

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 5, 2022**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Asst. Fire Chief Steinhofer, Fire Captain Voigt, Fire Captain Sandhurst, Fire Lieutenant Claseman, Stearns County Deputy Hemmesch, Building Inspector Harren, Building Inspector Waller and Clerk/Administrator McCabe.

OTHERS PRESENT: Jackie Steinhofer, Sherri Stang, John Honer

CONSENT AGENDA: **A motion was made by Mr. Backes, seconded by Mr. Genereux second by Mr. Backes. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, December 7, 2021
Bill Payable, Receipts and Treasurer's Report dated January 5, 2022 and for US Bank payment and Checks #26834-26929.
City Council Agenda, January 5, 2022

SHERIFF'S REPORT: Lt. Hemmesch presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Genereux, seconded by Ms. Coleman. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. Harren presented the quarterly building inspector's report highlighting the fact 30 total permits were issued which included six new single family dwellings and one new commercial building. He thanked the Council for their support over the past couple of years and introduced Mr. Wallen as the new inspector working for the firm that purchased his business. Mr. Wallen briefly explained his experience and noted the other communities he serves.

A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Schmitz; Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Assistant Chief Steinhofner presented the November monthly report indicating there were 14 calls for the month bringing the total to 113 for the year as compared to 121 at this time in 2020. Monthly training was provided in house and focused on the new equipment, right-to-know the LUCAS device and radio communications.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

OPEN FORUM:

**LUXEMBURG
LIONS AED:**

Mr. Honer was in attendance and indicated they are considering purchasing two AED devices and requested the City cover annual maintenance costs. He explained they wouldn't have the 911 cell phone capability but they are looking more at just getting the devices available in the community. Mr. Backes indicated his support and Mr. Genereux stated he would like to see some hard data as to how often they are used. Mr. Schmitz stated he too is willing to agree to the maintenance support. Ms. Coleman suggested we educate the community as to where they are and how easy they are to use.

A motion was made to offer the annual maintenance support for the devices by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

ACTING MAYOR:

A motion was made to appoint Mr. Backes acting mayor by Ms. Coleman, seconded by Mr. Genereux. Motion carried 4-0 with Mr. Genereux abstaining.

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES:

A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Genereux:

Planning Commission: Jason Netland and Brian Brown to an additional 3-year term.

Park Board: Camille Murphy and Colleen Lommel to an additional 3-year term.

Council Representative to Park Board: Brent Genereux

EDA: John McDowall to another three year term.

Council Fire Department Representative: Justin Backes and Jeff Schmitz.

City Assessor: Don Ramler, Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe

City Attorney (Prosecution): Jenall Kendal – Stearns County

Admin. Hearing Officer: Quinlivan and Hughes

City Engineer: Jeremy Boots – Moore Engineering.

Planning Consultant: Cindy Nash – Collaborative Planning.

Building Inspector: Mike Wallen, MidMinnesota Code Enforcement/Inspectron

Electrical Inspector: Kelly Johnson

**Weed Inspector: Mark Kiffmeyer
Assistant Weed Inspector: Paul Hollermann.**

The motion passed unanimously.

**RESOLUTION
#2022-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages as approved in November. He indicated the Council salary remains equal to the 2021 and we will have an ordinance amendment later in the year that will go into effect after the November election.

A motion was made to approve Resolution #2022-01, approving the salaries by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**SCHEDULE OF REGULAR
MEETINGS, OFFICIAL NEWSPAPER
AND OFFICIAL
DEPOSITORIES:**

A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 7:00pm, and Park Board meetings on the Thursday prior to the Council meeting of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel and US Bank

as official depositories by Mr. Backes seconded by Mr. Schmitz.
Motion carried unanimously.

**RESOLUTION #2022-02,
DESIGNATING**

SIGNERS: A motion was made to approve Resolution #2022-02 designating officials authorized to sign approved checks by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

**RESOLUTION #2022-03,
DESIGNATING 2023**

POLLING PLACE: A motion was made to approve Resolution #2022-03, designating the 2023 polling place by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

**DATA PRACTICES
POLICIES:**

A motion was made to approve the data practices policies as presented by Mr. Genereux, seconded by Ms. Coleman; Motion carried unanimously.

**ENGINEER'S
REPORT:**

No report given.

GSDC REQUEST:

Mr. McCabe presented a request for the City to join the Greater St. Cloud Development Corp. He indicated he routinely works with their staff when potential leads are presented.

A motion was made to join the GSDC with a \$3,000 contribution by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

GREEN ACRES ANIMAL

RESUCE CUP:

Mr. McCabe indicated there was information from City Planner Cindy Nash included in the packets. Mr. McCabe indicated that Mr. Couri suggested we approve the CUP, that way we can impose condition.

A motion was made to approve Resolution #2022-04, approving a CUP for Green Acres/Second Chance Animal Care by Mr. Backes, seconded by Mr. Genereux. Motion carried 4-1 with Mayor Zenzen voting no.

COUNCIL MEMBER

PURVIEW:

Mr. Backes said he believes the plow guys are doing a good job.

Mr. Genereux said the park looks good where they did some trimming and possibly dredged the pond.

CITY ADMINISTRATOR

REPORT: Mr. McCabe indicated the League of Cities dividend information was included in the packets.

Mr. McCabe indicated the staff wanted to make sure the Council was appreciative

ADJOURMENT: A motion was made to adjourn to the closed session at 8:15pm by Mr. Schmitz seconded by Mayor Zenzen.

CLOSED SESSION RE: Attorney Client Privileged Communication on the matter of RCC v the City of St. Augusta, a Veteran's Preference Claim. In attendance are Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz, Attorney Couri via Zoom and City Administrator McCabe.

Discussion was held and Mr. Couri was going to contact the other party with the wishes of the Council.

The meeting was called back to order by Mayor Zenzen and promptly adjourned at 8:55pm.

Approved this 1st day of February, 2022.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator