

**CITY OF ST. AUGUSTA  
CITY COUNCIL MEETING**

**June 7, 2022**

**7:00 pm**

**AGENDA**

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the May 3, 2022 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer's Report.
  - 3D. Liquor Licenses (List Attached)
  - 3E. Other
4. Sheriff's Report
5. Building Inspector's Report – Mike Wallen.
6. Fire Department
  - 6A. Monthly Report
  - 6B. SOG Updates
  - 6C. Grass Rig Accessories Quote (from Relief Association)
  - 6D. Fire Safety Pump Repair Quote
  - 6E. Fire Safety Pump Testing Quote
  - 6F. Chief Kramer return to light duty
  - 6G. Other
7. Open Forum -10 Minute Limit.
8. Engineer's Report
  - 8A. Public Hearing – MS4 Annual Review
  - 8B. 2021 Street Project Finalization
9. Council Member Comments/Purview.
10. Clerk's Report.
11. Adjourn.

REMINDERS:           Clean Up Day, Saturday, June 11, 2022 7am-11am  
                              Regular City Council Meeting, July 5, 2022 7pm

**CITY OF ST. AUGUSTA  
CITY COUNCIL MEETING  
June 7, 2022  
7:00 pm**

**Administrative Summary**

**Consent Agenda** – all items are included in the packets

**Sheriff's Report** – included in the packets

**Building Inspector's Report** – the spreadsheet is included in the packets.

**Fire Report** – the monthly report along with a quote for accessories for the new grass rig, a quote to repair the pump on the older fire engine, a quote for pump testing and a letter clearing Chief Kramer to return to work in light duty are included in the packets.

**Engineer's Report** – Tara will be in attendance to give a review of our annual MS4 program. She will touch on our recent audit as well. Final paperwork for the 2021 Street project is included in the packets.

**Planning Commission** – I received an email from Knife River today withdrawing their application for an IUP, thus the planning commission meeting will be cancelled.

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
May 3, 2022**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Genereux, and Schmitz; Asst. Fire Chief Steinhofer, Fire Captain Voigt, Fire Captain Sandhurst, Fire Captain Savage, Attorney Couri, Engineer Boots, Engineer Madejczyk, Water Sewer Operator Blashack, Street Supervisor Kiffmeyer, County Deputy Widmer and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Jenna Innes, Jackie Steinhofer, Sheri Stand, Ron Klinker, Brent Ahmann, Jim Klaverkamp, Susan Proell, Roxanne Kotschever, Dave Kotschever, Isaac Meemken, Abbey Meemken, Randy Hommerding, Denise Hommerding, Ann Haakenson, Justin Haakenson, Jim Honer, Janel Honer, Ben Honer, Megan Honer, Bernie Perryman, Utlej Kronnenberg, Patty Kronnenberg, Nicole Verant, Steve Ehli, Marlin Hommerding and Naomi Hommerding.

**CONSENT AGENDA:** Mr. McCabe asked we add a gambling permit for the SAFD at Club Almar on 10/14 and the payable to the State of Minnesota for the State Surcharge Report for Quarter 1 in the amount of \$1,005.92.

**A motion was made to approve as amended by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, May 3, 2022  
Bill Payable, Receipts and Treasurer's Report dated May 3, 2022  
and for US Bank payment and Checks #27133–  
27190.

City Council Agenda, May 3, 2022  
Gambling Permit, St. Augusta Sports at St. Augusta Legion 7/16  
M. Zenzen's attendance at the annual League of Cities  
Conference.

Stearns County Direct Voting Contract  
Gambling permit, SAFD at Club Almar on 10/14

**SHERIFF'S REPORT:** Deputy Widmer was in attendance and presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

**A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**BUILDING INSPECTOR'S****REPORT:**

The 2022 building permit spreadsheet was presented. Nine additional permits were issued in April including another four new single family homes.

**A motion was made to approve the report as presented by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

**PUBLIC WORKS****UPDATE:**

Mr. Blashack presented quotes for a new mag meter on our sewer line to the area treatment plant. He explained why he thought it was a good idea to switch to this type of meter. Mr. McCabe indicated the funding could come from remaining ARPA funds.

**A motion was made to accept the bid from Flow Measurement and Control in the amount of \$11,983 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

Mr. Kiffmeyer updated the Council on the dust coating and street sweeping. He also stated he met with Stearns County about cleaning their pond and indicated their intent is to be done late May early June.

**FIRE DEPT.****REPORT:**

Assistant Chief Steinhofer presented the March monthly report indicating there were nine calls for the month and 29 for the year total. This compares to 22 at the same time last year. Monthly training was provided by Fire Inc. and was on confined space entry. He stated the new firefighter started last month and an ISO meeting is scheduled next week.

**A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**OPEN FORUM:**

no comments offered.

**2021 AUDIT****PRESENTATION:**

Jenna Innes of Smith Schaffer and Associates was in attendance to present the 2021 Audit and Financial Statement. She explained the letters included with the financial statement before going into a power point presentation on the highlights of the financial statement. She answered questions from the Council.

**A motion was made to accept the 2021 Audit and approve the 2021 Financial Statement by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

**RESOLUTION #2022-09,  
EAW FINDING ON PROPOSED  
KNIFE RIVER/HONER**

**GRAVEL MINE:**

Mr. McCabe indicated the planning commission recommended approval of the EAW ROD and passing the resolution.

**A motion was made to approve Resolution #2022-09, EAW findings by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**ORDINANCE #2022-02,  
AMENDING ORDINANCE****#2013-02:**

**A motion was made to approve Ordinance #2022-02 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Boots updated the Council on the 2022 Street project indicating it will start next week. He asked for approval of up to a \$15,000 change order for a silt screen on the cattle pass as well as some quantity adjustments for additional asphalt on the corners.

**A motion was made to authorize the approval of a change order up to \$15,000 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Mr. Backes thanked those in attendance.

Mr. Schmitz inquired about the potential sink hole on 200<sup>th</sup> Street and was told it was stabilized and appears to be holding.

Mr. Genereux asked about the catch basins and Mr. Boots said he hadn't had a chance yet to look at them.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe presented the multi-family rental licensing ordinance stating the first fire chief was initially in charge of doing the inspections. When he resigned, the enforcement of the ordinance was suspended until a new inspector was trained. Mr. McCabe requested we hire the inspector from the City of St. Joseph Emily Wallen at \$25/hour.

**A motion was made to hire Ms. Wallen at \$25/hour to conduct the required biennial inspections by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

Mr. Couri reported on the letter from Mr. Winkelman. He stated we will file a summary judgement motion with the court and explained the process. He answered the questions from the Council.

**A motion was made to adjourn at 7:50pm by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.**

Approved this 7<sup>th</sup> day of June, 2022.

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Michael G. Zenzen, Mayor

Attest:

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William R. McCabe, Clerk/Administrator

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## \*Receipt Book

May 2022

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13299 R	101-41000-322	Building Permits	\$153.25	5/10/2022	general - Scott Madson	05 02 22 rct
13301 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 02 22 rct
13301 R	101-41000-322	Park Shelter Rental	\$150.00	5/10/2022	general - D VanVleet	05 02 22 rct
13302 R	101-41000-341	Zoning and Subdivision Fees	\$4,860.17	5/10/2022	general - Knife River IUP application	05 02 22 rct
13303 R	101-41000-322	Building Permits	\$140.00	5/10/2022	general - 365 roofing	05 02 22 rct
13304 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 03 22 rct
13304 R	101-41000-322	Park Shelter Rental	\$175.00	5/10/2022	general - S Okonek	05 03 22 rct
13305 R	602-49450-372	Sewer Sales	\$439.43	5/10/2022	sewer - May 22 rct	05 02 22 rct
13305 R	606-49450-372	Sewer Replacement Fund	\$12.06	5/10/2022	SRF - May 22 rct	05 02 22 rct
13305 R	605-43160-374	Electricity Sales	\$12.35	5/10/2022	EU - May 22 rct	05 02 22 rct
13305 R	607-41000-371	Storm Sewer Sales	\$28.80	5/10/2022	SW - May 22 rct	05 02 22 rct
13305 R	601-49400-371	Water Sales	\$347.60	5/10/2022	water dept - May 22 rct	05 02 22 rct
13306 R	101-41000-322	Park Shelter Rental	\$175.00	5/10/2022	general - J Fuchs	05 03 22 rct
13306 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 03 22 rct
13307 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 03 22 rct
13307 R	101-41000-322	Park Shelter Rental	\$175.00	5/10/2022	general - PCI	05 03 22 rct
13308 R	101-41000-334	Electric Permits	\$36.00	5/10/2022	general - Neiborhood Plmb	05 03 22 rct
13309 R	101-41000-341	Assessment Search Fees	\$10.00	5/10/2022	general - Stearns Co Abstract	05 03 22 rct
13310 R	101-41000-334	Electric Permits	\$36.00	5/10/2022	general - Select Electric	05 03 22 rct
13311 R	605-43160-374	Electricity Sales	\$9.88	5/10/2022	EU - May 22 rct	05 03 22 rct
13311 R	606-49450-372	Sewer Replacement Fund	\$14.51	5/10/2022	SRF - May 22 rct	05 03 22 rct
13311 R	602-49450-372	Sewer Sales	\$670.20	5/10/2022	sewer - May 22 rct	05 03 22 rct
13311 R	601-49400-371	Water Sales	\$544.39	5/10/2022	water dept - May 22 rct	05 03 22 rct
13312 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 08 22 rct
13312 R	101-41000-322	Park Shelter Rental	\$150.00	5/10/2022	general - J. Nareu	05 08 22 rct
13313 R	101-41000-322	Building Permits	\$63.50	5/10/2022	general - J Wacker	05 06 22 rct
13315 R	101-41000-334	Electric Permits	\$36.00	5/10/2022	general - Klein Electric	05 06 22 rct
13316 R	101-41000-321	Business Licenses/Permits	\$2,200.00	5/10/2022	general - St. Augusta Legion	05 06 22 rct
13317 R	101-41000-334	Gas Franchise Fee	\$4,606.50	5/10/2022	general - Excel Energy	05 06 22 rct
13318 R	101-41000-334	Electric Permits	\$137.00	5/10/2022	general - Bob Kilian	05 06 22 rct
13319 R	601-49400-371	Water Sales	\$753.32	5/10/2022	water dept - May 22 rct	05 06 22 rct
13319 R	601-49400-313	General Sales and Use Tax	\$2.15	5/10/2022	water dept - May 22 rct	05 06 22 rct
13319 R	606-49450-372	Sewer Replacement Fund	\$30.94	5/10/2022	SRF - May 22 rct	05 06 22 rct
13319 R	607-41000-371	Storm Sewer Sales	\$28.80	5/10/2022	SW - May 22 rct	05 06 22 rct
13319 R	602-49450-372	Sewer Sales	\$930.02	5/10/2022	sewer - May 22 rct	05 06 22 rct
13319 R	605-43160-374	Electricity Sales	\$18.47	5/10/2022	EU - May 22 rct	05 06 22 rct
13320 R	101-41000-322	Park Shelter Rental	\$150.00	5/10/2022	general - E Jerski	05 08 22 rct
13320 R	101-41000-310	Sales Tax	\$7.88	5/10/2022	general - shelter rental tax	05 08 22 rct
13321 R	601-49400-313	General Sales and Use Tax	\$2.15	5/10/2022	water dept - May 22 rct	05 08 22 rct
13321 R	605-43160-374	Electricity Sales	\$16.62	5/10/2022	EU - May 22 rct	05 08 22 rct
13321 R	602-49450-372	Sewer Sales	\$992.95	5/10/2022	sewer - May 22 rct	05 08 22 rct
13321 R	601-49400-371	Water Sales	\$809.74	5/10/2022	water dept - May 22 rct	05 08 22 rct
13321 R	606-49450-372	Sewer Replacement Fund	\$26.75	5/10/2022	SRF - May 22 rct	05 08 22 rct
13322 R	101-41000-334	Electric Permits	\$136.00	5/10/2022	general - LTE	05 09 22 rct
13323 R	101-41000-322	Building Permits	\$197.20	5/10/2022	general - LTE	05 09 22 rct
13324 R	101-41000-334	Electric Franchise Fee	\$4,068.40	5/10/2022	general - Centerpoint Energy	05 09 22 rct
13325 R	101-41000-341	Assessment Search Fees	\$10.00	5/10/2022	general - S Ball	05 09 22 rct
13326 R	601-49400-371	Water Sales	\$3,800.70	5/10/2022	water dept - May 22 rct	05 09 22 rct
13326 R	606-49450-372	Sewer Replacement Fund	\$151.44	5/10/2022	SRF - May 22 rct	05 09 22 rct
13326 R	601-49400-313	General Sales and Use Tax	\$4.30	5/10/2022	water dept - May 22 rct	05 09 22 rct
13326 R	605-43160-374	Electricity Sales	\$41.70	5/10/2022	EU - May 22 rct	05 09 22 rct

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May 2022

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13326 R	602-49450-372	Sewer Sales	\$5,508.30	5/10/2022	sewer - May 22 rct	05 09 22 rct
13327 R	101-41000-322	Building Permits	\$625.00	5/17/2022	general - K. Wieshalla	05 10 22 rct
13328 R	605-43160-374	Electricity Sales	\$12.36	5/17/2022	EU - May 22 rct	05 10 22 rct
13328 R	606-49450-372	Sewer Replacement Fund	\$19.26	5/17/2022	SRF - May 22 rct	05 10 22 rct
13328 R	601-49400-371	Water Sales	\$581.62	5/17/2022	water dept - May 22 rct	05 10 22 rct
13328 R	602-49450-372	Sewer Sales	\$714.18	5/17/2022	sewer - May 22 rct	05 10 22 rct
13329 R	101-41000-350	Fines and Forfeits	\$681.61	5/11/2022	general - misdemeanors	05 11 22 mis
13329 R	450-42270-362	Contributions and Donations	\$1,000.00	5/17/2022	CIP - fire dept, Club Almar	05 13 22 rct
13330 R	101-41000-341	Assessment Search Fees	\$10.00	5/17/2022	general - S Ball	05 13 22 rct
13331 R	101-41000-334	Electric Permits	\$136.00	5/17/2022	general - J Becher	05 13 22 rct
13332 R	101-41000-334	Electric Permits	\$136.00	5/17/2022	general - Torborg	05 13 22 rct
13333 R	101-41000-334	Electric Permits	\$136.00	5/17/2022	general - Torborg	05 13 22 rct
13334 R	606-49450-372	Sewer Replacement Fund	\$34.60	5/17/2022	SRF - May 22 rct	05 13 22 rct
13334 R	602-49450-372	Sewer Sales	\$1,134.36	5/17/2022	sewer - May 22 rct	05 13 22 rct
13334 R	601-49400-371	Water Sales	\$923.05	5/17/2022	water dept - May 22 rct	05 13 22 rct
13334 R	607-41000-371	Storm Sewer Sales	\$57.60	5/17/2022	SW - May 22 rct	05 13 22 rct
13334 R	605-43160-374	Electricity Sales	\$20.00	5/17/2022	EU - May 22 rct	05 13 22 rct
13335 R	101-41000-334	Electric Permits	\$36.00	5/17/2022	general - K Winter	05 14 22 rct
13336 R	101-41000-322	Building Permits	\$140.00	5/17/2022	general - J Jorge	05 14 22 rct
13337 R	101-41000-322	Building Permits	\$89.50	5/17/2022	general - J Huehn	05 14 22 rct
13338 R	101-41000-322	Building Permits	\$35.00	5/17/2022	general - H&S	05 14 22 rct
13339 R	605-43160-374	Electricity Sales	\$18.34	5/17/2022	EU - May 22 rct	05 14 22 rct
13339 R	606-49450-372	Sewer Replacement Fund	\$41.82	5/17/2022	SRF - May 22 rct	05 14 22 rct
13339 R	601-49400-313	General Sales and Use Tax	\$6.03	5/17/2022	water dept - May 22 rct	05 14 22 rct
13339 R	601-49400-371	Water Sales	\$1,162.12	5/17/2022	water dept - May 22 rct	05 14 22 rct
13339 R	602-49450-372	Sewer Sales	\$1,443.03	5/17/2022	sewer - May 22 rct	05 14 22 rct
13341 R	101-41000-322	Building Permits	\$110.00	5/17/2022	general - PNB Const	05 15 22 rct
13342 R	101-41000-322	Building Permits	\$122.00	5/17/2022	general - Granite City Plmb	05 15 22 rct
13343 R	601-49400-371	Water Sales	\$1,498.02	5/17/2022	water dept - May 22 rct	05 15 22 rct
13343 R	601-49400-313	General Sales and Use Tax	\$16.88	5/17/2022	water dept - May 22 rct	05 15 22 rct
13343 R	605-43160-374	Electricity Sales	\$24.00	5/17/2022	EU - May 22 rct	05 15 22 rct
13343 R	606-49450-372	Sewer Replacement Fund	\$59.92	5/17/2022	SRF - May 22 rct	05 15 22 rct
13343 R	602-49450-372	Sewer Sales	\$1,781.74	5/17/2022	sewer - May 22 rct	05 15 22 rct
13344 R	603-43254-372	Sewer Availability Charges	\$3,000.00	5/17/2022	SAC - Progressive	05 16 22 rct
13344 R	101-41000-322	Building Permits	\$1,870.75	5/17/2022	general - Progressive	05 16 22 rct
13344 R	101-41000-322	Right of Way Permits	\$300.00	5/17/2022	general - Progressive	05 16 22 rct
13344 R	601-49400-371	Meter Sales	\$325.00	5/17/2022	water dept - Progressive	05 16 22 rct
13344 R	603-43254-371	Water Availability Charges	\$3,000.00	5/17/2022	WAC - Progressive	05 16 22 rct
13345 R	450-41000-334	Cable TV Franchise Fee	\$681.53	5/17/2022	CIP - general, Midco	05 16 22 rct
13346 R	101-41000-322	Building Permits	\$106.98	5/17/2022	general - Go Permits	05 16 22 rct
13348 R	602-49450-372	Sewer Sales	\$2,629.82	5/17/2022	sewer - May 22 rct	05 16 22 rct
13348 R	607-41000-371	Storm Sewer Sales	\$28.80	5/17/2022	SW - May 22 rct	05 16 22 rct
13348 R	606-49450-372	Sewer Replacement Fund	\$82.22	5/17/2022	SRF - May 22 rct	05 16 22 rct
13348 R	605-43160-374	Electricity Sales	\$57.00	5/17/2022	EU - May 22 rct	05 16 22 rct
13348 R	601-49400-313	General Sales and Use Tax	\$23.48	5/17/2022	water dept - May 22 rct	05 16 22 rct
13348 R	601-49400-371	Water Sales	\$2,148.78	5/17/2022	water dept - May 22 rct	05 16 22 rct
13349 R	101-41000-322	Building Permits	\$437.25	5/19/2022	general - P McStott	05 17 22 rct
13350 R	601-49400-371	Water Sales	\$701.81	5/19/2022	water dept - May 22 rct	05 17 22 rct
13350 R	605-43160-374	Electricity Sales	\$10.01	5/19/2022	EU - May 22 rct	05 17 22 rct
13350 R	606-49450-372	Sewer Replacement Fund	\$21.02	5/19/2022	SRF - May 22 rct	05 17 22 rct
13350 R	602-49450-372	Sewer Sales	\$934.03	5/19/2022	sewer - May 22 rct	05 17 22 rct



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## \*Receipt Book

May 2022

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13351 R	450-41000-322	Park Dedication Fees	\$525.00	5/24/2022	CIP - general, Walter Kenning Trust	05 18 22 rct
13351 R	101-41000-341	Zoning and Subdivision Fees	\$50.00	5/24/2022	general - Walter Kenning Trust	05 18 22 rct
13351 R	101-41000-322	Building Permits	\$674.75	5/24/2022	general - Sy Prom	05 18 22 rct
13353 R	101-41000-341	Assessment Search Fees	\$10.00	5/24/2022	general - Epic Properties	05 18 22 rct
13354 R	606-49450-372	Sewer Replacement Fund	\$38.53	5/24/2022	SRF - May 22 rct	05 18 22 rct
13354 R	602-49450-372	Sewer Sales	\$1,263.22	5/24/2022	sewer - May 22 rct	05 18 22 rct
13354 R	601-49400-371	Water Sales	\$1,026.50	5/24/2022	water dept - May 22 rct	05 18 22 rct
13354 R	605-43160-374	Electricity Sales	\$8.93	5/24/2022	EU - May 22 rct	05 18 22 rct
13355 R	101-41000-322	Building Permits	\$62.54	5/24/2022	general - Opies	05 20 22 rct
13357 R	601-49400-371	Water Sales	\$632.07	5/24/2022	water dept - May 22 rct	05 20 22 rct
13357 R	605-43160-374	Electricity Sales	\$15.75	5/24/2022	EU - May 22 rct	05 20 22 rct
13357 R	606-49450-372	Sewer Replacement Fund	\$20.70	5/24/2022	SRF - May 22 rct	05 20 22 rct
13357 R	602-49450-372	Sewer Sales	\$785.11	5/24/2022	sewer - May 22 rct	05 20 22 rct
13358 R	101-41000-322	Building Permits	\$2.00	5/24/2022	general - Mechanical Energy	05 22 22 rct
13359 R	602-49450-372	Sewer Sales	\$1,671.79	5/24/2022	sewer - May 22 rct	05 22 22 rct
13359 R	601-49400-371	Water Sales	\$1,375.17	5/24/2022	water dept - May 22 rct	05 22 22 rct
13359 R	605-43160-374	Electricity Sales	\$34.35	5/24/2022	EU - May 22 rct	05 22 22 rct
13359 R	606-49450-372	Sewer Replacement Fund	\$50.96	5/24/2022	SRF - May 22 rct	05 22 22 rct
13360 R	101-41000-334	Electric Permits	\$36.00	5/24/2022	general - Delta Electric	05 24 22 rct
13361 R	601-49400-313	General Sales and Use Tax	\$6.83	5/24/2022	water dept - May 22 rct	05 24 22 rct
13361 R	605-43160-374	Electricity Sales	\$51.94	5/24/2022	EU - May 22 rct	05 24 22 rct
13361 R	606-49450-372	Sewer Replacement Fund	\$73.14	5/24/2022	SRF - May 22 rct	05 24 22 rct
13361 R	602-49450-372	Sewer Sales	\$2,217.89	5/24/2022	sewer - May 22 rct	05 24 22 rct
13361 R	601-49400-371	Water Sales	\$1,849.85	5/24/2022	water dept - May 22 rct	05 24 22 rct
13362 R	101-41000-331	Federal Grants and Aids	\$400.00	6/1/2022	general - fire dept training grant	05 24 22 fd
13362 R	101-41000-318	State Aid-Fire	\$400.00	5/24/2022	general - fire training	05 18 22 fd
13363 R	101-41000-312	Sales Tax	\$7.88	6/1/2022	general - shelter rental tax	05 26 22 rct
13363 R	101-41000-320	Park Shelter Rental	\$175.00	6/1/2022	general - L Bahs	05 26 22 rct
13364 R	603-43254-371	Water Availability Charges	\$3,000.00	6/1/2022	WAc - Lyle Bemer	05 26 22 rct
13364 R	603-43254-372	Sewer Availability Charges	\$3,000.00	6/1/2022	SAC - Lyle Bemer	05 26 22 rct
13364 R	601-49400-371	Meter Sales	\$325.00	6/1/2022	water dept - Lyle Bemer	05 26 22 rct
13364 R	101-41000-322	Right of Way Permits	\$300.00	6/1/2022	general - Lyle Bemer	05 26 22 rct
13364 R	101-41000-322	Building Permits	\$3,312.25	6/1/2022	general - Lyle Bemer	05 26 22 rct
13365 R	606-49450-372	Sewer Replacement Fund	\$27.12	6/1/2022	SRF - May 22 rct	05 25 22 rct
13365 R	605-43160-374	Electricity Sales	\$9.98	6/1/2022	EU - May 22 rct	05 25 22 rct
13365 R	601-49400-371	Water Sales	\$685.83	6/1/2022	water dept - May 22 rct	05 25 22 rct
13365 R	601-49400-313	General Sales and Use Tax	\$2.15	6/1/2022	water dept - May 22 rct	05 25 22 rct
13365 R	602-49450-372	Sewer Sales	\$855.02	6/1/2022	sewer - May 22 rct	05 25 22 rct
13368 R	601-49400-371	Water Sales	\$958.60	6/1/2022	water dept - May 22 rct	05 26 22 rct
13368 R	602-49450-372	Sewer Sales	\$1,173.83	6/1/2022	sewer - May 22 rct	05 26 22 rct
13368 R	606-49450-372	Sewer Replacement Fund	\$36.11	6/1/2022	SRF - May 22 rct	05 26 22 rct
13368 R	601-49400-313	General Sales and Use Tax	\$10.70	6/1/2022	water dept - May 22 rct	05 26 22 rct
13368 R	101-41000-341	Assessment Search Fees	\$20.00	6/1/2022	general - S Ball	05 26 22 rct
13368 R	605-43160-374	Electricity Sales	\$12.04	6/1/2022	EU - May 22 rct	05 26 22 rct
13369 R	101-41000-321	Business Licenses/Permits	\$100.00	6/1/2022	general - Delux	05 26 22 rct
13369 R	101-41000-322	Building Permits	\$204.25	6/1/2022	general - T Fruth	05 27 22 rct
13370 R	101-41000-334	Electric Permits	\$141.00	6/1/2022	general - Mikes Electric	05 27 22 rct
13371 R	101-41000-341	Assessment Search Fees	\$40.00	6/1/2022	general - W Schoenecker	05 27 22 rct
13372 R	606-49450-372	Sewer Replacement Fund	\$22.67	6/1/2022	SRF - May 22 rct	05 27 22 rct
13372 R	602-49450-372	Sewer Sales	\$678.85	6/1/2022	sewer - May 22 rct	05 27 22 rct
13372 R	601-49400-371	Water Sales	\$577.87	6/1/2022	water dept - May 22 rct	05 27 22 rct

**City of St. Augusta**  
**\*Receipt Book**

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May 2022

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13372 R	605-43160-374	Electricity Sales	\$8.54	6/1/2022	EU - May 22 rct	05 27 22 rct
13373 R	101-41000-322	Building Permits	\$2,674.75	6/1/2022	general - Arvola	05 28 22 rct
13373 R	101-41000-322	Right of Way Permits	\$300.00	6/1/2022	general - Arvola	05 28 22 rct
13373 R	601-49400-371	Meter Sales	\$325.00	6/1/2022	water dept - Arvola	05 28 22 rct
13373 R	603-43254-371	Water Availability Charges	\$3,000.00	6/1/2022	WAC - Arvola	05 28 22 rct
13373 R	603-43254-372	Sewer Availability Charges	\$3,000.00	6/1/2022	SAC - Arvola	05 28 22 rct
13374 R	605-43160-374	Electricity Sales	\$13.97	6/1/2022	EU - May 22 rct	05 28 22 rct
13374 R	606-49450-372	Sewer Replacement Fund	\$29.91	6/1/2022	SRF - May 22 rct	05 28 22 rct
13374 R	601-49400-371	Water Sales	\$677.62	6/1/2022	water dept - May 22 rct	05 28 22 rct
13374 R	602-49450-372	Sewer Sales	\$805.34	6/1/2022	sewer - May 22 rct	05 28 22 rct
13375 R	101-41000-321	Business Licenses/Permits	\$100.00	6/1/2022	general - Mini Mart	05 31 22 rct
13377 R	101-41000-334	Electric Franchise Fee	\$5,125.00	6/1/2022	general - Stearns Electric	05 31 22 rct
13378 R	101-41000-341	Assessment Search Fees	\$10.00	6/1/2022	general - Stearns Co Abstract	05 31 22 rct
13379 R	101-41000-322	Building Permits	\$51.00	6/1/2022	general - Augusta Plmb	05 31 22 rct
13380 R	602-49450-372	Sewer Sales	\$913.14	6/1/2022	sewer - May 22 rct	05 31 22 rct
13380 R	601-49400-371	Water Sales	\$747.63	6/1/2022	water dept - May 22 rct	05 31 22 rct
13380 R	605-43160-374	Electricity Sales	\$14.00	6/1/2022	EU - May 22 rct	05 31 22 rct
13380 R	606-49450-372	Sewer Replacement Fund	\$30.01	6/1/2022	SRF - May 22 rct	05 31 22 rct
<b>Grand Total</b>			<b>\$108,859.47</b>			

**\*Check Summary Register©**

Checks 05/04/22-06/07/22

Name	Check Date	Check Amt	
<b>10100 STATE BANK OF KIMBAL</b>			
24534e PERA	5/11/2022	\$1,866.65	emp pd pera
24535e STATE BANK OF KIMBALL	5/11/2022	\$3,321.63	941 taxes
24536e PREFERRED ONE	5/12/2022	\$4,529.68	water dept - city pd health
24537e US BANK BLASHACK	5/12/2022	\$3,400.68	water dept - May 22 fuel
24538e US BANK KIFFMEYER	5/12/2022	\$771.93	pw dept - fuel for city vehicles
24539e US BANK HOLLERMANN	5/12/2022	\$1,192.39	pw dept - fuel for city vehicles
24540e US BANK MCCABE	5/12/2022	\$1,060.05	general - remote backup, DriCrashPlan
24541e US BANK RASMUSON	5/12/2022	\$169.99	fire dept - telephone, Midco
24543e PERA	5/26/2022	\$1,890.14	emp pd pera
24544e STATE BANK OF KIMBALL	5/26/2022	\$3,671.60	941 taxes
24545e STATE BANK OF KIMBALL	5/26/2022	\$35.58	941 taxes
24546e MN DEPT OF REVENUE	5/26/2022	\$1,418.63	emp pd state taxes
24547e US BANK WOLTERS	5/31/2022	\$4.81	parks dept - fuel for city machinery
27191 MN DEPT OF LABOR & INDUSTR	5/5/2022	\$1,005.92	general - 1st qtr 2022 surcharge
27192 BLASHACK, CHAD C.	5/12/2022	\$1,583.52	
27193 HILL, MARY M	5/12/2022	\$713.10	
27194 HOLLERMANN, PAUL A.	5/12/2022	\$1,358.02	
27195 KIFFMEYER, MARK G.	5/12/2022	\$1,526.39	
27196 McCABE, WILLIAM R.	5/12/2022	\$2,476.09	
27197 RASMUSON, TERESA M.	5/12/2022	\$79.11	
27198 SCHLUETER, STEVEN F.	5/12/2022	\$233.87	
27199 SCHREINER, CASEY C	5/12/2022	\$143.14	
27200 WOLTERS, KENNETH G	5/12/2022	\$259.53	
27201 JOHN HANCOCK	5/12/2022	\$1,025.00	g - def comp pay 10 22 Kiffmeyer
27202 BILL MCCABE	5/17/2022	\$25.00	g - McCabe rx
27203 BLASHACK, CHAD C.	5/25/2022	\$1,636.11	
27204 HILL, MARY M	5/25/2022	\$661.30	
27205 HOLLERMANN, PAUL A.	5/25/2022	\$1,358.02	
27206 KIFFMEYER, MARK G.	5/25/2022	\$1,526.39	
27207 McCABE, WILLIAM R.	5/25/2022	\$2,398.40	
27208 RASMUSON, TERESA M.	5/25/2022	\$36.18	
27209 SCHLUETER, STEVEN F.	5/25/2022	\$442.80	
27210 SCHREINER, CASEY C	5/25/2022	\$0.00	
27211 WAIBEL, THOMAS F.	5/25/2022	\$592.92	
27212 WOLTERS, KENNETH G	5/25/2022	\$544.25	
27213 SCHREINER, CASEY C	5/26/2022	\$214.71	
27214 JOHN HANCOCK	5/26/2022	\$1,025.00	g - pay 11 22 def comp Hollermann
27215 BILL MCCABE	5/31/2022	\$74.99	g - McCabe rx
27216 BILL MCCABE	6/1/2022	\$25.00	g - McCabe rx
27217 AFLAC	6/7/2022	\$501.58	g - employee paid insurance
27218 ALEX AIR APPARATUS INC	6/7/2022	\$751.45	fire dept - compressor service
27219 ALLSTREAM	6/7/2022	\$105.46	sewer dept - telephone
27220 BANYON DATA SYSTEMS	6/7/2022	\$1,875.00	general - fund support
27221 BORDER STATES	6/7/2022	\$2,609.65	fire dept - tools
27222 CENTER POINT ENERGY	6/7/2022	\$305.21	fire dept - gas usage
27223 CENTRAL MN DUST CONTROL	6/7/2022	\$9,800.00	pw dept - dust control (5.4 miles/9,800 gals)
27224 CITY OF ST. AUGUSTA	6/7/2022	\$84.24	general - May 22 usage
27225 CITY OF ST. CLOUD	6/7/2022	\$25,158.93	water dept - Apr 22 usage
27226 CLEAN EARTH GEOTHERMAL	6/7/2022	\$533.34	fire dept - replace motor
27227 COLLABORATIVE PLANNING LLC	6/7/2022	\$1,296.00	general - mining IUP's
27228 CORE & MAIN LP	6/7/2022	\$12,000.00	ARPA funds COVID money water meters
27229 COURI & RUPPE PLLP	6/7/2022	\$655.25	general - general legal counsel
27230 CUSTOMIZED FIRE RESCUE	6/7/2022	\$1,000.00	fire dept - NFPA Bahr Koshoil
27231 DESIGN ELECTRIC	6/7/2022	\$335.34	fire dept - l=flasher solar panel

**\*Check Summary Register©**

Checks 05/04/22-06/07/22

Name	Check Date	Check Amt	
27232	ELECTRICAL CONSTRUCTION L	6/7/2022	\$1,245.00 sewer dept - lift station relays/breakers
27233	ERKENS WATER	6/7/2022	\$26.80 fire dept - water
27234	F.I.R.E.	6/7/2022	\$1,200.00 fire dept - instruction hands on training
27235	GOPHER STATE ONE-CALL	6/7/2022	\$149.85 water dept - locates
27236	KARIN ANDERSON GRANTWRIT	6/7/2022	\$1,300.00 fire dept - fema grant, scba and compressor fill
27237	KELLY C JOHNSON INC	6/7/2022	\$397.80 general - May 22 permits
27238	KENNETH WOLTERS	6/7/2022	\$40.37 parks dept - May 22 mileage (69x.585)
27239	LAND O AKES OIL & PROPANE	6/7/2022	\$1,063.40 fire dept - fill tanks
27240	MACQUEEN EMERGENCY	6/7/2022	\$250.00 fire dept - gas monitor calibration
27241	MARCO	6/7/2022	\$101.50 general - copier contract
27242	MID AMERICA METER INC	6/7/2022	\$67.93 water dept - supplies
27243	MIDSTATES EQUIP AND SUPPLY	6/7/2022	\$1,232.00 pw dept - cold patch
27244	MINNESOTA PUMP WORKS	6/7/2022	\$59,735.30 CIP - general, pump replacement
27245	ML SCHENDZIELOS AND SONS I	6/7/2022	\$1,125.00 pw dept - grading city roads
27246	MN DEPT OF HEALTH	6/7/2022	\$4,656.00 water dept - 479 connections x 9.72 2nd qtr 20
27247	MSFCB	6/7/2022	\$480.00 fire dept - certification exam/ Huehl, Buck
27248	MOORE ENGINEERING	6/7/2022	\$77,627.50 general - Knife River
27249	NELSONS SANITATION & RENTA	6/7/2022	\$194.00 parks dept - toilet rental HLP
27250	NORTH STAR SIGNS & ENGRAVI	6/7/2022	\$315.60 STW - dumping grass clipping signs
27251	PEARSON BROS., INC	6/7/2022	\$6,049.81 pw dept - street sweeping (45x134.59)
27252	PETTY CASH	6/7/2022	\$136.75 parks dept - flower purchases
27253	RMB ENVIRONMENTAL LABORA	6/7/2022	\$296.00 sewer dept - WW Effluent
27254	SMITH SCHAFER	6/7/2022	\$800.00 general - Audit year end Dec 31 2021
27255	STEARNS COUNTY AUDITOR/TR	6/7/2022	\$21,181.68 general - annual assessing contract
27256	STEARNS ELECTRIC ASSOCIATI	6/7/2022	\$1,740.45 fire dept - fire hall
27257	STORMY LANDSCAPING	6/7/2022	\$13,475.00 CIP - parks, pickle ball fencing
27258	TRAUT COMPANIES	6/7/2022	\$2,310.00 parks dept - pump repairs
27259	WEST CENTRAL SANITATION	6/7/2022	\$590.66 general - garbage service
27260	WORKMED MIDWEST PA	6/7/2022	\$275.00 fire dept - Eichten physical
27261	XCEL ENERGY	6/7/2022	\$608.26 general - Apr 22 usage
27262	ADAM GORRES	6/7/2022	\$150.00 general - May 22 refunds
27263	ALIZA JENSEN	6/7/2022	\$50.00 parks dept - May 22 refund
27264	ALYSE WEIS	6/7/2022	\$75.00 parks dept - May 22 refund
27265	CARRIE TREBOSKE	6/7/2022	\$50.00 parks dept - May 22 refund
27266	DAN NELSON	6/7/2022	\$75.00 parks dept - May 22 refund
27267	DEBBIE VANVLEET	6/7/2022	\$50.00 parks dept - May 22 refund
27268	GILBERT KOOPMEINERS	6/7/2022	\$75.00 parks dept - May 22 refund
27269	J FUCHS	6/7/2022	\$75.00 parks dept - May 22 refund
27270	JACOB OKONEK	6/7/2022	\$50.00 parks dept - May 22 refund
27271	JANET REAGAN	6/7/2022	\$50.00 parks dept - May 22 refund
27272	JENNIFER CLIFTON	6/7/2022	\$75.00 parks dept - May 22 refund
27273	JENNIFER SIMON	6/7/2022	\$55.00 parks dept - May 22 refund
27274	JEREMY HUEHN	6/7/2022	\$75.00 parks dept - May 22 refund
27275	JOHN JOSE	6/7/2022	\$75.00 parks dept - May 2 refund
27276	BILL MCCABE	6/7/2022	\$353.93 general - mileage 4/5-6/5/22 (605x.585)
27277	CENTRAL LANDSCAPE SUPPLY	6/7/2022	\$75.00 parks dept - supplies
27278	CENTRAL MN DUST CONTROL	6/7/2022	\$11,329.20 pw dept - dust control (10.490x1.08)
27279	COLLABORATIVE PLANNING LLC	6/7/2022	\$1,539.00 general - Knife River
27280	MCFOA REGION III	6/7/2022	\$55.00 general - Jul-Jun 23 membership
27281	MINNESOTA PUMP WORKS	6/7/2022	\$833.40 AARP - pump repairs
27282	NORTH CENTRAL INTERNATION	6/7/2022	\$3,955.50 CIP - fire dept, fire truck
27283	NUTRIEN SOLUTIONS	6/7/2022	\$769.60 parks dept - weed control
27284	STEARNS COUNTY AUDITOR/TR	6/7/2022	\$10.00 general - 2022 taxes, ditch
27285	STEARNS ELECTRIC ASSOCIATI	6/7/2022	\$1,741.71 fire dept - fire hall
27286	STEVE SCHLUETER	6/7/2022	\$248.63 parks dept - mileage (425x.585)

# City of St. Augusta

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## \*Check Summary Register©

Checks 05/04/22-06/07/22

	Name	Check Date	Check Amt	
27287	WEST METRO	6/7/2022	\$49,922.00	CIP - fire dept, truck purchase
27288	WORKMED MIDWEST PA	6/7/2022	\$95.00	pw dept - dot physical, Blashack
		<b>Total Checks</b>	<b>\$371,889.60</b>	

Michael G. Zenzen

FILTER: [Check Date] between #05/04/22# and #06/07/22# and [Check Nbr]>0 and [Cash Act]='10100'

**\*Check Detail Register©**

Checks 27276-27288

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
<b>27276</b>	06/07/22	<b>BILL MCCABE</b>			
E 101-41000-208		Training, Inst., Travel	\$353.93		general - mileage 4/5-6/5/22 (605x.585)
		Total	\$353.93		
<b>27277</b>	06/07/22	<b>CENTRAL LANDSCAPE SUPPLY</b>			
E 101-45200-220		Repair/Maint Supply	\$75.00	312147	parks dept - supplies
		Total	\$75.00		
<b>27278</b>	06/07/22	<b>CENTRAL MN DUST CONTROL</b>			
E 101-41130-220		Repair/Maint Supply	\$11,329.20	4773	pw dept - dust control (10.490x1.08)
		Total	\$11,329.20		
<b>27279</b>	06/07/22	<b>COLLABORATIVE PLANNING LLC</b>			
E 101-41000-307		Planning (GENERAL)	\$1,431.00	2022-137	general - Knife River
E 101-41000-307		Planning (GENERAL)	\$108.00	2022-138	general - general planning
		Total	\$1,539.00		
<b>27280</b>	06/07/22	<b>MCFOA REGION III</b>			
E 101-41000-206		Association Dues/LMC, A	\$55.00		general - Jul-Jun 23 membership
		Total	\$55.00		
<b>27281</b>	06/07/22	<b>MINNESOTA PUMP WORKS</b>			
E 451-41000-430		Miscellaneous	\$833.40		AARP - pump repairs
		Total	\$833.40		
<b>27282</b>	06/07/22	<b>NORTH CENTRAL INTERNATIONAL</b>			
E 450-42270-430		Miscellaneous	\$3,955.50	96834	CIP - fire dept, fire truck
		Total	\$3,955.50		
<b>27283</b>	06/07/22	<b>NUTRIEN SOLUTIONS</b>			
E 101-45200-220		Repair/Maint Supply	\$384.80	48487374	parks dept - weed control
E 101-41130-220		Repair/Maint Supply	\$384.80	48487374	pw dept - weed control
		Total	\$769.60		
<b>27284</b>	06/07/22	<b>STEARNS COUNTY AUDITOR/TREAS</b>			
E 101-41000-430		Miscellaneous	\$10.00		general - 2022 taxes, ditch
		Total	\$10.00		
<b>27285</b>	06/07/22	<b>STEARNS ELECTRIC ASSOCIATION</b>			
E 101-42270-387		Fire Dept Utilities	\$319.92		fire dept - fire hall
E 101-45200-381		Electric Utilities	\$54.90		parks dept - HLP
E 101-41000-381		Electric Utilities	\$149.82		general - city hall
E 101-42270-387		Fire Dept Utilities	\$49.79		fire dept - fire hydrant
E 101-41000-381		Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381		Electric Utilities	\$324.78		sewer dept - lift station 1
E 101-41000-381		Electric Utilities	\$41.58		general - city hall
E 101-41000-381		Electric Utilities	\$9.75		general - street light
E 602-49450-381		Electric Utilities	\$97.64		sewer dept - lift station 2
E 605-43160-380		Utility Services (GENERA	\$90.75		EU - Emerald Ponds
E 101-45200-381		Electric Utilities	\$74.98		parks dept - KP

**\*Check Detail Register©**

Checks 27276-27288

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 605-43160-380		Utility Services (GENERA	\$124.50		EU - Blackberry Farms
E 605-43160-380		Utility Services (GENERA	\$108.00		EU - Emerald Ponds
E 101-41000-381		Electric Utilities	\$102.60		general - State Hwy 15 light
E 602-49450-381		Electric Utilities	\$27.88		sewer dept - lift station
E 101-41000-381		Electric Utilities	\$30.49		general - Lion's Sign
E 601-49400-381		Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381		Electric Utilities	\$70.59		parks dept - HLP shelter
Total			\$1,741.71		
<b>27286</b>	06/07/22	<b>STEVE SCHLUETER</b>			
E 101-45200-430		Miscellaneous	\$248.63		parks dept - mileage (425x.585)
Total			\$248.63		
<b>27287</b>	06/07/22	<b>WEST METRO</b>			
E 450-41130-430		Miscellaneous	\$49,922.00		CIP - fire dept, truck purchase
Total			\$49,922.00		
<b>27288</b>	06/07/22	<b>WORKMED MIDWEST PA</b>			
E 101-41130-430		Miscellaneous	\$95.00	00039213-00	pw dept - dot physical, Blashack
Total			\$95.00		
<b>10100 STATE BANK OF KIMBAL</b>			<b>\$70,927.97</b>		

**Fund Summary**

<b>10100 STATE BANK OF KIMBAL</b>	
101 GENERAL FUND	\$15,417.78
450 CAPITAL PROJECT FUND	\$53,877.50
451 AMERICAN RESCUE PLAN FUND	\$833.40
601 WATER FUND	\$25.74
602 SEWER FUND	\$450.30
605 LIGHTING UTILITY	\$323.25
	<b>\$70,927.97</b>

Michael G. Zenzen

City of St. Augusta

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**\*Check Detail Register©**

Checks 05/04/22-06/07/22

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 STATE BANK OF KIMBAL</b>					
<b>24534 e</b>	05/11/22	<b>PERA</b>			
G 101-21704		PERA	\$647.12		PERA Coordinated
G 601-21704		PERA	\$95.60		PERA Coordinated
G 602-21704		PERA	\$95.60		PERA Coordinated
G 607-21704		PERA	\$28.33		PERA Coordinated
G 101-21704		PERA	\$746.72		PERA Coor Benefit
G 601-21704		PERA	\$110.30		PERA Coor Benefit
G 602-21704		PERA	\$110.30		PERA Coor Benefit
G 607-21704		PERA	\$32.68		PERA Coor Benefit
		<b>Total</b>	<b>\$1,866.65</b>		
<b>24535 e 05/11/22 STATE BANK OF KIMBALL</b>					
G 101-21701		Federal Withholding	\$876.49		941 taxes
G 101-21703		FICA Tax Withholding	\$1,318.14		941 taxes
G 101-21709		Medicare	\$308.26		941 taxes
G 601-21701		Federal Withholding	\$133.15		941 taxes
G 601-21703		FICA Tax Withholding	\$182.38		941 taxes
G 601-21709		Medicare	\$42.66		941 taxes
G 602-21701		Federal Withholding	\$133.13		941 taxes
G 602-21703		FICA Tax Withholding	\$182.36		941 taxes
G 602-21709		Medicare	\$42.68		941 taxes
G 607-21701		Federal Withholding	\$35.72		941 taxes
G 607-21703		FICA Tax Withholding	\$54.04		941 taxes
G 607-21709		Medicare	\$12.62		941 taxes
		<b>Total</b>	<b>\$3,321.63</b>		
<b>24536 e 05/12/22 PREFERRED ONE</b>					
E 601-49400-131		Employer Paid Health	\$308.27		water dept - city pd health
E 602-49450-131		Employer Paid Health	\$308.27		sewer dept - city pd health
E 101-41000-131		Employer Paid Health	\$563.98		general - city pd health
E 101-41000-131		Employer Paid Health	\$805.64		general - city pd health
E 101-41130-131		Employer Paid Health	\$391.08		pw dept - city pd health
E 101-41130-131		Employer Paid Health	\$352.90		pw dept - city pd health
G 101-21710		Other Deductions	\$1,076.22		g - emp pd health
E 101-41000-131		Employer Paid Health	\$723.32		general - city pd health
		<b>Total</b>	<b>\$4,529.68</b>		
<b>24537 e 05/12/22 US BANK BLASHACK</b>					
E 601-49400-212		Motor Fuels	\$85.08		water dept - May 22 fuel
E 602-49450-212		Motor Fuels	\$85.08		sewer dept - May 22 fuel
E 101-41130-212		Motor Fuels	\$85.08		pw dept - May 22 fuel
E 101-45200-212		Motor Fuels	\$85.05		parks dept - May 22 fuel
E 101-45200-220		Repair/Maint Supply	\$2,948.40		parks dept - fertilizer, SiteOne
E 101-41000-200		Office Supplies (GENERA	\$80.99		general - office supplies, Office Depot
E 601-49400-210		Operating Supplies (GEN	\$10.00		water dept - delivery, SpeedDee
E 601-49400-210		Operating Supplies (GEN	\$9.00		water dept - delivery service, SpeedDee
E 601-49400-210		Operating Supplies (GEN	\$12.00		water dept - delivery service, SpeedDee
		<b>Total</b>	<b>\$3,400.68</b>		



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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>24538 e</b>	05/12/22	<b>US BANK KIFFMEYER</b>			
E 101-41130-212		Motor Fuels	\$345.13		pw dept - fuel for city vehicles
E 101-45200-212		Motor Fuels	\$93.84		parks dept - fuel for city machinery
E 101-41130-220		Repair/Maint Supply	\$14.90		pw dept - supplies, Auto Value
E 101-45200-220		Repair/Maint Supply	\$35.29		parks dept - supplies, M and M
E 101-41130-220		Repair/Maint Supply	\$67.18		pw dept - supplies, M and M
E 101-41130-220		Repair/Maint Supply	\$21.86		pw dept - supplies, Auto Value
E 101-45200-220		Repair/Maint Supply	\$193.73		parks dept - machine rental, 360 Rents
		Total	\$771.93		
<b>24539 e</b>	05/12/22	<b>US BANK HOLLERMANN</b>			
E 101-41130-212		Motor Fuels	\$509.15		pw dept - fuel for city vehicles
E 101-45200-212		Motor Fuels	\$282.80		parks dept- fuel for city machines
E 601-49400-212		Motor Fuels	\$97.00		water dept - fuel for city vehicles
E 601-49400-208		Training, Inst., Travel	\$22.99		water dept - class, MPCA
E 602-49450-208		Training, Inst., Travel	\$22.98		sewer dept - class, MPCA
E 101-41130-220		Repair/Maint Supply	\$112.00		pw dept - repairs #4, N Central Intl
E 101-45200-220		Repair/Maint Supply	\$128.03		parks dept - repairs, Midwest Machinery
E 101-45200-220		Repair/Maint Supply	\$17.44		parks dept - repairs, Midwest Machinery
		Total	\$1,192.39		
<b>24540 e</b>	05/12/22	<b>US BANK MCCABE</b>			
E 101-41000-300		support services	\$19.98		general - remote backup, DriCrashPlan
E 101-41000-208		Training, Inst., Travel	\$449.00		general - conference, LMC
E 101-41000-208		Training, Inst., Travel	\$20.49		
E 601-49400-322		Postage	\$232.00		water dept - annual notice mailing, USPS
E 101-45200-220		Repair/Maint Supply	\$301.69		parks dept - supplies, Dakotah Paper
E 101-41000-200		Office Supplies (GENERA	\$36.89		general - supplies, Dacotah
		Total	\$1,060.05		
<b>24541 e</b>	05/12/22	<b>US BANK RASMUSON</b>			
E 101-42270-321		Telephone	\$169.99		fire dept - telephone, Midco
		Total	\$169.99		
<b>24543 e</b>	05/26/22	<b>PERA</b>			
G 101-21704		PERA	\$656.22		PERA Coordinated
G 601-21704		PERA	\$96.63		PERA Coordinated
G 602-21704		PERA	\$96.63		PERA Coordinated
G 607-21704		PERA	\$28.08		PERA Coordinated
G 101-21704		PERA	\$757.22		PERA Coor Benefit
G 601-21704		PERA	\$111.48		PERA Coor Benefit
G 602-21704		PERA	\$111.48		PERA Coor Benefit
G 607-21704		PERA	\$32.40		PERA Coor Benefit
		Total	\$1,890.14		
<b>24544 e</b>	05/26/22	<b>STATE BANK OF KIMBALL</b>			
G 101-21701		Federal Withholding	\$1,050.19		941 taxes
G 101-21703		FICA Tax Withholding	\$1,481.60		941 taxes
G 101-21709		Medicare	\$346.50		941 taxes
G 601-21701		Federal Withholding	\$117.90		941 taxes

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 601-21703		FICA Tax Withholding	\$184.32		941 taxes
G 601-21709		Medicare	\$43.10		941 taxes
G 602-21701		Federal Withholding	\$117.90		941 taxes
G 602-21703		FICA Tax Withholding	\$184.30		941 taxes
G 602-21709		Medicare	\$43.12		941 taxes
G 607-21701		Federal Withholding	\$36.57		941 taxes
G 607-21703		FICA Tax Withholding	\$53.58		941 taxes
G 607-21709		Medicare	\$12.52		941 taxes
Total			\$3,671.60		
<b>24545 e</b>	05/26/22	<b>STATE BANK OF KIMBALL</b>			
G 101-21703		FICA Tax Withholding	\$28.84		941 taxes
G 101-21709		Medicare	\$6.74		941 taxes
Total			\$35.58		
<b>24546 e</b>	05/26/22	<b>MN DEPT OF REVENUE</b>			
G 101-21702		State Withholding	\$8.28		WAIBEL, THOMAS F. State Tax - MN
G 101-21702		State Withholding	\$154.46		KIFFMEYER, MARK G. State Tax - MN
G 101-21702		State Withholding	\$344.32		McCABE, WILLIAM R. State Tax - MN
G 601-21702		State Withholding	\$20.18		McCABE, WILLIAM R. State Tax - MN
G 602-21702		State Withholding	\$20.18		McCABE, WILLIAM R. State Tax - MN
G 607-21702		State Withholding	\$20.16		McCABE, WILLIAM R. State Tax - MN
G 101-21702		State Withholding	\$21.49		SCHLUETER, STEVEN F. State Tax - MN
G 601-21702		State Withholding	\$2.95		SCHLUETER, STEVEN F. State Tax - MN
G 602-21702		State Withholding	\$2.95		SCHLUETER, STEVEN F. State Tax - MN
G 101-21702		State Withholding	\$35.04		BLASHACK, CHAD C. State Tax - MN
G 601-21702		State Withholding	\$94.26		BLASHACK, CHAD C. State Tax - MN
G 602-21702		State Withholding	\$94.26		BLASHACK, CHAD C. State Tax - MN
G 607-21702		State Withholding	\$11.68		BLASHACK, CHAD C. State Tax - MN
G 101-21702		State Withholding	\$321.96		WOLTERS, KENNETH G State Tax - MN
G 101-21702		State Withholding	\$151.78		HOLLERMANN, PAUL A. State Tax - MN
G 601-21702		State Withholding	\$18.80		HOLLERMANN, PAUL A. State Tax - MN
G 602-21702		State Withholding	\$18.80		HOLLERMANN, PAUL A. State Tax - MN
G 101-21702		State Withholding	\$65.52		HILL, MARY M State Tax - MN
G 601-21702		State Withholding	\$3.85		HILL, MARY M State Tax - MN
G 602-21702		State Withholding	\$3.85		HILL, MARY M State Tax - MN
G 607-21702		State Withholding	\$3.86		HILL, MARY M State Tax - MN
Total			\$1,418.63		
<b>24547 e</b>	05/31/22	<b>US BANK WOLTERS</b>			
E 101-45200-212		Motor Fuels	\$4.81		parks dept - fuel for city machinery
Total			\$4.81		
<b>27191</b>	05/05/22	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>			
E 101-41220-722		Bldg Permit Surcharge	\$1,005.92		general - 1st qtr 2022 surcharge
Total			\$1,005.92		
<b>27201</b>	05/12/22	<b>JOHN HANCOCK</b>			
G 101-21710		Other Deductions	\$25.00		g - def comp pay 10 22 Kiffmeyer
G 101-21710		Other Deductions	\$25.00		g - def comp pay 10 22 Hollermann

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Checks 05/04/22-06/07/22

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G 101-21710		Other Deductions	\$975.00		g - def comp pay 10 22 Rasmuson
		Total	\$1,025.00		
<b>27202</b>	05/17/22	<b>BILL MCCABE</b>			
G 101-21710		Other Deductions	\$25.00		g - McCabe rx
		Total	\$25.00		
<b>27214</b>	05/26/22	<b>JOHN HANCOCK</b>			
G 101-21710		Other Deductions	\$25.00		g - pay 11 22 def comp Hollermann
G 101-21710		Other Deductions	\$25.00		g - pay 11 22 def comp Kiffmeyer
G 101-21710		Other Deductions	\$975.00		g - pay 11 22 def comp Rasmuson
		Total	\$1,025.00		
<b>27215</b>	05/31/22	<b>BILL MCCABE</b>			
G 101-21710		Other Deductions	\$74.99		g - McCabe rx
		Total	\$74.99		
<b>27216</b>	06/01/22	<b>BILL MCCABE</b>			
G 101-21710		Other Deductions	\$25.00		g - McCabe rx
		Total	\$25.00		
<b>27217</b>	06/07/22	<b>AFLAC</b>			
G 101-21710		Other Deductions	\$350.50	384203	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	384203	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	384203	g - employee paid insurance
		Total	\$501.58		
<b>27218</b>	06/07/22	<b>ALEX AIR APPARATUS INC</b>			
E 101-42270-220		Repair/Maint Supply	\$751.45	5515	fire dept - compressor service
		Total	\$751.45		
<b>27219</b>	06/07/22	<b>ALLSTREAM</b>			
E 602-49450-321		Telephone	\$105.46		sewer dept - telephone
		Total	\$105.46		
<b>27220</b>	06/07/22	<b>BANYON DATA SYSTEMS</b>			
E 101-41000-300		support services	\$840.00	00162923	general - fund support
E 101-41000-300		support services	\$840.00	00162923	general - payroll support
E 101-41000-300		support services	\$195.00	00162923	general - UB direct payment support
		Total	\$1,875.00		
<b>27221</b>	06/07/22	<b>BORDER STATES</b>			
E 101-42270-220		Repair/Maint Supply	\$363.49	924220206	fire dept - tools
E 101-42270-220		Repair/Maint Supply	\$49.94	924220208	fire dept - tools
E 101-42270-220		Repair/Maint Supply	\$699.16	924220214	fire dept - tools
E 101-42270-220		Repair/Maint Supply	\$1,497.06	924255992	fire dept - tools/supplies
		Total	\$2,609.65		
<b>27222</b>	06/07/22	<b>CENTER POINT ENERGY</b>			
E 101-42270-387		Fire Dept Utilities	\$305.21		fire dept - gas usage
		Total	\$305.21		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>27223</b>	06/07/22	<b>CENTRAL MN DUST CONTROL</b>			
E 101-41130-220		Repair/Maint Supply	\$9,800.00		pw dept - dust control (5.4 miles/9,800 gals)
		Total	\$9,800.00		
<b>27224</b>	06/07/22	<b>CITY OF ST. AUGUSTA</b>			
E 101-41000-736		city halls sewer/water exp	\$84.24		general - May 22 usage
		Total	\$84.24		
<b>27225</b>	06/07/22	<b>CITY OF ST. CLOUD</b>			
E 601-49400-312		Water/Contract Services	\$13,939.43		water dept - Apr 22 usage
E 602-49450-313		Sewer/Contract Services	\$5,238.56		sewer dept - Apr 22 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$5,980.94		sewer dept - Apr 22 NR2
		Total	\$25,158.93		
<b>27226</b>	06/07/22	<b>CLEAN EARTH GEOTHERMAL</b>			
E 101-42270-220		Repair/Maint Supply	\$533.34	16807	fire dept - replace motor
		Total	\$533.34		
<b>27227</b>	06/07/22	<b>COLLABORATIVE PLANNING LLC</b>			
E 101-41000-307		Planning (GENERAL)	\$27.00	2022-131	general - mining IUP's
E 101-41000-307		Planning (GENERAL)	\$1,269.00	2022-132	general - Knife River
		Total	\$1,296.00		
<b>27228</b>	06/07/22	<b>CORE &amp; MAIN LP</b>			
E 451-41000-430		Miscellaneous	\$12,000.00	Q753836	ARPA funds COVID money water meters
		Total	\$12,000.00		
<b>27229</b>	06/07/22	<b>COURI &amp; RUPPE PLLP</b>			
E 101-41000-304		Legal Fees	\$48.75		general - general legal counsel
E 101-41000-304		Legal Fees	\$107.50		general - Knife River
E 101-41000-304		Legal Fees	\$499.00		general - Winkleman
		Total	\$655.25		
<b>27230</b>	06/07/22	<b>CUSTOMIZED FIRE RESCUE</b>			
E 101-41000-208		Training, Inst., Travel	\$1,000.00	2048	fire dept - NFPA Bahr Koshoil
		Total	\$1,000.00		
<b>27231</b>	06/07/22	<b>DESIGN ELECTRIC</b>			
E 101-42270-220		Repair/Maint Supply	\$335.34	16615	fire dept - I=flasher solar panel
		Total	\$335.34		
<b>27232</b>	06/07/22	<b>ELECTRICAL CONSTRUCTION LLC</b>			
E 602-49450-210		Operating Supplies (GEN	\$1,245.00	438	sewer dept - lift station relays/breakers
		Total	\$1,245.00		
<b>27233</b>	06/07/22	<b>ERKENS WATER</b>			
E 101-42270-220		Repair/Maint Supply	\$26.80	575748	fire dept - water
		Total	\$26.80		
<b>27234</b>	06/07/22	<b>F.I.R.E.</b>			
E 101-42270-208		Training, Inst., Travel	\$600.00	5562	fire dept - instruction hands on training

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42270-208		Training, Inst., Travel	\$600.00	5579	fire dept - emr training
		Total	\$1,200.00		
<b>27235</b>	06/07/22	<b>GOPHER STATE ONE-CALL</b>			
E 601-49400-314		Gopher State One Calls	\$74.92		water dept - locates
E 602-49450-314		Gopher State One Calls	\$74.93		sewer dept - locates
		Total	\$149.85		
<b>27236</b>	06/07/22	<b>KARIN ANDERSON GRANTWRITING</b>			
E 101-42270-430		Miscellaneous	\$1,300.00	500	fire dept - fema grant, scba and compressor fill
		Total	\$1,300.00		
<b>27237</b>	06/07/22	<b>KELLY C JOHNSON INC</b>			
E 101-41220-742		Electrical Insp	\$397.80		general - May 22 permits
		Total	\$397.80		
<b>27238</b>	06/07/22	<b>KENNETH WOLTERS</b>			
E 101-45200-430		Miscellaneous	\$40.37		parks dept - May 22 mileage (69x.585)
		Total	\$40.37		
<b>27239</b>	06/07/22	<b>LAND O AKES OIL &amp; PROPANE</b>			
E 101-42270-212		Motor Fuels	\$1,063.40	35409	fire dept - fill tanks
		Total	\$1,063.40		
<b>27240</b>	06/07/22	<b>MACQUEEN EMERGENCY</b>			
E 101-42270-220		Repair/Maint Supply	\$200.00	P02550	fire dept - gas monitor calibration
E 602-49450-220		Repair/Maint Supply	\$50.00	P02551	sewer dept - gas monitor calibration
		Total	\$250.00		
<b>27241</b>	06/07/22	<b>MARCO</b>			
E 101-41000-300		support services	\$101.50	4729744310	general - copier contract
		Total	\$101.50		
<b>27242</b>	06/07/22	<b>MID AMERICA METER INC</b>			
E 601-49400-210		Operating Supplies (GEN	\$67.93	022-4518	water dept - supplies
		Total	\$67.93		
<b>27243</b>	06/07/22	<b>MIDSTATES EQUIP AND SUPPLY INC</b>			
E 101-41130-220		Repair/Maint Supply	\$1,232.00	222374	pw dept - cold patch
		Total	\$1,232.00		
<b>27244</b>	06/07/22	<b>MINNESOTA PUMP WORKS</b>			
E 451-41000-430		Miscellaneous	\$59,735.30	017854	CIP - general, pump replacement
		Total	\$59,735.30		
<b>27245</b>	06/07/22	<b>ML SCHENDZIELOS AND SONS INC</b>			
E 101-41130-220		Repair/Maint Supply	\$1,125.00	9849	pw dept - grading city roads
		Total	\$1,125.00		
<b>27246</b>	06/07/22	<b>MN DEPT OF HEALTH</b>			
E 601-49400-312		Water/Contract Services	\$4,656.00		water dept - 479 connections x 9.72 2nd qtr 2022

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$4,656.00		
<b>27247</b>	<b>06/07/22</b>	<b>MSFCB</b>			
E 101-42270-208		Training, Inst., Travel	\$240.00	10066	fire dept - certification exam/ Huehl, Buck
E 101-42270-208		Training, Inst., Travel	\$240.00	9995	fire dept - certification exam Bahr, Koshol
Total			\$480.00		
<b>27248</b>	<b>06/07/22</b>	<b>MOORE ENGINEERING</b>			
E 450-41130-230		Overlaying	\$28,820.00	29851	CIP - pw dept, 2022 street improvement
E 101-41000-303		Engineering Fees	\$29,205.00	29861	general - Knife River
E 607-41000-303		Engineering Fees	\$1,072.50	29861	stw - MS4
E 450-41130-230		Overlaying	\$1,165.00	29861	CIP - pw dept, 2021 road project
E 601-49400-303		Engineering Fees	\$205.00	29861	water dept - ppl submittal
E 450-41130-235		Gaberdine Road	\$5,330.00	29862	CIP - pw dept, Gaberdine Road estimate
E 607-41000-303		Engineering Fees	\$4,425.00	29864	stw - MS4
E 607-41000-303		Engineering Fees	\$7,405.00	29865	stw - MS4
Total			\$77,627.50		
<b>27249</b>	<b>06/07/22</b>	<b>NELSONS SANITATION &amp; RENTAL IN</b>			
E 101-45200-410		Rentals	\$97.00		parks dept - toilet rental HLP
E 101-45200-410		Rentals	\$97.00		parks dept - toilet rental KP
Total			\$194.00		
<b>27250</b>	<b>06/07/22</b>	<b>NORTH STAR SIGNS &amp; ENGRAVING</b>			
E 607-41000-220		Repair/Maint Supply	\$152.00	24646	STW - dumping grass clipping signs
E 101-41130-220		Repair/Maint Supply	\$163.60	24714	pw dept - signs
Total			\$315.60		
<b>27251</b>	<b>06/07/22</b>	<b>PEARSON BROS., INC</b>			
E 101-41130-220		Repair/Maint Supply	\$6,049.81	5548	pw dept - street sweeping (45x134.59)
Total			\$6,049.81		
<b>27252</b>	<b>06/07/22</b>	<b>PETTY CASH</b>			
E 101-45200-220		Repair/Maint Supply	\$136.75		parks dept - flower purchases
Total			\$136.75		
<b>27253</b>	<b>06/07/22</b>	<b>RMB ENVIRONMENTAL LABORATORIES</b>			
E 602-49450-316		Sample Analysis	\$223.00	D029432	sewer dept - WW Effluent
E 602-49450-316		Sample Analysis	\$73.00	D030384	sewer dept - ww effluent
Total			\$296.00		
<b>27254</b>	<b>06/07/22</b>	<b>SMITH SCHAFER</b>			
E 101-41000-207		Auditing Services	\$800.00	10013	general - Audit year end Dec 31 2021
Total			\$800.00		
<b>27255</b>	<b>06/07/22</b>	<b>STEARNS COUNTY AUDITOR/TREAS</b>			
E 101-41000-302		Assessor Contract	\$21,181.68	2022-000001	general - annual assessing contract
Total			\$21,181.68		
<b>27256</b>	<b>06/07/22</b>	<b>STEARNS ELECTRIC ASSOCIATION</b>			
E 101-42270-387		Fire Dept Utilities	\$260.92		fire dept - fire hall

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-381		Electric Utilities	\$38.44		parks dept - HLP
E 101-41000-381		Electric Utilities	\$147.85		general - city hall
E 101-42270-387		Fire Dept Utilities	\$51.93		fire dept - fire hydrant
E 101-41000-381		Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381		Electric Utilities	\$421.18		sewer dept - lift station 1
E 101-41000-381		Electric Utilities	\$51.10		general - city hall
E 101-41000-381		Electric Utilities	\$9.75		general - street light
E 602-49450-381		Electric Utilities	\$117.72		sewer dept - lift station 2
E 605-43160-380		Utility Services (GENERA	\$90.75		EU - Emerald Ponds
E 101-45200-381		Electric Utilities	\$44.75		parks dept - KP
E 605-43160-380		Utility Services (GENERA	\$124.50		EU - Blackberry Farms
E 605-43160-380		Utility Services (GENERA	\$108.00		EU - Emerald Ponds
E 101-41000-381		Electric Utilities	\$96.82		general - State Hwy 15 light
E 602-49450-381		Electric Utilities	\$27.87		sewer dept - lift station
E 101-41000-381		Electric Utilities	\$30.39		general - Lion's Sign
E 601-49400-381		Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381		Electric Utilities	\$54.74		parks dept - HLP shelter
Total			\$1,740.45		
<b>27257</b>	<b>06/07/22</b>	<b>STORMY LANDSCAPING</b>			
E 450-45200-430		Miscellaneous	\$13,475.00		CIP - parks, pickle ball fencing
Total			\$13,475.00		
<b>27258</b>	<b>06/07/22</b>	<b>TRAUT COMPANIES</b>			
E 101-45200-220		Repair/Maint Supply	\$1,385.00	347722	parks dept - pump repairs
E 101-45200-220		Repair/Maint Supply	\$865.00	347723	parks dept - pump repairs
E 601-49400-316		Sample Analysis	\$60.00	347950	water dept - test samples 220593 & 220594
Total			\$2,310.00		
<b>27259</b>	<b>06/07/22</b>	<b>WEST CENTRAL SANITATION</b>			
E 101-41000-384		Refuse/Garbage Disposal	\$217.67	12454109	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$337.82	12454109	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$35.17	12454109	fire dept - garbage service
Total			\$590.66		
<b>27260</b>	<b>06/07/22</b>	<b>WORKMED MIDWEST PA</b>			
E 101-42270-260		Medical Exams	\$275.00	00038790-00	fire dept - Eichten physical
Total			\$275.00		
<b>27261</b>	<b>06/07/22</b>	<b>XCEL ENERGY</b>			
E 101-41000-383		Gas Utilities	\$608.26		general - Apr 22 usage
Total			\$608.26		
<b>27262</b>	<b>06/07/22</b>	<b>ADAM GORRES</b>			
E 101-45200-342		Refunds	\$150.00		general - May 22 refunds
Total			\$150.00		
<b>27263</b>	<b>06/07/22</b>	<b>ALIZA JENSEN</b>			
E 101-45200-342		Refunds	\$50.00		parks dept - May 22 refund
Total			\$50.00		

**\*Check Detail Register©**

Checks 05/04/22-06/07/22

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>27264</b>	06/07/22	<b>ALYSE WEIS</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27265</b>	06/07/22	<b>CARRIE TREBOSKE</b>			
E 101-45200-342		Refunds		\$50.00	parks dept - May 22 refund
		Total		\$50.00	
<b>27266</b>	06/07/22	<b>DAN NELSON</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27267</b>	06/07/22	<b>DEBBIE VANVLEET</b>			
E 101-45200-342		Refunds		\$50.00	parks dept - May 22 refund
		Total		\$50.00	
<b>27268</b>	06/07/22	<b>GILBERT KOOPMEINERS</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27269</b>	06/07/22	<b>J FUCHS</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27270</b>	06/07/22	<b>JACOB OKONEK</b>			
E 101-45200-342		Refunds		\$50.00	parks dept - May 22 refund
		Total		\$50.00	
<b>27271</b>	06/07/22	<b>JANET REAGAN</b>			
E 101-45200-342		Refunds		\$50.00	parks dept - May 22 refund
		Total		\$50.00	
<b>27272</b>	06/07/22	<b>JENNIFER CLIFTON</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27273</b>	06/07/22	<b>JENNIFER SIMON</b>			
E 101-45200-342		Refunds		\$55.00	parks dept - May 22 refund
		Total		\$55.00	
<b>27274</b>	06/07/22	<b>JEREMY HUEHN</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>27275</b>	06/07/22	<b>JOHN JOSE</b>			
E 101-45200-342		Refunds		\$75.00	parks dept - May 22 refund
		Total		\$75.00	
<b>10100</b>		<b>STATE BANK OF KIMBAL</b>		\$283,177.78	



**\*Check Detail Register©**

Checks 05/04/22-06/07/22

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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**Fund Summary****10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$112,466.96
450 CAPITAL PROJECT FUND	\$48,790.00
451 AMERICAN RESCUE PLAN FUND	\$71,735.30
601 WATER FUND	\$21,138.46
602 SEWER FUND	\$15,307.07
605 LIGHTING UTILITY	\$323.25
607 STORMWATER UTILITY	\$13,416.74
	<hr/>
	\$283,177.78

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2021(audited)	\$ 1,325,792	\$ 2,108,459.00	\$ 81,069	\$ 317,392	\$ 95,334	\$ 228,411	\$ 57,670	\$ 133,322	\$ 4,794	\$ 209,369	\$ 4,561,612
Receipts January 2022	\$ 21,728	\$ 8,507.98	\$ 1,388	\$ 1,191	\$ 20,839	\$ 26,134	\$ 7,021	\$ 812	\$ 376		\$ 87,997
Ex. January 2022	\$ 87,449	\$ 52,234.32	\$ 745		\$ 37,314	\$ 56,811	\$ 1,001				\$ 235,554
Receipts February 2022	\$ 13,106	\$ 3,293.26			\$ 13,349	\$ 16,521	\$ 778	\$ 514	\$ 236		\$ 47,798
Ex. February 2022	\$ 50,790				\$ 34,730	\$ 35,402	\$ 1,027		\$ 323		\$ 122,272
Receipts March 2022	\$ 35,498	\$ 53,384.34		\$ 63,537	\$ 26,033	\$ 31,393	\$ 703	\$ 946	\$ 460		\$ 211,955
Ex. March 2022	\$ 100,272	\$ 69,812.13			\$ 27,542	\$ 17,685	\$ 1,493		\$ 323		\$ 217,127
Receipts April 2022	\$ 24,053	\$ 3,825.33		\$ 18,000	\$ 22,164	\$ 26,035	\$ 517	\$ 768	\$ 370		\$ 95,732
Ex. April 2022	\$ 56,985	\$ 10,391.46			\$ 23,772	\$ 19,038	\$ 999		\$ 323		\$ 111,508
Receipts May 2022	\$ 36,881	\$ 2,206.53		\$ 18,000	\$ 22,852	\$ 27,542	\$ 144	\$ 824	\$ 410		\$ 108,859
Ex. May 2022	\$ 99,808	\$ 1,435.00			\$ 27,842	\$ 19,472	\$ 999		\$ 323		\$ 149,879
Receipts June 2022											\$ -
Ex. June 2022	\$ 111,113	\$ 102,667.50			\$ 19,522	\$ 14,116	\$ 13,055		\$ 647	\$ 72,569	\$ 333,689
Receipts July 2022											\$ -
Ex. July 2022											\$ -
Receipts August 2022											\$ -
Ex. August 2022											\$ -
Receipts September 2022											\$ -
Ex. September 2022											\$ -
Receipts October 2022											\$ -
Ex. October 2022											\$ -
Receipts November 2022											\$ -
Ex. November 2022											\$ -
Receipts December 2022											\$ -
Ex. December 2022											\$ -
Cash Balance	\$ 950,641	\$ 1,943,136.03	\$ 81,712	\$ 418,120	\$ 29,850	\$ 193,513	\$ 48,259	\$ 137,186	\$ 4,706	\$ 136,800	\$ 3,943,924

2022 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2021						
Audited	\$532,393.16	\$74,742.85	\$808,180.72	\$648,464.94	\$44,677.33	\$2,108,459.00
2021 Seal Coat				\$ (52,234.32)		(\$52,234.32)
January Property Tax		\$ 252.69		\$ 4,725.11	\$ 953.81	\$5,931.61
January Cable Franchise Fees		\$ 576.37				\$576.37
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
February Cable Franchise Fees		\$ 609.22				\$609.22
Aggregate Tax				\$ 684.04		\$684.04
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2022 Street Project Publication				\$ (316.71)		(\$316.71)
2022 Street Project Engineering				\$ (62,405.42)		(\$62,405.42)
Brush Hog				\$ (7,090.00)		(\$7,090.00)
March Sales Tax			\$ 47,750.00			\$47,750.00
March Cable Franchise Fees		\$ 634.34				\$634.34
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
Radios					\$ (1,285.50)	(\$1,285.50)
Air Bags					\$ (9,105.96)	(\$9,105.96)
April Cable Franchise Fees		\$ 678.33				\$678.33
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Adjustment due to bad coding					\$ 622.00	\$622.00
Carbeaner for gear					\$ (1,435.00)	(\$1,435.00)
May Cable Franchise Fees		\$ 681.53				\$681.53
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 1,000.00	\$1,000.00
2022 Street Project Engineering				\$ (29,985.00)		(\$29,985.00)
Gaberdine Road Project Engineering				\$ (5,330.00)		(\$5,330.00)
Pickleball Fence			\$ (13,475.00)			(\$13,475.00)
Grass Rig					\$ (49,922.00)	(\$49,922.00)
Grass Rig Accessories					\$ (3,955.50)	(\$3,955.50)
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$532,393.16	\$78,175.33	\$843,505.72	\$496,512.64	(\$7,450.82)	\$1,943,136.03

**Unallocated - Reserved**

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 142,250.00

	<b>2022</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>As of June 7, 2022</b>	<b>Spent</b>	
General Fund	\$1,010,529	\$ 137,666	13.62%	\$872,863
Capital Improvement Fund	\$810,418	\$ 121,727	15.02%	\$688,690
Water Fund	\$331,047	\$ 115,146	34.78%	\$215,901
Sewer Fund	\$554,463	\$ 140,179	25.28%	\$414,284
Sewer Debt Fund	\$12,500	\$ 4,277	34.22%	\$8,223
Street Light Fund	\$4,500	\$ 2,022	44.93%	\$2,478
WAC/SAC Improvement Fund	\$98,968	\$ 100,728	101.78%	(\$1,760)
Debt Service	\$41,000	\$ 1,411	3.44%	\$39,589
Storm Water	\$50,000	\$ 9,979	19.96%	\$40,021
American Rescue Plan	\$202,904		0.00%	\$202,904
Total Revenues	\$3,116,329	\$ 633,136	20.32%	\$2,483,193
<b>Expenditures</b>				
General Fund	\$970,191	\$ 518,512	53.44%	\$451,679
Capital Improvement Fund	\$723,000	\$ 236,540	32.72%	\$486,460
Water Fund	\$330,650	\$ 172,350	52.12%	\$158,300
Sewer Fund	\$553,681	\$ 163,571	29.54%	\$390,111
Storm Water Utility Fund	\$31,974	\$ 19,078	59.67%	\$12,896
Street Light Fund	\$4,380	\$ 1,940	44.28%	\$2,441
WAC/SAC Improvement Fund	\$298,500		0.00%	\$298,500
Debt Service	\$36,495	\$ 745	2.04%	\$35,750
American Rescue Plan	\$110,000	\$ 72,569	65.97%	\$37,431
Total Expenditures	\$3,058,871	\$ 1,185,304	38.75%	\$1,873,567

<b>General Fund</b>				
	<b>2021</b>	<b>Spent</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>As of June 7, 2022</b>	<b>Spent</b>	
Administration	\$ 353,831	\$ 238,375	67.37%	\$ 115,456
Council	\$ 29,732	\$ 7,250	24.38%	\$ 22,483
Boards and Commissions	\$ 3,500	\$ 180	5.14%	\$ 3,320
Building Inspection	\$ 74,800	\$ 41,096	54.94%	\$ 33,704
Elections	\$ 9,418	\$ -	0.00%	\$ 9,418
Fire	\$ 183,959	\$ 71,419	38.82%	\$ 112,540
Streets	\$ 222,769	\$ 131,953	59.23%	\$ 90,816
Parks	\$ 92,182	\$ 28,239	30.63%	\$ 63,943
<b>Total General Fund</b>	<b>\$ 970,191</b>	<b>\$ 518,512</b>	<b>53.44%</b>	<b>\$ 451,679</b>

**LIQUOR LICENSES**

Mini Mart #2 – off sale

Delux Liquors – off sale

American Legion Post 621 – On Sale, Sunday

Hayloft Bar and Grill – On Sale, Off Sale, Sunday

Club Almar – On Sale, Off Sale, Sunday

St. Augusta Sports, Inc. – Strong beer

Luxemburg Rec Club – Strong Beer

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# ST AUGUSTA CONTRACT

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MAY 2022

TOTAL HOURS: 43.75

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22034319	2551	5/1/2022 00:44:48	5/1/2022 01:44:37	[05/01/2022 01:44:31 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0044 TO 0144 HOURS. - PATROLLED COUNTY ROADS, NEIGHBORHOODS, TOWNSITE. - NTR
ST AUGUSTA	22034539	2573	5/2/2022 00:55:52	5/2/2022 02:02:35	[05/02/2022 02:02:27 : MOB : 2573] 0100-0200 1hr patterson - patrolled residential, commercial, and city parks - no suspicious activity
ST AUGUSTA	22035170	2586	5/3/2022 19:41:21	5/3/2022 20:42:04	[05/03/2022 20:42:02 : MOB : 2586] Schwinghammer - Start of Contract - 1941 - Patrolled County Roads and Storage Areas, commercial park as well. - Light traffic - End of Contract - 2041 - 1 Hour Contract
ST AUGUSTA	22035539	2557	5/4/2022 20:34:30	5/4/2022 21:37:08	[05/04/2022 21:36:56 : MOB : 2557] ringness -contract assigned for 1800 to 1900 -was assigned to gravity. he was on a different call so i did it. -started at 2034 -patrolled townsites -traffic on county rd 136 -starlight acres -gregory park -galaxy rd -contract ended 2035 -one hour done
ST AUGUSTA	22035697	2562	5/5/2022 10:50:04	5/5/2022 11:52:01	[05/05/2022 11:51:56 : MOB : 2562] -MOST THE BUSINESSES WERE OPEN IN TOWN. -THE SCHOOL AND CHURCH WERE BUSY. -MOST OF THE RESIDENTIAL AREAS WERE QUIET. -SOME BUILDERS OUT ON HOUSE PROJECTS. -SOME TRAFFIC THROUGH TOWN WITH NO ISSUES.



Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22035934	2574	5/5/2022 23:25:08	5/6/2022 00:12:13	<p>[05/06/2022 00:12:09 : MOB : 2574]  THOMA  -NO ISSUES  -STARTED CONTR LATE</p> <p>[05/05/2022 23:32:19 : MOB : 2574]  SUSV AT STORAGE UNITS 22035938</p>
ST AUGUSTA	22036048	2544	5/6/2022 10:11:58	5/6/2022 11:10:06	
ST AUGUSTA	22036312	2555	5/6/2022 23:15:36	5/7/2022 00:36:47	<p>[05/07/2022 00:17:58 : MOB : 2555]  end 0017 total time 1 hour  c.schwegel</p> <p>[05/07/2022 00:16:40 : MOB : 2555]  lux townsite</p> <p>[05/07/2022 00:13:50 : MOB : 2555]  terrace hills</p> <p>[05/07/2022 00:01:18 : MOB : 2555]  ridge creek</p> <p>[05/06/2022 23:57:22 : MOB : 2555]  cherrywood estates</p> <p>[05/06/2022 23:47:34 : MOB : 2555]  eagles landing</p> <p>[05/06/2022 23:37:29 : MOB : 2555]  bkackberry farms</p> <p>[05/06/2022 23:33:46 : MOB : 2555]  res/businesses around townsite</p> <p>[05/06/2022 23:23:18 : MOB : 2555]  gregory park/delux business center</p> <p>[05/06/2022 23:15:43 : MOB : 2555]  start 2315</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22036371	2567	5/7/2022 04:23:32	5/7/2022 05:23:28	[05/07/2022 05:23:25 : MOB : 2567] - 1 hour CONTR.
ST AUGUSTA	22036445	2544	5/7/2022 10:46:23	5/7/2022 11:47:28	
ST AUGUSTA	22036771	2544	5/8/2022 10:27:53	5/8/2022 11:32:23	
ST AUGUSTA	22036884	2555	5/8/2022 20:28:41	5/8/2022 21:29:31	[05/08/2022 21:29:22 : MOB : 2555] end 2128 total 1 hour  [05/08/2022 21:22:50 : MOB : 2555] lux townsite  [05/08/2022 21:17:59 : MOB : 2555] terrace hills  [05/08/2022 21:11:14 : MOB : 2555] ridge creek  [05/08/2022 21:06:24 : MOB : 2555] cherrywood estates  [05/08/2022 21:04:14 : MOB : 2555] emerald ponds  [05/08/2022 20:58:22 : MOB : 2555] eagles landing  [05/08/2022 20:48:00 : MOB : 2555] blackberry farms  [05/08/2022 20:43:15 : MOB : 2555] res/business areas around townsite  [05/08/2022 20:34:45 : MOB : 2555] firehall  [05/08/2022 20:32:00 : MOB : 2555] gregory park/delux business center

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22036997	2561K9	5/9/2022 09:06:45	5/9/2022 10:11:36	[05/09/2022 10:11:32 : MOB : 2561K9] 1 hr
ST AUGUSTA	22037431	2561K9	5/10/2022 13:51:20	5/10/2022 15:02:58	[05/10/2022 15:02:54 : MOB : 2561K9] 1 HR NO ISSUES
ST AUGUSTA	22037595	2555	5/10/2022 22:56:34	5/11/2022 00:02:01	[05/11/2022 00:01:57 : MOB : 2555] end 0000 total 1 hour c.schwegel  [05/10/2022 23:57:38 : MOB : 2555] lux townsite  [05/10/2022 23:53:24 : MOB : 2555] terrace hills  [05/10/2022 23:44:17 : MOB : 2555] ridge creek  [05/10/2022 23:37:38 : MOB : 2555] cherrywood estates  [05/10/2022 23:32:17 : MOB : 2555] EMERALD PONDS  [05/10/2022 23:28:40 : MOB : 2555] EAGLES LANDING  [05/10/2022 23:17:45 : MOB : 2555] BLACKBERRY FARMS  [05/10/2022 23:14:13 : MOB : 2555] RES/BUSINESS AREAS AROUND TOWNSITE  [05/10/2022 23:03:45 : MOB : 2555] DELUX BUSINESS CENTER  [05/10/2022 23:03:39 : MOB : 2555] GREGORY PARK

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22037636	2558	5/11/2022 02:45:07	5/11/2022 03:45:35	[05/11/2022 03:45:23 : MOB : 2558] 0245-START OF CONTRACT 0245-0345-PATROLLED RESAND BUSINESS AREAS -NOTHING SUSP, VERY LITTLE TRAFFIC 0345-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	22037912	2512	5/12/2022 03:17:57	5/12/2022 04:21:21	[05/12/2022 04:21:05 : MOB : 2512] SGT FRIDAY START:0318 END:0418 1 HOUR CHECKED THE BUSINESS AND RESIDENTIAL AREAS AROUND HWY 15/CR 47 - CHECKED THE AREAS AROUND LUX TOWNSITE - CHECKED BUSINESS AND RESIDENTIAL AREAS AROUND CR 7/CR 75
ST AUGUSTA	22038252	2512	5/12/2022 21:34:22	5/12/2022 22:39:22	[05/12/2022 22:39:05 : MOB : 2512] SGT FRIDAY START:2134 END:2237 1 HR CHECKED ROADS FOR STORM DAMAGE - WIRES & TREES DOWN, FLOODING, ETC. NOTHING FOUND THAT HADN'T BEEN ALREADY REPORTED CHECKED ON SUSPICIOUS VEHICLE AT HIDDEN LAKE PARK - WATCHING THE STORM
ST AUGUSTA	22038595	2586	5/13/2022 22:24:53	5/13/2022 23:30:02	[05/13/2022 23:29:57 : MOB : 2586] Schwinghammer - Start of contract - 2224 - Patrolled storage areas, county roads - Medium traffic - End of contract - 2324 - 1 hour contract  [05/13/2022 22:59:09 : pos8 : 01amschmid] RADIO DOWN - DICTATION
ST AUGUSTA	22038738	2562	5/14/2022 10:50:04	5/14/2022 11:52:26	[05/14/2022 11:52:14 : MOB : 2562] -SOME OF THE LOCAL BUSINESSES WERE OPEN. -THERE WERE FOLKS OUT AT THE BALLFIELD. -SOME FOLKS OUT DOING YARDWORK THROUGHOUT THE RESIDENTIAL AREAS.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22039078	2553	5/15/2022 13:37:29	5/15/2022 14:39:32	[05/15/2022 14:38:13 : MOB : 2553] ROSENFELD/BRETH CONTRACT FOR ST AUGUSTA CHECKED THROUGHOUT ALL CITY. NOTHING SEEMED SUSPICIOUS.
ST AUGUSTA	22039207	2586	5/15/2022 21:20:45	5/15/2022 22:25:12	[05/15/2022 22:25:09 : MOB : 2586] Schwinghammer - Start of Contract - 2120 - Patrolled county roads and townsite - Medium traffic - End of Contract - 2220 - 1 Hour Contract
ST AUGUSTA	22039268	2551	5/16/2022 02:15:30	5/16/2022 06:35:21	[05/16/2022 06:35:15 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0215 TO 0315 HOURS  [05/16/2022 03:15:41 : MOB : 2551] SALFER - PATROLLED COUNTY ROADS, STREETS, AND NEIGHBORHOODS. - NTR
ST AUGUSTA	22039434	2556K9	5/16/2022 15:51:17	5/16/2022 21:08:13	[05/16/2022 16:12:27 : pos8 : 01CEMurphy] PENDING 2550
ST AUGUSTA	22039877	2510	5/17/2022 20:36:19	5/17/2022 22:35:34	[05/17/2022 22:35:19 : MOB : 2510] HOFF CORP CITY LIMITS, LUXAREA -ENDED AT 2034  [05/17/2022 22:02:31 : MOB : 2510] 2043-2111, STARTED AGAIN AT 2200  [05/17/2022 21:02:16 : MOB : 2555] blackberry farms  [05/17/2022 20:55:45 : MOB : 2555] res/business areas around townsite  [05/17/2022 20:43:10 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22040154	2568	5/18/2022 17:50:08	5/18/2022 18:58:22	<p>[05/18/2022 18:58:10 : MOB : 2568]  LUST  -CONTRACT FROM 1751 TO 1900 HRS  -PATROLLED  TOWNSITE/BUSINESS/RESIDENTIAL/PARKS/RURAL/CO  RDS/AVS/MISC AREAS  -TWO TRAFFIC STOPS</p> <p>[05/18/2022 18:57:04 : MOB : 2568]  LUST  22040173-TRAFFIC STOP-CO RD 136/HWY 15-SPEED CITE 73/55</p> <p>[05/18/2022 18:21:03 : MOB : 2568]  LUST  -TRAFFIC STOP 21521 43RD AVE-SPEED-VW</p>
ST AUGUSTA	22040287	2546	5/19/2022 04:18:24	5/19/2022 05:18:23	<p>[05/19/2022 05:18:17 : MOB : 2546]  JENSEN  1 HOUR: 0418-0518  -DROVE RURAL RESIDENTIAL, CHECKED STORAGE UNITS,  MONITORED MORNING TRAFFIC, KIFFMEYER PARK</p>
ST AUGUSTA	22040521	2583	5/19/2022 19:53:20	5/19/2022 21:31:45	<p>[05/19/2022 21:31:38 : MOB : 2583]  STEVENS  1 HOUR CONTRACT.  PATROLLED COUNTY ROADS, TOWNSHIP ROADS, RESIDENTIAL  AREAS. CLEARED CONTRACT AT 2030 HOURS FOR CRASHINJ.  RETURNED AT 2100 AND COMPLETED REMAINING TIME.</p>
ST AUGUSTA	22041164	2585	5/21/2022 20:45:17	5/21/2022 22:05:15	<p>[05/21/2022 22:05:11 : MOB : 2585]  GRAVDAHL  -ONE HOUR CONTRACT (2045-2200 HRS 15LEFT FOR ROCKVILLE  CALL.  -PATROLLED RESIDENCIAL AND COMMERCIAL AREAS, PARKS  AND MAJOR ROADS.  -NOTHING SUSP</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22041263	2564	5/22/2022 02:02:30	5/22/2022 03:05:43	<p>[05/22/2022 03:05:39 : MOB : 2564]  POPP  -1hr contract complete 0200-0300  -patrolled commercial and residential areas of town nothing suspicious observed</p> <p>[05/22/2022 02:03:03 : pos3 : 01DMHEINEN]  PENDING FOR 2564</p>
ST AUGUSTA	22041490	2573	5/23/2022 05:27:32	5/23/2022 06:33:43	<p>[05/23/2022 06:33:37 : MOB : 2573]  patterson 0530-0630 1hr  - patrolled residential areas off co rd 7 and 43rd av  - stationary radar hwy 15 at hayloft, no violations</p>
ST AUGUSTA	22041830	2542	5/24/2022 11:04:40	5/24/2022 12:17:38	<p>[05/24/2022 12:17:34 : MOB : 2542]  BRETH  -CONTRACT TIME 1104-1210  -STARTED A COUPLE OF HRS LATE DUE TO FUP AND OTHER CALLS  -PATROLLED ST AUGUSTA SIDE OF CO RD 47, STORAGE UNIT, DELUX BUSINESS CENTER, CO RD 136, 43RD AV INCLUDING FIREHALL AND CITY PARK  -NOT A LOT OF TRAFFIC  -TOTAL TIME ON CONTRACT = 1 HR</p>
ST AUGUSTA	22042045	2507	5/24/2022 22:47:24	5/25/2022 00:36:23	<p>[05/25/2022 00:36:15 : MOB : 2507]  2247-2347 complete contract 1 hour. niemi</p>
ST AUGUSTA	22042406	2586	5/26/2022 00:41:22	5/26/2022 00:43:34	<p>[05/26/2022 00:43:29 : MOB : 2586]  Schwinghammer  - Start of Contract - 5/25 @ 2306  - Took a call at that time where driver was arrested for DWI, took entire contract time for Process  - End of DWI Process - 0036  - 1 1/2 Hour Contract  - Call was started after process. Refer to times in comments for reference.</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22042423	2511	5/26/2022 02:10:45	5/26/2022 03:13:50	<p>[05/26/2022 03:13:13 : MOB : 2511] ONE HOUR COMPLETED FOR EVENINGS ALL APPEARS NORMAL SGT KLEIN</p> <p>[05/26/2022 02:11:18 : MOB : 2511] CONTRACT FOR EVENINGS</p>
ST AUGUSTA	22042607	2544	5/26/2022 15:08:28	5/26/2022 16:08:24	
ST AUGUSTA	22042701	2583	5/26/2022 20:54:49	5/26/2022 21:56:28	<p>[05/26/2022 21:56:19 : MOB : 2583] STEVENS 1 HOUR CONTRACT. PATROLLED COUNTY ROADS, TOWNSITE, STORAGE UNIT AREA. 1 TRAFFIC STOP FOR FAILURE TO STOP AT STOP SIGN. DRIVER WAS ALSO NOT WEARING SEATBELT UPON APPROACH. VW.</p>
ST AUGUSTA	22042954	2510	5/27/2022 17:24:56	5/27/2022 18:27:40	<p>[05/27/2022 18:27:27 : MOB : 2510] HOFF PATROLLED CASEYS AREA AND GREGORY PARK -CORP CITY LIMITS, LUST TOOK THEFT FROM LOCAL DOLLAR GENERAL -TRAFFIC STOP FOR SPEED ON CR 7 NEAR VOIGTS 1 HR CONTRACT MAKEUP FROM DAYSHIFT</p>
ST AUGUSTA	22043157	2578	5/28/2022 04:22:57	5/28/2022 05:22:29	<p>[05/28/2022 05:22:20 : MOB : 2578] -1 HR ST AUGUSTA CONTR 0422-0522 HRS -PATROLLED THE CITY BRAEGELMANN</p>
ST AUGUSTA	22043688	2568	5/29/2022 20:50:01	5/29/2022 21:50:46	<p>[05/29/2022 21:50:27 : MOB : 2568] LUST CONTRACT FROM 2050 TO 2150 HOURS PATROLLED: -RESIDENTIAL/RURAL/BUSINESS AREAS/CO RDS/AVES-HWY 15/MISC AREAS</p>



Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22043847	2547	5/30/2022 11:46:57	5/30/2022 12:55:34	[05/30/2022 12:55:08 : MOB : 2547] WELLS 1145-1215 -AREAS AROUND LUX -NEIGHBORHOODS -STORAGE SHEDS -IND PARK -230TH ST -43RD AVE 1215-1245 -CHECKED AREAS AROUND TOWNSITE -NEIGHBORHOODS -PARKS -SOME BUSINESSES -CR115 -CR136 -ONE HR COMPLETE
ST AUGUSTA	22044016	2557	5/30/2022 23:20:54	5/31/2022 00:22:25	[05/31/2022 00:22:07 : MOB : 2557] ringness -contract assigned for 2300 to 0000 -started at 2320 -starlight acres -gregory park -town site -blackberry farms -co rd 7, traffic, did not see anything moving -contract ended at 0021
ST AUGUSTA	22044265	2574	5/31/2022 17:51:45	5/31/2022 18:52:14	[05/31/2022 18:52:10 : MOB : 2574] THOMA -PATROLLED ST AUGUSTA -NO ISSUES

# ALL CALLS - MAY 2022 - ST AUGUSTA

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	5/31/2022 16:26:25	22044234	911A	911 ABANDONED CALL
ST AUGUSTA	5/12/2022 19:48:00	22038198	AL	ALARM
ST AUGUSTA	5/1/2022 13:11:35	22034395	ALFALSE	FALSE ALARM
ST AUGUSTA	5/3/2022 19:21:28	22035166	ALFALSE	FALSE ALARM
ST AUGUSTA	5/6/2022 13:34:31	22036117	ALFALSE	FALSE ALARM
ST AUGUSTA	5/6/2022 14:30:11	22036133	ALFALSE	FALSE ALARM
ST AUGUSTA	5/2/2022 13:23:40	22034678	ALMED	ALARM MEDICAL
ST AUGUSTA	5/3/2022 08:14:48	22034895	ANI	ANIMAL COMPLAINT
ST AUGUSTA	5/6/2022 21:17:41	22036271	ASSTA	AGENCY ASSIST
ST AUGUSTA	5/12/2022 01:40:29	22037899	ASSTA	AGENCY ASSIST
ST AUGUSTA	5/26/2022 08:21:29	22042470	ASSTA	AGENCY ASSIST
ST AUGUSTA	5/29/2022 14:36:44	22043595	ASSTP	PERSONAL ASSIST
ST AUGUSTA	5/27/2022 20:04:52	22043022	BHEALTH	BEHAVIORAL HEALTH
ST AUGUSTA	5/19/2022 01:21:05	22040273	CC	CITIZEN CONTACT
ST AUGUSTA	5/8/2022 00:55:05	22036715	CC	CITIZEN CONTACT
ST AUGUSTA	5/9/2022 11:47:09	22037049	CO	CARBON MONOXIDE CALL WITHO
ST AUGUSTA	5/12/2022 21:34:22	22038252	CONTR	CONTRACT
ST AUGUSTA	5/13/2022 22:24:53	22038595	CONTR	CONTRACT
ST AUGUSTA	5/14/2022 10:50:04	22038738	CONTR	CONTRACT
ST AUGUSTA	5/15/2022 13:37:29	22039078	CONTR	CONTRACT
ST AUGUSTA	5/8/2022 10:27:53	22036771	CONTR	CONTRACT
ST AUGUSTA	5/8/2022 20:28:41	22036884	CONTR	CONTRACT
ST AUGUSTA	5/9/2022 09:06:45	22036997	CONTR	CONTRACT
ST AUGUSTA	5/12/2022 03:17:57	22037912	CONTR	CONTRACT
ST AUGUSTA	5/10/2022 13:51:20	22037431	CONTR	CONTRACT
ST AUGUSTA	5/10/2022 22:56:34	22037595	CONTR	CONTRACT
ST AUGUSTA	5/11/2022 02:45:07	22037636	CONTR	CONTRACT
ST AUGUSTA	5/6/2022 23:15:36	22036312	CONTR	CONTRACT
ST AUGUSTA	5/6/2022 10:11:58	22036048	CONTR	CONTRACT
ST AUGUSTA	5/7/2022 04:23:32	22036371	CONTR	CONTRACT
ST AUGUSTA	5/7/2022 10:46:23	22036445	CONTR	CONTRACT
ST AUGUSTA	5/5/2022 10:50:04	22035697	CONTR	CONTRACT
ST AUGUSTA	5/5/2022 23:25:08	22035934	CONTR	CONTRACT
ST AUGUSTA	5/4/2022 20:34:30	22035539	CONTR	CONTRACT
ST AUGUSTA	5/1/2022 00:44:48	22034319	CONTR	CONTRACT
ST AUGUSTA	5/2/2022 00:55:52	22034539	CONTR	CONTRACT
ST AUGUSTA	5/3/2022 19:41:21	22035170	CONTR	CONTRACT
ST AUGUSTA	5/19/2022 04:18:24	22040287	CONTR	CONTRACT
ST AUGUSTA	5/19/2022 19:53:20	22040521	CONTR	CONTRACT
ST AUGUSTA	5/21/2022 20:45:17	22041164	CONTR	CONTRACT
ST AUGUSTA	5/22/2022 02:02:30	22041263	CONTR	CONTRACT
ST AUGUSTA	5/23/2022 05:27:32	22041490	CONTR	CONTRACT
ST AUGUSTA	5/24/2022 11:04:40	22041830	CONTR	CONTRACT
ST AUGUSTA	5/24/2022 22:47:24	22042045	CONTR	CONTRACT
ST AUGUSTA	5/15/2022 21:20:45	22039207	CONTR	CONTRACT
ST AUGUSTA	5/16/2022 02:15:30	22039268	CONTR	CONTRACT
ST AUGUSTA	5/16/2022 15:51:17	22039434	CONTR	CONTRACT
ST AUGUSTA	5/17/2022 20:36:19	22039877	CONTR	CONTRACT
ST AUGUSTA	5/18/2022 17:50:08	22040154	CONTR	CONTRACT
ST AUGUSTA	5/27/2022 17:24:56	22042954	CONTR	CONTRACT
ST AUGUSTA	5/28/2022 04:22:57	22043157	CONTR	CONTRACT
ST AUGUSTA	5/26/2022 15:08:28	22042607	CONTR	CONTRACT
ST AUGUSTA	5/26/2022 20:54:49	22042701	CONTR	CONTRACT
ST AUGUSTA	5/26/2022 00:41:22	22042406	CONTR	CONTRACT
ST AUGUSTA	5/26/2022 02:10:45	22042423	CONTR	CONTRACT
ST AUGUSTA	5/29/2022 20:50:01	22043688	CONTR	CONTRACT
ST AUGUSTA	5/30/2022 11:46:57	22043847	CONTR	CONTRACT
ST AUGUSTA	5/30/2022 23:20:54	22044016	CONTR	CONTRACT
ST AUGUSTA	5/31/2022 17:51:45	22044265	CONTR	CONTRACT

City	Date_Received	Call_Number	Complaint	Description
ST AUGUSTA	5/16/2022 16:15:11	22039439	CORESP	CO-RESPONDER
ST AUGUSTA	5/16/2022 16:56:19	22039456	CORESP	CO-RESPONDER
ST AUGUSTA	5/6/2022 14:59:38	22036147	CRASHB	ACCIDENT BLOCKING
ST AUGUSTA	5/31/2022 16:36:06	22044239	CRASHINJ	ACCIDENT WTIH INJURIES FIRE AI
ST AUGUSTA	5/10/2022 01:57:05	22037262	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	5/12/2022 16:26:19	22038119	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	5/16/2022 16:05:41	22039437	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	5/6/2022 16:54:35	22036191	FIREAL	FIRE ALARM
ST AUGUSTA	5/17/2022 14:33:29	22039760	FRAUD	FRAUD
ST AUGUSTA	5/27/2022 22:16:09	22043072	FWORKS	FIREWORKS COMPLAINT
ST AUGUSTA	5/28/2022 22:30:51	22043454	FWORKS	FIREWORKS COMPLAINT
ST AUGUSTA	5/31/2022 05:14:39	22044060	HAZ	HAZARD
ST AUGUSTA	5/12/2022 19:49:03	22038200	HAZ	HAZARD
ST AUGUSTA	5/5/2022 10:47:52	22035696	HSREFER	HUMAN SERVICES REFERRAL
ST AUGUSTA	5/7/2022 00:33:52	22036334	INFO	MATTER OF INFORMATION
ST AUGUSTA	5/28/2022 12:04:33	22043231	INFO	MATTER OF INFORMATION
ST AUGUSTA	5/5/2022 02:47:16	22035634	LIGHTSON	LIGHTS ON PROGRAM
ST AUGUSTA	5/2/2022 18:29:30	22034758	MA	MOTORIST ASSIST
ST AUGUSTA	5/15/2022 02:28:44	22038983	MA	MOTORIST ASSIST
ST AUGUSTA	5/13/2022 21:20:24	22038569	MA	MOTORIST ASSIST
ST AUGUSTA	5/29/2022 12:58:59	22043568	MA	MOTORIST ASSIST
ST AUGUSTA	5/31/2022 12:33:17	22044147	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/9/2022 10:59:22	22037036	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/16/2022 10:41:38	22039353	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/19/2022 01:33:02	22040274	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/15/2022 19:05:59	22039172	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/12/2022 22:51:41	22038270	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/13/2022 19:43:17	22038536	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/4/2022 04:22:51	22035277	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/4/2022 07:20:53	22035287	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/3/2022 17:48:10	22035147	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/5/2022 13:31:48	22035752	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/24/2022 12:21:06	22041844	RW	REPORT WRITING
ST AUGUSTA	5/26/2022 07:10:27	22042453	STALL	STALLED VEHICLE
ST AUGUSTA	5/22/2022 01:57:34	22041262	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	5/5/2022 17:10:37	22035827	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	5/12/2022 01:37:27	22037898	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	5/25/2022 23:06:41	22042385	SUSP	SUSPICIOUS PERSON
ST AUGUSTA	5/12/2022 22:21:59	22038261	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/5/2022 23:30:23	22035938	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/5/2022 02:13:33	22035629	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/5/2022 04:41:45	22035646	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/27/2022 17:08:37	22042951	THEFT	THEFT
ST AUGUSTA	5/7/2022 19:05:10	22036611	TOBACC	TOBACCO COMPLIANCE CHECK
ST AUGUSTA	5/7/2022 19:20:04	22036620	TOBACC	TOBACCO COMPLIANCE CHECK
ST AUGUSTA	5/7/2022 19:34:21	22036623	TOBACC	TOBACCO COMPLIANCE CHECK
ST AUGUSTA	5/19/2022 05:18:43	22040291	TOW	TOWED VEHICLE
ST AUGUSTA	5/19/2022 18:37:57	22040494	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/19/2022 19:55:49	22040522	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2022 05:32:57	22040610	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2022 17:40:59	22040828	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2022 23:48:09	22040931	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/21/2022 17:08:58	22041111	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/23/2022 07:35:35	22041499	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/21/2022 21:22:32	22041177	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/22/2022 01:51:08	22041260	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/16/2022 18:03:01	22039474	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/16/2022 20:36:15	22039536	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 18:11:31	22040161	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 18:43:35	22040173	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 05:49:39	22039963	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 06:00:34	22039964	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 06:13:51	22039967	TRAFFIC STOP	TRAFFIC STOP

City	Date_Received	Call_Number	Complaint	Description
ST AUGUSTA	5/18/2022 07:01:44	22039970	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 14:44:37	22040103	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2022 17:45:32	22040148	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/26/2022 21:10:53	22042706	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/27/2022 09:26:29	22042821	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/29/2022 00:42:42	22043490	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/27/2022 17:54:38	22042969	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/29/2022 16:39:43	22043622	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/7/2022 22:07:56	22036671	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/6/2022 10:47:41	22036066	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/6/2022 05:15:59	22036000	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/3/2022 06:23:09	22034876	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/9/2022 15:57:27	22037123	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/9/2022 18:34:03	22037174	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/15/2022 19:20:45	22039174	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/13/2022 22:17:34	22038588	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/14/2022 00:02:11	22038627	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/14/2022 00:47:45	22038645	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/12/2022 16:49:28	22038130	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/10/2022 04:32:21	22037275	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/10/2022 04:51:55	22037276	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/10/2022 06:47:32	22037287	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	5/10/2022 08:27:52	22037301	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/9/2022 10:22:01	22037017	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/4/2022 14:28:22	22035442	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	5/27/2022 20:55:30	22043039	WELF	WELFARE CHECK

# CONTRACTS - MAY 2022 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	5/1/2022 00:44:48	01:44:37	22034319	CONTR	2551
ST AUGUSTA	5/2/2022 00:55:52	02:02:35	22034539	CONTR	2573
ST AUGUSTA	5/3/2022 19:41:21	20:42:04	22035170	CONTR	2586
ST AUGUSTA	5/4/2022 20:34:30	21:37:08	22035539	CONTR	2557
ST AUGUSTA	5/5/2022 10:50:04	11:52:01	22035697	CONTR	2562
ST AUGUSTA	5/5/2022 23:25:08	00:12:13	22035934	CONTR	2574
ST AUGUSTA	5/6/2022 10:11:58	11:10:06	22036048	CONTR	2544
ST AUGUSTA	5/6/2022 23:15:36	00:36:47	22036312	CONTR	2555
ST AUGUSTA	5/7/2022 04:23:32	05:23:28	22036371	CONTR	2567
ST AUGUSTA	5/7/2022 10:46:23	11:47:28	22036445	CONTR	2544
ST AUGUSTA	5/8/2022 10:27:53	11:32:23	22036771	CONTR	2544
ST AUGUSTA	5/8/2022 20:28:41	21:29:31	22036884	CONTR	2555
ST AUGUSTA	5/9/2022 09:06:45	10:11:36	22036997	CONTR	2561K9
ST AUGUSTA	5/10/2022 13:51:20	15:02:58	22037431	CONTR	2561K9
ST AUGUSTA	5/10/2022 22:56:34	00:02:01	22037595	CONTR	2555
ST AUGUSTA	5/11/2022 02:45:07	03:45:35	22037636	CONTR	2558
ST AUGUSTA	5/12/2022 03:17:57	04:21:21	22037912	CONTR	2512
ST AUGUSTA	5/12/2022 21:34:22	22:39:22	22038252	CONTR	2512
ST AUGUSTA	5/13/2022 22:24:53	23:30:02	22038595	CONTR	2586
ST AUGUSTA	5/14/2022 10:50:04	11:52:26	22038738	CONTR	2562
ST AUGUSTA	5/15/2022 13:37:29	14:39:32	22039078	CONTR	2553
ST AUGUSTA	5/15/2022 21:20:45	22:25:12	22039207	CONTR	2586
ST AUGUSTA	5/16/2022 02:15:30	06:35:21	22039268	CONTR	2551
ST AUGUSTA	5/16/2022 15:51:17	21:08:13	22039434	CONTR	2556K9
ST AUGUSTA	5/17/2022 20:36:19	22:35:34	22039877	CONTR	2510
ST AUGUSTA	5/18/2022 17:50:08	18:58:22	22040154	CONTR	2568
ST AUGUSTA	5/19/2022 04:18:24	05:18:23	22040287	CONTR	2546
ST AUGUSTA	5/19/2022 19:53:20	21:31:45	22040521	CONTR	2583
ST AUGUSTA	5/21/2022 20:45:17	22:05:15	22041164	CONTR	2585
ST AUGUSTA	5/22/2022 02:02:30	03:05:43	22041263	CONTR	2564
ST AUGUSTA	5/23/2022 05:27:32	06:33:43	22041490	CONTR	2573
ST AUGUSTA	5/24/2022 11:04:40	12:17:38	22041830	CONTR	2542
ST AUGUSTA	5/24/2022 22:47:24	00:36:23	22042045	CONTR	2507
ST AUGUSTA	5/26/2022 00:41:22	00:43:34	22042406	CONTR	2586
ST AUGUSTA	5/26/2022 02:10:45	03:13:50	22042423	CONTR	2511
ST AUGUSTA	5/26/2022 15:08:28	16:08:24	22042607	CONTR	2544
ST AUGUSTA	5/26/2022 20:54:49	21:56:28	22042701	CONTR	2583
ST AUGUSTA	5/27/2022 17:24:56	18:27:40	22042954	CONTR	2510
ST AUGUSTA	5/28/2022 04:22:57	05:22:29	22043157	CONTR	2578
ST AUGUSTA	5/29/2022 20:50:01	21:50:46	22043688	CONTR	2568
ST AUGUSTA	5/30/2022 11:46:57	12:55:34	22043847	CONTR	2547
ST AUGUSTA	5/30/2022 23:20:54	00:22:25	22044016	CONTR	2557
ST AUGUSTA	5/31/2022 17:51:45	18:52:14	22044265	CONTR	2574

**Stearns County Sheriff's Office Citations from APS**

6/1/2022

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
5/29/2022 12:42:0	St. Augusta	BRAEGELMANN ZAC	730022068475	22043490	171.24.1	DAS-DRIVING AFTER SUSPENSION
5/6/2022 3:49:00I	St. Augusta	KERN DENNIS	730022073994	22036147	169.06.5(a)(1)(i)	FAILURE TO YIELD TO VEHICLE/PEDES
5/10/2022 8:30:0I	St. Augusta	KERN DENNIS	730022073996	22037301	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
5/18/2022 6:43:0I	St. Augusta	LUST MARK	730022066700	22040173	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
5/18/2022 7:01:0I	St. Augusta	MILNE ZACHARY	730022074541	22039970	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
5/27/2022 9:26:0I	St. Augusta	NOETZEL STEVEN	730022075101	22042821	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
5/3/2022 6:34:00I	St. Augusta	PATTERSON DAVID	730022046337	22034876	169.14.5	TRAFFIC - SPEEDING - EXCEED
5/3/2022 6:34:00I	St. Augusta	PATTERSON DAVID	730022046337	22034876	171.24.2	DAR -DRIVING AFTER REVOCATION
5/15/2022 7:20:0I	St. Augusta	SCHWINGHAMMER E	73002273929	22039174	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED
5/19/2022 6:37:0I	St. Augusta	STEVENS BRITTANY	73002273673	22040494	169.475.2(a)(2)	USE OF WIRELESS COMMUNICATIONS
5/20/2022 5:40:0I	St. Augusta	THOMA COLE	730022076715	22040828	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED
5/9/2022 6:34:00I	St. Augusta	THUNSTEDT TYLER	730022071130	22037174	152.027.4(a)	POSSESS SMALL AMOUNT (< 1.5 OZ)

**TOTAL: 12**

Permit Number	Date	Address	Type	Owner	Applicant	Value	Cost	Surcharge	Plan Review	Total Permit
22-01	1/23/2022	24086 State Highway 15	Build Out	DeLux Retail Center	Carlito ConstructioKn	\$ 28,000.00	\$ 679.13			
22-02	1/11/2022	20605 County Road 142	Repair	David Anderson	Mad City Improvements	\$ 3,701.00	\$ 61.85			
22-03	1/19/2022	2118 Rena Court	Shower Replacement	Eloise Kruse	Mad City Improvements	\$ 2,990.00	\$ 61.50			
22-04	1/20/2022	24149 County Road 7	Plumbing	Randy Borgerding	Funk Plumbing and Heating	\$ 4,500.00	\$ 34.25			
22-05	2/14/2022	21784 State Highway 15	Furnace	Lux Truck Repair	Air Maxx	\$ 12,650.00	\$ 106.33			
22-06	2/17/2022	1957 245th Street	Siding	Carol Segler	Young Bros.	\$ 15,000.00	\$ 107.50			
22-07	2/17/2022	23699 70th Avenue	Siding	Adam Segler	Young Bros.	\$ 15,000.00	\$ 107.50			
22-08	2/28/2022	22965 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 190,650.00	\$ 1,535.83			
22-09	2/28/2022	23017 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 155,000.00	\$ 1,339.75			
22-10	2/28/2022	2502 Jewel Street	New Construction	ICM Homes	ICM Homes	\$ 290,000.00	\$ 2,082.25			
22-11	2/28/2022	22754 County Road 7	Fireplace	Colby Storkamp	Fireside Hearth& Home	\$ 3,500.00	\$ 50.50			
22-12	2/25/2022	24381 19th Avenue	Water Softener	Jason Baker	Culligan Soft Water	\$ 1,500.00	\$ 36.00			
22-13	2/28/2022	24625 22nd Avenue	Re-Roof	Fidel Velasquez	Erie Construction	\$ 34,096.00	\$ 167.05			
22-14	3/8/2022	21879 Talon Drive	New Construction	Werschay Homes	Werschay Homes	\$ 500,000.00	\$ 2,887.25			
22-15	3/10/2022	21984 State Highway 14	Re-model/Plumbing	Semi-Properties	Gunderson Plumbing	\$ 3,000.00	\$ 31.50			
22-16	3/14/2022	6023 County Road 136	Re-model/Plumbing	Jackie Feiler	Gilk Plumbing	\$ 7,357.00	\$ 94.50			
22-17	3/14/2022	22042 Majestic Drive	New Construction	Josh Longnecker	Werschay Homes	\$ 850,000.00	\$ 4,899.75			
22-18	3/22/2022	2624 Peridot Court	Deck	Binsfeld	Madison Construction	\$ 16,500.00	\$ 153.25			
22-19	3/22/2022	24804 County Rd. 75	Mechanical	Wheelco	J-Berd	\$ 145,000.00	\$ 1,622.50			
22-20	3/22/2022	24804 County Rd. 75	Plumbing	Wheelco	J-Berd	\$ 45,000.00	\$ 572.50			
22-21	3/22/2022	3290 200th Street	Swimming Pool	Randy Klimek	Ament Pool and Spa	\$ 78,699.00	\$ 893.47			
22-22	3/22/2022	3290 200th Street	Detached Structure	Randy Klimek	Ameri Built	\$ 110,000.00	\$ 1,092.25			
22-23	3/22/2022	4437 Farmdale Circle	Swimming Pool	Leah Sanner	Ament Pool and Spa	\$ 40,000.00	\$ 604.75			
22-24	3/22/2022	24858 22nd Avenue	Furnace	Rod Schindele	Mechanic Energy Systems	\$ 3,435.00	\$ 36.07			
22-25	3/29/2022	24068 State Hwy 15, Suite 107	Plumbing	DeLux Retail Center	Berg Plumbing	\$ 3,500.00	\$ 36.75			
22-26	4/8/2022	22996 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 190,000.00	\$ 1,337.25	\$ 95.00	\$ 300.00	\$ 1,732.25
22-27	4/18/2022	24834 County Road 137	Mechanical	Dale and Sue Henkel	Paul Koshol Const.	\$ 1,000.00	\$ 10.00	\$ 0.50	\$ -	\$ 10.50
22-28	4/18/2022	22086 Majestic Drive	Addition	Christ and Harmony Knowles	Werschay Homes	\$ 450,000.00	\$ 2,637.25	\$ 225.00	\$ 400.00	\$ 3,262.25
22-29	4/18/2022	1662 Alpine Court	New Construction	Tim O'Fallon	Tim O'Fallon	\$ 605,000.00	\$ 3,333.50	\$ 302.50	\$ 100.00	\$ 3,736.00
22-30	4/21/2022	2393 Topaz St	New Construction	Heritage Homes	John Russel	\$ 225,000.00	\$ 1,512.25	\$ 112.50	\$ 400.00	\$ 2,024.75
22-31	4/21/2022	2351 Topaz Street	New Construction	Heritage Homes	John Russel	\$ 225,000.00	\$ 1,512.25	\$ 112.50	\$ 400.00	\$ 2,024.75
22-32	4/25/2022	24068 69th Avenue	Re-roof	Jeff Schmitz	Homeowner	\$ 7,200.00	\$ 63.00	\$ 3.60	\$ -	\$ 66.60
22-33	4/29/2022	6104 Fallow Road	Re-model shed	Jeremy Huehn	Homeowner	\$ 9,000.00	\$ 60.00	\$ 4.50	\$ 25.00	\$ 89.50
22-34	4/29/2022	22235 13th Avenue	Roof Mounted Solar	Douglas Reiter	Wolf River Electric	\$ 44,400.00	\$ 150.00	\$ 22.20	\$ 25.00	\$ 197.20
22-35	5/2/2022	23818 70th Avenue	Re-Roof	Andy Deters	Committed 365	\$ 30,000.00	\$ 125.00	\$ 15.00		\$ 140.00
22-36	5/2/2022	20703 65th Avenue	Remodel	Jesse Just	Homeowner	\$ 30,000.00	\$ 125.00	\$ 15.00		\$ 140.00
22-37	5/2/2022	24461 33rd Avenue	Detached Structure	Kurt Weishalla	Homeowner	\$ 50,000.00	\$ 500.00	\$ 25.00	\$ 100.00	\$ 625.00
22-38	5/2/2022	1993 247th Street	Replace Doors	Jeffrey Wacker	Homeowner	\$ 7,000.00	\$ 60.00	\$ 3.50		\$ 63.50
22-39	5/9/2022	24461 33rd Avenue	Replace Windows	Kurt Weishalla	Home Depot USA	\$ 13,965.00	\$ 100.00	\$ 6.98		\$ 106.98
22-40	5/13/2022	24847 22nd Avenue	Kitchen Remodel	Keith Winter	RNB Construction	\$ 20,000.00	\$ 100.00	\$ 10.00		\$ 110.00
22-41	5/13/2022	22908 66th Avenue	AC/Furnace	Dan Walters	H&S Heating	\$ 5,000.00	\$ 30.00	\$ 5.00		\$ 35.00
22-42	5/13/2022	23058 Silver Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 197,000.00	\$ 1,372.25	\$ 98.50	\$ 400.00	\$ 1,870.75
22-43	5/13/2022	22925 County Road 7	Addition	Peggy McStott	Homeowner	\$ 25,000.00	\$ 349.75	\$ 12.50	\$ 75.00	\$ 437.25
22-44	5/13/2022	24102 County Road 75	Garage Addition	Sylvester Prom	Homeowner	\$ 50,000.00	\$ 574.75	\$ 25.00	\$ 75.00	\$ 674.75
22-45	5/13/2022	6466 Falllow Road	Mechanical	Neighborhood Plumbing	Andrew Skoog	\$ 2,000.00	\$ 60.00	\$ 1.00		\$ 61.00
22-46	5/13/2022	24250 Forestview Circle	Mechanical	Neighborhood Plumbing	Patricia Weyh	\$ 2,000.00	\$ 60.00	\$ 1.00		\$ 61.00
22-47	5/18/2022	24824 22nd Avenue	Mechanical	Opies One Hour	Shawn Tessmer	\$ 5,084.00	\$ 60.00	\$ 2.54		\$ 62.54
22-48	5/20/2022	23046 Turquoise	New Construction	Lyle Buemer	Homeowner	\$ 450,000.00	\$ 2,637.25	\$ 225.00	\$ 450.00	\$ 3,312.25
22-49	5/20/2022	6459 230th Street	Plumbing	Augusta Plumbing	Tonia Lynk	\$ 1,500.00	\$ 50.00	\$ 1.00		\$ 51.00
22-50	5/24/2022	2536 Gableview Circle	Ground Mounted Solar	Travis Fruth	Homeowner	\$ 9,000.00	\$ 149.75	\$ 4.50	\$ 50.00	\$ 204.25
22-51	5/25/2022	2752 Platinum Street	New Construction	Arvola Homes	Arvola Homes	\$ 325,000.00	\$ 2,012.25	\$ 162.50	\$ 500.00	\$ 2,674.75
22-52	5/25/2022	23046 Turquoise Street	Plumbing	Lyle Buemer	J-Bird	\$ 20,000.00	\$ 200.00	\$ 10.00		\$ 210.00
22-53	5/25/2022	23046 Turquoise Street	Mechanical	Lyle Buemer	J-Bird	\$ 30,000.00	\$ 300.00	\$ 15.00		\$ 315.00
22-54	5/31/2022	5029 Red Hawk Court	Re-Roof	Gary Plombon	Legacy Restoration	\$ 24,389.00	\$ 50.00	\$ 1.00		\$ 51.00
22-55	6/1/2022	20188 28th Avenue	Re-Roof	Dustin Wenz	Homeowner	\$ 10,000.00	\$ 50.00	\$ 1.00		\$ 51.00
22-56	6/1/2022	22603 Fable Road	Wolf River Electric	William Holden	Wolf River Electric	\$ 22,200.00	\$ 314.74	\$ 11.10	\$ 50.00	\$ 375.84

## **St. Augusta Fire Department**

**April 2022**

### **Emergency calls as of report date**

- 04/04/2022 Medical
- 04/06/2022 Medical
- 04/07/2022 Gas Smell
- 04/07/2022 Medical
- 04/14/2022 Medical
- 04/21/2022 Medical
- 04/22/2022 Medical
- 04/23/2022 Medical
- 04/26/2022 Medical
- 04/28/2022 Medical
- 04/28/2022 Medical
- 04/30/2022 Medical

Total of 12 calls for April.

41 total calls through April 2022.

(35 total calls through same time period 2021)

### **Monthly Training**

April's training was provided by Fire Inc.

The training was a Live Burn Trailer.



## St. Augusta Fire Department Standard Operating and Response Guidelines

### Promotional Appointments and Process

#### Board of Officer Appointments

- A. If and/or when a position(s) opens in the Board of Officers, the Fire Chief may move to fill the open position(s).
- B. The appointment process shall include:
  1. Resume and Letter of Intent (10 points)
    - a) (Position Requirements) of the St. Augusta Fire Department Operating Policies and Procedures
  2. Call Percentage (10 points)
    - a) Maintain SAFD minimum call percentage for the most recent three years.
  3. Business Meetings & Trainings (10 points)
    - a) Maintain SAFD minimum meeting and training attendance requirements for the most recent three years.
  4. Peer Review (20 points)
  5. Final Interview (50 points)
    - a) Final Interview panel determined based on rank of open position(s).
  6. Veteran's Preference points added (must ask the veteran if he/she wants veteran's preference points added):
    - a) 5% of available points added for disabled honorably discharged veteran.
    - b) 5% of available points added for spouse of disabled honorably discharged veteran.
  7. The highest scoring candidate(s) for the open position(s) will be presented to the City Council for approval / appointment

## St. Augusta Fire Department Standard Operating and Response Guidelines

### Promotional Appointments and Process

#### Board of Officer Appointments

- A. If and/or when a position(s) opens in the Board of Officers, the Fire Chief may move to fill the open position(s).
- B. The appointment process shall be based off of a points system (100 points maximum) scored as follows:
  1. Letter of Intent and Resume (10 points maximum)
    - a) Letter of intent (1 point maximum)
    - b) Resumes (9 points maximum)

Resumes shall be scored based off of desired qualifications. Each desired qualification shall equal (1 point each). Points possible per each classification: Lieutenant (4 points), Captain (5 points), Assistant Chief (7 points). Additional training pertinent to the job shall make up the rest of the available points. Each additional training pertinent to the job shall equal (1 point each). Points possible per each classification: Lieutenant (5 points), Captain (4 points), Assistant Chief (2 points).
  2. Call Percentage (10 points maximum)
    - a) Call percentage shall be scored off of a sliding scale.

30% shall equal (1 point) and 57% and up shall equal (10 points), each 3% increase in between 30% and 57% shall equal another (1 point) earned.
  3. Business Meetings (5 points maximum) & Department Trainings (5 points maximum)
    - a) Business Meetings shall be scored off of a sliding scale based off of candidate attendance. 75% attendance shall equal (1 point) and 95% and above attendance shall equal (5 points), each 5% increase in between 75% and 95% shall equal another (1 point) earned.
    - b) Department Trainings shall be scored off of a sliding scale based off of candidate attendance. 75% attendance shall equal (1 point) and 95% and up attendance shall equal (5 points), each 5% increase in between 75% and 95% shall equal another (1 point) earned.
  4. Peer Review (20 points maximum)
    - a) Peer review shall be scored off of a sliding scale. Each member of St. Augusta Fire Department shall have the opportunity to fill out a Candidate Peer Review Evaluation Form. The highest scoring candidate shall be awarded (20 points). Each subsequent candidate shall be awarded (4 points) less than the next highest scoring candidate. (i.e. highest score = 20 points, 2<sup>nd</sup> highest score = 16 points, 3<sup>rd</sup> highest score = 12 points, etc.)

5. Final Interview (50 points maximum)
  - a) Final Interview shall be scored off of answering questions chosen from the SAFD Promotional Question Bank and for prospective Lieutenants interviewing to properly fill out a St. Augusta Fire Department – Scene Information Report, in regards to a given scenario.
  - b) Lieutenants Final Interview shall consist of two parts. The first part for each candidate shall consist of each candidate answering 10 questions worth up to a total (30 points maximum). Each question shall be worth up to (3 points maximum) each based off an Interview Rating Scale using defined Rating Definitions. The Interview Rating Scale Definitions shall be as follows: Good / Excellent Match = 3 points, Average Match = 2 points, Possible Match = 1 points, Unlikely / No Match = 0 points.

The second part worth for each candidate shall be able to properly fill out a St. Augusta Fire Department – Scene Information Report, worth up to a total (20 points maximum), based off of a given scenario. Each section of the St. Augusta Fire Department – Scene Information Report shall be broken down into 10 sections, each successfully completed section being worth up to (2 points maximum) per section.
  - c) Captains and Assistant Chief Final Interviews shall consist of each candidate answering 10 questions worth up to a total (50 points maximum). Each question shall be worth up to (5 points maximum) each based off an Interview Rating Scale using defined Rating Definitions. The Interview Rating Scale Definitions shall be as follows: Excellent Match = 5 points, Good Match = 4 points, Average Match = 3 points, Possible Match = 2 points, Unlikely Match = 1 points, No Match = 0 points.
6. Veteran's Preference points added (must ask the veteran if he/she wants veteran's preference points added):
  - a) 5% of available points added for disabled honorably discharged veteran.
  - b) 5% of available points added for spouse of disabled honorably discharged veteran.
7. The highest scoring candidate(s) for the open position(s) will be presented to the City Council for approval / appointment

**ST. AUGUSTA FIRE DEPARTMENT**

**CANDIDATE PEER REVIEW EVALUATION FORM**

**Using the numbers 1 thru 5 (only once in each category), rank each candidate against each other candidate, for the position of Captain.**

**1 = Least Qualified**

**2 =**

**3 =**

**4 =**

**5 = Most Qualified**

**People/Interpersonal Skills:**

1. Demonstrates the ability to develop respect from peers.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

2. Demonstrates the ability to develop a cooperative working relationship with all Officers and Firefighters.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

3. Demonstrates willingness to help others succeed.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

4. Demonstrates behavior consistent with a high level of ethics.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

**Emergency Response:**

5. Demonstrates knowledge of firefighting, rescue and hazmat techniques.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

6. Demonstrates knowledge of firefighter apparatus and equipment.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

7. Demonstrates ability to follow orders.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

8. Demonstrates ability to recognize fire/life safety hazards.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

**Commitment to the Fire Department:**

9. Demonstrates a favorable representation of the Fire Department to all citizens.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

10. Demonstrates a positive attitude toward the Department and its members.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

11. Has demonstrated willingness to participate in non-emergency Department activities.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

**Management:**

12. Demonstrates the ability to direct the work of others.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

13. Demonstrates the ability to solve problems and coordinate projects.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

14. Demonstrates the ability to command effectively in stressful situations.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

15. Demonstrates the ability to delegate duties and responsibilities to others.

Candidate 1 = \_\_\_\_\_

Candidate 4 = \_\_\_\_\_

Candidate 2 = \_\_\_\_\_

Candidate 5 = \_\_\_\_\_

Candidate 3 = \_\_\_\_\_

## SAFD Promotional Questions

1. Please tell the board about yourself and how your education, training, and experience have prepared you for being an officer with our department?
2. Why do you want to be an officer with our department?
3. What is your greatest character strength, and what is your greatest character weakness?  
Regarding the weakness, what have/are you doing to improve on that weakness?
4. Please describe one area you feel the department is strong in, and one area you feel the department could use some improvement in, and how you would influence the improvement.
5. What do feel are the three most important qualities an officer on this department should possess?
6. Describe and define the type of relationships you'd like to have with your fellow firefighters.  
With your fellow officers? What actions would you take to ensure the relationships you've described come to reality?
7. How would you handle/manage an unmotivated firefighter?
8. Please describe a situation where you had to mediate a dispute between other co-workers.  
How did you resolve the conflict? What was the outcome?
9. How are you perceived by your peers?
10. What makes you the best candidate for an officer?
11. What committees have/are you involved with?
12. Has there ever been a time when somebody suggested an idea that you had not considered? If so, what was your reaction to this?
13. What are the critical responsibilities of an officer today?
14. What are the three biggest issues facing this fire department today? And how could you influence it?
15. What does integrity mean to you?
16. What is the most important service we provide to the public? Why do you feel it is most important?
17. Please tell us what progressive discipline means to you and explain the different levels found within the department?
18. What does chain of command mean to you?



19. What gives you the greatest sense of satisfaction in your job?
20. Please describe your first-year goals as a newly promoted officer. How do you intend to achieve those goals?
21. What motivates you to further yourself in our department?
22. Where do you see yourself in five years? Ten years?
23. What is most appealing part of becoming an officer?
24. What is the least appealing aspect of becoming an officer?
25. How do you prioritize your career, family, and friends?
26. What is a difficult decision you've had to make in life, and how did you handle it?
27. How do you handle stress?
28. How do you manage your time?
29. Define pride and loyalty and explain why these are important to a firefighter.
30. We will do an in-depth background check as part of the hiring process. Is there anything you would like to disclose at this time?
31. How would you deal with an irate citizen on a fire scene?
32. How would you deal with multiple orders on a fire scene?
33. How would you and your family manage the demands of a fire department?
34. Would you ever disobey a direct order? When? And why?
35. How do you respond if you don't know the answer?
36. At the end of your career, what accomplishment would you be most proud of?
37. How do you think the fire department is doing on recruiting? What do you think should be changed?
38. Discuss your perception of challenges unique to managing what is essentially a volunteer organization.
39. How would you handle a free-lancing fire fighter on a scene?
40. Describe your perception of responsibilities being a part of a fire department / City employee.

**Fire Chief Job Description  
City of St. Augusta**

**GENERAL PURPOSE**

Performs a variety of technical, administrative, and supervisory work in planning, organizing, directing and implementing fire prevention, suppression and to prevent or minimize the loss of life and property by fire.

**SUPERVISION RECEIVED:**

Works under the General Guidance and Direction of the City Administrator.

**SUPERVISION EXERCISED**

Supervises all department staff, officers or volunteers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

Plans, coordinates, supervises and evaluates fire operations.

Establishes policies and procedures for Fire in order to implement directives from the City Administrator, Mayor, or City Council.

Plans and implements Fire for the city in order to better carry out the policies and goals including those set forth in the City's Affirmative Action Plan; reviews Departmental performance and effectiveness; formulates programs or policies to alleviate deficiencies.

Supervises and coordinates the preparation and presentation of an annual budget for Fire Departments; directs the implementation of the Departments' budgets; plans for and reviews specifications for new or replaced equipment.

Responds to alarms and directs activities at the scene of emergencies.

Directs the operation of departmental training activities.

Controls the expenditure of departmental appropriations.

Handles grievances, maintains Departmental discipline and conduct and general behavior of assigned personnel. Also with Board of Review. Reviews call percentage.

Prepares and submits quarterly reports to the City Manager regarding the Departments' activities and prepares a variety of other reports as appropriate including the annual report of activities.

Plans departmental operation with respect to equipment, apparatus, and personnel; supervises the implementation of such plans.

Assigns personnel and equipment to such duties and uses as the service requires; evaluates the need for and recommends the purchase of new equipment and supplies.

Meets with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on all aspects of the Departments' activities.

#### **PERIPHERAL DUTIES**

Attends conferences and meetings to keep abreast of current trends in the field; represents the City Fire Departments in a variety of local, county, and state and other meetings.

Performs the duties of command personnel as needed and fulfills obligations.

#### **DESIRES MINIMUM QUALIFICATIONS**

Education and Experience:

- A) ~~Seven years of experience in fire or emergency medical service works as a firefighter, three years of which must have been equivalent to fire lieutenants~~  
a SAFD captain or higher, and

Completion of FFI, FFII, & First Responder:

1. Must have current Fire Instructor 1 certification.
2. Must possess, or able to obtain by time of promotion, a valid Minnesota Driver's License.
3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
4. The ability to meet Fire Department physical standards.

#### **DESIRED QUALIFICATIONS**

1. Proficient on Image Trend software as used by SAFD.
2. Have run training stations at SAFD training events at least 5 times in the past 36 months.
3. At least 20 previous incident commands at emergency scenes in the last three years.
4. Maintained minimum call percentage over the past 36 month period on SAFD.
5. Attendance at 90% of SAFD training and meeting events over the past 36 month period.
6. Maintain truck check attendance at a 90% level over the past 36 month period.
7. At least one year on a SAFD committee other than the Operations Committee.

B)

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Necessary Knowledge, Skills and Abilities:

- A) Thorough knowledge of modern fire suppression and prevention. Must also

have the knowledge of current procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application. Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures and regulations.

- B) Skill in the operation of the listed tools and equipment.
- C) Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgment in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors and the public; and Ability to meet the special requirements listed below.

#### **SPECIAL REQUIREMENTS**

- A) Must be eighteen (18) years of age or older at time of hire;
- B) Must possess, or be able to obtain by time of hire, a valid state Driver's License;
- C) No felony convictions or disqualifying criminal histories within the past seven years;
- D) Ability to read and write the English language (or substitute any local or State requirements for those listed here) and;
- E) Ability to meet Departmental physical standards.

#### **TOOLS AND EQUIPMENT USED**

Fire Apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone. (If position is strictly administrative, delete field equipment & tools)

#### **PHYSICAL DEMANDS**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger; handle; or operate objects; tools; or controls; and reach with hands or arm. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at and emergency scene.

**Assistant Fire Chief Job Description**  
**City of St. Augusta**

**GENERAL PURPOSE**

Performs a variety of technical, administrative, and supervisory work in planning, organizing, directing and implementing fire prevention, suppression and to prevent or minimize the loss of life and property by fire.

**SUPERVISION RECEIVED:**

Works under the General Guidance and Direction of the Fire Chief.

**SUPERVISION EXERCISED**

Supervises all subordinate department staff, officers or volunteers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

Plans, coordinates, supervises and evaluates fire operations. Will assume Fire Chief's duties in the absence of the Fire Chief or as assigned.

Establishes policies and procedures for Fire in order to implement directives from the Fire Chief.

Plans and implements Fire for the city in order to better carry out the policies and goals including those set forth in the City's Affirmative Action Plan; reviews Departmental performance and effectiveness; formulates programs or policies to alleviate deficiencies.

Assists in the preparation and presentation of an annual budget for the Fire Department; directs the implementation of the Departments' budgets; plans for and reviews specifications for new or replaced equipment.

Responds to alarms and directs activities at the scene of emergencies.

Directs the operation of departmental training activities.

Handles grievances, maintains departmental discipline and conduct and general behavior of assigned personnel. Also with Board of Review. Reviews call percentage.

Prepares and submits quarterly reports to the City Manager regarding the Departments' activities and prepares a variety of other reports as appropriate including the annual report of activities.

Plans departmental operation with respect to equipment, apparatus, and personnel; supervises the implementation of such plans.

Assigns personnel and equipment to such duties and uses as the service requires; evaluates the need for and recommends the purchase of new equipment and supplies.

Meets with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on all aspects of the Departments' activities.

### **PERIPHERAL DUTIES**

Attends conferences and meetings to keep abreast of current trends in the field; represents the City Fire Departments in a variety of local, county, and state and other meetings.

Performs the duties of command personnel as needed and fulfills obligations.

### **MINIMUM QUALIFICATIONS**

Education and Experience:

- A) Five years of experience as a firefighter, two years of which must have been as a fire captain or higher on SAFD, unless none of the existing SAFD captains have two years experience as a fire captain, in which case one year's experience may be acceptable, and
  - 1. Must possess, or able to obtain by time of promotion, a valid Minnesota Driver's License.
  - 2. No felony convictions or disqualifying criminal histories within the past seven (7) years.
  - 3. The ability to meet Fire Department physical standards.
  - 4. Must possess Fire Instructor 1 certification.

### **DESIRED QUALIFICATIONS**

- 1. Proficient on Image Trend software as used by SAFD.
- 2. Have run training stations at SAFD training events at least 5 times in the past 36 months.
- 3. At least 5 previous incident commands at emergency scenes in the last three years.
- 4. Maintained minimum call percentage over the past 36 month period on SAFD,
- 5. Attendance at 90% of SAFD training and meeting events over the past 36 month period.
- 6. Maintain truck check attendance at a 90% level over the past 36 month period.
- 7. At least one year on a SAFD committee other than the Operations Committee.

Necessary Knowledge, Skills and Abilities:

- A) Thorough knowledge of modern fire suppression and prevention. Must also

have the knowledge of current procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application. Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures and regulations.

- B) Skill in the operation of the listed tools and equipment.
- C) Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgment in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors and the public; and Ability to meet the special requirements listed below.

### **SPECIAL REQUIREMENTS**

- A) Must be eighteen (18) years of age or older at time of hire;
- B) Must possess, or be able to obtain by time of hire, a valid state Driver's License;
- C) No felony convictions or disqualifying criminal histories within the past seven years;
- D) Ability to read and write the English language (or substitute any local or State requirements for those listed here) and;
- E) Ability to meet Departmental physical standards.

### **TOOLS AND EQUIPMENT USED**

Fire Apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone. (If position is strictly administrative, delete field equipment & tools)

### **PHYSICAL DEMANDS**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger; handle; or operate objects; tools; or controls; and reach with hands or arm. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

### **WORK ENVIRONMENT**



The work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at and emergency scene.

## **FIRE CAPTAIN JOB DESCRIPTION**

### **GENERAL PURPOSE**

Performs a variety of administrative, supervisory and technical work in the supervision and administration of fire suppression, emergency aid, hazardous materials, and fire prevention activities.

### **SUPERVISION RECEIVED**

Works under the supervision of the Fire Chief and the Assistant Fire Chief.

### **SUPERVISION EXERCISED**

Supervises the position of Fire Lieutenant and all other subordinate employees.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Supervises Fire Lieutenants and subordinate staff in their assigned duties as directed.
2. Determines methods of fire suppression; supervises laying of hose lines, directing of water streams, placing of ladders, ventilation of buildings, rescuing of persons, and placing of salvage covers.
3. Supervises maintenance of Fire Department equipment, supplies, and facilities.
4. Instructs and drills firefighters in maintenance duties, use of tools, raising of ladders, and rescue and salvage work, etc.
5. Monitors and observes Fire Department activities to ensure that conduct and performance conform to department standards.
6. Carries out duties in conformance with Federal, State, County, and City laws and ordinances.
7. Responds to alarms received and directs routes to be taken; directs work of Fire Lieutenants pending arrival of a superior officer; supervises through subordinate officers the laying of hose lines, placing of ladders, direction of water streams, ventilation of buildings, rescue of persons, and placement of salvage covers.
8. Responds to multiple alarm fires as needed; assumes command in the absence of superior officers.
9. Participates in the operation of Fire Department training activities.
10. Prepares a variety of reports as instructed.

### **PERIPHERAL DUTIES**

1. Performs the duties of subordinate staff as needed.
2. Attends conferences and meetings to keep abreast of current trends in the field; represents the Fire Department in a variety of local, state and other meetings.

3. Coordinates activities with other supervisors or other City Departments and exchanges information with officers in other Fire Departments.
4. Maintains contact with the general public, department officers, and other city officials, under the guidance of the Fire Chief, to relate Fire Department activities.

## MINIMUM QUALIFICATIONS

### Education and experience:

Must have a High School Diploma or equivalent, must have at least five (5) years experience as a firefighter in the fire service of which two (2) years must have been equivalent to Fire Lieutenant or higher on SAFD, and must have completed Fire Fighter 1, Fire Fighter 2, and First Responder, or equivalent, or an equivalent combination of education and experience. and must not currently be on probation as a firefighter on SAFD.

1. Must have current Fire Instructor 1 certification.
2. Must possess, or able to obtain by time of promotion, a valid Minnesota Driver's License.
3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
4. The ability to meet Fire Department physical standards.

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### Necessary knowledge, skills and abilities:

1. Knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; knowledge of first aid and resuscitation techniques and their application as demonstrated through First Responder certification; knowledge of applicable laws, ordinances, and departmental standard operating procedures and regulations.
2. Skill in operating Fire Department equipment.
3. Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgement in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors, and the public; and Ability to meet the special requirements listed below.

## DESIRED QUALIFICATIONS

1. At least 5 previous incident commands at emergency scenes in the last three years.
2. Maintained minimum call percentage over the past 36 month period on SAFD.
3. Attendance at 90% of SAFD training and meeting events over the past 36 month period.
4. Maintain truck check attendance at a 90% level over the past 36 month period.
5. At least one year on a SAFD committee other than the Operations Committee.

## SPECIAL REQUIREMENTS

1. Must be eighteen (18) years of age or older at time of hire
2. Must possess, or able to obtain by time of hire, a valid Minnesota Driver's License.
3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
4. The ability to read and write the English language.
5. The ability to meet Fire Department physical standards.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds.

Normal vision is required with or without correction, both near and far acuity is required.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicle, and outdoor settings, in all weather conditions, including temperature extremes, during both day and night. Work is often performed in emergency and stressful situations. The individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

**The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.**

**The job description does not constitute an employment agreement between the employer and the employee and is subject to change as the needs of the employer and requirements of the job change.**

## **FIRE LIEUTENANT JOB DESCRIPTION**

### **GENERAL PURPOSE**

Protects life and property by supervising and performing fire fighting, emergency aid, hazardous materials, and fire prevention duties. Maintains fire equipment, apparatus, and facilities.

### **SUPERVISION RECEIVED**

Works under the supervision of the Fire Captain, Assistant Chief, and Fire Chief.

### **SUPERVISION EXERCISED**

Supervises all fire fighters and subordinate personnel. May coordinate, instruct, or supervise training activities when assigned.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Performs and supervises fire fighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire suppression, containment, extinguishment, and salvage and overhaul duties.
2. Performs and supervises emergency aid activities including administering first aid and providing other assistance as required.
3. Participates in training drills, attends classes in fire fighting, emergency medical, hazardous materials, and related subjects. Instructs classes in assigned subject areas.
4. Operates radios and other communication equipment.
5. Participates in inspections of hydrants, buildings as requested and other fire prevention related duties.
6. Performs general maintenance work in the upkeep of fire facilities and equipment; makes minor repairs; washes, hangs, and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
7. Assists in developing plans for special assignments such as emergency preparedness, training programs, fire fighting, hazardous materials, and emergency aid activities.
8. Presents programs to the community on safety, medical, and fire prevention topics.
9. Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.

### **PERIPHERAL DUTIES**

1. Assists in departmental supervisory and administrative activities as assigned.
2. Assists in supervising training of new employees and training drills as assigned.
3. Performs minor repairs to departmental equipment

## MINIMUM QUALIFICATIONS

### Education and experience:

Must have a High School Diploma or equivalent, must have at least three (3) years experience in the fire service as a firefighter, at least one year as a SAFD firefighter and must have completed Fire Fighter 1, Fire Fighter 2, and First Responder, and be state certified for such courses, or equivalent, or an equivalent combination of education and experience.

1. Must be eighteen (18) years of age or older at time of hire
2. Must possess, or able to obtain by time of hire, a valid Minnesota Driver's License.
3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
4. The ability to read and write the English language.
5. The ability to meet Fire Department physical standards.
6. Must obtain or be actively working to obtain fire instructor I certification within one year of promotion to lieutenant.

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### Necessary knowledge, skills and abilities:

1. Knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; knowledge of first aid and resuscitation techniques and their application as demonstrated through First Responder certification; knowledge of applicable laws, ordinances, and departmental standard operating procedures and regulations.
2. Skill in operating Fire Department equipment.
3. Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgement in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other employees, supervisors, and the public; and Ability to meet the special requirements listed below.

## SPECIAL REQUIREMENTS/DESIRED QUALIFICATIONS

1. Previous incident command at an emergency scene.
  2. Maintained minimum call percentage for most recent three years on SAFD.
  3. Maintain SAFD training and meeting attendance requirements for the most recent three years.
  4. Maintain truck check attendance at a 75% level for the most recent three years.
- 
1. Must be eighteen (18) years of age or older at time of hire
  2. Must possess, or able to obtain by time of hire, a valid Minnesota Driver's License.
  3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
  4. The ability to read and write the English language.
  5. The ability to meet Fire Department physical standards.

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## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds.

Normal vision is required with or without correction, both near and far acuity is required.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicle, and outdoor settings, in all weather conditions, including temperature extremes, during both day and night. Work is often performed in emergency and stressful situations. The individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

**The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.**

**The job description does not constitute an employment agreement between the employer and the employee and is subject to change as the needs of the employer and requirements of the job change.**

## **FIREFIGHTER JOB DESCRIPTION**

### **POSITION PURPOSE**

Firefighters have the responsibility of protecting life and property from the hazards of fire. This protection is offered by applying fire suppression methods to control and stop property damage, by saving lives through rescue from fire or other hazardous environments, and through public fire safety education to prevent fires. Firefighters respond to emergency calls to provide efficient and immediate care to the critically ill and injured. Firefighters assist in other types of emergencies and disasters that may occur in the community.

### **SUPERVISION RECEIVED**

Works under the supervision of all Fire Department officers, specifically the Captain and Lieutenant.

### **PRINCIPLE RESPONSIBILITIES**

Responds to fire alarms and other emergency calls, extinguishes or controls fires as a member of a team under the supervision of an officer.

### **TASKS**

1. Selects, drags, lifts and carries hose and nozzle depending on type of fire, and correctly applies a stream of water or chemicals onto fire.
2. Positions and climbs ladders to gain access to upper levels of buildings or to assist individuals from burning structures.
3. Creates openings in buildings for ventilation or entrance, using ax, chisel, crow bar, power saw, or other equipment.
4. Protects property from water and smoke by use of positive pressure ventilation, waterproof salvage covers, smoke ejectors, and other equipment.
5. Administers first aid and CPR to injured persons.
6. Communicates with superior officers and other firefighters during emergency operations, may include use of portable two-way radios.
7. Wears appropriate protective clothing and equipment to include self-contained breathing apparatus (SCBA) depending on potential hazard exposure.

### **PRINCIPLE RESPONSIBILITIES**

**Maintains fire apparatus and equipment as part of a team under the supervision of an officer.**

### **TASKS**

1. Performs assigned duties in maintaining, equipment, buildings, grounds, and hydrants.
2. Conducts annual hose testing in accordance with NFPA 1962.

**Conducts fire prevention classes, inspections and pre-fire planning as part of a team under the supervision of an officer, when the need arises.**

### **TASKS**

1. Meets with schools and community groups during fire prevention week or when otherwise requested to conduct fire prevention classes.
2. Conducts walk-through of buildings to give fire prevention tips.
3. Participates in pre-fire planning of target hazards in coverage area.



**Attends regular and assigned training sessions to maintain and upgrade fire fighting, and first aid skills.**

#### **TASKS**

1. Actively participates in drills, demonstrations and courses in hydraulics, pump operation and maintenance, and fire fighting techniques.

**Performs as driver/operator of fire apparatus under supervision of an officer.**

#### **TASKS**

1. Drives and operates fire fighting vehicles and equipment.
2. Maintains vehicles and equipment in a safe and operational condition according to the manufacturer's instructions.

**Responds to emergency medical calls to provide efficient and immediate care to the critically ill and injured at the First Responder Level under the supervision of an officer.**

#### **TASKS**

1. When patients need extrication from entrapment, the firefighter assesses the extent of injury and gives emergency care and protection to the entrapped patient and uses the prescribed techniques and tools for removing the patient safely.
2. Determines the nature and extent of illness and injury and establishes priority for required emergency care.

**NATURE AND SCOPE:** (relationships; knowledge, skills and abilities; problem solving and creativity; and freedom to act.)

**RELATIONSHIPS:** Must be able to work as a team member under stress caused by emergencies, danger, or criticism and must be able to work fast while concentrating very hard.

**KNOWLEDGES, SKILLS AND ABILITIES:** Mathematical Development (GED Level 2): Must be able to multiply, divide, use fractions and read graphs. Language Development (GED Level 3): Must be able to read fire-related textbooks, write reports with proper grammar and speak correctly in public. Knows English grammar and vocabulary of over 5,000 words; can understand and communicate using non-technical written or spoken English. A high school diploma or equivalent is desirable. Post secondary or technical college courses in fire fighting are desirable.

**PROBLEM SOLVING:** Reasoning Development (GED Level 4): Must be able to interpret instructions and use logic to solve concrete problems.

**PHYSICAL REQUIREMENTS:** Vision; normal vision needed with or without correction. Requires both near and far acuity. Hearing; normal hearing is needed. To do this work the firefighter must discriminate among similar sounds in environments with a great deal of background noise. Lifting; the firefighter may be required to lift 100 pounds or more. Walking and/or mobility; must be able to walk or crawl while carrying or lifting. Must be able to ascend and descend stairs or ladders. Must be able to balance and have the ability to steady oneself and keep from falling. Must be capable of reaching (extend the hands or arms in any direction); handling (seizing, holding, grasping, turning, or otherwise working with hands), fingering (picking, pinching, or otherwise working with the fingers); and feeling (perceiving attributes of objects such as size, shape, temperature, or texture by means of receptors in skin, particularly those of the fingertips). Must be able to apply a leg lock with either leg upon a ground ladder to provide a safe anchor when operating hose lines or performing rescue work.

## **SPECIAL REQUIREMENTS**

1. Must be at least (18) years of age or older at time of hire.
2. Must possess, or able to obtain by time of hire, a valid Minnesota Driver's License.
3. No felony convictions or disqualifying criminal histories within the past seven (7) years.
4. The ability to read and write the English language.
5. The ability to meet Fire Department physical standards.
6. Live within 15 minutes of St. Augusta Fire Department

**WORK ENVIRONMENT:** The firefighter works both inside where there may be protection from weather conditions and outside where there may be no effective protection from the weather. The firefighter may work in extreme cold where the temperature is low enough to cause marked bodily discomfort and variations in temperature which accompany extreme cold that may cause abrupt bodily reaction. They also may be required to work in extremes of heat where temperatures are high enough to cause bodily discomfort and variations in temperature which accompany extreme heat that may cause abrupt bodily reaction. The firefighter will encounter wet conditions and high humidity where atmospheric conditions have a moisture content high enough to cause bodily discomfort. The firefighter will frequently encounter noise and/or vibration exceeding 80 decibels, constant or intermittent, to cause distraction or possible hearing loss. The firefighter will also encounter a variety of physical hazards such as proximity to moving parts, electrical shock, working on high places, exposure to burns and radiant energy, exposure to explosive toxic chemicals and biologic agents.

**The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.**

**The job description does not constitute an employment agreement between the employer and the employee and is subject to change as the needs of the employer and requirements of the job change.**

## ACCESSORIES QUOTE

**Customer Name:** St. Augusta Fire

**Address:**

City, State

**Zip**

**Contact Phone:**

**Salesperson:**

[illegible]**Payment Type:**

**Additional Comments:**

**THANK YOU FOR YOUR BUSINESS!**

**Bob Faust**  
**(763) 271-7844**

**Date:** 3/17/22  
**Stock #:**  
**VIN:**  
**Year:** 2022  
**Make:** GMC  
**Model:** Sierra 3500HD  
**Color:**

[illegible]



FIRE SAFETY USA, INC

3253 19TH STREET NW  
ROCHESTER, MN 55901  
507-529-8444: PHONE  
507-529-8111: FAX

## Quote

Date	Quote #
5/18/2022	99327

Name / Address	
ST. AUGUSTA FIRE DEPARTMENT ACCOUNTS PAYABLE 1914 250TH STREET ST. AUGUSTA, MN 56301	
Customer Phone	
Customer Fax	

Rep
RYAN

Qty	Item	Description	Cost	Total
1	SALE	REPAIR ESTIMATE: ENGINE #2, 1984 FORD	2,110.00	2,110.00
5.5	LABOR-GOLD	WATEROUS PRIMER MOTOR AND PUMP ASSEMBLY	139.00	764.50
1	SHOP-SUPPLIES	LABOR AND TRAVEL HRS	45.87	45.87
		Accessories/Supplies		



FIRE SAFETY USA, INC

3253 19TH STREET NW  
 ROCHESTER, MN 55901  
 507-529-8444: PHONE  
 507-529-8111: FAX

## Quote

Date	Quote #
5/26/2022	99339

Name / Address	
ST. AUGUSTA FIRE DEPARTMENT ACCOUNTS PAYABLE 1914 250TH STREET ST. AUGUSTA, MN 56301	
Customer Phone	
Customer Fax	

Rep
RYAN

Qty	Item	Description	Cost	Total
		MOBILE SERVICE, DAY 1; PUMP TESTING AND PUMP SERVICING ON ENGINE 1 AND ENGINE 2		
2	ISO PUMP-TEST	ISO PUMP TEST	250.00	500.00
2	PUMP-SERVICE	ANNUAL FIRE PUMP SERVICE: PREVENTATIVE MAINTENANCE INSPECTION, CHANGE PUMP TRANSMISSION FLUID, LUBRICATE DRIVELINE, OPERATE AND INSPECT ALL VALVES, INSPECT PUMP SEALS, INSPECT ANODES AND SCREENS	250.00	500.00
8	ATF-QUART	ATF, PER QUART	7.00	56.00
2.5	LABOR-GOLD	TRAVEL HRS	139.00	347.50
1	HAZ-DISPOSAL	HAZARDOUS WASTE DISPOSAL FEE	10.00	10.00
1	SHOP-SUPPLIES	Accessories/Supplies	70.00	70.00
		MOBILE SERVICE DAY 2; PUMP SERVICES ON GRASS 1, TENDER 1 AND TENDER 2		
3	PUMP-SERVICE-...	PUMP SERVICE, SMALLER PONY PUMP	110.00	330.00
8	OIL-5W-30	SYNTHETIC 5W30 OIL	6.00	48.00
3	SALE	FUEL FILTERS	15.00	45.00
6	SALE	SPARK PLUGS	9.00	54.00
2	SALE	OIL FILTER	30.00	60.00
1	SALE	OIL FILTER	39.00	39.00
2.5	LABOR-GOLD	TRAVEL HRS	139.00	347.50
1	HAZ-DISPOSAL	HAZARDOUS WASTE DISPOSAL FEE	10.00	10.00
1	SHOP-SUPPLIES	Accessories/Supplies	70.00	70.00

			<b>Total</b>	\$2,487.00
Phone #	Fax #	E-mail	Web Site	
507-529-8444	507-529-8111	CAROL.CLAREY@FIRESAFETYUS...	www.firesafetyUSA.com	



CentraCare - River Campus Clinic Surgery  
1200 Sixth Ave. N.  
St. Cloud MN 56303  
Phone: 320-252-3342

5/26/2022

RE: Joseph S Kramer

To Whom It May Concern,

CentraCare - River Campus Clinic Surgery is proud to support healthy communities.

Please allow Joseph to return to work on light duty, engaging in activities as tolerated beginning 5/27/22.

Please feel free to contact our office at the number above if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Martinson', with a long horizontal line extending to the right.

Dr. Kurt Martinson



3315 Roosevelt Road  
Suite 300  
St. Cloud, MN 56301  
P: 320.281.5493



June 1, 2022

City of St. Augusta  
Bill McCabe, City Administrator  
1914 250<sup>th</sup> Street  
St. Augusta, MN 56301

RE: 228<sup>th</sup> Street Improvements  
Reclamation and Paving  
*Project Close Out Documents*  
Moore Project No. 21008C

Dear Mr. McCabe,

Enclosed with this letter are the project close out documents for the above referenced project.

Please approve the Certificate of Substantial Completion (08/31/2021) and the Partial Payment Request No. 3-FINAL in the amount of \$31,844.55, which will constitute final payment for the project. Upon approval, please sign Partial Payment Request No. 3-FINAL, and return to me, keeping one copy for your records.

The remaining close-out documents are for your records. Please feel free to contact me if you have any questions or comments at 320-281-5493.

Sincerely,

Jeremy Boots, PE  
Senior Project Manager

Attachments – Certificate of Substantial Completion,  
Partial Payment Request No. 3-FINAL,  
IC-134's and Lien Waivers for Knife River Corporation,  
Consent of Surety to Final Payment



## CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of St. Augusta  
Engineer: Moore Engineering, Inc.  
Contractor: Knife River Corporation-North Central  
Project: Reclamation and Paving  
Contract Name: 228<sup>th</sup> Street Improvements

Owner's Project No.:  
Engineer's Project No.: 21008C  
Contractor's Project No.:

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

Date of Substantial Completion: August 31, 2021

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate: None.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):

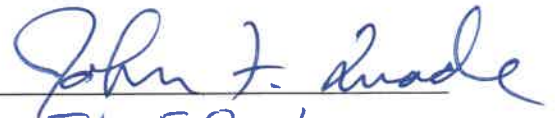
Name (printed):

Title:



Jeremy Boots, PE

Project Manager



John F. Quade

President

**Contractor's Application for Payment**

<b>Owner:</b>	<u>City of St. Augusta</u>	<b>Owner's Project No.:</b>	<u>                    </u>
<b>Engineer:</b>	<u>Moore Engineering, Inc.</u>	<b>Engineer's Project No.:</b>	<u>21008C</u>
<b>Contractor:</b>	<u>Knife River Corporation</u>	<b>Contractor's Project No.:</b>	<u>                    </u>
<b>Project:</b>	<u>Reclamation and Paving</u>		
<b>Contract:</b>	<u>228th Street Improvements</u>		

<b>Application No.:</b>	<u>3-FINAL</u>	<b>Application Date:</b>	<u>4/20/2022</u>
<b>Application Period:</b>	<b>From</b> <u>8/17/2021</u>	<b>to</b>	<u>4/20/2022</u>

1. Original Contract Price	\$	432,951.50
2. Net change by Change Orders	\$	14,522.85
3. Current Contract Price (Line 1 + Line 2)	\$	447,474.35
4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)	\$	436,915.95
5. Retainage		
a. <u>0%</u> X \$ <u>436,915.95</u> Work Completed	\$	-
b. <u>          </u> X \$ <u>-</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	436,915.95
7. Less previous payments (Line 6 from prior application)	\$	405,071.40
8. Amount due this application	\$	31,844.55
9. Balance to finish, including retainage (Line 3 - Line 6)	\$	10,558.40

Payment Recommended By Engineer      \$ 31,844.55  
(Line 8 or other - attach explanation of the other amount)

Payment Approved by Owner      \$                       
(Line 8 or other - attach explanation of the other amount)

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** John F. Anade  
**Signature:** Knife River Corporation - North Canton **Date:** 5-23-22

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u>[Signature]</u>	<b>By:</b> <u>                    </u>
<b>Title:</b> <u>Senior Project Manager</u>	<b>Title:</b> <u>                    </u>
<b>Date:</b> <u>06/01/2022</u>	<b>Date:</b> <u>                    </u>
<b>Approved by Funding Agency</b>	
<b>By:</b> <u>                    </u>	<b>By:</b> <u>                    </u>
<b>Title:</b> <u>                    </u>	<b>Title:</b> <u>                    </u>
<b>Date:</b> <u>                    </u>	<b>Date:</b> <u>                    </u>

**Progress Estimate - Unit Price Work**
**Contractor's Application for Payment**

**Owner:** City of St. Augusta  
**Engineer:** Moore Engineering, Inc.  
**Contractor:** Knife River Corporation  
**Project:** Reclamation and Paving  
**Contract:** 228th Street Improvements

**Owner's Project No.:**  
**Engineer's Project No.:** 21008C  
**Contractor's Project No.:**

Application No.: 3-FINAL			Application Period: From		8/17/2021		to		4/20/2022		Application Date: 4/20/2022		
A	B		C	D	E	F		G	H	I	J	K	L
			Contract Information				Estimated Quantity Installed This Period	Work Completed		Materials Currently Stored (not in G)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
			Item Quantity	Units	Unit Price (\$)			Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work				
Bid Item No.	Description		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
Original Contract													
Base Bid													
1	2021.501	Mobilization	1.00	LS	\$ 10,000.00	\$ 10,000.00		1.00	\$ 10,000.00		\$ 10,000.00	100%	\$ -
2	2104.503	Sawing Bituminous Pavement (Full Depth)	254.00	LF	\$ 2.00	\$ 508.00		254.00	\$ 508.00		\$ 508.00	100%	\$ -
3	2104.503	Remove Pipe Culverts	94.00	LF	\$ 12.00	\$ 1,128.00		94.00	\$ 1,128.00		\$ 1,128.00	100%	\$ -
4	2111.519	Test Rolling	53.00	RDST	\$ 17.00	\$ 901.00		53.00	\$ 901.00		\$ 901.00	100%	\$ -
5	2112.519	Subgrade Preparation	53.00	RDST	\$ 170.00	\$ 9,010.00		53.00	\$ 9,010.00		\$ 9,010.00	100%	\$ -
6	2215.504	Full Depth Reclamation	13,702.00	SY	\$ 1.50	\$ 20,553.00		13,702.00	\$ 20,553.00		\$ 20,553.00	100%	\$ -
7	2221.604	Shoulder Base Aggregate	2,163.00	SY	\$ 3.00	\$ 6,489.00		2,163.00	\$ 6,489.00		\$ 6,489.00	100%	\$ -
8	2360.509	Type SP 9.5 Wearing Course Mixture (2B)	1,564.00	TON	\$ 55.00	\$ 86,020.00		1,545.00	\$ 84,975.00		\$ 84,975.00	99%	\$ 1,045.00
9	2360.509	Type SP 12.5 Non Wearing Course Mixture (2B)	1,564.00	TON	\$ 55.00	\$ 86,020.00		1,511.00	\$ 83,105.00		\$ 83,105.00	97%	\$ 2,915.00
10	2411.604	Geosynthetic Reinforcement	2,672.00	SY	\$ 3.80	\$ 10,153.60		2,672.00	\$ 10,153.60		\$ 10,153.60	100%	\$ -
11	2501.502	15" RC Pipe Apron	2.00	EA	\$ 450.00	\$ 900.00		2.00	\$ 900.00		\$ 900.00	100%	\$ -
12	2501.502	48" RC Pipe Apron	2.00	EA	\$ 1,700.00	\$ 3,400.00		2.00	\$ 3,400.00		\$ 3,400.00	100%	\$ -
13	2501.503	15" RC Pipe Culvert Class III	46.00	LF	\$ 71.50	\$ 3,289.00		46.00	\$ 3,289.00		\$ 3,289.00	100%	\$ -
14	2501.503	48" RC Pipe Culvert Class III	34.00	LF	\$ 287.00	\$ 9,758.00		34.00	\$ 9,758.00		\$ 9,758.00	100%	\$ -
15	2540.602	Mail Box Support	3.00	EA	\$ 150.00	\$ 450.00		0.00	\$ -		\$ -	0%	\$ 450.00
16	2563.601	Traffic Control	1.00	LS	\$ 1,000.00	\$ 1,000.00		1.00	\$ 1,000.00		\$ 1,000.00	100%	\$ -
17	2573.503	Silt Fence, Type MS	1,815.00	LF	\$ 2.25	\$ 4,083.75		1,715.00	\$ 3,858.75		\$ 3,858.75	94%	\$ 225.00
18	2575.501	Turf Establishment	1.00	LS	\$ 4,650.00	\$ 4,650.00	1.00	1.00	\$ 4,650.00		\$ 4,650.00	100%	\$ -
19	2575.504	Erosion Control Blanket Category 3N	60.00	SY	\$ 5.00	\$ 300.00	275.00	275.00	\$ 1,375.00		\$ 1,375.00	458%	\$ (1,075.00)
20	2582.503	4" Solid Line Multi-Component	21,057.00	LF	\$ 0.20	\$ 4,211.40		20,730.00	\$ 4,146.00		\$ 4,146.00	98%	\$ 65.40
21		Testing Allowance	1.00	LS	\$ 3,000.00	\$ 3,000.00		0.27	\$ 800.00		\$ 800.00	27%	\$ 2,200.00
Alternate A - Fairfield Road Reclamation and Paving													
A1	2021.501	Mobilization	1.00	LS	\$ 2,000.00	\$ 2,000.00		1.00	\$ 2,000.00		\$ 2,000.00	100%	\$ -
A2	2104.503	Sawing Concrete Pavement (Full Depth)	23.00	LF	\$ 2.00	\$ 46.00		23.00	\$ 46.00		\$ 46.00	100%	\$ -
A3	2104.503	Sawing Bituminous Pavement (Full Depth)	174.00	LF	\$ 2.00	\$ 348.00		174.00	\$ 348.00		\$ 348.00	100%	\$ -
A4	2111.519	Test Rolling	22.00	RDST	\$ 20.00	\$ 440.00		22.00	\$ 440.00		\$ 440.00	100%	\$ -
A5	2112.519	Subgrade Preparation	22.00	RDST	\$ 195.00	\$ 4,290.00		22.00	\$ 4,290.00		\$ 4,290.00	100%	\$ -
A6	2215.504	Full Depth Reclamation	5,258.00	SY	\$ 1.75	\$ 9,201.50		5,258.00	\$ 9,201.50		\$ 9,201.50	100%	\$ -
A7	2221.604	Shoulder Base Aggregate	806.00	SY	\$ 4.00	\$ 3,224.00		806.00	\$ 3,224.00		\$ 3,224.00	100%	\$ -
A8	2360.509	Type SP 9.5 Wearing Course Mixture (2B)	634.00	TON	\$ 55.00	\$ 34,870.00		634.00	\$ 34,870.00		\$ 34,870.00	100%	\$ -
A9	2360.509	Type SP 12.5 Non Wearing Course Mixture (2B)	634.00	TON	\$ 55.00	\$ 34,870.00		634.00	\$ 34,870.00		\$ 34,870.00	100%	\$ -
A10	2540.602	Mail Box Support	3.00	EA	\$ 150.00	\$ 450.00		0.00	\$ -		\$ -	0%	\$ 450.00
A11	2563.601	Traffic Control	1.00	LS	\$ 300.00	\$ 300.00		1.00	\$ 300.00		\$ 300.00	100%	\$ -
A12	2575.501	Turf Establishment	1.00	LS	\$ 2,250.00	\$ 2,250.00	1.00	1.00	\$ 2,250.00		\$ 2,250.00	100%	\$ -
A13	2582.503	4" Solid Line Multi-Component	8,567.00	LF	\$ 0.20	\$ 1,713.40		0.00	\$ -		\$ -	0%	\$ 1,713.40
A14		Testing Allowance	1.00	LS	\$ 1,000.00	\$ 1,000.00		0.00	\$ -		\$ -	0%	\$ 1,000.00
Alternate B - 223rd Street and 45th Avenue Reclamation and Paving													
B1	2021.501	Mobilization	1.00	LS	\$ 2,000.00	\$ 2,000.00		1.00	\$ 2,000.00		\$ 2,000.00	100%	\$ -
B2	2104.503	Sawing Bituminous Pavement (Full Depth)	175.00	LF	\$ 2.00	\$ 350.00		175.00	\$ 350.00		\$ 350.00	100%	\$ -
B3	2111.519	Test Rolling	16.00	RDST	\$ 20.00	\$ 320.00		16.00	\$ 320.00		\$ 320.00	100%	\$ -
B4	2112.519	Subgrade Preparation	16.00	RDST	\$ 195.00	\$ 3,120.00		16.00	\$ 3,120.00		\$ 3,120.00	100%	\$ -
B5	2215.504	Full Depth Reclamation	4,047.00	SY	\$ 1.75	\$ 7,082.25		4,047.00	\$ 7,082.25		\$ 7,082.25	100%	\$ -
B6	2221.604	Shoulder Base Aggregate	688.00	SY	\$ 4.00	\$ 2,752.00		688.00	\$ 2,752.00		\$ 2,752.00	100%	\$ -
B7	2360.509	Type SP 9.5 Wearing Course Mixture (2B)	466.00	TON	\$ 55.00	\$ 25,630.00		466.00	\$ 25,630.00		\$ 25,630.00	100%	\$ -
B8	2360.509	Type SP 12.5 Non Wearing Course Mixture (2B)	466.00	TON	\$ 55.00	\$ 25,630.00		466.00	\$ 25,630.00		\$ 25,630.00	100%	\$ -

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

**Owner:** City of St. Augusta  
**Engineer:** Moore Engineering, Inc.  
**Contractor:** Knife River Corporation  
**Project:** Reclamation and Paving  
**Contract:** 228th Street Improvements

**Owner's Project No.:** \_\_\_\_\_  
**Engineer's Project No.:** 21008C  
**Contractor's Project No.:** \_\_\_\_\_

Application No.: 3-FINAL			Application Period:		From	8/17/2021	to	4/20/2022	Application Date:		4/20/2022		
A	B		C	D	E	F	G		H	I	J	K	L
Bid Item No.	Description		Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
			Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X G) (\$)
B9	2540.602	Mail Box Support	2.00	EA	\$ 150.00	\$ 300.00		0.00	\$ -		\$ -	0%	\$ 300.00
B10	2563.601	Traffic Control	1.00	LS	\$ 500.00	\$ 500.00		1.00	\$ 500.00		\$ 500.00	100%	\$ -
B11	2575.501	Turf Establishment	1.00	LS	\$ 2,250.00	\$ 2,250.00	1.00	1.00	\$ 2,250.00		\$ 2,250.00	100%	\$ -
B12	2582.503	4" Solid Line Multi-Component	5,948.00	LF	\$ 0.20	\$ 1,189.60		0.00	\$ -		\$ -	0%	\$ 1,189.60
B13		Testing Allowance	1.00	LS	\$ 1,000.00	\$ 1,000.00		0.00	\$ -		\$ -	0%	\$ 1,000.00
Original Contract Totals						\$ 432,951.50			\$ 421,473.10	\$ -	\$ 421,473.10	97%	\$ 11,478.40

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of St. Augusta  
 Engineer: Moore Engineering, Inc.  
 Contractor: Knife River Corporation  
 Project: Reclamation and Paving  
 Contract: 228th Street Improvements

Owner's Project No.:  
 Engineer's Project No.: 21008C  
 Contractor's Project No.:

Application No.: 3-FINAL			Application Period: From		8/17/2021	to	4/20/2022	Application Date: 4/20/2022					
A	B		C	D	E	F	G	H	I	J	K	L	
			Contract Information			Estimated Quantity Installed This Period	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
			Item Quantity	Units	Unit Price (\$)		Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated In the Work					Value of Work Completed to Date (E X G) (\$)
Bid Item No.	Description		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Estimated Quantity Incorporated In the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
Change Orders													
Change Order No. 1													
1	2104.503	REMOVE PIPE CULVERTS	43.00	LF	12.00	\$ 516.00		0.00	\$ -		\$ -	0%	\$ 516.00
2	2112.604	SUBGRADE PREPARATION	303.00	SY	5.75	\$ 1,742.25		421.00	\$ 2,420.75		\$ 2,420.75	139%	\$ (678.50)
3	2211.507	AGGREGATE BASE (CV) CLASS 5	51.00	CY	27.50	\$ 1,402.50		0.00	\$ -		\$ -	0%	\$ 1,402.50
4	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	35.00	TON	72.00	\$ 2,520.00		50.00	\$ 3,600.00		\$ 3,600.00	143%	\$ (1,080.00)
5	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2B)	35.00	TON	72.00	\$ 2,520.00		50.00	\$ 3,600.00		\$ 3,600.00	143%	\$ (1,080.00)
6	2501.502	24" RC PIPE APRON	2.00	EA	1,050.00	\$ 2,100.00		2.00	\$ 2,100.00		\$ 2,100.00	100%	\$ -
7	2501.503	24" RC PIPE CULVERT CLASS III	38.00	LF	97.95	\$ 3,722.10		38.00	\$ 3,722.10		\$ 3,722.10	100%	\$ -
Change Order Totals						\$ 14,522.85			\$ 15,442.85	\$ -	\$ 15,442.85	106%	\$ (920.00)
Original Contract and Change Orders													
Project Totals						\$ 447,474.35			\$ 436,915.95	\$ -	\$ 436,915.95	98%	\$ 10,558.40



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	1-513-757-088
Submitted Date and Time:	31-May-2022 2:13:26 PM
Legal Name:	KNIFE RIVER CORPORATION NORTH CEN
Federal Employer ID:	41-0906808
User Who Submitted:	32MNTAX
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	750030848
Minnesota ID:	9485354
Project Owner:	CITY OF ST. AUGUSTA
Project Number:	21008C KRC NO. 32-212008
Project Begin Date:	10-May-2021
Project End Date:	20-Jul-2021
Project Location:	ST. AUGUSTA 228TH STREET IMPROVEMENTS
Project Amount:	\$436,915.95

### Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL, INC.	4300984	1481412608
CRAIG BARDSON EXCAVATING INC	2196127	2146471936
SIR LINES-A-LOT INC	3509324	715591680
VAN ORT SERVICES LC	2296261	1388253184

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	1-069-500-064
Submitted Date and Time:	26-Jan-2022 3:10:25 PM
Legal Name:	ALL STATE TRAFFIC CONTROL, INC.
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	1481412608
Minnesota ID:	4300984
Project Owner:	CITY OF ST. AUGUSTA
Project Number:	NO NUMBER
Project Begin Date:	10-May-2021
Project End Date:	10-May-2021
Project Location:	28TH ST, ST. AUGUSTA
Project Amount:	\$1,782.00
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-341-998-240
Submitted Date and Time:	20-Jan-2022 1:59:09 PM
Legal Name:	CRAIG BARDSON EXCAVATING INC
Federal Employer ID:	42-1443185
User Who Submitted:	Bardson
Type of Request Submitted:	Contractor Affidavit

## Affidavit Summary

<b>Affidavit Number:</b>	<b>2146471936</b>
Minnesota ID:	2196127
Project Owner:	CITY OF ST. AUGUSTA
Project Number:	KRC 32-212008
Project Begin Date:	12-May-2021
Project End Date:	21-May-2021
Project Location:	ST AUGUSTA 228TH STREET IMPROV
Project Amount:	\$47,567.30
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.





## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-985-496-224
Submitted Date and Time:	20-Jan-2022 9:17:50 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	715591680
Minnesota ID:	3509324
Project Owner:	CITY OF ST AUGUSTA
Project Number:	32-212008
Project Begin Date:	01-Jun-2021
Project End Date:	30-Jun-2021
Project Location:	228TH STREET/ST AUGUSTA
Project Amount:	\$5,646.00
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

## Hennessey, Julie

---

**To:** Jonathan Van Ort  
**Subject:** RE: Your Recent Contractor Affidavit Request

----- Forwarded message -----

From: **MN Revenue e-Services** <[eservices.mdor@state.mn.us](mailto:eservices.mdor@state.mn.us)>  
Date: Thu, Jan 20, 2022 at 12:13 AM  
Subject: Your Recent Contractor Affidavit Request  
To: <[vvanortservicesllc@gmail.com](mailto:vvanortservicesllc@gmail.com)>

This email is an automated notification and is unable to receive replies.

### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number: 1-081-178-784  
Submitted Date and Time: 20-Jan-2022 12:13:18 AM  
Legal Name: VAN ORT SERVICES LLC  
Federal Employer ID: 45-2437798  
User Who Submitted: Vanortserv2017  
Type of Request Submitted: Contractor Affidavit

### Affidavit Summary

**Affidavit Number: 1388253184**  
Minnesota ID: 2296261  
Project Owner: CITY OF ST. AUGUSTA  
Project Number: CONTRACT 21008C KRC NO 32-212008  
Project Begin Date: 01-Jun-2021  
Project End Date: 20-Jun-2021  
Project Location: ST. AUGUSTA 228TH STREET IMPROVEMENTS  
Project Amount: \$3,858.75  
Subcontractors: No Subcontractors

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

### How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message

## RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

DATE: 05/03/2022

The undersigned hereby acknowledges receipt of the sum of \$ 405,071.40

### CHECK ONLY ONE

1. ☐ as partial payment for labor, skill, and material furnished or to be furnished
2. ☒ as payment for all labor, skill, and material furnished or to be furnished or to be furnished (except the sum of \$ 31,844.55 retainage or holdback)
3. ☐ as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

St. Augusta 228th Street Improvements  
Project 21008C  
KRC No. 32-212008

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Knife River Corporation - North Central

(Company Name)

John F. Duale

(Signature)

President

(Title)

4787 Shadow Wood Dr NE

(Address)

Sauk Rapids, MN 56379

(Address)

(Address)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS**

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

DATE: 01/18/22The undersigned hereby acknowledges receipt of the sum of \$ 1,692.00**CHECK ONLY ONE**

1. ☐ as partial payment for labor, skill, and material furnished or to be furnished
2. ☒ as payment for all labor, skill, and material furnished or to be furnished or to be furnished (except the sum of \$ 90.00 retainage or holdback)
3. ☐ as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

St. Augusta 228th Street Improvements  
KRC No. 32-212008

1914 25th St  
56301

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

All State Traffic Control, Inc.

(Company Name)

Laurel L. Kussner

(Signature)

Pres

(Title)

875 Prairie Court

(Address)

Cold Spring, MN

(Address)

56301

(Address)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS**

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

DATE: 01/18/22The undersigned hereby acknowledges receipt of the sum of \$ 44,713.26**CHECK ONLY ONE**

1. ☐ as partial payment for labor, skill, and material furnished or to be furnished
2. ☒ as payment for all labor, skill, and material furnished or to be furnished or to be furnished (except the sum of \$ 2,378.37 retainage or holdback)
3. ☐ as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

St. Augusta 228th Street Improvements  
KRC No. 32-212008

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Craig Bardson Excavating, Inc.

(Company Name)

Mariah Bardson

(Signature)

Controller/Business Admin.

(Title)

31980 Mapleview Rd

(Address)

Albany, MN 56307

(Address)

(Address)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS**

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

DATE: 01/18/22The undersigned hereby acknowledges receipt of the sum of \$ 5,363.70**CHECK ONLY ONE**

1. ☐ as partial payment for labor, skill, and material furnished or to be furnished
2. ☒ as payment for all labor, skill, and material furnished or to be furnished or to be furnished (except the sum of \$ 282.30 retainage or holdback)
3. ☐ as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

St. Augusta 228th Street Improvements  
KRC No. 32-212008

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Sir Lines-A-Lot, Inc.

(Company Name)

*Susan Johnson*

(Signature)

Controller

(Title)

7175 Cahill Road

(Address)

Edina, MN 55439

(Address)

(Address)

**RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS**

1. This is a **LEGAL INSTRUMENT** and must be executed accordingly by officers of corporations and by partners in co-partnerships.
2. It is important that **ALL** the blanks be completed and the **AMOUNT PAID BE SHOWN**.
3. A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
4. **NO ERASURES OR ALTERATIONS MUST BE MADE.**

DATE: 5/3/22The undersigned hereby acknowledges receipt of the sum of \$ 3,627.22**CHECK ONLY ONE**

1. ☐ as partial payment for labor, skill, and material furnished or to be furnished
2. ☒ as payment for all labor, skill and material furnished or to be furnished or to be furnished (except the sum of \$ 10,860.19 retainage or holdback)
3. ☐ as full and final payment for all labor, skill, and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

St. Augusta 228th Street Improvements  
KRC No. 32-212008

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill, or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Van Ort Services LLC

(Company Name)

[Signature]

(Signature)

Project Manager

(Title)

5990 191st Ave NE

(Address)

New London MN 56273

(Address)

\_\_\_\_\_  
(Address)

# CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
SURETY	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

Bond No. 190046739/107343020

TO OWNER:  
(Name and address)

City of St. Augusta  
1914 250th Street  
St. Augusta, MN 56301

PROJECT:  
(Name and address)

228th Street Improvements  
Reclamation and Paving

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: Construction

CONTRACT DATED: February 5, 2021

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(Insert name and address of Surety)

Liberty Mutual Insurance Company  
175 Berkeley Street, Boston, MA 02116  
&  
Travelers Casualty and Surety Company of America  
One Tower Square, Hartford, CT 06183

, SURETY,

on bond of  
(Insert name and address of Contractor)

Knife River Corporation - North Central  
4787 Shadow Wood Drive NE  
Sauk Rapids, MN 56379

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of  
any of its obligations to

(Insert name and address of Owner)

City of St. Augusta  
1914 250th Street  
St. Augusta, MN 56301

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: May 3, 2022  
(Insert in writing the month followed by the numeric date and year.)

Liberty Mutual Insurance Company &  
Travelers Casualty and Surety Company of America

(Surety)

By:

(Signature of authorized representative)

Attest:  
(Seal): Kelly Engländer

Heather R. Goedtel, Attorney-in-Fact  
(Printed name and title)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: **8207281-190003**

## POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Blake S. Bohlig; Brian D. Carpenter; Craig Olmstead; Erik T. Gunkel; Heather R. Goedel; Irene Nichols; Jessica Hoff; Kelly Nicole Enghauser; Laurie Pflug; Megan Scott; Michelle Halter; Nicole Langer

all of the city of Bloomington state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

**IN WITNESS WHEREOF**, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 4th day of February, 2022.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 4th day of February, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the seals of said Companies this 3rd day of May, 2022.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **HEATHER R GOEDEL** of **BLOOMINGTON**, **Minnesota**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

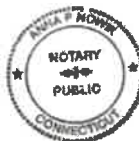
City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **3rd** day of **May**, **2022**.



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

# CHANGE ORDER NO.: 3

Owner: City of St. Augusta  
 Engineer: Moore Engineering, Inc.  
 Contractor: Knife River Corporation - North Central  
 Project: Milling and Overlay/Reconstruction  
 Contract Name: 20th Avenue/Vienna Hills Subdivision  
 Date Issued: 5/20/2022

Owner's Project No.:  
 Engineer's Project No.: 21008H  
 Contractor's Project No.:

Effective Date of Change Order: 5/20/2022

The Contract is modified as follows upon execution of this Change Order:

Description: City modified southerly end of construction limits.

Attachments: Exhibit A

Change in Contract Price	Change in Contract Times
Original Contract Price:  \$ 850,066.26	Original Contract Times: Milestone 1: June 1, 2022 Milestone 2: August 1, 2022 Milestone 3: N/A - Related to Alternate, Not Awarded Milestone 4: September 20, 2022 Substantial Completion: October 1, 2022 Ready for Final Payment: November 9, 2022
Increase from previously approved Change Orders No. 0 to No. 3 \$ 15,966.83	[Increase][Decrease] from previously approved Change Orders No. 0 to No. 3 Substantial Completion: _____ Ready for Final Payment: _____
Contract Price prior to this Change Order: \$ 866,033.09	Contract Times prior to this Change Order: Milestone 1: June 1, 2022 Milestone 2: August 1, 2022 Milestone 3: N/A - Related to Alternate, Not Awarded Milestone 4: September 20, 2022 Substantial Completion: October 1, 2022 Ready for Final Payment: November 9, 2022
Decrease this change order: \$ (72,667.22)	
Contract Price incorporating this Change Order: \$ 793,365.87	[Increase][Decrease] this Change Order: Substantial Completion: - Ready for Final Payment: -
	Contract Times with all approved Change Orders: Milestone 1: June 1, 2022 Milestone 2: August 1, 2022 Milestone 3: N/A - Related to Alternate, Not Awarded Milestone 4: September 20, 2022 Substantial Completion: October 1, 2022 Ready for Final Payment: November 9, 2022

Recommended by Engineer (if required)

By: Jay Koester  
 Title: Project Manager  
 Date: 6-6-22

Authorized by Owner

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Accepted by Contractor

By: Project Manager  
 Title: Project Manager  
 Date: 6-6-22

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**EXHIBIT A**  
**CHANGE ORDER NO.: 3**

<u>Item No. &amp; Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Bid Unit Price</u>	<u>Decrease in Contract Price</u>	<u>Increase in Contract Price</u>
<b>BASE BID <sup>(1)</sup></b>					
7. 2104.503 Sawing Bituminous Pavement (Full Depth)	LF	(267.00)	\$ 5.00	\$ (1,335.00)	
7. 2104.503 Sawing Bituminous Pavement (Full Depth)	LF	40.00	\$ 5.00		\$ 200.00
9. 2104.504 Remove Aggregate Driveway Pavement	SY	33.00	\$ 2.65		\$ 87.45
13. 2105.507 Common Excavation (EV) (P)	CY	(223.00)	\$ 6.90	\$ (1,538.70)	
13. 2105.507 Common Excavation (EV) (P)	CY	112.00	\$ 6.90		\$ 772.80
15. 2111.519 Test Rolling	RD STA	2.50	\$ 6.00		\$ 15.00
16. 2112.519 Subgrade Preparation (P)	SY	776.00	\$ 0.50		\$ 388.00
17. 2118.507 Aggregate Surfacing (CV) Class 5	CY	3.20	\$ 26.00		\$ 83.20
18. 2211.507 Aggregate Base (CV) Class 5	CY	124.00	\$ 26.00		\$ 3,224.00
20. 2221.501 Shoulder Base Aggregate (CV) Blended	CY	6.20	\$ 29.90		\$ 185.38
21. 2322.504 Mill Bituminous Surface (5.0", Nominal)	SY	651.00	\$ 3.00		\$ 1,953.00
22. 2360.509 Type Sp 12.5 Non-Wearing Course Mix (2,C) 2.5" Thick (P)	SY	621.00	\$ 9.20		\$ 5,713.20
23. 2360.509 Type Sp 12.5 Wear Course Mix (2;C) 1.5" Thick (P)	SY	621.00	\$ 5.80		\$ 3,601.80
44. 2573.503 Silt Fence, Type MS	LF	261.00	\$ 1.50		\$ 391.50
45. 2574.508 Fertilizer, Type 3	LBS	3.70	\$ 0.95		\$ 3.52
46. 2575.504 Mulch Material, Type 4	SY	351.80	\$ 0.49		\$ 172.38
47. 2575.508 Seed Mixture, 25-151	LBS	14.50	\$ 5.46		\$ 79.17
48. 2575.509 Stabilized Fiber Matrix (3884)	LBS	54.50	\$ 1.20		\$ 65.40
49. 2575.523 Water	GAL	0.08	\$ 95.00		\$ 7.60
50. 2575.605 Seeding (Temporary)	ACRES	0.08	\$ 200.00		\$ 16.00
51. 2575.505 Seeding	ACRES	0.08	\$ 975.00		\$ 78.00
53. 2582.503 4" Double Solid Line Epoxy (Multi-Component) - Yellow	LF	504.00	\$ 0.52		\$ 262.08
55. 2582.503 4" Solid Line Epoxy (Multi-Component) - White	LF	485.00	\$ 0.26		\$ 126.10
<b>TOTALS</b>				<b>\$ (2,873.70)</b>	<b>\$ 17,425.58</b>

<b>BASE BID <sup>(2)</sup></b>					
4. 2104.502 Remove Culvert Apron/FES (Storm) - All Types/Sizes	EA	(2.00)	\$ 50.00	\$ (100.00)	
6. 2104.503 Remove Culvert Pipe (Storm) - All Types/Sizes	LF	(65.00)	\$ 10.00	\$ (650.00)	
27. 2501.502 60" RC Pipe Apron (FES)	EA	(2.00)	\$ 3,252.00	\$ (6,504.00)	
28. 2501.503 15" RC Pipe Culvert Class V	LF	(24.00)	\$ 126.00	\$ (3,024.00)	
29. 2501.503 18" RC Pipe Culvert Class V	LF	(8.00)	\$ 124.00	\$ (992.00)	
30. 2501.503 48" RC Pipe Culvert Class V	LF	(24.00)	\$ 370.00	\$ (8,880.00)	
31. 2501.503 60" RC Pipe Culvert Class III	LF	(83.00)	\$ 646.00	\$ (53,618.00)	
33. 2501.602 Trash Guard For 60" Pipe Apron	EA	(2.00)	\$ 5,155.00	\$ (10,310.00)	
34. 2511.507 Random Riprap Class IV	CY	(31.30)	\$ 97.00	\$ (3,036.10)	
44. 2573.503 Silt Fence, Type MS	LF	(70.00)	\$ 1.50	\$ (105.00)	
<b>TOTALS</b>				<b>\$ (87,219.10)</b>	<b>\$ -</b>

**NET CHANGE IN CONTRACT PRICE \$ (72,667.22)**

**JUSTIFICATION:**

1. City modified southerly end of construction limits.
2. City modified select culvert lengths.
- 3.

300 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Telephone: 651-201-2473  
TTY: 651-297-4357



William McCabe, Administrator  
City of St. Augusta  
1914 250th St  
St. Augusta, MN 56301-7706

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2021, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2022**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **Since we are working away from the office during the pandemic, the best way to reach us is by e-mail at [local.estimatedata@state.mn.us](mailto:local.estimatedata@state.mn.us).** You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower  
State Demographer

Enclosures

**DATE:** June 1, 2022  
**TO:** William McCabe, Administrator  
City of St. Augusta  
**FROM:** **Susan Brower**  
Minnesota State Demographer  
**SUBJECT:** 2021 Population and Household Estimates

Your April 1, 2021 population estimate is 3,559.

Your April 1, 2021 household estimate is 1,346.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to [local.estimated@state.mn.us](mailto:local.estimated@state.mn.us). All challenges must be submitted in writing. Please refer to the enclosed sheet for details.