

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
December 6, 2022**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Fire Chief Kramer, Assistant Fire Chief Steinhoffer, Fire Captain Voigt, Fire Captain Sandhurst, City Attorney Couri, Engineer Boots, and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Marlin Hommerding, Sam Deleo, Tom Kenning, Kim Kenning, Sheri Stang, Jackie Steinhoffer, Bill Kenning, Dave Heid, Delores Heid, \_\_\_\_\_ Kenning, Brent Ahmann, Amy Brand, Karen Bechtold

**CONSENT AGENDA:** Mr. McCabe asked that we add the payment to Moore Engineering in the amount of \$14,545 and to All Stream for \$215.08

**A motion was made to approve the consent agenda as amended by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, November 1, 2022  
City Council Minutes, November 15, 2022  
Bill Payable, Receipts and Treasurer's Report dated December 6, 2022 and for US Bank payment and Checks #27763 - 27829 and for ePayments 24646e-24650e.

**SHERIFF'S REPORT:** The sheriff's report was included in the packet, he indicated 40.75 contract hours were spent in the month and reviewed the call types.

**A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Ms. Coleman Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. McCabe presented the building permit spreadsheet, he indicated 21 permits were issued during the month of November including one new single family home.

**A motion was made to approve the report as presented by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**FIRE DEPARTMENT  
REPORT:**

Chief Kramer presented the October fire department report stating there were 11 calls in the month bringing the total for the year to 112 as opposed to 99 at the same time last year. Monthly training was done online on vehicle extrication and airbags. Fire Inc. hosted a confined space training and EMS refresher.

**A motion was made to approve the report as presented by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

Chief Kraemer indicated the grass rig was in service so the utility is good to be sold. He stated he had one bid in the amount of \$1,500.

**A motion was made to accept the bid on the van in the amount of \$1,500 by Ms. Coleman, seconded by Mr. Schmitz. Motion carried unanimously.**

**ENGINEER'S  
REPORT:**

Mr. Boots presented pay app number 2 on the 2022 Street project.

**A motion was made to approve the pay application to Knife River in an amount of \$38,811.40 by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

Mr. Boots indicated he was in the process of updating the street condition map.

**TRUTH-IN-TAXATION  
PUBLIC HEARING,  
RESOLUTION 2022-23 AND  
FINAL 2023 BUDGET:**

Mr. McCabe indicated the levy was approximately 6.5% increase over 2022 and the tax rate will go down approximately 2.5%

**A motion was made to approve Resolution #2022-23, approving the final levy by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.**

**A motion was made to adopt the 2023 final budget as presented by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.**

**ORDINANCE  
#2022-06, REGULATING  
THC:**

Mr. Couri indicated this is a proposed licensing ordinance and he offered a summary of what is included in the ordinance. Mayor Zenzen asked that we add the revoke language to the taxes in arrears section, rather than just at renewal. Mr. Couri amended the penalty language to may rather than shall on the violations and penalty section of the ordinance. The third violation will remain shall. Mayor Zenzen requested we require the liquor compliance class to be taken within six months of hiring. Mr. Schmitz asked if this was just for the business or if it was for the clerk selling the product. Mr. Couri responded with the language stating it is to the license holder. There was further discussion as to if sale would be allowed in bars. Consensus was we would prohibit sale in bars. Mr. Genereux asked about the license fee and suggested \$500 as a starting ground. Mayor Zenzen thought maybe as much as \$1,000. Mr. McCabe asked if we were going to have to justify the cost. Mr. Couri noted the consensus was at \$500 license fee.

**A motion was made to approve Ordinance #2022-06 as amended by Mr. Backes, seconded by Mr. Schmitz. Motion carried 4-1 with Mayor Zenzen voting no.**

**ORDINANCE  
#2022-07, REGULATING**

**TOBACCO:** Mayor Zenzen asked if the State had adopted the tobacco 21 standard and was told they had. The ordinance was reviewed and amended

**A motion was made to approve Ordinance #2022-07 with the condition that area cities fees are consulted before we enact by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.**

**PLANNING COMMISSION  
RECOMMENDATION  
BECHTOLD**

**CUP:** Mr. McCabe indicated the planning commission unanimously recommended approval.

**A motion was made to adopt Resolution #2022-24, recommending the change in zoning by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**A motion was made to adopt Ordinance #2022-08, changing the zoning by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**PLANNING COMMISSION  
RECOMMENDATION  
KENNING VARIANCE AND**

**CUP:** Mr. McCabe explained the planning commission recommended denial unless the attorney could prove there is 50' of frontage is adequate for the subdivision. Mayor Zenzen suggested they get 66' rather than 50' for future development.

**A motion was made to approve Resolution #2022-25 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**OPEN FORUM:** no comments offered.

**COUNCIL MEMBER  
PURVIEW:**

Mr. Genereux thanked the Council for the opportunity to work together over the last four years.

Mr. Schmitz reported that he has received complaints of nuisance on a business property in Country Square Subdivision.

Mr. Schmitz asked about the lights on the Hayloft.

Ms. Coleman indicated if there is a speed study on County Road 47, they should add County Road 136.

**A motion was made to provide a prospective bonus of \$200 to regular staff and \$100 to part time employees by Mr. Backes, seconded by Ms. Coleman. Motion carried 4-1 with Mr. Genereux voting no.**

Mayor Zenzen reminded the Council there is a ground breaking for F Street Development tomorrow at 11am.

Mayor Zenzen thanked Mr. Genereux for his service to St. Augusta.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe reported a resident has requested a speed study on County Road 47 and he indicated he needed to make us aware.

Mr. McCabe inquired if we should reduce our planning commission to 5 members and said he would bring an ordinance to next month's meeting.

Mr. McCabe reported he got word from St. Cloud that we would be receiving our funds for selling Foley capacity in the sewer plant. He suggested we pay off debt with the funds immediately and there was consensus that was a good idea.

**A motion was made to adjourn at 9:05 pm by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.**

Approved this 6<sup>th</sup> day of December, 2022.

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Michael G. Zenzen, Mayor

Attest:

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William R. McCabe, Clerk/Administrator