

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 4, 2016
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Kroll.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the September 6, 2016 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report
4. Sheriff’s Report
5. Building Inspector’s Report – Steve Hagman.
6. Fire Department Issues
 - 6A. Monthly Fire Department Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
 - 7A. Blackberry Farms Neighborhood Petition
8. Ordinance #2016-06, Amending Zoning Ordinance
9. Park Board Recommendations
 - 9A. Hidden Lake Park Ballfield Maintenance
 - 9B. Kiffmeyer Park Playground Quotes
 - 9C. Lawn Mower Quotes
10. Engineer’s Report
 - 10A. 2016 Street Project Request for Payment
 - 10B. MS4/Stormwater Utility Update
11. Ordinance #2016-05, Regulating ATV’s
12. Council Member Comments/Purview.
13. Clerk's Report
 - 13A. C. Blashack Step Increase
14. Adjourn

REMINDERS: Budget Workshop Meeting, Tuesday, October 4, 2016, 5pm
 Regular City Council Meeting, Tuesday, November 1, 2016, 7pm
 Election Day, Tuesday, November 8, 2016 Polls Open 7am – 8pm
 Special Meeting to Canvass the Election - TBD

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 4, 2016
7:00 pm
AGENDA**

Consent Agenda – all items have been included in the packets.

Sheriff's Report – I hope to have the written report for the updated packet on Tuesday.

Building Inspector's Report – included in the packets.

Fire Department Issues – the monthly report is included in the packets.

Open Forum – I have included a petition from the Blackberry Farms neighborhood residents concerned with the home that is boarded up due to fire. On a side note, I gave some information to a local builder who is considering razing the building and building new.

Ordinance #2016-06, Amending the Zoning Code – this ordinance amendment would allow galvanized materials on buildings in Agricultural Zoned lots that are larger than 2.5 acres.

Park Board Recommendations

Hidden Lake Park Ball Field Maintenance – the proposed maintenance with Pro Fields is included in the packets. Consensus from the members in attendance was this is a good thing.

Kiffmeyer Park Playground Quotes – there are two separate playground quotes included in the packets. The park board members are suggesting the larger of the two structures. I applied for a grant and as you can see on the quotes, we have been approved for some grant funding, basically it will cover installation.

Lawn Mower Quotes – the members in attendance discussed the quote which was presented at your last meeting, they weren't convinced they needed to make a recommendation as they believed if staff requested, it was needed. They are okay with the purchase of a different mower.

Engineer's Report – I have included pay request number 1 in the packets. Jon can give an update and we will also briefly discuss next steps for the MS4/Stormwater issues.

ATV Ordinance – I have included a draft ordinance in the packets.

Clerk's Report – Step Increase – I completed Chad's review in June and would recommend we bump him to the next step in the pay scale retroactively to August 1. This was budgeted for in our 2016 Budget.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
September 6, 2016**

CALL TO ORDER: The meeting was called to order by Mayor Kroll at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Kroll; Council Members Diehl, Schulzetenberg, Reinert and Zenzen; Attorney Couri; Building Inspector Hagman; Clerk/Administrator McCabe; Fire Department Chief Tabatt, Assistant Fire Chief Orth;

OTHERS PRESENT: Darrel Brustle, Dave Werschay, Chris Sis, Jolene Sis, Kathy Watrin, and Aric Putnam.

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3D, by Mr. Zenzen, second by Mr. Diehl. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, August 2, 2016.
City Council Agenda, September 6, 2016.
Bill Payable, Receipts and Treasurer's Report dated
September, 2016 and for Checks #19147 - 19257.
Resolution #2016-13, Authorizing Interfund Transfer.

SHERIFF'S REPORT: Lieutenant Weiss was in attendance and presented the monthly Sheriff's department report. He indicated 41 contract hours were spent and 15 citations issued. He reviewed call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Hagman was in attendance to present the August building inspector's report. He indicated seven permits were issued during the month, including two single family dwellings, bringing the total new homes to 16 for the year. He reviewed valuations and answered questions from the Council.

A motion was made to approve the building inspector's report as presented by Mr. Zenzen, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**FIRE DEPARTMENT
ISSUES:**

Chief Tabatt was in attendance and presented the July 2016 run report, indicating we are up to 58 calls for the year as of the end of July. He reviewed the calls and indicated pump refresher and water shutteling was the monthly training.

Mayor Kroll inquired as to where there was difficulty finding addresses, County Road 75 or County Road 7. Mr. Orth indicated most recently it was County Road 75 but also on County Road 7.

A motion was made to put 911 Signs up along County Road 7 and 75 by Mayor Kroll, seconded by Mr. Diehl. Motion carried unanimously.

OPEN FORUM:

Darrel Brustle was in attendance and introduced himself as a candidate for County Commissioner. He indicated a willingness to answer questions and see how we can better Stearns County.

Aric Putnam was in attendance and introduced himself as a candidate for State House District 14A.

Both candidates answered questions and indicated willingness to meet with others.

**WERSCHAY
VARIANCE
ISSUE:**

Mr. McCabe indicated the planning commission recommended approval of variance. He stated he is recommending denial of the variance with consideration to amend the ordinance at our next meeting. Mr. Couri explained where he agreed with Mr. McCabe and further explained how some cities are liberal with their interpretation of the statute and will allow a variance that may not hold up in court.

A motion was made to approve Resolution #2016-12 by Mr. Diehl, seconded by Mr. Reinert. Motion carried unanimously.

**HEALTH CARE
DWELLING:**

A motion was made to approve Ordinance #2016-04, opting out of the state statute by Mr. Diehl, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**SIS CONDITIONAL
USE PERMIT
APPLICATION:**

Mr. McCabe reminded the Council the CUP for outdoor storage was denied at last month's meeting. He is presenting a proposed resolution

approving a CUP for outdoor sales. Mr. and Mrs. Sis indicated they will present a copy of the site survey once it is completed.

A motion was made to approve Resolution #2016-10 by Mr. Zenzen, seconded by Mr. Diehl. Motion carried unanimously.

**RESOLUTION
#2016-11, SETTING
PRELIMINARY
LEVY:**

Mr. McCabe indicated the preliminary levy was established using the preliminary budgets that were created and it is set at a 2% increase over the 2016 Levy. He indicated the 2016 Levy was also a 2% increase over the 2015 levy and that resulted in a lower tax rate. Mr. McCabe stated based on his conversation with the assessor's office, this may be the case again but we will have to wait and see what final values are. Mr. McCabe reminded the Council the final levy can be less than the preliminary, but not more than the preliminary levy.

A motion was made to approve Resolution #2016-11 by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Halter reported the 2016 Street Project is tentatively scheduled for the first lift of pavement on Friday and Saturday of this week and the wear course next week. Final items of shouldering and painting will be done at a later date.

**ATV ORDINANCE
DISCUSSION:**

Lt. Weiss indicated these ordinances are quite challenging. He suggested if a new ordinance is adopted we should consider all types of recreation vehicles. Mr. McCabe indicated the statute is included in the packets along with a portion of a memorandum from the League of Minnesota Cities about how they may be regulated. Mr

A motion was made to table for additional time to study by Mr. Diehl, seconded by Mr. Reinert. Motion carried 4-1 with Mr. Zenzen voting no.

**COUNCIL MEMBER
PURVIEW:**

Ms. Schulzetenberg wondered if we had any water issues with the rain the last couple of weeks. Mr. McCabe stated there were no complaints but the apartment had an issue with their pond after they did some additional landscaping.

Mayor Kroll indicated the park maintenance staff have asked to replace the John Deere at Kiffmeyer Park with a zero turn mower. He indicated we received two quotes for a John Deere zero turn with the better quote of \$5,135 after trade in value from Midwest Machinery. Mr. Zenzen wondered if it should be referred to the Park Board. The item was referred to the park board.

CITY ADMINISTRATOR

REPORT:

Mr. McCabe indicated the utility billing and accounting computers were more than 10years old and beginning to slow down and have start up issues. He presented quotes to replace those computers.

A motion was made to spend up to \$900 on each computer by Mr. Reinert, seconded by Mr. Zenzen. Motion carried unanimously.

Mr. McCabe presented a request for subsidy to the Whitney Senior Center. He indicated he is not sure how many this would affect. Consensus was this isn't real equitable.

A budget workshop was scheduled for October 4 at 5pm.

ADJOURMENT:

A motion was made to adjourn at 8:45pm by Mr. Reinert seconded by Mr. Diehl. Meeting Adjourned.

Approved this _____ day of October, 2016.

BJ Kroll, Mayor

Attest:

William R. McCabe, Clerk/Administrator

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
9542 R	101-41000-310	Sales Tax	\$16.05	9/13/2016	general - tax on shelter renta	09 01 16 rct
9542 R	101-41000-322	Park Shelter Rental	\$450.00	9/13/2016	general - M. Machesky	09 01 16 rct
9543 R	101-41000-322	Building Permits	\$62.88	9/13/2016	general - J. Potthoff	09 01 16 rct
9544 R	101-41000-322	Building Permits	\$65.88	9/13/2016	general - K. Murn	09 01 16 rct
9545 R	101-41000-322	Building Permits	\$100.00	9/13/2016	general - ABC Home Improvement	09 01 16 rct
9546 R	101-41000-322	Building Permits	\$50.50	9/13/2016	general - J. Hutt	09 01 16 rct
9547 R	101-41000-322	Building Permits	\$320.00	9/13/2016	general - J. Roeder	09 01 16 rct
9551 R	601-49400-371	Water Sales	\$684.12	9/13/2016	water dept - Sep 16 rcpts	09 01 16 rct
9551 R	601-49400-313	General Sales and Use Tax	\$1.88	9/13/2016	water dept - Sep 16 rcpts	09 01 16 rct
9551 R	605-43160-374	Electricity Sales	\$20.05	9/13/2016	EU - Sep 16 rcpts	09 01 16 rct
9551 R	606-49450-372	Sewer Replacement Fund	\$40.00	9/13/2016	SRF - Sep 16 rcpts	09 01 16 rct
9551 R	602-49450-372	Sewer Sales	\$782.25	9/13/2016	sewer dept - Sep 16 rcpts	09 01 16 rct
9552 R	101-41000-322	Building Permits	\$4,000.00	9/13/2016	general - Wershay Homes	09 02 16 rct
9552 R	101-41000-321	Mailbox Posts/911 Signs	\$30.00	9/13/2016	general - Werschay Homes 911 sign	09 02 16 rct
9552 R	101-41000-322	Right of Way Permits	\$300.00	9/13/2016	general - Wershay Homes row permi	09 02 16 rct
9553 R	101-41000-334	Electric Permits	\$72.00	9/13/2016	general - J. Hutt	09 03 16 rct
9554 R	101-41000-322	Building Permits	\$50.50	9/13/2016	general - Schimdt Roofing	09 03 16 rct
9555 R	101-41000-322	Building Permits	\$1,680.00	9/13/2016	general - M. Schlangen	09 03 16 rct
9555 R	101-41000-321	Mailbox Posts/911 Signs	\$30.00	9/13/2016	general - M. Schlangen 911 sign	09 03 16 rct
9556 R	601-49400-371	Water Sales	\$222.88	9/13/2016	water dept - Sep 16 rcpts	09 03 16 rct
9556 R	601-49400-313	General Sales and Use Tax	\$1.88	9/13/2016	water dept - Sep 16 rcpts	09 03 16 rct
9556 R	605-43160-374	Electricity Sales	\$5.79	9/13/2016	EU - Sep 16 rcpts	09 03 16 rct
9556 R	606-49450-372	Sewer Replacement Fund	\$12.11	9/13/2016	SRF - Sep 16 rcpts	09 03 16 rct
9556 R	602-49450-372	Sewer Sales	\$260.58	9/13/2016	sewer dept - Sep 16 rcpts	09 03 16 rct
9557 R	602-49450-372	Sewer Sales	\$1,933.92	9/13/2016	sewer dept - Sep 16 rcpts	09 07 16 rct
9557 R	601-49400-313	General Sales and Use Tax	\$1.88	9/13/2016	water dept - Sep 16 rcpts	09 07 16 rct
9557 R	601-49400-371	Water Sales	\$1,899.59	9/13/2016	water dept - Sep 16 rcpts	09 07 16 rct
9557 R	606-49450-372	Sewer Replacement Fund	\$98.78	9/13/2016	SRF - Sep 16 rcpts	09 07 16 rct
9557 R	605-43160-374	Electricity Sales	\$36.58	9/13/2016	EU - Sep 16 rcpts	09 07 16 rct
9558 R	101-41000-322	Building Permits	\$240.00	9/13/2016	general - Next Level Remodeling	09 08 16 rct
9559 R	601-49400-362	Miscellaneous Revenues	\$2.00	9/13/2016	water dept - NSF fee Belfenz	09 08 16 rct
9559 R	602-49450-362	Miscellaneous Revenues	\$2.00	9/13/2016	sewer dept - NSF fee Belfenz	09 08 16 rct
9560 R	101-41000-322	Building Permits	\$101.00	9/13/2016	general - Bob Young	09 08 16 rct
9561 R	101-41000-334	Electric Permits	\$136.00	9/13/2016	general - K. Neal	09 08 16 rct
9562 R	101-41000-341	Assessment Search Fees	\$10.00	9/13/2016	general - Stearns County Abstract	09 08 16 rct
9563 R	101-41000-322	Building Permits	\$199.00	9/13/2016	general - Finken	09 08 16 rct
9564 R	101-41000-322	Building Permits	\$50.50	9/13/2016	general - Fireside	09 08 16 rct
9565 R	605-43160-374	Electricity Sales	\$26.07	9/13/2016	EU - Sep 16 rcpts	09 08 16 rct
9565 R	606-49450-372	Sewer Replacement Fund	\$119.66	9/13/2016	SRF - Sep 16 rcpts	09 08 16 rct
9565 R	601-49400-371	Water Sales	\$1,999.01	9/13/2016	water dept - Sep 16 rcpts	09 08 16 rct
9565 R	602-49450-372	Sewer Sales	\$1,888.78	9/13/2016	sewer dept - Sep 16 rcpts	09 08 16 rct
9565 R	601-49400-313	General Sales and Use Tax	\$13.66	9/13/2016	water dept - Sep 16 rcpts	09 08 16 rct
9566 R	101-41000-322	Building Permits	\$440.00	9/13/2016	general - LK Plmb	09 09 16 rct
9567 R	101-41000-322	Building Permits	\$62.25	9/13/2016	general - Kiffmeyer Plmb	09 09 16 rct
9568 R	601-49400-313	General Sales and Use Tax	\$13.27	9/13/2016	water dept - Sep 16 rcpts	09 09 16 rct
9568 R	605-43160-374	Electricity Sales	\$21.50	9/13/2016	EU - Sep16 rcpts	09 09 16 rct
9568 R	606-49450-372	Sewer Replacement Fund	\$61.20	9/13/2016	SRF - Sep 16 rcpts	09 09 16 rct
9568 R	602-49450-372	Sewer Sales	\$1,098.40	9/13/2016	sewer dept - Sep 16 rcpts	09 09 16 rct
9568 R	601-49400-371	Water Sales	\$1,033.06	9/13/2016	water dept - Sep 16 rcpts	09 09 16 rct
9569 R	450-41000-362	Miscellaneous Revenues	\$10,000.00	9/13/2016	Blake Schweger - wood chipper	09 12 16 rct
9570 R	101-41000-322	Building Permits	\$50.50	9/13/2016	general - Elder Jones	09 12 16 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
9571 R	101-41000-334	Electric Permits	\$136.00	9/13/2016	general - Bertram Electric	09 12 16 rct
9572 R	101-41000-341	Assessment Search Fees	\$20.00	9/13/2016	general - Stearns County Abstract	09 12 16 rct
9573 R	101-41000-322	Building Permits	\$62.88	9/13/2016	general - H. Knowles	09 12 16 rct
9574 R	601-49400-371	Water Sales	\$3,718.57	9/13/2016	water dept - Sep 16 rcpts	09 12 16 rct
9574 R	601-49400-313	General Sales and Use Tax	\$181.29	9/13/2016	water dept - Sep 16 rcpts	09 12 16 rct
9574 R	605-43160-374	Electricity Sales	\$25.84	9/13/2016	EU - Sep 16 rcpts	09 12 16 rct
9574 R	606-49450-372	Sewer Replacement Fund	\$253.84	9/13/2016	SRF - Sep 16 rcpts	09 12 16 rct
9574 R	602-49450-372	Sewer Sales	\$3,465.02	9/13/2016	sewer dept - Sep 16 rcpts	09 12 16 rct
9575 R	601-49400-371	Water Sales	\$863.12	9/21/2016	water dept - Sep 16 rcpts	09 14 16 rct
9575 R	605-43160-374	Electricity Sales	\$20.38	9/21/2016	EU - Sep 16 rcpts	09 14 16 rct
9575 R	606-49450-372	Sewer Replacement Fund	\$46.07	9/21/2016	SRF - Sep 16 rcpts	09 14 16 rct
9575 R	602-49450-372	Sewer Sales	\$805.76	9/21/2016	sewer dept - Sep 16 rcpts	09 14 16 rct
9576 R	101-41000-362	Miscellaneous Revenues	\$1,000.00	9/15/2016	general - clean up day grant	09 15 16 grt
9577 R	450-41000-334	Cable TV Franchise Fee	\$610.38	9/21/2016	CIP - general, Midco Aug 16	09 16 16 rct
9578 R	101-41000-334	Electric Permits	\$107.00	9/21/2016	general - M. Tenvoorde	09 16 16 rct
9579 R	450-41000-313	General Sales and Use Tax	\$19,475.14	9/21/2016	CIP - general, sales tax	09 16 16 rct
9580 R	101-41000-322	Building Permits	\$50.50	9/21/2016	general - H&S Heating	09 16 16 rct
9581 R	601-49400-371	Water Sales	\$2,413.19	9/21/2016	water dept - Sep 16 rcpts	09 16 16 rct
9581 R	601-49400-313	General Sales and Use Tax	\$35.41	9/21/2016	water dept - Sep 16 rcpts	09 16 16 rct
9581 R	605-43160-374	Electricity Sales	\$58.31	9/21/2016	EU - Sep 16 rcpts	09 16 16 rct
9581 R	606-49450-372	Sewer Replacement Fund	\$125.51	9/21/2016	SRF - Sep 16 rcpts	09 16 16 rct
9581 R	602-49450-372	Sewer Sales	\$2,405.87	9/21/2016	sewer dept - Sep 16 rcpts	09 16 16 rct
9582 R	602-49450-372	Sewer Sales	\$2,284.36	9/21/2016	sewer dept - Sep 16 rcpts	09 19 16 rct
9582 R	601-49400-371	Water Sales	\$2,278.39	9/21/2016	water dept - Sep 16 rcpts	09 19 16 rct
9582 R	601-49400-313	General Sales and Use Tax	\$10.27	9/21/2016	water dept - Sep 16 rcpts	09 19 16 rct
9582 R	605-43160-374	Electricity Sales	\$38.00	9/21/2016	EU - Sep 16 rcpts	09 19 16 rct
9582 R	606-49450-372	Sewer Replacement Fund	\$134.61	9/21/2016	SRF - Sep 16 rcpts	09 19 16 rct
9583 R	602-49450-372	Sewer Sales	\$1,221.94	9/21/2016	sewer dept - Sep 16 rcpts	09 20 16 rct
9583 R	606-49450-372	Sewer Replacement Fund	\$86.49	9/21/2016	SRF - Sep 16 rcpts	09 20 16 rct
9583 R	601-49400-371	Water Sales	\$1,429.68	9/21/2016	water dept - Sep 16 rcpts	09 20 16 rct
9583 R	601-49400-313	General Sales and Use Tax	\$1.88	9/21/2016	water dept - Sep 16 rcpts	09 20 16 rct
9583 R	605-43160-374	Electricity Sales	\$26.17	9/21/2016	EU - Sep 16 rcpts	09 20 16 rct
9584 R	101-41000-322	Building Permits	\$62.88	9/28/2016	general - E. Sass	09 22 16 rct
9585 R	101-41000-341	Assessment Search Fees	\$10.00	9/28/2016	general - Home Town Title	09 22 16 rct
9586 R	101-41000-362	Miscellaneous Revenues	\$136.67	9/28/2016	general - Border States Electric	09 22 16 rct
9587 R	602-49450-372	Sewer Sales	\$1,831.69	9/28/2016	sewer dept - Sep 16 rcpts	09 22 16 rct
9587 R	601-49400-371	Water Sales	\$1,927.71	9/28/2016	water dept - Sep 16 rcpts	09 22 16 rct
9587 R	601-49400-313	General Sales and Use Tax	\$15.73	9/28/2016	water dept - Sep 16 rcpts	09 22 16 rct
9587 R	605-43160-374	Electricity Sales	\$35.72	9/28/2016	EU - Sep 16 rcpts	09 22 16 rct
9587 R	606-49450-372	Sewer Replacement Fund	\$120.11	9/28/2016	SRF - Sep 16 rcpts	09 22 16 rct
9588 R	101-41000-322	Park Shelter Rental	\$125.00	9/28/2016	general - N. Knoll	09 23 16 rct
9588 R	101-41000-310	Sales Tax	\$5.35	9/28/2016	general - tax on shelter renta	09 23 16 rct
9589 R	101-41000-341	Assessment Search Fees	\$20.00	9/28/2016	general - Stearns County Abstract	09 23 16 rct
9590 R	601-49400-371	Water Sales	\$461.70	9/28/2016	water dept - Sep 16 rcpts	09 23 16 rct
9590 R	605-43160-374	Electricity Sales	\$4.00	9/28/2016	EU - Sep 16 rcpts	09 23 16 rct
9590 R	606-49450-372	Sewer Replacement Fund	\$28.88	9/28/2016	SRF - Sep 16 rcpts	09 23 16 rct
9590 R	602-49450-372	Sewer Sales	\$380.28	9/28/2016	sewer dept - Sep 16 rcpts	09 23 16 rct
9591 R	101-41000-334	Electric Franchise Fee	\$4,776.00	9/28/2016	general - Stearns Electric	09 26 16 rct
9592 R	602-49450-372	Sewer Sales	\$830.89	9/28/2016	sewer dept - Sep 16 rcpts	09 26 16 rct
9592 R	601-49400-371	Water Sales	\$789.26	9/28/2016	water dept - Sep 16 rcpts	09 26 16 rct
9592 R	605-43160-374	Electricity Sales	\$18.61	9/28/2016	EU - Sep 16 rcpts	09 26 16 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	9592 R 606-49450-372	Sewer Replacement Fund	\$48.14	9/28/2016	SRF - Sep 16 rcpts	09 26 16 rct
	9593 R 450-41130-362	Miscellaneous Revenues	\$90,818.00	9/29/2016	CIP - streets, safe routes to school	09 21 16 grt
Grand Total			\$176,636.45			

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*Check Summary Register©

September 2016 to October 2016

Name	Check Date	Check Amt		
10100 STATE BANK OF KIMBAL				
Paid Chk# 019258	BLASHACK, CHAD CHRISTOPHE	9/8/2016	\$1,059.37	
Paid Chk# 019259	KIFFMEYER, MARK G.	9/8/2016	\$1,231.78	
Paid Chk# 019260	McCABE, WILLIAM R.	9/8/2016	\$2,139.49	
Paid Chk# 019261	NOTCH, JOHN T.	9/8/2016	\$239.79	
Paid Chk# 019262	RASMUSON, TERESA M.	9/8/2016	\$797.80	
Paid Chk# 019263	SCHLUETER, STEVEN F.	9/8/2016	\$503.65	
Paid Chk# 019264	WOLTERS, KENNETH G	9/8/2016	\$387.58	
Paid Chk# 019265	ING LIFE INSURANCE	9/8/2016	\$0.00	g - pay 18 16 def comp
Paid Chk# 019266	PERA	9/8/2016	\$1,243.22	PERA Coordinated
Paid Chk# 019267	JOHN HANCOCK	9/8/2016	\$25.00	g - pay 18 16 def comp
Paid Chk# 019268	VOID	9/22/2016	\$0.00	
Paid Chk# 019269	VOID	9/22/2016	\$0.00	
Paid Chk# 019270	VOID	9/22/2016	\$0.00	
Paid Chk# 019271	VOID	9/22/2016	\$0.00	
Paid Chk# 019272	BLASHACK, CHAD CHRISTOPHE	9/22/2016	\$1,059.37	
Paid Chk# 019273	KIFFMEYER, MARK G.	9/22/2016	\$1,231.78	
Paid Chk# 019274	McCABE, WILLIAM R.	9/22/2016	\$2,139.49	
Paid Chk# 019275	NOTCH, JOHN T.	9/22/2016	\$239.79	
Paid Chk# 019276	RASMUSON, TERESA M.	9/22/2016	\$755.98	
Paid Chk# 019277	SCHLUETER, STEVEN F.	9/22/2016	\$404.43	
Paid Chk# 019278	WOLTERS, KENNETH G	9/22/2016	\$514.62	
Paid Chk# 019279	DIEHL, JAMES	9/22/2016	\$711.15	
Paid Chk# 019280	KROLL, B.J.	9/22/2016	\$1,010.25	
Paid Chk# 019281	REINERT, PAUL	9/22/2016	\$786.15	
Paid Chk# 019282	SCHULZETENBERG, DONNA M	9/22/2016	\$711.15	
Paid Chk# 019283	ZENZEN, MICHAEL	9/22/2016	\$441.25	
Paid Chk# 019284	JOHN HANCOCK	9/22/2016	-\$25.00	g - pay 19 16 def comp
Paid Chk# 019285	PERA	9/22/2016	\$1,215.44	PERA Coordinated
Paid Chk# 019286	PERA	9/22/2016	\$510.00	PERA DCP
Paid Chk# 019287	TABATT, MICHAEL A.	9/29/2016	\$522.94	
Paid Chk# 019288	MN DEPT OF REVENUE	9/29/2016	\$1,368.66	emp pd state taxes
Paid Chk# 019289	AFLAC	10/4/2016	\$311.28	g- employee paid insurance
Paid Chk# 019290	BANYON DATA SYSTEMS	10/4/2016	\$795.00	general - utility billing supp
Paid Chk# 019291	BOB KROLL	10/4/2016	\$138.00	general - 3rd qtr 2016 mileage
Paid Chk# 019292	CITESCAPE LLC	10/4/2016	\$39.99	fire dept - internet
Paid Chk# 019293	CITY OF ST. CLOUD	10/4/2016	\$17,229.58	sewer dept - Aug 2016 treatmen
Paid Chk# 019294	CW TECHNOLOGY	10/4/2016	\$69.95	general - remote backup
Paid Chk# 019295	EMERGENCY RESPONSE SOLU	10/4/2016	\$251.90	fire dept - strap/shoulder/vul
Paid Chk# 019296	FARM-RITE EQUIPMENT INC	10/4/2016	\$760.12	pw dept - repairs
Paid Chk# 019297	GRAYBAR	10/4/2016	\$25.23	general - 2 ballasts/city hall
Paid Chk# 019298	HANDYMANS HARDWARE	10/4/2016	\$11.99	pw dept - supplies
Paid Chk# 019299	HARDRIVES INC	10/4/2016	\$120.00	pw dept - cold patch
Paid Chk# 019300	LEAGUE OF MN CITIES	10/4/2016	\$45.00	general - regional meeting (Mc
Paid Chk# 019301	LMCIT	10/4/2016	\$309.00	sewer dept - work comp premium
Paid Chk# 019302	MCSI, INC	10/4/2016	\$35.20	general - copier contract
Paid Chk# 019303	MENARDS - ST. CLOUD	10/4/2016	\$171.85	pw dept - supplies

ST AUGUSTA, MN

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September 2016 to October 2016

Name	Check Date	Check Amt	
Paid Chk# 019304 MIDCO BUSINESS	10/4/2016	\$75.00	general - internet service
Paid Chk# 019305 MINNESOTA PUMP WORKS	10/4/2016	\$4,188.17	sewer dept - replace impeller
Paid Chk# 019306 NELSONS SANITATION & RENTA	10/4/2016	\$111.04	parks dept - toilet rental
Paid Chk# 019307 NEXTEL	10/4/2016	\$84.78	sewer dept - telephone/iPad
Paid Chk# 019308 NORTH STAR SIGNS & ENGRAVI	10/4/2016	\$308.68	fire dept - 2 fire dept signs
Paid Chk# 019309 PC PUBLICAN LLC	10/4/2016	\$1,354.06	CIP - general, Teresa's new co
Paid Chk# 019310 PEARSON BROS., INC	10/4/2016	\$6,200.00	CIP - pw dept, fog seal
Paid Chk# 019311 POWER HOUSE OUTDOOR EQUI	10/4/2016	\$99.90	parks dept - supplies
Paid Chk# 019312 PREFERRED ONE	10/4/2016	\$2,623.92	pw dept - city pd health
Paid Chk# 019313 PROFIELDS LLC	10/4/2016	\$2,000.00	parks dept - HLP field mainten
Paid Chk# 019314 SEH RCM	10/4/2016	\$5,577.61	CIP - pw dept, 2016 street pro
Paid Chk# 019315 SENSUS	10/4/2016	\$1,893.15	sewer dept - support 11/14/16-
Paid Chk# 019316 SITE ONE LANDSCAPE SUPPLY	10/4/2016	\$148.83	parks dept - supplies
Paid Chk# 019317 SPECTRUM SUPPLY COMPANY	10/4/2016	\$527.45	general - hall supplies
Paid Chk# 019318 ST. AUGUSTA FIRE RELIEF ASS	10/4/2016	\$3,000.00	fire dept - annual city contri
Paid Chk# 019319 ST. CLOUD TECHNICAL COLLEG	10/4/2016	\$450.00	fire dept - EMS refresher
Paid Chk# 019320 STEARNS COUNTY AUDITOR/TR	10/4/2016	\$8,250.00	general - 2016 second half cri
Paid Chk# 019321 STEARNS ELECTRIC ASSOCIATI	10/4/2016	\$2,186.94	fire dept - fire hall
Paid Chk# 019322 TIM FUERSTENBERG	10/4/2016	\$130.35	parks dept - cancellation
Paid Chk# 019323 TOSHIBA FINANCIAL SERVICES	10/4/2016	\$69.00	general - copier contract
Paid Chk# 019324 TRAUT COMPANIES	10/4/2016	\$46.00	water dept - sample #'s 161847
Paid Chk# 019325 WELLS FARGO	10/4/2016	\$39.95	general - flowers for funeral
Paid Chk# 019326 WEST CENTRAL SANITATION	10/4/2016	\$439.16	general - garbage service
Paid Chk# 019327 XCEL ENERGY	10/4/2016	\$30.00	general - city hall usage
Total Checks		\$81,423.21	

FILTER: None

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October 2016

			Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL					
Paid Chk#	019289	10/4/2016	AFLAC		
G 601-21710	Other Deductions		\$36.84		g- employee paid insurance
G 602-21710	Other Deductions		\$36.84		g - employee paid insurance
G 101-21710	Other Deductions		\$237.60		g- employee paid insurance
Total AFLAC			\$311.28		
Paid Chk#	019290	10/4/2016	BANYON DATA SYSTEMS		
E 101-41000-300	support services		\$795.00		general - utility billing support
Total BANYON DATA SYSTEMS			\$795.00		
Paid Chk#	019291	10/4/2016	BOB KROLL		
E 101-41110-331	Travel Expenses		\$138.00		general - 3rd qtr 2016 mileage (255 @ .54)
Total BOB KROLL			\$138.00		
Paid Chk#	019292	10/4/2016	CITESCAPE LLC		
E 101-42270-323	Internet		\$39.99		fire dept - internet
Total CITESCAPE LLC			\$39.99		
Paid Chk#	019293	10/4/2016	CITY OF ST. CLOUD		
E 601-49400-312	Water/Contract Services		\$13,530.32		water dept - Aug 2016 water charges
E 602-49450-313	Sewer/Contract Services		\$3,699.26		sewer dept - Aug 2016 treatment charges
Total CITY OF ST. CLOUD			\$17,229.58		
Paid Chk#	019294	10/4/2016	CW TECHNOLOGY		
E 101-41000-300	support services		\$69.95		general - remote backup
Total CW TECHNOLOGY			\$69.95		
Paid Chk#	019295	10/4/2016	EMERGENCY RESPONSE SOLUTIONS		
E 101-42270-534	Equipment		\$251.90	7056	fire dept - strap/shoulder/vulcan, mmr
Total EMERGENCY RESPONSE SOLUTIONS			\$251.90		
Paid Chk#	019296	10/4/2016	FARM-RITE EQUIPMENT INC		
E 101-41130-220	Repair/Maint Supply		\$760.12	WO2610	pw dept - repairs
Total FARM-RITE EQUIPMENT INC			\$760.12		
Paid Chk#	019297	10/4/2016	GRAYBAR		
E 101-41000-520	Buildings and Structures		\$25.23	987271324	general - 2 ballasts/city hall lights
Total GRAYBAR			\$25.23		
Paid Chk#	019298	10/4/2016	HANDYMANS HARDWARE		
E 101-41130-220	Repair/Maint Supply		\$11.99	424869	pw dept - supplies
Total HANDYMANS HARDWARE			\$11.99		
Paid Chk#	019299	10/4/2016	HARDRIVES INC		
E 101-41130-224	Street Maint Materials		\$120.00	49433	pw dept - cold patch
Total HARDRIVES INC			\$120.00		
Paid Chk#	019300	10/4/2016	LEAGUE OF MN CITIES		
E 101-41000-208	Training, Inst., Travel		\$45.00	239405	general - regional meeting (McCabe)
Total LEAGUE OF MN CITIES			\$45.00		
Paid Chk#	019301	10/4/2016	LMCIT		
E 101-41000-151	Worker s Comp Insurance Prem		\$32.00		general - work comp premium
E 101-41130-150	Worker s Comp		\$147.00		pw dept - work comp premium

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October 2016

			Check Amt	Invoice	Comment
E 101-45200-150	Worker s Comp		\$81.00		parks dept - work comp premium
E 601-49400-150	Worker s Comp		\$24.50		water dept - work comp premium
E 602-49450-150	Worker s Comp		\$24.50		sewer dept - work comp premium
Total LMCIT			\$309.00		
<hr/>					
Paid Chk#	019302	10/4/2016	MCSI INC		
E 101-41000-300	support services		\$35.20		general - copier contract
Total MCSI INC			\$35.20		
<hr/>					
Paid Chk#	019303	10/4/2016	MENARDS-ST. CLOUD		
E 101-41130-220	Repair/Maint Supply		\$58.57	31736	pw dept - supplies
E 101-45200-220	Repair/Maint Supply		\$71.56	32843	parks dept - supplies
E 101-45200-220	Repair/Maint Supply		\$41.72	33123	parks dept - supplies
Total MENARDS-ST. CLOUD			\$171.85		
<hr/>					
Paid Chk#	019304	10/4/2016	MIDCONTINENT COMMUNICATIONS		
E 101-41000-323	Internet		\$75.00		general - internet service
Total MIDCONTINENT COMMUNICATIONS			\$75.00		
<hr/>					
Paid Chk#	019305	10/4/2016	MINNESOTA PUMP WORKS		
E 602-49450-220	Repair/Maint Supply		\$4,188.17	9694	sewer dept - replace impeller
Total MINNESOTA PUMP WORKS			\$4,188.17		
<hr/>					
Paid Chk#	019306	10/4/2016	NELSONS TOILET RENTAL		
E 101-45200-410	Rentals		\$55.52	A-19670	parks dept - toilet rental
E 101-45200-410	Rentals		\$55.52	A-19671	parks dept - toilet rental
Total NELSONS TOILET RENTAL			\$111.04		
<hr/>					
Paid Chk#	019307	10/4/2016	NEXTEL		
E 101-41000-321	Telephone		\$11.00		general - mayor's telephone
E 101-41130-321	Telephone		\$36.62		pw dept - telephones
E 601-49400-321	Telephone		\$18.58		water dept - telephone/iPad
E 602-49450-321	Telephone		\$18.58		sewer dept - telephone/iPad
Total NEXTEL			\$84.78		
<hr/>					
Paid Chk#	019308	10/4/2016	NORTH STAR SIGNS & ENGRAVING		
E 101-41130-226	Sign Repair Materials		\$125.00	18460	pw dept - fire numbers
E 101-41000-200	Office Supplies (GENERAL)		\$11.00	18460	general - Ron Kraemer name plate
E 101-42270-220	Repair/Maint Supply		\$172.68	18461	fire dept - 2 fire dept signs
Total NORTH STAR SIGNS & ENGRAVING			\$308.68		
<hr/>					
Paid Chk#	019309	10/4/2016	PC PUBLICAN LLC		
E 450-41000-327	Computer Equipment		\$1,354.06		CIP - general, Teresa's new computer set up
Total PC PUBLICAN LLC			\$1,354.06		
<hr/>					
Paid Chk#	019310	10/4/2016	PEARSON BROS., INC		
E 450-41130-233	Seal Coating		\$6,200.00	3983	CIP - pw dept, fog seal
Total PEARSON BROS., INC			\$6,200.00		
<hr/>					
Paid Chk#	019311	10/4/2016	POWER HOUSE OUTDOOR EQUIP		
E 101-41130-220	Repair/Maint Supply		\$4.29	388717	pw dept - supplies
E 101-45200-220	Repair/Maint Supply		\$95.61	389409	parks dept - supplies
Total POWER HOUSE OUTDOOR EQUIP			\$99.90		
<hr/>					
Paid Chk#	019312	10/4/2016	PREFERRED ONE		
E 101-41000-131	Employer Paid Health		\$511.55		general - city pd health

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			Check Amt	Invoice	Comment
E 601-49400-131	Employer Paid Health		\$183.43		water dept - city pd health
E 602-49450-131	Employer Paid Health		\$183.43		sewer dept - city pd health
E 101-41000-131	Employer Paid Health		\$344.76		general - city pd health
G 101-21710	Other Deductions		\$719.23		g - emp pd health
E 101-41130-131	Employer Paid Health		\$207.70		pw dept - city pd health
E 101-41130-131	Employer Paid Health		\$473.82		pw dept - city pd health
Total PREFERRED ONE			\$2,623.92		
<hr/>					
Paid Chk# 019313	10/4/2016	PROFIELDS LLC			
E 101-45200-220	Repair/Maint Supply		\$2,000.00	16032	parks dept - HLP field maintenance
Total PROFIELDS LLC			\$2,000.00		
<hr/>					
Paid Chk# 019314	10/4/2016	SEH RCM			
E 101-41000-303	Engineering Fees		\$372.50		general - general, project #133330
E 450-41130-740	Street Improvement		\$5,205.11	321081	CIP - pw dept, 2016 street project #137786
Total SEH RCM			\$5,577.61		
<hr/>					
Paid Chk# 019315	10/4/2016	SENSUS METERING SYSTEMS			
E 601-49400-433	Dues and Subscriptions		\$946.58	ZA17008161	water dept - support 11/14/16-11/13/16
E 602-49450-433	Dues and Subscriptions		\$946.57	ZA17008161	sewer dept - support 11/14/16-11/14/17
Total SENSUS METERING SYSTEMS			\$1,893.15		
<hr/>					
Paid Chk# 019316	10/4/2016	SITEONE LANDSCAPE SUPPLY			
E 101-45200-220	Repair/Maint Supply		\$148.83	77822941	parks dept - supplies
Total SITEONE LANDSCAPE SUPPLY			\$148.83		
<hr/>					
Paid Chk# 019317	10/4/2016	SPECTRUM SUPPLY COMPANY			
E 101-41000-200	Office Supplies (GENERAL)		\$76.16	34366	general - hall supplies
E 101-45200-220	Repair/Maint Supply		\$451.29	43957	parks dept - supplies
Total SPECTRUM SUPPLY COMPANY			\$527.45		
<hr/>					
Paid Chk# 019318	10/4/2016	ST. AUGUSTA FIRE RELIEF ASSN			
E 101-42270-125	Other Retirement Contributions		\$3,000.00		fire dept - annual city contribution
Total ST. AUGUSTA FIRE RELIEF ASSN			\$3,000.00		
<hr/>					
Paid Chk# 019319	10/4/2016	ST. CLOUD TECHNICAL COLLEGE			
E 101-42270-208	Training, Inst., Travel		\$450.00	00170678	fire dept - EMS refresher
Total ST. CLOUD TECHNICAL COLLEGE			\$450.00		
<hr/>					
Paid Chk# 019320	10/4/2016	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-306	Police/Sheriff (contract)		\$8,250.00	2016-0000002	general - 2016 second half criminal prosecution contract
Total STEARNS COUNTY AUDITOR/TREAS			\$8,250.00		
<hr/>					
Paid Chk# 019321	10/4/2016	STEARNS ELECTRIC ASSOCIATION			
E 101-41000-381	Electric Utilities		\$10.95		general - street light
E 101-45200-381	Electric Utilities		\$41.01		parks dept - HLP shelter
E 601-49400-381	Electric Utilities		\$20.09		water dept - flow meter
E 101-41000-381	Electric Utilities		\$24.49		general - Lion's Sign
E 602-49450-381	Electric Utilities		\$22.50		sewer dept - lift station
E 101-41000-381	Electric Utilities		\$95.28		general - State Hwy 15 light
E 605-43160-380	Utility Services (GENERAL)		\$108.00		EU - Emerald Ponds
E 605-43160-380	Utility Services (GENERAL)		\$124.50		EU - Blackberry Farms
E 602-49450-381	Electric Utilities		\$114.42		sewer dept - lift station 2
E 101-41000-381	Electric Utilities		\$30.95		general - city hall
E 602-49450-381	Electric Utilities		\$412.06		sewer dept - lift station 1

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			Check Amt	Invoice	Comment
E 101-41000-381	Electric Utilities		\$33.00		general - 2 meters
E 101-42270-387	Fire Dept Utilities		\$61.30		fire dept - fire hydrant
E 101-41000-381	Electric Utilities		\$251.03		general - city hall
E 101-45200-381	Electric Utilities		\$69.82		parks dept - HLP
E 101-45200-381	Electric Utilities		\$105.63		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)		\$90.75		EU - Emerald Ponds
E 101-42270-387	Fire Dept Utilities		\$571.16		fire dept - fire hall
Total STEARNS ELECTRIC ASSOCIATION			\$2,186.94		
<hr/>					
Paid Chk# 019322	10/4/2016	TIM FUERSTENBERG			
E 101-45200-342	Refunds		\$130.35		parks dept - cancellation
Total TIM FUERSTENBERG			\$130.35		
<hr/>					
Paid Chk# 019323	10/4/2016	TOSHIBA FINANCIAL SERVICES			
E 101-41000-300	support services		\$69.00		general - copier contract
Total TOSHIBA FINANCIAL SERVICES			\$69.00		
<hr/>					
Paid Chk# 019324	10/4/2016	TRAUT COMPANIES			
E 601-49400-316	Sample Analysis		\$46.00		water dept - sample #'s 161847 & 161848
Total TRAUT COMPANIES			\$46.00		
<hr/>					
Paid Chk# 019325	10/4/2016	WELLS FARGO			
E 101-41000-430	Miscellaneous		\$39.95		general - flowers for funeral
Total WELLS FARGO			\$39.95		
<hr/>					
Paid Chk# 019326	10/4/2016	WEST CENTRAL SANITATION			
E 101-42270-384	Refuse/Garbage Disposal		\$26.58		fire dept - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$252.52		parks dept - garbage service
E 101-41000-384	Refuse/Garbage Disposal		\$160.06		general - garbage service
Total WEST CENTRAL SANITATION			\$439.16		
<hr/>					
Paid Chk# 019327	10/4/2016	XCEL ENERGY			
E 101-41000-383	Gas Utilities		\$30.00		general - city hall usage
Total XCEL ENERGY			\$30.00		
10100 STATE BANK OF KIMBAL			\$60,148.08		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$22,612.99
450 CAPITAL PROJECT FUND	\$12,759.17
601 WATER FUND	\$14,806.34
602 SEWER FUND	\$9,646.33
605 LIGHTING UTILITY	\$323.25
	\$60,148.08

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	TIF - Cedar Point	F - St. Cloud Tru	Monthly Totals
Cash Balance 12/31/15(audited)	\$ 697,611	\$ 975,517.00	\$ 306,326	\$ 46,416	\$ 110,133	\$ 617,222		\$ 48,341	\$ 2,006	\$ 22,398	\$ 13,231	\$ 2,839,201
Receipts January 2016	\$ 33,609	\$ 21,404.28	\$ 1,587	\$ 19,849	\$ 14,085	\$ 18,671		\$ 825	\$ 315			\$ 110,345
Ex. January 2016	\$ 39,957	\$ 1,022.26	\$ 495		\$ 41,214	\$ 64,659			\$ 317			\$ 147,665
Receipts February 2016	\$ 17,084	\$ 596.10		\$ 6,000	\$ 14,993	\$ 18,338		\$ 808	\$ 331			\$ 58,151
Ex. February 2016	\$ 55,164				\$ 23,977	\$ 36,348			\$ 317	\$ 18,373	\$ 49,893	\$ 184,072
Receipts March 2016	\$ 12,025	\$ 22,719.42			\$ 16,178	\$ 20,399		\$ 854	\$ 338			\$ 72,512
Ex. March 2016	\$ 64,066	\$ 2,584.67			\$ 13,000	\$ 7,125			\$ 317			\$ 87,093
Receipts April 2016	\$ 23,265	\$ 595.61		\$ 12,000	\$ 15,628	\$ 18,844		\$ 835	\$ 303			\$ 71,471
Ex. April 2016	\$ 29,363	\$ 5,629.00			\$ 12,513	\$ 7,392			\$ 317			\$ 55,213
Receipts May 2016	\$ 38,145	\$ 30,240.95			\$ 15,947	\$ 20,038		\$ 859	\$ 366			\$ 105,596
Ex. May 2016	\$ 56,090	\$ 39,942.54			\$ 12,540	\$ 7,879			\$ 317			\$ 116,769
Receipts June 2016	\$ 247,833	\$ 142,357.20	\$ 31,009	\$ 48,460	\$ 19,686	\$ 18,777		\$ 1,155	\$ 337	\$ 23,603	\$ 35,819	\$ 569,036
Ex. June 2016	\$ 127,332	\$ 3,740.95			\$ 16,992	\$ 12,213			\$ 317			\$ 160,595
Receipts July 2016	\$ 113,786	\$ 102,560.87	\$ 13,290	\$ 28,160	\$ 18,848	\$ 19,056		\$ 1,102	\$ 308	\$ 10,077	\$ 15,292	\$ 322,481
Ex. July 2016	\$ 58,485	\$ 6,112.00			\$ 18,481	\$ 10,978			\$ 323	\$ 30,312	\$ 48,555	\$ 173,247
Receipts August 2016	\$ 16,091	\$ 17,708.37			\$ 19,441	\$ 19,333		\$ 1,037	\$ 344			\$ 73,954
Ex. August 2016	\$ 34,430	\$ 8,640.00	\$ 18,000		\$ 134,374	\$ 325,077	\$ 7,638		\$ 323			\$ 528,482
Receipts September 2016	\$ 15,029	\$ 120,903.52			\$ 19,999	\$ 19,192		\$ 1,175	\$ 337			\$ 176,636
Ex. September 2016	\$ 77,511	\$ 71,981.31			\$ 17,627	\$ 7,483	\$ 2,652		\$ 323			\$ 177,577
Receipts October 2016												\$ -
Ex. October 2016	\$ 21,656	\$ 12,759.17			\$ 14,770	\$ 9,609			\$ 323			\$ 59,118
Receipts November 2016												\$ -
Ex. November 2016												\$ -
Receipts December 2016												\$ -
Ex. December 2016												\$ -
Cash Balance	\$ 650,424	\$ 1,282,191.42	\$ 333,716	\$ 160,886	\$ (40,548)	\$ 301,106	\$ (10,290)	\$ 56,993	\$ 1,789	\$ 7,393	\$ (34,106)	\$ 2,709,554

2016 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/15						
Un-Audited	\$462,768.19	\$13,103.17	\$212,880.14	\$155,626.45	\$90,764.63	\$935,142.58
Safe Routes to School testing			(\$286.26)			(\$286.26)
January Sales Tax			\$7,279.05	\$7,279.04		\$14,558.09
January Property Tax				\$5,123.07	\$1,124.58	\$6,247.65
January Cable Franchise Fees		\$598.54				\$598.54
?? Safe Routes			(\$736.00)			(\$736.00)
Ladder Belts					(\$2,584.67)	(\$2,584.67)
February Cable Franchise Fees		\$596.10				\$596.10
March Cable Franchise Fees		\$588.28				\$588.28
February Sales Tax			\$11,070.57	\$11,070.57		\$22,141.14
City Hall Windows	(\$3,430.00)					(\$3,430.00)
Truck Generator					(\$2,199.00)	(\$2,199.00)
April Cable Franchise Fees		\$595.61				\$595.61
New Shed Supplies			(\$485.09)			(\$485.09)
SRTS Construction			(\$39,467.45)			(\$39,467.45)
May Sales Tax			\$14,234.01	\$14,234.01		\$28,468.02
Park Dedication Fee			\$525.00			\$525.00
May Cable Franchise Fees		\$597.93				\$597.93
Pull Behind Grader Sales				\$650.00		\$650.00
turn out gear					(\$3,740.95)	(\$3,740.95)
2016 Street Project Engineering				(\$6,112.00)		(\$6,112.00)
June Cable Franchise Fees		\$604.75				\$604.75
June Sales Tax			\$8,469.91	\$8,469.90		\$16,939.81
June Property Tax				\$113,579.50	\$11,233.14	\$124,812.64
Audit Adjustment	\$40,374.42					\$40,374.42
2016 Street Project Engineering				(\$8,640.00)		(\$8,640.00)
July Sales Tax			\$8,623.59	\$8,623.58		\$17,247.17
Local Government Aid				\$31,084.00		\$31,084.00
July Cable Franchis Fees		\$627.55				\$627.55
July Property Tax				\$48,676.95	\$4,814.20	\$53,491.15
August Sales Tax			\$8,595.96	\$8,595.96		\$17,191.92
August Cable Franchise Fee		\$627.45				\$627.45
Seal Coating				(\$44,346.65)		(\$44,346.65)
2016 Street Project Engineering				(\$26,442.66)		(\$26,442.66)
New Shop Door		(\$1,192.00)				(\$1,192.00)
Wood Chipper Sale				\$10,000.00		\$10,000.00
September Cable Franchise Fees		\$610.38				\$610.38
September Sales Tax			\$9,737.57	\$9,737.57		\$19,475.14
SRTS Reimbursement			\$45,409.00	\$45,409.00		\$90,818.00
Seal Coating				(\$6,200.00)		(\$6,200.00)
2016 Street Project Engineering				(\$5,205.11)		(\$5,205.11)
Office Computers		(\$1,354.06)				(\$1,354.06)
						\$0.00
						\$0.00
						\$0.00
Totals	\$499,712.61	\$16,003.70	\$285,850.00	\$381,213.18	\$99,411.93	\$1,282,191.42

Unallocated - Reserved

Eagle Drive \$ 17,912.00
215th Street \$ 53,375.50

	2016	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of September 29	Spent	
General Fund	\$776,156	\$ 515,020	66.36%	\$261,136
Capital Improvement Fund	\$585,250	\$ 365,537	62.46%	\$219,713
Water Fund	\$357,505	\$ 139,534	39.03%	\$217,971
Sewer Fund	\$226,978	\$ 159,172	70.13%	\$67,806
Sewer Debt Fund	\$12,500	\$ 8,661	69.29%	\$3,839
Street Light Fund	\$4,500	\$ 2,770	61.55%	\$1,730
WAC/SAC Improvement Fund	\$154,500	\$ 116,689	75.53%	\$37,811
Debt Service	\$83,000	\$ 45,885	55.28%	\$37,115
TIF	\$150,000	\$ 85,518	57.01%	\$64,482
Total Revenues	\$2,350,389	\$ 1,438,787	61.21%	\$911,602
Expenditures				
General Fund	\$756,305	\$ 566,052	74.84%	\$190,253
Capital Improvement Fund	\$393,800	\$ 152,412	38.70%	\$241,388
Water Fund	\$390,264	\$ 305,792	78.36%	\$84,472
Sewer Fund	\$528,198	\$ 489,067	92.59%	\$39,131
Storm Water Utility Fund		\$ 10,290		
Street Light Fund	\$4,380	\$ 3,197	72.98%	\$1,184
WAC/SAC Improvement Fund	\$155,000		0.00%	\$155,000
Debt Service	\$81,555	\$ 18,495	22.68%	\$63,060
TIF Fund	\$142,500	\$ 147,133	103.25%	(\$4,633)
Total Expenditures	\$2,452,002	\$ 1,692,438	69.02%	\$759,564

General Fund				
	2016	Spent	% of Budget	Remaining Amount
	Budget	As of September 29	Spent	
Administration	\$ 277,175	\$ 233,540	84.26%	\$ 43,635
Council	\$ 24,981	\$ 18,133	72.59%	\$ 6,848
Boards and Commissions	\$ 3,500	\$ 1,350	38.57%	\$ 2,150
Building Inspection	\$ 59,800	\$ 53,979	90.27%	\$ 5,821
Elections	\$ 3,000	\$ 1,477	49.24%	\$ 1,523
Fire	\$ 157,397	\$ 70,847	45.01%	\$ 86,550
Streets	\$ 173,173	\$ 134,382	77.60%	\$ 38,791
Parks	\$ 57,279	\$ 52,345	91.39%	\$ 4,934
Total General Fund	\$ 756,305	\$ 566,052	74.84%	\$ 190,253

TO: City of St. Augusta

FROM: Steve Hagman/Building Official

DATE: 9/30/2016

RE: Statement Summary - SEPTEMBER 2016

BUILDING PERMIT FEES	\$526.50	X	65%	\$342.23
PLAN REVIEWS	\$82.14	X	100%	\$82.14
MECHANICAL PERMITS (Total minus \$4.00 Surcharge)	\$495.00	X	80%	\$396.00
Additional Inspections	\$0.00	X	100%	\$0.00
PLUMBING PERMITS (Total minus \$3.00 Surcharge)	\$231.25	X	80%	\$185.00
Additional Inspections	\$0.00	X	100%	\$0.00
RE-INSPECTION FEES	\$0.00	X	100%	\$0.00
FINES	\$0.00	X	0%	\$0.00
FORMS	\$0.00	X	100%	\$0.00
TOTAL AMOUNT DUE				\$1,005.37

Respectfully Submitted,

Steven J. Hagman
Midstate Inspection Services Inc.

SEPTEMBER 2016 BUILDING PERMITS ISSUED

9/2/2016	72-16	Schmidt Roofing 952-888-4889	Tom Peterson	4479 Farmdale Circle	Re-siding	\$25,298.85
9/7/2016	73-16	Next Level Remodeling 612-226-6236	Chris & Harmony Knowels	22086 Majestic Drive	2 Level deck to a pool	\$30,000.00
9/8/2016	74-16	Bob Young 260-3237	Marilyn Tomlyanovich	24751 21st Avenue	Re-Shingle	\$7,500.00
9/8/2016	75-16	Bob Young 260-3237	Irene Morgel	24764 21st Avenue	Re-shingle	\$8,800.00
9/12/2016	76-16	Home Owner 224-2192	Harmony Knowels	22086 Majestic Drive	Above Ground Pool	\$2,000.00
9/12/2016	77-16	Pella Northland 952-345-6047	Kent Booth	1801 Dom Circle	Windows	\$17,998.00
9/20/2016	78-16	Home Owner 259-9432	Robin & Edmund Sass	22607 Foxdale Court	Replace existing deck 10 x 30	\$4,050.00
9/29/2016	79-16	Home Owner 980-7979	Jamie Lahr	2526 Ruby Street	20 x 16 deck	\$5,160.00

Building Permit Activity - SEPTEMBER 2016

PERMIT	DATE	OWNER	CONST.	PERMIT FEE	PLAN REVIEW	WAC SAC	STATE SUR	RIGHT AWAY PERMIT	WATER METER	911 SIGN	FINES	VALUATION	TOTAL
72-16	9/2/2016	Tom Peterson	Re-siding	\$49.50	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,298.85	\$50.50
73-16	9/7/2016	Harmony Knowels	2 Level Deck to pool	\$180.00	\$45.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$240.00
74-16	9/8/2016	Marilyn Tomlyanovich	Re-Shingle	\$49.50	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$50.50
75-16	9/8/2016	Irene Morgel	Re-shingle	\$49.50	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,800.00	\$50.50
76-16	9/12/2016	Harmony Knowels	Above Ground Pool	\$49.50	\$12.38	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$62.88
77-16	9/12/2016	Kent Booth	Windows	\$49.50	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,998.00	\$50.50
78-16	9/20/2016	Edmund Sass	Replace existing deck 10x30	\$49.50	\$12.38	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,050.00	\$62.88
79-16	9/29/2016	Jamie Lahr	20 X 16 Deck	\$49.50	\$12.38	\$0.00	\$2.28	\$0.00	\$0.00	\$0.00	\$0.00	\$5,160.00	\$64.16

\$526.50 \$82.14 \$0.00 \$23.28 \$0.00 \$0.00 \$0.00 \$0.00 \$100,806.85 \$631.92

YEAR TO DATE

WAC/SAC	\$18,000.00	FINES	\$49.50
RIGHT AWAY	\$3,300.00	911 SIGN	\$300.00
WATER METER	\$651.00		

TO: City of St. Augusta

DATE: SEPTEMBER 30, 2016

RE: Statement for Plumbing Permits SEPTEMBER 2016

PERMIT #	DATE	OWNER/CONTRACTOR	FEE	ADDL INSP	SURCHARGE	TOTAL
30-16P	9/9/2016	Phil Geuerero 20175 Highway 15	\$61.25	\$0.00	\$1.00	\$62.25
31-16P	9/9/2016	Ron Kunkel 4693 Co Rd 141	\$140.00	\$0.00	\$1.00	\$141.00
32-16P	9/29/2016	Leslie Jirek 24713 22nd Street	\$30.00	\$0.00	\$1.00	\$31.00
			\$231.25	\$0.00	\$3.00	
			TOTAL			\$234.25

TO: City of St. Augusta

DATE: SEPTEMBER 30, 2016

RE: Statement for Mechanical Permits SEPTEMBER 2016

PERMIT #	DATE	OWNER/CONTRACTOR	FEE	ADDL INSP	SURCHARGE	TOTAL
38B-16M	9/9/2016	Matt Voigt 5694 Garden Hills Drive	\$198.00	\$0.00	\$1.00	\$199.00
39-16M	9/9/2016	Ron Kunkel 4693 Co. Rd 141	\$198.00	\$0.00	\$1.00	\$199.00
40-16M	9/9/2016	Hanson Thomlinson Const. 22124 Timberland Court	\$49.50	\$0.00	\$1.00	\$50.50
41-16M	9/19/2016	Don & Lois Evans 23743 70th Avenue	\$49.50	\$0.00	\$1.00	\$50.50
			\$495.00	\$0.00	\$4.00	
TOTAL						\$499.00

TO: City of St. Augusta
FROM: Steve Hagman/Building Official
DATE: 8/31/2016
RE: Statement Summary - AUGUST 2016

BUILDING PERMIT FEES	\$526.50	X	35%	\$184.28
PLAN REVIEWS	\$82.14	X	0%	\$0.00
MECHANICAL PERMITS (Total minus \$4.00 Surcharge)	\$495.00	X	20%	\$99.00
Additional Inspections	\$0.00	X	0%	\$0.00
PLUMBING PERMITS (Total minus \$3.00 Surcharge)	\$231.25	X	20%	\$46.25
Additional Inspections	\$0.00	X	0%	\$0.00
RE-INSPECTION FEES	\$0.00	X	0%	\$0.00
FINES	\$0.00	X	100%	\$0.00
FORMS	\$0.00	X	0%	\$0.00
TOTAL AMOUNT DUE				\$329.53

January 2016 Total	\$1,647.86	July 2016 Total	\$2,818.35
February 2016 Total	\$534.90	August 2016 Total	\$2,024.13
March 2016 Total	\$1,254.43	September 2016 Total	\$329.53
April 2016 Total	\$2,153.66		
May 2016 Total	\$4,816.21		
June 2016 Total	\$1,531.64		
TOTAL	\$11,938.70	TOTAL	\$5,172.01
		YTD 2016	\$17,110.71

City of St. Augusta

TOTALS	SEPTEMBER 2014	SEPTEMBER 2015	SEPTEMBER 2016
Total Combined Building Permits	17	8	8
Total Combined Building Permits YTD	82	67	79
Combined Building Permits Valuation	\$1,061,010.00	\$357,953.00	\$100,806.85
Combined Building Permits Valuation YTD	\$3,786,895.00	\$4,208,675.00	\$7,451,455.00
Single Family Permits	2	1	0
Single Family Permits YTD	9	12	16
Single Family Valuation	\$800,000.00	\$269,805.00	\$0.00
Single Family Valuation YTD	\$2,728,000.00	\$3,697,790.00	\$6,377,562.00
Residential Remodeling Permits	14	4	8
Residential Remodeling Permits YTD	68	51	63
Residential Remodeling Valuation	\$221,010.00	\$29,148.00	\$100,806.85
Residential Remodeling Valuation YTD	\$887,038.00	\$439,885.00	\$1,073,893.00
Single Family Twin homes Permits	0	0	0
Single Family Twin homes Permits YTD	0	0	0
Single Family Twin Homes Valuation	\$0.00	\$0.00	\$0.00
Single Family Twin homes Valuation YTD	\$0.00	\$0.00	\$0.00
Commercial Permits	1	1	0
Commercial Permits YTD	1	1	0
Commercial Valuation	\$40,000.00	\$52,000.00	\$0.00
Commercial Valuation YTD	\$40,000.00	\$52,000.00	\$0.00
Commercial Remodel	0	2	0
Commercial Remodel YTD	4	3	0
Commercial Remodel Valuation	\$0.00	\$7,000.00	\$0.00
Commercial Remodel Valuation YTD	\$131,857.00	\$19,000.00	\$0.00
Signs Permits	0	0	0
Sign Permits YTD	0	0	0
Sign Permits Valuation	\$0.00	\$0.00	\$0.00
Sign Permits Valuation YTD	\$0.00	\$0.00	\$0.00
Demo Permits	0	0	0
Demo YTD	0	0	0
Plumbing Permits	3	1	3
Plumbing Permits YTD	16	29	31
Mechanical Permits	4	6	4
Mechanical Permits YTD	32	49	42
Electrical Permits 1st Quarter	9	17	20
Electrical Permits 2nd Quarter	23	25	21
Electrical Permits 3rd Quarter	20	23	22
Electrical Permits 4th Quarter	0	0	0
Electrical Permits YTD	52	65	63

St. Augusta Fire Department

August 2016

Emergency Calls: As of report date =

- 8-2-16 Medical
- 8-5-16 Medical
- 8-5-16 Fire
- 8-6-16 Medical
- 8-21-16 Medical
- 8-29-16 Medical

6 call's in August

64 calls for 2016

Monthly Training:

August's training was our annual defensive driving course. We split the group up in half so part of the group worked on airbags and extrication equipment at the fire hall. The groups switched when they were complete to get everybody through it that night.

Sheet1

Neighbors are complaining about the safety concerns of the house that was on fire at 1680 Forest Glen Circle. As a neighborhood we want to know what the city of St Augusta can do to help the process of rebuilding the house. This is a petition signed by people living in the surrounding neighborhood that would like to see this issue get resolved.

<u>Name:</u>	<u>Address</u>	<u>Phone</u>	<u>Oct 4th</u>
Eric Schepers	1654 Forest Glen Circle	320-492-5758	X
Ashley Schepers	1654 Forest Glen Circle	320-380-1549	✓
Daniel Vant	1661 Forest Glen Cir	320 252-6080	X
Ryan Steil	1665 Forest Glen Circle	320 290 0237	
Nigan Steil	1665 Forest Glen Circle	(507)327-2901	
Steve Loesch	1651 Forest Glen Cir	320-74-1166	X
Charles Kirkles	1654 Forest Glen Cir	612-396-8451	X
Kelly Pade	1688 Forest Glen Cir.	320-224-5427	X
Ratte Suddo-Steck	1689 Forest Glen Cir.	320714-4346	X
Jennifer	1692 Forest Glen Cir.	320-203-7862	
Stacy Zimmerman	1696 Forest Glen Cir	320 266 2223	X
Sam Polinder	1693 Forest Glen Cir	320 267 4555	
Brian Taylor	1673 Forest Glen Cir	320 345 823	X
Justin Rustace	1645 Forest Glen Circle	320-309-3811	
Charles Rustace	1645 Forest Glen Cir.	320-309-6447	
Neil E. L.	1668 Forest Glen Cir	320-309-3715	X
Opik Jensen	1668 Forest Glen Circle	(320)241-2627	X
DAN PETERSON	1649 FOREST GLEN CIRCLE	763-614-8414	X
Lynsey Peterson	1649 Forest Glen Circle	320-493-7963	X
JMA	1669 Forest Glen Cir	320-220-6321	X
AMY FRAHM	1669 Forest Glen Cir	320-250-6321	X
Jennifer Hjette	1641 Forest Glen Cir	320-493-5833	X

Sheet1

Neighbors are complaining about the safety concerns of the house that was on fire at 1680 Forest Glen Circle.
 As a neighborhood we want to know what the city of St Augusta can do to help the process of rebuilding the house.
 This is a petition signed by people living in the surrounding neighborhood that would like to see this issue get resolved.

Name:	Address	Phone	Oct 4 th
Steve COLLISON	1636 Forest Glen Circle	320-980-2592	10-4
Shelly COLLISON	1636 Forest Glen Circle	320-761-5892	10-4
Maria HENNES	1633 Forest Glen Circle	320-250-4987	10-4
Scott HENNES	1633 Forest Glen Circle	320-420-8465	10-4
Scott BROWN	1624 Forest Glen Circle	320-253-3508	10-4
Joe Severson	1616 Forest Glen Circle	320 291 7889	10-4
James Gibbons	1612 Forest Glen Cir	320 292 1399	10-4
Alex Warzecha	1610 Forest Glen Cir	320-447-3802	10-4
Kayla Warzecha	1610 Forest Glen Cir	(603) 320 860-6622	10-4
Lusty Brackney	1608 Forest Glen Cir	320 774 9317	10-4
Jason Ruff	1606 Forest Glen Cir.	320-291-2465	10-
Dave Keadig	1609 Forest Glen Cir	320 309-6612	10-4
Scott HANSEN	1611 Forest Glen Cir	320-309-9867	10-4
Byron Brun	1624 Forest Glen Circle	320-292-4560	10-4
Matthew Kohle	1621 Forest Glen Circle	320-491-4943	10-4
ADAM SANDHORST	1625 Forest Glen Cir	320-309-4522	10-4

**CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA
ORDINANCE NO. 2016-06**

**AN ORDINANCE AMENDING SECTION 16.03 OF THE CITY OF ST. AUGUSTA'S ZONING
CODE TO ALLOW GALVINIZED MATERIAL ON METAL BUILDINGS AND FINISH
MATERIALS WITHIN CERTAIN ZONING DISTRICTS**

THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA ORDAINS AS FOLLOWS:

Section One. Ordinance Amendment. Section 16.03 A. 1. Shall read – Metal Buildings: No galvanized or unfinished steel, galvalume or unfinished aluminum buildings (walls or roofs), except those specifically intended to have a corrosive designed finish such as corten steel or engineered designed roofs of less than two/twelve (2/12) pitch shall be permitted in any Residential, Commercial, or Industrial zoning district. Furthermore, no galvanized or unfinished steel, galvalume or unfinished aluminum buildings (walls or roofs), except those specifically intended to have a corrosive designed finish such as corten steel or engineered designed roofs of less than two/twelve (2/12) pitch shall be permitted in any agricultural zoning district on lots less than 2.5 acres.

Section Two. Ordinance Amendment. Section 16.03 A. 3. j. Shall Read – Other material as determined by the City Building Official but not including galvanized or unfinished metal, unless the galvanized or unfinished metal is within an Agricultural Zoning District on a lot greater than 2.5 acres.

Section Three. Effective Date. This Ordinance amendment shall be in full force and effect upon its publication as provided by law.

Passed in regular session of the City Council on October 4, 2016.

CITY OF ST. AUGUSTA

By: _____

BJ Kroll, Mayor

Attest:

By: _____

William R. McCabe, Clerk/Administrator



September 16, 2016

18 Fairfield Lane
St. Cloud, MN 56303
Cell: 320-247-8577

Bill McCabe
City Administrator
City of St. Augusta

RE: Hidden Lake Baseball Field - 2017 Maintenance Proposal

Dear Bill:

ProFields is pleased to submit a Professional Maintenance and Management Proposal for the Hidden Lake Baseball Field. After our initial conversations I have a good understanding of your needs and challenges and am excited about the possibilities of partnering with you for the 2017 season.

The enclosed proposal was developed utilizing your feedback and my experience with the site. My goal is to demonstrate how our experienced and skilled team will achieve the results you desire and keeping it looking its best throughout the season with it peaking during the summer season. Our goal is your 100% complete satisfaction and we are confident that with our proactive approach to your turf surface, we can achieve this goal all while keeping your expectations at the front of our service level. Within the first 30 days on the job and throughout our service commitment, you will see a noticeable difference in the quality and playability of your turf-grass surface.

With a combined 30 + years experience in maintaining high-level facilities, ProFields is confident in our ability to improve the existing conditions on your field. Along with our extensive experience with high quality athletic fields, we possess active memberships to the Golf Course Superintendent Associations of America (GCSAA – Class A) and Sports Turf Managers Association (STMA) including attendance and participation with their respective annual conventions and expositions which enable us to stay ahead of the curve with continued education and networking with the industries leaders. Current Minnesota State Certifications in Pesticide and Fertilizer Applications give us the ability to effectively manage and maintain your turf-grass areas. Unmatched local experience in field renovation including seeding and sodding operations helps to solve current problems. Current Minnesota State Certifications in Food Management enhance our ability to provide complete complex management.

In addition to our qualifications, the following items have been a large part of our success:

Qualified Staffing, Safety & Training – We understand the importance of providing experienced employees with a keen eye for quality. We pride ourselves on our approach and commitment to quality by providing our employees with a training program on all equipment and procedures. Not only for the safety of our own employees, but of the prospective/current Athletes, Parents/Families and Guests of your property. Our equipment will be clean, our blades will be sharpened, and all employees will be equipped with proper PPE (personal protective equipment) to operate safely at all times while working on and around the complex. As a company, the safety and well being of our employees, customers and general public is of paramount importance. In addition to complying with all regulatory agencies and policies, we have a shared commitment to safety.

Proactive and Focused Communication – Proactive communication is important and something you expect from your contractor. “Doing what you say, when you say you are going to do it”, is simply following through on commitments. It shouldn’t be your responsibility to bring issues/concerns to the attention of your maintenance provider. With ProFields, you will have multiple sets of eyes, at various times each week, watching over the property to identify and anticipate concerns and potential problems. Our dedicated team and your point of contact will ensure that you receive focused, proactive, and solution-driven communication pertaining to changing conditions of the site. Whether it is conducting site walks and/or providing status reports, we will work with you to develop the most appropriate communication method(s) to convey pertinent information on what has/has not/will be transpiring on the property.

Attention to Detail – To attract new customers we believe your baseball field needs to look aesthetically pleasing with a playable surface that is maintained throughout the season at a high standard. We understand that it is expected to be in top condition for activity, and the sports turf management needs to reflect that image. Lack of focus on the field shows an unkempt look and can reflect negatively upon the City as a whole. In order to provide thoroughness and quality in all aspects of our service, ProFields plans for such detailing of a property that is often overlooked due to lack of proper planning and inadequate resources. With a keen eye for detail, and the right maintenance program, we feel the playability and aesthetics of your facility will not only meet, but also exceed your expectations.

As an experienced partner delivering local expertise, we understand how a well-maintained field will enhance the experience of Athletes, Families, Friends, Staff and Guests while reflecting positively the image of the City of St Augusta. When you partner with ProFields, you will have a team of local professionals dedicated to the careful stewardship of your facility and its enduring playability, beauty and value.

Thank you for the opportunity to submit this proposal. I will follow up with you in the next few days to answer any questions you may have. Feel free to contact me at (320) 247-8577 or by email at bdeyak2015@icloud.com.

Sincerely,

Brian Deyak
Owner, ProFields LL

WHAT'S INSIDE

I. **Customer Commitment**

- Results in the First 30 Days

II. **Preliminary Timeline**

III. **Customers**

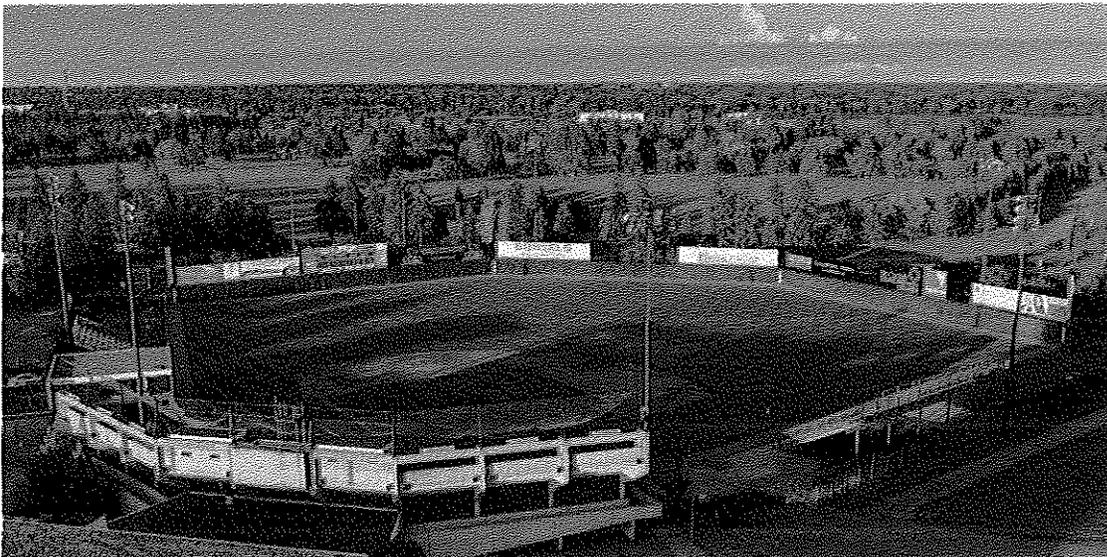
- What Customers Are Saying About Us

IV. **Competitive Pricing**

- Seasonal Turf Management Pricing
- Optional Value-Added Services

V. **Additional Supporting Documentation**

- ProFields Equipment
- Exhibit A: Map of site
- Exhibit B: TurfCheck II
- Certificate of Insurance (Sample)

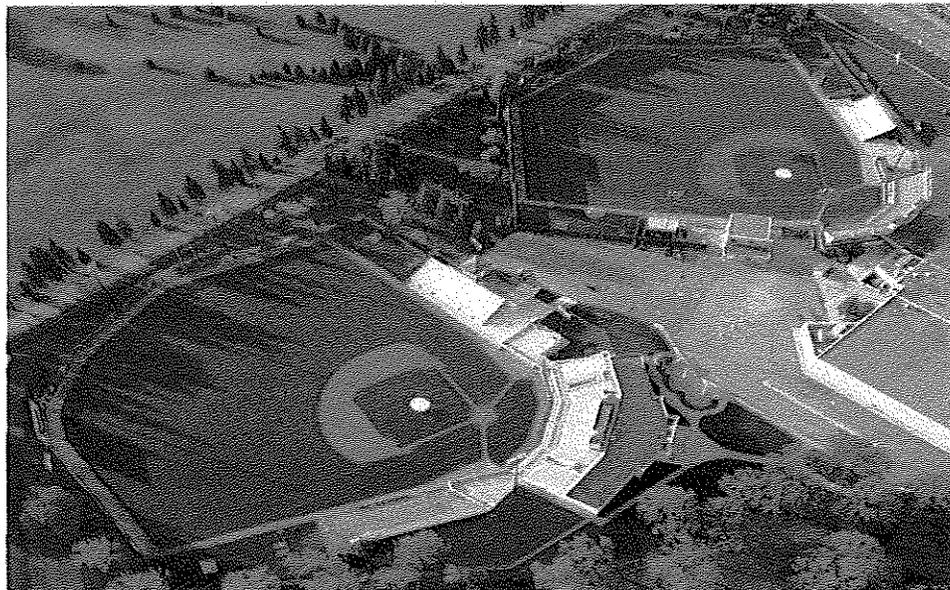


Dick Putz Field

RESULTS IN THE FIRST 30 DAYS

Our goal is to show a noticeable difference within the first 30 days of the growing season. Through our on-site inspections, property reviews and communications we will develop action plans best suited for Hidden Lake Field. Listed below are some initial tasks we will fulfill in the first 30 days.

COMMUNICATION	SAFETY	TURF AND DETAIL WORK
<ul style="list-style-type: none">• Introduce the staff and walk the site together.• Determine your preferred method(s) of communication.• Determine Reporting Methods and Frequencies.	<ul style="list-style-type: none">• Identify hazards in the turf and hardscape and adjust mowing as necessary.• Review the operation to determine best and most efficient way to maintain the property.• Review priority areas, service restrictions, and high traffic areas.	<ul style="list-style-type: none">• Mow, Trim, and provide immediate aesthetic value• Trash Pickup/Detail from winter accumulation• Immediate herbicide and fertilizer treatment



Dick Putz Field & Joe Faber Field

WHAT CUSTOMERS ARE SAYING ABOUT US

"It is with great pleasure and confidence that I recommend ProFields and Brian Deyak to you and your organization for your field improvements and maintenance needs. We had the chance to work with Brian on improvements to our soccer field at Whitney Park this past fall. In our case, he only had about four weeks to turn around a field that had not been in good condition for nearly 10 years. Brian gave us a comprehensive plan that was understandable and thorough. And, he was very realistic about what we could expect to accomplish in just a month.

Then, as he implemented the plan, he made adjustments on a daily basis for temperature, rainfall, and other factors that played into the managing this type of project in the August heat in Minnesota. Brian always took the time to explain to me why certain things were more important than others, and where we may be able to cut a corner – and where it was ill advised to skimp. The end result – we had the best playing conditions that we have ever had on that field. And, they held up through the entire season.

Not only was I impressed, our opponents and referees who had seen the field and its conditions over the years routinely commented on the quality of the field and the level of the improvement from past years.

The bottom line – Brian Deyak and ProFields are committed to providing the best playing conditions possible for athletes in Central Minnesota. And, Brian has the knowledge and experience necessary to attain those goals. After our project this past fall, I am convinced and I am confident you will be extremely happy with his expertise and service."

EMMETT KEENAN, DIRECTOR OF ATHLETICS AND ACTIVITIES – CATHEDRAL HIGH SCHOOL

"Our team made the decision to bring in ProFields mid-season to see what they could offer for our collegiate soccer field. In ten short days, the transformation visually and structurally to how the field functions was significant. ProFields was able to address a number of underlying issues and ensure our field was playable for each competition and was maintained at a high level for day-to-day training. We were pleased with our results and plan to continue our relationship with ProFields."

COLLEGE OF ST. BENEDICT, ATHLETIC DEPARTMENT

"I want to express my appreciation for the outstanding work you and ProFields did during a very short period of time. The St. John's University Soccer program hired ProFields late into the 2015 soccer season. Brian quickly assessed and recognized problem areas - then developed a plan to address the issues we were having. Proper mowing heights, mowing methods, mowing machinery, watering techniques - such as hand watering - were incorporated into the maintenance of the field. We saw immediate results in the playing surface's playability, quality and appearance. Brian's experience with high tech sand based fields was essential to improving our field. Our players, parents, coaches and others in the St. John's community quickly noticed visible improvements. Even visiting teams players, coaches and fans recognized the difference.

The proof is in the pudding and ProFields helped create a playing venue that we are proud of. The importance of an excellent playing surface is something that we can share with our recruits and our Johnnie Alumni. I have been extremely impressed and I would recommend ProFields to anyone looking to improve their sports Fields."

JOHN HAWS, HEAD SOCCER COACH - ST. JOHN'S UNIVERSITY

- Using professional grade fertilizers and nutritional supplements
- Using professional grade herbicide, insecticide and fungicide products.
- Hidden Lake will provide 15 ft of fence space in two locations for two ProFields advertising signs indicating ProFields is managing and maintaining the horticultural needs of the field. ProFields will provide the signs and installation.
- Hidden Lake will provide storage space for one mower and other small items.
- All line painting to be completed by ProFields
- E-mail communication as needed April 1 through October 31
- Initial audit of the irrigation system
- Monthly meetings with supervisors/staff
- Other meetings as needed

OPTIONAL VALUE-ADDED SERVICES

The following optional services can be provided at the pricing noted below.

SERVICE	FREQUENCY/ YEAR	PRICE
Aeration *	1 - 2	\$500.00 / Acre
Top Dressing **	1	\$900.00 / Acre
Slit Seeding ***	1	\$600.00 / Acre
Sod (Thick Cut 2.5") ****	NA	0-100 sf (\$2.50/sf)
	NA	100 + sf (\$250 + \$1.25/sf above 100 sf)
Sod (Farm Sod) ****	NA	0-300 sf (\$1.00/sf)
	NA	300+ sf (\$300 + \$0.75/sf above 300 sf)
Daily Sod Care (Water)	NA	0-100 sf (\$20/day)
	NA	101 + sf (\$20 + \$0.08/sf above 100)
Mechanical Irrigation Specialist *****	TBD	\$45/hr

* Includes reciprocating fine aeration to a depth of 3.5 – 4". Includes dispersal of cores via dragging and vegetation debris collection (compost location required on site).

** Topdressing includes applying 1/8" layer of USGA Greens Topdressing Sand (equivalent to 16 CY or 22 Tons) as specified by Plaisted Companies in an even layer and dragged into the turf canopy.

*** Includes using elite Kentucky Blue Grass at 1.5 lbs / 1,000 s.f.

**** Compost Location required on site

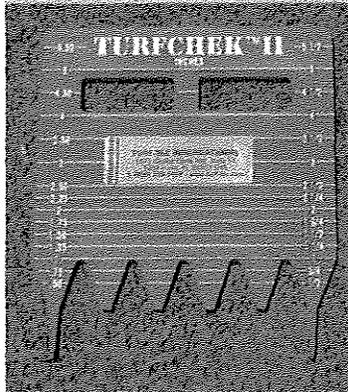
***** *Generally hand watering with hoses and quick coupler

Exhibit A



Exhibit B

TurfChek II - Rough Grass Height Cut Gauge



The TurfChek II is a height of cut gauge designed for taller grass to determine the actual mowing height, right in the field. The unit is made of high impact plastic and can tell grass height in inches or millimeters. Simply push the two outside teeth into the soil until the serrated teeth at the bottom of the unit come in firm contact with the soil. Look at the gauge and you can see the actual cutting height of the grass as well as the quality of cut.

This method will measure the actual height of the turfgrass so you can compare it with mower bench settings.

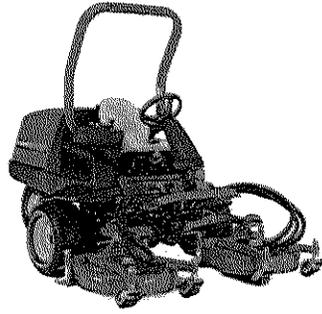
The inch side of the TurfChek II shows height of cut in 1/8 inch increments from 1/2 inch to 2 1/2 inch and then 1/2 inch increments from 2 1/2 inch to 5 1/2 inches tall. The Millimeter side (Optional) of the TurfChek II shows height of cut in 6 millimeter increments from 6 mm to 60 mm inch and then 12 mm increments from 60 mm to 132 millimeters tall.

The "quality" of cut may also be inspected by comparing the turf over the viewing plane of the gauge. It is ideal for inspecting green collars, fairways, intermediate roughs and roughs. It is also ideal for measuring athletic fields, infields and outfields as well as soccer and lacrosse.

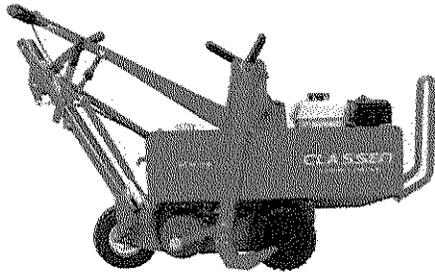
Also see our Height of Cut Prism Gauge

The TurfChek II gauge was invented by Joe Chek, longtime engineer for the Toro company and World War II veteran who passed away in 2011. Joe's family has allowed us to continue to use his name on the gauge in recognition for the many, many years he served the turfgrass industry.

ProFields Available Equipment



John Deere 7400 Terrain Cut Mower



Clausen Sod Cutter



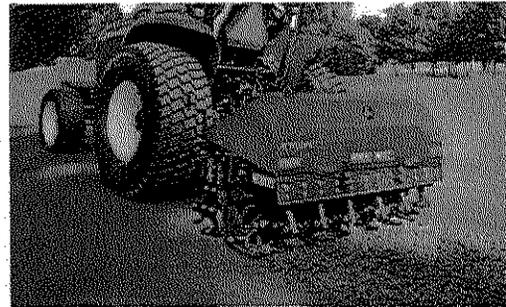
ProGator Utility Vehicle



ProGator & Fertilizer Spreader



Top Dresser & Tractor



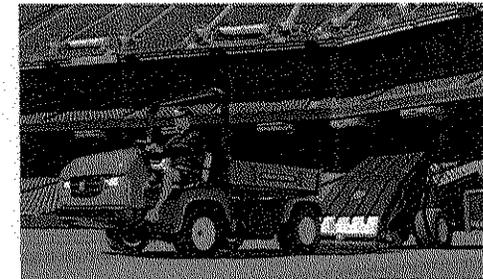
Core Aerator & Tractor



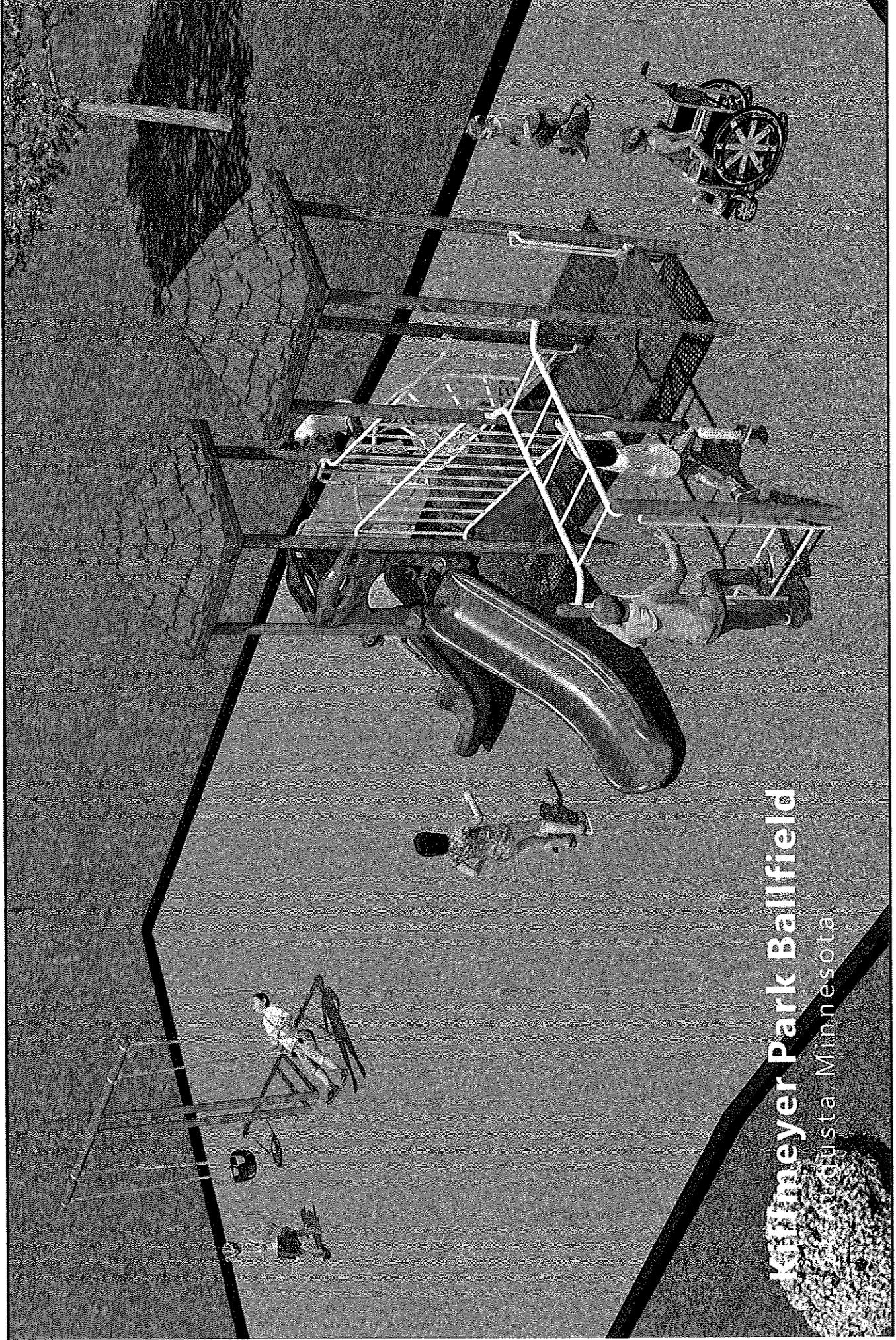
Smithco Field Groomer



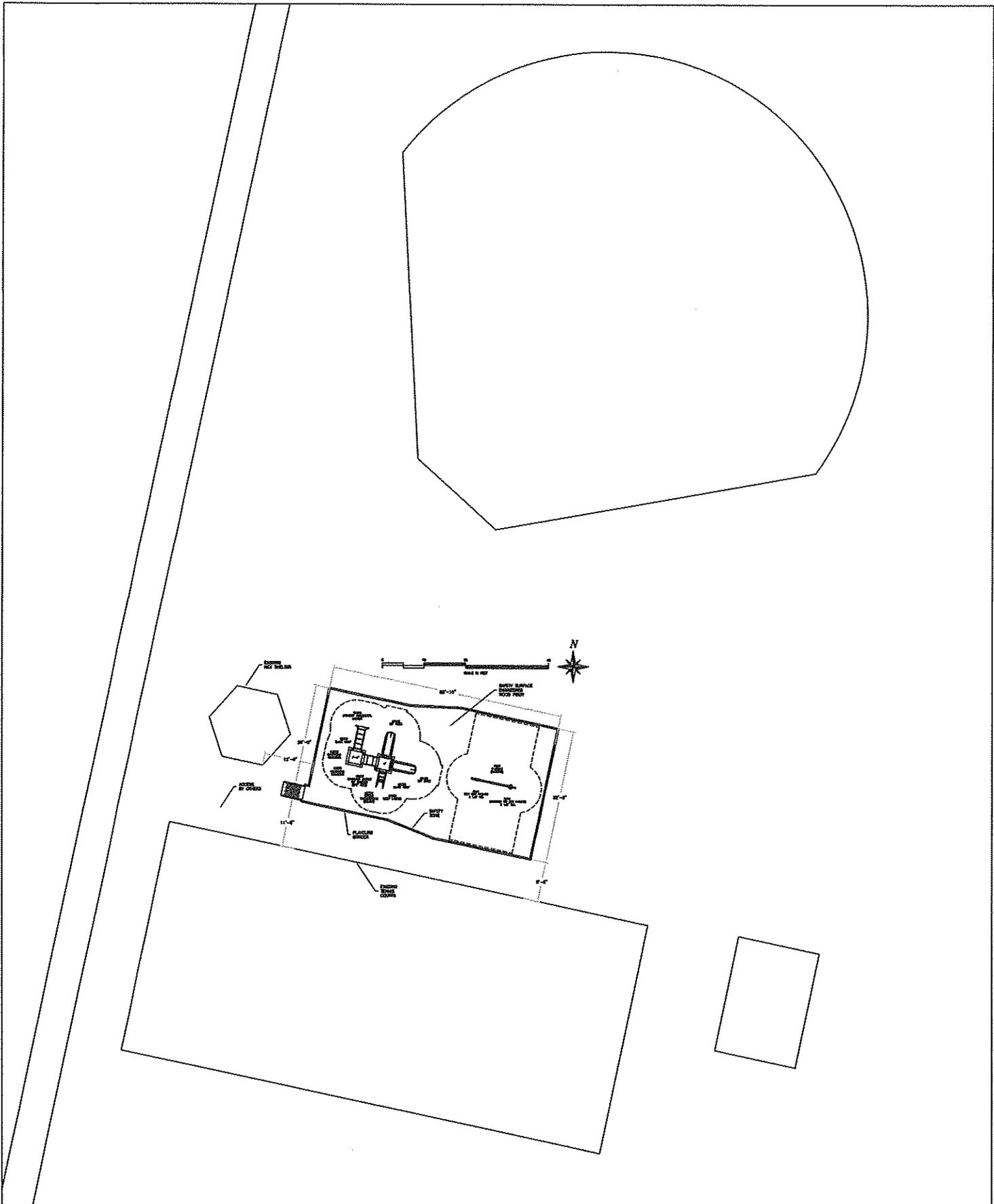
ProGator & 200 Gal Sprayer



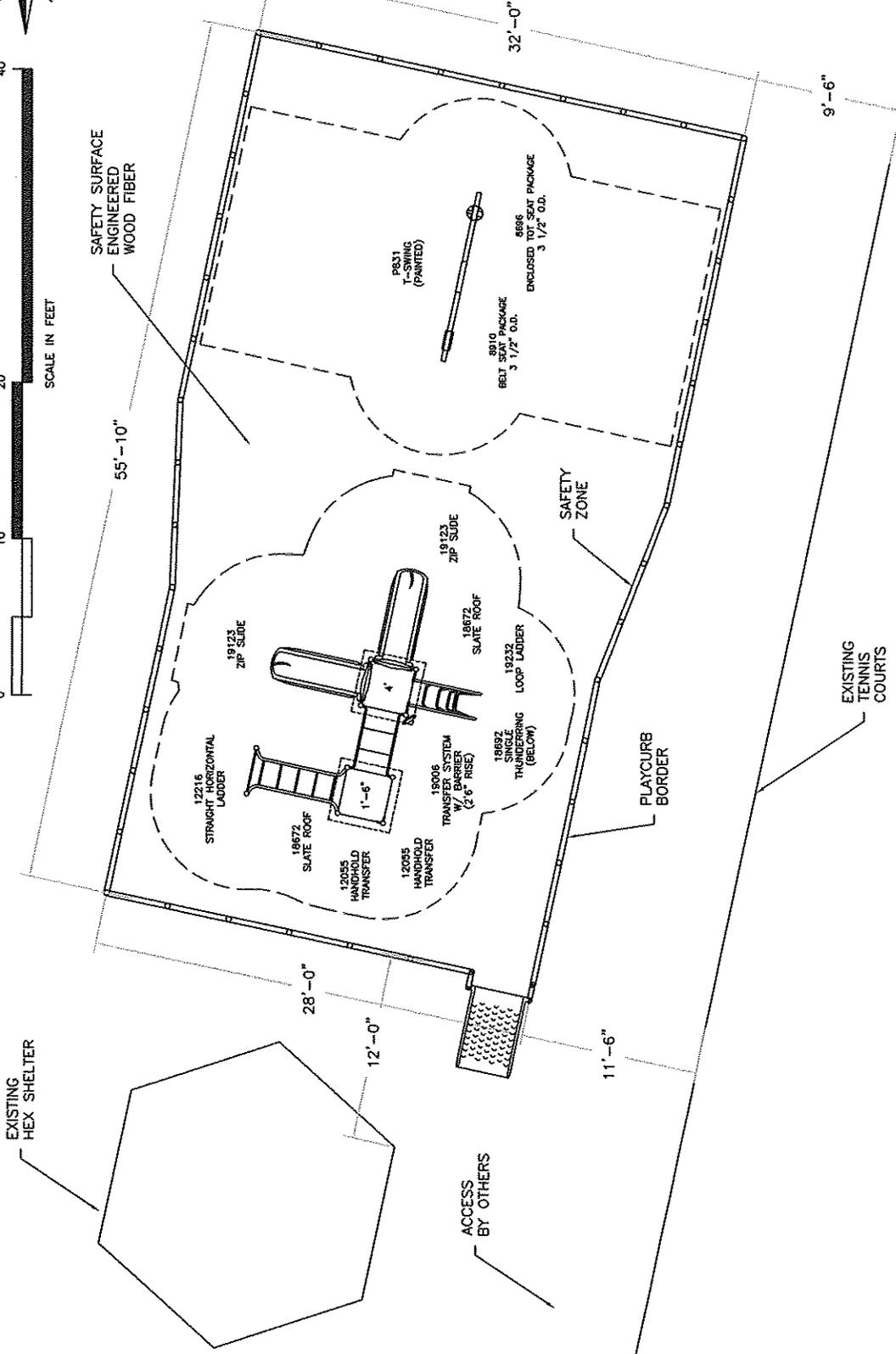
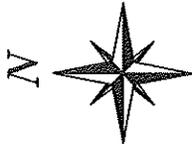
ProGator & Core Sweepe



Kittmeyer Park Ballfield
Auburn, Minnesota



<p>Mfg. By:</p>  <p>Enriching Childhood Through Play.</p>	<p>Sold & Distributed By:</p> 	<p>P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 1-800-622-5425 Fax 763-546-5050 E-Mail info@mnwisplay.com</p>	<p align="center">Kiffmeyer Park Ballfield</p> <p align="center">St. Augusta, MN</p> <p>9-14-16 DWG. D8299R</p>	
<p>THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.</p>			<p>SCALE: 1" = 30'-0"</p>	



SCALE: 1" = 10'-0"

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Mfg. By:



Sold & Distributed By:



P.O. Box 27328, Golden Valley, MN 55427
 763-546-7787 1-800-622-5425
 Fax 763-546-6050
 E-Mail info@mnwiplay.com

Kiffmeyer Park Ballfield
St. Augusta, MN
 9-14-16 DWG. D8299R



Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16979

09/14/2016

Kiffmeyer Park Ballfield D8299R

City of St. Augusta
 Attn: Bill McCabe
 1914 250th St.
 St. Augusta, MN 56301
 Phone: 320-654-0387
 Fax: 320-654-1686
 bmccabe@staugustamn.com

Ship To Zip: 56301

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Berkshire PT11896. (2) 12023 -- 3 1/2" Uprt Ass'Y Alum 8' (2) 12055 -- Handhold Transfer (8) 12068 -- 3 1/2"Uprt Ass'Y Alum 13' (1) 12216 -- 1'-6"/2'Horiz Ladder Atth (2) 18200 -- 36" Sq Punched Deck P/T 1.3125 (2) 18672 -- Slate Roof (1) 18692 -- Single Thunder Ring (1) 19006 -- Transfer System w/Barrier (2'-6" Rise) (2) 19123 -- Straight Zip Slide (4') (1) 19232 -- Loop Ladder (3'6" & 4')	\$12,051.00	\$12,051.00
1	RDU	GameTime - T-Swing package. (1) 8696 -- Encl Seat 3 1/2"(8696) (1) 8910 -- Belt Seat 3 1/2"Od(8910) (1) P831 -- T-Swing (painted),3 1/2" Od	\$1,387.00	\$1,387.00
1	4858	GameTime - Access Playcurb-w/Adap	\$484.00	\$484.00
42	4860	GameTime - 12"Playcurb Pkg	\$50.00	\$2,100.00
1	EWFLGE - 12L	EWFLGE - 12" compressed depth engineered wood fiber.	\$1,999.00	\$1,999.00
1	178749	GameTime - Owner's Kit	\$50.00	\$50.00

Owner to accept delivery of equipment, store equipment, and deliver to the site in 2017 for installation.

Owner to remove and dispose existing equipment.

Select colors:

- Posts -
- Accent Metals -
- Plastics -
- Decks -

SubTotal: \$18,071.00
 Grant: (\$4,519.12)
 Freight: \$1,587.68
Total Amount: \$15,139.56





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16979

09/14/2016

Kiffmeyer Park Ballfield D8299R

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 50 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: payment in full, check submitted with order.

EWf Shipment: Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWf directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Order Information:

Bill To: _____
 Company: _____
 Attn: _____
 Address: _____
 City, State, Zip: _____
 Contact: _____
 Tel: _____
 Fax: _____

Ship To: _____
 Project Name: _____
 Attn: _____
 Address: _____
 City, State, Zip: _____
 Contact: _____
 Tel: _____
 Fax: _____

Acceptance of quotation:

Accepted By (printed): _____
 Signature: _____
 Title: _____
 Facsimile: _____

P.O. No: _____
 Date: _____
 Phone: _____

Purchase Amount: **\$15,139.56**





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 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16980

09/14/2016

Kiffmeyer Park Ballfield D8299R - Installation 2017

City of St. Augusta
 Attn: Bill McCabe
 1914 250th St.
 St. Augusta, MN 56301
 Phone: 320-654-0387
 Fax: 320-654-1686
 bmccabe@staugustamn.com

Ship To Zip: 56301

Quantity	Part #	Description	Unit Price	Amount
1	INS	Install play equipment, playcurbs, and wood fiber.	\$4,353.00	\$4,353.00

Owner to accept delivery of equipment, store equipment, and deliver to the site in 2017 for installation.

Owner to remove and dispose existing equipment.

SubTotal: \$4,353.00
Total Amount: \$4,353.00

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Pricing: f.o.b. factory, firm for 50 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

EWf Shipment: Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16980

09/14/2016

Kiffmeyer Park Ballfield D8299R - Installation 2017

Project Scope:

~ INCLUSIONS ~

- ~ One mobilization
- ~ Public utility locates only
- ~ Marking and digging of footings to accept direct embedment supports
- ~ Unpacking of play equipment
- ~ Assembly of play equipment
- ~ Concrete for footings of play equipment
- ~ Pouring of concrete for footings
- ~ Spreading of engineered wood fiber (EWF)
- ~ Standard insurance offerings

- EXCLUSIONS -

- Clear access path to play area for installation equipment
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Digging in rock, hard pan, tree roots, unstable soil conditions, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Disposal of packing material (can be deposited in owner/owner's representative onsite dumpster or stockpiled for removal by others)
- Bonding of any type
- Permits of any kind

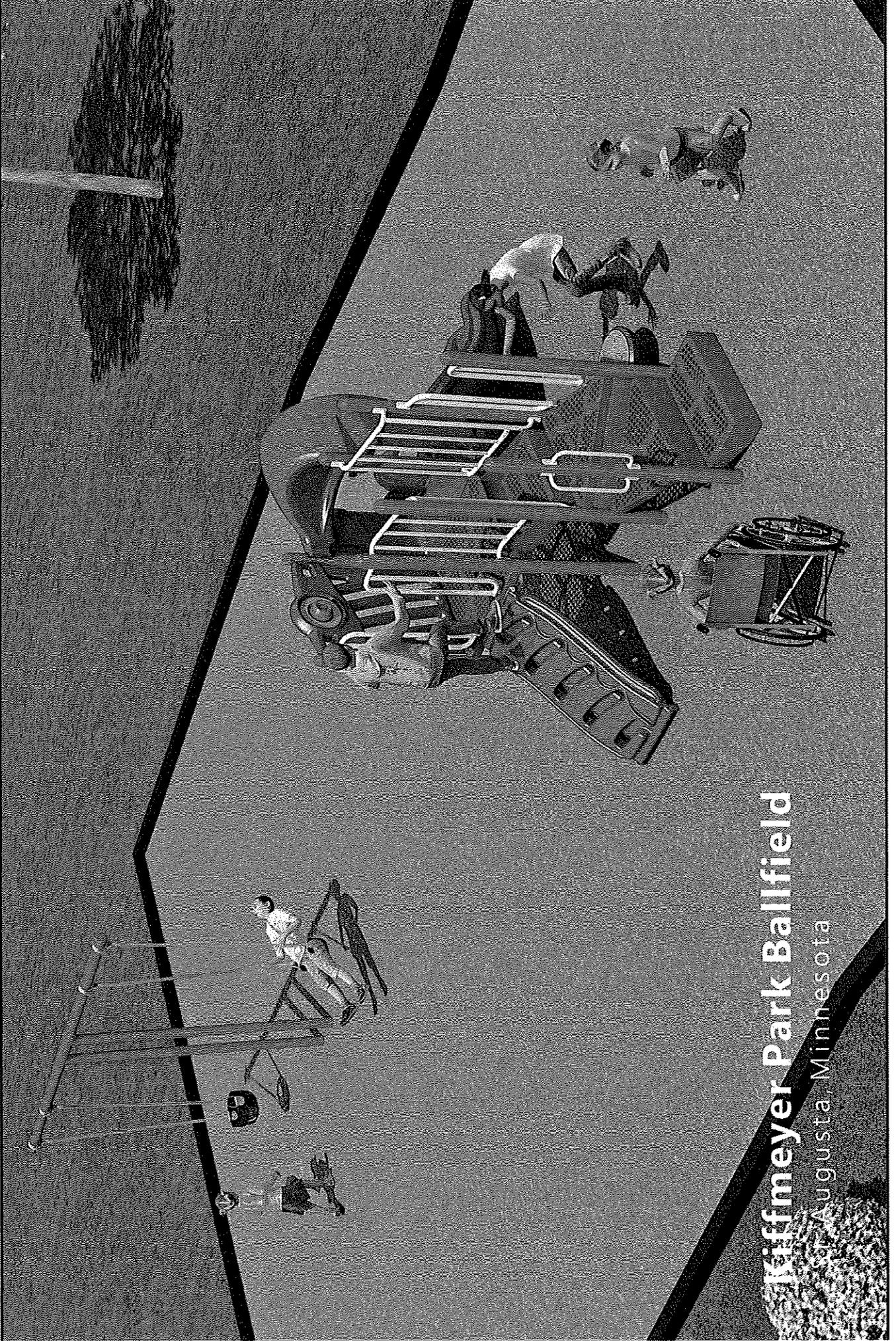
Order Information:

Bill To: _____	Ship To: _____
Company: _____	Project Name: _____
Attn: _____	Attn: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Contact: _____	Contact: _____
Tel: _____	Tel: _____
Fax: _____	Fax: _____

Acceptance of quotation:

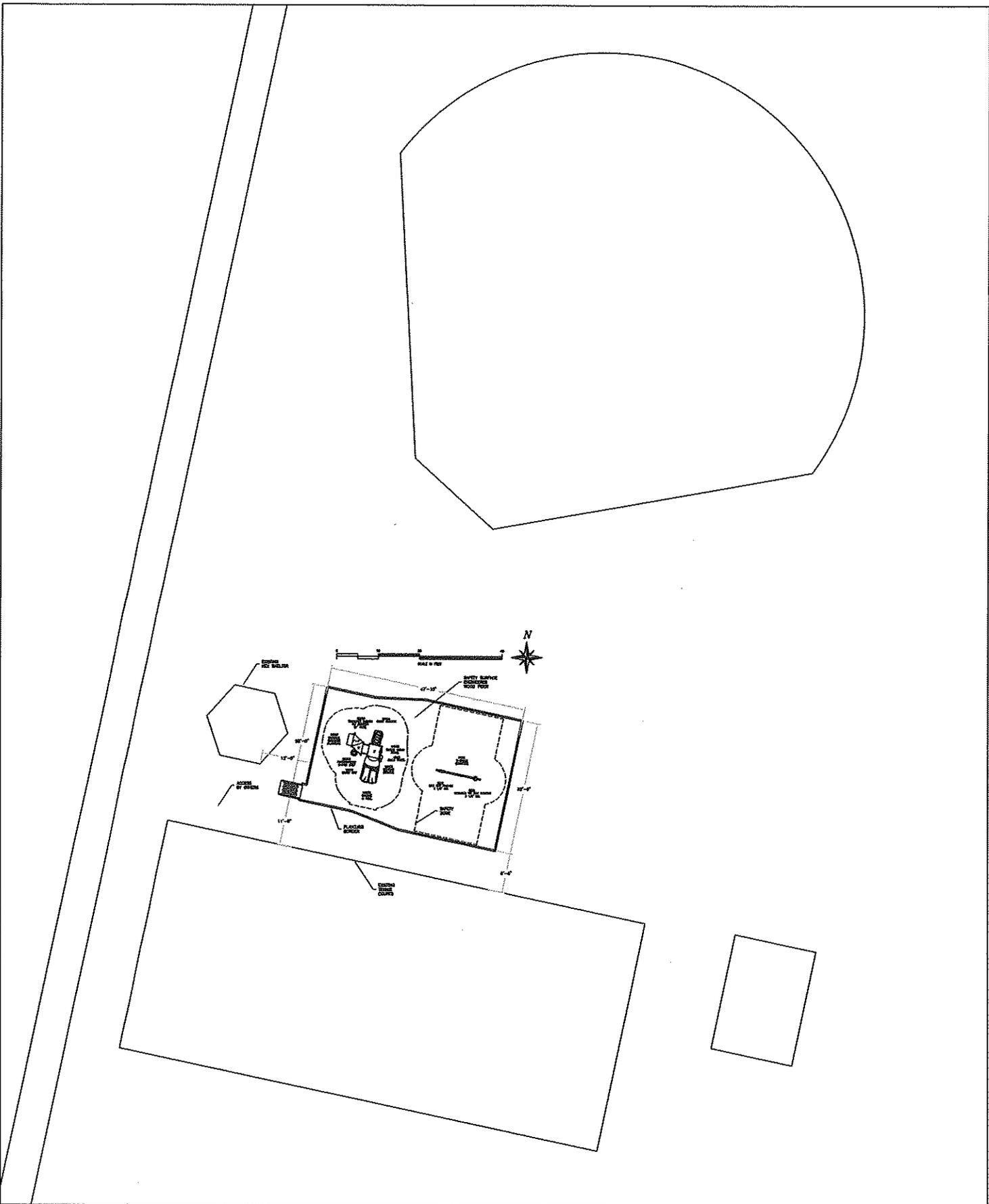
Accepted By (printed): _____	P.O. No: _____
Signature: _____	Date: _____
Title: _____	Phone: _____
Facsimile: _____	Purchase Amount: \$4,353.00



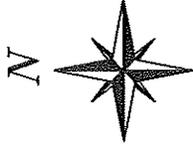


Kiffmeyer Park Ballfield

Augusta, Minnesota

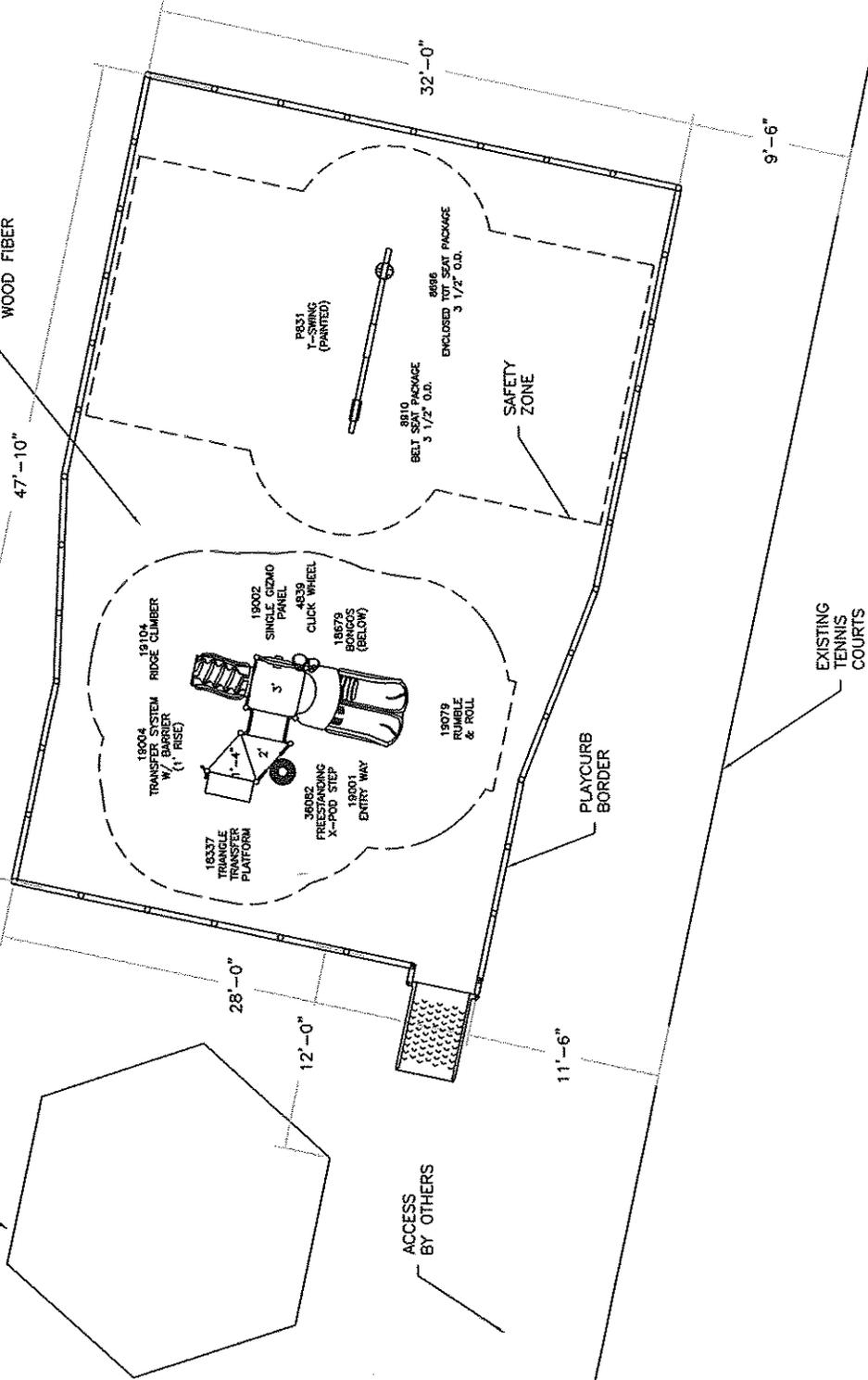


<p>Mfg. By:</p>  <p>Enriching Childhood Through Play.</p>	<p>Sold & Distributed By:</p> 	<p>P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 1-800-622-5425 Fax 763-546-5050 E-Mail info@mnwiplay.com</p>	<p align="center">Kiffmeyer Park Ballfield</p> <p align="center">St. Augusta, MN</p> <p>9-14-16 DWG. D8321R</p> <p>THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION. SCALE: 1" = 30'-0"</p>	
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HEX SHELTER

SAFETY SURFACE
ENGINEERED
WOOD FIBER



EXISTING
TENNIS
COURTS

PLAYCURB
BORDER

ACCESS
BY OTHERS

Kiffmeyer Park Ballfield
St. Augusta, MN
9-14-16
DWG. D8321R

P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mnwplay.com

Sold & Distributed By:
MINNESOTA WISCONSIN
MP PLAYGROUND



Enriching Childhood Through Play.

SCALE: 1" = 10'-0"

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 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16984

09/14/2016

Kiffmeyer Park Ballfield D8321R

City of St. Augusta
 Attn: Bill McCabe
 1914 250th St.
 St. Augusta, MN 56301
 Phone: 320-654-0387
 Fax: 320-654-1686
 bmccabe@staugustamn.com

Ship To Zip: 56301

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Rumble N Roll PT19204 (1) 4839 -- Click Wheel Ass'y (2) 12023 -- 3 1/2" Uprt Ass'Y Alum 8' (6) 12024 -- 3 1/2" Uprt Ass'Y Alum 9' (1) 18200 -- 36" Sq Punched Deck P/T 1.3125 (1) 18201 -- 36" Tri Punched Deck P/T (1) 18337 -- 36" Tri Transfer Platform (1) 18679 -- Bongos (1) 19001 -- Entry Way (1) 19002 -- Single Gizmo Panel (1) 19004 -- Transfer System w/Barrier (1' Rise) (1) 19079 -- Rumble & Roll Zip Slide (1) 19104 -- Ridge Climber (1) 36082 -- Free Standing X-Pod Step	\$9,423.00	\$9,423.00
1	RDU	GameTime - T-Swing package. (1) 8696 -- Encl Seat 3 1/2"(8696) (1) 8910 -- Belt Seat 3 1/2"Od(8910) (1) P831 -- T-Swing (painted),3 1/2" Od	\$1,387.00	\$1,387.00
1	4858	GameTime - Access Playcurb-w/Adap	\$484.00	\$484.00
38	4860	GameTime - 12"Playcurb Pkg	\$50.00	\$1,900.00
1	EWFLGE - 12L	EWFLGE - 12" compressed depth engineered wood fiber.	\$1,849.00	\$1,849.00
1	178749	GameTime - Owner's Kit	\$50.00	\$50.00





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16984

09/14/2016

Kiffmeyer Park Ballfield D8321R

Owner to accept delivery of equipment, store equipment, and deliver to the site in 2017 for installation.

SubTotal: \$15,093.00
 Grant: (\$3,533.62)
 Freight: \$1,485.22
Total Amount: \$13,044.60

Owner to remove and dispose existing equipment.

Select colors:

- Posts -
- Accent Metals -
- Plastics -
- Decks -

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 50 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: payment in full, check submitted with order.

EWf Shipment: Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWf directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Order Information:

Bill To: _____	Ship To: _____
Company: _____	Project Name: _____
Attn: _____	Attn: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Contact: _____	Contact: _____
Tel: _____	Tel: _____
Fax: _____	Fax: _____

Acceptance of quotation:

Accepted By (printed): _____	P.O. No: _____
Signature: _____	Date: _____
Title: _____	Phone: _____
Facsimile: _____	Purchase Amount: \$13,044.60





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16986

09/14/2016

Kiffmeyer Park Ballfield D8321R - Installation 2017

City of St. Augusta
 Attn: Bill McCabe
 1914 250th St.
 St. Augusta, MN 56301
 Phone: 320-654-0387
 Fax: 320-654-1686
 bmccabe@staugustamn.com

Ship To Zip: 56301

Quantity	Part #	Description	Unit Price	Amount
1	INS	Install play equipment, playcurbs, and wood fiber.	\$3,814.00	\$3,814.00

SubTotal: \$3,814.00
Total Amount: \$3,814.00

Owner to accept delivery of equipment, store equipment, and deliver to the site in 2017 for installation.

Owner to remove and dispose existing equipment.

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

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Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

EWf Shipment: Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

QUOTE
 #16986

09/14/2016

Kiffmeyer Park Ballfield D8321R - Installation 2017

Project Scope:

~ INCLUSIONS ~

- ~ One mobilization
- ~ Public utility locates only
- ~ Marking and digging of footings to accept direct embedment supports
- ~ Unpacking of play equipment
- ~ Assembly of play equipment
- ~ Concrete for footings of play equipment
- ~ Pouring of concrete for footings
- ~ Spreading of engineered wood fiber (EWF)
- ~ Standard insurance offerings

- EXCLUSIONS -

- Clear access path to play area for installation equipment
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Digging in rock, hard pan, tree roots, unstable soil conditions, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Disposal of packing material (can be deposited in owner/owner's representative onsite dumpster or stockpiled for removal by others)
- Bonding of any type
- Permits of any kind

Order Information:

Bill To: _____	Ship To: _____
Company: _____	Project Name: _____
Attn: _____	Attn: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Contact: _____	Contact: _____
Tel: _____	Tel: _____
Fax: _____	Fax: _____

Acceptance of quotation:

Accepted By (printed): _____	P.O. No: _____
Signature: _____	Date: _____
Title: _____	Phone: _____
Facsimile: _____	Purchase Amount: \$3,814.00



Bill McCabe

From: Debbie Gilyard <dgilyard@sehinc.com>
Sent: Tuesday, September 20, 2016 2:23 PM
To: bmccabe@staugustamn.com
Cc: Jon Halter
Subject: PMT #1 - 2016 Street Improvements
Attachments: PMT #1.pdf

For your 10/04/16 Council Meeting.

Honorable Mayor and City Council
c/o Mr. Bill McCabe

Dear Mayor and Members of the Council:

Enclosed please find Application for Payment No. 1 for this project.

We reviewed this application for payment and it appears to be in order. When payment is made, sign all copies and distribute as follows:

Hardrives, Inc.
SEH
City of St. Augusta

If you have any questions, please feel free to contact me.

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STAUG 137786

APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR: 2016 STREET IMPROVEMENTS

PROJECT NO. STAUG 137786
OWNER CITY OF ST. AUGUSTA, MN
CONTRACTOR HARDRIVES, INC.

AGREEMENT DATE: 07/18/16

FOR WORK ACCOMPLISHED THROUGH: 09/14/16

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
GALAXY ROAD									
1	MOBILIZATION	LUMP SUM	\$6,128.70	1.00	\$6,128.70	0.95	\$5,822.27	0.95	\$5,822.27
2	TRAFFIC CONTROL	LUMP SUM	\$1,572.70	1.00	\$1,572.70	0.95	\$1,494.07	0.95	\$1,494.07
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$4.41	276.00	\$1,217.16		\$0.00	0.00	\$0.00
4	SAWING BITUMINOUS PAVEMENT	LIN FT	\$3.93	398.00	\$1,564.14	269.00	\$1,057.17	269.00	\$1,057.17
5	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$2.10	5,773.00	\$12,123.30	6,003.00	\$12,606.30	6,003.00	\$12,606.30
6	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$56.08	548.00	\$30,731.84	506.67	\$28,414.05	506.67	\$28,414.05
7	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$46.46	730.00	\$33,915.80	772.54	\$35,892.21	772.54	\$35,892.21
8	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$1.99	290.00	\$577.10	330.00	\$656.70	330.00	\$656.70
9	FULL DEPTH STREET RESTORATION	SQ YD	\$10.84	630.00	\$6,829.20		\$0.00	0.00	\$0.00
10	AGGREGATE SHOULDERING	LIN FT	\$0.43	4,723.00	\$2,030.89		\$0.00	0.00	\$0.00
11	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$22.33	276.00	\$6,163.08	79.00	\$1,764.07	79.00	\$1,764.07
12	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$26.93	50.00	\$1,346.50		\$0.00	0.00	\$0.00
13	18" RC PIPE CULVERT DES 3006	LIN FT	\$104.47	48.00	\$5,014.56	49.80	\$5,202.61	49.80	\$5,202.61
14	24" RC PIPE CULVERT DES 3006	LIN FT	\$116.83	48.00	\$5,607.84	49.60	\$5,794.77	49.60	\$5,794.77
15	18" RC PIPE APRON	EACH	\$786.35	2.00	\$1,572.70	2.00	\$1,572.70	2.00	\$1,572.70
16	24" RC PIPE APRON	EACH	\$1,011.02	2.00	\$2,022.04	2.00	\$2,022.04	2.00	\$2,022.04
17	RIPRAP, CLASS III	CU YD	\$101.10	15.00	\$1,516.50	15.00	\$1,516.50	15.00	\$1,516.50
18	TURF RESTORATION	SQ YD	\$14.04	80.00	\$1,123.20		\$0.00	0.00	\$0.00
19	4" DOUBLE SOLID YELLOW-PAINT	LIN FT	\$0.25	2,330.00	\$582.50		\$0.00	0.00	\$0.00
20	4" SOLID LINE WHITE-PAINT	LIN FT	\$0.12	4,724.00	\$566.88		\$0.00	0.00	\$0.00
21	24" SOLID LINE WHITE-PAINT	LIN FT	\$4.49	16.00	\$71.84		\$0.00	0.00	\$0.00
TOTAL GALAXY ROAD					\$122,278.47		\$103,815.45		\$103,815.45
200TH STREET									
22	MOBILIZATION	LUMP SUM	\$3,544.99	1.00	\$3,544.99	0.95	\$3,367.74	0.95	\$3,367.74
23	TRAFFIC CONTROL	LUMP SUM	\$1,572.70	1.00	\$1,572.70	0.95	\$1,494.07	0.95	\$1,494.07
24	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$8.50	108.00	\$918.00		\$0.00	0.00	\$0.00
25	REMOVE CONCRETE PAVEMENT	SQ YD	\$33.30	15.00	\$499.50		\$0.00	0.00	\$0.00
26	SAWING BITUMINOUS PAVEMENT	LIN FT	\$3.93	105.00	\$412.65	66.00	\$259.38	66.00	\$259.38
27	SAWING CONCRETE PAVEMENT	LIN FT	\$5.62	13.00	\$73.06		\$0.00	0.00	\$0.00
28	RECLAIM BITUMINOUS PAVEMENT	SQ YD	\$2.21	9,751.00	\$21,549.71	9,751.00	\$21,549.71	9,751.00	\$21,549.71
29	TYPE SP 9.5WEARING COURSE MIXTURE	TON	\$56.78	925.00	\$52,521.50	813.93	\$46,214.95	813.93	\$46,214.95
30	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	\$47.16	1,234.00	\$58,195.44	1,468.79	\$69,268.14	1,468.79	\$69,268.14
31	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.11	490.00	\$1,033.90	525.00	\$1,107.75	525.00	\$1,107.75
32	FULL DEPTH STREET RESTORATION	SQ YD	\$11.62	1,000.00	\$11,620.00		\$0.00	0.00	\$0.00
33	AGGREGATE SHOULDERING	LIN FT	\$0.42	7,866.00	\$3,303.72		\$0.00	0.00	\$0.00

OWNER
CONTRACTOR
SEH

APPLICATION FOR PAYMENT NO. 1

CONTRACTOR FOR: 2016 STREET IMPROVEMENTS

PROJECT NO. STAUG 197706
OWNER CITY OF ST. AUGUSTA, MN
CONTRACTOR HARDRIVES, INC.

AGREEMENT DATE: 07/18/16

FOR WORK ACCOMPLISHED THROUGH: 09/14/16

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
34	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$41.01	51.00	\$2,091.51		\$0.00	0.00	\$0.00
35	CONCRETE DRIVEWAY RESTORATION	SQ YD	\$112.34	15.00	\$1,685.10		\$0.00	0.00	\$0.00
36	GRAVEL DRIVEWAY RESTORATION	SQ YD	\$19.14	312.00	\$5,971.68		\$0.00	0.00	\$0.00
37	GRAVEL ROADWAY TRANSITION	LUMP SUM	\$412.01	1.00	\$412.01		\$0.00	0.00	\$0.00
38	4" DOUBLE SOLID YELLOW PAINT	LIN FT	\$0.25	610.00	\$152.50		\$0.00	0.00	\$0.00
38	4" SOLID LINE YELLOW PAINT	LIN FT	\$0.12	1,550.00	\$186.00		\$0.00	0.00	\$0.00
40	4" SOLID LINE WHITE PAINT	LIN FT	\$0.12	7,853.00	\$942.36		\$0.00	0.00	\$0.00
41	24" SOLID LINE WHITE PAINT	LIN FT	\$4.40	14.00	\$61.60		\$0.00	0.00	\$0.00
42	4" BROKEN LINE YELLOW PAINT	LIN FT	\$0.12	640.00	\$76.80		\$0.00	0.00	\$0.00
TOTAL 200TH STREET					\$166,010.08		\$143,204.73		\$143,204.73
GRAND TOTAL ITEMS BID					\$289,088.46		\$247,077.17		\$247,077.17
SUMMARY									
GRAND TOTAL ITEMS BID					\$289,088.46		\$247,077.17		\$247,077.17
CHANGE ORDER									
TOTAL					\$289,088.46		\$247,077.17		\$247,077.17

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed amounts provided by the subcontractor. The Contractor agrees to pay interest as described under Minnesota state statute. In accordance with Minnesota Uniform Transaction Act, an electronic signature on this document is binding and intended to have the same effect as if the document was signed by hand.

Gross Amount Due	\$247,077.17
Less Retainage (5%)	\$12,353.86
Amount Eligible to Date	\$234,723.31
Less Previous Payments	\$0.00
Amount Due This Application	\$234,723.31

SUBMITTED HARDRIVES, INC.
PO BOX 579
ST. CLOUD, MN 56302-0579

BY: [Signature]

DATE: 9-20-16

RECOMMENDED SEH
PO BOX 1717
ST. CLOUD, MN 56302-1717

BY: [Signature]

DATE: 9/20/16

APPROVED CITY OF ST. AUGUSTA, MN
1914 250TH ST
ST. AUGUSTA, MN 56301-7706

BY: _____

DATE: _____

ORDINANCE NO. 2016-05

AN ORDINANCE RELATING TO AND REGULATING THE USE AND OPERATION OF ALL-TERRAIN VEHICLES (ATVs) IN THE CITY OF ST. AUGUSTA, AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.

The City Council of the City of St. Augusta does ordain:

Section 1. Applicability. This Ordinance applies to the operation of all-terrain vehicles (ATVs) on public lands, private property, public rights-of-way within the boundaries of the City of St. Augusta.

Section 2. Definitions.

A. All-Terrain Vehicles (AVTs)—

Class 1 ATVs is an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less.

Class 2 ATVs is an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches.

B. Utility Terrain Vehicles (UTV) —fit the definition of a Class 1 or Class 2 ATV based on the width of the tire rim. Due to larger sized tires, most UTVs fit the definition of a Class 2 ATV when used for recreational purposes.

C. Designated Roadways—All City streets, within City right-of-way, and County roads as approved by Stearns County, shall be designated routes for use by Class 2 ATVs. No United States or State of Minnesota road shall be a designated roadway for any Class 1 or Class 2 ATVs.

Section 3. Authorization Class 2 ATVs. The operation of Class 2 ATV's on designated roadways within the City by persons having a valid permit issued by the City is hereby authorized.

Section 4. Prohibition Class 1 ATV's. The operation of Class 1ATV's on designated roadways within the City is prohibited.

Section 5. Permit Required. Every person who operates a Class 2 ATV on any designated roadway in the City shall first obtain a permit from the St. Augusta City Clerk's Office. Each application for a permit shall give the name and address of the applicant, evidence of insurance which meets the requirements of Minnesota Statutes Section 65B.48, Subdivision 5, and such other information as the City may require. All permits shall expire on December 31 of the year in which the permit was issued. An annual fee shall be established by City Council resolution to charge for all permits issued. The permit sticker shall be affixed to the rear of the Class 2 ATV in a visible location.

Section 6. License and Safety Certificate Requirement. No person shall permit the operation of a Class 1 ATV or Class 2 ATV who is less than sixteen (16) years of age, and persons born after July 1, 1987, must have successfully completed the ATV Safety

Training Course available through the Minnesota Department of Natural Resources, before operating a Class 1 ATV or Class 2 ATV within the City of St. Augusta.

Section 7. State Registration. All Class 1 ATVs and Class 2 ATVs operated in the City of St. Augusta must be registered with the Minnesota Department of Natural Resources (DNR). Each Class 1 ATV and Class 2 ATV registered with DNR is issued a registration number and a registration card and decal. The DNR issued registration number and validation decal must be placed on the Class 1 ATV and Class 2 ATV.

Section 8. Insurance. Owners and operators of Class 1 ATVs and Class 2 ATVs shall carry liability insurance coverage pursuant to Minnesota Statutes 65B.48, Subdivision 5, and carry evidence of such coverage on the permitted vehicle.

Section 9. Conditions. Operation of Class 2 ATVs on designated roadways in the City is subject to the following conditions:

- A. Class 2 ATVs may be operated on designated routes from sunrise to sunset. They shall not be operated in inclement weather or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light to clearly see persons in vehicles on the roadway a distance of five hundred feet (500’).
- B. Class 2 ATVs shall display a license plate and/or sticker issued by the City when issued a permit by the City.
- C. Every person operating a Class 2 ATV under permit on designated routes has all the rights and duties applicable to the driver of any other vehicle under the provisions of Chapter 169 of Minnesota Statutes, except when these provisions cannot be reasonably applied to Class 2 ATVs and except as otherwise specifically provided in Minnesota Statutes Section 169.045, Subdivision 7.
- D. Every person operating a Class 1 ATV and Class 2 ATV must be at least sixteen (16) years of age and hold a valid current Minnesota drivers license or have successfully completed the ATV Safety Training Course through the Minnesota Department of Natural Resources.
- E. All ATV operators and passengers under the age of eighteen (18) must wear a helmet.
- F. Class 2 ATV operators and passengers must wear a seatbelt if provided by the machine manufacturer.

Section 10. Equipment Required. No person shall operate an Class 1 ATV or Class 2 ATV on designated roadways for such vehicles, unless equipped with:

- A. Brakes—Brakes adequate to control the movement of and to stop and to hold such vehicle under any conditions of operation.
- B. Mufflers—Standard mufflers which are properly attached and which reduce the noise of operation of the vehicle to the minimum noise necessary for operating the vehicle, and no person shall use a muffler cut-out, bypass or similar device on said vehicles.

- C. Safety Throttle—A safety or “dead man” throttle which is defined as a device which, when pressure is removed from the accelerator or throttle, causes the motor to be disengaged from the driving track.
- D. Rearview Mirror.

Section 11. Unattended Vehicles on Public Property Prohibited. It is unlawful for the owner or operator to leave or allow a Class 1 ATV or Class 2 ATV to be or remain unattended on public property, streets or highways, while the motor is running or with the keys to start same in the ignition switch.

Section 12. Other Requirements for Operation. In addition to the provision of said State Statutes, no person shall drive or operate a Class 1 ATV or Class 2 ATV in the City of St. Augusta:

- A. At a speed in excess of 30 miles per hour upon designated routes in the City.
- B. Upon the private property of another without the express written consent of such other person.
- C. In a manner so as to create a loud, unnecessary, or unusual noise which disturbs, annoys, or interferes with the peace and quiet of other persons.
- D. Abreast with one or more Class 1 ATVs or Class 2 ATVs while upon any street, or thoroughfare or other place in the City.
- E. So as to pass or attempt to pass another moving Class 1 ATV or Class 2 ATV upon designated routes in the City.
- F. In a careless, reckless or negligent manner to endanger the person or property of another or cause injury or damage thereon.
- G. While under the influence of an alcoholic beverage or a controlled substance.
- H. With no more passengers than there are seats on the Class 1 ATV or Class 2 ATV to carry them. All passengers shall sit on the seats provided, with no infants or young children riding on laps.
- I. Without a rearview mirror as required under Minnesota Statutes Section 169.70.
- J. No person shall operate a Class 1 ATV or Class 2 ATV on a public sidewalk or trail unless otherwise authorized.
- K. While towing a sled, toboggan, wagon, trailer, or other object unless such sled, toboggan, wagon, trailer or other object is attached to the Class 1 ATV or Class 2 ATV by a solid hitch.

Section 13. Revocation or Denial of Permit.

- A. A permit may be revoked at any time or denied if it is shown that the permittee cannot safely operate a Class 2 ATV on the designated routes or if the permittee has had a valid driver’s license revoked for traffic violations.
- B. Authorized Law Enforcement Officers or the City Council may temporarily revoke the permit for violations of this Ordinance until such time as the City Council makes final determination regarding revocation.

Section 14. Penalty for Operating Class 2 ATVs Without a Permit. An administrative fine of up to \$100.00 shall be imposed for operating a Class 2 ATV on City streets without first obtaining a permit to do so.

Section 15. Penalty. Any person who violates any provision of this Ordinance is guilty of a misdemeanor.

Section 16. Limitation of Liability. Nothing in this Ordinance shall be construed as an assumption of liability by the City for any injuries to persons or property which may result from the operation of a Class 1 ATV or Class 2 ATV by a permit holder or the failure of the City to revoke said permit.

Section 17. Repeal. Ordinance No. 2004-14, entitled, An Ordinance to Administer and Regulate the use of Recreational Motor Vehicles on Public Land Including City Streets and Right-of-Way, as adopted on September 7, 2004, and all other ordinances, resolutions, and acts and proceedings of the City and of the Council which are inconsistent with the terms of this Ordinance are hereby amended or repealed to the extent necessary to give full force and effect to this Ordinance.

Section 18. Effective Date. This Ordinance becomes effective upon its passage and publication.

Passed by the City Council this 4th day of October, 2016.

B.J. Kroll, Mayor

William R. McCabe, City Administrator