

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
January 5, 2021**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; City Attorney Couri; Engineer Boots; Fire Chief Tabatt, Assistant Chief Orth, Fire Captain Steinhofer, Fire Captain Kramer, Fire Lieutenant Claseman, Public Works Director Kiffmeyer; Stearns County Deputy Hemmesch, Treasurer Rasmusson and Clerk/Administrator McCabe.

**OTHERS PRESENT:**

**CONSENT AGENDA:** Mr. McCabe indicated he has added the Tri-County Humane Society contract on the consent agenda and a bill payable to Traut Wells in the amount of \$101.

**A motion was made to approve the consent agenda items 3A – 3D by Mr. Genereux second by Mr. Backes. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, December 1, 2020  
Bill Payable, Receipts and Treasurer's Report dated January 5, 2021 and for US Bank payment and Checks #23964-24020..

City Council Agenda, January 5, 2021  
Tri-County Humane Society contract

**SHERIFF'S REPORT:** Lt. Hemmesch presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

**A motion was made to approve the Sheriff's report as presented by Mr. Zenzen, seconded by Mr. Backes. Motion carried unanimously.**

**BUILDING INSPECTOR'S REPORT:**

Administrator McCabe presented the quarterly building inspector's report. He noted 35 permits were issued in the quarter bringing the total for the year to 126 compared with 2019 when there were 112 permits issued. 2020 saw 21 single family permits issued compared to 14 in 2019.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Ms. Coleman; Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Chief Tabatt was in attendance and presented the November run and training report bringing the total calls as of the end of November to 120, compared with 112 at this time in 2019. Fire Inc., provided online training.

**A motion was made to approve the monthly fire report by Mayor Zenzen, seconded by Mr. Schmitz. Motion carried unanimously.**

Chief Tabatt provided an email dealing with the generator. He asked for direction. Ms. Coleman questioned the need and Chief Tabatt responded it is common to have so there is power at the fire hall in case of emergency. He stated there were some quotes earlier in the year of approximately \$40,000 to replace. Mr. McCabe indicated he never saw those and asked that we renew those quotes to present at the next meeting.

**OPEN FORUM:**

**WINTER PARKING  
ORDINANCE:**

Mr. McCabe indicated he had provided for review the winter parking ordinance along with an email he received about a request to accommodate an individual with a handicap. He indicated he believed there was sufficient space in the resident's driveway or the ability to add on to the driveway. Mr. Kiffmeyer was in attendance and explained the difficulty plowing that particular street. Lt. Hemmesch said the residence was not in spot where he would think they should be allowed to park on the street. Mr. Couri said the ADA would not apply in this situation since there is enough room for seven vehicles in the driveway plus an ambulance if needed so reasonable accommodation is not validated. Mr. Couri said he would send a letter to the attorney stating the city's position.

**ACTING MAYOR: A motion was made to appoint Mr. Genereux acting mayor by Mr. Backes, seconded by Mr. Schmitz. Motion carried 4-0 with Mr. Genereux abstaining.**

**BOARDS, COMMISSIONS,  
OFFICIALS AND  
COUNCIL**

**REPRESENTATIVES: A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Schmitz:**

**Planning Commission: Ron Kraemer and Troy Voigt to an additional 3-year term.**

**Park Board: Dave Glenn to an additional 3-year term.**

**Council Representative to Park Board: Brent Genereux**

**EDA: Dan Mill and Mary Coleman to a three year term.**

**Council Fire Department Representative: Justin Backes and Jeff Schmitz.**

**City Assessor: Don Ramler, Stearns County Assessor's Office**

**City Attorney (Civil): Mike Couri – Couri and Ruppe**

**City Attorney (Prosecution): Jenall Kendal – Stearns County**

**Admin. Hearing Officer: Quinlivan and Hughes**

**City Engineer: Jeremy Boots – Moore Engineering.**

**Planning Consultant: Cindy Nash – Collaborative Planning.**

**Building Inspector: Mark Harren, MidMinnesota Code Enforcement**

**Electrical Inspector: Kelly Johnson**

**Weed Inspector: Mark Kiffmeyer  
Assistant Weed Inspector: Paul Hollermann.**

**The motion passed unanimously.**

**RESOLUTION  
#2021-01, SETTING  
COMPENSATION:**

Mr. McCabe presented a resolution with wages equal to a 2.0% increase over 2020 as was included in the budget. He also stated he modified from what was originally sent out to show the training wage for new firefighters at \$10/hour for training and meetings.

**A motion was made to approve Resolution #2021-01, approving a 2.0% pay raise and setting compensation for elected and appointed officials by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**SCHEDULE OF REGULAR  
MEETINGS, OFFICIAL NEWSPAPER  
AND OFFICIAL**

**DEPOSITORIES:** A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 7:00pm, and Park Board meetings on the Thursday prior to the Council meeting of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel and US Bank as official depositories by Mr. Backes seconded by Mr. Genereux. Motion carried unanimously.

**RESOLUTION #2021-02,  
DESIGNATING  
SIGNERS:**

A motion was made to approve Resolution #2021-02 designating officials authorized to sign approved checks by Mr. Zenzen, seconded by Mr. Backes. Motion carried unanimously.

**ORDINANCE  
#2021-01:**

A motion was made to approve Ordinance #2021-01, adopting the fee schedule by Mr. Backes seconded by Mr. Genereux. Motion carried unanimously.

**RESOLUTION #2021-03,  
DESIGNATING 2022**

**POLLING PLACE:** A motion was made to approve Resolution #2021-03, designating the 2022 polling place by Mr. Schmitz, seconded by Ms. Coleman Motion carried unanimously.

**DATA PRACTICES  
POLICIES:**

A motion was made to approve the data practices policies as presented by Mr. Backes, seconded by Ms. Coleman; Motion carried unanimously.

**ENGINEER'S  
REPORT:**

Mr. Boots presented information on the proposed 2021 Street Project. He is asking for authorization to go out for bids. They are proposing opening bids on January 29 and asking for authorization to approve at the February 2 meeting.

**A motion was made by Mr. Genereux, second by Ms. Coleman to proceed with bidding process; Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Genereux was asking about tree trimming. Mr. McCabe said everything went fine.

**CITY ADMINISTRATOR  
REPORT:**

**ADJOURNMENT:** A motion was made to adjourn to the closed session at 8:20 pm by Mr. Zenzen seconded by Backes. Meeting Adjourned.

**CLOSED SESSION RE: Attorney Client Privileged Communication on In Lieu of Assessment Fees. In attendance are Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz, Attorney Couri and City Administrator McCabe.**

Discussion was held and Mr. Couri was going to contact the other party with the wishes of the Council. The meeting adjourned at 8:45pm.

Approved this 2<sup>nd</sup> day of February, 2021.

---

Michael G. Zenzen, Mayor

Attest:

---

William R. McCabe, Clerk/Administrator