

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
August 3, 2021
7:00 pm

AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the July 6, 2021 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer's Report
 - 3D. B. McCabe's attendance at Fall EDAM Conference
 - 3E. B. McCabe's attendance at Annual MCMA Conference
 - 3F. St. Mary HOC Temporary Liquor Licenses
 - 3G. St. Mary HOC Gambling Permits
 - 3H. Criminal Prosecution Contract 2022-2023
 - 3I. Other
4. Sheriff's Report
5. Building Inspector's Report – Mark Harren.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Lieutenant Promotions
 - 6C. Pump Repairs
 - 6D. Other
7. Public Works Update
 - 7A. Tractor Boom Mower
 - 7B. Lift Station Maintenance (3 Wear Rings and Impeller)
 - 7C. Other Lift Station Repairs
 - 7D. Begin Discussion on 2022 Street Project
8. Open Forum -10 Minute Limit.
9. Engineer's Report
 - 9A. Annis Acres Ditch Discussion
 - 9B. Other
10. Planning Commission Recommendation – Country Square Plat 5 – Resolution #2021-12
11. Planning Commission Recommendations – A&E Storage
 - 11A. Ordinance #2021-02, Amending Text
 - 11B. Resolution #2021-10, Variance from Zoning Ordinance
 - 11C. Resolution #2021-11, Approving CUP and Site Plan
 - 11D. Resolution #2021-13, Vacating Drainage and Utility Easements
12. American Rescue Plan Funds
13. Council Member Comments/Purview.
14. Clerk's Report.
 - 14A. Housing Sales Information
 - 14B. Other/Set Interviews for Utility Billing-Admin Asst.
15. Adjourn.

REMINDERS: Regular City Council Meeting, Tuesday, September 7, 2021 7pm

CITY COUNCIL MEETING

August 3, 2021

7:00 pm

Administrative Summary

Consent Agenda – the items are all included in the packets. There are a few different temporary liquor licenses and gambling permits.

Sheriff's Report – I hope to have for updated packets on Tuesday.

Building Inspector's Report – the spreadsheet is included in the packets.

Fire Department Items – these are all included in the packets. Ben will discuss at the meeting.

Public Works Update – Mark and Chad will be in attendance. I have included one quote for lift station repairs in the packets.

Engineer's Report – I still have hopes of getting a second quote, but they are slim. We should discuss what we want and I will ask Steve's for an updated quote for Tuesday's updated packets.

Planning Commission Recommendation, Country Square Plat 5 – the planning commission is meeting on Monday and this assumes they recommend approval of the plat. The resolution is included in the packets.

Planning Commission Recommendation, A&E Storage – again the planning commission is meeting on Monday and the Ordinances and Resolutions included in the packets assumes they are recommending approval.

American Rescue Plan Funds – I have included our notice of what we received. I would like to begin a discussion on how we plan to utilize those funds.

Clerk's Report – I have included two graphs sent to me by assessor Don Ramler that show interesting trends. I also would like to get authorization and a committee set up to interview candidates for our utility billing/admin assistant position.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
July 6, 2021**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Engineer Boots; Attorney Couri; Fire Lieutenant Claseman, Fire Captain Voigt, and Clerk/Administrator McCabe.

OTHERS PRESENT: Father Richard Voigt, Jason Salzbrun, Dan Salzbrun, Brendan Claseman, Sherri Stang and Jackie Steinhofer.

CONSENT AGENDA: Mr. McCabe indicated he had one addition to the consent agenda, item 3E - a temporary liquor license for Luxemburg Rec Club for their family tournament on August 13-15. He also added on payable to Central McGowan for \$35.

A motion was made to approve the consent agenda items 3A – 3E as amended by Mr. Backes seconded by Mr. Schmitz. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, June 1, 2021
Bill Payable, Receipts and Treasurer's Report dated July 6, 2021
and for US Bank payment, and Checks #24323-
24429.

City Council Agenda, July 6, 2021
C. Blashack and P. Hollerman's attendance at Annual Rural
Water Conference.

Temporary Liquor License, Lux Rec Club, August 13-15, 2021

SHERIFF'S REPORT: Deputy Hemmesch was not in attendance and the written June Sheriff's report was presented. He indicated there were 42.5 contract hours spent during the month.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Harren was in attendance and presented the quarterly building report. He indicated a total of 56 permits were issued during the quarter including 12 in the month of June. There were three new single family home permits issued in June bringing the total for the year to 13.

A motion was made to accept as presented by Mr. Backes, seconded by Mrs. Coleman. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Captain Voigt was in attendance and presented the May run and training report. There were four calls during the month bringing the total to 39 calls for the year as compared to 53 at this time last year. Fire Inc., provided EMR training and additional in house training was done on defensive driving.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Captain Voigt reported they have grant applications in progress. He also reported there is a recall on the new engine.

He also reported the generator is installed but they are waiting for the electrician to switch it on.

OPEN FORUM:

Jason and Dan Salzbrun inquired about the solar panel project at Father Voigt's. Mr. McCabe explained the process and answered their questions.

Lt. Claseman reported some holes on Fallow Road right off of State Highway 15.

**ENGINEER'S
REPORT:**

Mr. Boots reported the street project progressed smoothly, with only punch list items remaining. He presented a request for payment totaling \$391,232.99.

A motion was made to approve the pay request to Knife River in the amount of \$91,232.99 by Mr. Genereux, seconded by Ms. Coleman. Motion carried unanimously.

**PUBLIC HEARING
VACATE UTILITY AND
DRAINAGE
EASEMENT IN**

EAGLE'S LANDNG: Mayor Zeznen opened the public hearing and asked for comments. Mr. McCabe reported this was the result of a lot being split and sold to adjoining property owners.

A motion was made to approve Resolution #2021-08, vacating a portion of the drainage and utility easement in Eagle's Landing by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

PUBLIC HEARING

**VACATE UTILITY AND
DRAINAGE
EASEMENT IN
VOIGT VALLEY:**

Mayor Zenzen opened the public hearing and asked for comments. Mr. McCabe explained it was due to a neighbor selling land to another neighbor to create a larger lot so there would be adequate acreage to allow for more than one accessory structure.

A motion was made to approve Resolution #2021-09, vacating a portion of a drainage and utility easement in Voigt Valley by Mr. Backes, seconded by Mrs. Coleman. Motion carried unanimously.

**REQUEST FOR RELEASE
OF LETTER OF CREDIT –
NORTH CENTRAL
UTILITY:**

Mr. McCabe presented an email requesting the release of the letter of credit for North Central Utility.

A motion was made to release the letter of credit (\$293,750) by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**SOFTWARE
PURCHASE:**

Mr. McCabe presented a quote for additional utility billing software that will allow automatic payments and thus credit card payments.

A motion was made to purchase the software from Banyon Data for an amount of \$1,190 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**UTILITY BILLING CLERK/
ADMINISTRATIVE
ASSISTANT:**

Mr. McCabe presented the position description for this position. He indicated the position has been vacant since 2013 when the last part time employee moved away from the area.

A motion was made to advertise for the position by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Schmitz wondered what was being built along State Highway 15 just south of County Road 141. Mr. McCabe and Mr. Harren explained it will be an agricultural building.

Mr. Genereux wondered about the warning siren.

Mr. Genereux asked if the brush on the east end of the trail can be taken care of.

Mr. Zenzen indicated he heard a voicemail left on one of the machines, he suggested the other Council members listen to it to see what staff deal with on a daily basis.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented a request for funding from the Initiative Foundation. Consensus was to pass this year again.

Mr. McCabe reported he visited with four contractors for the Annis Acres ditch project, two refused to consider and two never returned the call.

ADJOURMENT: **A motion was made to adjourn to at 8:15. Mr. Schmitz, seconded by Ms. Coleman. Meeting Adjourned.**

Approved this 3rd day of August, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

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*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12701 R	101-41000-362	Miscellaneous Revenues	\$297.20	7/13/2021	general - Father Voigt building permi	07 06 21 rct
12701 R	101-41000-310	General Property Taxes	\$111,111.12	7/13/2021	general - Jul 21 tax settlement	07 01 21 tax
12701 R	351-47000-310	General Property Taxes	\$14,801.50	7/13/2021	debt service - Jul 21 tax settlement	07 01 21 tax
12701 R	450-41000-310	General Property Taxes	\$65,701.36	7/13/2021	CIP - Jul 21 tax settlement	07 01 21 tax
12701 R	603-43254-371	Water Special Assessments	\$4,265.86	7/13/2021	WAC - Jul 21 tax settlement	07 01 21 tax
12701 R	603-43254-372	Sewer Special Assessments	\$8,544.56	7/13/2021	SAC - Jul 21 tax settlement	07 01 21 tax
12702 R	101-41000-322	Building Permits	\$297.25	7/13/2021	general - Father Voigt - solar array	07 06 21 rct
12705 R	101-41000-334	Electric Permits	\$107.00	7/13/2021	general - Faber Electric	07 06 21 rct
12706 R	101-41000-322	Building Permits	\$35.00	7/13/2021	Rol Air Plmb Htg	07 06 21 rct
12707 R	101-41000-322	Building Permits	\$70.00	7/13/2021	general - H&S	07 06 21 rct
12708 R	602-49450-372	Sewer Sales	\$3,173.42	7/13/2021	sewer - Jul 21 rct	07 06 21 rct
12708 R	601-49400-371	Water Sales	\$3,444.17	7/13/2021	water dept - Jul 21 rct	07 06 21 rct
12708 R	601-49400-313	General Sales and Use Tax	\$4.30	7/13/2021	water dept - Jul 21 rct	07 06 21 rct
12708 R	605-43160-374	Electricity Sales	\$54.66	7/13/2021	EU - Jul 21 rct	07 06 21 rct
12708 R	606-49450-372	Sewer Replacement Fund	\$157.28	7/13/2021	SRF - Jul 21 rct	07 06 21 rct
12709 R	101-41000-322	Park Shelter Rental	\$150.00	7/13/2021	general - R. Dammar	07 07 21 rct
12709 R	101-41000-310	Sales Tax	\$5.91	7/13/2021	general - shelter rental tax	07 07 21 rct
12710 R	101-41000-322	Park Shelter Rental	\$125.00	7/13/2021	general - G. Kern	07 07 21 rct
12710 R	101-41000-310	Sales Tax	\$5.91	7/13/2021	general - shelter rental tax	07 07 21 rct
12711 R	101-41000-334	Electric Permits	\$36.00	7/13/2021	general - Select Electric	07 07 21 rct
12712 R	601-49400-371	Water Sales	\$1,086.59	7/13/2021	water dept - Jul 21 rct	07 07 21 rct
12712 R	601-49400-313	General Sales and Use Tax	\$2.15	7/13/2021	water dept - Jul 21 rct	07 07 21 rct
12712 R	605-43160-374	Electricity Sales	\$14.00	7/13/2021	EU - Jul 21 rct	07 07 21 rct
12712 R	606-49450-372	Sewer Replacement Fund	\$49.28	7/13/2021	SRF - Jul 21 rct	07 07 21 rct
12712 R	602-49450-372	Sewer Sales	\$925.27	7/13/2021	sewer - Jul 21 rct	07 07 21 rct
12713 R	101-41000-334	Electric Permits	\$42.00	7/13/2021	general - Electrical Production Servic	07 08 21 rct
12714 R	101-41000-334	Electric Permits	\$36.00	7/13/2021	general - Valley View Electric	07 08 21 rct
12715 R	101-41000-321	Business Licenses/Permits	\$60.00	7/13/2021	general - Luxemburg Rec Clulbg	07 08 21 rct
12716 R	602-49450-372	Sewer Sales	\$1,337.23	7/13/2021	sewer - Jul 21 rct	07 08 21 rct
12716 R	601-49400-371	Water Sales	\$1,355.06	7/13/2021	water dept - Jul 21 rct	07 08 21 rct
12716 R	605-43160-374	Electricity Sales	\$11.74	7/13/2021	EU - Jul 21 rct	07 08 21 rct
12716 R	606-49450-372	Sewer Replacement Fund	\$45.85	7/13/2021	SRF - Jul 21 rct	07 08 21 rct
12717 R	101-41000-322	Park Shelter Rental	\$150.00	7/13/2021	general - V. Clear	07 12 21 rct
12717 R	101-41000-310	Sales Tax	\$5.91	7/13/2021	general - shelter rental tax	07 12 21 rct
12718 R	101-41000-334	Electric Permits	\$36.00	7/13/2021	general - Mechanical Energy	07 12 21 rct
12719 R	601-49400-371	Water Sales	\$1,362.70	7/13/2021	water dept - Jul 21 rct	07 12 21 rct
12719 R	601-49400-313	General Sales and Use Tax	\$6.45	7/13/2021	water dept - Jul 21 rct	07 12 21 rct
12719 R	605-43160-374	Electricity Sales	\$12.00	7/13/2021	EU - Jul 21 rct	07 12 21 rct
12719 R	606-49450-372	Sewer Replacement Fund	\$56.14	7/13/2021	SRF - Jul 21 rct	07 12 21 rct
12719 R	602-49450-372	Sewer Sales	\$1,246.20	7/13/2021	sewer - Jul 21 rct	07 12 21 rct
12720 R	101-41000-322	Building Permits	\$49.00	7/13/2021	general - H. Harter	07 13 21 rct
12721 R	101-41000-322	Building Permits	\$52.00	7/13/2021	general - Firework Fireplace	07 13 21 rct
12722 R	450-41000-334	Cable TV Franchise Fee	\$578.43	7/13/2021	CIP - general, Midco	07 13 21 rct
12723 R	101-41000-334	Electric Permits	\$182.00	7/13/2021	general - Design Electric	07 13 21 rct
12724 R	101-41000-334	Electric Permits	\$36.00	7/13/2021	general - Starrry Electric	07 13 21 rct
12725 R	101-41000-341	Assessment Search Fees	\$10.00	7/13/2021	general - Stearns County Abstract	07 13 21 rct
12726 R	601-49400-371	Water Sales	\$6,897.69	7/13/2021	water dept - Jul 21 rct	07 13 21 rct
12726 R	601-49400-313	General Sales and Use Tax	\$4.29	7/13/2021	water dept - Jul 21 rct	07 13 21 rct
12726 R	605-43160-374	Electricity Sales	\$42.05	7/13/2021	EU - Jul 21 rct	07 13 21 rct
12726 R	606-49450-372	Sewer Replacement Fund	\$267.22	7/13/2021	SRF - Jul 21 rct	07 13 21 rct
12726 R	602-49450-372	Sewer Sales	\$5,918.58	7/13/2021	sewer - Jul 21 rct	07 13 21 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12727 R	101-41000-341	Zoning and Subdivision Fees	\$50.00	7/20/2021	general - B. Schwinghammer zoning	07 14 21 rct
12727 R	450-41000-322	Park Dedication Fees	\$525.00	7/20/2021	CIP - general, B. Schwinghammer p	07 14 21 rct
12728 R	450-42270-362	Contributions and Donations	\$5,000.00	7/20/2021	CIP - fire dept, Club Almar meat raffi	07 14 21 rct
12729 R	101-41000-322	Building Permits	\$49.90	7/20/2021	general, Fireworks Fireplace	07 14 21 rct
12730 R	101-41000-322	Park Shelter Rental	\$150.00	7/20/2021	general - P. Froelich	07 14 21 rct
12730 R	101-41000-310	Sales Tax	\$5.91	7/20/2021	general - shelter rental tax	07 14 21 rct
12731 R	601-49400-313	General Sales and Use Tax	\$34.89	7/20/2021	water dept - Jul 21 rct	07 14 21 rct
12731 R	605-43160-374	Electricity Sales	\$12.00	7/20/2021	EU - Jul 21 rct	07 14 21 rct
12731 R	606-49450-372	Sewer Replacement Fund	\$54.49	7/20/2021	SRF - Jul 21 rct	07 14 21 rct
12731 R	602-49450-372	Sewer Sales	\$1,270.87	7/20/2021	sewer - Jul 21 rct	07 14 21 rct
12731 R	601-49400-371	Water Sales	\$1,212.81	7/20/2021	water dept - Jul 21 rct	07 14 21 rct
12732 R	101-41000-321	Mailbox Posts/911 Signs	\$50.00	7/20/2021	general - N. Meyer	07 16 21 rct
12733 R	101-41000-334	Electric Permits	\$42.00	7/20/2021	general - Augusta Electric	07 16 21 rct
12734 R	601-49400-313	General Sales and Use Tax	\$49.09	7/20/2021	water dept - Jul 21 rct	07 16 21 rct
12734 R	602-49450-372	Sewer Sales	\$3,264.18	7/20/2021	sewer - Jul 21 rct	07 16 21 rct
12734 R	605-43160-374	Electricity Sales	\$43.17	7/20/2021	EU - Jul 21 rct	07 16 21 rct
12734 R	601-49400-371	Water Sales	\$6,024.15	7/20/2021	water dept - Jul 21 rct	07 16 21 rct
12734 R	606-49450-372	Sewer Replacement Fund	\$229.06	7/20/2021	SRF - Jul 21 rct	07 16 21 rct
12735 R	101-41000-341	Assessment Search Fees	\$10.00	7/20/2021	general - S. Ball	07 19 21 rct
12736 R	101-41000-334	Electric Franchise Fee	\$5,024.35	7/20/2021	general - Stearns Electric	07 19 21 rct
12737 R	450-41000-313	General Sales and Use Tax	\$21,927.13	7/20/2021	CIP - general, sales tax	07 19 21 rct
12738 R	602-49450-372	Sewer Sales	\$2,729.64	7/20/2021	sewer - Jul 21 rct	07 19 21 rct
12738 R	606-49450-372	Sewer Replacement Fund	\$165.43	7/20/2021	SRF - Jul 21 rct	07 19 21 rct
12738 R	605-43160-374	Electricity Sales	\$40.38	7/20/2021	EU - Jul 21 rct	07 19 21 rct
12738 R	601-49400-371	Water Sales	\$3,648.95	7/20/2021	water dept - Jul 21 rct	07 19 21 rct
12738 R	601-49400-313	General Sales and Use Tax	\$17.79	7/20/2021	water dept - Jul 21 rct	07 19 21 rct
12739 R	351-47000-318	Local Government Aid	\$53,050.00	7/20/2021	general - LGA	07 20 21 lga
12739 R	450-41000-318	State Hwy Aid	\$44,681.00	7/20/2021	CIP - general, small cities assist	07 20 21 lga
12740 R	101-41000-322	Park Shelter Rental	\$125.00	7/27/2021	general - S. Lumley	07 21 21 rct
12740 R	101-41000-310	Sales Tax	\$5.91	7/27/2021	general - shelter rental tax	07 21 21 rct
12741 R	101-41000-341	Zoning and Subdivision Fees	\$1,700.00	7/27/2021	general - Statz LLC Country Square	07 21 21 rct
12742 R	602-49450-372	Sewer Sales	\$1,417.51	7/27/2021	sewer - Jul 21 rct	07 21 21 rct
12742 R	601-49400-371	Water Sales	\$2,538.35	7/27/2021	water dept - Jul 21 rct	07 21 21 rct
12742 R	601-49400-313	General Sales and Use Tax	\$10.35	7/27/2021	water dept - Jul 21 rct	07 21 21 rct
12742 R	605-43160-374	Electricity Sales	\$23.96	7/27/2021	EU - Jul 21 rct	07 21 21 rct
12742 R	606-49450-372	Sewer Replacement Fund	\$138.54	7/27/2021	SRF - Jul 21 rct	07 21 21 rct
12743 R	101-41000-310	Sales Tax	\$5.91	7/27/2021	general - shelter rental tax	07 22 21 rct
12743 R	101-41000-322	Park Shelter Rental	\$200.00	7/27/2021	general - S. Smith	07 22 21 rct
12744 R	101-41000-341	Assessment Search Fees	\$10.00	7/27/2021	general - Epic Properties	07 22 21 rct
12745 R	101-41000-322	Building Permits	\$45.40	7/27/2021	general - Precise Building	07 22 21 rct
12746 R	101-41000-322	Building Permits	\$551.95	7/27/2021	general - WS & D Permit	07 22 21 rct
12747 R	601-49400-371	Water Sales	\$3,812.27	7/27/2021	water dept - Jul 21 rct	07 22 21 rct
12747 R	605-43160-374	Electricity Sales	\$64.10	7/27/2021	EU - Jul 21 rct	07 22 21 rct
12747 R	606-49450-372	Sewer Replacement Fund	\$187.22	7/27/2021	SRF - Jul 21 rct	07 22 21 rct
12747 R	602-49450-372	Sewer Sales	\$2,420.03	7/27/2021	sewer - Jul 21 rct	07 22 21 rct
12748 R	101-41000-322	Park Shelter Rental	\$375.00	7/27/2021	general - J. Berg	07 26 21 rct
12748 R	101-41000-310	Sales Tax	\$17.73	7/27/2021	general - shelter rental tax	07 26 21 rct
12749 R	101-41000-341	Assessment Search Fees	\$10.00	7/27/2021	general - S. Ball	07 26 21 rct
12750 R	601-49400-313	General Sales and Use Tax	\$0.50	7/27/2021	water dept - Jul 21 rct	07 26 21 rct
12750 R	602-49450-372	Sewer Sales	\$2,327.42	7/27/2021	sewer - Jul 21 rct	07 26 21 rct
12750 R	605-43160-374	Electricity Sales	\$38.33	7/27/2021	EU - Jul 21 rct	07 26 21 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12750 R	601-49400-371	Water Sales	\$3,184.16	7/27/2021	water dept - Jul 21 rct	07 26 21 rct
12750 R	606-49450-372	Sewer Replacement Fund	\$145.17	7/27/2021	SRF - Jul 21 rct	07 26 21 rct
12751 R	101-41000-334	Electric Permits	\$71.00	7/29/2021	general - J. Ruprecht	07 28 21 rct
12752 R	101-41000-321	Mailbox Posts/911 Signs	\$50.00	7/29/2021	general - mailbox post	07 28 21 rct
12753 R	451-41000-362	Miscellaneous Revenues	\$202,904.14	7/27/2021	ARP - American Rescue Plan reven	07 27 21 arp
12754 R	101-41000-322	Park Shelter Rental	\$150.00	7/29/2021	general - J. Rustom	07 28 21 rct
12754 R	101-41000-310	Sales Tax	\$5.91	7/29/2021	general - shelter rental tax	07 28 21 rct
12755 R	101-41000-334	Electric Permits	\$136.00	7/29/2021	general - Birchwood Electric	07 28 21 rct
12756 R	101-41000-362	Miscellaneous Revenues	\$459.18	7/29/2021	general - Core & Main refund for ove	07 28 21 rct
12757 R	602-49450-372	Sewer Sales	\$1,337.71	7/29/2021	sewer - Jul 21 rct	07 28 21 rct
12757 R	601-49400-371	Water Sales	\$1,881.54	7/29/2021	water dept - Jul 21 rct	07 28 21 rct
12757 R	601-49400-313	General Sales and Use Tax	\$12.78	7/29/2021	water dept - Jul 21 rct	07 28 21 rct
12757 R	605-43160-374	Electricity Sales	\$9.51	7/29/2021	EU - Jul 21 rct	07 28 21 rct
12757 R	606-49450-372	Sewer Replacement Fund	\$97.65	7/29/2021	SRF - Jul 21 rct	07 28 21 rct
Grand Total			\$610,097.75			

City of St. Augusta

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*Check Summary Register©

July 2021 to August 2021

Name	Check Date	Check Amt
10100 STATE BANK OF KIMBAL		
Paid Chk# 024432 BLASHACK, CHAD C.	7/8/2021	\$1,419.12
Paid Chk# 024433 HOLLERMANN, PAUL A.	7/8/2021	\$1,103.30
Paid Chk# 024434 KIFFMEYER, MARK G.	7/8/2021	\$1,355.50
Paid Chk# 024435 McCABE, WILLIAM R.	7/8/2021	\$2,261.61
Paid Chk# 024436 RASMUSON, TERESA M.	7/8/2021	\$26.76
Paid Chk# 024437 SCHLUETER, STEVEN F.	7/8/2021	\$508.46
Paid Chk# 024438 SCHREINER, CASEY C	7/8/2021	\$232.73
Paid Chk# 024439 WOLTERS, KENNETH G	7/8/2021	\$458.85
Paid Chk# 024440 JOHN HANCOCK	7/8/2021	\$900.00 g - pay 14 21 def comp - Rasmu
Paid Chk# 024441 BILL MCCABE	7/8/2021	\$54.28 g - McCabe Rx
Paid Chk# 024442 BILL MCCABE	7/15/2021	\$25.00 g - McCabe co pay
Paid Chk# 024443 BILL MCCABE	7/20/2021	\$25.00 g - McCabe rx
Paid Chk# 024444 BLASHACK, CHAD C.	7/21/2021	\$1,419.12
Paid Chk# 024445 HOLLERMANN, PAUL A.	7/21/2021	\$1,103.30
Paid Chk# 024446 KIFFMEYER, MARK G.	7/21/2021	\$1,355.50
Paid Chk# 024447 McCABE, WILLIAM R.	7/21/2021	\$2,261.61
Paid Chk# 024448 RASMUSON, TERESA M.	7/21/2021	\$26.76
Paid Chk# 024449 SCHLUETER, STEVEN F.	7/21/2021	\$410.38
Paid Chk# 024450 SCHREINER, CASEY C	7/21/2021	\$206.86
Paid Chk# 024451 WOLTERS, KENNETH G	7/21/2021	\$555.55
Paid Chk# 024452 JOHN HANCOCK	7/22/2021	\$900.00 g - pay 15 21 def comp - Rasmu
Paid Chk# 024453 KRAMER, JOSEPH S.	7/23/2021	\$501.37
Paid Chk# 024454 MN DEPT OF REVENUE	7/22/2021	\$1,254.63 SCHLUETER, STEVEN F.
Paid Chk# 024455 AFLAC	8/3/2021	\$501.58 g - employee paid insurance
Paid Chk# 024456 ALEX AIR APPARATUS INC	8/3/2021	\$775.00 fire dept - service on SCBA co
Paid Chk# 024457 ASPEN MILLS	8/3/2021	\$137.05 fire dept - shirts
Paid Chk# 024458 BANYON DATA SYSTEMS	8/3/2021	\$1,190.30 stw dept - payment module
Paid Chk# 024459 COLLABORATIVE PLANNING LLC	8/3/2021	\$729.00 general - general planning
Paid Chk# 024460 COURI & RUPPE PLLP	8/3/2021	\$985.00 general - mini storage (Reiner
Paid Chk# 024461 DIANE SCHWARTZ	8/3/2021	\$130.91 parks dept - park cancellation
Paid Chk# 024462 DIVERSIFIED PAVING	8/3/2021	\$26,150.00 CIP - parks, dog park parking
Paid Chk# 024463 FASTENAL COMPANY	8/3/2021	\$178.65 pw dept - supplies
Paid Chk# 024464 FLOW MEASUREMENT CONTRO	8/3/2021	\$534.00 sewer dept - reset main lift s
Paid Chk# 024465 H&S HEATING	8/3/2021	\$219.00 fire dept - service call on A/
Paid Chk# 024466 HENRY SCHEIN	8/3/2021	\$114.86 fire dept - Seal Asherman Ches
Paid Chk# 024467 LEAGUE OF MN CITIES	8/3/2021	\$2,387.00 pw dept - work comp insurance
Paid Chk# 024468 MCMA SECRETARIAT	8/3/2021	\$114.00 general - McCabe membership -
Paid Chk# 024469 MN FIRE CHIEF ASSN	8/3/2021	\$680.00 fire dept - annual conference,
Paid Chk# 024470 MN PUBLIC FACILITIES AUTHOR	8/3/2021	\$370,631.89 water debt service - drinking
Paid Chk# 024471 MOORE ENGINEERING	8/3/2021	\$16,133.50 CIP - pw dept, 2021 street pro
Paid Chk# 024472 OFFICE OF ADMIN HEARINGS	8/3/2021	\$458.50 fire dept - veterans preferenc
Paid Chk# 024473 PAMELA FROELICH	8/3/2021	\$155.91 parks dept - cancellation
Paid Chk# 024474 RMB ENVIRONMENTAL LABORA	8/3/2021	\$223.00 sewer dept - ww effluent
Paid Chk# 024475 SC TIMES	8/3/2021	\$109.03 general - Red Willow public he
Paid Chk# 024476 STEARNS COUNTY RECORDER	8/3/2021	\$92.00 general - recording 2 document
Paid Chk# 024477 STEARNS ELECTRIC ASSOCIATI	8/3/2021	\$2,273.96 parks dept - HLP

City of St. Augusta

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July 2021 to August 2021

Name	Check Date	Check Amt	
Paid Chk# 024478 TRAUT COMPANIES	8/3/2021	\$50.00	water dept - samples 211215 &
Paid Chk# 024479 WERNER WELL DRILLING	8/3/2021	\$800.00	fire dept - well cleaning with
Paid Chk# 024480 WEST CENTRAL SANITATION	8/3/2021	\$479.80	fire dept - garbage service
Paid Chk# 024481 BRYAN BLOMMEL	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024482 CARL JANSEN	8/3/2021	\$75.00	parks dept - Jul 21 refund
Paid Chk# 024483 CAROLINE WALZ	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024484 GLEN FLADEBOE	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024485 GLENDA BETTS	8/3/2021	\$50.00	general - Jul 21 refund
Paid Chk# 024486 MATTHEW HENRICH	8/3/2021	\$100.00	parks dept - Jul 21 refund
Paid Chk# 024487 MIKE STOTKO	8/3/2021	\$75.00	parks dept - Jul 21 refund
Paid Chk# 024488 MITCHELL PELZER	8/3/2021	\$75.00	parks dept - Jul 21 refund
Paid Chk# 024489 NICOLE MACH	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024490 RACHAEL ACKLEY	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024491 SARA SMITH	8/3/2021	\$100.00	parks dept - Jul 21 refund
Paid Chk# 024492 SHANNON ORCUTT	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024493 STEVE MURPHY	8/3/2021	\$50.00	parks dept - Jul 21 refund
Paid Chk# 024494 SUE KOSHOIL	8/3/2021	\$75.00	parks dept - Jul 21 refund
Paid Chk# 024495 ALLSTREAM	8/3/2021	\$432.77	fire dept - telephone
Paid Chk# 024496 BILL MCCABE	8/3/2021	\$201.63	general - mileage 7/7-7/30/21
Paid Chk# 024497 CITY OF ST. AUGUSTA	8/3/2021	\$83.41	general - Jul 21 usage
Paid Chk# 024498 CRYSTAL LAHR	8/3/2021	\$179.72	water dept - overpayment
Paid Chk# 024499 GOPHER STATE ONE-CALL	8/3/2021	\$124.20	water dept - locates
Paid Chk# 024500 KELLY C JOHNSON INC	8/3/2021	\$1,529.15	general - Jun/Jul 21 permits
Paid Chk# 024501 KENNTH WOLTERS	8/3/2021	\$61.60	parks dept - Jul 21 mileage (1
Paid Chk# 024502 LAND O AKES OIL & PROPANE	8/3/2021	\$618.64	fire dept - fuel for tanks
Paid Chk# 024503 MARCO	8/3/2021	\$101.50	general - copier contract
Paid Chk# 024504 STEVE SCHLUETER	8/3/2021	\$246.40	parks dept - Jul 21 mileage (4
Paid Chk# 024505 XCEL ENERGY	8/3/2021	\$60.00	general - gas usage
Total Checks		\$449,138.65	

Michael G. Zenzen

FILTER: None

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August 2021

			Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL					
Paid Chk#	024495	8/3/2021	ALLSTREAM INTEGRA		
E 101-41000-321	Telephone		\$192.59		general - city hall telephone
E 101-42270-321	Telephone		\$132.70		fire dept - telephone
E 602-49450-321	Telephone		\$107.48		sewer dept - telephone
Total ALLSTREAM INTEGRA			\$432.77		
Paid Chk#	024496	8/3/2021	BILL MCCABE		
G 101-21710	Other Deductions		\$67.23		g - McCabe - dental
E 101-41000-208	Training, Inst., Travel		\$134.40		general - mileage 7/7-7/30/21 (240x.56)
Total BILL MCCABE			\$201.63		
Paid Chk#	024497	8/3/2021	CITY OF ST. AUGUSTA		
E 101-41000-736	city halls sewer/water expense		\$83.41		general - Jul 21 usage
Total CITY OF ST. AUGUSTA			\$83.41		
Paid Chk#	024498	8/3/2021	CRYSTAL LAHR		
E 601-49400-430	Miscellaneous		\$89.86		water dept - overpayment
E 602-49450-430	Miscellaneous		\$89.86		sewer dept - overpayment
Total CRYSTAL LAHR			\$179.72		
Paid Chk#	024499	8/3/2021	GOPHER STATE ONE-CALL		
E 601-49400-314	Gopher State One Calls		\$62.10		water dept - locates
E 602-49450-314	Gopher State One Calls		\$62.10		sewer dept - locates
Total GOPHER STATE ONE-CALL			\$124.20		
Paid Chk#	024500	8/3/2021	KELLY C JOHNSON INC		
E 101-41220-742	Electrical Insp		\$1,529.15		general - Jun/Jul 21 permits
Total KELLY C JOHNSON INC			\$1,529.15		
Paid Chk#	024501	8/3/2021	KENNTN WOLTERS		
E 101-45200-430	Miscellaneous		\$61.60		parks dept - Jul 21 mileage (110x.56)
Total KENNTN WOLTERS			\$61.60		
Paid Chk#	024502	8/3/2021	LAND O LAKES OIL & PROPANE		
E 101-42270-212	Motor Fuels		\$618.64	31985	fire dept - fuel for tanks
Total LAND O LAKES OIL & PROPANE			\$618.64		
Paid Chk#	024503	8/3/2021	MARCO		
E 101-41000-300	support services		\$101.50		general - copier contract
Total MARCO			\$101.50		
Paid Chk#	024504	8/3/2021	STEVE SCHLUETER		
E 101-45200-430	Miscellaneous		\$246.40		parks dept - Jul 21 mileage (440x.56)
Total STEVE SCHLUETER			\$246.40		
Paid Chk#	024505	8/3/2021	XCEL ENERGY		
E 101-41000-383	Gas Utilities		\$60.00		general - gas usage
Total XCEL ENERGY			\$60.00		
10100 STATE BANK OF KIMBAL			\$3,639.02		

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Fund Summary**10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$3,227.62
601 WATER FUND	\$151.96
602 SEWER FUND	\$259.44
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	\$3,639.02

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August 2021

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10100 STATE BANK OF KIMBALPaid Chk# 024363E 7/27/2021 **PREFERRED ONE**

E 601-49400-131	Employer Paid Health	\$281.29		water dept - city pd health
E 602-49450-131	Employer Paid Health	\$281.29		sewer dept - city pd health
E 101-41000-131	Employer Paid Health	\$515.01		general - city pd health
E 101-41000-131	Employer Paid Health	\$678.00		general - city pd health
E 101-41130-131	Employer Paid Health	\$1,099.94		pw dept - city pd health
E 101-41130-131	Employer Paid Health	\$321.29		pw dept - city pd health
G 101-21710	Other Deductions	\$999.31		g - emp pd health
Total PREFERRED ONE		\$4,176.13		

Paid Chk# 024455 8/3/2021 **AFLAC**

G 101-21710	Other Deductions	\$350.50		g - employee paid insurance
G 601-21710	Other Deductions	\$75.54		g - employee paid insurance
G 602-21710	Other Deductions	\$75.54		g - employee paid insurance
Total AFLAC		\$501.58		

Paid Chk# 024456 8/3/2021 **ALEX AIR APPARATUS INC**

E 101-42270-220	Repair/Maint Supply	\$775.00	4113	fire dept - service on SCBA compressor
Total ALEX AIR APPARATUS INC		\$775.00		

Paid Chk# 024457 8/3/2021 **ASPEN MILLS**

E 101-42270-389	uniforms	\$137.05	276877	fire dept - shirts
Total ASPEN MILLS		\$137.05		

Paid Chk# 024458 8/3/2021 **BANYON DATA SYSTEMS**

E 601-49400-210	Operating Supplies (GENERAL)	\$396.67	00161842	water dept - payment module
E 602-49450-210	Operating Supplies (GENERAL)	\$396.67	00161842	sewer dept - payment module
E 607-41000-220	Repair/Maint Supply	\$396.96	00161842	stw dept - payment module
Total BANYON DATA SYSTEMS		\$1,190.30		

Paid Chk# 024459 8/3/2021 **COLLABORATIVE PLANNING LLC**

E 101-41000-307	Planning (GENERAL)	\$432.00	2021-139	general - general planning
E 101-41000-307	Planning (GENERAL)	\$297.00	2021-140	general - A&E Storage
Total COLLABORATIVE PLANNING LLC		\$729.00		

Paid Chk# 024460 8/3/2021 **COURI & RUPPE PLLP**

E 101-41000-304	Legal Fees	\$735.00		general - general legal counsel
E 101-41000-304	Legal Fees	\$250.00		general - mini storage (Reinert)
Total COURI & RUPPE PLLP		\$985.00		

Paid Chk# 024461 8/3/2021 **DIANE SCHWARTZ**

E 101-45200-342	Refunds	\$130.91		parks dept - park cancellation
Total DIANE SCHWARTZ		\$130.91		

Paid Chk# 024462 8/3/2021 **DIVERSIFIED PAVING**

E 450-45200-430	Miscellaneous	\$26,150.00	1178	CIP - parks, dog park parking lot install
Total DIVERSIFIED PAVING		\$26,150.00		

Paid Chk# 024463 8/3/2021 **FASTENAL COMPANY**

E 101-41130-220	Repair/Maint Supply	\$2.20	MNST1166127	pw dept - supplies
E 101-41130-220	Repair/Maint Supply	\$176.45	MNST1166278	pw dept - supplies
Total FASTENAL COMPANY		\$178.65		

Paid Chk# 024464 8/3/2021 **FLOW MEASUREMENT CONTROL CO**

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			Check Amt	Invoice	Comment
E 602-49450-220	Repair/Maint Supply		\$534.00	1291	sewer dept - reset main lift station
Total FLOW MEASUREMENT CONTROL CO			\$534.00		
Paid Chk# 024465	8/3/2021	H&S HEATING			
E 101-42270-220	Repair/Maint Supply		\$219.00	16587	fire dept - service call on A/C
Total H&S HEATING			\$219.00		
Paid Chk# 024466	8/3/2021	HENRY SCHEIN			
E 101-42270-220	Repair/Maint Supply		\$114.86	950514575	fire dept - Seal Asherman Chest
Total HENRY SCHEIN			\$114.86		
Paid Chk# 024467	8/3/2021	LEAGUE OF MN CITIES			
E 101-41130-150	Worker s Comp		\$2,387.00		pw dept - work comp insurance
Total LEAGUE OF MN CITIES			\$2,387.00		
Paid Chk# 024468	8/3/2021	MCMA			
E 101-41000-206	Association Dues/LMC, APO		\$114.00		general - McCabe membership - May 21 to Apr 22
Total MCMA			\$114.00		
Paid Chk# 024469	8/3/2021	MN FIRE CHIEF ASSN			
E 101-42270-208	Training, Inst., Travel		\$340.00		fire dept - annual conference, Steinhof
E 101-42270-208	Training, Inst., Travel		\$340.00		fire dept - annual conference, Kramer
Total MN FIRE CHIEF ASSN			\$680.00		
Paid Chk# 024470	8/3/2021	MN PUBLIC FACILITIES AUTHORITY			
E 602-47000-600	Debt Srv Principal (GENERAL)		\$207,000.00		sewer debt service - clean water revolving fund
E 602-47000-607	Debt Service Interest		\$6,641.60		sewer dept service - clean water revolving fund
E 602-47000-600	Debt Srv Principal (GENERAL)		\$90,000.00		sewer dept service - clean water revolving fund
E 602-47000-607	Debt Service Interest		\$2,565.29		sewer dept service - clean water revolving fund
E 601-47000-600	Debt Srv Principal (GENERAL)		\$58,000.00		water debt service - drinking water revolving fund
E 601-47000-607	Debt Service Interest		\$6,425.00		water dept service - drinking water revolving fund
Total MN PUBLIC FACILITIES AUTHORITY			\$370,631.89		
Paid Chk# 024471	8/3/2021	MOORE ENGINEERING			
E 450-41130-230	Overlaying		\$14,756.00	27455	CIP - pw dept, 2021 street project
E 607-41000-303	Engineering Fees		\$1,377.50	27455	stw - permitting/inspecting
Total MOORE ENGINEERING			\$16,133.50		
Paid Chk# 024472	8/3/2021	OFFICE OF ADMIN HEARINGS			
E 101-42270-430	Miscellaneous		\$157.50	513654	fire dept - veterans preference points
E 101-42270-430	Miscellaneous		\$301.00	513920	fire dept - veterans preference points
Total OFFICE OF ADMIN HEARINGS			\$458.50		
Paid Chk# 024473	8/3/2021	PAMELA FROELICH			
E 101-45200-342	Refunds		\$155.91		parks dept - cancellation
Total PAMELA FROELICH			\$155.91		
Paid Chk# 024474	8/3/2021	RMB ENVIRONMENTAL			
E 602-49450-316	Sample Analysis		\$223.00		sewer dept - ww effluent
Total RMB ENVIRONMENTAL			\$223.00		
Paid Chk# 024475	8/3/2021	ST. CLOUD TIMES			
E 101-41000-203	Legal Notice Publication		\$109.03	0003941740	general - Red Willow public hearing notice
Total ST. CLOUD TIMES			\$109.03		
Paid Chk# 024476	8/3/2021	STEARNS COUNTY RECORDER			

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E 101-41000-430	Miscellaneous		\$92.00		general - recording 2 documents
Total	STEARNS COUNTY RECORDER		\$92.00		
Paid Chk#	024477	8/3/2021	STEARNS ELECTRIC ASSOCIATION		
E 101-42270-387	Fire Dept Utilities		\$626.29		fire dept - fire hall
E 101-45200-381	Electric Utilities		\$100.55		parks dept - HLP
E 101-41000-381	Electric Utilities		\$163.95		general - city hall
E 101-42270-387	Fire Dept Utilities		\$67.27		fire dept - fire hydrant
E 101-41000-381	Electric Utilities		\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities		\$359.53		sewer dept - lift station 1
E 101-41000-381	Electric Utilities		\$33.95		general - city hall
E 101-41000-381	Electric Utilities		\$9.75		general - street light
E 602-49450-381	Electric Utilities		\$204.26		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)		\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities		\$107.55		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)		\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)		\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities		\$98.61		general - State Hwy 15 light
E 602-49450-381	Electric Utilities		\$27.75		sewer dept - lift station
E 101-41000-381	Electric Utilities		\$29.82		general - Lion's Sign
E 601-49400-381	Electric Utilities		\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities		\$57.69		parks dept - HLP shelter
Total	STEARNS ELECTRIC ASSOCIATION		\$2,273.96		
Paid Chk#	024478	8/3/2021	TRAUT COMPANIES		
E 601-49400-316	Sample Analysis		\$50.00		water dept - samples 211215 & 211216
Total	TRAUT COMPANIES		\$50.00		
Paid Chk#	024479	8/3/2021	WERNER WELL DRILLING		
E 101-45200-220	Repair/Maint Supply		\$800.00	1072	fire dept - well cleaning with acid and air
Total	WERNER WELL DRILLING		\$800.00		
Paid Chk#	024480	8/3/2021	WEST CENTRAL SANITATION		
E 101-41000-384	Refuse/Garbage Disposal		\$172.81		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$278.44		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$28.55		fire dept - garbage service
Total	WEST CENTRAL SANITATION		\$479.80		
Paid Chk#	024481	8/3/2021	BRYAN BLOMMEL		
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
Total	BRYAN BLOMMEL		\$50.00		
Paid Chk#	024482	8/3/2021	CARL JANSEN		
E 101-45200-342	Refunds		\$75.00		parks dept - Jul 21 refund
Total	CARL JANSEN		\$75.00		
Paid Chk#	024483	8/3/2021	CAROLINE WALZ		
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
Total	CAROLINE WALZ		\$50.00		
Paid Chk#	024484	8/3/2021	GLEN FLADEBOE		
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
Total	GLEN FLADEBOE		\$50.00		
Paid Chk#	024485	8/3/2021	GLENDA BETTS		

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August 2021

			Check Amt	Invoice	Comment
E 101-45200-342	Refunds		\$50.00		general - Jul 21 refund
	Total	GLEENDA BETTS	\$50.00		
Paid Chk# 024486	8/3/2021	MATTHEW HENRICHS			
E 101-45200-342	Refunds		\$100.00		parks dept - Jul 21 refund
	Total	MATTHEW HENRICHS	\$100.00		
Paid Chk# 024487	8/3/2021	MIKE STOTKO			
E 101-45200-342	Refunds		\$75.00		parks dept - Jul 21 refund
	Total	MIKE STOTKO	\$75.00		
Paid Chk# 024488	8/3/2021	MITCHELL PELZER			
E 101-45200-342	Refunds		\$75.00		parks dept - Jul 21 refund
	Total	MITCHELL PELZER	\$75.00		
Paid Chk# 024489	8/3/2021	NICOLE MACH			
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
	Total	NICOLE MACH	\$50.00		
Paid Chk# 024490	8/3/2021	RACHAEL ACKLEY			
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
	Total	RACHAEL ACKLEY	\$50.00		
Paid Chk# 024491	8/3/2021	SARA SMITH			
E 101-45200-342	Refunds		\$100.00		parks dept - Jul 21 refund
	Total	SARA SMITH	\$100.00		
Paid Chk# 024492	8/3/2021	SHANNON ORCUTT			
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
	Total	SHANNON ORCUTT	\$50.00		
Paid Chk# 024493	8/3/2021	STEVE MURPHY			
E 101-45200-342	Refunds		\$50.00		parks dept - Jul 21 refund
	Total	STEVE MURPHY	\$50.00		
Paid Chk# 024494	8/3/2021	SUE KOSHOIL			
E 101-45200-342	Refunds		\$75.00		parks dept - Jul 21 refund
	Total	SUE KOSHOIL	\$75.00		
	10100 STATE BANK OF KIMBAL		\$431,310.07		

Fund Summary**10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$14,743.19
450 CAPITAL PROJECT FUND	\$40,906.00
601 WATER FUND	\$65,254.24
602 SEWER FUND	\$308,308.93
605 LIGHTING UTILITY	\$323.25
607 STORMWATER UTILITY	\$1,774.46
	\$431,310.07

Michael G. Zenzen

City of St. Augusta

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*Claim Register©

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August 2021

Claim Type paid 2021 for 2021					
Claim#	3114	US BANK BLASHACK	Ck# 024364E 7/28/2021		
Cash Payment	E 101-41130-212 Motor Fuels		pw dept - fuel for city vehicles		\$22.03
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels		water dept - fuel for city vehicles		\$88.12
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels		sewer dept - fuel for city vehicles		\$88.12
Invoice					
Cash Payment	E 601-49400-208 Training, Inst., Travel		water dept - conference, Rural Water Assn		\$125.00
Invoice					
Cash Payment	E 602-49450-208 Training, Inst., Travel		sewer dept - conference, Rural Water Assn		\$125.00
Invoice					
Cash Payment	E 101-45200-212 Motor Fuels		parks dept - fuel for city vehicles		\$22.04
Invoice					
Transaction Date	7/28/2021	STATE BANK OF KI	10100	Total	\$470.31
Claim Type paid 2021 for 2021					
Claim#	3115	US BANK HOLLERMANN	Ck# 024365E 7/28/2021		
Cash Payment	E 101-41130-212 Motor Fuels		pw dept - fuel for city vehicles		\$39.76
Invoice					
Cash Payment	E 101-45200-212 Motor Fuels		parks dept - fuel for city vehicles		\$214.66
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels		water dept - fuel for city vehicles		\$71.55
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels		sewer dept - fuel for city vehicles		\$71.55
Invoice					
Cash Payment	E 601-49400-208 Training, Inst., Travel		water dept - MPCA test		\$28.18
Invoice					
Cash Payment	E 602-49450-208 Training, Inst., Travel		sewer dept - MPCA test		\$28.19
Invoice					
Cash Payment	E 601-49400-208 Training, Inst., Travel		water dept - Rural Water Assn conference		\$125.00
Invoice					
Cash Payment	E 602-49450-208 Training, Inst., Travel		sewer dept - Rural Water Assn conference		\$125.00
Invoice					
Cash Payment	E 101-45200-220 Repair/Maint Supply		parks dept - supplies, Dollar General		\$8.61
Invoice					
Transaction Date	7/28/2021	STATE BANK OF KI	10100	Total	\$712.50
Claim Type paid 2021 for 2021					
Claim#	3116	US BANK KIFFMEYER	Ck# 024366E 7/28/2021		
Cash Payment	E 101-41130-212 Motor Fuels		pw dept - fuel for city vehicles		\$197.78
Invoice					
Cash Payment	E 101-45200-212 Motor Fuels		parks dept - fuel for city vehicles		\$98.87
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels		water dept - fuel for city vehicles		\$49.44
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels		sewer dept - fuel for city vehicles		\$49.40
Invoice					
Cash Payment	E 101-45200-220 Repair/Maint Supply		parks dept - supplies, Midwest Machinery		\$49.01
Invoice					
Cash Payment	E 101-41130-220 Repair/Maint Supply		pw dept - supplies, Mimbach Fleet		\$40.13
Invoice					
Cash Payment	E 101-41130-220 Repair/Maint Supply		pw dept - truck repairs, Midway Iron		\$59.86
Invoice					
Cash Payment	E 101-41130-220 Repair/Maint Supply		pw dept - truck parts, Kris Engineering		\$5.60
Invoice					

City of St. Augusta

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***Claim Register©**

usb 08 21

August 2021

Cash Payment Invoice	E 101-45200-220 Repair/Maint Supply	parks dept - supplies, Mimbach Fleet	\$17.98
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - supplies, Menards	\$81.14
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - supplies, Menards	\$42.97
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - mower repairs, Arnolds	\$209.00
Cash Payment Invoice	E 101-45200-220 Repair/Maint Supply	pw dept - mower supplies, John Deere Financial	\$307.50
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - supplies, Mimbach Fleet	\$66.97
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - truck, Mimbach Fleet	\$99.98
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - weed spraying, Nutrien	\$726.70
Cash Payment Invoice	E 101-45200-220 Repair/Maint Supply	parks dept - supplies, Menards	\$6.99
Cash Payment Invoice	E 101-45200-220 Repair/Maint Supply	parks dept - supplies, Northern Tool	\$24.99
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - supplies, Menards	\$39.51
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$2,173.82
Claim Type	paid 2021 for 2021		
Claim#	3117 US BANK MCCABE	Ck# 024367E 7/28/2021	
Cash Payment Invoice	E 101-41000-208 Training, Inst., Travel	general - lunch meeting, Jill's Café	\$19.00
Cash Payment Invoice	E 101-41000-300 support services	general - remote backup, DriCrashPlan	\$19.98
Cash Payment Invoice	E 101-41000-206 Association Dues/LMC, AP	general - membership dues, Economic Development Assn	\$147.50
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$186.48
Claim Type	paid 2021 for 2021		
Claim#	3118 US BANK RASMUSON	Ck# 024368E 7/28/2021	
Cash Payment Invoice	E 101-42270-323 Internet	fire dept - internet, Arvig	\$106.90
Cash Payment Invoice	E 101-41000-323 Internet	general - internet, Midco	\$98.61
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$205.51
Claim Type	paid 2021 for 2021		
Claim#	3119 US BANK SCHLUETER		
Cash Payment Invoice	E 101-42270-220 Repair/Maint Supply	fire dept - supplies, Batteries Plus Bulbs	\$139.99
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$139.99
Claim Type	paid 2021 for 2021		
Claim#	3122 US BANK STEINHOFER	Ck# 024369E 7/28/2021	
Cash Payment Invoice	E 101-42270-220 Repair/Maint Supply	fire dept - supplies, Fleet Farm	\$128.79
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$128.79
Claim Type	paid 2021 for 2021		
Claim#	3120 US BANK WOLTERS		

City of St. Augusta

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***Claim Register©**

usb 08 21

August 2021

Cash Payment	E 101-45200-220 Repair/Maint Supply	parks dept - measuring cup, Coborns	\$3.76
Invoice			
Cash Payment	E 101-45200-212 Motor Fuels	parks dept - gallon gas, BP	\$3.70
Invoice			
Transaction Date	7/28/2021	STATE BANK OF KI 10100	Total \$7.46

Pre-Written Checks	\$3,877.41
Checks to be Generated by the Compute	\$147.45
Total	\$4,024.86

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2020(audited)	\$ 1,280,249	\$ 2,036,748.00	\$ 137,508	\$ 522,173	\$ 34,348	\$ 6,765	\$ 72,150	\$ 120,722	\$ 4,414		\$ 4,215,077
Receipts January 2021	\$ 21,112	\$ 29,248.76	\$ 1,664	\$ 29,963	\$ 20,565	\$ 24,939	\$ 9,570	\$ 778	\$ 402		\$ 138,242
Ex. January 2021	\$ 90,395	\$ 2,688.91	\$ 495		\$ 45,943	\$ 65,987	\$ 883		\$ 323		\$ 206,716
Receipts February 2021	\$ 16,399	\$ 25,937.35			\$ 18,859	\$ 22,861	\$ 1,607	\$ 728	\$ 314		\$ 86,705
Ex. February 2021	\$ 32,007				\$ 17,383	\$ 27,914	\$ 1,682		\$ 323		\$ 79,309
Receipts March 2021	\$ 24,599	\$ 50,149.74		\$ 6,000	\$ 24,740	\$ 31,383	\$ 991	\$ 956	\$ 409		\$ 139,227
Ex. March 2021	\$ 64,410	\$ 42,455.59			\$ 16,082	\$ 14,782	\$ 6,027		\$ 323		\$ 144,080
Receipts April 2021	\$ 20,448	\$ 3,148.09		\$ 12,000	\$ 22,058	\$ 26,817	\$ 58	\$ 855	\$ 364		\$ 85,747
Ex. April 2021	\$ 93,666	\$ 124,284.14			\$ 15,519	\$ 17,129	\$ 1,690		\$ 647		\$ 252,934
Receipts May 2021	\$ 32,146	\$ 1,623.67			\$ 19,545	\$ 24,710	\$ 115	\$ 740	\$ 251		\$ 79,131
Ex. May 2021	\$ 89,798	\$ 6,599.00			\$ 25,220	\$ 17,622	\$ 15,091				\$ 154,330
Receipts June 2021	\$ 290,013	\$ 217,489.78	\$ 34,537	\$ 42,491	\$ 29,735	\$ 28,035	\$ 259	\$ 1,228	\$ 396		\$ 644,184
Ex. June 2021	\$ 99,167	\$ 8,947.18			\$ 18,681	\$ 17,504	\$ 1,058		\$ 323		\$ 145,681
Receipts July 2021	\$ 122,200	\$ 191,462.92	\$ 14,802	\$ 12,810	\$ 36,591	\$ 27,368		\$ 1,593	\$ 366	\$ 202,904	\$ 610,098
Ex. July 2021	\$ 76,695	\$ 475,456.82			\$ 29,054	\$ 19,224	\$ 773		\$ 323		\$ 601,526
Receipts August 2021											\$ -
Ex. August 2021	\$ 19,604	\$ 40,906.00			\$ 65,818	\$ 308,980	\$ 1,774		\$ 323		\$ 437,406
Receipts September 2021											\$ -
Ex. September 2021											\$ -
Receipts October 2021											\$ -
Ex. October 2021											\$ -
Receipts November 2021											\$ -
Ex. November 2021											\$ -
Receipts December 2021											\$ -
Ex. December 2021											\$ -
Cash Balance	\$ 1,241,424	\$ 1,854,470.67	\$ 188,016	\$ 625,438	\$ (27,260)	\$ (296,263)	\$ 55,770	\$ 127,599	\$ 4,330	\$ 202,904	\$ 3,976,428

2020 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2020						
Audited	\$554,542.66	\$52,099.54	\$763,109.34	\$643,560.55	\$23,435.91	\$2,036,748.00
Wildland Fire Gear					\$ (2,688.91)	(\$2,688.91)
January Sales Tax			\$ 10,642.67	\$ 10,642.67		\$21,285.34
January Property Tax				\$ 6,209.86	\$ 1,182.82	\$7,392.68
January Cable Franchise Fees		\$ 570.74				\$570.74
February Sales Tax			\$ 12,034.50	\$ 12,034.50		\$24,069.00
February Cable Franchise Fees		\$ 575.40				\$575.40
Aggregate Tax				\$ 1,292.95		\$1,292.95
2021 Street Project Engineering				\$ (42,455.59)		(\$42,455.59)
March Sales Tax			\$ 48,163.48	\$ 1,413.48		\$49,576.96
March Cable Franchise Fees		\$ 572.78				\$572.78
Plow Truck Build Out				\$ (109,035.00)		(\$109,035.00)
Fire Nozzels					\$ (3,212.38)	(\$3,212.38)
Fire Sawzall Kits					\$ (1,123.78)	(\$1,123.78)
Fire Pressure Washer					\$ (10,830.25)	(\$10,830.25)
Fire Miscellaneous (Food for Fire)					\$ (82.73)	(\$82.73)
Park Dedication Fees			\$ 1,575.00			\$1,575.00
April Cable Franchise Fees		\$ 573.09				\$573.09
Meat Raffle Proceeds					\$ 1,000.00	\$1,000.00
2021 Street Project Engineering				\$ (6,599.00)		(\$6,599.00)
May Cable Franchise Fees		\$ 577.40				\$577.40
Aggregate Tax				\$ 46.27		\$46.27
Meat Raffle Proceeds					\$ 1,000.00	\$1,000.00
Industrial Fans					\$ (8,947.18)	(\$8,947.18)
June Cable Franchise Fees		\$ 581.22				\$581.22
June Tax Settlement		\$ 6,530.72		\$ 122,121.32	\$ 24,651.15	\$153,303.19
2021 Street Project Engineering				\$ (37,960.00)		(\$37,960.00)
Versa Court (Tennis & Pickle Ball)			\$ (46,263.83)			(\$46,263.83)
June Sales Tax			\$ 31,802.68	\$ 31,802.69		\$63,605.37
2021 Street Project Construction				\$ (391,232.99)		(\$391,232.99)
July Sales Tax			\$ 10,963.57	\$ 10,963.56		\$21,927.13
Small Cities Highway Aid				\$ 44,681.00		\$44,681.00
Local Government Aid				\$ 53,050.00		\$53,050.00
Park Dedication Fees			\$ 525.00			\$525.00
July Cable Franchise Fees		\$ 578.43				\$578.43
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
July Property Tax		\$ 2,628.05		\$ 52,561.09	\$ 10,512.22	\$65,701.36
2021 Street Project Engineering				\$ (14,756.00)		(\$14,756.00)
Dog Park Parking Lot			\$ (26,150.00)			(\$26,150.00)
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$554,542.66	\$65,287.37	\$806,402.41	\$388,341.36	\$39,896.87	\$1,854,470.67

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 142,250.00

	2021	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of August 3, 2021	Spent	
General Fund	\$856,568	\$ 533,057	62.23%	\$323,511
Capital Improvement Fund	\$738,086	\$ 519,081	70.33%	\$219,005
Water Fund	\$321,922	\$ 176,647	54.87%	\$145,275
Sewer Fund	\$541,850	\$ 191,646	35.37%	\$350,204
Sewer Debt Fund	\$12,500	\$ 7,050	56.40%	\$5,450
Street Light Fund	\$4,500	\$ 2,600	57.78%	\$1,900
WAC/SAC Improvement Fund	\$98,968	\$ 103,265	104.34%	(\$4,297)
Debt Service	\$89,434	\$ 51,027	57.06%	\$38,407
Storm Water	\$50,000	\$ 12,986	25.97%	\$37,014
American Rescue Plan		\$ 202,904		
Total Revenues	\$2,713,828	\$ 1,800,263	66.34%	\$913,565
Expenditures				
General Fund	\$858,511	\$ 565,762	65.90%	\$292,749
Capital Improvement Fund	\$703,000	\$ 701,338	99.76%	\$1,662
Water Fund	\$322,343	\$ 233,748	72.52%	\$88,595
Sewer Fund	\$542,271	\$ 489,189	90.21%	\$53,082
Storm Water Utility Fund	\$26,071	\$ 28,980	111.16%	(\$2,909)
Street Light Fund	\$4,380	\$ 2,586	59.04%	\$1,794
WAC/SAC Improvement Fund	\$288,702		0.00%	\$288,702
Debt Service	\$36,495	\$ 495	1.36%	\$36,000
Total Expenditures	\$2,781,773	\$ 2,022,098	72.69%	\$759,675

General Fund				
	2021	Spent	% of Budget	Remaining Amount
	Budget	As of August 3, 2021	Spent	
Administration	\$ 305,062	\$ 207,902	68.15%	\$ 97,160
Council	\$ 28,113	\$ 13,056	46.44%	\$ 15,057
Boards and Commissions	\$ 3,500	\$ 1,080	30.86%	\$ 2,420
Building Inspection	\$ 59,800	\$ 85,369	142.76%	\$ (25,569)
Elections	\$ 2,700	\$ 1,919	71.09%	\$ 781
Fire	\$ 180,240	\$ 45,904	25.47%	\$ 134,336
Streets	\$ 202,333	\$ 157,797	77.99%	\$ 44,536
Parks	\$ 76,763	\$ 52,735	68.70%	\$ 24,028
Total General Fund	\$ 858,511	\$ 565,762	65.90%	\$ 292,749

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2021 Fall Conference



September 29 - October 1, 2021

DECC: Duluth Entertainment Convention Center

350 Harbor Drive, Duluth 55802

[AGENDA](#)[FEES & REGISTRATION](#)[SPEAKERS](#)[LODGING](#)[SPONSORSHIP](#)[CREDITS](#)[5K FUN RUN](#)

What could be better than autumn in
Duluth? Join us in-person!

We are excited to announce that the 2021 Fall Conference will be live and in-person! We can't wait to reconnect with all of you on the shores of Lake Superior.

EDAM will continue to monitor national and local guidance related to COVID-19 and will communicate any necessary updates to attendees as the event approaches.

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Event Schedule

(https://www.edam.org/portal/edamj_202106)

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Filter by Track



Wed
Sep 29

Thu
Sep 30

Welcome Reception Hosted by the Emerging Professionals & Member Services Committees (/embedded/session/edamj_202106/1804584)



4:00 PM - 5:00 PM

Networking Opportunity

Start your conference experience with a casual reception that will give you a chance to reunite with old friends and colleagues or make new connections. The Read More (/embedded/session/edamj_202106/1804584)

Post-Pandemic Trends in Real Estate & Construction (/embedded/session/edamj_202106/1804699)



5:00 PM - 6:00 PM

Plenary Session



Jason Aarsvold
Senior Municipal
Advisors
Ehlers

Speaker's Page
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/17014060)



Chad Ronchetti
Director, Project
Planning and
Development

Kraus-Anderson
Speaker's Page
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Development
Partners
Speaker's Page
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/17014152)

This session will bring together professionals from construction, development, and architecture for a conversation about how each industry has been affected by the pandemic and related factors. The discussion will include the positives and negatives, how each has had to change to stay operational an...[Read More \(/embedded /session/edamj_202106/1804699\)](#)

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Minnesota City/County
Management Association

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\$400 MCMA/APMP First-Time Attendee
\$650 Non-Member
\$315 MCMA Lifetime Member

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William McCabe
Administrator
Saint Augusta
1914 250th St
Saint Augusta MN 56301-7706





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2021 ANNUAL CONFERENCE | SEPT 15-17 | DULUTH

REGISTER NOW: www.mncma.org

IMPACTFUL SPEAKERS | RICH EDUCATIONAL SESSIONS | NETWORKING WITH PEERS



OPENING GENERAL SESSION

John Kriesel

Still Standing. Still Smiling.

Hear John's story of survival and determination after experiencing tragic events in Iraq in 2006, and how he was able to bounce back stronger than ever. John is the Director of Veterans Services for Anoka County and a former member of the Minnesota House of Representatives.



GENERAL SESSION

Pam Whitmore

Working with Elected Boards and Engaging in Effective Conversations

Learn how to best respond to conflict, and review a process you can use to uncover everyone's underlying interests and come up with mutually beneficial solutions. Pam is a shareholder with Eckberg Lammers Law Firm and the lead attorney for their Conflict Management Solutions and Alternative Dispute Resolution/Mediation practice.



GENERAL SESSION

Carl Crawford
& Kevin Skwira-Brown

Public Service in a Time of Social Change

Explore the opportunity — and challenge — faced by municipal leaders like you during this time of changing expectations for inclusion and participation. Carl has served as Duluth's Human Rights Officer since being appointed in 2016, and Kevin is a founding partner and full-time trainer at Cultural Fluency Associates LLP.



CLOSING GENERAL SESSION

Matt Bostrom

Increasing Police Trust Through Shared Values

Review ways to increase trust between communities and police through engagement, fair treatment, transparent communication, respectful attitudes, and the implementation of shared values. Currently president of the Center for Value-Based Initiatives, Matt began his law enforcement career in 1982 and retired as Ramsey County Sheriff in 2017.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
St. Mary Help of Christians		1873		8340039	
Address		City	State	Zip Code	
24588 County Road 7		St. Augusta	MN	56301	
Name of person making application		Business phone		Home phone	
Father Matthew Crane		320-252-1799			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
October 15, 2021		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Father Matthew Crane		St. Augusta	MN	56301	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		

Location where permit will be used. If an outdoor area, describe.
Church Parish Center located at 24588 County Road 7, St. Augusta, MN 56301.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license
\$20
Fee Amount
July 29, 2021
Date Fee Paid

August 3, 2021
Date Approved
October 15, 2021
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number
William R. McCabe
Please Print Name of City Clerk or County Official

William R. McCabe
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
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November 19, 2021		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Father Matthew Crane		St. Augusta	MN	56301	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		

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City of St. Augusta
City or County approving the license
\$20
Fee Amount
July 29, 2021
Date Fee Paid

August 3, 2021
Date Approved
November 19, 2021
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number
William R. McCabe
Please Print Name of City Clerk or County Official

William R. McCabe
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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Alcohol and Gambling Enforcement Division
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TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

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Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
December 9-11, 2021		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Father Matthew Crane		St. Augusta	MN	56301	
Organization officer's name		City	State	Zip Code	
			MN		
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			MN		

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Church Parish Center located at 24588 County Road 7, St. Augusta, MN 56301.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license
\$60
Fee Amount
July 29, 2021
Date Fee Paid

August 3, 2021
Date Approved
December 9-11, 2021
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number
William R. McCabe
Please Print Name of City Clerk or County Official

William R. McCabe
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization St. Mary Help of Christians		Date organized 1873	Tax exempt number 8340039
Address 24588 County Road 7	City St. Augusta	State MN	Zip Code 56301
Name of person making application Father Matthew Crane		Business phone 320-252-1799	Home phone
Date(s) of event February 5, 2022	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Father Matthew Crane	City St. Augusta	State MN	Zip Code 56301
Organization officer's name 	City 	State MN	Zip Code
Organization officer's name 	City 	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.
Church Parish Center located at 24588 County Road 7, St. Augusta, MN 56301.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license
\$20.
Fee Amount
July 29, 2021
Date Fee Paid

August 3, 2021
Date Approved
February 5, 2022
Permit Date
bmccabe@staugustamn.com
City or County E-mail Address
320-654-0387
City or County Phone Number
William R. McCabe
Please Print Name of City Clerk or County Official

William R. McCabe
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-20-047

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta

Zip: 56301

County: Stearns

☐ Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): October 15, 2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

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If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-19-044

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799 CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

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MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

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☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta Zip: 56301 County: Stearns

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 19, 2021

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

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- conducts lawful gambling on five or fewer days, and
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If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church

Previous Gambling Permit Number: X-73003-21-48

Minnesota Tax ID Number, if any: 8340039

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Rev. Matthew Crane

CEO Daytime Phone: 320-252-1799

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

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Secretary of State website, phone numbers:

www.sos.state.mn.us

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2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta

Zip: 56301

County: Stearns

☐ Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 5, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☒ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



JANELLE P. KENDALL

Stearns County Attorney

July 1, 2021

Bill McCabe
City Clerk-Administrator
1914-250th Street
St. Augusta, MN 56301

Re: Criminal Prosecution Contract for 2022 and 2023

Dear Mr. McCabe:

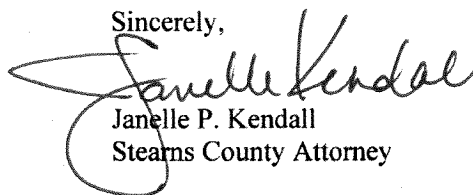
The Stearns County Attorney's Office prosecutes misdemeanor and petty misdemeanor violations of Minnesota's state statutes for the City of St. Augusta pursuant to contract. Based on our experiences over the years, this has been a mutually efficient and cost-effective way to provide professional prosecution services to your city. Since our current contract ends December 31, 2021, I am writing to present you with a proposal to extend this contract beyond that date.

My office is sensitive to the constrictions placed on city budgets by the Covid-19 pandemic and will continue your representation in these matters for the flat rate of \$14,175 per year for calendar years starting on January 1, 2022 and 2023. City contract rates are based on a review of the historical number of prosecution files, the population of your city, size of the police department, personnel and administrative costs to our office, and comparison to other contracts for cities of comparable size in Stearns County.

Our services under the contract will continue to include victim and witness assistance, civil asset forfeiture, appellate representation on these cases, law enforcement training, and 24/7 availability for law enforcement questions.

Despite the lack of major changes, please re-familiarize yourself with the contract. If you have any questions or concerns, please do not hesitate to contact me or Chief Deputy County Attorney Michael Lieberg at the number below.

Sincerely,



Janelle P. Kendall
Stearns County Attorney

JPK/MJL/jtl
Enclosure

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF STEARNS and the STEARNS COUNTY ATTORNEY, hereinafter referred to as the "County," and the CITY OF ST. AUGUSTA, MINNESOTA, hereinafter referred to as the "Municipality;"

WHEREAS, the Municipality desires to engage the services of the County to prosecute petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses, including criminal and traffic state law violations and criminal and traffic probation violations that arise under state law which occur within the jurisdiction of the Municipality;

WHEREAS, Minn. Stat. § 484.87, subd. 3, allows for a Municipality to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the Municipality. Said "Prosecution Services" include the following: (1) prosecuting petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses arising under state law and criminal and traffic probation violations that occur within the jurisdiction of the Municipality; (2) giving advice and guidance on prosecution matters, procedures and policies to Municipal law enforcement relating to criminal prosecutions; (3) providing P.O.S.T. accredited law enforcement training for the Municipality law enforcement officers when such training is being provided or sponsored by the County; (4) providing victim assistance and services mandated by Minn. Stat. Chapter 611A; (5) completing criminal appeals before the Minnesota appellate courts on matters arising under state law which occur within the jurisdiction of the Municipality and, (6) providing administrative advice and assistance and legal services in district court and Minnesota's courts of appeal related to civil administrative and judicial forfeitures originated within the Municipality;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and Municipality enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- A) The County will provide the Municipality with the prosecution services above-referenced for cases that occur within the jurisdiction of the Municipality. This Agreement will continue for the calendar years 2022 and 2023. Any Agreement for prosecution services for future years will be finalized by November 1 of the year before such service is to commence. If such an Agreement is not reached, this Agreement will expire on January 1 of the following year.
 - i) For calendar year 2022, the Municipality will pay \$14,175 (fourteen thousand one-hundred seventy-five dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.

- ii) For calendar year 2023, the Municipality will pay \$14,175 (fourteen thousand one-hundred seventy-five dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.
- B) The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for the term of this Agreement. The Municipality will forward all law enforcement files to the County at no charge to the County.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 60 days notice, in writing, delivered by certified mail or in person to the City Clerk for the Municipality or County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated to in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the Municipality's new attorney(s) will undertake representation of the Municipality in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the Municipality. On expiration or termination of this contract, at the Municipality's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the Municipality in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that the County will not prosecute violations of local ordinances adopted by the Municipality. Local ordinance enforcement remains the sole responsibility of the Municipality. The Parties further acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the Municipality on criminal prosecution related matters, if any, venued in any federal district or federal appellate court. Likewise, the County will not provide representation or advice or otherwise participate in any administrative citation process, regardless of statutory authorization for such programs.

6. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other cause(s) of action alleging wrongdoing by the County on behalf of the Municipality, whether in federal or state court, if any, arising in relation to any criminal prosecution or administrative or judicial forfeiture action undertaken by the County on behalf of Municipality. The Municipality remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.

IN WITNESS WHEREOF, the Municipality, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Stearns, by the County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Clerk of said Board, and by the Stearns County Attorney, effective on the date and for the duration as above-referenced.

Dated: _____

CITY OF ST. AUGUSTA

By: _____
Mayor Mike Zenzen

Attest: _____
Bill McCabe
City Administrator

Dated: _____

COUNTY OF STEARNS

By: _____
Tarryl L. Clark, Chair
Stearns County Board

By: _____
Randy Schreifels
County Auditor-Treasurer

Dated: 6-30-21

STEARNS COUNTY ATTORNEY

By: Janelle P. Kendall
Janelle P. Kendall
County Attorney

2021 Building Permits

Saint Augusta

DATE	PERMIT #	NAME/ADDRESS	Contractor	Phone #	PURPOSE	VALUATION	PERMIT FEE	PLAN REVIEW	S-CHG	TOTAL
1st Qtr										
01/19/21	AG 21 1	North Central Utilities - 24700 County Road 75	Precise	(320) 363-7401	Mechanical	\$66,012.00	660.12		33.01	693.13
01/26/21	AG 21 2	North Central Utilities - 24700 County Road 75	Precise	(320) 363-7401	Plumbing	\$42,473.00	256.00		21.24	277.24
01/26/21	AG 21 3	Amara & Scott Kunkel - 23012 21st Ave	Window World	(320) 237-4158	Widows	\$15,680.00	85.00		7.84	92.84
02/19/21	AG 21 4	KO Storage - 6717 Gregory Park Rd	Rose city	(763) 688-5570	Sign	\$4,800.00	97.25		2.40	99.65
02/19/21	AG 21 5	Joe & Gina Bartel - 7136 Ahles Rd	Paul Koshiol	(320) 290-1111	Basement Remodel	\$26,300.00	125.00		13.15	138.15
02/22/21	AG 21 6	Werschay Homes - 21658 Majestic Drive	Werschay Homes	(320) 309-2700	New Dwelling	\$580,000.00	3,227.25	\$ 100.00	290.00	3,617.25
02/26/21	AG 21 7	Dan & Heather Kraft - St Augusta	Crever Constructio	(320) 293-8907	New Dwelling	\$900,000.00	4,587.25	\$ 100.00	450.00	5,137.25
03/02/21	AG 21 8	Alan Johnson - 24853 21st Ave	Neighborhood	(320) 968-7947	Water Heater	\$2,000.00	35.00		1.00	36.00
03/01/21	AG 21 9	Fields Manufacturing - 24795 Co. Rd 75	H&S Heating	(320) 654-1522	Furnace Change Out	\$7,160.00	35.00		3.58	38.58
03/17/21	AG 21 10	Dean Croat Const. 24474 19th Ave	Dean Croat Const	(320) 980-0191	New Dwelling	\$225,000.00	1,512.25	\$ 100.00	112.50	1,724.75
03/17/21	AG 21 11	norbert Fischer - 2600 Minnesota 15	Opies 1 hour	(320) 253-2358	Furnace / A/C	\$10,500.00	105.00		5.25	110.25
03/17/21	AG 21 12	Mitchell & Lauren Ergen - 5907 Galaxy Road	Square Building	(320) 333-0537	Reside	\$45,000.00	150.00		22.50	172.50
03/17/21	AG 21 13	Keith Koltas - 23789 70th Ave	Fireworks	(320) 240-9490	Fireplace	\$4,350.00	46.32		2.18	48.50
03/24/21	Ag 21 14	Jason & Fawn Widman - 21927 Majestic Dr	Pete Mitchell	(320) 980-1610	Garage	\$150,000.00	1,137.25		75.00	1,212.25
03/24/21	AG 21 15	Loren & Tammy Estwick - 23063 Turquoise St	Self	(320) 241-9990	Deck	\$4,300.00	60.00		2.15	62.15
03/24/21	AG 21 16	Angela Voigt - 3909 Co Rd 115	Self	(320) 248-0572	New Dwelling	\$750,000.00	3,949.75	\$ 100.00	375.00	4,424.75
03/31/21	AG 21 17	Bret & Jennifer Matzke - 5748 233rd St	Self	(612) 414-3662	Garden Shed	\$11,000.00	174.75		5.50	180.25
03/31/21	AG 21 18	Jason & Fawn Widman - 21927 Majestic Dr	Sun & Fun	(320) 253-1190	Pool	\$71,172.65	175.00		35.59	210.59
03/31/21	AG 21 19	Marlin & Naomi Hommerding - 22783 28th Ave	Sun & Fun	(320) 253-1190	Pool	\$38,000.00	150.00		19.00	169.00
1st Qtr. Tot.						\$2,953,747.65	16,568.19	\$ 400.00	1,476.87	18,445.06
2nd Qtr.										
4/1/2021	AG 21 20	Wendy Fett - 2736 Platinum St	Stucky Const	(320) 247-2588	Water Conditioning system	\$2,000.00	24.00		1.00	25.00
4/1/2021	AG 21 21	Marion Fischer - 1308 240th St	Lyon Heating	(320) 252-1371	Furnace Replacement	\$10,000.00	\$30.00		5.00	35.00
4/1/2021	AG 21 22	Forrest & Lisa Loven - 2209 230th St	Self	(320) 492-3735	Addition	\$40,000.00	\$484.75		20.00	504.75
4/7/2021	AG 21 23	Wendelin Catholic Schools - 22776 MN Hwy 15	Scenic Sign	(320) 252-9400	Sign	\$34,590.00	\$436.06		17.30	453.36
4/15/2021	AG 21 24	Wendy Fett - 2736 Platinum St	H&S Heating	(320) 654-1522	Furnace	\$10,000.00	\$30.00		5.00	35.00
4/15/2021	AG 21 25	Al Schultzenberg - 2632 Platinum St	Paul Koshiol	(320) 290-1111	New Dwelling	\$305,000.00	\$1,912.25	\$ 100.00	152.50	2,164.75
4/19/2021	AG 21 26	Brando Gilles - 2502 Gableview Cir	Neighborhood	(763) 312-4932	Plumbing	\$1,800.00	\$65.60		0.90	66.50
4/19/2021	AG 21 27	Jason & Fawn Widman - 21927 Majestic Dr	Kiffmeyer	(320) 253-3159	Plumbing	\$2,000.00	\$48.00		1.00	49.00
4/19/2021	AG 21 28	Jason & Fawn Widman - 21927 Majestic Dr	Kiffmeyer	(320) 253-3159	Mechanical	\$15,000.00	\$150.00		7.50	157.50
4/19/2021	AG 21 29	Steve & Denise Congdon - 4456 Farmdale Cir	H&S Heating	(320) 654-1522	Furnace Replacement	\$10,000.00	\$30.00		5.00	35.00
4/19/2021	AG 21 30	Pete McCowan - 23409 Terrace Hills Ct	Oberg Roofing	(320) 761-7921	Reroof	\$30,000.00	\$394.75		15.00	409.75
4/19/2021	AG 21 31	Jason Neumann - 23274 Garden Hills Ln	Froehling Bros	(320) 492-5409	Deck	\$12,000.00	\$100.00		6.00	106.00
4/20/2021	AG 21 32	Sam Huss - 24024 68th Ave	Gary Fruth	(952) 917-9367	Addition	\$30,000.00	\$394.75		15.00	409.75
4/20/2021	AG 21 33	Josh Forsman - 1952 247th St	Self	(507) 341-1715	Interior Remodel	\$60,000.00	\$637.25	\$ 318.63	30.00	985.88
4/20/2021	AG 21 34	Jim & Kathy Wiant - 4683 230th St	Wollak Const	(320) 293-1160	New Dwelling	\$400,000.00	\$2,387.25	\$ 100.00	200.00	2,687.25
4/21/2021	AG 21 35	Mark Wiatrowski - 5957 County Road 136	Renewal Anderson	(651) 433-4250	replace Windows	\$2,105.00	\$62.26		1.05	63.31
4/22/2021	AG 21 36	John & Cherie McDowall - 5280 Big Rock Ct	Kiffmeyer		Plumbing	\$2,000.00	\$40.00		1.00	41.00
4/22/2021	AG 21 37	Shannon Rassier - 2954 County Rd 115	Lutgen	(320) 293-2850	replace Windows	\$14,600.00	\$100.00		7.30	107.30
4/22/2021	AG 21 38	Bryce Larson - 24904 County Rd 75	Self	(320) 333-7862	New Garage	\$45,000.00	\$529.75		22.50	552.25
4/22/2021	AG 21 39	Neil & Jamie Oehrlein - 3372 Cty Rd 115	self	(320) 492-0965	Front Porch	\$25,000.00	\$349.75		12.50	362.25

2021 Building Permits

Saint Augusta

DATE	PERMIT #	NAME/ADDRESS	Contractor	Phone #	PURPOSE	VALUATION	PERMIT FEE	PLAN REVIEW	S-CHG	TOTAL
4/22/2021	AG 21 40	Spoden Land Co - 2640 Platinum st	Spoden Builders	(320) 266-2623	New Dwelling	\$250,000.00	\$1,637.25	\$ 100.00	125.00	1,862.25
4/24/2021	AG 21 41	John Ziehl & Nicole Gillespie - 22828 Silver Ave	Spoden Builders	(320) 266-2623	New Dwelling	\$450,000.00	\$2,637.25	\$ 100.00	225.00	2,962.25
4/27/2021	AG 21 42	Greg & Kris Buening - 21538 Talon Ct	Werschay Homes	(320) 428-4085	New Dwelling	\$625,000.00	\$3,418.50	\$ 100.00	312.50	3,831.00
4/27/2021	AG 21 43	Robert Young - 24302 County Road 136	JK Landscaping	(320) 493-3808	Deck	\$20,000.00	\$100.00		10.00	110.00
4/27/2021	AG 21 44	North Central Utility - 24700 Couty Road 75	Scenic Sign	(715) 225-3392	Signs	\$44,400.00	\$524.35		22.20	546.55
4/27/2021	AG 21 45	Bob Laudenbach - 24231 33rd Ave	Mid Central	(320) 836-2502	Furnace Replacement	\$1,000.00	\$29.50		0.50	30.00
4/27/2021	Ag 21 46	Brenda Randolph - 1834 Forest Glen Dr	Biersch Bros		VOID / CANCELLED				-	-
4/27/2021	AG 21 47	Harmony & Christopher Knowles - 22086 Majestic D	Performance Pool	(320) 224-2192	Pool	\$15,000.00	\$100.00		7.50	107.50
5/5/2021	AG 21 48	Holli & Justin Harter - 24625 28th Ave	Self	(320) 250-0418	Addition	\$60,000.00	\$637.25		30.00	667.25
5/5/2021	AG 21 49	Peggy Lee - 22925 Cty Rd 7	Phillipp Const	(320) 267-4869	Addition	\$50,000.00	\$574.75	\$ 287.38	25.00	887.13
5/5/2021	AG 21 50	Quiet Oaks Hospice - 5537 Galaxy Road		(320) 255-5433	Storage Shed	\$10,000.00	\$162.25	\$ 81.13	5.00	248.38
5/5/2021	AG 21 51	Ryan Schmiesing - 24411 County Road 7	Zablocki Roofing	320-480-8471	Reroof	\$6,000.00	\$60.00		3.00	63.00
5/10/2021	AG 21 52	Albros Leasing Inc. - 1908 250th St	Scott Mueller	(320) 493-7408	Reroof	\$43,000.00	\$511.75		21.50	533.25
5/11/2021	AG 21 53	David & Carina Dietman - 22094 Majestic Dr	Self	(320) 250-2835	Deck Footings	\$5,000.00	\$60.00		2.50	62.50
5/11/2021	AG 21 54	Dan Miller - 21932 Ridgeview Rd	Self	(320) 249-4109	Shed	\$65,000.00	\$668.50		32.50	701.00
5/11/2021	AG 21 55	Dillon Norgren - 1687 Alpine Ct	Norgren Builders	(320) 980-1166	New Dwelling	\$250,000.00	\$1,637.25	\$ 100.00	125.00	1,862.25
5/18/2021	AG 21 56	Susan Metzger - 24660 21st Avenue	Protech Restoratio	(320) 202-7996	Reside	\$29,500.00	\$95.25		14.75	110.00
5/19/2021	AG 21 57	Aaron Anderson - 22800 State Highway 15	Self	(320) 249-3847	Shed	\$43,000.00	\$511.75		21.50	533.25
5/26/2021	AG 21 58	Jason Netland - 22667 Fable Road	H&S Heating	(320) 654-1522	Furnace Replacement	\$10,000.00	\$30.00		5.00	35.00
5/26/2021	AG 21 59	Abby Tighe - 1625 Forest Glen Circle	Opies	320-258-7800	Furnace Replacement	\$2,000.00	\$30.00		1.00	31.00
5/26/2021	AG 21 60	Jon & Nicole Ruprecht - 24452 17th Ave	Mondloch	(320) 250-0999	4 Season Porch	\$40,000.00	\$484.75		20.00	504.75
5/27/2021	AG 21 61	Duane & Jill Voigt - 4279 236th St	Wensmann Co	(320) 249-7961	Window Replacement	\$12,756.00	\$100.00		6.38	106.38
5/27/2021	AG 21 62	Gary & Donna Dold - 24257 33rd Ave S	Creative Const.	(320) 250-7007	Addition	\$30,000.00	\$394.75		15.00	409.75
5/27/2021	AG 21 63	Richard & Mary Birkland - 5826 Gallant Rd	Self	(320) 333-6417	Addition	\$9,000.00	\$149.75		4.50	154.25
6/3/2021	AG 21 64	David Becker - 24370 18th Ave	Z-Roofing	(775) 622-7804	Reroof	\$9,000.00	\$60.00		4.50	64.50
6/3/2021	AG 21 65	Jennifer Noble - 22819 Topaz St	Noble Cust. Home	(320) 223-9887	Deck	\$10,500.00	\$100.00		5.25	105.25
6/3/2021	AG 21 66	Brenda Randolph - 23721 43rd Ave	Self	Self	New Dwelling	\$600,000.00	\$3,312.25	\$ 100.00	300.00	3,712.25
6/14/2021	AG 21 67	Wendy Knochenmus - 24800 21st Ave.	Lutgen Co.	(320) 291-0556	Reshingle	\$24,000.00	\$125.00		12.00	137.00
6/14/2021	AG 21 68	Jeffrey McMahon - 23692 69th Ave	MN Home Imp.	(320) 363-4435	Reshingle	\$12,000.00	\$100.00		6.00	106.00
6/14/2021	AG 21 69	Jay & Christy Vierzba -	Berscheid Build	(320) 255-1412	New Dwelling	\$429,987.00	\$2,537.19	\$ 100.00	214.99	2,852.18
6/14/2021	AG 21 70	Bill & Karen Moran - 24233 Forest View Cir	Lumber One	(320) 356-7342	New Dwelling	\$295,000.00	\$1,862.25	\$ 100.00	147.50	2,109.75
6/23/2021	AG 21 71	St Augusta Fire Hall -	Granite City HVAC	(320) 252-3111	Gas Line	\$2,150.00	\$30.00		1.08	31.08
6/23/2021	AG 21 72	Federico Alvarez - 1795 Forest Glen Dr	Protech Restoration		Reshingle	\$14,721.00	\$77.64		7.36	85.00
6/23/2021	AG 21 73	Jason & Samantha Polinder - 1693 Forest Glen	Mech. Energy	(320) 253-4859	Furnace Replacement	\$2,000.00	\$30.00		1.00	31.00
06/23/2021	AG 21 74	Bruce & Marsha Berhow - 4450 Farmdale Cir	BD Exteriors	(320) 253-7252	Reshingle	\$28,672.00	\$124.96		14.34	139.30
6/23/2021	AG 21 75	William & Arlene Smelter - 23086 23rd Ave	Lutgen	(320) 252-4932	Reside	\$24,000.00	\$125.00		12.00	137.00
									-	-
2nd Qtr. Tot.						\$4,573,781.00	\$31,221.56	\$ 1,587.14	2,286.89	\$35,119.59

Saint Augusta

[illegible]

St. Augusta Fire Department

June 2021

Emergency calls as of report date

- 6-1-21 Fire (cancelled)
- 6-1-21 Fire
- 6-2-21 Medical (cancelled)
- 6-2-21 Fire
- 6-4-21 Medical
- 6-4-21 Medical
- 6-9-21 Medical
- 6-12-21 Medical
- 6-13-21 Fire
- 6-18-21 Medical
- 6-19-21 Medical
- 6-22-21 Fire
- 6-22-21 Medical
- 6-23-21 Medical (cancelled)

14 calls for June

53 calls for 2021 (65 calls this this time 2020)

Monthly training June's training was held in house and we did an address recantation course with radio communications.

July 26, 2021

Dear City Council,

The promotion committee conducted interviews of three candidates for Lieutenant position. We have two positions to fill at this time. We evaluated each candidate's answers to our questions and came up with the following recommendations.

1. Alex Bahr
2. Jason Koishol
3. Craig Cordie

Thank you

A handwritten signature in black ink, appearing to be 'J. Kramer', written in a cursive style.

Chief Kramer

St. Augusta Fire



FIRE SAFETY USA, INC
ROCHESTER, MN 55901
507-529-8444: PHONE
507-529-8111: FAX

Quote

Date	Quote #
5/14/2021	98870

Name / Address	
ST. AUGUSTA FIRE DEPARTMENT ACCOUNTS PAYABLE 1914 250TH STREET ST. AUGUSTA, MN 56301	
Customer Phone	
Customer Fax	

Rep
RYAN

Qty	Item	Description	Cost	Total
1	091-9B-1-AD	AUTO PUMP WITH AUTO DRAIN	750.00	750.00
1.5	LABOR-GOLD	LABOR HRS: replace auto pump and test operation.	129.00	193.50
1	SHOP-SUPPLIES	Accessories/Supplies	15.00	15.00
No travel fee if ruote with other jobs at same FD.				
			Total	\$958.50
Phone #		Fax #	E-mail	Web Site
507-529-8444		507-529-8111	CAROL.CLAREY@FIRESAFETYUS...	www.firesafetyUSA.com

ADDRESS

PHONE: (H)

PHONE: (W)

CITY OF SAINT AUGUSTA / Bill

NO. 104012

DATE 8-1-21



23772 69TH AVE. • ST. CLOUD, MN 56301

(320) 248-2078

DIRECTIONS TO ADDRESS:

QUANTITY	DESCRIPTION	PRICE	AMOUNT
-	REMOVAL ! CLEANUP OF TWO LARGE WHITE OAK TREES		
*	BOTH TREES HAVE MAJOR SPLITS IN TRUNKS, (ONE BEHIND OUTFIELD FENCE KRAMER PARK) ONE ALONG TAR PATH INSIDE FENCE ALONG LOT 7)		
-	GRINDING OF BOTH STUMPS		\$6,975.00
		SUBTOTAL	
		TAX	
	ESTIMATE TOTAL		

ESTIMATE
Thank You ~~Statement~~



Quote

Prepared By Jenny Braith
Phone 877-645-8004
Email info@minnesotapumpworks.com

Created Date 7/21/2021
Quote Number 00011171
Terms NET 30
Sales Rep Chad Kubasch
Expiration Date 8/21/2021

Bill To St. Augusta MN, City of
1914 250th St
St Augusta, MN 56301

Ship To St. Augusta MN, City of
1914 250th St
St Augusta, MN 56301

Sale of (1) New Impeller for Pump 3 and (3) New Wear Rings for all Pumps.

NOTE: Freight and Installation are NOT included.

Product Code	Product	Comment	Quantity	Rate	Total
S8FX 042890023	HYDROMATIC WEAR RING S8FX /S6LX/S4LXP		3.00	\$275.00	\$825.00
	MISC PARTS	HYDROMATIC 9.88 DIAMETER IMPELLER	1.00	\$3,259.00	\$3,259.00

Subtotal \$4,084.00
Total \$4,084.00

Steve's Excavating, Inc.
5051 250th St.
St. Cloud, MN 56301

Proposal

NAME / ADDRESS
City of St. Augusta 1914 250th St. St. Augusta, MN 56301

DATE
5/27/2021

Estimate #
691

P.O. NO.	PROJECT

DESCRIPTION	TOTAL
2173 232nd St. ditch restoration ALTERNATE OPTION - Clear and grub. Haul off site depri material, brush and weedy sod material. Excavate ditch to elevation. Place fabric and Rip Rap entire ditch area. Place Rip Rap on the inlet and outlet of pond. Hydroseed disturbed areas. Place sod on the east side of ditch as per print. Total lump sum.	35,800.00
Total	
	\$35,800.00

Steve's Excavating, Inc.

5051 250th St.

St. Cloud, MN 56301

Proposal!

DATE
5/27/2021

Estimate #
690

NAME / ADDRESS
City of St. Augusta 1914 250th St. St. Augusta, MN 56301

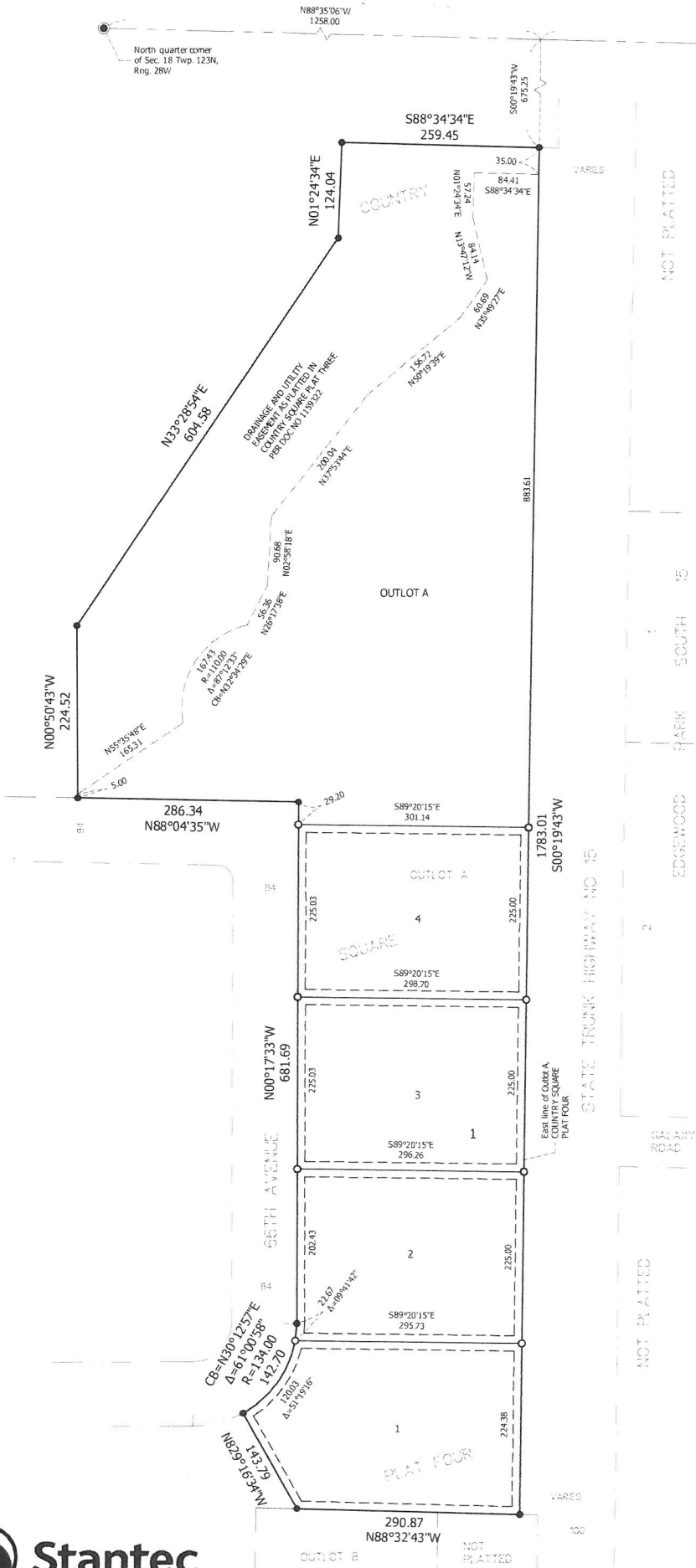
P.O. NO.	PROJECT

DESCRIPTION	TOTAL
Job site: 2173 232nd St ditch restoration Clear and grub. Haul off site debris material, brush and weedy sod material. Excavate ditch to elevation. Place Rip Rap on inlet and outlet elevations. Import sandy top soil. Grade and prep pond to meet elevation. Grade ditch. Hydroseed. Place sod on east side of ditch per print. Total lump sum	33,860.00
Total	\$33,860.00

LOT AREAS

Block 1

Lot 1: ±71,699 s.f.
Lot 2: ±66,398 s.f.
Lot 3: ±66,932 s.f.
Lot 4: ±67,481 s.f.
Outlot A: ±390,671 s.f.



NOT PLATTED

EDGEMOOD PARK SOUTH 15

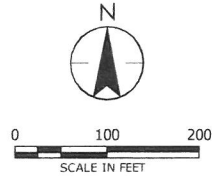
STATE TRUNK HIGHWAY NO. 15

285 SALARY ROAD

NOT PLATTED

VARIES

NOT PLATTED

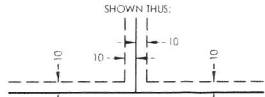


- DENOTES FOUND 1/2 INCH BY 14 INCH IRON PIPE UNLESS OTHERWISE DESCRIBED
- DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET WITH PLASTIC PLUG INSCRIBED WITH "STANTEC 23682"
- DENOTES STEARNS COUNTY CAST IRON MONUMENT

BEARING ORIENTATION

Orientation of this bearing system is based on the east line of Outlot A, COUNTRY SQUARE PLAT FOUR and has an assumed bearing of South 00 degrees 19 minutes 43 seconds West.

DRAINAGE & UTILITY EASEMENTS



Being 10 feet in width and adjoining Right-of-Way lines and rear lot lines unless otherwise indicated, also being 10 feet in width and adjoining side lot lines, unless otherwise indicated, as shown on this plat.

COUNTRY SQUARE PLAT FIVE

KNOW ALL MEN BY THESE PRESENTS: That STATZ LLC, a Limited Liability Company under the laws of Minnesota, owner of record of the following described property, situated in the City of St. Augusta, County of Stearns, State of Minnesota, to-wit:

Outlot A, COUNTRY SQUARE PLAT FOUR, according to the recorded plat thereof, Stearns County, Minnesota.

Has caused the same to be surveyed and platted as COUNTRY SQUARE PLAT FIVE and does hereby donate and dedicate to the public for public use forever the easements as shown on this plat for drainage and utility purposes only.

In witness whereof, STATZ LLC, a Limited Liability Company under the laws of Minnesota has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

STATZ LLC, A LIMITED LIABILITY COMPANY UNDER THE LAWS OF MINNESOTA

_____, President

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____, President of STATZ LLC, a Limited Liability Company under the laws of Minnesota.

_____, (Notary Signature)

_____, (Notary Printed Name)

NOTARY PUBLIC, _____ COUNTY, MINNESOTA

MY COMMISSION EXPIRES _____

SURVEYOR

I, Linda H. Brown do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

LINDA H. BROWN, LICENSED LAND SURVEYOR
MINNESOTA LICENSE NUMBER 23682

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by LINDA H. BROWN, Licensed Land Surveyor, Minnesota License Number 23682.

_____, (Notary Signature)

_____, (Notary Printed Name)

NOTARY PUBLIC, _____ COUNTY, MINNESOTA

MY COMMISSION EXPIRES _____

CITY OF ST. AUGUSTA PLANNING COMMISSION

Recommended for approval by the Planning Commission of the City of St. Augusta, Minnesota at the meeting thereof on the _____ day of _____, 20_____.

By: _____

CHAIR

CITY OF ST. AUGUSTA CITY COUNCIL

We do hereby certify that on the _____ day of _____, 20_____, the City Council of St. Augusta, Minnesota, approved this plat.

SIGNED: _____

MAYOR

ATTEST: _____

CLERK

STEARNS COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20_____.

Signed: _____

Stearns County Surveyor,
Minnesota License Number _____

STEARNS COUNTY AUDITOR / TREASURER

I hereby certify that the taxes on the land described hereon are paid for the year 20_____ and all years prior to the year 20_____ and transfer entered.

Date _____

STEARNS COUNTY AUDITOR / TREASURER

DEPUTY AUDITOR / TREASURER

TAX PARCEL NUMBER

STEARNS COUNTY RECORDER

I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Stearns County, Minnesota on this _____ day of _____, 20_____, at _____ o'clock _____ M as Document No. _____, in Plat Cabinet _____ file _____.

STEARNS COUNTY RECORDER

DEPUTY RECORDER



North Quarter
Section 18,
T123N,
R28W

PRELIMINARY PLAT OF COUNTRY SQUARE PLAT 3

North East Corner
Section 18,
T123N, R28W

S 88°35'07" E 2607.81
COUNTY ROAD 47

NORTH LINE OF THE
NORTH EAST QUARTER

S 88°35'07" E
1303.90

CITY OF ST. AUGUSTA

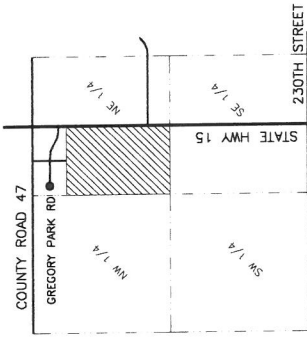
59.47 ACRES +/-

ZONING:
B2 COMMERCIAL

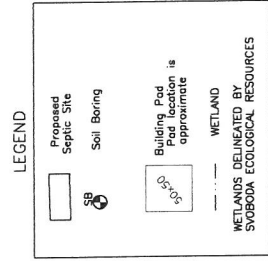
LEGAL DESCRIPTION:

The West Half of the Northeast Quarter (W 1/2 ne 1/4) less 1.1 acres more or less in the Southeast corner thereof and less that part platted as COUNTRY SQUARE AND COUNTRY SQUARE PLAT 2, in Section Eighteen (18), Township One-hundred twenty-three (123), Range Twenty-eight (28), Stearns County, Minnesota.

VICINITY MAP



SECTION 18, T123N, R28W



--- Building Setback Line
BUILDING SETBACK REQUIREMENTS
Front: Setbacks from Right-of-Way lines 35 feet
Side: 10 feet
Rear: 20 feet
B-3 78-W (also) Buffer: The side yard or rear yard setback shall be (35) thirty-five feet if abutting a residential district.

BENCHMARK ELEVATION = 1108.95
BRASS DISC IN NORTHWEST CORNER OF LUXEMBURG CEMENT, STAMPED 1931

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THIS:

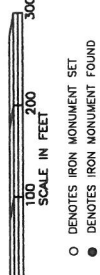


BEND 5 FEET IN WIDTH UNLESS OTHERWISE NOTED. ADJOINING LOT LINES, AND 10 FEET IN WIDTH AND ADJOINING LOT LINES, AS SHOWN ON THE PLAN.

GALAXY ROAD

OWNER AND DEVELOPER
DOROTHY STATZ
23769 HWY 15
ST. CLOUD, MN 56301
320-251-1220

Surveying & Engineering Professionals Inc.
601 10th Ave. South
Mankato, MN 56001
(320) 258-8888



I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

LINDA H. BROWN
DATE 07/26/2004 LICENSE NO. 23682

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2021- 12

**A RESOLUTION APPROVING A FINAL PLAT FOR A PROJECT KNOWN AS
COUNTRY SQUARE PLAT FIVE**

WHEREAS, Statz, LLC (“Developer”) is the applicant for a final plat related to property legally described as follows:

Outlot A, COUNTRY SQUARE PLAT FOUR

(the “Subject Property”); and

WHEREAS, the property is zoned Business Warehouse; and

WHEREAS, the Developer has requested a final plat so as to allow the Developer to plat the Subject Property into various lots as shown on a preliminary plat for a development entitled Country Square Plat 3; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on August 2, 2021. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the application for a Final Plat subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated July 29, 2021 are incorporated herein (collectively referred to as the “Staff Memos”).
2. The Subject Property shall be constructed in substantial compliance with the Site Plans as revised to conform to the requirements of the Staff Memos.
3. The approval of the Final Plat shall terminate unless all conditions of this resolution are completed and the Final Plat is recorded, by March 1, 2022. This date represents an extension to the date required to record the Final Plat as specified in the Subdivision Ordinance.
4. Lots 1 through 4, Block 1, COUNTRY SQUARE PLAT 5 are not buildable until site plans and grading plans for these lots are reviewed and approved, and surface water management infrastructure to serve these lots is installed. The City of St. Augusta is not responsible for the installation of surface water management infrastructure or other utilities to serve these lots. The owner of these lots will be required to construct utilities satisfactory to the City Engineer and provide drainage and utility easements in a format acceptable to the City Attorney.

5. Developer or successors must maintain all storm sewer located on individual lots in good working condition at all times and must maintain ponds in good working condition at all times. Developer shall enter into a stormwater maintenance agreement with the City.
6. A title commitment shall be provided for the review of the City Attorney before the plat is released for recording.
7. The Developer must reimburse the City for all costs incurred by the City and its consultants in relation to review of the proposed development plans, inspection of improvements, and the preparation of the Developer's Agreement.

Council members voting in favor:

Opposed or abstained:

Adopted by the City Council this 3rd day of August, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

Collaborative Planning, LLC

MEMORANDUM

To: Bill McCabe, City Administrator

From: Cindy Nash, AICP

Date: June 24, 2021 (Revised July 29, 2021)

Subj: Planning Review Comments – A & E Storage

I have reviewed the site plan dated June 1, 2021 prepared by Moore Engineering and have the following comments.

1. The proposed use is a self-storage facility, commonly called a mini-storage. The property is zoned Business Warehouse. Mini-storage is not a use that is permitted within that zoning district. Per Section 1.05 of the Zoning Ordinance, whenever the use is not specifically permitted, the use shall be considered prohibited. An amendment to the text of the zoning ordinance is under consideration to determine if such a use should be permitted within that district. If the amendment to the ordinance is not adopted, then the site plan should be denied as the use would not be permitted in that district.
2. The property is platted as three separate lots, which also contain drainage and utility easements. In order to construct over and across those lots, the lots should be combined into one lot and a vacation of the drainage and utility easements should be completed prior to a site plan being approved. Without doing that, the proposed buildings do not meet setbacks from the lot lines and some are located within the drainage and utility easements.
3. The proposed grading and use of the site will likely ruin the primary and alternate septic sites on the property. This could impact the useability of the site for other uses in the future.
4. Sheets C-101 and C-301 show removals of vegetation and grading on the property of others. Agreements from those property owners must be provided.
5. Outside storage is required to be screened so as to not be visible from adjoining properties and public streets. (Section 15.16 of the Zoning Ordinance). Outside storage areas are also to be either blacktopped or concrete surfaced (Section 58.06 A.2.). The screening is included as a draft condition in the Conditional Use

Permit, and the applicant has applied for a variance from the blacktopping/concrete requirement.

6. Only one building is proposed at this time. The applicant has requested not to complete the paving around the other buildings until such time as those buildings are constructed, and to allow for additional outside storage in those areas on unpaved surfaces. Our recommendation is that those areas do not need to be paved until the buildings are constructed, but that outside storage be limited to one designated area shown on the site plan which shall be paved in accordance with the ordinance. Those areas not paved can remain as undeveloped space until a building is constructed, but must have grass on them and cannot be used for additional outside storage.
7. Lighting and signage plans were not provided for review. The permit will include conditions that no lighting and signage are approved.

Collaborative Planning, LLC

MEMORANDUM

TO: Planning Commission

FROM: Cindy Nash, AICP/EDFP

DATE: July 29, 2021

SUBJECT: **A&E Storage** for (1) Variance; and (2) and Conditional Use Permit / Site Plan.

LOCATION: Lots 4-6, Block 2, COUNTRY SQUARE PLAT FOUR

Description of Request

The applicant is proposing to develop the property into a mini-storage site. The buildings would be constructed over a period of time as market demand warrants. The applicant is requesting that the site be allowed to remain unpaved until the buildings are constructed, and that outside storage of vehicles and boats be permitted on the undeveloped portions of the site until such time as the buildings are constructed.

Applications for the following are requested:

1. A variance to permit the site to be unpaved.
2. A Conditional Use Permit for outside storage
3. Site plan.

Item 2: Recommendation on Variance related to paving

Public Hearing: August 2, 2021 Planning Commission

The proposed development does not meet all of the ordinance requirements for approval. In particular, the zoning ordinance requires that areas that are used for varying types of outdoor use (parking, open and outdoor storage, and open or outdoor service, sale or rental) must be blacktopped or concrete surfaced.

The plans provided by the applicant show that they are planning to blacktop the areas around the buildings. The applicant would like to wait to blacktop these areas until after each building is constructed and utilize those areas for outdoor storage in the meantime. Outdoor storage is an accessory uses that may be permitted by Conditional Use Permit, but this CUP requires that all areas under that accessory use by either blacktopped or concrete (Sections 58.06 A. of the Zoning Ordinance). An application has been made for a Conditional Use Permit for outdoor storage.

Variances

The Board of Appeals may grant variances from the ordinance when there is supporting evidence related to various findings required under the Zoning Ordinance. In considering requests for variance, the Zoning Ordinance requires that findings be made such that the proposed action will not:

1. Impair an adequate supply of light and air to adjacent property.
2. Unreasonably increase the congestion in the public street.
3. Increase the danger of fire or endanger the public safety.
4. Unreasonably diminish or impair established property values within the neighborhood, or in any way be contrary to the intent of the Ordinance.
5. Violate the intent and purpose of the Comprehensive Plan.

Further, a variance from the ordinance can be granted if the applicant or owner establishes that there are practical difficulties in complying with the ordinance. Practical difficulties, as used in connection with the granting of a variance, requires an affirmative finding of the following criteria:

- a. The property owner or applicant proposes to use the property in a reasonable manner not permitted by this Ordinance;

- b. The plight of the property owner or applicant is due to circumstances unique to the property and not created by any persons presently or formerly having an interest in the parcel of land.
- c. The variance, if granted, will not alter the essential character of the locality.
- d. Economic considerations alone do not constitute practical difficulties.

Staff Recommendation

The Planning Commission should make a recommendation regarding the proposed variances. If the Planning Commission is inclined to recommend approval, it is recommended that the following conditions be included:

1. Outdoor storage may be permitted on non-bituminous or concrete surfaces over the area approved for outside storage in the Conditional Use Permit until such time that each permanent building is constructed in substantial conformance with the plans for A & E Storage, LLC prepared by Moore Engineering and dated June 1, 2021 (the "Site Plan"). Within 60 days of the issuance of a Certificate of Occupancy for any building, the area surrounding that building shall be paved in bituminous. The driveway entrance to the site on 66th Avenue shall be paved prior to occupancy of the site for any use.
2. By August 1, 2031, the owner shall cause one of the following to occur:
 - a. The site shall be fully developed in conformance with the Site Plan approved in Resolution # 2021-11.
 - b. All areas used for outdoor storage shall be on paved surfaces, and only within the locations approved in Resolution # 2021-11.
 - c. The owner has requested termination of the Conditional Use Permit for outdoor storage approved in Resolution # 2021-11.

The variance shall expire and be considered null and void if construction of the improvements as shown on the Site Plans has not begun by August 3, 2022.

Item 2: Recommendation on Conditional Use Permit/Site Plan

Description of Request

The Developer has applied for a Conditional Use Permit for outdoor storage in the area shown on the Site Plan that identifies future buildings and parking area. This outdoor storage is requested to be on a surface that is not yet bituminous. A variance has been requested related to this surfacing requirement.

Standards for Granting Conditional Use Permits

Conditional use permits may be granted by the City Council after finding that the use meets the standards. A review and findings related to the standards included in Section 4.02 F. of the Zoning Ordinance and as outlined below is necessary follows:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.
- C. That adequate utilities, access streets, drainage, and other necessary facilities have been or will be provided for the proposed conditional use.
- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed conditional use.
- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result from the proposed conditional use.
- F. That proper facilities are or will be provided which would eliminate any traffic generation or traffic hazard which may result from the proposed conditional use.
- G. That there is a demonstrated need for the proposed use.
- H. That the proposed use is in compliance with any land use plan adopted by the City.
- I. That the affected property does not contain any wetlands or public water over which the United States, the State of Minnesota, or their respective agencies or political subdivisions have control or jurisdiction, or which are otherwise regulated by the United States, the State of Minnesota, or their respective agencies or political subdivisions.

Staff Recommendation

Staff recommends approval of the application, subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated June 23, 2021 and the memo from Collaborative Planning dated July 29, 2021 are incorporated herein (collectively referred to as the "Staff Memos").
2. The site shall be in substantial conformance with the site plan for A & E Storage, LLC prepared by Moore Engineering and dated June 1, 2021 (the "Site Plan"), except as modified to address comments within the Staff Memos, the variance approved in Resolution # 2021-10 and this Site Plan/Conditional Use Permit approved as Resolution # 2021-11.
3. To the extent that there are differences or conflicts between the Site Plan and this resolution, the terms of this resolution shall be controlling.
4. Outdoor storage of cars, boats and recreational vehicles may occur on the areas shown as either buildings or heavy-duty pavement on the Site Plan until such time as the buildings are constructed or August 1, 2031, whichever comes first. No other items may be stored outside.
5. As buildings are constructed, the size of the area permitted to be used for outside storage shall decrease. No outside storage is permitted within 40 feet of any building.
6. Outside storage must be screened from view of the right of way or neighboring properties by a fence that is at least 6 feet tall and 90% opaque.
7. Plans for lighting and signage were not submitted. Prior to exterior lighting and signage being installed on the property, the applicant shall obtain appropriate permits from the City.
8. The owner shall enter into a maintenance agreement with the City for stormwater management facilities.
9. The site shall be operated and maintained in compliance with all local, state and federal regulations, as may be amended from time to time. The owner shall be responsible for obtaining and complying with all necessary permits from any other governmental agencies prior to commencement of development activities on the site.

CITY OF ST AUGUSTA

ORDINANCE NO. 2021-02

**AN ORDINANCE AMENDING THE ST AUGUSTA ZONING ORDINANCE
REGARDING MINI-STORAGE**

THE CITY COUNCIL OF THE CITY OF ST AUGUSTA, STEARNS COUNTY, MINNESOTA, DOES ORDAIN
AS FOLLOWS:

Section 1. Add new permitted use. Section 58.02 of the St. Augusta Zoning Ordinance is amended to add “Mini-storage” as a permitted use.

Section 2. Effective Date. This Ordinance shall be in force and effect upon adoption and publication in the official newspaper of the City in accordance with applicable law. The City may publish a summary of this Ordinance.

Section 3. Codification. City staff is directed to codify the revisions to the Zoning Ordinance as enacted in this Ordinance.

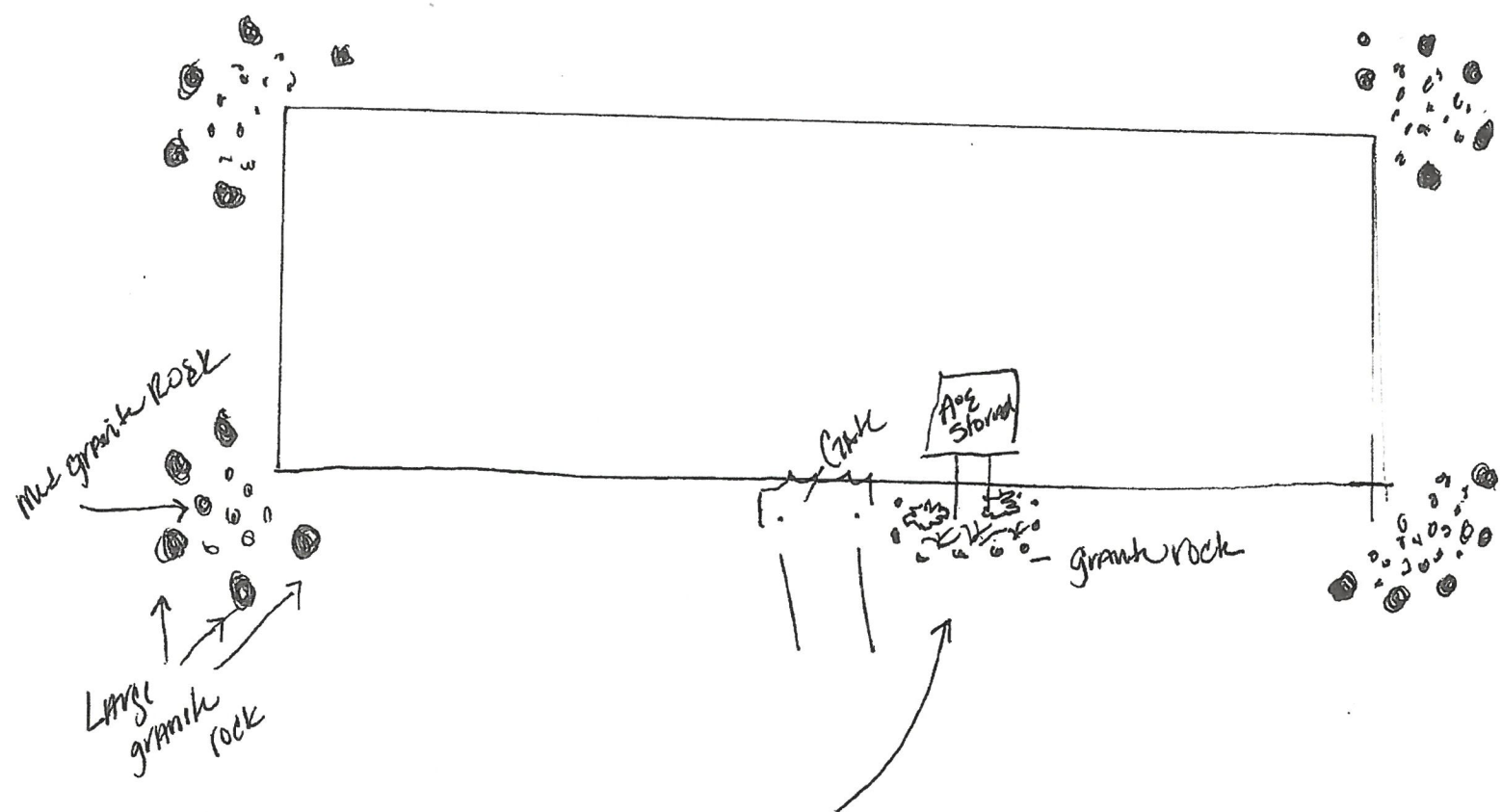
Passed and adopted by the City Council of the City of St Augusta on the ____ day of _____, 2021.

Michael G. Zenzen, Mayor

ATTEST:

William McCabe, Clerk/Administrator

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**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2021- 10

**A RESOLUTION APPROVING A VARIANCE FOR A PROJECT KNOWN AS A & E
STORAGE, LLC**

WHEREAS, Red Willow Properties, LLC (“Developer”) is the applicant for an application related to property legally described as follows:

Lots 4 through 6, Block 2, COUNTRY SQUARE PLAT FOUR

(the “Subject Property”); and

WHEREAS, the property is zoned Business Warehouse; and

WHEREAS, the Developer has submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property into mini-storage as shown in the plans for A & E Storage, LLC, the most recent revision of said plans prepared by Moore Engineering Services, Inc. and dated June 1, 2021 (unless noted differently below) and containing the following sheets:

1. Title Sheet
2. Legend and Abbreviations
3. General Notes
4. SWPPP Notes
5. SWPPP Notes (cont.)
6. SWPPP Notes (cont.)
7. SWPPP Maps
8. Removal Plan
9. Dimension and Utility Plans
10. Erosion and Grading Plans
11. Details – Erosion Control
12. Details - Paving

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on August 2, 2021. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the City Council makes the following findings:

1. The property owner or applicant proposes to use the property in a reasonable manner not permitted by this Ordinance as the property is larger than a typical property and the surface of the parking lot can be reasonably provided in a manner that controls dust;

2. The plight of the property owner or applicant is due to circumstances unique to the property and not created by any persons presently or formerly having an interest in the parcel of land.
3. The variance, if granted, will not alter the essential character of the locality.
4. Economic considerations alone do not constitute practical difficulties.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council hereby approves the application for a variance subject to the following conditions:

1. Outdoor storage may be permitted on non-bituminous or concrete surfaces over the area approved for outside storage in the Conditional Use Permit until such time that each permanent building is constructed in substantial conformance with the plans for A & E Storage, LLC prepared by Moore Engineering and dated June 1, 2021 (the "Site Plan"). Within 60 days of the issuance of a Certificate of Occupancy for any building, the area surrounding that building shall be paved in bituminous. The driveway entrance to the site on 66th Avenue shall be paved prior to occupancy of the site for any use.
2. By August 1, 2031, the owner shall cause one of the following to occur:
 - a. The site shall be fully developed in conformance with the Site Plan approved in Resolution # 2021-11.
 - b. All areas used for outdoor storage shall be on paved surfaces, and only within the locations approved in Resolution # 2021-11.
 - c. The owner has requested termination of the Conditional Use Permit for outdoor storage approved in Resolution # 2021-11.

The variance shall expire and be considered null and void if construction of the improvements as shown on the Site Plans has not begun by August 3, 2022.

Council members voting in favor:

Opposed or abstained:

Adopted by the City Council this 3rd day of August, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2021- 11

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AND SITE PLAN
FOR A PROJECT KNOWN AS A & E STORAGE, LLC**

WHEREAS, Red Willow Properties, LLC (“Developer”) is the applicant for an application related to property legally described as follows:

Lots 4 through 6, Block 2, COUNTRY SQUARE PLAT FOUR

(the “Subject Property”); and

WHEREAS, the property is zoned Business Warehouse; and

WHEREAS, the Developer has submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property into mini-storage as shown in the plans for A & E Storage, LLC, the most recent revision of said plans prepared by Moore Engineering Services, Inc. and dated June 1, 2021 (unless noted differently below) and containing the following sheets:

1. Title Sheet
2. Legend and Abbreviations
3. General Notes
4. SWPPP Notes
5. SWPPP Notes (cont.)
6. SWPPP Notes (cont.)
7. SWPPP Maps
8. Removal Plan
9. Dimension and Utility Plans
10. Erosion and Grading Plans
11. Details – Erosion Control
12. Details - Paving

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on August 2, 20. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, the City Council makes the following findings:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. *Immediately adjacent properties are vacant and owned by the developer, and are zoned for similar uses.*

- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.
- C. That adequate utilities, access streets, drainage, and other necessary facilities have been or will be provided for the proposed conditional use.
- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed conditional use.
- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result from the proposed conditional use.
- F. That proper facilities are or will be provided which would eliminate any traffic generation or traffic hazard which may result from the proposed conditional use.
- G. That there is a demonstrated need for the proposed use. .
- H. That the proposed use is in compliance with any land use plan adopted by the City.
- I. That the affected property does not contain any wetlands or public water over which the United States, the State of Minnesota, or their respective agencies or political subdivisions have control or jurisdiction, or which are otherwise regulated by the United States, the State of Minnesota, or their respective agencies or political subdivisions. .

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council hereby approves the application for a conditional use permit subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated June 23, 2021 and the memo from Collaborative Planning dated July 29, 2021 are incorporated herein (collectively referred to as the "Staff Memos").
2. The site shall be in substantial conformance with the site plan for A & E Storage, LLC prepared by Moore Engineering and dated June 1, 2021 (the "Site Plan"), except as modified to address comments within the Staff Memos, the variance approved in Resolution # 2021-10 and this Site Plan/Conditional Use Permit approved as Resolution # 2021-11.
3. To the extent that there are differences or conflicts between the Site Plan and this resolution, the terms of this resolution shall be controlling.
4. Outdoor storage of cars, boats and recreational vehicles may occur on the areas shown as either buildings or heavy-duty pavement on the Site Plan until such time as the buildings are constructed or August 1, 2031, whichever comes first. No other items may be stored outside.
5. As buildings are constructed, the size of the area permitted to be used for outside storage shall decrease. No outside storage is permitted within 40 feet of any building.

6. Outside storage must be screened from view of the right of way or neighboring properties by a fence that is at least 6 feet tall and 90% opaque.
7. A dust control application shall be done annually as long as there is outdoor storage.
8. Plans for lighting and signage were not submitted. Prior to exterior lighting and signage being installed on the property, the applicant shall obtain appropriate permits from the City. Landscaping shall be done to spruce up the area outside the gate and storage area as shown on the proposed landscaping plan.
9. The owner shall enter into a maintenance agreement with the City for stormwater management facilities.
10. The site shall be operated and maintained in compliance with all local, state and federal regulations, as may be amended from time to time. The owner shall be responsible for obtaining and complying with all necessary permits from any other governmental agencies prior to commencement of development activities on the site.

Council members voting in favor:

Opposed or abstained:

Adopted by the City Council this 3rd day of August, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
STEARNS COUNTY
RESOLUTION NO. 2021-13
RESOLUTION VACATING PORTIONS OF DRAINAGE AND UTILITY
EASEMENTS IN COUNTRY SQUARE PLAT 4 ADDITION WITHIN
THE CITY OF ST. AUGUSTA**

WHEREAS, the City Council, pursuant to a petition submitted to it by Red Willow Properties under Minnesota Statute §412.851, did hold a public hearing on August 3, 2021 at 7:00p.m. at the St. Augusta City Hall. At said time and place the City Council heard all interested parties on whether to vacate portions of drainage and utility easements described below in this resolution.

WHEREAS, all notice requirements of Minnesota Statute §412.851 have been satisfied; and

WHEREAS, the City Council finds and determines that it is in the public interest to vacate those portions of the drainage and utility easements described below as such easements are no longer required by the City.

NOW THEREFORE BE IT RESOLVED that the City Council of City of St. Augusta, Stearns County, Minnesota does hereby order as follows:

Vacating the drainage and utility easement as dedicated in COUNTRY SQUARE PLAT 4, according to the recorded plat thereof, Stearns County, Minnesota, bounded as follows:

The 20.00 foot wide drainage and utility easement common to, and centered on, the lot line between Lot 4 and Lot 5, Block 2, said COUNTRY SQUARE PLAT FOUR; EXCEPTING THEREFROM the easterly 10.00 feet and the westerly 15.00 feet of said easement centered on Lot 4 and Lot 5 as measured at a right angle to, and parallel with, the east and west lines of said Lot 4 and Lot 5.

AND

The 20.00 foot wide utility and drainage easement common to, and centered on, the lot line between Lot 5 and Lot 6, Block 2, said COUNTRY SQUARE PLAT FOUR; EXCEPTING THEREFROM the easterly 10.00 feet and the westerly 15.00 feet of said easement centered on Lot 5 and Lot 6 as measured at a right angle to, and parallel with, the east and west lines of said Lot 5 and Lot 6.

NOW THEREFORE BE IT FURTHER RESOLVED the City Clerk is directed to file a certified copy of this Order in the records of the City and a “Notice of Completion of Proceeding” with the Office of the Stearns County Auditor and Recorder.

Passed by the St. Augusta City Council on the 3rd day of August, 2021.

CITY OF ST. AUGUSTA

Michael G. Zenzen, Mayor

William R. McCabe, City Clerk/Administrator

This Document Prepared and Drafted by:

William R. McCabe
St. Augusta City Administrator/Clerk
City of St. Augusta
1914 250th Street
St. Augusta, MN 56301
320-654-0387

To

Vendor ID: 0000200721
Vendor Location: 001
Vendor Name: ST AUGUSTA CITY OF T
Vendor Address: 1914 250TH ST
ST AUGUSTA CITY HALL
ST AUGUSTA, MN 56301-7706

Reference Information

Pay Cycle: DLYEFT
Pay Cycle Seq Number: 2543

Payment Information

Payment Reference: 0006841116
Payment Date: 07/26/2021
Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
G90 / REVENUE/INTERGOVT	651/556-6092	00 08791441 AMERICAN RESCUE PLAN	07/27/2021	22488A27334002A00 1	CITY-733400 ARPA_COVID19	202,904.14
Total:						202,904.14 USD

Bill McCabe

From: Melissa Wolf <Melissa.Wolf@Midco.com>
Sent: Tuesday, August 3, 2021 3:42 PM
To: bmccabe@staugustamn.com
Subject: Midco Follow Up
Attachments: Extension - St. Augusta.png; Vienna Hills Area .png

Hi Bill,

Thanks again for speaking with me this afternoon! Attached I have two screenshots – the first is the line extension area we are proposing off our 2021 build. This would be directly adjacent and continue from where we are currently building down 43rd. We identified 59 lots, and 50 homes we can connect with fiber-to-the-premise (FTTP). The extra 9 lots would be serviceable if/when a home is built. It is possible we could add this to our build schedule yet later this year, but if not, it would be completed next spring (spring 2022). After reviewing total build costs and what Midco would contribute to the build, we would need aid in the amount of \$175,000 for the extension. T

The second screen shot attached is the Vienna Hills area that we are also building this year. The pink area above our build is where Arvig built, and we are the purple shaded area and blue lines.

I will also work with our marketing team to get some maps and a short paragraph about Midco, where we are building and contact information for signing up for service.

Let me know if you have any questions! We are excited about the opportunity to work with the city so let us know what we can do to be helpful or if you need more information provided.

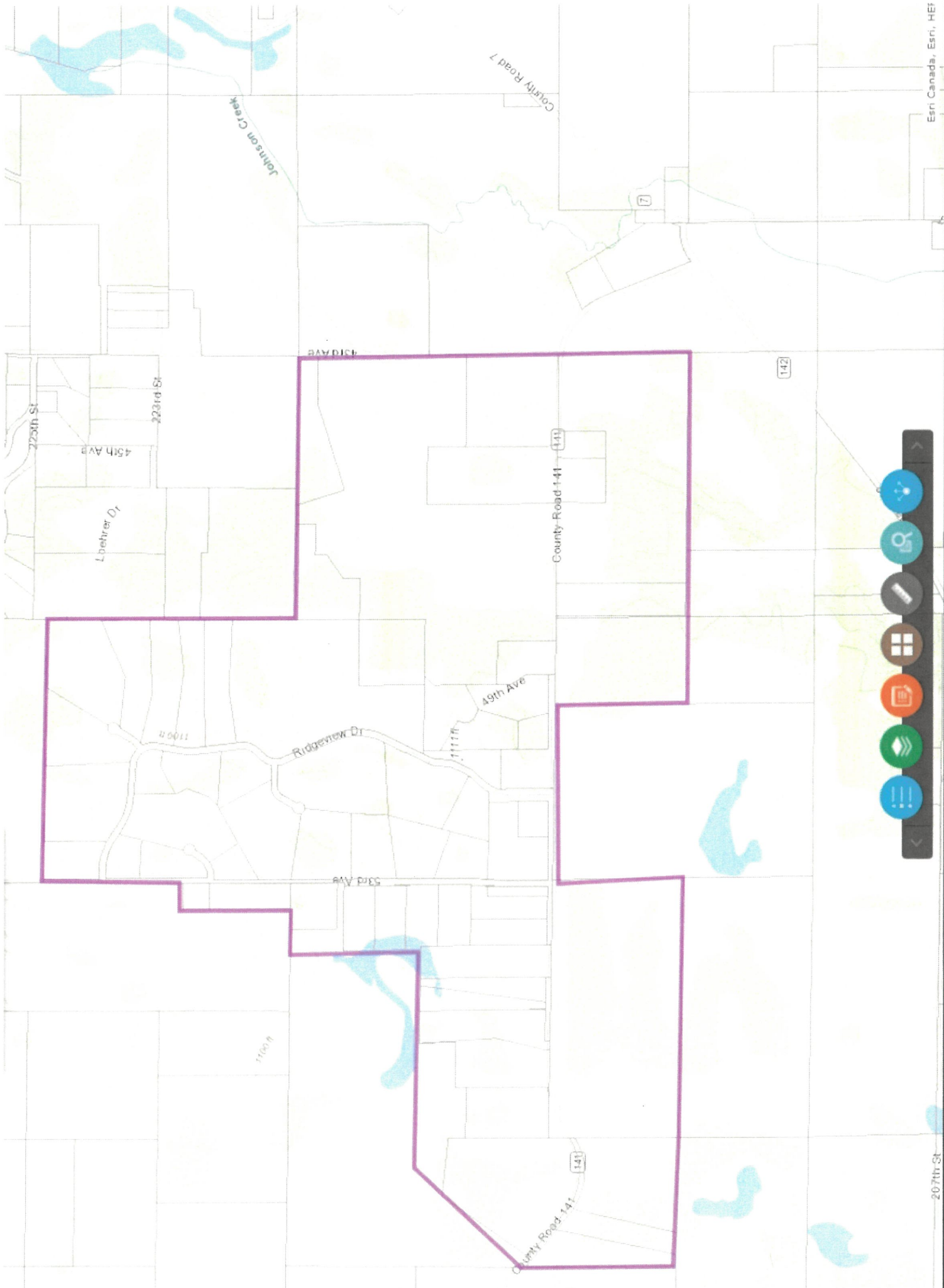
Thanks!
Melissa

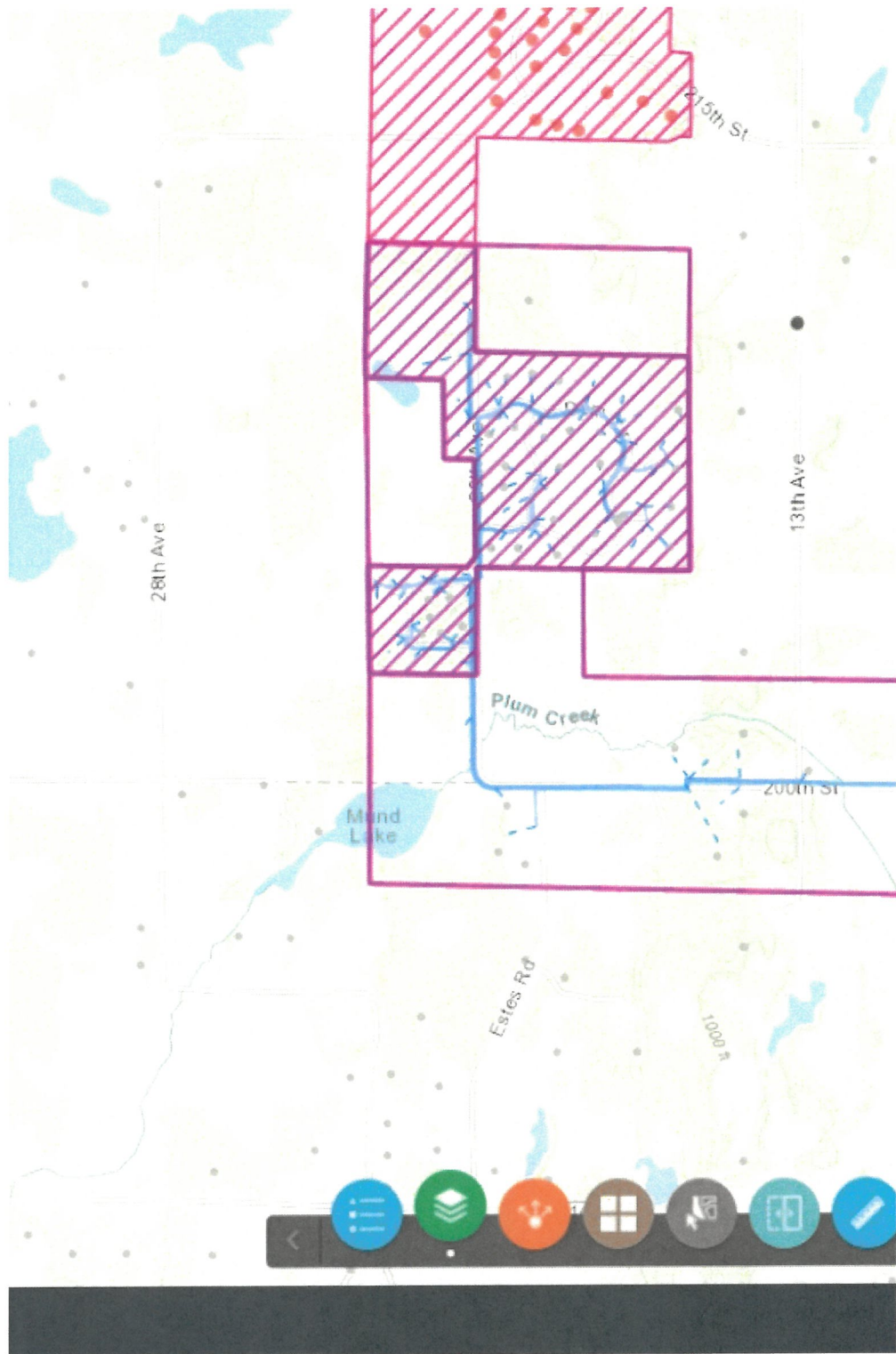
Melissa Wolf
GOVERNMENT RELATIONS MANAGER

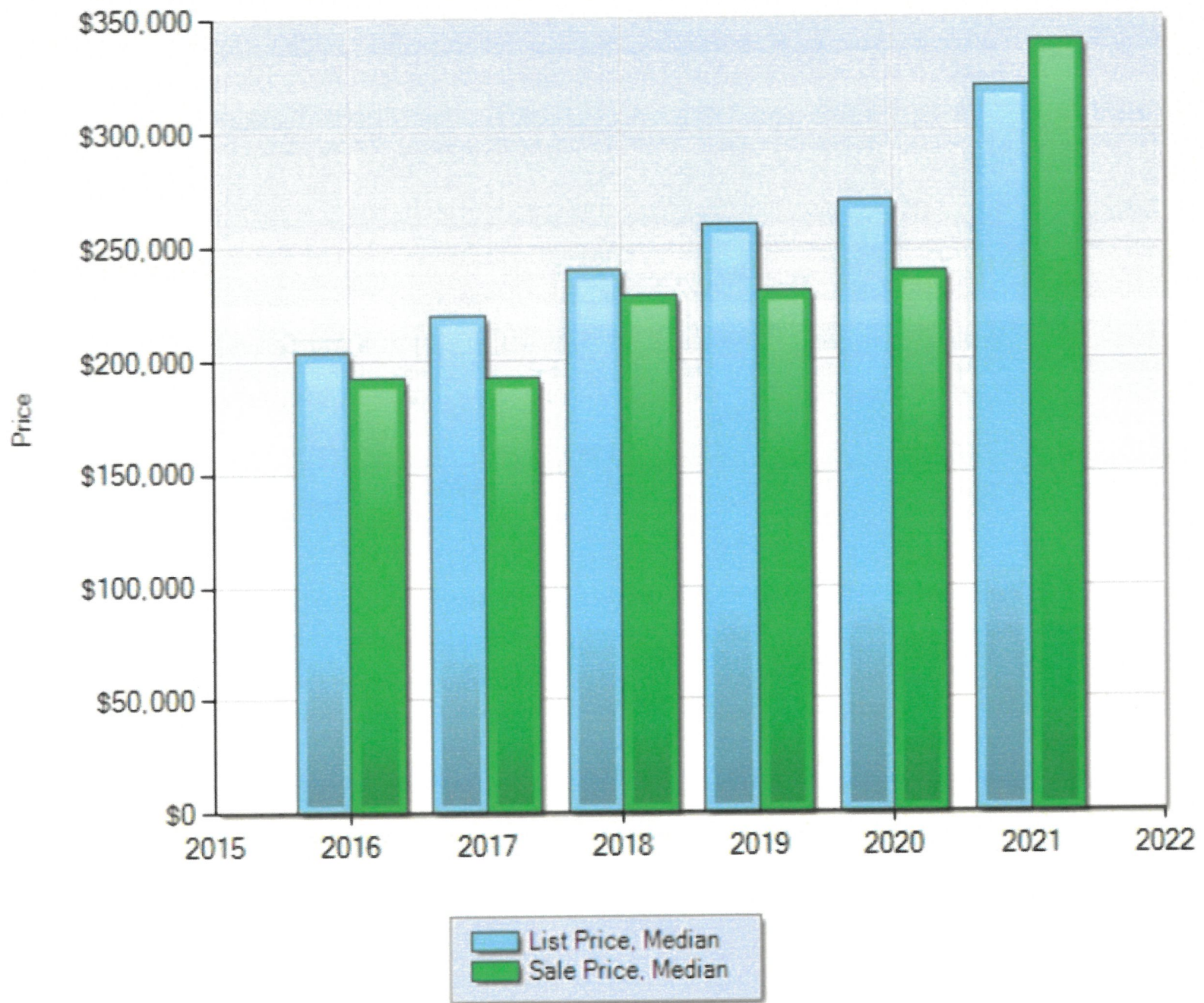
Office: 6512145493
Melissa.Wolf@Midco.com

Midco.com

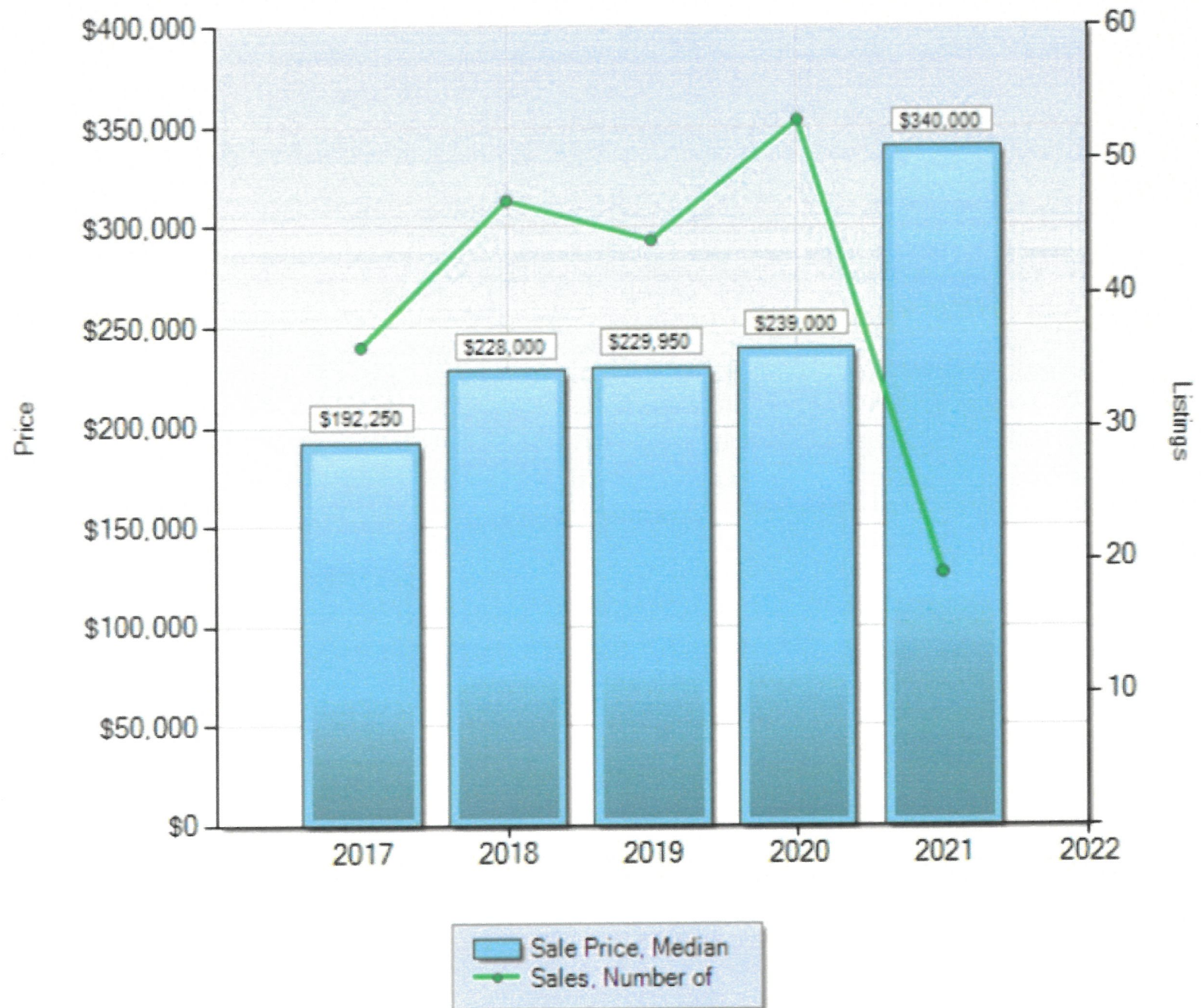








Time frame is from Jan 2016 to Jun 2021
Municipality is 'SAUG - Saint Augusta'
County is 'STER - Stearns'
State is 'Minnesota'



Time frame is from Jan 2017 to Jun 2021
Municipality is 'SAUG - Saint Augusta'
County is 'STER - Stearns'