

**MINUTES OF THE CITY COUNCIL**  
**ST. AUGUSTA, MINNESOTA**  
**May 5, 2020**

---

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen via Zoom Meeting at 7:00 PM.

**PRESENT:** Mayor Zenzen, Council Members Backes, Reinert, Schulzetenberg and Genereux; Attorney Couri, Engineer Boots; Fire Chief Tabatt, Fire Captain Kramer, Fire Lieutenant Voigt, Fire Lieutenant Claseman, Stearns County Deputy Hemmesch, and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Bryan Brown, Troy Voigt

**CONSENT AGENDA:** **A motion was made to approve the consent agenda items 3A – 3E by Mr. Backes, second by Ms. Schulzetenberg. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, April 7, 2020.

Bill Payable, Receipts and Treasurer's Report dated May 5, 2020  
and for US Bank payment and Checks #23359-  
23410.

City Council Agenda, May 5, 2020

City Council Board of Review and Equalization Minutes, April 7.

St. August Legion On Sale and Sunday Liquor License; Club  
Almar On Sale, Off Sale and Sunday Liquor License; Hayloft On  
Sale, Off Sale and Sunday Liquor License; DeLux Liquor Off Sale  
License and Mini Mart II Off Sale Liquor License

**SHERIFF'S REPORT:** Lt. Hemmesch was in attendance and presented the report for April. He indicated there were 44 contract hours spent and he reviewed the call types and indicated there were seven citations issued. He answered questions from the Council.

**A motion was made to approve the Sheriff's report as presented by Mr. Reinert, seconded by Mr. Backes. Motion carried unanimously.**

**BUILDING INSPECTOR'S  
REPORT:**

The written report (spreadsheet with the quarterly building permits) was presented and Mr. McCabe stated it included one additional new single family dwelling.

**A motion was made to approve the building inspector's report as presented by Ms. Schulzetenberg, seconded by Mr. Genereux. Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Chief Tabatt presented the monthly report indicating there were 12 calls in March, bringing the total for the year to 31. Monthly training was cancelled due to COVID 19.

Mayor Zenzen asked about PPE and was told they received addition equipment from Stearns County.

**A motion was made to approve the report by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.**

Lt. Voigt said the corn stalks are around the fire hall and received a quote from Craig Cordie at approximately \$800. Mr. McCabe indicated he had visited with staff to rent a machine. Lt. Voigt stated

**A motion was made to approve up to \$1,000 from C&J Customized at the fire hall and ball park by Ms. Schulzetenberg, seconded by Mr. Backes. Motion carried unanimously.**

Lt. Claseman asked about the ordinance and Mr. Couri indicated he would look into it and bring it back to the next meeting.

Troy Voigt of Voigt Bus indicated they have another bus to destroy and wondered if they would be interested in practice. Chief Tabatt thanked him and said they would be interested.

**OPEN FORUM:**

no comments offered.

**ENGINEER'S  
REPORT:**

Mr. Boots presented the bid tabulation along with a recommendation to award the 2020 Street Project to Knife River Corporation. He reviewed the bid tabulation and explained that once a contract was signed, the timeline for the project would be established.

**A motion was made to approve the bids and award the contract for the 2020 Street Project to Knife River Corporation in an amount of \$218,458.10 by Mr. Reinert, seconded by Mr. Genereux. Motion carried unanimously.**

Mr. Boots indicated they have a Share Point set up for the MS4.

**SEAL COATION  
QUOTES:**

Mr. McCabe presented three quotes for the 2020 seal coating project which entails seal coating 230<sup>th</sup> Street from 43<sup>rd</sup> Avenue to State Highway 15 and 53<sup>rd</sup> Avenue from 230<sup>th</sup> Street to County Road 141.

He indicated he thought the bids were good and recommended we go with the low bid from Astech in the amount of \$54,926.88.

**A motion was made to approve the bid of Astech in the amount of \$54,926.88 by Mr. Reinert, seconded by Ms. Schulzetenberg. Motion carried unanimously.**

**PATCHING QUOTES/RESOLUTION  
#2020-05, OFFICIAL  
CONFLICT OF  
INTEREST:**

Mr. McCabe presented quotes to patch two sections of road, the first was discussed last month and will be billed to the farmer who caused the damage and the second on 28<sup>th</sup> Avenue that blew out about three weeks ago. Mr. Reinert's company is the apparent low bidder and thus we will need to adopt the resolution approving the contract with an interested officer.

**A motion was made to approve Resolution #2020-05 and by Ms. Schulzetenberg, seconded by Mr. Backes. Motion carried 4-0 with Mr. Reinert abstaining.**

**A motion was made to award the contract to Diversified Paving in the amount of \$9,660 by Mr. Backes, seconded by Ms. Schulzetenberg. Motion carried 4-0 with Mr. Reinert abstaining**

**EAGLES LANDING  
TRAFFIC  
STUDY:**

Mr. McCabe presented a proposal to do a speed study in Eagle's Landing as they had put up signs stating the speed limit was 30MPH. He also included in the packets an email from Mr. Couri explaining the process of establishing the speed limit on a city road. Mayor Zenzen indicated he read the statute to say the City can just post a speed limit of 25MPH in any residential zone. Mr. Couri and Mr. McCabe responded this is the case for most urbanized residential zones, but there are some factors that prevent this being the case. One is if there are arterial or collector roads within the subdivision and the other being if there is a road in the subdivision more than ½ mile in length. Mr. Couri noted some of the differences between the typical traffic study and what this statute allows. He indicated he believed this can be a generalized study that would work for more than one subdivision. Mr. McCabe stated Ms. Miner indicated that was the case and she would have the outline in place for future subdivisions. Mr. Genereux wondered what the existing complaint was, is it because of the kids? Ms. Schulzetenberg wondered what the existing speed limit was and was told probably 55mph. Mr. Genereux and Mayor Zenzen wondered if the neighborhood should share in the cost. Mr. Backes asked why we didn't just allow the installed signs to remain up. Mr. McCabe responded they were in violation of both state statute and our sign ordinance. Mr. Couri added if they were allowed, we would have

people throughout the city installing their own signs. Ms. Schulzetenberg wondered if this will benefit more neighborhoods throughout the city, why we would request this neighborhood to share in the cost. Mr. Couri suggested we look to other cities to see if they have used this new statute and not recreate the wheel. Mr. McCabe said he would make some inquiries. Ms. Schulzetenberg asked if we had data from the speed trailer that we had just put out. Lt. Hemmesch indicated the speed trailer was out in the fall of 2018 and again in 2019, but one time the trailer didn't capture the data. He was going to look to see if he still had the data. Lt. Hemmesch also indicated they have had extra patrols in the neighborhood over the last month, and he stated the data doesn't support there being excessive speeding. Lt. Hemmesch stated he would work on placing the speed trailer in Eagle's Landing again and try and capture additional data. Consensus at this time is to wait for the data from the Sheriff's department before we make a decision on the proposed study.

**COUNCIL MEMBER  
PURVIEW:**

Ms. Schulzetenberg inquired if a permit is necessary for driveway or parking areas. Mr. McCabe responded a building permit isn't required but a right-of-way permit may be required. Specifically addressing the expanded parking area at a business Mr. McCabe stated the CUP required a paved surface but didn't identify where or how big the surface would be.

Ms. Schulzetenberg wondered if there had been any park board meetings. Mayor Zenzen responded that we are still targeting opening the parks for Memorial Day weekend and people will have to understand the use is at their discretion/risk. Mr. McCabe was directed to reopen the playgrounds but to post a notice they are not cleaned.

Mr. Genereux indicated he knew Mr. McCabe was going to bring up the parking ordinance specifically related to Blackberry Farms, but he also said there is an issue in Pine View specifically at the Winkleman residence with vehicles being parked on the grass.

**CITY ADMINISTRATOR  
REPORT:**

Mr. McCabe started with the vehicle parking ordinance. He asked for direction on what the Council would like to see in an amended ordinance after reminding them the existing ordinance says all vehicles must be licensed and operable. Mayor Zenzen indicated there needs to be an allowance for campers. Mr. Genereux brought up the businesses being run out of a residential home and the vehicles and problems that creates. Ms. Schulzetenberg indicated she thought gravel was acceptable for overflow areas. Mr. Couri stated we have gone to court to get an order on proving a vehicle is operable. Lt. Hemmesch said they work closely with Environmental Services on these issues and they already have a process in place. Mr. Voigt stated he believes it is an enforcement issue, as most people want their

neighborhood to look clean and safe. He suggested one community hired an intern to look for and send infraction notifications. Mr. Backes stated he would rather stay with the existing system as we don't have the staff to go out looking for issues. Mr. Couri suggested we identify the worst cases and then determine how much time we devote to the issue.

Mr. McCabe indicated he was sitting on a few public hearing requests waiting to see when we can meet in person again. Mr. Couri stated the public hearings can be held via Zoom. Mr. McCabe stated he would schedule a public hearing at our next Council meeting for a drainage and utility easement vacation along with the review of the IUP for Landwehr. The meeting will be scheduled for May 19, 2020 at 7:00pm. A Planning Commission public hearing will be scheduled for June 1, 2020 with the Dollar General site plan and variance requests along with the IUP renewal for Rice Contracting.

**ADJOURNMENT: A motion was made to adjourn at 9:05pm by Mr. Reinert, seconded by Mr. Genereux. Meeting Adjourned.**

Approved this 2<sup>nd</sup> day of June, 2020.

---

Michael G. Zenzen, Mayor

Attest:

---

William R. McCabe, Clerk/Administrator