_\_\_  
\_\_\_\_\_

21. **Agreement Effect.** This Agreement shall be binding upon and extend to the





## **EXHIBIT A TO DEVELOPER'S AGREEMENT**

The legal description of the property to which this Developer's Agreement applies is as follows:

Lots 1-3, Block 1

Dylan Estates, City of St. Augusta, Stearns County, Minnesota.

**EXHIBIT B**

Final Plat Drawing

## **EXHIBIT C**

### Grading, Drainage and Erosion Control Plan



"Fifty Years Same Old Line"

**AAA Striping Service Co.**

12220 43rd St NE, St Michael MN 55376

(763) 428-4322  
Fax (763) 428-8557

April 28, 2015

To whom it may concern:

We are quoting the following project

**Project**      **Striping**  
**Location**    **St Augusta**

Item	Description	Qty	U/M	Unit	Amount
2582.502	4" Solid Line White - Paint	6,570	LF	\$0.054	\$354.78
2582.502	4" Solid Line Yellow - Paint	133,660	LF	\$0.054	\$7,217.64
<b>Total</b>					<b>\$7,572.42</b>

Prices do NOT include layout or removal.

Prices based on 1 mobilization, additional mob. charge \$1,200.00

Prices based on 50 degree air & pavement temperatures at the time of marking application.

Prices firm for 30 days.

Sincerely,

Dean E Erickson  
Estimator

J & S Excavating, Inc.  
 22871 County Road 7  
 St Cloud, MN 56301  
 320-255-0690  
 320-255-7080 Fax

# Bid Proposal

Date	
5/5/2015	

<b>Bill To</b>
City of St, Augusta

<b>Project</b>
Job 207th St,

<b>Terms</b>	<b>PO #</b>

Date	Description	Hours	Rate	Amount
	Fix soft spot in road, 330 ft. X 24 ft.  1. Dig out bad dirt, 3 ft. deep and haul out 2. place road fabric 3. import and place approximately 1026 yards of clean fill 4. import and place approximately 146 yards of base total approximate estimate includes, Equipment, labor and materials			\$18,108.00
e-mail: jsexcavatinginc@gmail.com			<b>Total</b>	

## CITY POLICY: PISTOLS AND FIREARMS IN THE WORKPLACE

It is the policy of the City of St. Augusta to restrict and regulate the use and possession of a pistol or firearm by any city employee, such restriction and regulation to be in compliance with M.S.A. §624.714, its successor, or as it may be amended, and all other applicable laws. By promulgating this policy, the city does not intend to waive its legal privileges and immunities existing under any laws, including Minnesota Laws, Chapter 466, and §624.714, subd. 19, or their successors.

It is the policy of the City of St. Augusta that any employee, while acting for the city or being in the course and scope of his or her employment by the city, on city property or any other work location, is prohibited from carrying, possessing, or using a pistol (as defined in M.S.A. §624.712, or its successor) or a firearm (as defined in M.S.A. §97A.015, subd. 19, or its successor). Some examples of employee activities to which the prohibition applies are:

- Driving on city business;
- Riding as a passenger in a car or any type of mass transit on city business;
- Working at city hall or any other city-owned work site;
- Working off-site on behalf of the city;
- Performing emergency or on-call work after normal business hours and on weekends;
- Working at private residences and at businesses on behalf of the city;
- Attending training or conferences on behalf of the city.

The above prohibition does not apply to the following:

1. A person authorized or commanded by federal law or authority to possess or use a firearm.
2. A peace officer, as defined in M.S.A. §626.84, subd. 1, or its successor or amendment.
3. An employee specially authorized, in writing, by the administrative assistant to utilize a firearm for a particular task.
4. An employee licensed under M.S.A. §624.714, or its successor, to carry a firearm, but only while that employee is in a parking area, or parking facility, as authorized by M.S.A. §624.714, subd. 18. However, such an employee is prohibited from possessing the firearm outside of the parking area or facility, or in a city-owned vehicle. For purpose of this policy, such an employee shall be deemed to be in compliance if, when the employee and/or the employee's vehicle leaves the parking area, the employee's permitted firearm is in the locked trunk of his or her vehicle (not a city-owned vehicle), unloaded, and in a locked container.

Violations of this policy, including a first violation, is a serious breach of standards of conduct, and will be processed through the discipline system.