

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
June 7, 2022**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Fire Chief Kramer, Asst. Fire Chief Steinhofer, Fire Captain Voigt, Engineer Boots, County Deputy Widmer and Clerk/Administrator McCabe.

OTHERS PRESENT: Roxanne Kotschever, Dave Kotschever, Sheri Stang, Jackie Steinhofer, Isaac Meemken, Emma Johnson

CONSENT AGENDA: Mr. McCabe asked we add item 3E, allowing outdoor liquor sales at the St. Augusta Legion on July 23 and item 3F, allowing outdoor liquor sales at Club Almar on June 24-26.

A motion was made to approve as amended by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, May 3, 2022

Bill Payable, Receipts and Treasurer's Report dated June 7, 2022
and for US Bank payment and Checks #27191-
27288 and for ePayments 24534e-24547e.

City Council Agenda, June 7, 2022

Liquor Licenses –

Hayloft – on sale, off sale, and Sunday

Club Almar – on sale, off sale and Sunday

St. Augusta Legion – on sale and Sunday

Delux Liquors – off sale

Mini Mart #2 – off sale

St. Augusta Sports Inc. – wine and strong beer

Luxemburg Rec Club – wine and strong beer

Allow outdoor liquor sales at the Legion on July 23.

Allow outdoor liquor sales at Club Almar on June 24-26.

SHERIFF'S REPORT: The sheriff's report was included in the packet.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT:

The 2022 building permit spreadsheet was presented. 22 additional permits were issued in May including another three single family permits.

A motion was made to approve the report as presented by Mr. Backes seconded by Ms. Coleman. Motion carried unanimously.

FIRE DEPT.

REPORT:

Chief Kramer presented the April fire department report stating there were 12 call in the month bringing the total for the year to 41 as opposed to 35 at the same time last year. Monthly training was a live burn trailer provided by Fire Inc.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Assistant Chief Steinhofer presented some proposed amendments to the SOG's regarding hiring and promotions. He indicated the department worked with Mr. Couri in drafting and coming up with the amendments after the issue with Mr. Claseman.

A motion was made to accept and approve the amended SOG's by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

A motion was made to start the process of hiring another lieutenant by Mr. Backes, seconded by Mayor Zenzen. Motion carried unanimously.

Captain Voigt presented a quote for accessories for the new grass rig. He indicated the Fire Relief Association will be donating those accessories.

A motion was made to accept the donation and approve the expenditure of \$4,292 to West Metro by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Captain Voigt presented quotes for a repair to engine #2 and for the annual pump testing.

A motion was made to approve the quotes from Fire Safety, USA for pump repairs and annual pump testing by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Chief Kramer thanked everyone for thinking of him through his illness and indicated he is excited to be back, even on light duty.

Captain Voigt reported the grass rig is in, but we will be waiting until the pump unit is available.

The department confirmed they will be hosting National Night Out in August.

Assistant Chief Steinhofner indicated they have had issues with the doors being left open.

OPEN FORUM:

Mr. Meemken inquired about the Knife River pit and his questions were answered.

ENGINEER'S REPORT:

Mr. Boots asked Mayor Zenzen to open the MS4 annual review. Mayor Zenzen opened the hearing and turned things over to M. Boots. He gave a brief report on the happenings of the MS4 program in 2021, stated we are completing an audit and indicated what she would be working on in 2022. Mr. Boots encouraged those in attendance to be cognizant of storm water issues and said to reach out to him or Mr. McCabe with any questions. Mayor Zenzen closed the public hearing.

Mr. Boots presented the final pay request for the 2021 Street project and indicated it was completely done.

A motion was made to approve the final pay request for the 2021 Street Project to Knife River, Inc. in an amount of \$31,844.55 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. Boots presented change order #3 to the 2022 Street Project indicating it is basically just removing one large culvert amounting to a decrease of \$72,667.22.

A motion was made to accept change order #3 by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. Boots gave a quick update on the 2022 Street project indicating they are almost ready for pavement.

COUNCIL MEMBER PURVIEW:

Mr. Genereux asked Mr. Boots to explain about the catch basins and Mr. Boots explained what needs to be done to repair those catch basins.

Ms. Coleman asked about speed on county roads.

Mr. Genereux wondered about the house on 245h and County Road 75. Mr. McCabe stated he was aware of the issue.

Mr. Genereux stated the park looks good.

Mayor Zenzen indicated we need to look at new chairs for the Council chambers.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented the state demographer's population estimate.

A motion was made to adjourn at 8:05pm by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

Approved this 5th day of July, 2022.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator