

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
March 10, 2020**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Reinert, Schulzetenberg and Genereux; Engineer Boots; Engineer Nohner, Fire Chief Tabatt, Fire Captain Steinhofer, Fire Lieutenant Claseman, Fire Lieutenant Voigt, Stearns County Deputy Hemmesch, Street Supervisor Kiffmeyer, Public Works Assistant Hollerman, Water/Sewer Operator Blashack, and Clerk/Administrator McCabe.

OTHERS PRESENT: Steve Gapinski, Jill Tabatt, Sheri Stang, Jackie Steinhofer, Shane Kurth, Jen Kurth, Angela Frye, Molly Pena

CONSENT AGENDA: A motion was made to approve the consent agenda items 3A – 3G by Mr. Backes, second by Mr. Genereux. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, February 4, 2020.

Bill Payable, Receipts and Treasurer's Report dated March 10, 2020 and for US Bank payment and Checks #23236-23308.

City Council Agenda, February 4, 2020

Liquor Licenses – St. Augusta Sports, Inc. and Lux Rec Club

Temporary Liquor Licenses St. Wendelin (March 28 and July 26)

Gambling Permit (St. Wendelin – July 26)

Gambling Permit (American Legion Auxiliary – March 21 and April 4)

SHERIFF'S REPORT: Lt. Hemmesch was in attendance and presented the reports for January and February. He indicated in January there were 44 contract hours spent and he reviewed the call types. For February, there were 38 contract hours spent. Lt Hemmesch reviewed the call types and indicated there were 20 citations issued. He answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Mr. Backes. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the spreadsheet with the monthly building permits.

A motion was made to approve the building inspector's report as presented by Reinert, seconded by Mr. Backes. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Tabatt was in attendance and presented the January run and training report. The total calls for the month were 13, all medical. Fire Inc., provided first arriving officer class for training in January.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Lt. Claseman presented a proposal for annual fire hose and indicated the ground ladder testing was added in the quote without being asked for. He explained what the quote entails and stated it is similar to what we pay to do it in house.

A motion was made to approve contracting the hose testing with FireCatt, option 1 with a three year contract by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mayor Zenzen asked if they were doing any training on the CoronaVirus. He read the notice on the League of Cities Webinar that will take place on Thursday, March 12. Lt. Hemmesch stated dispatch is asking more questions when calls come in.

**PUBLIC WORKS
UPDATE:**

Mr. Kiffmeyer was in attendance and presented two bids for street sweeping.

A motion was made to approve the low bid of Ehlinger Lawn Service at \$98/hour by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Mr. Kiffmeyer indicated we have a bid for grading our gravel roads from ML Schendzielos & Son, Inc. for \$150/hour. He indicated we would need to add about 4 loads on 26th Avenue yet.

A motion was made to award the grading to ML Schendzielos & Son by Mr. Reinert, seconded by Mr. Backes. Motion carried unanimously.

Mr. Kiffmeyer reported that he has been watching culverts that typically freeze up and indicated he opened one so far today.

Mr. Blashack presented an update of the water and sewer used in 2019.

Mr. Blashack presented a proposal for the public works employees to go to 10 hour days with rotating Fridays and Mondays off. Ms. Schulzetenberg wondered about vacation days and how that would be handled. She was told it would be 10 hours. Mayor Zenzen asked about Mr. Hollerman's certification on the water/sewer end. Mr. Blashack stated he has started his training and is working toward it.

A motion was made to approve the summer schedule for public works staff by Mr. Reinert, seconded by Mr. Genereux. Motion carried unanimously.

Mr. Blashack reported they have developed a system to pull our own pumps.

Mayor Zenzen was concerned with the amount of sewer that is higher than water. Mr. Blashack indicated he is working with the City Engineer to figure that out.

OPEN FORUM:

Molly Pena with Refractions was in attendance and asked if there is any questions. She stated she is willing to offer any clarification. There was a brief discussion between the group and the fire department. Ms. Pena answered questions from the Council and briefly explained what is going on at the facility. A general informational meeting will be scheduled on March 24, 2020 at 7pm.

STIFEL INVESTMENT

UPDATE:

Steve Gapinski was in attendance to give an update of our Stifel investment account. He explained the value of our portfolio has gone up approximately \$150,000 and further explained the reasoning for what is going on today.

ENGINEER'S REPORT:

Mr. Boots presented a road condition survey with cost estimate for repairs. He explained the map and how we would determine which project to complete.

A motion was made to call for plans and specifications for 250th from Augusta Drive and the City Hall parking lot by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Mr. Boots presented a quote for providing MS4 training. He explained that the process is laid out in our MS4 plan and offered to train staff on doing what needs to be done.

A motion was made to hire Moore Engineering to do the MS4 work in an amount not to exceed \$37,665 by Mr. Reinert, seconded by Mr. Backes. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW: Mr. Reinert wondered what was going on at County Road 115 and County Road 7. Mr. McCabe stated he is in discussions with a group representing Dollar General.

Mr. Backes asked about bringing the speed trailer in at County Road 7/75. Mr. McCabe stated he would ask Lt. Hemmesch to bring the speed trailer out right away in the spring.

Ms. Schulzetenberg wondered about the Annis Acres storm water issue and was told it would be looked at in the spring.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented the tax rate information.

Mr. McCabe reminded everyone that our Board of Review and Equalization would be held prior to our April meeting.

ADJOURMENT: **A motion was made to adjourn at 9:20pm by Mr. Genereux seconded by Mr. Backes. Meeting Adjourned.**

Approved this 7th day of April, 2020.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator