

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
March 2, 2021**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Coleman and Schmitz; City Attorney Couri; Engineer Boots; Fire Chief Kramer, Fire Captain Steinhofer, Fire Lieutenant Claseman, Fire Lieutenant Voigt, Fire Lieutenant Savage, Fire Department Cordie, Street Supervisor Kiffmeyer, Stearns County Deputy Hemmesch, Stearns County Deputy Dickhaus, Treasurer Rasmuson and Clerk/Administrator McCabe.

OTHERS PRESENT: Sherry Meline, Shelby Kampa

CONSENT AGENDA: Mr. McCabe reported the St. Mary HOC temporary liquor license was changed to June 25-26.

A motion was made to approve the consent agenda items 3A – 3H by Mr. Backes second by Mr. Schmitz. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, February 2, 2021
Bill Payable, Receipts and Treasurer's Report dated March 2, 2021 and for US Bank payment, and Checks #24064-24113.

City Council Agenda, March 2, 2021
St. Wendelin Gambling permit.
St. Wendelin Temporary Liquor License
St. Mary HOC Temporary Liquor License
Lux Rec Club Liquor License
St. Augusta Sports Liquor License

SHERIFF'S REPORT: Lt. Hemmesch presented the Sheriff's report. He indicated 40 hours were spent on the contract during the month. He also reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the building inspector's spreadsheet indicating there was one new home and another had been submitted but not yet issued.

A motion was made to accept as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer was in attendance and presented the January run and training report. There were six calls during the month as compared to 13 at this time last year. Fire Inc., provided fire behavior training during the month.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Lt. Voigt provided two quotes to for tires on Engine #2. Lt. Voigt said the tires have little tread remaining. Both quotes are acceptable.

A motion was made to approve the quote from Heartland Tire an amount of \$1,717.92 by Mr. Zenzen, seconded by Ms. Coleman. Motion carried unanimously.

Chief Kramer provided quotes to replace the two AED's in our trucks indicating we are only replacing two, not three, as quoted by Zoll. Mr. Cordie said Zoll would be the one he would recommend replacement from.

A motion was made to approve the quote from Zoll in an amount of \$5840.00 minus a \$200 discount by Mr. Zenzen, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. McCabe indicated there was discussion on the fire department standard operating guidelines. While reviewing and updating those, there was also a need to update the firefighter job description. He indicated the only change made was to add the response time to 15 minutes to the fire hall to the position description.

A motion was made to approve the amended job description by Ms. Coleman, seconded by Mr. Backes. Motion carried unanimously.

Amended SOG's were presented and discussed. The proposed changes were highlighted.

A motion was made to approve the amended SOG's by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Chief Kramer requested that Luke Skogstad and Tanner Toenjes be taken off their initial probation status. He indicated they both completed their Firefighter I training and were almost complete with the Firefighter II training.

A motion was made to remove Skogstad and Toenjes from probation status by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Lt. Voigt presented a variety of items the Relief Association want to donate to the City including new dress uniforms, battery operated tools, and other miscellaneous items.

Ms. Coleman moved to approved the donations, Mr. Backes seconded. Motion carried unanimously.

**PUBLIC WORKS
UPDATE:**

Mr. Kiffmeyer was in attendance and wanted to talk about getting bids for a seal coat project. He suggested we do 23rd Avenue, Rena Circle, Vienna Hills and the fire hall. Mr. McCabe indicated we budget approximately \$60,000 for seal coating and stated we can get bids on different projects and have them for final approval at next month's meeting.

Mr. Kiffmeyer stated we have issues with the floor drains in the shop. He indicated one quote was included in the packets and a second quote was coming. Mr. McCabe suggested we approve the work at a not to exceed amount and if the second quote came in better we could go with that quote.

A motion was made to approve the work at a not to exceed \$5,100 by Mayor Zenzen, seconded by Mr. Bakes. Motion carried unanimously.

**KIFFMEYER IN LIEU
OF ORDINANCE:**

Mark Kiffmeyer was present to talk about the in lieu of assessment amount to his families property across from Kiffmeyer Park. He indicated he was confused about how that was calculated as it is extremely difficult to connect to the force main sewer and the water figure he assumes was calculated believing the entire 20 acres was developable when in all reality only about three acres are developable. Mr. Couri said in 2005 the goal was to allocate the costs that fits the land; how many lots can you get for the land. The engineer would need to revisit the site and determine how many lots the property can accommodate to be developed. Mayor Zenzen stated Arnie Estebrooks put the trunk in at his cost and wants to find out how much was paid for by him. Mr. Couri explained that the calculation excluded the properties in the "in lieu of ordinance". Mr. McCabe asked that Engineer Boots look into the issue and table the issue to the next meeting.

Motion to table to next meeting by Mr. Backes, second by Mayor Zenzen. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Boots presented change order #1 for the 2021 Street Project. He indicated a culvert was found on 223rd Street that needs to be replaced and the guys asked to add some asphalt by the fire hall to make plowing easier.

A motion was made to approve Change Order #1 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**PLANNING
COMMISSION**

RECOMMENDATION: The public hearing from last night is continued to another date. Mr. McCabe reported that staff will work with the applicant to bring it forward as soon as possible.

**WASTEWATER TREATMENT
FACILITY POOL CAPACITY
AGREEMENT**

AMENDMENTS: Mr. McCabe presented an amendment to the pool capacity agreement along with exhibits that detail the financial details of selling capacity to the City of Foley. He indicated we would still have our capacity and this would just reduce our ability to utilize the pool if our existing capacity goes away. Couri said he'd like to look into this further.

A motion was made to approve the amendment by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Backes said he's heard we might like more trails. Mr. McCabe said the sales tax is designed to provide that. Mr. Backes also indicated he had heard requests for an archery range. That item will be brought to the Park Board.

Mayor Zenzen brought up the Winkleman property. Mr. Couri reported he had a conversation with Mr. Winkleman and Mr. Winkleman indicated he is trying to work on it and hopes to start getting things done in June.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe indicated he didn't have anything other than the two informational items (tax rate and letter from Chamber)

ADJOURMENT: A motion was made to adjourn to the closed session at 8:48 pm by Mr. Backes, seconded by Schmitz. Meeting Adjourned.

Approved this 6th day of April, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator