

**CITY OF ST. AUGUSTA**  
**1914 250TH STREET**  
**ST. AUGUSTA, MN 56301-7706**  
phone (320) 654-0387 fax (320) 654-0387

**WORK IN/ON ROAD RIGHT OF WAY**

Permit to construct an approach or any construction in the Right of Way to a City road is required. Cost of construction, and culvert, if required, to be assumed by applicant. Size to be determined by City Road Supervisor. The culvert shall be of corrugated galvanized steel pipe with flare ends.

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Site Location - Address \_\_\_\_\_

Contractor (Name) \_\_\_\_\_

Telephone # \_\_\_\_\_

Date \_\_\_\_\_

**SPECIAL PROVISIONS AND REQUIREMENTS**

1. No work on road right of way is to begin until application is approved and a permit issued.
2. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of the Minnesota Department of Transportation.
3. No foreign material such as dirt, gravel or bituminous material shall be placed on roadway.
4. Roadside must be cleaned up after work is completed.
5. After approach construction is completed, the permittee shall notify the City Hall that the work has been completed and is ready for final inspection before the refund is granted.
6. No changes or alterations in approach may be made at any time without permission from the City Road Supervisor.
7. Approach fill slopes shall be constructed 3:1 (3' horizontal to 1' vertical ) minimum and shall be hand finished , seeded or sodded.
8. Approach shall be constructed - to slope down and away from the shoulder line of the road for a distance of at least 15' with a fall of at least 6".
9. **A DEPOSIT OF \$300.00 IS REQUIRED BEFORE APPROVAL OF PERMIT. AFTER SATISFACTORY COMPLETION OF ALL WORK BY THE APPLICANT, AND INSPECTION OF THE CITY ROAD SUPERVISOR, A \$200.00 REFUND WILL BE GRANTED. THE APPLICANT IS RESPONSIBLE FOR NOTIFYING THE CITY WHEN WORK IS COMPLETE WITHIN A YEAR OF APPLICATION TO RECEIVE THE \$200.00 REFUND.**

I, \_\_\_\_\_ received \$300.00 by Cash or Check (circle one) on (date) \_\_\_\_\_

Permission is hereby granted as described above in accordance with all the above requirements.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

SIZE OF CULVERT IF REQUIRED/ diameter \_\_\_\_\_ length \_\_\_\_\_ N/A \_\_\_\_\_

Site viewed and approved by \_\_\_\_\_ Date \_\_\_\_\_

Completed work - Approved by \_\_\_\_\_ Date \_\_\_\_\_

REFUND \$ \_\_\_\_\_ (date) \_\_\_\_\_ REASON FOR NON REFUND \_\_\_\_\_

1. Top copy-City Hall      2. Second copy-Building Inspector      3. Third copy-applicant

Revised: 06-2004