

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
April 7, 2020**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen via Zoom Meeting at 7:00 PM.

PRESENT: Mayor Zenzen, Council Members Backes, Reinert, Schulzetenberg and Genereux; Attorney Couri, Engineer Boots; Engineer Nohner, Fire Captain Kramer, Fire Lieutenant Claseman, Stearns County Deputy Hemmesch, and Clerk/Administrator McCabe.

OTHERS PRESENT: Senator Jerry Relph

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3D by Ms. Schulzetenberg, second by Mr. Backes. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 10, 2020.

Bill Payable, Receipts and Treasurer's Report dated April 7, 2020
and for US Bank payment and Checks #23309-
23358.

City Council Agenda, April 7, 2020

B. McCabe's attendance at Annual League of Cities Conference.

SHERIFF'S REPORT: Lt. Hemmesch was in attendance and presented the report for March. He indicated there were 47 contract hours spent and he reviewed the call types and indicated there were 16 citations issued. He answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. McCabe indicated that he visited with Mr. Harren and they determined his written report was sufficient in light of what is happening with COVID 19. The written report (spreadsheet with the quarterly building permits) was presented and Mr. McCabe stated it included one new single family dwelling.

A motion was made to approve the building inspector's report as presented by Mr. Reinert, seconded by Mr. Backes. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Lt. Claseman presented the monthly report indicating there were 6 call in February, bringing the total for the year to 19. Monthly training was put on by Fire, Inc. and was on ropes and knots as well as imaging camera class.

A motion was made to approve the report by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mayor Zenzen questioned what the department is doing about the COVID-19. Lt. Claseman responded they are following recommended procedures and have updated their policies to reflect the current times.

Lt Claseman reported the National Night Out be delayed until October by the National Group.

Ms. Schulzetenberg wondered if they met with Refractions and was told they are awaiting things to settle down.

Mr. Backes wondered how things are going and both department members suggested things are a little slower than normal.

**COUNTY ATTORNEY
REPORT:**

Mr. McCabe presented the annual misdemeanor Prosecution Contract Report as well as the Adult Diversion Program summary presented by Stearns County Attorney Janelle Kendall. The Council members reviewed the data.

A motion was made to accept the report as presented by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.

OPEN FORUM:

Senator Relph said hello and thanked us for the opportunity to be included.

**COVID-19 EMERGENCY
DECLARATION:**

Mayor Zenzen presented the City of St. Augusta Proclamation and Declaration of Emergency in regard to the COVID-19 outbreak. Mr. McCabe noted the first sentence of number 5 of the declaration was removed in its entirety.

**RESOLUTION #2020-04
EXTENDING THE MAYOR
DECLARED
EMERGENCY:**

A motion was made to approve Resolution 2020-04, extending the Mayor declared emergency by Ms. Schulzetenberg, seconded by Mr. Backes. Motion declared unanimously.

Mr. McCabe asked we discuss the situation of opening our parks and also rescheduling our clean-up day. He indicated he was going to not open the shelters until June 1. Ms. Schulzetenberg asked that we tentatively set date for Memorial Day Weekend. Mr. Genereux thought we were getting ahead of the game and didn't agree. Consensus was we would make that tentative change and see if the Governor had any different orders by our May meeting. In discussing the cleanup day, he stated the garbage company has indicated they would not likely attend. It will be delayed until a date determined in the future.

**ENGINEER'S
REPORT:**

Mr. Boots presented plans and specifications for the proposed 2020 street project. He reviewed the plans and asked that we authorize the advertisement for bids.

A motion was made to accept the plans and authorize the advertisement for bids by Mr. Genereux, seconded by Mr. Reinert. Motion carried unanimously.

Mr. Couri talked about the existing out lot and stated we will deed them the out lot. There will be further discussion on the land swap prior to the next meeting.

**COUNCIL MEMBER
PURVIEW:**

Ms. Schulzetenberg wondered about Refractions and what was shared with the neighbors after the last meeting. Mr. McCabe explained the got the information from the State that was provided in the last Council packet.

Ms. Schulzetenberg wondered what our ordinance was on ATV and UTV's on the roadway. Mr. McCabe pulled the ordinance and said they are allowed on any designated City road way as long as they are licensed.

Mayor Zenzen stated he received a complaint about a property in Blackberry Farms with too many vehicles on the property. Mr. Genereux stated we have discussed previously and he said the covenants were still being enforced by Lumber One as the developer. Mr. McCabe was directed to look into and bring something back to the next meeting.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented pictures of busted up road way coming out of a farmer's field. He asked Mr. Couri to explain what we needed to do to recapture that cost. Mr. Couri explained the process basically getting an estimate of the repairs and sending a letter to the property owner along with a request to pay the damage.

Mr. McCabe presented a quote for dust coating.

A motion was made to approve the dust coating quote at \$1.20/gallon by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried unanimously.

Mr. Genereux wondered what was going to be done about the car issue discussed earlier. Mr. McCabe stated he would drive by and issue another letter.

Mr. Backes wondered if the issue with the excessive garbage and mowing on State Highway 15 was ever resolved. Ms. Schulzetenberg stated it is still there. Mr. Couri explained what the trouble was and indicated we have a few options. Mr. McCabe stated he will drive by and attempt to contact a property owner with the intention of there being additional discussion at the next meeting.

ADJOURMENT: A motion was made to adjourn at 8:20pm by Mr. Reinert, seconded by Mr. Genereux. Meeting Adjourned.

Approved this 5th day of May, 2020.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator