

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
August 17, 2021**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 6:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members, Coleman and Schmitz; and Clerk/Administrator McCabe.

PRESENT VIA ZOOM: Council Members Backes.

OTHERS PRESENT:

BILLS PAYABLE: A motion was made to approve the list of bills payable for checks #26506-26535 by Mr. Schmitz, seconded by Ms. Carlson. Motion carried unanimously.

**UTILITY BILLING/
ADMINISTRATIVE ASSISTANT
POSITION:**

Mr. McCabe indicated three candidates were interviewed and the committee which consisted of him, Teresa Rasmuson and Mayor Zenzen were in agreement the position should be offered to Candi O'Brien at \$17/hour.

A motion was made to hire Ms. O'Brien at \$17/hour by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**SALARY SURVEY
PROPOSAL:**

Mr. McCabe explained the candidate pool was not what they had hoped and indicated the top candidate turned down and interview because of the salary offered. He had asked for this proposal once before but never brought it to the Council. He suggested we go with the option of including the market analysis with calibration and a new pay plan.

A motion was made to approve the market analysis up to \$4,500 by Mr. Schmitz, seconded by Ms. Coleman. Motion carried unanimously.

**AMERICAN RESCUE
PLAN FUNDS/MIDCO
EXPANSION
AGREEMENT:**

Mr. McCabe presented a proposed agreement with MIDCO to expand their service territory into the area identified on the map. He indicated they intend to do the work this fall, but contractually they would have until the end of 2022 to complete the work. The funding will come from the American Rescue Plan Funds received.

A motion was made to approve the amended agreement by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.

ADJOURMENT: A motion was made to adjourn to at 6:25. Mr. Schmitz, seconded by Ms. Carlson. Meeting Adjourned.

Approved this 7th day of September, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator