

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
August 4, 2020
7:00 pm
VIA ZOOM
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the July 7, 2020 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Gambling Permit Request, American Legion Auxillary
 - 3E. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mark Harren.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
8. Engineer’s Report
 - 8A. Steve Hartkopf Drainage Issue
 - 8B. 2020 Street Project Update, Change Order #1
 - 8C. Stormwater Application and Permit Fee
9. CARES Act Expenditures/COVID Update
10. Council Member Comments/Purview.
11. Clerk's Report.
 - 11A.
12. Adjourn.

REMINDERS: Candidate Filing Period Opens, Tuesday, July 28 - Tuesday, August 11
 State Primary Election, Tuesday August 11, Polls Open 7am – 8pm
 Regular City Council Meeting, Tuesday, September 1, 2020 7:00pm

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
August 4, 2020
7:00 pm

Administrative Summary

Consent Agenda – all items are included with the packets

Sheriff's Report/Building Inspector's Report – I hope to have both these for the updated packets on Tuesday.

Fire Department Report – the monthly report is included in the packets.

Engineer's Report –

Hartkopf Drainage Issue – I included on agenda for follow up after conversations/meeting after last meeting.

2020 Street Project/Change Order #1 – included in packets.

Stormwater Application – Jeremy asked that we include a proposed application form and fee based on language in the ordinance. He can explain further.

CARES Act Expenditure/COVID -19 Update – I have included a quote for some new tablets (one for each public works employee, so they don't have to share and can process MS4 forms timely) along with some technology upgrades for our Council Chambers to allow for videoing of our meetings to be broadcast after the fact. This could also help with remote meetings if we continue to utilize Zoom. I also anticipate we will have information from the Fire Department on items they would like to acquire to help with minimizing contact and social distancing.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
July 7, 2020**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen via Zoom Meeting at 7:00 PM.

PRESENT: Mayor Zenzen, Council Members Backes, Reinert, Schulzetnberg and Genereux; Attorney Couri, Engineer Boots; Fire Chief Tabatt, Assistant Chief Orth, Fire Captain Kramer, Fire Lieutenant Claseman, Fire Lieutenant Voigt, Fire Lieutenant Sandhurst, Stearns County Deputy Hemmesch, Building Official Mark Harren, Street Supervisor Kiffmeyer, and Clerk/Administrator McCabe.

OTHERS PRESENT: Steve Hartkopf, Father Richard Voigt, Rich Feneis, Jesse George,

CONSENT AGENDA: Mr. McCabe indicated he added a revised resolution to the consent agenda as we have a few changes to our election judges.

A motion was made to approve the consent agenda items 3A – 3E by Ms. Schulzetnberg, second by Mr. Reinert. Motion 4-0.

The following items were approved with the consent agenda:

City Council Minutes, June 2, 2020.

Bill Payable, Receipts and Treasurer's Report dated April July 7, 2020 and for US Bank payment and Checks #23480 – 23581.

City Council Agenda, July 7, 2020

Gambling Permit Request, St. Augusta Sports, Inc.

Resolution #2020-10, Appointing Election Judges.

SHERIFF'S REPORT: Lt. Hemmesch was in attendance and presented the report for June. He indicated there were 37 contract hours spent and he reviewed the call types and indicated there were nine citations issued. He answered questions from the Council. Lt Hemmesch reported they have been collecting speed data in Eagle's Landing. He believes there will be enough data collected and brought to City Hall to be analyzed.

A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Ms. Schulzetnberg. Motion carried 4-0.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Harren was in attendance to present the June Building Inspector's report. He indicated the last month included 5 single family dwelling permits along with one new commercial permit.

A motion was made to approve the building inspector's report as presented by Ms. Schulzetenberg, seconded by Mr. Genereux. Motion carried 4-0.

**PUBLIC WORKS
UPDATE:**

Street Supervisor Kiffmeyer was in attendance and indicated he is having more issues with the backhoe (radiator blew out again, second time in 2 years, brakes are shot and the pump is bad). He indicated we don't use it real often, but we use it to bury dead deer and whenever we have to dig out small clay pockets on gravel roads. He stated he is looking for a used machine and has found a sampling of them in the price range of \$30,000 to \$45,000. Mr. Reinert wondered if rental would be an option and Mr. Kiffmeyer stated he wasn't sure there would always be one available when needed. Mr. Reinert agreed that the existing machine is ready for the scrapyards and suggested we try the rental option for a year. Ms. Schulzetenberg agreed and inquired if we have started budgeting for a replacement. Mr. Kiffmeyer stated not as we don't use very often. Mr. Reinert suggested we put the existing machine up for sale with a starting price of \$10,000. Mr. McCabe indicated he would see to it that it happens.

Mr. Kiffmeyer reported our new plow truck (chassis only) is in and will be picked up and stored until Tow Master is ready to finish but it will probably be later than expected and we should consider ourselves lucky if we have it by spring.

**FIRE DEPT.
REPORT:**

Chief Tabatt presented the monthly report for May indicating there were 12 calls, bringing the total for the year to 53. Monthly training was done in house and was on pumper training for both engines.

A motion was made to approve the report by Mr. Genereux, seconded by Mayor Zenzen. Motion carried unanimously.

Lt. Claseman reported the department had been awarded a Center Point Energy Grant in the amount of \$2,500 to be used for portable radio batteries and pagers. Said we also applied to DNR for the other half the cost.

Chief Tabatt indicated with the COVID-19 issues he thought it would be best to cancel the National Night Out event this year. Ms. Schulzetenberg agreed with it being cancelled. Asst. Chief Orth indicated they would have to disinfect and entirely clean after the event if it were to be held. Ms. Schulzetenberg wondered if a different form of the event were being discussed and Lt. Claseman stated it really would be difficult to meet the spirit of National Night Out virtually.

Mr. Couri stated code allows the cities to dictate what type of fitting is necessary for any building with a sprinkler system and our department

would like it to be a 5" Storz fitting. A motion, second and vote is all that needs to be done now with an amendment to our policies to follow.

A motion was made by Mr. Reinert, seconded by Ms. Schulzetenberg to mandate building with sprinkler systems utilize the 5" Storz connection. Motion carried 4-0.

Lt. Claseman inquired about the trees on Fallow Road and Mr. McCabe stated the guys have looked at them and they are on the list to be trimmed.

OPEN FORUM:

Father Richard Voigt was in attendance and wanted to discuss his plans to build a shed. He referenced a letter he had sent to the Council members, Mr. McCabe and Mr. Couri and requested they allow him to build his shed before the other buildings are removed and corrected. Mr. Harren stated it is standard practice to not approve a new building permit when there are non-compliance issues with another permit. Mr. Couri stated that we typically require compliance before issuing a permit. Father Voigt stated the prior permit issue will be the contractor's responsibility and he requested the Council allow him to correct the other two issues once his building is complete. Mr. Reinert wondered if we could allow the building with those conditions. Mr. Harren wondered what our leverage would be after the building is completed. Mr. Couri stated he could draft a simple agreement that usually is pretty enforceable. Mr. Zenzen indicated that because this was open forum, a decision didn't need to be made tonight and wondered if it should be added to the next agenda. Mr. Genereux thought tabling wasn't necessary as it just puts the decision off another month. Mr. McCabe stated the issue he is having is with the continued deceit. Besides the building without a permit, he stated that he was initially told the lot was 5 acres when in fact it is only 2.5 acres and he stated Father Voigt said he never met with Mr. Harren to discuss building this as a church building when in fact Mr. Harren sent an email detailing the discussion as he specifically told Father Voigt he wasn't going to answer questions about fire exits, pew spacing and the like because a church isn't allowed in this zoning district. Mr. Genereux wondered what it would take to convert the building to a church once it was built. Mr. Couri indicated they are separate issues as we cannot hold a building permit based on what we believe they will use for after construction. Ms. Schulzetenberg indicated she believed pole sheds go up quickly and she thought we could allow one of the canvas shed/car port removed, issue the permit and then remove the other. Mr. Harren confirmed pole sheds can be constructed quickly. Mayor Zenzen stated he would like to see the unpermitted issue taken care of prior to the issuance of the new permit and to then enter into the agreement Mr. Couri referred to earlier. Father Voigt indicated he uses the space to teach and pray with others both individually and in groups. Mr. Couri stated from a legal perspective this sounds like a church and would not be allowed as a permitted use in this zoning district. Father

Voigt said it is not a church, it is an oratory. Mr. Genereux wondered if the number in attendance mattered. Consensus was the permit could be issued after the prior permit issue is taken care of and the agreement drafted by Mr. Couri gets signed.

Mr. Harren asked to revisit the Storz connection item as he looked up the code and that typically isn't done. Mr. Couri explained the city doesn't have the typical system and this is allowed. Mr. Harren thanked him as it will apply when he is conducting inspections. Chief Tabatt indicated more municipalities are going to this system and as it allows for more water and Mr. Reienert indicated surrounding communities that also use this system.

ENGINEER'S REPORT:

Steve Hartkopf and Jesse George were in attendance to discuss the drainage ditch near their homes. Mr. Boots indicated he along with Mr. Kiffmeyer and Mr. Blashack had met with Mr. Hartkopf on site and inspected the drainage swale and in his opinion it is performing as designed. Mr. Hartkopf stated he was at the January 2 City Council meeting and requested they look at the elevations of the ditch. He discussed a little of the history (ditch being re-graded in 2011 and the installation of the new pipe) and said it worked for a while after the work was done but there have been issues for the last two and a half years with water standing in the ditch prior to the drought we have existing. Mr. McCabe and Mr. Kiffmeyer questioned this as Mr. Kiffmeyer checks after every large rain and they don't recall that being the case. Mr. Hartkopf stressed that he would like to see the ditch resurveyed. Mr. George indicated he didn't believe anyone had walked behind his house and Mr. McCabe said he and Mr. Halter, the engineer at the time had. Mr. Genereux indicated he would like to gather additional data.

******* Mr. Backes entered the meeting at approximately 8:00pm.**

Mr. Boots suggested the property owners could petition the city for an improvement project. Mr. Hartkopf referred to the 2011 easement agreement and said he just wants that followed. Mr. Couri stated it is a standard agreement that gives the City the ability to maintain the easement, not an agreement stating the City is obligated to maintain to a certain standard. Mr. Boots indicated he would put together an estimate of what it would cost to get those elevations and have options.

Mr. Boots updated the Council on the 2020 Street project indicating the parking lot has been torn up; Mr. McCabe explained they hit our building when doing the milling. He has one quote for the repairs and will be soliciting another to turn over to the contractor.

250TH STREET REAL ESTATE EXCHANGE

AGREEMENT: Mr. Couri presented a proposed real estate exchange agreement explaining that Pleasureland would be giving up land for our 250th Street cul-de-sac in exchange for Outlot A of Kiffmeyer Addition.

A motion was made to approve the 250th Street Real Estate Exchange Agreement by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

PLANNING COMMISSION KO/ST. CLOUD

STORAGE: Mr. McCabe indicated the planning commission recommended approval of the site plan. He presented Resolution #2020-11 which included all the recommendations from the planning commission.

A motion was made to approve Resolution #2020-11 approving the KO Self Storage Site Plan by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

NUISANCE LETTER RESPONSE

DISCUSSION: Mr. McCabe indicated he had not received any contact from Mr. Moreno and each of the Council members should have received a letter from Mr. Winkelman. Starting with the Moreno nuisance, Mr. Couri suggested this is a curable nuisance and suggested someone from the City visit with the property owner.

As to the Winkelman nuisance, Mr. Genereux indicated he appreciated the letter from Mr. Winkelman as he didn't know the history. Mr. McCabe stated the site was not that bad when he started 15 years ago. Mayor Zenzen said his father never allowed the site to look this way and it has progressively worse. Mr. Couri explained the difference to zoning ordinances and nuisance ordinances and suggested we look at old aerial photos to determine when things started piling up. Mr. Reinert pulled up aerial photos and indicated both the 2005 and 2010 aerial showed some materials outside, but nothing like what exists today. He stated if the storage were returned to the 2010 level, he doesn't believe we would have the complaints. Mr. Couri requested both letters be sent to him.

AED SAVE STATION

DISCUSSION: Rich Feneis was in attendance presenting an opportunity for us to purchase AED Save Stations for each of the parks. He stated they are starting to go up throughout the region and explained the different types of units. Mr. McCabe asked if they were concerned with or had experienced any vandalism. Mr. Feneis reported there hasn't been any and also stated there is a maintenance/monitoring contract that you could purchase. Ms. Schulzetenberg and Mr. Reinert suggested this go to the Park Board and Mr. Feneis agreed to attend on of those.

COUNCIL MEMBER**PURVIEW:**

Ms. Schulzetenberg asked if there has been any further discussion with the group home on 43rd Avenue as a resident has contacted her. She asked Mr. McCabe to reach out to the employees of the group home to see how we can enable a connection between them and the residents.

Mr. Genereux asked that the sign on the corner of the church property be moved.

CITY ADMINISTRATOR**REPORT:**

Mr. McCabe presented a draft letter he would like to send to all people renting the park shelters. He stated that the intent would be to tell renters, that even though the shelters are cleaned daily, they should still use caution and maybe paper table coverings on the picnic tables. There was also discussion on the emergency declaration. Mr. Couri stated we could continue to hold Zoom meetings if we lifted it. The Council felt it best to leave it in place as long as the States is in place.

Mr. McCabe reported the City received \$268,437 in Cares Act funding. He is working on determining how the money can be spent and tracking existing expenditures.

Mr. McCabe provided the state demographer's population estimate as of April 1, 2019 at 3,612 and household count at 1,257.

Mr. McCabe presented a request for a contribution to the Initiative Foundation. Consensus was this isn't the time.

ADJOURMENT: **A motion was made to adjourn at 9:25pm by Mr. Reinert, seconded by Mr. Genereux. Meeting Adjourned.**

Approved this 4th day of August, 2020.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

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*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12006 R	101-41000-322	Building Permits	\$62.50	7/16/2020	general - D. Heaton	07 06 20 rct
12007 R	101-41000-322	Building Permits	\$65.00	7/16/2020	general - Skaro	07 06 20 rct
12008 R	101-41000-334	Electric Permits	\$101.00	7/16/2020	general - Electrical Services	07 06 20 rct
12009 R	101-41000-321	Dividends	\$4,626.00	7/16/2020	general - premium refund	07 06 20 rct
12010 R	601-49400-371	Water Sales	\$2,320.82	7/16/2020	water dept - Jul 20 rcts	07 06 20 rct
12010 R	605-43160-374	Electricity Sales	\$36.03	7/16/2020	EU - Jul 20 rcts	07 06 20 rct
12010 R	606-49450-372	Sewer Replacement Fund	\$109.41	7/16/2020	SRF - Jul 20 rcts	07 06 20 rct
12010 R	602-49450-372	Sewer Sales	\$2,084.08	7/16/2020	sewer - Jul 20 rcts	07 06 20 rct
12011 R	101-41000-341	Assessment Search Fees	\$20.00	7/16/2020	general - Heartland Title	07 07 20 rct
12012 R	101-41000-334	Electric Permits	\$43.00	7/16/2020	general - Electrical Const Services	07 07 20 rct
12013 R	601-49400-371	Water Sales	\$692.90	7/16/2020	water dept - Jul 20 rcts	07 07 20 rct
12013 R	602-49450-372	Sewer Sales	\$842.84	7/16/2020	sewer - Jul 20 rcts	07 07 20 rct
12013 R	606-49450-372	Sewer Replacement Fund	\$26.39	7/16/2020	SRF - Jul 20 rcts	07 07 20 rct
12013 R	601-49400-313	General Sales and Use Tax	\$2.15	7/16/2020	water dept - Jul 20 rcts	07 07 20 rct
12013 R	605-43160-374	Electricity Sales	\$3.37	7/16/2020	EU - Jul 20 rcts	07 07 20 rct
12014 R	101-41000-322	Building Permits	\$65.00	7/16/2020	general - H&S	07 08 20 rct
12015 R	601-49400-371	Water Sales	\$3,033.51	7/16/2020	water dept - Jul 20 rcts	07 08 20 rct
12015 R	601-49400-313	General Sales and Use Tax	\$2.15	7/16/2020	water dept - Jul 20 rcts	07 08 20 rct
12015 R	605-43160-374	Electricity Sales	\$31.90	7/16/2020	EU - Jul 20 rcts	07 08 20 rct
12015 R	606-49450-372	Sewer Replacement Fund	\$151.35	7/16/2020	SRF - Jul 20 rcts	07 08 20 rct
12015 R	602-49450-372	Sewer Sales	\$2,403.79	7/16/2020	sewer - Jul 20 rcts	07 08 20 rct
12016 R	602-49450-372	Sewer Sales	\$1,233.17	7/16/2020	sewer - Jul 20 rcts	07 09 20 rct
12016 R	606-49450-372	Sewer Replacement Fund	\$85.97	7/16/2020	SRF - Jul 20 rcts	07 09 20 rct
12016 R	601-49400-371	Water Sales	\$1,689.95	7/16/2020	water dept - Jul 20 rcts	07 09 20 rct
12016 R	601-49400-313	General Sales and Use Tax	\$14.09	7/16/2020	water dept - Jul 20 rcts	07 09 20 rct
12016 R	605-43160-374	Electricity Sales	\$24.87	7/16/2020	EU - Jul 20 rcts	07 09 20 rct
12017 R	101-41000-334	Electric Permits	\$36.00	7/16/2020	general - Mechanical Energy	07 13 20 rct
12018 R	601-49400-371	Water Sales	\$3,144.58	7/16/2020	water dept - Jul 20 rcts	07 13 20 rct
12018 R	601-49400-313	General Sales and Use Tax	\$2.15	7/16/2020	water dept - Jul 20 rcts	07 13 20 rct
12018 R	605-43160-374	Electricity Sales	\$39.11	7/16/2020	EU - Jul 20 rcts	07 13 20 rct
12018 R	606-49450-372	Sewer Replacement Fund	\$145.12	7/16/2020	SRF - Jul 20 rcts	07 13 20 rct
12018 R	602-49450-372	Sewer Sales	\$2,636.97	7/16/2020	sewer - Jul 20 rcts	07 13 20 rct
12019 R	101-41000-322	Building Permits	\$169.50	7/16/2020	general - 4 Square Const	07 15 20 rct
12020 R	101-41000-321	Mailbox Posts/911 Signs	\$50.00	7/16/2020	general - D. Donnay	07 15 20 rct
12021 R	101-41000-334	Electric Permits	\$136.00	7/16/2020	general - Spartan Electric	07 15 20 rct
12022 R	450-41000-334	Cable TV Franchise Fee	\$566.54	7/16/2020	CIP - general, Midco	07 15 20 rct
12023 R	101-41000-334	Electric Permits	\$60.00	7/16/2020	general - Torborg	07 15 20 rct
12024 R	450-41000-313	General Sales and Use Tax	\$19,923.67	7/16/2020	CIP - general, sales tax proceeds	07 15 20 rct
12025 R	101-41000-334	Electric Permits	\$36.00	7/16/2020	general - Mechancial Energy	07 15 20 rct
12026 R	601-49400-371	Water Sales	\$3,071.09	7/16/2020	water dept - Jul 20 rcts	07 15 20 rct
12026 R	601-49400-313	General Sales and Use Tax	\$39.24	7/16/2020	water dept - Jul 20 rcts	07 15 20 rct
12026 R	605-43160-374	Electricity Sales	\$29.98	7/16/2020	EU - Jul 20 rcts	07 15 20 rct
12026 R	606-49450-372	Sewer Replacement Fund	\$126.48	7/16/2020	SRF - Jul 20 rcts	07 15 20 rct
12026 R	602-49450-372	Sewer Sales	\$2,527.44	7/16/2020	sewer - Jul 20 rcts	07 15 20 rct
12027 R	101-41000-331	Federal Grants and Aids	\$268,437.00	7/16/2020	general - COVID money	07 20 COVID
12028 R	101-41000-350	Fines and Forfeits	\$179.98	7/16/2020	general - Misdemeanors	07 15 20 mis
12029 R	101-41000-334	Electric Permits	\$36.00	7/22/2020	general - Birchwood Electric	07 20 20 rct
12030 R	101-41000-334	Electric Permits	\$108.00	7/22/2020	general - Kramer Electric	07 20 20 rct
12031 R	101-41000-334	Electric Permits	\$106.00	7/22/2020	general - Walz Electric	07 20 20 rct
12032 R	101-41000-341	Assessment Search Fees	\$20.00	7/22/2020	general - S. Ball	07 20 20 rct
12033 R	101-41000-334	Electric Franchise Fee	\$4,953.00	7/22/2020	general - Stearns Electric	07 20 20 rct

City of St. Augusta

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*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12034 R	101-41000-322	Park Shelter Rental	\$125.00	7/22/2020	general - Barb Revies	07 20 20 rct
12034 R	101-41000-310	Sales Tax	\$5.91	7/22/2020	general - shelter rental tax	07 20 20 rct
12035 R	101-41000-334	Electric Permits	\$135.00	7/22/2020	general - All Electric	07 20 20 rct
12036 R	101-41000-334	Electric Permits	\$36.00	7/22/2020	general - Bertram Electric	07 20 20 rct
12037 R	606-49450-372	Sewer Replacement Fund	\$383.76	7/22/2020	SRF - Jul 20 rcts	07 20 20 rct
12037 R	605-43160-374	Electricity Sales	\$87.64	7/22/2020	EU - Jul 20 rcts	07 20 20 rct
12037 R	601-49400-313	General Sales and Use Tax	\$34.72	7/22/2020	water dept - Jul 20 rcts	07 20 20 rct
12037 R	601-49400-371	Water Sales	\$11,128.12	7/22/2020	water dept - Jul 20 rcts	07 20 20 rct
12037 R	602-49450-372	Sewer Sales	\$7,908.72	7/22/2020	sewer - Jul 20 rcts	07 20 20 rct
12038 R	450-41000-318	Local Government Aid	\$49,816.50	7/22/2020	CIP - general, LGA	07 20 20 lga
12040 R	101-41000-310	Sales Tax	\$5.91	7/30/2020	general - shelter rental tax	07 24 20 rct
12040 R	101-41000-322	Park Shelter Rental	\$125.00	7/30/2020	general - D. Echten	07 24 20 rct
12041 R	101-41000-341	Assessment Search Fees	\$10.00	7/30/2020	general - Heartland Title	07 24 20 rct
12042 R	101-41000-334	Electric Permits	\$136.00	7/30/2020	general - Faber Electric	07 24 20 rct
12043 R	606-49450-372	Sewer Replacement Fund	\$67.38	7/30/2020	SRF - Jul 20 rct	07 24 20 rct
12043 R	602-49450-372	Sewer Sales	\$0.00	7/30/2020	sewer - Jul 20 rct	07 24 20 rct
12043 R	605-43160-374	Electricity Sales	\$29.64	7/30/2020	EU - Jul 20 rct	07 24 20 rct
12043 R	601-49400-313	General Sales and Use Tax	\$2.15	7/30/2020	water dept - Jul 20 rct	07 24 20 rct
12043 R	601-49400-371	Water Sales	\$1,534.22	7/30/2020	water dept - Jul 20 rct	07 24 20 rct
12043 R	607-41000-371	Storm Sewer Sales	\$1,478.83	7/30/2020	SW - Jul 20 rct	07 24 20 rct
12044 R	603-43254-371	Water Special Assessments	\$1,383.61	7/30/2020	WAC - Rochester Title (Friedrichs)	07 27 20 rct
12044 R	603-43254-372	Sewer Special Assessments	\$2,771.39	7/30/2020	SAC - Rochester Title (Friedrichs)	07 27 20 rct
12045 R	101-41000-334	Electric Permits	\$36.00	7/30/2020	general - Mechanical Energy System	07 27 20 rct
12046 R	602-49450-372	Sewer Sales	\$992.60	7/30/2020	sewer - Jul 20 rcts	07 27 20 rct
12046 R	606-49450-372	Sewer Replacement Fund	\$48.25	7/30/2020	SRF - Jul 20 rcts	07 27 20 rct
12046 R	605-43160-374	Electricity Sales	\$11.87	7/30/2020	EU - Jul 20 rcts	07 27 20 rct
12046 R	601-49400-313	General Sales and Use Tax	\$4.90	7/30/2020	water dept - Jul 20 rcts	07 27 20 rct
12046 R	601-49400-371	Water Sales	\$1,125.35	7/30/2020	water dept - jul 20 rcts	07 27 20 rct
12047 R	101-41000-322	Building Permits	\$219.25	7/30/2020	general - Indigo Sign Works	07 29 20 rct
12048 R	101-41000-334	Electric Permits	\$136.00	7/30/2020	general - Mikes Electric	07 29 20 rct
12049 R	101-41000-334	Electric Permits	\$135.00	7/30/2020	general - K&S Electric	07 29 20 rct
12050 R	101-41000-334	Electric Permits	\$71.00	7/30/2020	general - Bertram Electric	07 29 20 rct
12051 R	101-41000-322	Building Permits	\$5,268.38	7/30/2020	general - RBA Investments (Dollar G	07 29 20 rct
12052 R	602-49450-372	Sewer Sales	\$461.89	7/30/2020	sewer - Jul 20 rct	07 29 20 rct
12052 R	606-49450-372	Sewer Replacement Fund	\$39.98	7/30/2020	SRF - Jul 20 rct	07 29 20 rct
12052 R	601-49400-371	Water Sales	\$729.56	7/30/2020	water dept - Jul 20 rct	07 29 20 rct
12052 R	605-43160-374	Electricity Sales	\$9.96	7/30/2020	EU - Jul 20 rct	07 29 20 rct
12053 R	603-43254-371	Water Special Assessments	\$1,865.75	7/30/2020	WSA - prepaid	07 23 20 pre
12053 R	603-43254-372	Sewer Special Assessments	\$3,621.75	7/30/2020	SSP - prepaid	07 23 20 pre
12054 R	101-41000-310	General Property Taxes	\$11,946.93	7/30/2020	Jul property taxes 20020	07 30 20 tax
12054 R	351-47000-310	General Property Taxes	\$1,535.62	7/30/2020	Jul property taxes 20020	07 30 20 tax
12054 R	450-41000-310	General Property Taxes	\$6,739.37	7/30/2020	Jul property taxes 20020	07 30 20 tax
12054 R	603-43254-371	Water Availability Charges	\$821.18	7/30/2020	Jul property taxes 20020	07 30 20 tax
12054 R	603-43254-372	Sewer Availability Charges	\$1,644.83	7/30/2020	Jul property taxes 20020	07 30 20 tax
12055 R	602-49450-372	Sewer Sales	\$2,753.57	7/30/2020	sewer - Jul 20 rct	07 22 20 rct
12055 R	601-49400-371	Water Sales	\$3,145.47	7/30/2020	water dept - Jul 20 rct	07 22 20 rct
12055 R	606-49450-372	Sewer Replacement Fund	\$146.99	7/30/2020	SRF - Jul 20 rct	07 22 20 rct
12055 R	605-43160-374	Electricity Sales	\$54.05	7/30/2020	EU - Jul 20 rct	07 22 20 rct
12055 R	601-49400-313	General Sales and Use Tax	\$13.07	7/30/2020	water dept - Jul 20 rct	07 22 20 rct
70120 R	101-41000-393	US Bank Rebate	\$185.17	7/1/2020	general - Jul 20 US Bank Card rebat	7 20 US Bank
70220 R	101-41000-362	Miscellaneous Revenues	\$275.00	7/1/2020	general - refund McCabe MCFOA co	7 20 US Bank

City of St. Augusta
*Receipt Book

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
Grand Total			\$447,595.33			

City of St. Augusta

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July 2020 to August 2020

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
Paid Chk# 023582 BLASHACK, CHAD C.	7/9/2020	\$1,373.47	
Paid Chk# 023583 HOLLERMANN, PAUL A.	7/9/2020	\$1,021.83	
Paid Chk# 023584 KIFFMEYER, MARK G.	7/9/2020	\$1,339.36	
Paid Chk# 023585 McCABE, WILLIAM R.	7/9/2020	\$2,240.21	
Paid Chk# 023586 RASMUSON, TERESA M.	7/9/2020	\$51.99	
Paid Chk# 023587 SCHLUETER, STEVEN F.	7/9/2020	\$245.34	
Paid Chk# 023588 SCHREINER, CASEY C	7/9/2020	\$213.56	
Paid Chk# 023589 WOLTERS, KENNETH G	7/9/2020	\$489.46	
Paid Chk# 023590 JOHN HANCOCK	7/9/2020	\$900.00	g - pay 14 2020 def comp - Kif
Paid Chk# 023591 BLASHACK, CHAD C.	7/23/2020	\$1,373.47	
Paid Chk# 023592 HOLLERMANN, PAUL A.	7/23/2020	\$1,034.25	
Paid Chk# 023593 KIFFMEYER, MARK G.	7/23/2020	\$1,339.36	
Paid Chk# 023594 McCABE, WILLIAM R.	7/23/2020	\$2,240.21	
Paid Chk# 023595 RASMUSON, TERESA M.	7/23/2020	\$9.07	
Paid Chk# 023596 SCHLUETER, STEVEN F.	7/23/2020	\$369.92	
Paid Chk# 023597 SCHREINER, CASEY C	7/23/2020	\$242.42	
Paid Chk# 023598 WOLTERS, KENNETH G	7/23/2020	\$518.19	
Paid Chk# 023599 JOHN HANCOCK	7/23/2020	\$900.00	g - def comp pay 15 20 - Rasmu
Paid Chk# 023600 AFLAC	8/4/2020	\$501.58	g - employee paid insurance
Paid Chk# 023601 AUTO VALUE PARTS	8/4/2020	\$23.44	pw dept - supplies
Paid Chk# 023602 CENTER POINT ENERGY	8/4/2020	\$38.55	fire dept - gas usage
Paid Chk# 023603 COMPUTER REPAIR UNLIMITED	8/4/2020	\$40.00	general - tech assistance Rasm
Paid Chk# 023604 COURI & RUPPE PLLP	8/4/2020	\$1,185.00	general - Ramier Road Vacation
Paid Chk# 023605 DARREL NEMETH INC	8/4/2020	\$716.98	general - final billing report
Paid Chk# 023606 HACH	8/4/2020	\$89.98	water dept - supplies
Paid Chk# 023607 LAND O AKES OIL & PROPANE	8/4/2020	\$442.80	fire dept - fuel for tanks
Paid Chk# 023608 MARCO	8/4/2020	\$110.70	general - copier contract
Paid Chk# 023609 MIKE SCHLANGEN CONSTRUCTI	8/4/2020	\$1,783.00	CIP - pw dept, door replacemen
Paid Chk# 023610 MN PUBLIC FACILITIES AUTHOR	8/4/2020	\$365,212.64	water debt service - drinking
Paid Chk# 023611 NELSONS SANITATION & RENTA	8/4/2020	\$4,849.12	parks dept - toilet rental KP
Paid Chk# 023612 SC TIMES	8/4/2020	\$475.66	general - 3 public hearing not
Paid Chk# 023613 STEARNS COUNTY SHERIFF	8/4/2020	\$13,695.00	general - Jan-Jun 2020 contrac
Paid Chk# 023614 STEARNS ELECTRIC ASSOCIATI	8/4/2020	\$2,010.62	sewer dept - lift station
Paid Chk# 023615 TRAUT COMPANIES	8/4/2020	\$100.00	water dept - sample #'s 201166
Paid Chk# 023616 WEST CENTRAL SANITATION	8/4/2020	\$448.77	fire dept - garbage service
Paid Chk# 023617 ALAN HANSEN	8/4/2020	\$155.91	parks dept - refund, cancellat
Paid Chk# 023618 ANDREA RICKE DEOPERE	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023619 BILL HORNIBROOK	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023620 BRYAN BLOMMEL	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023621 CATHERINE LYDEEN	8/4/2020	\$130.91	parks dept - refund cancellati
Paid Chk# 023622 JILL THEILER	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023623 LEAH SANNER	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023624 LOUISE MAY	8/4/2020	\$361.82	parks dept - refund cancellati
Paid Chk# 023625 MARLENE TSCHIDA	8/4/2020	\$130.91	parks dept - refund, cancellat
Paid Chk# 023626 RUSSELL REMMEL	8/4/2020	\$155.00	parks dept - refund, cancellat
Paid Chk# 023627 TABATT, MICHAEL A.	8/1/2020	\$634.26	

City of St. Augusta

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July 2020 to August 2020

	Name	Check Date	Check Amt	
Paid Chk# 023628	MN DEPT OF REVENUE	7/31/2020	\$1,272.02	emp pd state taxes
Paid Chk# 023629	ALLSTREAM	8/4/2020	\$324.04	general - city hall telephone
Paid Chk# 023630	CITY OF ST. AUGUSTA	8/4/2020	\$96.57	general - usage Jul 2020
Paid Chk# 023631	CITY OF ST. CLOUD	8/4/2020	\$33,030.53	water dept - Jun 2020 usage
Paid Chk# 023632	COMMUNITY TECHNOLOGY CEN	8/4/2020	\$208.50	general - repairs/quotes/inter
Paid Chk# 023633	GOPHER STATE ONE-CALL	8/4/2020	\$86.40	water dept - locates
Paid Chk# 023634	JASON CONNELL	8/4/2020	\$141.63	water dept - overpayment
Paid Chk# 023635	SMITH SCHAFER	8/4/2020	\$450.00	general - year end 2019 final
Paid Chk# 023636	STEARNS COUNTY RECORDER	8/4/2020	\$46.00	general - Dollar General STW M
Paid Chk# 023637	XCEL ENERGY	8/4/2020	\$60.00	general - Jul 2020 usage
Paid Chk# 023638	BARB REIVER	8/4/2020	\$75.00	parks dept - Aug 20 refund
Paid Chk# 023639	PHYLLIS SCHINDELDECKER	8/4/2020	\$75.00	parks dept - Aug 20 refund
Paid Chk# 023640	SAMANTHA MEYER	8/4/2020	\$50.00	parks dept - Aug 20 refund
Paid Chk# 023641	VICKI ARVIDSON	8/4/2020	\$75.00	parks dept - Aug 20 refund
Paid Chk# 023642	ST. CLOUD TRUCK SALES	8/4/2020	\$201.21	TIF #2 - final tax relief proc
	Total Checks		\$446,041.21	

Michael G. Zenzen

FILTER: None

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August 2020

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10100 STATE BANK OF KIMBAL

Paid Chk# 023629 8/4/2020 ALLSTREAM INTEGRA

E 101-41000-321	Telephone	\$105.41	general - city hall telephone
E 101-42270-321	Telephone	\$117.23	fire dept - telephone
E 602-49450-321	Telephone	\$101.40	sewer dept - telephone

Total ALLSTREAM INTEGRA	\$324.04		
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Paid Chk# 023630 8/4/2020 CITY OF ST. AUGUSTA

E 101-41000-736	city halls sewer/water expense	\$96.57	general - usage Jul 2020
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Total CITY OF ST. AUGUSTA	\$96.57		
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Paid Chk# 023631 8/4/2020 CITY OF ST. CLOUD

E 601-49400-312	Water/Contract Services	\$21,928.94	water dept - Jun 2020 usage
E 602-49450-313	Sewer/Contract Services	\$5,124.95	sewer dept - Jun 2020 treatment charges
E 602-47000-602	NR2 Project - principal/int	\$5,976.64	sewer dept - Jun 2020 NR2

Total CITY OF ST. CLOUD	\$33,030.53		
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Paid Chk# 023632 8/4/2020 COMMUNITY TECHNOLOGY CENTER

E 101-41000-300	support services	\$208.50	CTC1457 general - repairs/quotes/internet
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Total COMMUNITY TECHNOLOGY CENTER	\$208.50		
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Paid Chk# 023633 8/4/2020 GOPHER STATE ONE-CALL

E 601-49400-314	Gopher State One Calls	\$43.20	water dept - locates
E 602-49450-314	Gopher State One Calls	\$43.20	sewer dept - locates

Total GOPHER STATE ONE-CALL	\$86.40		
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Paid Chk# 023634 8/4/2020 JASON CONNELL

E 601-49400-430	Miscellaneous	\$70.82	water dept - overpayment
E 602-49450-430	Miscellaneous	\$70.81	sewer dept - overpayment

Total JASON CONNELL	\$141.63		
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Paid Chk# 023635 8/4/2020 SMITH SCHAFFER

E 101-41000-207	Auditing Services	\$450.00	general - year end 2019 final audit
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Total SMITH SCHAFFER	\$450.00		
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Paid Chk# 023636 8/4/2020 STEARNS COUNTY RECORDER

E 101-41000-430	Miscellaneous	\$46.00	general - Dollar General STW Maint Agreement
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Total STEARNS COUNTY RECORDER	\$46.00		
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Paid Chk# 023637 8/4/2020 XCEL ENERGY

E 101-41000-383	Gas Utilities	\$60.00	general - Jul 2020 usage
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Total XCEL ENERGY	\$60.00		
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Paid Chk# 023638 8/4/2020 BARB REIVER

E 101-45200-342	Refunds	\$75.00	parks dept - Aug 20 refund
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Total BARB REIVER	\$75.00		
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Paid Chk# 023639 8/4/2020 PHYLLIS SCHINDELDECKER

E 101-45200-342	Refunds	\$75.00	parks dept - Aug 20 refund
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Total PHYLLIS SCHINDELDECKER	\$75.00		
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Paid Chk# 023640 8/4/2020 SAMANTHA MEYER

E 101-45200-342	Refunds	\$50.00	parks dept - Aug 20 refund
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Total SAMANTHA MEYER	\$50.00		
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August 2020

		Check Amt	Invoice	Comment
Paid Chk#	023641	8/4/2020	VICKI ARVIDSON	
E 101-45200-342	Refunds	\$75.00		parks dept - Aug 20 refund
	Total	VICKI ARVIDSON	\$75.00	
10100	STATE BANK OF KIMBAL	\$34,718.67		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$1,358.71
601 WATER FUND	\$22,042.96
602 SEWER FUND	\$11,317.00
	\$34,718.67

Michael G. Zenzen

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August 2020

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10100 STATE BANK OF KIMBALPaid Chk# 022107E 7/1/2020 **PREFERRED ONE**

E 601-49400-131	Employer Paid Health	\$256.04	water dept - city pd health
E 602-49450-131	Employer Paid Health	\$256.04	sewer dept - city pd health
E 101-41000-131	Employer Paid Health	\$469.16	general - city pd health
E 101-41000-131	Employer Paid Health	\$635.31	general - city pd health
E 101-41130-131	Employer Paid Health	\$1,010.06	pw dept - city pd health
E 101-41130-131	Employer Paid Health	\$292.97	pw dept - city pd health
G 101-21710	Other Deductions	\$928.26	g - emp pd health
Total PREFERRED ONE		\$3,847.84	

Paid Chk# 022108E 7/30/2020 **US BANK BLASHACK**

E 101-41130-212	Motor Fuels	\$111.83	pw dept - fuel for city vehicles
E 101-41130-220	Repair/Maint Supply	\$10.18	pw dept - supplies (Menards)
E 101-45200-220	Repair/Maint Supply	\$50.24	parks dept - supplies (Site One)
E 101-45200-220	Repair/Maint Supply	\$576.99	parks dept - supplies (Site One)
E 101-45200-220	Repair/Maint Supply	\$123.90	parks dept - supplies (Site One)
E 101-41000-200	Office Supplies (GENERAL)	\$83.29	general - office supplies (Office Max)
E 101-45200-220	Repair/Maint Supply	\$70.61	parks dept - supplies (Site One)
E 101-45200-220	Repair/Maint Supply	\$84.50	parks dept - flag (Coils Flags)
E 101-45200-220	Repair/Maint Supply	\$105.06	parks dept - supplies (Site One)
Total US BANK BLASHACK		\$1,216.60	

Paid Chk# 022109E 7/30/2020 **US BANK CORDIE**

E 101-42270-232	EMS Supplies	\$118.12	fire dept - supplies (Henry Schein)
E 101-42270-220	Repair/Maint Supply	\$304.04	fire dept - supplies (Amazon)
Total US BANK CORDIE		\$422.16	

Paid Chk# 022110E 7/30/2020 **US BANK HOLLERMANN**

E 101-41130-212	Motor Fuels	\$147.72	pw dept - fuel for city vehicles
E 101-41130-220	Repair/Maint Supply	\$7.98	pw dept - supplies (Handymans)
E 101-41130-220	Repair/Maint Supply	\$310.50	pw dept - supplies (Reds Auto Electric)
E 601-49400-210	Operating Supplies (GENERAL)	\$12.00	water dept - sending samples (SpeedDee)
Total US BANK HOLLERMANN		\$478.20	

Paid Chk# 022111E 7/30/2020 **US BANK KIFFMEYER**

E 101-41130-212	Motor Fuels	\$206.58	pw dept - fuel for city vehicles
E 101-41130-220	Repair/Maint Supply	\$2,004.12	pw dept - #4 truck repairs (North Central)
E 101-41130-220	Repair/Maint Supply	\$86.84	pw dept - supplies (Menards)
E 101-41130-220	Repair/Maint Supply	\$85.99	pw dept - supplies (Auto Value)
E 101-41130-220	Repair/Maint Supply	\$74.76	pw dept - supplies (Auto Value)
E 101-41130-220	Repair/Maint Supply	\$35.00	pw dept - supplies (Ziegler)
E 101-41130-220	Repair/Maint Supply	\$184.04	pw dept - supplies/repairs (Midwest Machinery)
E 101-41130-220	Repair/Maint Supply	\$26.93	pw dept - supplies (Builders First)
E 101-41130-220	Repair/Maint Supply	\$92.96	pw dept - supplies (Northern Tool)
Total US BANK KIFFMEYER		\$2,797.22	

Paid Chk# 022112E 7/30/2020 **US BANK MCCABE**

E 101-41000-520	Buildings and Structures	\$124.00	general - door locks
E 101-41000-200	Office Supplies (GENERAL)	\$145.10	general - flags for city hall (Coils Flags)
E 101-41000-300	support services	\$19.98	general - remote backup (DriCrashPlan)
Total US BANK MCCABE		\$289.08	

Paid Chk# 022113E 7/30/2020 **US BANK TABATT**

E 101-42270-430	Miscellaneous	\$181.32	fire dept - supplies (Coborns)
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		Check Amt	Invoice	Comment
E 101-42270-220	Repair/Maint Supply	\$225.40		fire dept - supplies (Amazon)
E 101-42270-220	Repair/Maint Supply	\$425.00		fire dept - supplies (Fire Safety USA)
Total US BANK TABATT		\$831.72		
Paid Chk# 022114E	7/30/2020	US BANK RASMUSON		
E 101-41000-200	Office Supplies (GENERAL)	\$899.65		general - check printing (Sunray)
E 101-41000-200	Office Supplies (GENERAL)	\$530.80		general - receipt books (Deluxe)
E 101-42270-323	Internet	\$54.95		fire dept - internet (Arvig)
E 101-41000-321	Telephone	\$81.67		general - last month telephone (Midco)
E 101-41000-321	Telephone	\$81.67		general - this month telephone (Midco)
Total US BANK RASMUSON		\$1,648.74		
Paid Chk# 022115E	7/30/2020	US BANK SCHLUETER		
E 101-45200-220	Repair/Maint Supply	\$233.13		parks dept - supplies (Central Landscape)
E 101-45200-212	Motor Fuels	\$81.25		parks dept - fuel for city vehicles
Total US BANK SCHLUETER		\$314.38		
Paid Chk# 023600	8/4/2020	AFLAC		
G 101-21710	Other Deductions	\$350.50		g - employee paid insurance
G 601-21710	Other Deductions	\$75.54		g - employee paid insurance
G 602-21710	Other Deductions	\$75.54		g - employee paid insurance
Total AFLAC		\$501.58		
Paid Chk# 023601	8/4/2020	AUTO VALUE ST. CLOUD		
E 101-41130-220	Repair/Maint Supply	\$23.44	7715895	pw dept - supplies
Total AUTO VALUE ST. CLOUD		\$23.44		
Paid Chk# 023602	8/4/2020	CENTER POINT ENERGY		
E 101-42270-387	Fire Dept Utilities	\$38.55		fire dept - gas usage
Total CENTER POINT ENERGY		\$38.55		
Paid Chk# 023603	8/4/2020	COMPUTER REPAIR UNLIMITED LLC		
E 101-41000-300	support services	\$40.00	5427	general - tech assistance Rasmuson
Total COMPUTER REPAIR UNLIMITED LLC		\$40.00		
Paid Chk# 023604	8/4/2020	COURI & RUPPE PLLP		
E 101-41000-304	Legal Fees	\$200.00		general - Dollar General
E 101-41000-304	Legal Fees	\$705.00		general - general legal counsel
E 101-42270-304	Legal Fees	\$180.00		fire dept - legal fees
E 101-41000-304	Legal Fees	\$100.00		general - Ramier Road Vacation
Total COURI & RUPPE PLLP		\$1,185.00		
Paid Chk# 023605	8/4/2020	DARREL NEMETH INC		
E 101-41220-742	Electrical Insp	\$716.98		general - final billing report Jul 2020
Total DARREL NEMETH INC		\$716.98		
Paid Chk# 023606	8/4/2020	HACH		
E 601-49400-210	Operating Supplies (GENERAL)	\$89.98	12025062	water dept - supplies
Total HACH		\$89.98		
Paid Chk# 023607	8/4/2020	LAND O LAKES OIL & PROPANE		
E 101-42270-212	Motor Fuels	\$442.80	28815	fire dept - fuel for tanks
Total LAND O LAKES OIL & PROPANE		\$442.80		
Paid Chk# 023608	8/4/2020	MARCO		
E 101-41000-300	support services	\$110.70		general - copier contract

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August 2020

		Check Amt	Invoice	Comment
Total MARCO		\$110.70		
Paid Chk#	023609	8/4/2020	MIKE SCHLANGEN CONSTRUCTION	
E 450-41130-230	Overlaying	\$1,783.00	1463	CIP - pw dept, door replacement associated with parking lot
Total	MIKE SCHLANGEN CONSTRUCTION	\$1,783.00		
Paid Chk#	023610	8/4/2020	MN PUBLIC FACILITIES AUTHORITY	
E 602-47000-600	Debt Srv Principal (GENERAL)	\$201,000.00		sewer debt service - clean water revolving principal
E 602-47000-607	Debt Service Interest	\$7,479.31		sewer debt service - clean water revolving interest
E 602-47000-600	Debt Srv Principal (GENERAL)	\$58,000.00		sewer dept service - clean water revolving principal
E 602-47000-607	Debt Service Interest	\$6,715.00		sewer dept service - clean water revolving fund interest
E 601-47000-600	Debt Srv Principal (GENERAL)	\$88,753.30		water debt service - drinking water revolving principal
E 601-47000-607	Debt Service Interest	\$3,265.03		water dept service - drinking water revolving fund interest
Total	MN PUBLIC FACILITIES AUTHORITY	\$365,212.64		
Paid Chk#	023611	8/4/2020	NELSONS TOILET RENTAL	
E 101-45200-410	Rentals	\$65.56	A-57189	parks dept - toilet rental KP
E 101-45200-410	Rentals	\$65.56	A-57190	parks dept - toilet rental HLP
E 602-47005-733	Jetting	\$4,718.00	B-57149	CIP - sewer dept - Jetting
Total	NELSONS TOILET RENTAL	\$4,849.12		
Paid Chk#	023612	8/4/2020	ST. CLOUD TIMES	
E 101-41000-203	Legal Notice Publication	\$475.66		general - 3 public hearing notices
Total	ST. CLOUD TIMES	\$475.66		
Paid Chk#	023613	8/4/2020	STEARNS COUNTY SHERIFF	
E 101-41000-306	Police/Sheriff (contract)	\$13,695.00		general - Jan-Jun 2020 contract
Total	STEARNS COUNTY SHERIFF	\$13,695.00		
Paid Chk#	023614	8/4/2020	STEARNS ELECTRIC ASSOCIATION	
E 101-42270-387	Fire Dept Utilities	\$569.91		fire dept - fire hall
E 101-45200-381	Electric Utilities	\$62.05		parks dept - HLP
E 101-41000-381	Electric Utilities	\$156.00		general - city hall
E 101-42270-387	Fire Dept Utilities	\$46.91		fire dept - fire hydrant
E 101-41000-381	Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities	\$264.94		sewer dept - lift station 1
E 101-41000-381	Electric Utilities	\$32.79		general - city hall
E 101-41000-381	Electric Utilities	\$10.95		general - street light
E 602-49450-381	Electric Utilities	\$176.46		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)	\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities	\$92.75		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)	\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)	\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities	\$96.85		general - State Hwy 15 light
E 602-49450-381	Electric Utilities	\$27.75		sewer dept - lift station
E 101-41000-381	Electric Utilities	\$29.77		general - Lion's Sign
E 601-49400-381	Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities	\$56.50		parks dept - HLP shelter
Total	STEARNS ELECTRIC ASSOCIATION	\$2,010.62		
Paid Chk#	023615	8/4/2020	TRAUT COMPANIES	
E 601-49400-316	Sample Analysis	\$50.00		water dept - 2 samples
E 601-49400-316	Sample Analysis	\$50.00	328258	water dept - sample #'s 201166 & 201167
Total	TRAUT COMPANIES	\$100.00		

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August 2020

			Check Amt	Invoice	Comment
Paid Chk# 023616	8/4/2020	WEST CENTRAL SANITATION			
E 101-41000-384	Refuse/Garbage Disposal		\$163.84		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$257.89		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$27.04		fire dept - garbage service
Total	WEST CENTRAL SANITATION		\$448.77		
Paid Chk# 023617	8/4/2020	ALEN HANSEN			
E 101-45200-342	Refunds		\$155.91		parks dept - refund, cancellation
Total	ALEN HANSEN		\$155.91		
Paid Chk# 023618	8/4/2020	ANDREA RICKE DEOPERE			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	ANDREA RICKE DEOPERE		\$130.91		
Paid Chk# 023619	8/4/2020	BILL HORNIBROOK			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	BILL HORNIBROOK		\$130.91		
Paid Chk# 023620	8/4/2020	BRYAN BLOMMEL			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	BRYAN BLOMMEL		\$130.91		
Paid Chk# 023621	8/4/2020	CATHERINE LYDEEN			
E 101-45200-342	Refunds		\$130.91		parks dept - refund cancellation
Total	CATHERINE LYDEEN		\$130.91		
Paid Chk# 023622	8/4/2020	JILL THEILER			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	JILL THEILER		\$130.91		
Paid Chk# 023623	8/4/2020	LEAH SANNER			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	LEAH SANNER		\$130.91		
Paid Chk# 023624	8/4/2020	LOUISE MAY			
E 101-45200-342	Refunds		\$361.82		parks dept - refund cancellation
Total	LOUISE MAY		\$361.82		
Paid Chk# 023625	8/4/2020	MARLENE TSCHIDA			
E 101-45200-342	Refunds		\$130.91		parks dept - refund, cancellation
Total	MARLENE TSCHIDA		\$130.91		
Paid Chk# 023626	8/4/2020	RUSSELL REMMEL			
E 101-45200-342	Refunds		\$155.00		parks dept - refund, cancellation
Total	RUSSELL REMMEL		\$155.00		
10100	STATE BANK OF KIMBAL		\$405,158.88		

***Check Detail Register©**

August 2020

Check Amt Invoice Comment

Fund Summary**10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$31,761.96
450 CAPITAL PROJECT FUND	\$1,783.00
601 WATER FUND	\$92,577.63
602 SEWER FUND	\$278,713.04
605 LIGHTING UTILITY	\$323.25
	<hr/>
	\$405,158.88

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	TIF - Cedar Point	F - St. Cloud Tru	Monthly Totals
Cash Balance 12/31/19(un-audited)	\$ 1,083,574	\$ 1,721,738.00	\$ 345,311	\$ 469,816	\$ 35,888	\$ 57,512	\$ 77,352	\$ 94,787	\$ 3,417	\$ -	\$ 43,961	\$ 3,933,356
Receipts January 2020	\$ 16,256	\$ 24,196.80	\$ 565	\$ 28,088	\$ 25,513	\$ 31,672	\$ 8,794	\$ 1,052	\$ 496		\$ 732	\$ 137,364
Ex. January 2020	\$ 54,711	\$ 53,989.38	\$ 495		\$ 21,794	\$ 45,203	\$ 758		\$ 323			\$ 177,274
Receipts February 2020	\$ 15,606	\$ 28,838.43			\$ 20,151	\$ 25,785	\$ 840	\$ 806	\$ 340			\$ 92,367
Ex. February 2020	\$ 54,294	\$ 100.50			\$ 31,918	\$ 41,730	\$ 1,659		\$ 323			\$ 130,025
Receipts March 2020	\$ 8,605	\$ 49,336.34			\$ 20,569	\$ 26,473	\$ 230	\$ 783	\$ 375			\$ 106,372
Ex. March 2020	\$ 51,183	\$ 635.80			\$ 118,754	\$ 218,134	\$ 1,288		\$ 647		\$ 48,478	\$ 439,120
Receipts April 2019	\$ 14,163	\$ 22,368.56			\$ 21,702	\$ 27,062	\$ 173	\$ 903	\$ 389			\$ 86,761
Ex. April 2019	\$ 47,513	\$ 2,561.34			\$ 15,638	\$ 16,637	\$ 1,137		\$ 323			\$ 83,810
Receipts May 2019	\$ 16,944	\$ 1,092.16			\$ 19,166	\$ 24,124	\$ 259	\$ 1,556	\$ 407			\$ 63,549
Ex. May 2019	\$ 138,163	\$ 10,047.07			\$ 19,743	\$ 19,777	\$ 2,548		\$ 323			\$ 190,601
Receipts June 2019	\$ 385,521	\$ 260,788.77	\$ 47,542	\$ 70,513	\$ 27,869	\$ 26,307	\$ 86	\$ 1,141	\$ 383		\$ 53,519	\$ 873,670
Ex. June 2019	\$ 57,646	\$ 32,945.00			\$ 15,899	\$ 15,122	\$ 19,421					\$ 141,033
Receipts July 2019	\$ 298,162	\$ 77,046.08	\$ 1,536	\$ 12,109	\$ 31,730	\$ 23,845	\$ 1,479	\$ 1,331	\$ 358			\$ 447,595
Ex. July 2019	\$ 57,939	\$ 125,296.90			\$ 24,748	\$ 19,346	\$ 8,806		\$ 323			\$ 236,459
Receipts August 2019												\$ -
Ex. August 2019	\$ 31,842	\$ 1,783.00			\$ 114,545	\$ 289,955			\$ 323			\$ 438,448
Receipts September 2019												\$ -
Ex. September 2019												\$ -
Receipts October 2019												\$ -
Ex. October 2019												\$ -
Receipts November 2019												\$ -
Ex. November 2019												\$ -
Receipts December 2019												\$ -
Ex. December 2019												\$ -
Cash Balance	\$ 1,345,541	\$ 1,958,046.15	\$ 394,458	\$ 580,525	\$ (160,451)	\$ (423,124)	\$ 53,595	\$ 102,360	\$ 3,580	\$ -	\$ 49,734	\$ 3,904,264

2020 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/19						
Un-Audited	\$486,590.90	\$45,163.27	\$607,909.15	\$597,049.83	(\$14,975.15)	\$1,721,738.00
2019 Street Project Engineering				(\$241.50)		(\$241.50)
Skid Loader (JCB)				\$ (53,747.88)		(\$53,747.88)
January Cable Franchise Fees		\$ 581.06				\$581.06
January Sales Tax			\$ 10,385.75	\$ 10,385.74		\$20,771.49
January Property Tax				\$ 2,133.27	\$ 210.98	\$2,344.25
January Meat Raffle Proceeds					\$ 500.00	\$500.00
Street Project Engineering				\$ (100.50)		(\$100.50)
February Sales Tax			\$ 12,730.92	\$ 12,730.91		\$25,461.83
February Cable Franchise Fees		\$ 577.04				\$577.04
Sale of Fire Truck (Ambulance)					\$ 2,000.00	\$2,000.00
February Meat Raffle Proceeds					\$ 500.00	\$500.00
Gravel Tax				\$ 299.56		\$299.56
Wildland Turn-out Gear					\$ (635.80)	(\$635.80)
Sales Tax (Trail Share)			\$ 47,750.00			\$47,750.00
March Sales Tax			\$ 256.87	\$ 256.86		\$513.73
March Cable Franchise Fees		\$ 572.61				\$572.61
March Meat Raffle Proceeds					\$ 500.00	\$500.00
Turn - Out Gear					\$ (2,561.34)	(\$2,561.34)
April Cable Franchise Fees		\$ 568.56				\$568.56
Extraction Equipment Grant					\$ 21,800.00	\$21,800.00
2020 Street Project Engineering				\$ (10,047.07)		(\$10,047.07)
May Cable Franchise Fees		\$ 567.16				\$567.16
Park Dedication Fee			\$ 525.00			\$525.00
2020 Street Project Engineering				\$ (32,945.00)		(\$32,945.00)
215th Street Patching				\$ (8,160.00)		(\$8,160.00)
2020 Street Project Engineering				\$ (3,010.00)		(\$3,010.00)
International Plow Truck				\$ (87,943.95)		(\$87,943.95)
June Sales Tax			\$ 24,471.07	\$ 24,471.07		\$48,942.14
June Cable Franchise Fees		\$ 567.41				\$567.41
June Property Tax				\$ 177,077.35	\$ 33,729.02	\$210,806.37
Fire Grant SCBA Bottles					\$ 472.85	\$472.85
Turn - Out Gear					\$ (26,182.95)	(\$26,182.95)
Local Government Aid				\$ 49,816.50		\$49,816.50
July Sales Tax			\$ 9,961.84	\$ 9,961.83		\$19,923.67
July Cable Franchise Fees		\$ 566.54				\$566.54
July Property Tax				\$ 5,661.07	\$ 1,078.30	\$6,739.37
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$486,590.90	\$49,163.65	\$713,990.60	\$693,648.09	\$16,435.91	\$1,959,829.15

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 95,500.00

	2020	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of August 4, 2020	Spent	
General Fund	\$849,768	\$ 763,448	89.84%	\$86,320
Capital Improvement Fund	\$723,000	\$ 462,225	63.93%	\$260,775
Water Fund	\$354,063	\$ 169,656	47.92%	\$184,407
Sewer Fund	\$591,318	\$ 189,167	31.99%	\$402,151
Sewer Debt Fund	\$12,500	\$ 7,680	61.44%	\$4,820
Street Light Fund	\$4,500	\$ 2,790	62.00%	\$1,710
WAC/SAC Improvement Fund	\$112,529	\$ 110,709	98.38%	\$1,820
Debt Service	\$87,700	\$ 49,722	56.70%	\$37,978
TIF GJ Enterprises	\$0	\$ -	#DIV/0!	\$0
TIF St. Cloud Truck	\$48,000	\$ 54,251	113.02%	(\$6,251)
Storm Water	\$50,000	\$ 11,919	23.84%	\$38,081
Total Revenues	\$2,833,378	\$ 1,821,569	64.29%	\$1,011,809
Expenditures				
General Fund	\$830,778	\$ 506,025	60.91%	\$324,753
Capital Improvement Fund	\$723,000	\$ 227,359	31.45%	\$495,641
Water Fund	\$354,063	\$ 363,551	102.68%	(\$9,488)
Sewer Fund	\$591,319	\$ 666,416	112.70%	(\$75,097)
Storm Water Utility Fund	\$25,814	\$ 35,619	137.98%	(\$9,805)
Street Light Fund	\$4,380	\$ 2,586	59.04%	\$1,794
WAC/SAC Improvement Fund	\$112,529	\$ -	0.00%	\$112,529
Debt Service	\$216,943	\$ 495	0.23%	\$216,448
TIF GJ Enterprises	\$0		#DIV/0!	\$0
TIF St. Cloud Truck	\$48,679	\$ 48,679	100.00%	(\$0)
Total Expenditures	\$2,907,505	\$ 1,850,730	63.65%	\$1,056,775

General Fund				
	2020	Spent	% of Budget	Remaining Amount
	Budget	As of August 4, 2020	Spent	
Administration	\$ 295,864	\$ 204,674	69.18%	\$ 91,190
Council	\$ 27,601	\$ 12,566	45.53%	\$ 15,035
Boards and Commissions	\$ 3,500	\$ 315	9.00%	\$ 3,185
Building Inspection	\$ 59,800	\$ 41,649	69.65%	\$ 18,151
Elections	\$ 9,068	\$ 2,927	32.28%	\$ 6,141
Fire	\$ 176,549	\$ 55,026	31.17%	\$ 121,523
Streets	\$ 190,350	\$ 144,833	76.09%	\$ 45,518
Parks	\$ 68,046	\$ 44,036	64.72%	\$ 24,010
Total General Fund	\$ 830,778	\$ 506,025	60.91%	\$ 324,753

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: American Legion Auxiliary Unit 621 Previous Gambling Permit Number: XB30258

Minnesota Tax ID Number, if any: 410121904 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1894 247th Street

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Elaine Taufen

CEO Daytime Phone: (320) 260-5289 CEO Email: shortangel1@msn.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☒ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: August 6, 2020

-OR-
☐ conducted on up to 12 consecutive days in connection with a:

☐ county fair Dates: _____

☐ civic celebration Dates: _____

☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Elaine Taufen Daytime Phone: (320) 260-5289

Name of premises where bingo will be conducted: St. Augusta Legion Post 621

Premises street address: 1894 247th Street

City: St. Augusta If township, township name: _____ County: Stearns

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-19-043

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☒

Religious

☐

Veterans

☐

Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐
A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐
IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐
IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒

City: St. Augusta

Zip: 56301

County: Stearns

☐

Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): October 10, 2020

Check each type of gambling activity that your organization will conduct:

☐

Bingo

☐

Paddlewheels

☐

Pull-Tabs

☐

Tipboards

☒

Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

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An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-19-044

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

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St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

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☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

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2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta

Zip: 56301

County: Stearns

☐ Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 20, 2020

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

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Application Fee (non-refundable)

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-19-045

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799 CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

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Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

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2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta Zip: 56301 County: Stearns

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 6, 2021

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☒ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7513 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization St. Mary Help of Christians		Date organized 1873	Tax exempt number 8340039
Address 24588 County Road 7	City St. Augusta	State Minnesota	Zip Code 56301
Name of person making application Father Matthew Crane		Business phone 320-252-1799	Home phone
Date(s) of event November 20, 2020	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Father Matthew Crane	City St. Augusta	State Minnesota	Zip Code 56301
Organization officer's name 	City 	State Minnesota	Zip Code
Organization officer's name 	City 	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.
Church Parish Center located at 24588 County Road 7, St. Augusta, MN 56301.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license
\$20
Fee Amount
December 27, 2019
Date Fee Paid

08/04/2020
Date Approved
November 20, 2020
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7513 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization St. Mary Help of Christians		Date organized 1873	Tax exempt number 8340039
Address 24588 County Road 7	City St. Augusta	State Minnesota	Zip Code 56301
Name of person making application Father Matthew Crane		Business phone 320-252-1799	Home phone
Date(s) of event February 6, 2021	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Father Matthew Crane	City St. Augusta	State Minnesota	Zip Code 56301
Organization officer's name 	City 	State Minnesota	Zip Code
Organization officer's name 	City 	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.
Church Parish Center located at 24588 County Road 7, St. Augusta, MN 56301.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license
\$20
Fee Amount
December 27, 2019
Date Fee Paid

08/04/2020
Date Approved
February 6, 2021
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number

Signature City Clerk or County Official

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ST. AUGUSTA ACTIVITY

JULY 2020

TOTAL HOURS: 44

(SEE ATTACHED ACTIVITY LIST FOR DETAILS)

ALL CALLS - JULY 2020

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	07/18/2020 20:52:49	20058353	911A	911 ABANDONED CALL
ST AUGUSTA	07/18/2020 22:32:22	20058395	911A	911 ABANDONED CALL
ST AUGUSTA	07/25/2020 06:52:16	20060522	AL	ALARM
ST AUGUSTA	07/27/2020 10:22:44	20061132	AL	ALARM
ST AUGUSTA	07/26/2020 15:18:45	20060949	ALFALSE	FALSE ALARM
ST AUGUSTA	07/31/2020 17:18:40	20062568	ALFALSE	FALSE ALARM
ST AUGUSTA	07/05/2020 23:55:22	20053438	ALFALSE	FALSE ALARM
ST AUGUSTA	07/07/2020 23:35:53	20054056	ALFALSE	FALSE ALARM
ST AUGUSTA	07/06/2020 14:22:45	20053585	ANIB	ANIMAL BITE COMPLAINT
ST AUGUSTA	07/08/2020 00:00:17	20054060	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/06/2020 19:55:15	20053680	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/09/2020 14:18:50	20054540	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/09/2020 10:02:51	20054449	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/28/2020 16:18:01	20061577	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/26/2020 12:45:54	20060912	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/23/2020 20:26:21	20060100	ASSTP	PERSONAL ASSIST
ST AUGUSTA	07/08/2020 13:57:44	20054189	BHEALTH	BEHAVIORAL HEALTH
ST AUGUSTA	07/01/2020 00:06:17	20051773	CC	CITIZEN CONTACT
ST AUGUSTA	07/03/2020 12:04:57	20052469	CC	CITIZEN CONTACT
ST AUGUSTA	07/20/2020 18:53:28	20059010	CC	CITIZEN CONTACT
ST AUGUSTA	07/21/2020 20:19:05	20059346	CC	CITIZEN CONTACT
ST AUGUSTA	07/15/2020 11:52:17	20056815	CC	CITIZEN CONTACT
ST AUGUSTA	07/25/2020 09:12:27	20060536	CC	CITIZEN CONTACT
ST AUGUSTA	07/28/2020 00:24:24	20061387	CC	CITIZEN CONTACT
ST AUGUSTA	07/03/2020 20:32:42	20052647	CIVIL	CIVIL MATTER
ST AUGUSTA	07/09/2020 20:19:02	20054638	CIVIL	CIVIL MATTER
ST AUGUSTA	07/10/2020 00:15:05	20054705	CONTR	CONTRACT
ST AUGUSTA	07/08/2020 19:17:51	20054309	CONTR	CONTRACT
ST AUGUSTA	07/08/2020 01:37:52	20054073	CONTR	CONTRACT
ST AUGUSTA	07/09/2020 05:01:08	20054403	CONTR	CONTRACT
ST AUGUSTA	07/11/2020 08:30:52	20055288	CONTR	CONTRACT
ST AUGUSTA	07/09/2020 07:46:10	20054414	CONTR	CONTRACT
ST AUGUSTA	07/11/2020 23:51:14	20055639	CONTR	CONTRACT
ST AUGUSTA	07/12/2020 03:30:25	20055696	CONTR	CONTRACT
ST AUGUSTA	07/12/2020 18:06:51	20055893	CONTR	CONTRACT
ST AUGUSTA	07/13/2020 20:58:00	20056318	CONTR	CONTRACT
ST AUGUSTA	07/05/2020 03:38:22	20053196	CONTR	CONTRACT
ST AUGUSTA	07/06/2020 18:01:06	20053653	CONTR	CONTRACT
ST AUGUSTA	07/07/2020 09:17:27	20053817	CONTR	CONTRACT
ST AUGUSTA	07/02/2020 21:57:42	20052311	CONTR	CONTRACT
ST AUGUSTA	07/03/2020 01:00:40	20052368	CONTR	CONTRACT
ST AUGUSTA	07/03/2020 23:37:55	20052742	CONTR	CONTRACT
ST AUGUSTA	07/04/2020 02:10:22	20052782	CONTR	CONTRACT
ST AUGUSTA	07/01/2020 01:56:31	20051791	CONTR	CONTRACT
ST AUGUSTA	07/02/2020 00:53:32	20052069	CONTR	CONTRACT
ST AUGUSTA	07/14/2020 21:18:07	20056653	CONTR	CONTRACT
ST AUGUSTA	07/14/2020 00:50:40	20056363	CONTR	CONTRACT
ST AUGUSTA	07/18/2020 00:16:09	20057970	CONTR	CONTRACT
ST AUGUSTA	07/15/2020 18:48:53	20057051	CONTR	CONTRACT
ST AUGUSTA	07/16/2020 03:09:48	20057180	CONTR	CONTRACT
ST AUGUSTA	07/17/2020 04:48:16	20057571	CONTR	CONTRACT
ST AUGUSTA	07/18/2020 11:16:21	20058091	CONTR	CONTRACT
ST AUGUSTA	07/21/2020 01:44:25	20059113	CONTR	CONTRACT
ST AUGUSTA	07/19/2020 18:34:36	20058687	CONTR	CONTRACT
ST AUGUSTA	07/20/2020 04:12:00	20058795	CONTR	CONTRACT
ST AUGUSTA	07/20/2020 18:30:54	20059001	CONTR	CONTRACT
ST AUGUSTA	07/19/2020 10:44:29	20058556	CONTR	CONTRACT
ST AUGUSTA	07/25/2020 19:34:21	20060685	CONTR	CONTRACT

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	07/26/2020 14:09:04	20060937	CONTR	CONTRACT
ST AUGUSTA	07/26/2020 03:08:27	20060843	CONTR	CONTRACT
ST AUGUSTA	07/24/2020 12:51:22	20060267	CONTR	CONTRACT
ST AUGUSTA	07/24/2020 21:37:13	20060410	CONTR	CONTRACT
ST AUGUSTA	07/22/2020 01:51:08	20059454	CONTR	CONTRACT
ST AUGUSTA	07/23/2020 05:01:58	20059810	CONTR	CONTRACT
ST AUGUSTA	07/28/2020 02:33:25	20061408	CONTR	CONTRACT
ST AUGUSTA	07/27/2020 21:29:15	20061330	CONTR	CONTRACT
ST AUGUSTA	07/29/2020 09:00:35	20061810	CONTR	CONTRACT
ST AUGUSTA	07/29/2020 22:32:58	20062065	CONTR	CONTRACT
ST AUGUSTA	07/31/2020 20:55:09	20062643	CONTR	CONTRACT
ST AUGUSTA	07/30/2020 19:41:52	20062320	CONTR	CONTRACT
ST AUGUSTA	07/24/2020 15:47:18	20060315	CRASHF	ACCIDENT WITH FATALITY
ST AUGUSTA	07/24/2020 10:09:11	20060230	CUSTODY	CHILD CUSTODY DISPUTE
ST AUGUSTA	07/17/2020 16:31:00	20057781	CUSTODY	CHILD CUSTODY DISPUTE
ST AUGUSTA	07/07/2020 19:47:19	20053996	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	07/11/2020 02:35:55	20055257	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/14/2020 01:55:25	20056372	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/14/2020 01:59:40	20056374	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/14/2020 03:07:28	20056377	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/15/2020 00:15:46	20056708	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/28/2020 01:01:25	20061393	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/25/2020 02:26:09	20060501	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/25/2020 02:38:10	20060504	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/30/2020 03:31:14	20062136	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/31/2020 21:43:24	20062661	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	07/16/2020 12:08:40	20057283	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	07/19/2020 01:14:08	20058455	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	07/29/2020 17:14:18	20061960	FPROP	FOUND PROPERTY
ST AUGUSTA	07/21/2020 20:04:06	20059342	FUP	FOLLOW UP
ST AUGUSTA	07/27/2020 18:50:48	20061277	FUP	FOLLOW UP
ST AUGUSTA	07/18/2020 21:30:57	20058370	FWORKS	FIREWORKS COMPLAINT
ST AUGUSTA	07/18/2020 09:00:36	20058053	HAZ	HAZARD
ST AUGUSTA	07/15/2020 16:41:25	20056948	HAZ	HAZARD
ST AUGUSTA	07/08/2020 00:37:42	20054067	HAZ	HAZARD
ST AUGUSTA	07/15/2020 09:22:58	20056774	HSREFER	HUMAN SERVICES REFERRAL
ST AUGUSTA	07/01/2020 12:14:21	20051881	INFO	MATTER OF INFORMATION
ST AUGUSTA	07/23/2020 21:29:57	20060126	INFO	MATTER OF INFORMATION
ST AUGUSTA	07/28/2020 15:45:52	20061566	INFO	MATTER OF INFORMATION
ST AUGUSTA	07/26/2020 16:41:11	20060970	INFO-C	INFO-C
ST AUGUSTA	07/27/2020 16:54:15	20061236	JUVL	JUVENILE/LOST OR FOUND
ST AUGUSTA	07/16/2020 01:55:33	20057173	JUVP	JUVENILE/PROBLEM WITH
ST AUGUSTA	07/22/2020 00:44:18	20059437	K9TRAIN	CANINE TRAINING
ST AUGUSTA	07/23/2020 18:10:31	20060062	K9TRAIN	CANINE TRAINING
ST AUGUSTA	07/31/2020 03:20:52	20062399	K9TRAIN	CANINE TRAINING
ST AUGUSTA	07/22/2020 20:42:36	20059725	LM	LOUD MUSIC
ST AUGUSTA	07/20/2020 04:22:27	20058798	MA	MOTORIST ASSIST
ST AUGUSTA	07/05/2020 23:43:59	20053432	MA	MOTORIST ASSIST
ST AUGUSTA	07/08/2020 21:20:13	20054335	MED	MEDICAL EMERGENCY
ST AUGUSTA	07/13/2020 13:25:29	20056153	MED	MEDICAL EMERGENCY
ST AUGUSTA	07/14/2020 12:49:24	20056476	MED	MEDICAL EMERGENCY
ST AUGUSTA	07/29/2020 12:38:04	20061889	MED	MEDICAL EMERGENCY
ST AUGUSTA	07/23/2020 06:38:17	20059816	OPEND	OPEN DOOR
ST AUGUSTA	07/14/2020 19:13:57	20056618	PAPSV	PAPER SERVICE
ST AUGUSTA	07/21/2020 17:07:40	20059285	PAPSV	PAPER SERVICE
ST AUGUSTA	07/21/2020 02:47:27	20059121	PARKPAT	PARK PATROL
ST AUGUSTA	07/09/2020 12:01:34	20054506	PHONECALL	PHONE CALL
ST AUGUSTA	07/23/2020 23:09:03	20060154	PRDAM	PROPERTY DAMAGE
ST AUGUSTA	07/29/2020 16:39:10	20061950	REPO	REPOSSESSED VEHICLE
ST AUGUSTA	07/31/2020 12:48:01	20062495	REPO	REPOSSESSED VEHICLE
ST AUGUSTA	07/30/2020 01:10:34	20062115	RW	REPORT WRITING

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	07/21/2020 01:28:04	20059106	STALL	STALLED VEHICLE
ST AUGUSTA	07/02/2020 17:36:15	20052252	STOLENV	STOLEN VEHICLE
ST AUGUSTA	07/01/2020 20:35:42	20052017	SUIC	SUICIDE THREAT
ST AUGUSTA	07/19/2020 19:48:44	20058705	SUIC	SUICIDE THREAT
ST AUGUSTA	07/31/2020 13:53:24	20062518	SUIC	SUICIDE THREAT
ST AUGUSTA	07/23/2020 22:09:36	20060135	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	07/08/2020 07:23:34	20054109	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	07/12/2020 16:17:48	20055851	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	07/09/2020 02:57:04	20054391	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	07/02/2020 03:07:18	20052091	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	07/04/2020 02:40:16	20052787	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	07/26/2020 00:28:40	20060796	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	07/29/2020 00:21:42	20061704	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	07/01/2020 16:58:38	20051959	THEFT	THEFT
ST AUGUSTA	07/05/2020 11:38:06	20053237	THEFT	THEFT
ST AUGUSTA	07/27/2020 15:00:51	20061201	THEFTV	THEFT FROM VEHICLE
ST AUGUSTA	07/06/2020 20:01:44	20053682	TOW	TOWED VEHICLE
ST AUGUSTA	07/05/2020 14:47:33	20053280	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/05/2020 21:15:12	20053390	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/03/2020 23:00:27	20052728	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/06/2020 15:21:24	20053600	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/04/2020 19:16:26	20052973	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/04/2020 19:25:21	20052980	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/05/2020 03:02:42	20053192	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/03/2020 19:26:09	20052621	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/09/2020 05:48:35	20054407	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/10/2020 20:00:57	20055014	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/10/2020 22:05:52	20055081	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/11/2020 00:12:00	20055193	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/11/2020 09:19:58	20055302	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/11/2020 09:29:22	20055303	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/13/2020 23:20:58	20056344	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/12/2020 21:50:09	20055968	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/13/2020 05:15:06	20056055	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/12/2020 18:11:52	20055896	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/12/2020 18:18:36	20055900	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 22:02:27	20058742	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/20/2020 18:39:44	20059002	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/20/2020 18:46:35	20059005	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 13:12:47	20058587	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 13:26:49	20058590	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 13:48:38	20058593	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 14:02:44	20058598	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 14:12:43	20058603	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 15:11:09	20058623	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 15:32:13	20058631	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 15:40:39	20058632	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 15:53:19	20058638	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 16:04:00	20058643	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 16:18:09	20058647	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/19/2020 16:28:53	20058651	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 16:37:04	20058654	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 16:53:26	20058660	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/19/2020 17:11:15	20058666	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 20:10:41	20056640	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 20:21:44	20056643	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 20:38:40	20056647	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 20:57:11	20056648	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/15/2020 02:52:06	20056724	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 21:35:46	20056659	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/14/2020 23:43:03	20056699	TRAFFIC STOP	TRAFFIC STOP

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	07/16/2020 15:52:31	20057367	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/17/2020 13:07:54	20057694	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/17/2020 13:25:19	20057699	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/17/2020 13:40:53	20057707	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/17/2020 13:44:56	20057709	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/17/2020 13:52:53	20057716	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/17/2020 14:36:18	20057733	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/16/2020 10:07:13	20057245	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/15/2020 19:42:02	20057071	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/15/2020 20:27:28	20057088	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/23/2020 19:08:48	20060076	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/22/2020 16:55:12	20059636	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	07/29/2020 02:05:02	20061728	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/28/2020 22:08:38	20061674	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/28/2020 22:36:05	20061677	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/28/2020 04:30:00	20061419	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/28/2020 15:15:09	20061558	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/29/2020 22:35:18	20062068	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/29/2020 10:08:51	20061849	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/30/2020 14:33:22	20062235	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/31/2020 21:10:58	20062653	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	07/12/2020 18:42:01	20055909	TRES	TRESPASSING/TRESPASSER
ST AUGUSTA	07/24/2020 17:40:41	20060344	UAVASSIST	UAV ASSIST
ST AUGUSTA	07/22/2020 20:32:19	20059724	WELF	WELFARE CHECK
ST AUGUSTA	07/11/2020 17:35:34	20055490	WELF	WELFARE CHECK
ST AUGUSTA	07/10/2020 04:56:16	20054737	XPAT	EXTRA PATROL
ST AUGUSTA	07/10/2020 05:15:08	20054738	XPAT	EXTRA PATROL
ST AUGUSTA	07/23/2020 02:20:01	20059804	XPAT	EXTRA PATROL

CONTRACT DATES - July 2020

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	07/01/2020 01:56:31	03:00:36	20051791	CONTR	2554
ST AUGUSTA	07/02/2020 00:53:32	01:56:19	20052069	CONTR	2555
ST AUGUSTA	07/02/2020 21:57:42	23:35:46	20052311	CONTR	2552
ST AUGUSTA	07/03/2020 01:00:40	02:03:15	20052368	CONTR	2564
ST AUGUSTA	07/03/2020 23:37:55	00:37:12	20052742	CONTR	2571
ST AUGUSTA	07/04/2020 02:10:22	03:10:22	20052782	CONTR	2578
ST AUGUSTA	07/05/2020 03:38:22	04:38:32	20053196	CONTR	2577
ST AUGUSTA	07/06/2020 18:01:06	19:02:58	20053653	CONTR	2557
ST AUGUSTA	07/07/2020 09:17:27	10:25:18	20053817	CONTR	2550
ST AUGUSTA	07/08/2020 01:37:52	02:37:15	20054073	CONTR	2567
ST AUGUSTA	07/08/2020 19:17:51	20:17:25	20054309	CONTR	2571
ST AUGUSTA	07/09/2020 05:01:08	06:05:30	20054403	CONTR	2584
ST AUGUSTA	07/09/2020 07:46:10	08:49:42	20054414	CONTR	2583
ST AUGUSTA	07/10/2020 00:15:05	01:16:23	20054705	CONTR	2567
ST AUGUSTA	07/11/2020 08:30:52	09:39:13	20055288	CONTR	2542
ST AUGUSTA	07/11/2020 23:51:14	00:52:32	20055639	CONTR	2565
ST AUGUSTA	07/12/2020 03:30:25	04:30:14	20055696	CONTR	2567
ST AUGUSTA	07/12/2020 18:06:51	20:47:22	20055893	CONTR	2579
ST AUGUSTA	07/13/2020 20:58:00	21:59:16	20056318	CONTR	2540K9
ST AUGUSTA	07/14/2020 00:50:40	01:52:33	20056363	CONTR	2558
ST AUGUSTA	07/14/2020 21:18:07	22:23:21	20056653	CONTR	2561K9
ST AUGUSTA	07/15/2020 18:48:53	19:48:16	20057051	CONTR	2556K9
ST AUGUSTA	07/16/2020 03:09:48	04:09:29	20057180	CONTR	2584
ST AUGUSTA	07/17/2020 04:48:16	06:01:25	20057571	CONTR	2510
ST AUGUSTA	07/18/2020 00:16:09	01:17:14	20057970	CONTR	2510
ST AUGUSTA	07/18/2020 11:16:21	12:17:44	20058091	CONTR	2511
ST AUGUSTA	07/19/2020 10:44:29	11:44:09	20058556	CONTR	2559
ST AUGUSTA	07/19/2020 18:34:36	19:34:59	20058687	CONTR	2556K9
ST AUGUSTA	07/20/2020 04:12:00	05:15:51	20058795	CONTR	2577
ST AUGUSTA	07/20/2020 18:30:54	19:31:13	20059001	CONTR	2551
ST AUGUSTA	07/21/2020 01:44:25	02:45:11	20059113	CONTR	2508
ST AUGUSTA	07/22/2020 01:51:08	02:53:14	20059454	CONTR	2565
ST AUGUSTA	07/23/2020 05:01:58	06:00:41	20059810	CONTR	2564
ST AUGUSTA	07/24/2020 12:51:22	15:10:49	20060267	CONTR	2511
ST AUGUSTA	07/24/2020 21:37:13	22:38:42	20060410	CONTR	2510
ST AUGUSTA	07/25/2020 19:34:21	20:49:52	20060685	CONTR	2576
ST AUGUSTA	07/26/2020 03:08:27	04:10:27	20060843	CONTR	2512
ST AUGUSTA	07/26/2020 14:09:04	15:11:32	20060937	CONTR	2511
ST AUGUSTA	07/27/2020 21:29:15	22:29:21	20061330	CONTR	2571
ST AUGUSTA	07/28/2020 02:33:25	03:34:30	20061408	CONTR	2558
ST AUGUSTA	07/29/2020 09:00:35	10:19:37	20061810	CONTR	2542
ST AUGUSTA	07/29/2020 22:32:58	23:33:22	20062065	CONTR	2551
ST AUGUSTA	07/30/2020 19:41:52	22:04:31	20062320	CONTR	2514
ST AUGUSTA	07/31/2020 20:55:09	21:56:32	20062643	CONTR	2584

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20051791	2554	07/01/2020 01:56:31	07/01/2020 03:00:36	<p>[07/01/2020 03:00:30 : MOB : 2554] ONE HOUR CONTRACT 0156-0256</p> <p>RESIDENTIAL AND BUSINESS PATROL CR 7, CR 142, CR 141, 43 AV, PARKS,CR 136, GREGORY PARK AREA, LUXEMBURG, CHURCH/SCHOOL, FEED MILL, CR 47</p>
ST AUGUSTA	20052069	2555	07/02/2020 00:53:32	07/02/2020 01:56:19	<p>[07/02/2020 01:56:15 : MOB : 2555] total time 1 hour</p> <p>[07/02/2020 01:56:04 : MOB : 2555] end 0153</p> <p>[07/02/2020 01:51:09 : MOB : 2555] lux townsite</p> <p>[07/02/2020 01:50:01 : MOB : 2555] terrace hills</p> <p>[07/02/2020 01:40:57 : MOB : 2555] cherrywood estates</p> <p>[07/02/2020 01:33:04 : MOB : 2555] emerald ponds</p> <p>[07/02/2020 01:28:34 : MOB : 2555] eagles landing</p> <p>[07/02/2020 01:17:42 : MOB : 2555] blackberry farms</p> <p>[07/02/2020 01:11:50 : MOB : 2555] business/res areas around townsite</p> <p>[07/02/2020 01:01:03 : MOB : 2555] delux business center</p> <p>[07/02/2020 01:00:52 : MOB : 2555] gregory park</p> <p>[07/02/2020 00:53:40 : MOB : 2555]</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20052311	2552	07/02/2020 21:57:42	07/02/2020 23:35:46	[07/02/2020 23:35:41 : MOB : 2552] BOYER -PATROLLED BUSINESS AND RESIDENTIAL AREAS -ALL APPEARED NORMAL
ST AUGUSTA	20052368	2564	07/03/2020 01:00:40	07/03/2020 02:03:15	[07/03/2020 02:03:07 : MOB : 2564] POPP 1 hr complete 0100-0200 -patrolled commercial and residential areas of town nothing suspicious observed
ST AUGUSTA	20052742	2571	07/03/2020 23:37:55	07/04/2020 00:37:12	[07/04/2020 00:36:47 : MOB : 2571] 1 HR CONTRACT COMPLETE [07/04/2020 00:13:05 : MOB : 2571] TRAFFIC STOP 15 AT 94, NB THOUGH SA FOR MOVING VIO [07/04/2020 00:12:24 : MOB : 2571] TRAFFIC CITE SPEED HWY 15 FALLOW RD [07/03/2020 23:44:55 : MOB : 2571] RANDOM VEH IN SNAP FITNESS LOT PARKED AWAY FROM EVERYTHING, CHECKED OUT AND NOTHING SUSP (CUX235)
ST AUGUSTA	20052782	2578	07/04/2020 02:10:22	07/04/2020 03:10:22	[07/04/2020 03:10:14 : MOB : 2578] -1 HR ST AUGUSTA CONTR, 0210-0310 -STARTED AT CASEYS, DROVE INDUSTRIAL AREA -PATROLLED ACTUAL TOWNSITE -SUSV BELOW, NOT STOLEN, BP ALL SECURE BRAEGELMANN [07/04/2020 03:04:47 : MOB : 2578] -20052787 - SUSV AT BP
ST AUGUSTA	20053196	2577	07/05/2020 03:38:22	07/05/2020 04:38:32	[07/05/2020 04:38:28 : MOB : 2577] OKERSTROM -STARTED 0338, ENDED 0438, 1 HOUR -PATROLLED CO RD 115, CO RD 136, CO RD 141, RIDGEVIEW DR, GARDEN HILLS, STORAGE SHEDS AND INDUSTRIAL PARK OFF

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20053653	2557	07/06/2020 18:01:06	07/06/2020 19:02:58	[07/06/2020 19:02:53 : MOB : 2557] ringness -contract assigned for 2000 to 2100 hours. -i have a township meeting tonight. contract started at 1801 as a result. -blakberry farms -townsite -galaxy rd -gregory park -ridgeview -contact completed at 1902 -one hour done
ST AUGUSTA	20053817	2550	07/07/2020 09:17:27	07/07/2020 10:25:18	[07/07/2020 10:24:01 : MOB : 2550] ROMSTAD -PATROLED RESIDENTIAL AREAS IN TOWNSITE -PATROLED EAGLE`S LANDING AND RENA CIR AREA -QUIET OVERCAST SKY DAY
ST AUGUSTA	20054073	2567	07/08/2020 01:37:52	07/08/2020 02:37:15	[07/08/2020 02:37:04 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0137. - END OF CONTRACT - 0237. - TOTAL CONTRACT TIME: 1 HOUR.
ST AUGUSTA	20054309	2571	07/08/2020 19:17:51	07/08/2020 20:17:25	[07/08/2020 20:17:21 : MOB : 2571] 1 hr contract
ST AUGUSTA	20054403	2584	07/09/2020 05:01:08	07/09/2020 06:05:30	[07/09/2020 06:05:08 : MOB : 2584] DROVE THROUGH RESIDENTALAREAS & BUSINESS PARK, ALL APPEARED NORMAL. MADE ONE TRAFFIC STOP FOR SPEED, VERB WARN. - SQ #52 - MERKLING / NR
ST AUGUSTA	20054414	2583	07/09/2020 07:46:10	07/09/2020 08:49:42	[07/09/2020 08:49:11 : MOB : 2583] STEVENS/FLOREK 1 HOUR CONTRACT. PATROLLED TOWNSITE, COUNTY ROADS,

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20054705	2567	07/10/2020 00:15:05	07/10/2020 01:16:23	[07/10/2020 01:16:19 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0015. - END OF CONTRACT - 0115. - TOTAL CONTRACT TIME: 1 HOUR.
ST AUGUSTA	20055288	2542	07/11/2020 08:30:52	07/11/2020 09:39:13	[07/11/2020 09:39:02 : MOB : 2542] BRETH -CONTRACT TIME 0830-0935 -PATROLLED RESIDENTIAL AREA ON 66TH, 67TH AND 68 AV -CHECKED STORAGE SHEDS, PATROLLED 43RD AV INCLUDING FIREHALL AND CITY PARK -PATROLED DOWNTOWN RESIDENTIAL AND BUSINESS AREAS -MADE TWO STOPS, VERBAL WARNINGS FOR SPEED ON BOTH -TOTAL TIME ON CONTRACT = 1 HR
ST AUGUSTA	20055639	2565	07/11/2020 23:51:14	07/12/2020 00:52:32	[07/12/2020 00:52:25 : MOB : 2553] - PATROLLED AREA AFTER 2565 - QUIET TONIGHT - 1 HOUR CONTR COMPLETED HAGSTROM [07/12/2020 00:28:26 : MOB : 2565] -started contract -relieved by 2553 -nothing suspicious seen younkin
ST AUGUSTA	20055696	2567	07/12/2020 03:30:25	07/12/2020 04:30:14	[07/12/2020 04:30:10 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0330. - END OF CONTRACT - 0430. - TOTAL CONTRACT TIME: 1 HOUR.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20055893	2579	07/12/2020 18:06:51	07/12/2020 20:47:22	[07/12/2020 19:29:41 : MOB : 2579] ROMSTAD 2579 - 2 TRAFFIC STOPS ON HWY 15 FOR SPEED, 1 CITE, 1 VW
ST AUGUSTA	20056318	2540K9	07/13/2020 20:58:00	07/13/2020 21:59:16	[07/13/2020 21:57:43 : MOB : 2540K9] TOTAL TIME ON CONTRACT...1HR....MRMAYERS [07/13/2020 21:57:34 : MOB : 2540K9] DROVE THROUGH THE NEIGHBORHOOD NORTH OF CR 7...EVERYTHING APPEARS NORMAL.. [07/13/2020 21:53:35 : MOB : 2540K9] DROVE THROUGH THE INDUSTRIAL PARK AND EVERYTHING APPEARS NORMAL IN THOSE AREAS.. LOCKING UP AT TROIS-RVIERES OWNER AT THE BUS TRANSPORT COMPANY... [07/13/2020 21:52:48 : MOB : 2540K9] DROVE AROUND EMERALD PONDS AND HOUSING DEVELOPMENT ST OF ST AUGUSTA..SOME PEOPLE OUT AND ABOUT BUT PRETTY QUIET TONIGHT... NOT MUCH ACTIVITY AT THE SCHOOL OR BUSINESSES...
ST AUGUSTA	20056363	2558	07/14/2020 00:50:40	07/14/2020 01:52:33	[07/14/2020 01:52:26 : MOB : 2558] 0050-START OF CONTRACT 0050-0150-PATROLLED RES AND BUSINESS AREAS INCLUDING EAGLES LANDING, EMERALD PONDS AREAS, CR 7, CR 75 0150-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	20056653	2561K9	07/14/2020 21:18:07	07/14/2020 22:23:21	[07/14/2020 22:23:17 : MOB : 2561K9] PATROLLED CHURCH AND CEMETARY, SCHOOL, KIFFMEYER [07/14/2020 22:20:43 : MOB : 2561K9] -PATROLLED BUSINESSES, CITY STREETS/NEIGHBORHOODS, COUNTY STREETS/NEIGHBORHOODS, SPEED PATROL ON CO RD 7 IN TOWN

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20057051	2556K9	07/15/2020 18:48:53	07/15/2020 19:48:16	[07/15/2020 19:48:12 : MOB : 2556K9] 1 HOUR CONTRACT. THUNSTEDT
ST AUGUSTA	20057180	2584	07/16/2020 03:09:48	07/16/2020 04:09:29	[07/16/2020 04:09:12 : MOB : 2584] PATROL OF BUSINESSES & RESIDENCEAL AREAS. ALL APPEARED NORMAL. REMOVED A HAZARD FROM ROADWAY. - MERKLING / NR
ST AUGUSTA	20057571	2510	07/17/2020 04:48:16	07/17/2020 06:01:25	[07/17/2020 06:01:16 : MOB : 2510] HOFF -GREGORY PARK, CASEYS AND SURROUNDING BUSINESS -SUBDIVISIONS IN CORP CITY LIMITS, KIFFMEYER PARK AND CR 7
ST AUGUSTA	20057970	2510	07/18/2020 00:16:09	07/18/2020 01:17:14	[07/18/2020 01:17:05 : MOB : 2510] HOFF -BEAVER LAKE AREA, LUX, FEED MILL, GREGORY PARK AREA AND CASEYS BUSINESS COMPLEX. BRONZE KIA PARKED IN LOT OCCUPIED 1 MALE ON PHONE -CITY LIMITS, KIFFMEYER SUBDIVISION -HEAVY STORM MOVED IN AT 0040 AND MULTIPLE TRASH CANS BLOWN OVER
ST AUGUSTA	20058091	2511	07/18/2020 11:16:21	07/18/2020 12:17:44	[07/18/2020 12:17:36 : MOB : 2511] -1 HR COMPLETED -STARTED 11:15 -ENDED 12:15 ALL IS NORMAL -SGT KLEIN
ST AUGUSTA	20058556	2559	07/19/2020 10:44:29	07/19/2020 11:44:09	[07/19/2020 11:42:46 : MOB : 2559] PATROLED DOWNTOWN AND RESIDENTIAL AREAS
ST AUGUSTA	20058687	2556K9	07/19/2020 18:34:36	07/19/2020 19:34:59	[07/19/2020 19:34:54 : MOB : 2556K9] 1 HOUR CONTRACT. THUNSTEDT

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20058795	2577	07/20/2020 04:12:00	07/20/2020 05:15:51	<p>[07/20/2020 05:15:46 : MOB : 2577] OKERSTROM -STARTED 0412, ENDED 0512, 1 HOUR -PATROLLED CR 7, 21 AV, 22 AV, 43 AV, 23 AV, 230 ST, 232 ST, EAGLES LANDING, GREGORY PARK</p> <p>[07/20/2020 04:25:34 : MOB : 2577] OKERSTROM -MOTORIST ASSIST 20058798</p>
ST AUGUSTA	20059001	2551	07/20/2020 18:30:54	07/20/2020 19:31:13	<p>[07/20/2020 19:31:06 : MOB : 2551] DEP SALFER/RINGNESS. 1 HOUR CONTRACT. 1830-1930. PATROLLED NEIGHBOORHOOD STREETS.</p>
ST AUGUSTA	20059113	2508	07/21/2020 01:44:25	07/21/2020 02:45:11	<p>[07/21/2020 02:45:04 : MOB : 2508] CAD</p> <p>Sorenson 0144-0244 hours -patrol</p>
ST AUGUSTA	20059454	2565	07/22/2020 01:51:08	07/22/2020 02:53:14	<p>[07/22/2020 02:53:04 : MOB : 2565] -one hour contract -nothing suspicious seen younkin</p>
ST AUGUSTA	20059810	2564	07/23/2020 05:01:58	07/23/2020 06:00:41	<p>[07/23/2020 06:00:39 : MOB : 2564] POPP 1hr Complete 0500-0600 -patrolled commercial and residential areas of town nothing suspicious observed</p>
ST AUGUSTA	20060267	2511	07/24/2020 12:51:22	07/24/2020 15:10:49	<p>[07/24/2020 15:10:43 : MOB : 2511] COMPLETED 1 HR BETWEEN THE TWO OF US SGT KLEIN</p> <p>[07/24/2020 14:40:13 : MOB : 2511] ON SCENE FOR SECOND HALF OF CONTRACT</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20060410	2510	07/24/2020 21:37:13	07/24/2020 22:38:42	[07/24/2020 22:38:29 : MOB : 2510] HOFF BARS AND CASEYS OPEN OTHER BUSINESSES DARK VEH TRAFFIC, SOME PEOPLE OUTSIDE IN SUBDIVISIONS
ST AUGUSTA	20060685	2576	07/25/2020 19:34:21	07/25/2020 20:49:52	[07/25/2020 20:49:49 : MOB : 2576] PATROLLED CITY AREAS, HWY 15, 67 AV BUSINESS AREA, ONE HOUR CONTRACT 1934-2034
ST AUGUSTA	20060843	2512	07/26/2020 03:08:27	07/26/2020 04:10:27	[07/26/2020 04:10:20 : MOB : 2512] CHECKED THE AREA AROUND EMERALD PONDS, AND TOWNSITE [07/26/2020 03:49:36 : MOB : 2512] CHECKED AREA AROUND ST WENDELIN, TERRACE HILLS, DEER RUN AND CHERRYWOOD ESTATES [07/26/2020 03:26:21 : MOB : 2512] SGT FRIDAY CHECKED AREA AROUND STARLIGHT ACRES, DELUX BUSINESS CENTER, AND BUSINESS PARK
ST AUGUSTA	20060937	2511	07/26/2020 14:09:04	07/26/2020 15:11:32	[07/26/2020 15:11:29 : MOB : 2511] -STARTED 1409 -ENDED 1509 1 HR COMPLETED -SGT KLEIN [07/26/2020 14:10:01 : MOB : 2511] STARTED LATE DUE TO EMERGENCY CALL
ST AUGUSTA	20061330	2571	07/27/2020 21:29:15	07/27/2020 22:29:21	[07/27/2020 22:29:16 : MOB : 2571] 1 hr contract
ST AUGUSTA	20061408	2558	07/28/2020 02:33:25	07/28/2020 03:34:30	[07/28/2020 03:34:08 : MOB : 2558] 0233-START OF CONTRACT -PATROLLED CR 7, CR 75, BLACKBERRY FARMS ADDITION, EMERALD PONDS ADDITION, EAGLES LANDING AREA, 230 St,

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	20061810	2542	07/29/2020 09:00:35	07/29/2020 10:19:37	<p>[07/29/2020 10:19:29 : MOB : 2542] BRETH -TOTAL TIME ON CONTRACT = 1 HR -PATROLLED STORAGE SHEDS, RESIDENTIAL AREA AND BUSINESS AREA WEST OF HIGHWAY 15, CO RD 136, CO RD 115 AND DOWNTOWN AREA, CO RD 7 SOUTH OF TOWN -MADE ONE STOP -DECENT AMOUNT OF TRAFFIC</p> <p>[07/29/2020 09:56:14 : MOB : 2542] BRETH -BACK ON CONTRACT AT 0956</p> <p>[07/29/2020 09:35:31 : MOB : 2542] BRETH -CONTRACT STARTED AT 0900 -CLEARED AT 0935 FOR A CALL</p>
ST AUGUSTA	20062065	2551	07/29/2020 22:32:58	07/29/2020 23:33:22	<p>[07/29/2020 23:33:11 : MOB : 2551] DEP SALTER/RINGNESS. 1 HOUR CONTRACT 1032-1132. PATROLLED COUNTY ROADS/ TOWNSITE. MADE TRAFFIC STOP FOR US OF CELLULAR DEVICE.</p>
ST AUGUSTA	20062320	2514	07/30/2020 19:41:52	07/30/2020 22:04:31	<p>[07/30/2020 22:04:22 : MOB : 2514] MELAND RAN RADAR ON CR 7 CHECKED PARKS CHECKED FIRE HALL PATROLLED CITY RAN RADAR ON HWY 15 CLEARED FOR A CRASH/ DWI AT 2030 RETURNED AT 2150 TO FINISH LAST 11 MIN.</p>
ST AUGUSTA	20062643	2584	07/31/2020 20:55:09	07/31/2020 21:56:32	<p>[07/31/2020 21:56:22 : MOB : 2584] DROVE RESIDENTIAL & BUSINESS AREAS, ALL APPEARED NORMAL & QUIET. ONE TRAFFIC STOP, VERB WARN SPEED. ONE DOORCHECK, ALL APPEARED SECURE. STOPPED INTO CASEY'S & SPOKE WITH STAFF ALL NORMAL & NO RECENT ISSUES. - SQ#43 - MERKLING / NR</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
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STEARNS COUNTY CITATIONS

8/3/2020

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>	
7/30/2020 2:36:00	St. Augusta	BRETH PAUL	730020039067	20062235	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED	Fals
7/17/2020 1:09:00	St. Augusta	MAYERS MATTHEW	730020054876	20057694	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/17/2020 1:27:00	St. Augusta	MAYERS MATTHEW	730020054877	20057699	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED	Fals
7/17/2020 1:40:00	St. Augusta	MAYERS MATTHEW	730020054878	20057707	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/17/2020 1:46:00	St. Augusta	MAYERS MATTHEW	730020054879	20057709	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/17/2020 1:55:00	St. Augusta	MAYERS MATTHEW	730020054880	20057716	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 1:12:00	St. Augusta	MILNE ZACHARY	730020055926	20058587	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 1:12:00	St. Augusta	MILNE ZACHARY	730020055926	20058587	169.791.2(a)	INSURANCE - NO PROOF	Fals
7/19/2020 1:26:00	St. Augusta	MILNE ZACHARY	730020055927	20058590	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 1:48:00	St. Augusta	MILNE ZACHARY	730020055928	20058593	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 2:02:00	St. Augusta	MILNE ZACHARY	730020055929	20058598	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 3:11:00	St. Augusta	MILNE ZACHARY	730020055932	20058623	171.24.2	DAR -DRIVING AFTER REVOCATION	Fals
7/19/2020 3:11:00	St. Augusta	MILNE ZACHARY	730020055932	20058623	169.791.2(a)	INSURANCE - NO PROOF	Fals
7/19/2020 3:32:00	St. Augusta	MILNE ZACHARY	730020055933	20058631	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 3:40:00	St. Augusta	MILNE ZACHARY	730020055934	20058632	168.09.4	EXPIRED REGISTRATION < 12 MONTHS	Fals
7/19/2020 3:53:00	St. Augusta	MILNE ZACHARY	730020055935	20058638	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 4:04:00	St. Augusta	MILNE ZACHARY	730020055936	20058643	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 4:18:00	St. Augusta	MILNE ZACHARY	730020055937	20058647	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 4:37:00	St. Augusta	MILNE ZACHARY	730020055938	20058654	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/19/2020 4:53:00	St. Augusta	MILNE ZACHARY	730020055939	20058660	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/16/2020 10:07:00	St. Augusta	MILNE ZACHARY	730020054806	20057245	169.475.2(a)(2)	USE OF WIRELESS COMMUNICATIONS	Fals
7/16/2020 3:39:00	St. Augusta	MILNE ZACHARY	730020055923	20057360	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/16/2020 3:52:00	St. Augusta	MILNE ZACHARY	730020055924	20057367	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED	Fals
7/5/2020 2:47:00	St. Augusta	ROMSTAD SCOTT	730020052888	20053280	169.71.4(1)	VEHICLE - WINDOW RESTRICTIONS	Fals
7/12/2020 6:20:00	St. Augusta	ROMSTAD STEVE	730020045387	20055900	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED	Fals
7/14/2020 8:13:00	St. Augusta	SIMON KEITH	730020055442	20056640	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED	Fals
7/14/2020 9:00:00	St. Augusta	SIMON KEITH	730020055443	20056648	171.24.2	DAR -DRIVING AFTER REVOCATION	Fals
7/6/2020 3:22:00	St. Augusta	SIMON KEITH	730020055036	20053600	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED	Fals

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
7/23/2020 7:10:00	St. Augusta	SIMON KEITH	730020055911	20060076	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED Fals
7/3/2020 11:03:00	St. Augusta	WANDERSCHEID CO	730020048884	20052728	169.14.5	TRAFFIC - SPEEDING - EXCEED Fals

TOTAL: 30

Saint Augusta

DATE	PERMIT #	NAME/ADDRESS	Contractor	Phone #	PURPOSE	VALUATION	PERMIT FEE	PLAN REVIEW	S-CHG	TOTAL	DATE PD	Foot	Tile &	Fram	UG F	Plum	Flew	Shed	Mech	Wind	Roof	Cons	Final	Self
1st Qtr																								
01/06/19	AG 20 1	Tim & Cindy Ramier - 5701 Garden Hills Dr	Artisan	320-224-8866	Remodel / Basement Finish	\$55,000.00	606.00	\$ -	27.50	633.50														
01/22/20	AG 20 2	John Woletzko - 5916 Galaxy Road	Jody Voigt	320-250-2938	New Garage	\$40,000.00			20.00	20.00														
01/22/20	AG 20 3	Matt McDowell - 22123 Ridgeview Dr	McDowell	(320) 252-6152	Mechanical	\$12,685.00	126.85		6.35	133.20														
01/29/20	AG 20 4	Darren & Hannah Ringness - 22666 70th Ave	Self	(320) 441-8835	Finish Basement	\$6,000.00	112.25		3.00	115.25														
01/29/20	AG 20 5	Patrick Watrin - 6968 Cty Rd 47	H&S Heating	(320) 654-1522	Furnace Change out	\$10,000.00	30.00	\$ -	5.00	35.00														
02/03/20	AG 20 6	Albro's / Dale Albers - 1908 250th St	Schlangen	(320) 333-0044	Commercial Remodel	\$31,000.00	403.75	\$ 201.88	15.50	621.13														
02/18/20	AG 20 7	Nathan Mclean - 22077 Majestic Dr.	Self	(612) 703-7737	add Sauna	\$8,000.00	60.00	\$ -	4.00	64.00														
02/18/20	AG 20 8	Robert Salner - 23048 23rd Ave	Neighborhood HV	(320) 251-7872	Furnace Change out	\$2,000.00	30.00		1.00	31.00														
02/18/20	AG 20 9	St Wendelin School - 22776 MN Hwy 15	H&S Welding HVA	320-252-2762	Furnace Change out	\$2,000.00	30.00		1.00	31.00														
02/25/20	AG 20 10	Bret & Jennifer Matzke - 5748 233rd St	H&S Heating	(320) 654-1522	Gas piping to range	\$1,000.00	34.50		0.50	35.00														
02/25/20	AG 20 11	Hannah & Jamie Kurkowski - 6466 Fallow Road	Young Brothers Co	(320) 423-9969	Reside	\$2,000.00	35.00		1.00	36.00														
02/25/20	AG 20 12	Albro's / Dale Albers - 1908 250th St	Mech. Bros.	(320) 356-7100	Ductwork	\$2,000.00	30.00		1.00	31.00														
02/25/20	AG 20 13	Randy & Chrissy Webster - 2288 232nd St	Your Home Imp. Co	(320) 630-7454	Replace windows	\$13,041.50	100.00		6.52	106.52														
03/04/20	AG 20 14	Dan & Cindy Stavos - 5890 Galant Road	EJ Timmers	(320) 252-3865	Remodel	\$10,500.00	100.00		5.25	105.25														
03/04/20	AG 20 15	Rich & Megan Nies - 2028 Cty Rd 115	Self	(320) 224-8260	Remodel	\$4,000.00	60.00		2.00	62.00														
03/17/20	AG 20 16	Werschey Homes Inc - 1841 Coyote St	Werschey	(320) 980-0208	New Dwelling	\$475,000.00	2,762.25	\$ 100.00	237.50	3,099.75														
03/17/20	AG 20 17	Bruce & Shelly Tanvey - 23316 26th Ave	BD Exteriors	(320) 249-0227	Reshingle	\$11,774.00	80.11	\$ -	5.89	86.00														
03/23/20	AG 20 18	Jon & Haley Garberg - 2414 Ruby St	Self	(701) 429-7227	Finish Basement	\$12,000.00	100.00		6.00	106.00														
03/23/20	AG 20 19	Harvest Bank - 24952 County Road 7	Doneright Building	(320) 251-6100	Small Remodel	\$17,320.00	253.75		8.66	262.41														
1st Qtr. Tot.						\$715,320.50	4,954.46	\$ 301.88	357.67	5,614.01														
2nd Qtr.																								
4/7/2020	AG 20 20	Harvest Bank - 24952 County Road 7	Mechanical Energy	(320) 251-6100	Mechanical install	\$2,000.00	34.00	\$ -	1.00	25.00														
4/7/2020	AG 20 21	Don Koening - 24321 Koening Dr	Air Max	(320) 252-5862	Furnace Change out	\$10,900.00	\$60.00	\$ -	3.00	95.00														
4/7/2020	AG 20 22	Scott & Myndee Anderson - 23426 Terrace Hills	Precises	(320) 492-1419	Garage Heater	\$2,000.00	\$30.00	\$ -	1.00	31.00														
4/16/2020	AG 20 23	Aaron Blumke - 24424 17th Avenue	Self	(320) 267-1271	Deck	\$2,500.00	\$60.00	\$ -	1.25	61.25														
4/16/2020	AG 20 24	Rick Holloran - 22602 Foxdale Ct	Home Depot	(651) 263-0270	Window replacement	\$14,273.00	\$78.86	\$ -	7.14	86.00														
4/16/2020	AG 20 25	Matt Mayers - 24172 67th Ave	Mike schlangen	320-309-6200	Reside	\$23,000.00	\$110.00	\$ -	11.50	121.50														
4/16/2020	AG 20 26	Travis Lund - 24647 18th Ave	Self	(952) 250-1113	Deck	\$5,000.00	\$60.00	\$ -	2.50	62.50														
4/23/2020	AG 20 27	Dean & Lori Bernick - 22812 Fleetwood Dr	Lutgen	(320) 493-4651	Pool Deck	\$100,000.00	\$175.00	\$ -	50.00	225.00														
4/29/2020	AG 20 28	Matt Hayman - 4111 228th St	BD Exteriors	(320) 309-2777	Reshingle	\$13,339.00	\$78.33	\$ -	6.87	85.00														
4/29/2020	AG 20 29	Tyler Bechtold - 5487 250th Ave	Paul Koshol	(320) 223-8889	New Dwelling	\$271,000.00	\$1,742.25	\$ 100.00	135.50	1,977.75														
4/29/2020	AG 20 30	Scott & Myndee Anderson - 23426 Terrace Hills	Self	(320) 492-1419	Remodel	\$50,000.00	\$150.00	\$ -	25.00	175.00														
5/11/2020	AG 20 31	Mike & Jessica Gourneau - 4780 230th St	MN Home Imp	(320) 247-3146	Deck	\$8,000.00	\$60.00	\$ -	4.00	64.00														
5/11/2020	AG 20 32	Kurt Weishalla - 23017 60th Ave	Avalon Homes	(320) 221-3063	Reside	\$14,500.00	\$78.75		7.25	86.00														
5/11/2020	AG 20 33	Kurt Weishalla - 23017 60th Ave	Concho Plumbing	(320) 221-3053	Water Heater	\$1,500.00	\$24.25		0.75	25.00														
5/11/2020	AG 20 34	Richard & Lenore Quisley - 4517 230th St	H&S Heating	(320) 654-1522	Furnace Change out	\$10,000.00	\$30.00		5.00	25.00														
5/11/2020	AG 20 35	Matt Hayman - 4111 228th St	Globe Builders	(320) 309-2777	Deck Addition	\$12,500.00	\$100.00		6.25	106.25														
5/15/2020	AG 20 36	Missy Thomas - 2051 Rena Circle	Renewal by Ander	(612) 387-8758	Window replacement	\$26,282.00	\$97.86		13.14	111.00														
5/15/2020	AG 20 37	William Smelty - 23086 23rd Ave	Renewal by Ander	(320) 253-7607	Window replacement	\$34,452.00	\$118.77		17.23	136.00														
5/15/2020	AG 20 38	Matt Mayers - 24172 67th Ave	Sam Schlangen	(320) 309-6200	Reroof	\$6,500.00	\$60.00		3.25	63.25														
5/15/2020	AG 20 39	Angela Frye - 22673 43rd Ave	Auravista Plumbing	(320) 237-4135	Water Heater	\$2,000.00	\$36.00		1.00	25.00														
5/25/2020	AG 20 40	Gary Fruth - 2995 210th St	Self	(320) 250-2807	Shed addition	\$10,000.00	\$162.25		5.00	167.25														
5/28/2020	AG 20 41	Donald Schnieder - 24135 67th Ave	Tiller Consulting		Reshingle	\$12,000.00	\$59.00		6.00	65.00														
5/28/2020	AG 20 42	Matt Schulte - 21955 43rd Ave	Self	(320) 980-4994	New Dwelling	\$365,000.00	\$2,212.25	\$ 100.00	182.50	2,494.75														
5/29/2020	AG 20 43	George Samicki - 20952 20th Ave	Noble	(320) 333-9811	New Dwelling	\$325,000.00	\$2,012.25	\$ 100.00	162.50	2,274.75														
5/29/2020	AG 20 44	Robert Zavada - 20087 MN Hwy 15	Self	(952) 463-8066	Reside	\$1,000.00	\$39.50		0.50	40.00														
6/3/2020	AG 20 45	Wayne & Bonnie Koeplin - 5448 Garden Hills Dr	Self	(320) 493-0520	Garage	\$50,000.00	\$574.75	\$ -	25.00	599.75														
6/4/2020	AG 20 46	Dan & Colleen Lommel - 4797 230th Street	Lommel	(320) 249-2567	Garage	\$18,000.00	\$262.25		9.00	271.25														
6/4/2020	AG 20 47	David Quayley - 22552 Fable Road	Renewal by Ander	(320) 251-0973	Replace 3 windows	\$10,000.00	\$81.00		5.00	86.00														
6/4/2020	AG 20 48	James & Kathryn Sartell - 2495 Topaz St	Infinity Decks	(612) 325-0134	New Deck	\$30,000.00	\$150.00	\$ -	15.00	165.00														
6/4/2020	AG 20 49	Kevin Primus - 2174 County Road 115	Hall Pro	320-266-3668	shed addition	\$5,000.00	\$35.00	\$ -	2.50	37.50														
6/5/2020	AG 20 50	Mark & Janet Jerzak - 24396 17th Ave	RNB	(320) 290-2627	Exterior	\$4,400.00	\$35.00		2.20	37.20														
6/7/2020	AG 20 51	Delux Salon - 24086 MN Hwy 15	Scott Mueller	(320) 345-0617	Hair Salon - Building Permit	\$42,500.00	\$507.25	\$ 253.63	21.25	782.13														
6/7/2020	AG 20 52	Delux Salon - 24086 MN Hwy 15	KW Commercial	(651) 379-2834	Hair Salon - Mechanical Permit	\$5,000.00	\$60.00	\$ -	3.00	63.00														
6/7/2020	AG 20 53	Delux Salon - 24086 MN Hwy 15	KW Commercial	(651) 379-2834	Hair Salon - Plumbing Permit	\$7,200.00	\$72.00		3.60	75.60														
6/8/2020	AG 20 54	Mike & Vernie Schriefels - 23094 Silver Ave	Lumber One	(320) 443-3443	New Dwelling	\$270,000.00	\$1,737.25	\$ 100.00	135.00	1,972.25														
6/8/2020	AG 20 55	Joel Timmerman - 24058 22nd Ave	Self	(507) 995-2618	Deck	\$3,300.00	\$60.00		1.65	61.65														
6/18/2020	AG 20 56	Bob & Kay Kroll - 2624 Platinum Street	Paul Koshol	(320) 267-6959	New Dwelling	\$272,800.00	\$1,751.25	\$ 100.00	136.40	1,987.65														
6/18/2020	AG 20 57	Lorin & Tammy Etwick - 23063 Turquoise St	Arvola Builders	(320) 241-9980	New dwelling	\$250,000.00	\$1,637.25	\$ 100.00	125.00	1,862.25														
6/18/2020	AG 20 58	Jennifer Noble - 22819 Topaz St	Noble Custom	(320) 333-9811	New Dwelling	\$230,000.00	\$1,537.25	\$ 100.00	115.00	1,752.25														

2020 Building Permits

Saint Augusta

DATE	PERMIT #			NAME/ADDRESS	Contractor	Phone #	PURPOSE	VALUATION	PERMIT FEE	PLAN REVIEW	S-CHG	TOTAL	DATE PD	Footings/Soil	Tile & Foundation	Framing	UG Plumbing	Plumbing R/I	Plumbing Final	Firewall/Insulation	Sheetrock	Mechanical	Window/Door Cr	Roofing / Siding	Consult w/contr	Final Inspection	Self Certification
6/25/2020	AG	20	59	Eric & Denise Donnay - 20913 Co Rd 142	Mark Nistler	(320) 249-5189	New Dwelling & Garage	\$400,000.00	\$2,387.25	\$ 100.00	200.00	\$2,687.25															
6/25/2020	AG	20	60	Bryce Larson - 24904 Co Rd 75	Self	(320) 333-7862	Reside	\$9,800.00	\$60.00	\$ -	4.90	64.90															
											-	-															
2nd Qtr. Tot.								\$2,930,846.00	\$18,570.82	\$1,053.63	1,465.42	\$21,113.87															
3rd Qtr.																											
7/1/2020	AG	20	61	Bill & Amy Skaro - 2497 Jewel St	Cabana Const.		Deck	\$10,000.00	\$60.00	\$ -	5.00	65.00															
7/1/2020	AG	20	62	Derek & Jessica Heaton - 24440 18th Ave	Self	320-309-2264	Deck	\$5,000.00	\$60.00	\$ -	2.50	62.50															
7/14/2020	AG	20	63	Lyle & Alicia Haffner - 5659 Garden Hills Dr	4 square const	(320) 249-9638	Reside			\$ -	-	-															
7/14/2020	AG	20	64	Charles & Laura Teigen - 6447 230th St	H&S Heating	(320) 654-1522	Furnace Replacement			\$ -	-	-															
7/24/2020	AG	20	65	Dollar General - 24511 County Hwy 7	Southern Buildings	(417) 256-4790	New Retail store	\$600,000.00	\$3,312.25	\$1,656.13	300.00	5,268.38															
7/24/2020	AG	20	66	Dollar General - 24511 County Hwy 7	Indigo Signs	(417) 256-4790	Sign	\$14,000.00	\$212.25	\$ -	7.00	219.25															
7/28/2020	AG	20	67	Billy Studinski - 21001 20th Ave	Self	(320) 260-9610	Pole Shed	\$25,000.00	\$349.75	\$ -	12.50	362.25															
										\$ -	-	-															
										\$ -	-	-															
3rd Qtr. Tot.								\$654,000.00	\$3,994.25	\$1,656.13	327.00	\$5,977.38															
4th Qtr.																											
											-	-															
4th Qtr. Total								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00															

Year Totals \$4,300,166.50 \$27,519.53 \$2,150.09 \$32,705.26

St. Augusta Fire Department

June 2020

Emergency Calls: As of report date =

- 6-4-20 Medical
- 6-5-20 CO Alarm
- 6-8-20 Medical
- 6-15-20 Medical
- 6-15-20 Medical
- 6-16-20 Medical
- 6-17-20 Fire (Mutual aid cancelled)
- 6-22-20 Medical
- 6-25-20 Medical
- 6-27-20 Medical
- 6-29-20 Medical (cancelled)
- 6-29-20 Medical

12 calls in June

65 calls for 2020

Monthly Training

June's training was held in house and we did a UTV driving course.

CHANGE ORDER NO.: 1

Owner: City of St. Augusta Owner's Project No.:
 Engineer: Moore Engineering, Inc. Engineer's Project No.: 21008A
 Contractor: Knife River Materials Contractor's Project No.:
 Project:
 Contract Name: 250th Street Improvements
 Date Issued: 07/21/2020 Effective Date of Change Order: 07/21/2020

The Contract is modified as follows upon execution of this Change Order:

Description:

City Staff requested improvements for the north side of the City Shop. The improvements include removal of pavement, reshaping gravel, and paving 3.5" of bituminous. The area is approximately 216 SY and is shown in attached exhibit. A quote was received by Knife River as a Lump Sum for \$7,830. City Staff also requested the pavement south of the City Shop be extended 15' to the south, this is shown in the attached exhibit. The City Staff also requested the addition of bollard covers.

Attachments:

Exhibit A; Plan Sheet C-999

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 218,458.10	Original Contract Times: Substantial Completion: September 1, 2020 Ready for final payment: October 1, 2020
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ 218,458.10	Contract Times prior to this Change Order: Substantial Completion: September 1, 2020 Ready for final payment: October 1, 2020
Increase this Change Order: \$ 10,870.75	[Increase] [Decrease] this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$ 229,328.85	Contract Times with all approved Change Orders: Substantial Completion: September 1, 2020 Ready for final payment: October 1, 2020

<p>Recommended by Engineer (if required)</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Authorized by Owner</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>Accepted by Contractor</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Approved by Funding Agency (if applicable)</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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**EXHIBIT A
CHANGE ORDER NO. 1**

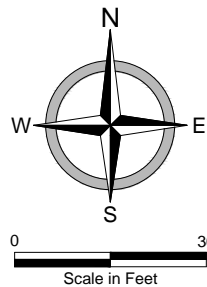
<u>Item No. & Description</u>			<u>Unit</u>	<u>Quantity</u>	<u>Bid Unit Price</u>	<u>Decrease in Contract Price</u>	<u>Increase in Contract Price</u>
8.	2112.604	Subgrade Preparation	SY	133	\$ 1.00	\$ -	\$ 133.00
9.	2118.507	Aggregate Surfacing (CV) Class 5	CY	-6	\$ 38.00	\$ (228.00)	
10.	2211.507	Aggregate Base (CV) Class 5	CY	30	\$ 26.00	\$ -	\$ 780.00
		Type SP 12.5 Wearing Course Mixture (3;C)					
12.	2360.509		TON	15	\$ 75.00	\$ -	\$ 1,125.00
		Type SP 12.5 Non Wearing Course Mixture					
13.	2360.509	(3;C)	TON	15	\$ 75.00	\$ -	\$ 1,125.00
30.	2574.507	Common Topsoil Borrow	CY	-15	\$ 20.00	\$ (300.00)	\$ -
31.	2574.508	Fertilizer Type 2	LBS	-12	\$ 1.00	\$ (12.00)	\$ -
32.	2575.505	Seeding	ACRE	-0.03	\$ 1,200.00	\$ (36.00)	\$ -
33.	2575.508	Seed Mixture 25-151	LBS	-7	\$ 5.00	\$ (35.00)	\$ -
34.	2575.508	Hydraulic Bonded Fiber Matrix	LBS	-105	\$ 1.25	\$ (131.25)	\$ -
		Remove / Reshape / Pave 3.5" Depth					
39.		(approx. 216 SY)	LS	1	\$ 7,830.00	\$ -	\$ 7,830.00
40.		Bollard Covers	EA	4	\$ 155.00	\$ -	\$ 620.00
TOTALS						\$ (742.25)	\$ 11,613.00
NET CHANGE IN CONTRACT PRICE						\$ 10,870.75	\$ 10,870.75

ORIGINAL CONTRACT PRICE	\$ 218,458.10
AMOUNT FROM PREVIOUS CHANGE ORDER	\$ -
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER	\$ 218,458.10
INCREASE THIS CHANGE ORDER	\$ 10,870.75
CONTRACT PRICE INCORPORATING THIS CHANGE ORDER	\$ 229,328.85

JUSTIFICATION

- City Staff requested improvements for the north side of the City Shop. The improvements include removal of pavement, reshaping gravel, and paving 3.5" of bituminous. The area is approximately 216 SY and is shown in attached exhibit. A quote was received by Knife River as a Lump Sum for \$5,800. City Staff also requested the pavement south of the City Shop be extended 15', this is shown in the exhibit. The City Staff also requested the addition of bollard covers.

FILE LOCATION: R:\Civil 3D Projects - FF\121008A St Augusta 250th St parking lot change.dwg



LEGEND

- PARKING LOT NORMAL PAVEMENT SECTION
- PARKING LOT HEAVY DUTY PAVEMENT SECTION
- 250TH ST PAVEMENT SECTION
- CHANGE ORDER 1 AREA

NOTE

REFER TO SHEET C-106 FOR EXISTING UTILITIES. EXISTING UTILITIES (BOTH PUBLIC & PRIVATE) ARE APPROXIMATE AND MAY NOT BE COMPLETE. IT WILL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY AND LOCATE ANY UTILITIES PRIOR TO EXCAVATION.



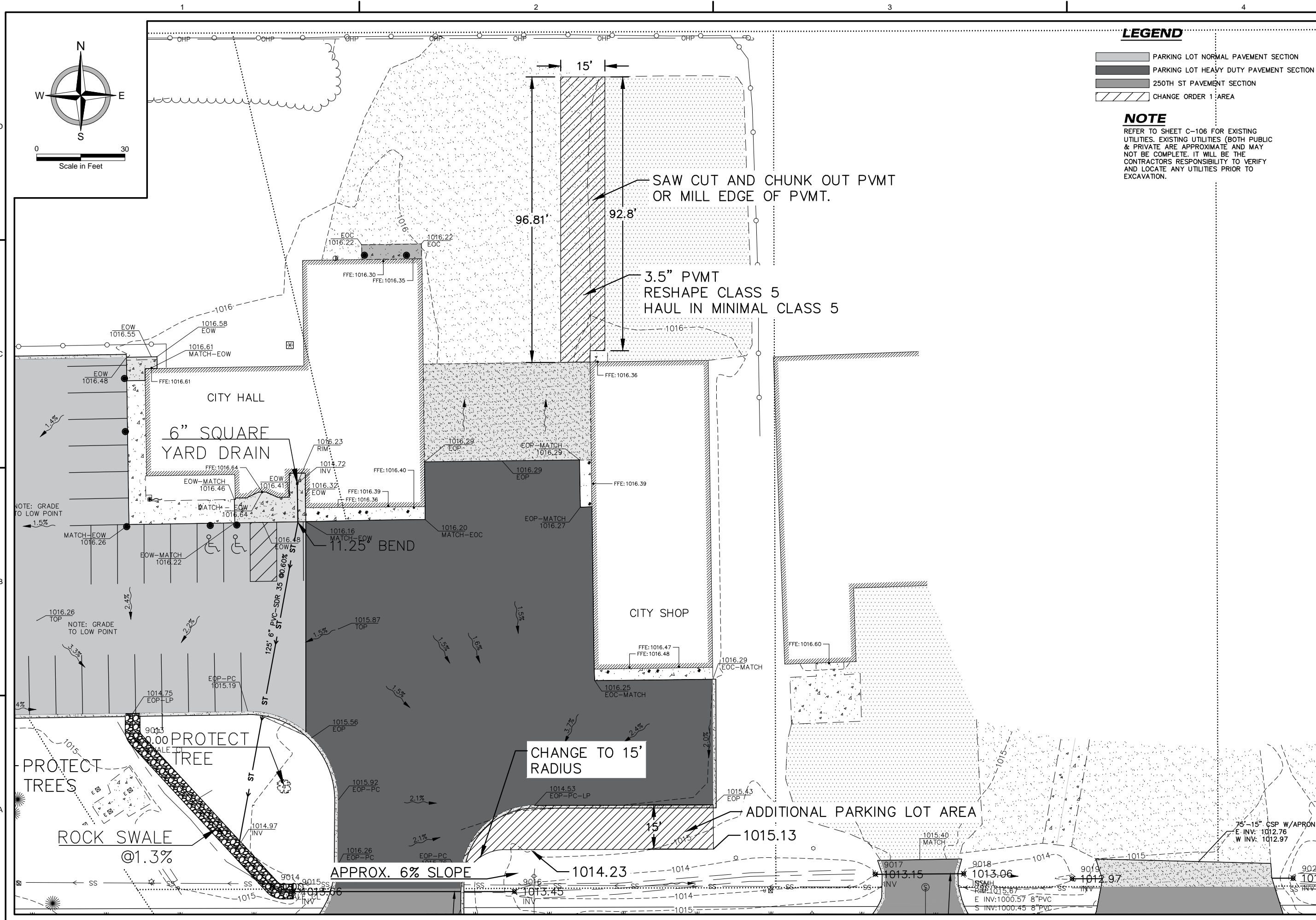
CHANGE ORDER 1
250TH STREET IMPROVEMENTS
CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA

DATE:	07.22.20
REVISED:	
REVISED:	
REVISED:	
REVISED:	
REVISED:	
RECORD:	

PROJECT No.	
MANAGER:	
DESIGNER:	
DRAFTER:	
REVIEWER:	

C-999

SHEET 1 OF 1



APPLICATION FOR STORMWATER PERMIT

City of St. Augusta
1914 250th St
Saint Augusta, MN 56301
320.654.0387

Permit No.	
PID No.	
Date RCVD	
Fee PD-CK #	
Cash-Rec #	

Application Fee = \$ 500

1. Project Name:

2. Applicant Name:

Contact Info:

First	Last
-------	------

Mailing Address	City, State	Zip
-----------------	-------------	-----

Email	Phone
-------	-------

3. Owner Name:

Contact Info:

First	Last
-------	------

Mailing Address (<i>if different than above</i>)	City, State	Zip
--	-------------	-----

Email	Phone
-------	-------

4. Consultant Name:

(if applicable)

First	Last
-------	------

Company Name

Contact Info:

Mailing Address	City, State	Zip
-----------------	-------------	-----

Email	Phone
-------	-------

Address and Legal Description of the land involved:

<input type="text"/>		
----------------------	--	--

Lot	Block	Addition / Subdivision
-----	-------	------------------------

Purpose for the land disturbing activity:

<input type="text"/>	
----------------------	--

Total acres to be disturbed:	<input type="text"/>
------------------------------	----------------------

APPLICATION FOR STORMWATER PERMIT

City of St. Augusta
1914 250th St
Saint Augusta, MN 56301
320.654.0387

Ownership and Maintenance: <i>Select One</i>	
	This will be a private facility, owned and operated by a private entity a. A permanent public easement shall be provided to the City for the permanent stormwater management facilities, including a twenty (20) foot access for inspection and/or maintenance purposes b. Maintenance agreement with the City
	This will be a public facility, to be owned and operated by the City a. A permanent public easement or out lot shall be provided to the City for stormwater treatment facilities prior to final acceptance of the project. b. Easements shall include i. Extend a minimum of twenty (20) feet from the larger of the 100-year high water level or emergency overflow ii. Include a minimum twenty (20) feet wide access to the facility for inspection and/or maintenance purposes.
Attachments Submitted:	
	Stormwater Pollution Prevention Plan (SWPPP)
	Details, plans, specifications, calculations and any other documentation needed to verify compliance with City ordinance and Stormwater Management Design Standards
	Inspection and maintenance agreement and maintenance plan (<i>if applicable</i>)
	Other information as specified by the City Administrator

This application will be considered officially submitted and complete when the applicant has submitted and complied with all requested information in the application.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel all the provisions of any other state or local law regulating stormwater management.

Authorized Signature of Owner / Owner's Agent

APPLICATION FOR STORMWATER PERMIT

City of St. Augusta



The permit authorizes, subject to terms and conditions of the ordinance, land disturbance and the discharge of stormwater.

No land disturbance or discharge of stormwater shall occur without first obtaining a permit from the City. Such runoff shall be properly managed in accordance with the City Stormwater Management Design Standards.

Applicability: No land shall be disturbed, excavated, or developed and no use shall be permitted that results in water runoff causing pollution, flooding, erosion, or deposit of minerals on adjacent properties. Such runoff shall be properly managed in accordance with this ordinance and the City of St. Augusta ("City") Stormwater Management Design Standards.

Permit Required:	<ol style="list-style-type: none">1. All land disturbance and/or construction activity that disturbs land of equal to or greater than five thousand (5,000) square feet or2. A common plan of development of sale that disturbs land of equal to or greater than five thousand (5,000) square feet or3. As deemed necessary by the City to safeguard person, protect property, and prevent degradation to the environment in the City shall require a Stormwater Management Permit from the City.
Permit NOT Required:	<ol style="list-style-type: none">1. Any emergency activity that is immediately necessary for the protection of life, property or natural resources.2. Nursery, home gardening, and agricultural operations conducted as a permitted main or accessory use.3. Maintenance work conducted by City of St. Augusta employees.

Summary of Requirements from Stormwater Management Standards

Disturbed Area 	5,000 sf up to 1 acre	1 acre or more
Requirement 		
Stormwater Management Permit	X	X
Stormwater Pollution Prevention Plan (SWPPP)	X	X
Construction Site Stormwater Runoff Controls	X	X
Post-Construction Stormwater Management Requirements		X
NPDES Construction Permit		X

Review / Approval Process:

1. Application submitted, reviewed for content and deemed complete.
2. Technical review by City Engineer and/or other technical advisors.
3. Applicant submits project information to applicable state / federal regulators as necessary.
4. Recommendations for permit decision brought to City Council / Zoning Administrator for final action.
5. City issues decision:
 - a. Approve the permit application
 - b. Approve the permit application subject to such reasonable conditions as may be necessary to secure substantially the objectives of this regulation, and issue the permit subject to these conditions
 - c. Disapprove the permit application, indicating the reason(s) and procedure for submitting a revised application and/or submission.

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

ORDINANCE NO. 2020-03

2020 SCHEDULE OF FEES

THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA, HEREBY ORDAINS:

Section 1. Purpose. The City of St Augusta establishes fees to provide for equitable payment for the provision of various services, use of facilities and related matters.

Section 2. 2020 Fee Schedule. Attached hereto.

Section 3: Effective Date: This ordinance shall be in full force and effective immediately following passage and publication.

Approved by the City Council of the City of St. Augusta this 4th day of August, 2020.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, City Clerk-Administrator

City of St. Augusta
2020

Fee Schedule

Purpose/Application	Amount
Liquor Licenses	
On Sale	\$ 2,000.00
Off Sale	\$ 100.00
Sunday	\$ 200.00
Club up to	\$ 3,000.00
Wine - On Sale	\$ 2,000.00
3.2% - On Sale	\$ 100.00
3.2% - 6Month	\$ 50.00
3.2% - One Day	\$ 20.00
3.2% - Off Sale	\$ 30.00
Consumption and Display	\$ 300.00
Consumption and Display - One Day	\$ 25.00
Investigation - New License, inside Minnesota	\$ 500.00
Investigation - New License, outside Minnesota	actual Cost
Residential Garbage Hauler's Licens	\$ 100.00
Multi Family Residential Licensing/Inspection Fee	
Duplex	\$ 75.00
3-6 Units, 1st Unit	\$ 75.00
3-6 Units, Additional Units	\$ 15.00
7-12 Units, 1st Unit	\$ 100.00
7-12 Units, Additional Units	\$ 15.00
13+ Units, 1st Unit	\$ 125.00
13+ Units, Additional Units	\$ 15.00
Sexually Oriented Businesses	
Annual	\$ 5,000.00
Base Investigation	\$ 450.00
Additonal Investigation	Actual Cost
Sign Permit Fee	
fee	Based on Valuation, Minimum \$50
*If footings are required, design needed	
2 sets of detailed plans required with sizes and demensions	
placement of sign and setback requirements	
Work in City Right of Way	
Permit	\$ 300.00
Refund after Clean Up	\$ 200.00
Water Meters	
5/8" x 3/4"	Actual Cost
3/4" home irrigation	Actual Cost
1" Commercial	Actual Cost
1 1/2" Commercial	Actual Cost
Inspection Fee	Actual Cost

City of St. Augusta
2020
Fee Schedule

Water

Base Fee	\$	29.11
Volumetric per 1,000 gallons after 3,000 gallons/month	\$	7.65
WAC Rate	\$	3,000
Monthly Debt Service Charge	\$	5.00

in the case where a residential lot has more than one meter, the combined usage together and one minimum will be assessed that property owner

Fire Fill Station Water

First Use	\$	30.00
Refundable Deposit	\$	100.00
Volumetric per 1,000 gallons	\$	3.00

Sanitary Sewer

Base Fee	\$	25.43
Monthly Debt Service Charge	\$	20.00
Volumetric per 1,000 gallons after 3,000 gallons/month	\$	6.68
ater Supplemental Assistance Replacement Fund/1,000 gallons	\$	0.50
SAC Rate	\$	3,000

Summer usage to be based on average water usage for the months of December, January and February of prior year

Storm Sewer

Residential/month	\$	2.40
Multi-family/month/acre (Max \$25/month)	\$	15.23
Commercial-Industrial/acre/month (Max \$25/month)	\$	23.72
Institutional-church-ogvernment/acre/month(Max \$25/month)	\$	18.51
Agricultural/month	\$	2.40

Shelter Rental

Kiffmeyer Park	\$	125.00
Refund - Resident	\$	75.00
Refund - Non-Resident	\$	50.00
Hidden Lake Park	\$	150.00
Refund - Resident	\$	75.00
Refund - Non-Resident	\$	50.00

Meeting Room Use

partial day - commercial or private use	\$	50.00
full day - commercial or private	\$	75.00
civic or local groups	administrative discretion	

Assessment Searches

\$	10.00
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Copies and Documents

8.5 x 11	\$	0.25
8.5 x 14	\$	0.50

City of St. Augusta

2020

Fee Schedule

11 x 17	\$	1.00
Color Maps 8.5 x 11	\$	1.50
Color Maps 11 x 17	\$	3.00
Zoning Ordinance	\$	25.00
Subdivision Ordinance	\$	7.50
Comprehensive Plan	\$	25.00
Fax per page	\$	1.50

Zoning and Land Use

	Escrow	Total
Administrative Subdivision	\$	50.00
Home Occupation Permit	\$ 250.00	500.00
Zoning Amendment - Map or Text	\$ 250.00	750.00
Appeals	\$ 250.00	750.00
Conditional & Interim Use Permits	\$ 250.00	750.00
Final Plat	\$ 150.00	400.00
Site Plan Review	\$ 250.00	500.00
Petition to Vacate	\$ 250.00	500.00
Variance	\$ 150.00	650.00
Storm Water Application	\$ 250.00	750.00
Preliminary Plat with services		
First 8 Lots	\$ 1,000.00	1,500.00
Between 8 and 50 Lots	\$150/lot more than 8	
Greater than 50 Lots	\$75/lot more than 50	
Preliminary Plat without services		
First 8 Lots	\$ 800.00	1,300.00
Between 8 and 50 Lots	\$100/lot more than 8	
Greater than 50 Lots	\$60/lot more than 50	

Subdivision Construction and Review Escrow

With Services \$5,000 plus \$50/lot

Without Services \$2,500 plus \$50/lot

Developer is to maintain a positive balance in this Escrow Account at all times

the applicant is required to pay a non-refundable base fee and escrow to be charged against the time and expense necessary to process the request. If the review and consideration of the request exceeds the cost covered by the escrow deposit as a consequence of lack of information, problems or questions raised by staff, Planning Commission, or City Council, all processing of the request will be halted until an estimation of completion is determined and a new escrow deposit made. The City Clerk will notify the applicant of the decision following the City Council's decision and refund any portion of the escrow deposit or bill the applicant for the balance due.

All fees must be paid at the time of application and shall be paid before issuance of a building permit

All new subdivisions must satisfy park dedication requirements (land an/or cash) as determined by the City Council prior to City execution of the Final Plat.

Acer Google Chrome Books 11.6" Spin 311's model – (\$415.00) X 15 (\$7,055.00)

As far as video for the council chambers. If you are looking to live stream meetings or record them in a decent quality you need a good camera.

Canon XA11 would be one I would suggest standard camera approximately (\$1960.00)

You also can just use an iPad on a good tripod stand (\$60.00)

With any of these systems I would have someone actually running the camera, iPad to move around the room or zoom in on a specific speaker.

It depends a lot on if you want these meetings live streamed.

If not you could get by with just an iPhone or iPad which does decently with video and audio and you already have. Just transfer the file from device to computer to upload or store.

**CITY OF ST. AUGUSTA
STEARNS COUNTY**

RESOLUTION NO. 2020-12

**A RESOLUTION STATING FINDINGS OF FACTS AND APPROVING ALLOWABLE CARES ACT
EXPENDITURES DUE TO THE COVID-19 VIRUS AND THE EMERGENCY DECLARATION
ENACTED BY THE GOVERNOR OF THE STATE OF MINNESOTA**

WHEREAS, Governor Tim Walz declared a Peacetime Emergency due to the COVID – 19 Pandemic on March 13, 2020; and

WHEREAS, the State of Minnesota allocated federal funds to local municipalities to spend on COVID-19 expenditures and the City of St. Augusta received \$268,437 on July 16, 2020; and

WHEREAS, the City of St. Augusta must use those funds exclusively on COVID-19 expenditures that arose between March 15, 2020 and November 15, 2020 with any remaining funds to be turned over to Stearns County on November 15, 2020; and

WHEREAS, the St. Augusta City Council wants to clarify what exactly is an eligible expense for the CARES Act funding; and

WHEREAS, the following findings of fact are entered into the record on our CARES Act Expenditures.

1. The technology expenditures being proposed are eligible expenditures because they allow each individual to have their own computer or tablet, it allows the boards and commissions to access the meeting virtually or socially distanced and the fact the meetings may, during this Peacetime Emergency or future Peacetime emergencies, allow the City to broadcast meetings for the general public to view without having to attend is a direct result of COVID-19.
2. The LUCAS device being proposed by the fire department is an eligible expenditure as it allows CPR to be performed by one firefighter, rather than multiple firefighters.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA AS FOLLOWS:

The expenditures listed below are deemed eligible expenditures of the CARES Act Funding provided by the Federal Government.

1. Google Chrome Book Tablets (insert number approved)
2. Canon XA11 video camera with tripod (may replace with IPAD)
3. LUCAS CPR Machine (insert number approved)
4. Other

Adopted by the City Council of the City of St Augusta this 4th Day of August, 2020

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, City Administrator

CITY OF ST. AUGUSTA

COVID-19 EMERGENCY GRANT PROGRAM POLICY

Adopted City Council: XXX, XX, 2020

Table of Contents

I.	Introduction
II.	Purpose and Authority
III.	Objectives
IV.	General Criteria
V.	Program Guidelines
VI.	Application Process

I. INTRODUCTION

Small businesses are integral and vital to the economic and social fabric of the City of St. Augusta (City). Accordingly, the City has determined to offer locally owned and operated businesses, within the community, a grant opportunity to address working capital needs upon the declaration of a state of emergency by the State of Minnesota. The COVID-19 Emergency Grant Program is administered by the City. Stearns County has agreed to join this program through commit 25% matching funds.

II. PURPOSE AND AUTHORITY

- The purpose of this policy is to establish the City's position relating to the use of the COVID-19 Emergency Grant Program. This policy shall be used as a guide in the processing and review of applications requesting grant funds.
- The criteria are to be used in conjunction with other relevant policies of the City.
- The City reserves the right to approve or reject projects on a case-by-case basis, taking into consideration factors considered appropriate by the City, in addition to established policies, criteria, and potential benefits. Meeting the criteria does not guarantee a COVID-19 Emergency Grant Program application shall be approved. Approval or denial of an application is at the sole discretion of the City.

III. OBJECTIVES

The objective of the COVID-19 Emergency Grant Program is to deploy a local pool of funds to support local small businesses in order to ensure the viability of the businesses as they move past the COVID-19 pandemic and seek to re-open or return to pre-pandemic operations. This may be accomplished by some or all of the following means:

- Provide needed finances to small businesses within the community which have been negatively affected financially as a direct result of the COVID-19 pandemic;
- Ensure the viability of St. Augusta businesses moving past this crisis;
- Limiting the number of job losses as a direct result of the pandemic by assisting small businesses in returning to their pre-pandemic employment levels;
- Limiting the number of small businesses which would potentially permanently close due to COVID-19 pandemic impacts. Thereby also limiting the total number of potential vacancies in key commercial and industrial areas of the City.

IV. GENERAL CRITERIA

A. ELIGIBLE EXPENDITURES

The COVID-19 Emergency Grant Program may be used for working capital purposes defined as:

1. Paying fixed debts;
2. Payroll costs;
3. Accounts payable;
4. Utility payments;
5. Inventory costs;
6. Property taxes;
7. Paying other direct business-related bills.

B. ELIGIBLE BUSINESS DETAILS

To be eligible to receive a COVID-19 Emergency Grant, a business must demonstrate that its operations have been directly and adversely affected by the COVID-19 Health Pandemic and/or that it operates in a category named in Executive Orders 20-04 and 20-08. All applicants must meet the following criteria:

1. Have been “in business by March 1, 2020” (The City shall have authority to determine “been in business”);
2. Be considered an eligible business type, as defined in IV. C of this policy;
3. Have no more than 50 FTE (full-time equivalent) employees at the location address. Special consideration may be given to businesses which utilize independent contractors and sole proprietors within their business;
4. The small business must have a physical address within the City. Proof of address shall be required when applying;
5. All small business applicants must be an allowed use through zoning of the property or be a legally non-conforming use;
6. The small business must be a legal entity registered with the Minnesota Secretary of State, and be in good standing;
7. Any applicant must not have delinquent taxes, bills, or charges due to the City from February 1, 2020 or prior.

C. ELIGIBLE BUSINESS TYPES

Eligible small businesses which may apply for the COVID-19 Emergency Grant Program include businesses which have been deemed non-essential by the State of Minnesota or those which have faced mandated closures per State of Minnesota orders.

The City may allow for Non-profits to apply to the COVID-19 Emergency Grant Program if they also have been deemed non-essential by the State of Minnesota or which have faced mandated closures per State of Minnesota orders.

D. INELIGIBLE ACTIVITIES

The COVID-19 Emergency Grant Program may not be used for the following activities:

1. Agriculture (crop or livestock production, etc.);
2. Purchasing of machinery or vehicles;
3. Moving expenses;
4. Land acquisition for speculation.

F. REQUIRED DOCUMENTS

Application requirements include:

1. Basic details about the business;
2. Basic employment and annual gross revenue information;
3. Information on current operations including whether the business is currently closed or is providing reduced services;
4. Narrative descriptions and estimated calculations of the negative impacts on the business due to COVID-19;
5. Articles of Incorporation, or proof of business existence;
6. Information on the intended use of the grant funds.

H. CONFLICT OF INTEREST

An officer of the City will not have a personal financial interest or personally benefit financially from the business to be assisted. Minn. Stat. 471.87 and 471.88 provide guidance on conflict of interest.

I. GOVERNMENT DATA PRACTICES

Information contained in the application for assistance will become a matter of public record with the exception of those items protected under Minn. Stat. 13.591.

V. PROGRAM GUIDELINES

➤ GRANT AMOUNT

- Minimum of \$5,000 and maximum of \$25,000.
- TERM
 - All grant awards must be utilized within 3 months of a grant contract being fully executed (The City reserves and retains the right to change the term based on amount and eligible uses).
- PROOF OF NEED
 - All applicants shall be required to provide proof of financial need for grant funds prior to approval. This includes but is not limited to the previous year's annual gross revenue, average monthly gross revenue prior to COVID-19, and projected monthly gross revenue for the next three months.
- PROOF OF EXPENSES
 - Applicant shall provide proof of eligible expenses requested to be paid with grant funds (see eligible expenses in IV. A). Must present a copy of all receipts for prior expenses eligible for reimbursement from grant and copies of estimates for future eligible expenses for term of this grant.
- DISBURSEMENT OF FUNDS:
 - Funds shall be distributed within one to two weeks after a fully executed grant agreement has been received.
- TERMINATION:
 - The City retains the right to terminate any agreement under the COVID-19 Emergency Grant Program if a grant recipient is found to be in violation of any conditions set forth in the grant guidelines or grant agreement.
- RIGHT TO DENY:
 - The city retains the right to deny any application for grant funding.
- GRANT AGREEMENT:
 - Upon a successful grant application being awarded funds, the grant recipient shall enter into a Grant Agreement with the City. Funds will not be distributed for any grant award until a grant agreement has been executed by all required parties.
- REPORTING:
 - As a condition for receiving grant funding, all grant recipients are required to submit a brief report to the City within three months after receiving grant funds,

specifying how the entirety of the grant funds were utilized and providing evidence in the form of paid invoices, statements, or similar documentation.

➤ **FUNDING AVAILABILITY:**

- The COVID-19 Emergency Grant Program has a limited amount of funds available. Awards will be provided after an application deadline and selection process has occurred.

➤ **INDEMNIFICATION:**

- All grant recipients shall be required to indemnify the City, and any officers acting on their behalf.

VI. APPLICATION PROCESS

All applications for funding from the COVID-19 Emergency Grant Program will be accepted by a date that is to be decided. Applications will be required to be submitted to the City (contact information is listed below). Upon submission of an application, City Staff will review the application to ensure complete information is provided. If additional information is needed, Staff will request the needed information. Upon funds from the program being requested to the amount of or exceeding the total fund amount, applications will no longer be accepted.

City of St. Augusta

Attn: Bill McCabe, City Administrator

1914 250th Street

St. Augusta, MN 56301

bmccabe@staugustamn.com

320-654-0387

City of St. Augusta Small Business Emergency Grant Application

Program Information: All grants awarded are for the purpose of working capital and intended to replace cash flow used for operating costs that existed at the time of the peacetime emergency declaration made through Executive Order 20-01. Such costs may include current payroll obligations, lease or mortgage payments, utilities, accounts payable, property taxes and other critical business expenses that can't be paid as a direct result of the current health emergency. This program is subject to applicable state and local peacetime emergency executive orders.

Eligibility Notes: All applicants must be eligible businesses with physical operations located in the City of St. Augusta that have been operating long enough to demonstrate financial viability. Applicants must demonstrate that they were directly and adversely affected by the COVID-19 related peacetime emergency Executive Orders 20-04 and 20-08, including being in an industry specifically named by those executive orders.

Please review and complete entire application prior to submittal.

Applicant Information

1. Business legal name: _____
(Name should be the officially registered name of the business entity.)

Business operating name _____
(if different)

Type of Business: _____

NAICS Code (if available): _____

Business street address: _____

City: _____ State: _____ Zip Code: _____

Mailing address (if different): _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Business website: _____

2. Individual completing the application:

Name: _____

Title: _____
(Owner, Founder, CEO, General Manager, Partner, etc.)

Address: _____

Telephone: _____ Email: _____

3. Is your business registered with the Minnesota Secretary of State?

☐ Yes ☐ No

4. Business description (product, hours, customers, clients, number of locations, etc.), type (industry) and brief history of business:

5. What year did this business begin operating in St. Augusta? _____

a. Does the business operate (have a physical presence) in another city?

☐ Yes ☐ No

If yes, please specify other location(s): _____

6. Employment (please include all W-2 employees):

On March 1, 2020:

Full-time employees: _____ **# Part-time employees:** _____

Current:

Full-time employees: _____ **# Part-time employees:** _____

Financial Information

7. Annual gross revenue last year? \$ _____

8. Average monthly gross revenue prior to March 16th? \$ _____

9. Projected monthly gross revenue? \$ _____
(Average of next three months)

10. Estimated monthly gross revenue loss due to COVID-19: \$ _____

11. Insurance claims filed? ☐ Yes ☐ No ☐ Not Applicable

COVID-19 Impact

12. Was your business ordered to close or had to significantly reduce its operations by a State of Minnesota Emergency Executive Order in 2020?

☐ Yes ☐ No

13. Current operating status of business:

- ☐ open for business and/or operating online
- ☐ open for business but with reduced hours
- ☐ reduced operations and/or operating online
- ☐ closed but still operating onsite, online or remotely
- ☐ closed but products and or services redeployed to assist current health crisis
- ☐ completely closed
- ☐ Other: please explain current status of business if none of the above apply.

14. Briefly explain how the business has been impacted by COVID 19 health pandemic and/or related Executive Orders and what challenges it is facing.

15. What are your plans to reopen and/or resume operations following the COVID-19 crisis?

16. Grant amount requested _____

17. Please describe how you intend to use awarded grant funds to support your business during the COVID-19 crisis. Eligible expenses include current payroll obligations (i.e. may not include employees who have been laid off), lease or mortgage payments, utilities, accounts payable, property taxes and other critical business expenses that can't be paid as a direct result of the current health emergency. Please specify eligible expenses expected to be paid with funds. Include proposed expenses requested to be paid using total amount of grant. For example: Payroll – 2 employees, 2 weeks: \$3,000, May Rent - \$2,000.

18. Is there anything else that we should be aware of in relation to your application or business?

Supporting Documents

The following documents must accompany an application for it to be deemed complete:

1. Evidence that you own or lease the space your business is located in. Example documentation includes: copy or statement of lease including terms, mortgage statement, property tax statement or other document to show proof of occupancy within City of St. Augusta. This could also include photograph or web map street image of the business location with evidence of business signage, if applicable.
2. Proof of eligible expense requested to be paid with grant funds. This includes, but is not limited to, payroll, rent/mortgage/utility/ property tax statements, accounts payable, and other critical business expenses that can't be paid as a direct result of the current health emergency.
3. The most recent federal tax return submitted for the business (with signature).
4. A W-9 Form (with signature).
5. Other supporting documentation deemed necessary by the city to assist in understanding the applicant's situation.

Grant Report

All grant recipients are required to submit a brief report to the City of St. Augusta within 3 months of receipt of funds, specifying how the entirety of the awarded grant funds were utilized. Grant Recipients will be required to provide substantially the following information:

Business name: _____

Business street address: _____

City: _____ State: _____ Zip Code: _____

Name and title of person completing form: _____

1. What was the total amount of grant you received? \$ _____

2. Did you utilize the funds as expected and stated in your application?

☐ Yes

☐ No, please explain

3. Please specify how grant funds were utilized. Include expenses and amounts up to total amount of grant. For example: Payroll – 2 employees, 2 weeks: \$3,000, May Rent - \$2,000.

4. Please describe benefits received from the awarded funds.

5. Briefly explain any ongoing business impacts from the COVID-19 pandemic:

Applicant Acknowledgements

1. The Applicant shall hold the City of St. Augusta, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Grant Program or its Application, including but not limited to, any legal or actual violations of any State or Federal laws.
2. The Applicant recognizes and agrees that the City of St. Augusta retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
3. The Applicant acknowledges that it has read the COVID-19 Emergency Grant Program guidelines and understands that if the application is approved for funding, grant funds awarded must only be used to pay eligible expenses.
4. **Financial Assistance Certification:** I hereby certify that the Small Business Emergency Assistance is necessary due to direct and adverse effects related to Executive Orders 20-04 and 20-08.

The undersigned, a duly authorized representative of the Applicant, hereby certifies the foregoing information is true, correct, and complete as of the date hereof; and agrees that:

- All proceeds from the grant will be used for eligible business expenses under the COVID-19 Emergency Grant Program;
- Applicant will file a report with the City of St. Augusta within three months of receiving a grant stating how awarded funds were spent;
- Applicant shall be bound by all terms and provisions of the COVID-19 Emergency Grant Program.

Name/Title of Authorized Business Representative

Signature of Authorized Business Representative

Date

COVID-19 EMERGENCY GRANT AGREEMENT

This Grant Agreement ("Agreement") is made this ___ day of _____, 2020, between the City of St. Augusta, a public body corporate and politic and political subdivision of the State of Minnesota ("Grantor"), and _____, a Minnesota _____ ("Grantee").

RECITALS

A. Grantor has duly established its COVID-19 Emergency Grant Program (the "Program") and has approved guidelines for said Program (the "Program Guidelines").

B. Grantee has submitted an application for a grant (the "Grant Application") pursuant to the Program Guidelines, and Grantor has approved a grant to the Grantee in the maximum principal amount of \$_____ (the "Grant") to pay a portion of the costs of qualifying expenditures under the Grant Guidelines as set forth in the Grant Application, in connection with Grantee's _____ business located at _____ in the City of St. Augusta Minnesota (the "City") (the "Grant Activities").

C. The Grantor and Grantee have negotiated the terms of the Grant, and now desire to memorialize such terms in this Agreement.

ACCORDINGLY, to induce Grantor to make the Grant to Grantee, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Grant Amount. Subject to and upon the terms and conditions of this Agreement, the Program Guidelines, and the Grant Application (together, the "Grant Documents"), Grantor agrees to grant to Grantee the sum of _____ and no/100ths Dollars (\$_____). Proceeds of the Grant shall be disbursed for the Grant Activities approved pursuant to the Grant Documents in accordance with Section 2 hereof.

2. Disbursement of Grant Proceeds.

(a) All Grant proceeds shall be paid to Grantee in accordance with the terms and conditions of the Grant Documents. Notwithstanding anything to the contrary herein, any costs of the Grant Activities exceeding the amount to be reimbursed under this Agreement shall be the sole responsibility of the Grantee.

(b) On the date of closing on the Grant, all Grant proceeds shall be disbursed to the Grantee. The disbursement of proceeds of the Grant will be made subject to the condition's precedent that prior to or as of the date of disbursement:

(i) The Grantor has received from Grantee, without expense to Grantor, an executed copy of this Agreement;

(ii) Grantee is in compliance with the terms of the Grant Documents.

3. Representations and Warranties. Grantee represents and warrants to Grantor that:

(a) Grantee is duly authorized and empowered to execute, deliver, and perform this Agreement and to receive the Grant from Grantor.

(b) The execution and delivery of this Agreement, and the performance by Grantee of its obligations under the Grant Documents, do not and will not materially violate or conflict with any applicable provision of law and do not and will not materially violate or conflict with, or cause any default or event of default to occur under, any material agreement binding upon Grantee.

(c) The execution and delivery of this Agreement has been duly approved by all necessary action of Grantee, and this Agreement has in fact been duly executed and delivered by Grantee and constitutes its lawful and binding obligation, legally enforceable against it.

(d) Grantee warrants that it shall keep and maintain books, records, and other documents relating directly to the receipt and disbursements of Grant proceeds and that any duly authorized representative of Grantor shall, with reasonable advance notice, have access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of Grantee pertaining to the Grant until the completion of all closeout procedures and the final settlement and conclusion of all issues arising out of this Grant.

(e) Grantee warrants that to the best of its knowledge, it has fully complied with all applicable state and federal laws reasonably relevant to this Agreement and will continue to comply throughout the terms of this Agreement. If at any time Grantee receives notice of noncompliance from any governmental entity, Grantee agrees to take any necessary action to comply with the state or federal law in question.

(f) Grantee warrants that it will use the proceeds of the Grant made by Grantor solely for the Grant Activities, and that within 90 days after the date of this Agreement, Grantee shall provide to Grantor in writing a brief report in substantially the form included in the Grant Application, specifying how the entirety of the Grant funds have been utilized and providing evidence in the form of paid invoices, statements, or similar.

4. No Business Subsidy. The parties agree that the Grant is not a business subsidy as defined in Minnesota Statutes, Sections 116J.993 to 116J.995, as amended (the “Business Subsidy Act”), because the assistance is in an amount less than \$150,000.

5. Event of Default by Grantee. The following shall be Events of Default under this Agreement:

(a) failure to complete any part of the Grant Activities within 60 days after the date of this Agreement;

(b) any representation or warranty made by Grantee herein is false when made;

(d) any material breach or failure of Grantee to perform any material term or condition of this Agreement not specifically described as an Event of Default in this Agreement and such breach or failure continues for a period of thirty (30) days after Grantor has given written notice to Grantee specifying such default or breach, unless Grantor agrees in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, Grantor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Grantee within the applicable period and is being diligently pursued until the Event of Default is corrected, but no such extension shall be given for an Event of Default that can be cured by the payment of money (i.e., payment of taxes, insurance premiums, or other amounts required to be paid hereunder).

6. Grantor's Remedy upon Grantee's Default. Upon an Event of Default by Grantee and after provision by Grantor of written notice, Grantor shall have the right to suspend or terminate its performance under this Agreement. In addition, Grantee will be ineligible for future grants under the Program.

7. Indemnification.

(a) Grantee shall and does hereby agree to indemnify against and to hold Grantor, and its officers, agents, and employees, harmless of and from any and all liability, loss, or damage that it may incur under or by reason of this Agreement, and of and from any and all claims and demands whatsoever that may be asserted against Grantor by reason of any alleged obligations or undertakings on its part to perform or discharge any of the terms, covenants, or agreements contained herein.

(b) This indemnification and hold harmless provision shall survive the execution, delivery, and performance of this Agreement and the payment by Grantor of any portion of the Grant.

(c) Nothing in this Agreement shall constitute a waiver of or limitation on any immunity from or limitation on liability to which Grantee is entitled under law.

8. Miscellaneous.

(a) Waiver. The performance or observance of any promise or condition set forth in this Agreement may be waived, amended, or modified only by a writing signed by Grantee and Grantor. No delay in the exercise of any power, right, or remedy operates as a waiver thereof, nor shall any single or partial exercise of any other power, right, or remedy.

(b) Assignment. This Agreement shall be binding upon the parties, their successors and assigns. All rights and powers specifically conferred upon Grantor may be transferred or delegated by Grantor to any of its successors and assigns. Grantee's rights and obligations under this Agreement may be assigned only when such assignment is approved in

writing by Grantor; except that if such assignment is made to an affiliate or subsidiary of Grantee, Grantee may assign any of its rights or obligations to such affiliate or subsidiary upon written notice to the Grantor.

(c) Governing Law. This Agreement is made and shall be governed in all respects by the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

(d) Severability. If any provision or application of this Agreement is held unlawful or unenforceable in any respect, such illegality or unenforceability shall not affect other provisions or applications that can be given effect, and this Agreement shall be construed as if the unlawful or unenforceable provision or application had never been contained herein or prescribed hereby.

(e) Notice. All notices required hereunder shall be given by depositing in the U.S. mail, postage prepaid, certified mail, return receipt requested, to the following addresses (or such other addresses as either party may notify the other):

To Grantor: City of St. Augusta
 1914 250th Street
 St. Augusta, MN 56301
 Attn: City Administrator

To Grantee:

Attn: _____

(f) Termination. Upon the date of receipt by the Grantor of Grantee's written report on Grantee's expenditure of Grant proceeds as described in paragraph 3(f) of this Agreement, this Agreement shall terminate and neither party shall have any further obligation to the other.

(g) Entire Agreement. This Agreement, together with the Grant Documents, which are incorporated by reference, constitutes the complete and exclusive statement of all mutual understandings between the parties with respect to this Agreement, superseding all prior or contemporaneous proposals, communications, and understandings, whether oral or written, concerning the Grant.

(h) Headings. The headings appearing at the beginning of the several sections contained in this Agreement have been inserted for identification and reference purposes only and shall not be used in the construction and interpretation of this Agreement.

IN WITNESS WHEREOF, this Agreement has been duly executed and delivered by the proper officers thereunto duly authorized on the day and year first written above.

GRANTOR:
CITY OF ST. AUGUSTA, MN

By: _____

Its Mayor

By: _____

Its City Administrator

[SIGNATURE PAGE TO GRANT AGREEMENT – GRANTOR]

GRANTEE:

By: _____

Title: _____

[SIGNATURE PAGE TO GRANT AGREEMENT – GRANTEE]