

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 3, 2023**

Mayor Zenzen and Council Member Hommerding were administered the Oath of Office.

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Hommerding, Coleman and Schmitz; Fire Chief Kramer, Fire Captain Voigt, Stearns County Deputy Meland, and Clerk/Administrator McCabe.

OTHERS PRESENT:

CONSENT AGENDA: Mr. McCabe asked that we add payables to the Stearns County Municipal League in the amount of \$40 and to the City of St. Augusta for water and sewer in the amount of \$82.36.

A motion was made by Mr. Schmitz, seconded by Ms. Coleman to approve the consent agenda as amended. Motion carried 4-0.

The following items were approved with the consent agenda:

City Council Minutes, December 6, 2022
Bill Payable, Receipts and Treasurer's Report dated January 3, 2023 and for ePayments #24461e – 24675e and Checks #27830-27914.
City Council Agenda, January 3, 2023
B. McCabe's attendance at the EDAM Winter Conference
Tri-County Humane Society Agreement.

Council Member Backes arrived at 7:05pm and was administered the oath of office.

SHERIFF'S REPORT: Deputy Meland presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Schmitz, seconded by Ms. Coleman. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. McCabe presented the final spreadsheet for permits in 2022. He indicated of the 341 permits issued, 208 were re-roofing permits and 23 were for new homes.

A motion was made to approve the building inspector's report as presented by Mr. Schmitz, seconded by Mr. Backes; Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the November monthly report indicating there were 15 calls for the month bringing the total to 127 for the year as compared to 113 at this time in 2021. Monthly training was on small pump refresher as well as Grass 2's new pump and truck. Fire Inc. provided training on hybrid vehicle training.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Chief Kramer presented a quote from Granite Electronics for new pagers indicating we are short one pager but the others are starting to go bad. He suggested we purchase 5 now and each year in a rotation.

A motion was made to purchase 5 pagers from Granite Electronics by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

OPEN FORUM:

**ORDINANCE
#2023-02 AND
RESOLUTION #
2023-05:**

Mr. McCabe presented the ordinance making our planning commission five members and the resolution setting the terms for those members.

A motion was made to approve Ordinance #2023-02 and Resolution #2023-05 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

ACTING MAYOR: A motion was made to appoint Mr. Schmitz acting mayor by Mayor Zenzen. seconded by Mr. Schmitz. Motion carried 4-0 with Mr. Scmitz abstaining.

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES: A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Schmitz:

Park Board: Camille Murphy and Colleen Lommel to an additional 3-year term.

Council Representative to Park Board: Marlin Hommerding

Council Fire Department Representative: Justin Backes and Jeff Schmitz.

City Assessor: Don Ramler, Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe

City Attorney (Prosecution): Jenall Kendal – Stearns County

Admin. Hearing Officer: Quinlivan and Hughes

City Engineer: Jeremy Boots – Moore Engineering.

Planning Consultant: Cindy Nash – Collaborative Planning.

Building Inspector: Mike Wallen, Inspectron

Electrical Inspector: Kelly Johnson

Weed Inspector: Mark Kiffmeyer

Assistant Weed Inspector: Paul Hollermann.

The motion passed unanimously.

**RESOLUTION
#2023-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages as budgeted.

A motion was made to approve Resolution #2023-01, approving the salaries by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**SCHEDULE OF REGULAR
MEETINGS, OFFICIAL NEWSPAPER
AND OFFICIAL
DEPOSITORIES:**

A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 7:00pm, and Park Board meetings on the Thursday prior to the Council meeting of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel and US Bank as official depositories by Mr. Backes seconded by Mr. Schmitz. Motion carried unanimously.

**RESOLUTION #2023-02,
DESIGNATING
SIGNERS:**

A motion was made to approve Resolution #2023-02 designating officials authorized to sign approved checks by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**RESOLUTION #2023-03,
DESIGNATING 2024**

POLLING PLACE: A motion was made to approve Resolution #2023-03, designating the 2024 polling place by Ms. Coleman, seconded by Mr. Hommerding. Motion carried unanimously.

**ORDINANCE #
2023-01, ADOPTING THE
2023 FEE**

SCHEDULE: A motion was made to approve Ordinance #2023-01, adopting the 2023 Fee Schedule by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**DATA PRACTICES
POLICIES:**

A motion was made to approve the data practices policies as presented by Ms. Coleman, seconded by Mr. Hommerding; Motion carried unanimously.

**ENGINEER'S
REPORT:**

No report given.

**RESOLUTION #
2023-04:**

Mr. McCabe presented the resolution providing for the redemption and prepayment of the GO Improvement Bonds, Series 2012A.

A motion was made to approve Resolution #2023-04 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. McCabe indicated he received word from the PFA today that we could pay down the debt service with funds from the sale of pool capacity to Foley but we couldn't cut the check until after January 16. He suggested we pay \$650,000 to the PFA for the sewer debt accrued with our buy in to the system in 2010.

A motion was made to pay down the PFA debt by \$650,000 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**GRANITE TABLE
DISCUSSION:**

Mr. McCabe information on Granite Table and a request for a contribution to the effort.

A motion was made to table this discussion until we can get additional information by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW: Ms. Coleman indicated a few residents were complaining about snow plowing.

Mr. Schmitz wondered where we were with our ordinance review and Mr. McCabe indicated we would be scheduling a meeting soon.

Mayor Zenzen indicated folks have asked about the 40 acres behind Pine View.

CITY ADMINISTRATOR

REPORT: Mr. McCabe indicated the staff wanted to make sure the Council was appreciative of the presumptive performance bonus.

Mr. McCabe reported he has been visiting meeting with the City of St. Cloud on the proposed 250th Street project and said they hope to authorize bids at their February 27 meeting.

ADJOURMENT: **A motion was made to adjourn at 8:15pm by Mr. Hommerding seconded by Mr. Schmitz.**

Approved this 7th day of February, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator