

SECTION 12. ADMINISTRATION - ENFORCEMENT AND PENALTIES

Subdivision

- 12.01 Administration
- 12.02 Violations
- 12.03 Application to City Personnel
- 12.04 Additional Equitable Remedies
- 12.05 Enforcement Procedures

12.01 ADMINISTRATION: This Ordinance shall be administered and enforced by the Zoning Administrator who is appointed by the City Council or his or her designee as approved by the City Council.

12.02 VIOLATIONS: Any person who violates any of the provisions of this Ordinance shall, upon conviction thereof, be fined not more than the maximum penalty for a misdemeanor prescribed under state law. Each day that a violation is permitted to exist shall constitute a separate offense.

12.03 APPLICATION TO CITY PERSONNEL: The failure of any officer or employee of the City to perform any official duty imposed by this Ordinance shall not invalidate this Ordinance.

12.04 ADDITIONAL EQUITABLE REMEDIES: In the event of a violation of the threatened violation of any provision of this Ordinance, or any provision or condition of a permit issued pursuant to this Ordinance, the Zoning Administrator in the name of St. Augusta may institute appropriate actions or proceedings to prevent, restrain, correct, or abate such violation or threatened violation.

12.05 ENFORCEMENT PROCEDURES:

- A. Upon receipt of complaint, identification of a violation of this Ordinance, or by the direction of the City Council, the Zoning Administrator shall investigate said violation to determine its validity.

- B. If it is determined that a condition or provision of this Ordinance or a permit issued

pursuant to this Ordinance has been violated, the investigator shall submit a report to the City Council and the Building Official identifying the violation, the location, and the property owner(s) responsible for the violation.

- C. Upon submission of the report, the City Building Official shall, on behalf of the City, send the property owner(s) a letter of citation informing them of said violation and ordering compliance with the provisions of this Ordinance. The letter of citation shall include a time frame in which the property owner(s) must bring the property in compliance with this Ordinance.
- D. The City Building Official shall inspect the property for compliance with this Ordinance upon expiration of the time frame outlined in the letter of citation. If the violation has not been corrected, the City Building Official shall notify the City Council.
- E. Upon notification by the City Building Official of failure to comply with this Ordinance, the City Council shall instruct the City Attorney to begin legal proceedings for enforcement of this Ordinance.