

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
November 2, 2021
7:00 pm

AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the October 5, 2021 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report
 - 3D. Minutes of the October 20, 2021 Special City Council Meeting
 - 3E. Minutes of the October 20, 2021 Work Session Meeting
 - 3F. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mark Harren.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Hire Ferechil Boser
 - 6C. Relief Association Benefit Request
 - 6D. Other
7. Public Works Update
 - 7A. Quote for street repair around water gate valves and manhole.
 - 7B. Other
8. Open Forum -10 Minute Limit.
9. Resolution #2021-17, Compensation for Employees after Salary Study
10. Resolution #2021-18, Assessing Delinquent Storm Water Bills
11. Engineer’s Report
 - 11A. Other
12. Clerk's Report.
 - 12A. Tax Rate Information
 - 12B. Census Population Data
 - 12C. Other
13. **Adjourn to Closed Session for attorney client privilege – R.C. C. vs City of St. Augusta OHA 21-3100-37505.**
14. Re-open Meeting and Adjourn

REMINDERS: City Hall Closed for Veteran’s Day, November 11, 2021
 City Hall Closed for Thanksgiving, November 25-26, 2021
 Regular City Council Meeting, Tuesday, December 7, 2021 7pm

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
November 2, 2021
7:00 pm

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff's and Building Inspector's Report – I will have these for the updated packets on Tuesday.

Fire Report – the monthly report along with an email from Butch Stang are included in the packets. Joe will also ask to hire another candidate who applied after we just did interviews.

Public Works Update – the quote from Diversified Paving is included in the packet. Chad has asked for this to repair the gate valve covers and manhole cover on County Road 75.

Resolution #2021-17, Compensation for Employees – the resolution is included in the packets and follows the discussion from our budget meeting last week.

Resolution #2021-18, Assessing Delinquent Utility Bills – the preliminary resolution is included in the packets. We have had a few pay since I sent out the letters and I assume we could need to update on Tuesday.

Engineer's Report – Jeremy didn't have anything for the packet, he will be in attendance if there are other issues.

Clerk's Report –

Tax Rate Information – the information from the County is included in the packets.

Census Population Data – I have included the information from the State Demographer along with the previous 10 years data.

Close Session – Attorney Client Privilege R.C.C. vs. City of St. Augusta, OHA 21-3100-37505 – Council will get materials separately.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
October 5, 2021**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Engineer Boots; Attorney Couri, Fire Chief Kramer, Asst. Chief Steinhofer, Fire Captain Voigt, Fire Lieutenant Claseman and Clerk/Administrator McCabe.

OTHERS PRESENT: Jackie Steinhofer, Brent Ahamann, Bryce Larson, Kyle Kerfeld, Tim Gillet, Todd Johnson

CONSENT AGENDA: **A motion was made to approve the consent agenda items 3A – 3F by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, September 7, 2021

Bill Payable, Receipts and Treasurer's Report dated October 5, 2021 and for US Bank payment, and Checks #26604 -26688.

City Council Agenda, October 5, 2021.

Gambling Permit, St. Augusta Blizzard Busters, American Legion 2-5-2022.

Gambling Permit, St. Augusta Legion Women's Auxiliary, American Legion 10/17/2021 and 11/6/2021.

Stearns County Contract for Police Services.

SHERIFF'S REPORT: Deputy Hemmesch was in attendance and presented the September Sheriff's report. He indicated 43 hours were spent on contract during the month and he reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's Reports by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. Harren was in attendance and presented the monthly building spreadsheet. He indicated there were 39 permits issued during the quarter including one new dwelling issues in September.

A motion was made to accept as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer was in attendance and presented the August run and training report. There were eight calls during the month bringing the total to 72 calls for the year as compared to 88 at this time last year. Training was done by Fire Inc. and was SCBA and EMS refresher.

A motion was made to approve the monthly fire report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Lt. Claseman presented a quote to repair the cypher locks on each of the outside doors indicating they have been giving a lot of issues.

A motion was made to approve replacing the cypher locks by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

OPEN FORUM:

Todd Johnson was in attendance to address his letter about his detached shed. He indicated he was aware of other similar sheds within the City. He asked how we could work with him and Mr. Couri explained the rules.

**SALARY STUDY
RESULTS:**

Tessia Melvin with David Drown and Associates, was attending via telephone and she presented a summary document of their study results. Ms. Melvin explained the process and the results of the market study. Mayor Zenzen wondered about how the average was determined and Ms. Melvin stated it was the average of all the benchmark communities. Ms. Coleman indicated she believes private industry is giving raises, and she sees that this might need to be done. Mayor Zenzen stated we could discuss further at our budget workshop meeting.

**ENGINEER'S
REPORT:**

Mr. Boots indicated he didn't have any action items. The road project soil borings are done and they will continue to progress. The Gaberdine study is preliminarily completed and he will get it to the Council for further discussion next month.

**PLANNING COMMISSION
RECOMMENDATION –
WHEELCO:**

Mr. McCabe indicated the planning commission unanimously recommended approval of the zoning change and site plan for Wheelco so long as all the engineer and planner comments are addressed. He presented Resolution #2021 -15 and #2021-16 along with Ordinance #2021-03 for approval.

A motion was made to approve Resolutions #2021-15 and #2021-16 approving the change in zoning and the site plan by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

A motion was made to approve Ordinance #2021-03, approving the change in zoning by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW:

Ms. Coleman wanted to thank staff for taking care of potholes throughout the city.

Mr. Backes indicated he had a call from a citizen that was upset about City Hall not being open during posted hours.

Mr. Genereux wondered about the Winkelman nuisance. Mr. Couri stated that he visited with Mr. Winkelman today as there hasn't been significant progress. Mr. Genereux asked what the next step. Mr. Couri explained the process about taking action on the nuisance.

A motion was made to start court action on the Winkelman property by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

Mayor Zenzen questioned what plans were necessary for a site plan review as he was concerned we were asking for more than what is required of Augusta Auto Body. Mr. Couri and Mr. McCabe explained our site plan review ordinance lists out exactly what is expected and Mr. McCabe indicated those requirements were given to Augusta Auto Body.

CITY ADMINISTRATOR

REPORT:

Mr. McCabe asked that we set a budget workshop review meeting. He suggested we do it on October 20 at 4:30pm.

Mr. McCabe indicated there were another round of interviews for the administrative assistant/utility billing clerk position. The committee is recommending we hire Hannah Ross as Administrative Assitant.

A motion was made to hire Ms. Ross at \$17/hour by Ms. Coleman, seconded by Mr. Genereux. Motion carried unanimously.

Mr. McCabe also suggested we send another reminder that there are delinquent storm water bills that will be assessed to taxes if they are not paid by November 2.

ADJOURMENT:

A motion was made to adjourn to at 8:40. Mr. Schmitz, seconded by Mr. Genereux. Meeting Adjourned.

Approved this 2nd day of November, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

10/28/21 11:50 AM

Page 1

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12883 R	101-41000-322	Building Permits	\$169.50	10/5/2021	general - Zablocki	10 02 21 rct
12883 R	101-41000-318	State Aid-Fire	\$23,812.05	10/1/2021	general - state fire aid	10 01 21 sfa
12884 R	101-41000-334	Electric Permits	\$107.00	10/5/2021	general - Harren Companies	10 02 21 rct
12885 R	607-41000-371	Storm Sewer Sales	\$86.40	10/5/2021	SW - Sep 21 rct	10 02 21 rct
12885 R	602-49450-372	Sewer Sales	\$705.17	10/5/2021	sewer - Sep 21 rct	10 02 21 rct
12885 R	606-49450-372	Sewer Replacement Fund	\$28.44	10/5/2021	SRF - Sep 21 rct	10 02 21 rct
12885 R	605-43160-374	Electricity Sales	\$9.98	10/5/2021	EU - Sep 21 rct	10 02 21 rct
12885 R	601-49400-371	Water Sales	\$936.46	10/5/2021	water dept - Sep 21 rct	10 02 21 rct
12887 R	101-41000-322	Building Permits	\$31.00	10/5/2021	general - Augusta Plmb	10 01 21 rct
12888 R	101-41000-341	Assessment Search Fees	\$10.00	10/5/2021	general - Epic Properties	10 01 21 rct
12889 R	101-41000-322	Building Permits	\$83.16	10/5/2021	general - Fire Works Fireplace	10 01 21 rct
12890 R	602-49450-372	Sewer Sales	\$687.57	10/5/2021	sewer - Sep 21 rct	10 01 21 rct
12890 R	606-49450-372	Sewer Replacement Fund	\$40.55	10/5/2021	SRF - Sep 21 rct	10 01 21 rct
12890 R	605-43160-374	Electricity Sales	\$15.20	10/5/2021	EU - Sep 21 rct	10 01 21 rct
12890 R	601-49400-371	Water Sales	\$953.25	10/5/2021	water dept - Sep 21 rct	10 01 21 rct
12890 R	607-41000-371	Storm Sewer Sales	\$93.20	10/5/2021	SW - Sep 21 rct	10 01 21 rct
12891 R	101-41000-341	Assessment Search Fees	\$10.00	10/5/2021	general - S. Ball	10 04 21 rct
12892 R	101-41000-341	Assessment Search Fees	\$10.00	10/5/2021	general - Epic Properties	10 04 21 rct
12893 R	101-41000-322	Building Permits	\$35.00	10/5/2021	general - Air Max	10 04 21 rct
12894 R	450-41000-313	General Sales and Use Tax	\$26,121.41	10/5/2021	CIP - general, sales tax	10 04 21 rct
12895 R	601-49400-371	Water Sales	\$349.33	10/5/2021	water dept - Sep 21 rct	10 04 21 rct
12895 R	605-43160-374	Electricity Sales	\$6.22	10/5/2021	EU - Sep 21 rct	10 04 21 rct
12895 R	606-49450-372	Sewer Replacement Fund	\$21.03	10/5/2021	SRF - Sep 21 rct	10 04 21 rct
12895 R	602-49450-372	Sewer Sales	\$218.97	10/5/2021	sewer - Sep 21 rct	10 04 21 rct
12896 R	101-41000-331	Federal Grants and Aids	\$1,200.00	10/5/2021	general - fire training	10 05 21 fd
12897 R	101-41000-322	Right of Way Permits	\$300.00	10/13/2021	general - Arvola Homes	10 05 21 rct
12897 R	603-43254-372	Sewer Availability Charges	\$3,000.00	10/13/2021	SAC - Arvola Homes	10 05 21 rct
12897 R	603-43254-371	Water Special Assessments	\$3,000.00	10/13/2021	WAC - Arvola Homes	10 05 21 rct
12897 R	101-41000-322	Building Permits	\$1,862.75	10/13/2021	general - Arvola Homes	10 05 21 rct
12897 R	601-49400-371	Meter Sales	\$250.00	10/13/2021	water dept - Arvola Homes	10 05 21 rct
12898 R	101-41000-341	Assessment Search Fees	\$10.00	10/13/2021	general - S Ball	10 05 21 rct
12899 R	606-49450-372	Sewer Replacement Fund	\$54.48	10/13/2021	SRF - Oct 21 rct	10 05 21 rct
12899 R	601-49400-371	Water Sales	\$1,350.92	10/13/2021	water dept - Oct 21 rct	10 05 21 rct
12899 R	602-49450-372	Sewer Sales	\$1,510.13	10/13/2021	sewer - Oct 21 rct	10 05 21 rct
12899 R	601-49400-313	General Sales and Use Tax	\$2.15	10/13/2021	water dept - Oct 21 rct	10 05 21 rct
12899 R	605-43160-374	Electricity Sales	\$8.37	10/13/2021	EU - Oct 21 rct	10 05 21 rct
12901 R	101-41000-334	Electric Permits	\$136.00	10/13/2021	general - Spartan Electric	10 07 21 rct
12902 R	101-41000-322	Building Permits	\$1,862.25	10/13/2021	general - Arvola Homes	10 07 21 rct
12902 R	101-41000-322	Right of Way Permits	\$300.00	10/13/2021	general - Arvola Homes	10 07 21 rct
12902 R	603-43254-371	Water Availability Charges	\$3,000.00	10/13/2021	WAC - Arvola Homes	10 07 21 rct
12902 R	603-43254-372	Sewer Availability Charges	\$3,000.00	10/13/2021	SAC - Arolva Homes	10 07 21 rct
12902 R	601-49400-371	Meter Sales	\$250.00	10/13/2021	water dept - meter Arolva Homes	10 07 21 rct
12902 R	101-41000-362	Miscellaneous Revenues	\$1,862.25	10/13/2021	general - Arvola Homes, fine	10 07 21 rct
12903 R	101-41000-362	Miscellaneous Revenues	\$54.35	10/14/2021	general - Granite Water Works refun	10 07 21 rct
12904 R	101-41000-334	Electric Permits	\$36.00	10/14/2021	general - Al's Electric	10 07 21 rct
12905 R	606-49450-372	Sewer Replacement Fund	\$89.45	10/14/2021	SRF - Oct 21 rct	10 07 21 rct
12905 R	602-49450-372	Sewer Sales	\$2,640.96	10/14/2021	sewer - Oct 21 rct	10 07 21 rct
12905 R	601-49400-313	General Sales and Use Tax	\$2.15	10/14/2021	water dept - Oct 21 rct	10 07 21 rct
12905 R	601-49400-371	Water Sales	\$2,345.77	10/14/2021	water dept - Oct 21 rct	10 07 21 rct
12905 R	605-43160-374	Electricity Sales	\$50.34	10/14/2021	EU - Oct 21 rct	10 07 21 rct
12906 R	601-49400-371	Water Sales	\$956.31	10/14/2021	water dept - Oct 21 rct	10 08 21 rct

City of St. Augusta

10/28/21 11:50 AM

Page 2

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12906 R	601-49400-313	General Sales and Use Tax	\$22.51	10/14/2021	water dept - Oct 21 rct	10 08 21 rct
12906 R	605-43160-374	Electricity Sales	\$6.00	10/14/2021	EU - Oct 21 rct	10 08 21 rct
12906 R	606-49450-372	Sewer Replacement Fund	\$39.56	10/14/2021	SRF - Oct 21 rct	10 08 21 rct
12906 R	602-49450-372	Sewer Sales	\$1,095.63	10/14/2021	sewer - Oct 21 rct	10 08 21 rct
12907 R	101-41000-322	Building Permits	\$466.75	10/19/2021	general - Stan Molitor	10 14 21 rct
12908 R	101-41000-334	Electric Permits	\$36.00	10/19/2021	general - Delta Electric	10 14 21 rct
12909 R	101-41000-341	Assessment Search Fees	\$10.00	10/19/2021	general - Stearns County Abstract	10 14 21 rct
12910 R	101-41000-341	Assessment Search Fees	\$10.00	10/19/2021	general - S. Ball	10 14 21 rct
12911 R	450-42270-362	Contributions and Donations	\$5,000.00	10/19/2021	CIP - fire dept, Club Almar meat raffi	10 14 21 rct
12912 R	101-41000-322	Building Permits	\$1,980.88	10/19/2021	general - Leading Design Builders	10 14 21 rct
12914 R	450-41000-334	Cable TV Franchise Fee	\$570.60	10/19/2021	CIP - general, Midco	10 14 21 rct
12915 R	101-41000-362	Miscellaneous Revenues	\$28.98	10/19/2021	general - Capital One refund	10 14 21 rct
12916 R	601-49400-313	General Sales and Use Tax	\$33.59	10/19/2021	water dept - Oct 21 rct	10 14 21 rct
12916 R	605-43160-374	Electricity Sales	\$93.94	10/19/2021	EU - Oct 21 rct	10 14 21 rct
12916 R	606-49450-372	Sewer Replacement Fund	\$268.72	10/19/2021	SRF - Oct 21 rct	10 14 21 rct
12916 R	602-49450-372	Sewer Sales	\$7,772.91	10/19/2021	sewer - Oct 21 rct	10 14 21 rct
12916 R	607-41000-371	Storm Sewer Sales	\$57.60	10/19/2021	SW - Oct 21 rct	10 14 21 rct
12916 R	601-49400-371	Water Sales	\$6,325.92	10/19/2021	water dept - Oct 21 rct	10 14 21 rct
12917 R	101-41000-334	Electric Permits	\$65.00	10/19/2021	general - Select Electric	10 15 21 rct
12918 R	101-41000-341	Assessment Search Fees	\$20.00	10/19/2021	general - Epic Properties	10 15 21 rct
12919 R	601-49400-313	General Sales and Use Tax	\$4.42	10/19/2021	water dept - Oct 21 rct	10 15 21 rct
12919 R	602-49450-372	Sewer Sales	\$1,132.37	10/19/2021	sewer - Oct 21 rct	10 15 21 rct
12919 R	605-43160-374	Electricity Sales	\$10.00	10/19/2021	EU - Oct 21 rct	10 15 21 rct
12919 R	601-49400-371	Water Sales	\$1,127.72	10/19/2021	water dept - Oct 21 rct	10 15 21 rct
12919 R	606-49450-372	Sewer Replacement Fund	\$46.01	10/19/2021	SRF - Oct 21 rct	10 15 21 rct
12920 R	101-41000-341	Assessment Search Fees	\$10.00	10/20/2021	general - S. Ball	10 19 21 rct
12921 R	101-41000-341	Assessment Search Fees	\$60.00	10/20/2021	general - Epic Properties	10 19 21 rct
12922 R	101-41000-334	Electric Permits	\$36.00	10/20/2021	general - AMS Electric	10 19 21 rct
12923 R	101-41000-334	Electric Permits	\$36.00	10/20/2021	general - Wallraff fElectric	10 19 21 rct
12924 R	101-41000-322	Building Permits	\$2,687.25	10/20/2021	general - Norgren Builders	10 19 21 rct
12924 R	101-41000-322	Right of Way Permits	\$300.00	10/20/2021	general - Norgren Builders	10 19 21 rct
12924 R	101-41000-321	Mailbox Posts/911 Signs	\$50.00	10/20/2021	general - Norgren Builders	10 19 21 rct
12925 R	601-49400-371	Water Sales	\$3,927.43	10/20/2021	water dept - Oct 21 rct	10 19 21 rct
12925 R	601-49400-313	General Sales and Use Tax	\$26.26	10/20/2021	water dept - Oct 21 rct	10 19 21 rct
12925 R	605-43160-374	Electricity Sales	\$46.38	10/20/2021	EU - Oct 21 rct	10 19 21 rct
12925 R	606-49450-372	Sewer Replacement Fund	\$157.32	10/20/2021	SRF - Oct 21 rct	10 19 21 rct
12925 R	602-49450-372	Sewer Sales	\$3,740.82	10/20/2021	sewer - Oct 21 rct	10 19 21 rct
12926 R	101-41000-321	Mailbox Posts/911 Signs	\$50.00	10/27/2021	general - H. Kraft mailbox post	10 20 21 rct
12927 R	101-41000-321	Mailbox Posts/911 Signs	\$25.00	10/27/2021	general - Werschay Homes 911 sign	10 20 21 rct
12927 R	101-41000-322	Building Permits	\$5,612.25	10/27/2021	general - Werschay Homes	10 20 21 rct
12927 R	101-41000-322	Right of Way Permits	\$300.00	10/27/2021	general - Werschay Homes row per	10 20 21 rct
12928 R	101-41000-322	Building Permits	\$4,662.25	10/27/2021	general - Werschay Homes	10 20 21 rct
12928 R	101-41000-322	Right of Way Permits	\$300.00	10/27/2021	general - Werschay Homes row per	10 20 21 rct
12928 R	101-41000-321	Mailbox Posts/911 Signs	\$25.00	10/27/2021	general - Werschay Homes 911	10 20 21 rct
12929 R	601-49400-313	General Sales and Use Tax	\$2.15	10/27/2021	water dept - Oct 21 rct	10 20 21 rct
12929 R	602-49450-372	Sewer Sales	\$1,210.29	10/27/2021	sewer - Oct 21 rct	10 20 21 rct
12929 R	606-49450-372	Sewer Replacement Fund	\$43.03	10/27/2021	SRF - Oct 21 rct	10 20 21 rct
12929 R	601-49400-371	Water Sales	\$1,187.08	10/27/2021	water dept - Oct 21 rct	10 20 21 rct
12929 R	605-43160-374	Electricity Sales	\$16.00	10/27/2021	EU - Oct 21 rct	10 20 21 rct
12930 R	101-41000-322	Building Permits	\$13,870.88	10/27/2021	general - Wheelco	10 22 21 rct
12930 R	101-41000-321	Mailbox Posts/911 Signs	\$25.00	10/27/2021	general - Wheelco 911 sign	10 22 21 rct

City of St. Augusta

10/28/21 11:50 AM

Page 3

*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
12930 R	603-43254-371	Water Availability Charges	\$12,425.00	10/27/2021	WAC - Wheelco	10 22 21 rct
12930 R	603-43254-372	Sewer Availability Charges	\$12,425.00	10/27/2021	SAC - Wheelco	10 22 21 rct
12932 R	601-49400-371	Water Sales	\$720.91	10/27/2021	water dept - Oct 21 rct	10 22 21 rct
12932 R	601-49400-313	General Sales and Use Tax	\$9.00	10/27/2021	water dept - Oct 21 rct	10 22 21 rct
12932 R	605-43160-374	Electricity Sales	\$19.97	10/27/2021	EU - Oct 21 rct	10 22 21 rct
12932 R	606-49450-372	Sewer Replacement Fund	\$29.42	10/27/2021	SRF - Oct 21 rct	10 22 21 rct
12932 R	602-49450-372	Sewer Sales	\$818.94	10/27/2021	sewer - Oct 21 rct	10 22 21 rct
12933 R	606-49450-372	Sewer Replacement Fund	\$46.17	10/27/2021	SRF - Oct 21 rct	10 25 21 rct
12933 R	602-49450-372	Sewer Sales	\$1,134.79	10/27/2021	sewer - Oct 21 rct	10 25 21 rct
12933 R	601-49400-313	General Sales and Use Tax	\$23.20	10/27/2021	water dept - Oct 21 rct	10 25 21 rct
12933 R	601-49400-371	Water Sales	\$1,285.59	10/27/2021	water dept - Oct 21 rct	10 25 21 rct
12933 R	605-43160-374	Electricity Sales	\$19.86	10/27/2021	EU - Oct 21 rct	10 25 21 rct
12934 R	101-41000-322	Building Permits	\$292.25	10/27/2021	general - K Primus	10 26 21 rct
12934 R	101-41000-362	Miscellaneous Revenues	\$292.25	10/27/2021	general - K Primus building permit fi	10 26 21 rct
12935 R	101-41000-322	Building Permits	\$299.25	10/27/2021	general - H&S	10 26 21 rct
12936 R	101-41000-322	Building Permits	\$34.25	10/27/2021	general - H&S	10 26 21 rct
12937 R	101-41000-322	Building Permits	\$65.00	10/27/2021	general - H&S	10 26 21 rct
12938 R	101-41000-334	Electric Franchise Fee	\$5,123.00	10/27/2021	general - Stearns Electric	10 26 21 rct
12939 R	605-43160-374	Electricity Sales	\$41.78	10/27/2021	EU - Oct 21 rct	10 26 21 rct
12939 R	606-49450-372	Sewer Replacement Fund	\$80.75	10/27/2021	SRF - Oct 21 rct	10 26 21 rct
12939 R	602-49450-372	Sewer Sales	\$2,257.98	10/27/2021	sewer - Oct 21 rct	10 26 21 rct
12939 R	601-49400-371	Water Sales	\$1,991.42	10/27/2021	water dept - Oct 21 rct	10 26 21 rct
12940 R	602-49450-372	Sewer Sales	\$1,224.64	10/28/2021	sewer - Oct 21 rct	10 28 21 rct
12940 R	601-49400-371	Water Sales	\$1,187.26	10/28/2021	water dept - Oct 21 rct	10 28 21 rct
12940 R	605-43160-374	Electricity Sales	\$15.96	10/28/2021	EU - Oct 21 rct	10 28 21 rct
12940 R	606-49450-372	Sewer Replacement Fund	\$53.35	10/28/2021	SRF - Oct 21 rct	10 28 21 rct
12941 R	101-41000-318	State Aid-Fire	\$1,500.00	10/28/2021	general - fire dept training	10 26 21 fd
12942 R	101-41000-318	Local Government Aid	\$4,202.92	10/28/2021	general - mv credit/ag	10 28 21 mvc
Grand Total			\$195,926.93			

City of St. Augusta

10/28/21 11:48 AM

Page 1

*Check Summary Register©

October 2021 to November 2021

Name	Check Date	Check Amt
10100 STATE BANK OF KIMBAL		
Paid Chk# 026689 BLASHACK, CHAD C.	10/14/2021	\$1,419.12
Paid Chk# 026690 HOLLERMANN, PAUL A.	10/14/2021	\$1,103.30
Paid Chk# 026691 KIFFMEYER, MARK G.	10/14/2021	\$1,355.50
Paid Chk# 026692 McCABE, WILLIAM R.	10/14/2021	\$2,261.61
Paid Chk# 026693 RASMUSON, TERESA M.	10/14/2021	\$228.39
Paid Chk# 026694 SCHLUETER, STEVEN F.	10/14/2021	\$423.75
Paid Chk# 026695 SCHREINER, CASEY C	10/14/2021	\$193.93
Paid Chk# 026696 WOLTERS, KENNETH G	10/14/2021	\$572.98
Paid Chk# 026697 JOHN HANCOCK	10/14/2021	\$900.00 g - def comp pay 2021 Rasmuson
Paid Chk# 026698 BILL MCCABE	10/14/2021	\$45.00 g - McCabe rx
Paid Chk# 026699 KRAMER, JOSEPH S.	10/20/2021	\$599.28
Paid Chk# 026700 BILL MCCABE	10/26/2021	\$50.00 g - co-pay chiro
Paid Chk# 026701 BLASHACK, CHAD C.	10/27/2021	\$1,419.12
Paid Chk# 026702 HILL, MARY M	10/27/2021	\$506.42
Paid Chk# 026703 HOLLERMANN, PAUL A.	10/27/2021	\$1,103.30
Paid Chk# 026704 KIFFMEYER, MARK G.	10/27/2021	\$1,355.50
Paid Chk# 026705 McCABE, WILLIAM R.	10/27/2021	\$2,261.61
Paid Chk# 026706 RASMUSON, TERESA M.	10/27/2021	\$26.76
Paid Chk# 026707 SCHLUETER, STEVEN F.	10/27/2021	\$128.50
Paid Chk# 026708 WOLTERS, KENNETH G	10/27/2021	\$205.02
Paid Chk# 026709 JOHN HANCOCK	10/28/2021	\$900.00 g - def comp pay 22 21 Kiffmey
Paid Chk# 026710 MN DEPT OF REVENUE	10/28/2021	\$1,157.99 BLASHACK, CHAD C.
Paid Chk# 026711 BILL MCCABE	10/28/2021	\$101.90 g - McCabe rx, fsa items
Paid Chk# 026712 ANGIE JOHNSON	11/2/2021	\$75.00 parks dept - Oct 21 refund
Paid Chk# 026713 CENTER POINT ENERGY	11/2/2021	\$36.34 fire dept - gas usage
Paid Chk# 026714 CITY OF ST. CLOUD	11/2/2021	\$23,985.49 sewer dept - Sep 21 NR2 projec
Paid Chk# 026715 COILS FLAGS & FLAGPOLES	11/2/2021	\$35.00 general - flag for city hall
Paid Chk# 026716 CORE & MAIN LP	11/2/2021	\$2,400.00 water dept - customer support
Paid Chk# 026717 DARYL STANG	11/2/2021	\$300.00 parks dept - KP ball park and
Paid Chk# 026718 DESIGN ELECTRIC	11/2/2021	\$95.00 parks dept - HLP water fill st
Paid Chk# 026719 F.I.R.E.	11/2/2021	\$600.00 fire dept - FF Skills
Paid Chk# 026720 GOPHER STATE ONE-CALL	11/2/2021	\$113.40 water dept - locates
Paid Chk# 026721 JACKIE BERG	11/2/2021	\$50.00 parks dept - Oct 212 refund
Paid Chk# 026722 KENNTH WOLTERS	11/2/2021	\$45.36 parks dept - Oct 2021 mileage
Paid Chk# 026723 KRIS ENGINEERING	11/2/2021	\$2,831.40 pw dept - blades new truck
Paid Chk# 026724 LAND O AKES OIL & PROPANE	11/2/2021	\$681.60 fire dept - fill tanks
Paid Chk# 026725 ML SCHENDZIELOS AND SONS I	11/2/2021	\$900.00 pw dept - grading city roads
Paid Chk# 026726 NORTH STAR SIGNS & ENGRAVI	11/2/2021	\$891.04 fire dept - fire signs
Paid Chk# 026727 STATE OF MINNESOTA	11/2/2021	\$322.50 fire dept - veteran's preferen
Paid Chk# 026728 RMB ENVIRONMENTAL LABORA	11/2/2021	\$296.00 sewer dept - WW Effluent
Paid Chk# 026729 SERENA LUMLEY	11/2/2021	\$80.91 parks dept - cancellation
Paid Chk# 026730 SHERI STANG	11/2/2021	\$150.00 parks dept - Oct 21 refund
Paid Chk# 026731 SC TIMES	11/2/2021	\$178.76 general - Knife River public h
Paid Chk# 026732 STEARNS COUNTY AUDITOR/TR	11/2/2021	\$1,800.00 elections - equipment rental
Paid Chk# 026733 STEARNS ELECTRIC ASSOCIATI	11/2/2021	\$1,642.80 general - Lion's Sign
Paid Chk# 026734 SUMMIT FIRE PROTECTION	11/2/2021	\$149.00 general - fire extinguisher an

City of St. Augusta
***Check Summary Register©**

10/28/21 11:48 AM

Page 2

October 2021 to November 2021

Name	Check Date	Check Amt
Paid Chk# 026735 SUNRAY PRINTING SOLUTIONS	11/2/2021	\$388.88 general - envelopes, city logo
Paid Chk# 026736 WEST CENTRAL SANITATION	11/2/2021	\$472.33 fire dept - garbage service
	Total Checks	\$56,839.79

Michael G. Zenzen

FILTER: None

***Check Detail Register©**

November 2021

Check Amt Invoice Comment

10100 STATE BANK OF KIMBALPaid Chk# 024412E 10/19/2021 **PREFERRED ONE**

E 601-49400-131	Employer Paid Health	\$281.29	water dept - city pd health
E 602-49450-131	Employer Paid Health	\$281.29	sewer dept - city pd health
E 101-41000-131	Employer Paid Health	\$515.01	general - city pd health
E 101-41000-131	Employer Paid Health	\$678.00	general - city pd health
E 101-41130-131	Employer Paid Health	\$1,099.94	pw dept - city pd health
E 101-41130-131	Employer Paid Health	\$321.29	pw dept - city pd health
G 101-21710	Other Deductions	\$999.31	g - emp pd health
Total PREFERRED ONE		\$4,176.13	

Paid Chk# 024414E 10/27/2021 **US BANK BLASHACK**

E 101-41130-212	Motor Fuels	\$52.32	pw dept - fuel for vehicles
E 101-45200-212	Motor Fuels	\$52.32	parks dept - fuel for vehicles
E 601-49400-212	Motor Fuels	\$52.31	water dept - fuel for vehicles
E 602-49450-212	Motor Fuels	\$52.31	sewer dept - fuel for vehicles
E 601-49400-210	Operating Supplies (GENERAL)	\$660.57	water dept - gate value repair, Core and Main
E 101-45200-220	Repair/Maint Supply	\$69.17	parks dept - supplies, Menards
Total US BANK BLASHACK		\$939.00	

Paid Chk# 024415E 10/27/2021 **US BANK CLASEMAN**

E 101-42270-200	Office Supplies (GENERAL)	\$82.30	fire dept - supplies, Staples
E 101-42270-220	Repair/Maint Supply	\$84.01	fire dept - supplies, Amazon
E 101-42270-220	Repair/Maint Supply	\$107.63	fire dept - supplies, Amazon
Total US BANK CLASEMAN		\$273.94	

Paid Chk# 024416E 10/27/2021 **US BANK CORDIE**

E 101-42270-232	EMS Supplies	\$180.21	fire dept - EMS supplies, Henry Schein
Total US BANK CORDIE		\$180.21	

Paid Chk# 024417E 10/27/2021 **US BANK HOLLERMANN**

E 101-41130-212	Motor Fuels	\$131.80	pw dept - fuel for vehicles
E 101-45200-212	Motor Fuels	\$131.80	parks dept - fuel for vehicles
E 601-49400-212	Motor Fuels	\$131.80	water dept - fuel for vehicles
E 602-49450-212	Motor Fuels	\$131.80	sewer dept - fuel for vehicles
E 101-41130-220	Repair/Maint Supply	\$156.98	pw dept - supplies, Royal Tire
E 101-41000-200	Office Supplies (GENERAL)	\$279.80	general - hall supplies, Best Buy
E 101-41130-220	Repair/Maint Supply	\$59.97	pw dept - supplies, Menards
E 101-41000-200	Office Supplies (GENERAL)	\$3.50	general - hall supplies, Dollar General
E 101-41130-220	Repair/Maint Supply	\$81.00	pw dept - supplies, Arnolds
E 101-45200-220	Repair/Maint Supply	\$26.97	parks dept - supplies, Mimbach Fleet
E 101-41130-220	Repair/Maint Supply	\$162.00	pw dept - supplies, Arnolds
Total US BANK HOLLERMANN		\$1,297.42	

Paid Chk# 024418E 10/27/2021 **US BANK KIFFMEYER**

E 101-41130-212	Motor Fuels	\$200.00	pw dept - fuel for vehicles
E 101-45200-220	Repair/Maint Supply	\$54.97	parks dept - supplies, Mimbach
E 101-45200-220	Repair/Maint Supply	\$33.60	parks dept - parts for mower, Arnolds
E 101-45200-220	Repair/Maint Supply	\$135.87	parks dept - supplies, Midwest Machinery
E 101-41130-220	Repair/Maint Supply	\$20.21	pw dept - supplies, Mimbach
E 101-41130-220	Repair/Maint Supply	\$84.48	pw dept - supplies, Menards
E 101-45200-212	Motor Fuels	\$80.87	parks dept - fuel for vehicles
Total US BANK KIFFMEYER		\$610.00	

Paid Chk# 024419E 10/27/2021 **US BANK MCCABE**

***Check Detail Register©**

November 2021

			Check Amt	Invoice	Comment
E 101-45200-410	Rentals		\$137.12		parks dept - toilet rental, HLP - 4319
E 101-45200-410	Rentals		\$137.12		parks dept - toilet rental, KP - 4320
E 101-45200-410	Rentals		\$185.00		parks dept - holding tank pump - HLP
E 101-45200-410	Rentals		\$185.00		parks dept - holding tank pump - KP
E 101-41000-208	Training, Inst., Travel		\$32.00		general - dinner @ conference, Grandma's
E 101-41000-208	Training, Inst., Travel		\$39.00		general - dinner @ conference, OMC Smokehouse
E 101-41000-300	support services		\$19.98		general - remote back up, DriCrashPlan
E 101-41000-208	Training, Inst., Travel		\$306.52		general - lodging @ conference, Canal Park Lodge
E 101-45200-220	Repair/Maint Supply		\$2,176.32		parks dept - fertilizier, SiteOne
E 101-41000-208	Training, Inst., Travel		(\$69.00)		general - refund, LMC
Total US BANK MCCABE			\$3,149.06		
<hr/>					
Paid Chk#	024420E	10/27/2021	US BANK RASMUSON		
E 101-41000-323	Internet		\$98.61		general - internet, Midco
E 101-45200-410	Rentals		\$53.87		parks dept - rental, Nelsons (6023)
E 101-45200-410	Rentals		\$53.87		parks dept - rental, Nelsons (6022)
Total US BANK RASMUSON			\$206.35		
<hr/>					
Paid Chk#	024421E	10/27/2021	US BANK STEINHOFFER		
E 101-42270-200	Office Supplies (GENERAL)		\$196.06		fire dept - office supplies, Office Depot
E 101-42270-208	Training, Inst., Travel		\$579.90		firedept - lodging Steinhof conference, Duluth Holiday Inn
Total US BANK STEINHOFFER			\$775.96		
<hr/>					
Paid Chk#	026712	11/2/2021	ANGIE JOHNSON		
E 101-45200-342	Refunds		\$75.00		parks dept - Oct 21 refund
Total ANGIE JOHNSON			\$75.00		
<hr/>					
Paid Chk#	026713	11/2/2021	CENTER POINT ENERGY		
E 101-42270-387	Fire Dept Utilities		\$36.34		fire dept - gas usage
Total CENTER POINT ENERGY			\$36.34		
<hr/>					
Paid Chk#	026714	11/2/2021	CITY OF ST. CLOUD		
E 601-49400-312	Water/Contract Services		\$13,626.71		water dept - Sep 21 usage
E 602-49450-313	Sewer/Contract Services		\$4,379.69		sewer dept - Sep 21 treatment charges
E 602-47000-602	NR2 Project - principal/int		\$5,979.09		sewer dept - Sep 21 NR2 project
Total CITY OF ST. CLOUD			\$23,985.49		
<hr/>					
Paid Chk#	026715	11/2/2021	COILS FLAGS & FLAGPOLES		
E 101-41000-520	Buildings and Structures		\$35.00	6089	general - flag for city hall
Total COILS FLAGS & FLAGPOLES			\$35.00		
<hr/>					
Paid Chk#	026716	11/2/2021	CORE & MAIN LP (WAS MN PIPE)		
E 601-49400-210	Operating Supplies (GENERAL)		\$1,200.00	P686892	water dept - customer support
E 602-49450-210	Operating Supplies (GENERAL)		\$1,200.00	P686892	sewer dept - customer support
Total CORE & MAIN LP (WAS MN PIPE)			\$2,400.00		
<hr/>					
Paid Chk#	026717	11/2/2021	DARYL STANG		
E 101-42270-220	Repair/Maint Supply		\$50.00	157230	fire dept - blow out sprinklers
E 101-45200-220	Repair/Maint Supply		\$100.00	157230	parks dept - HLP ball park sprinkler blow out
E 101-45200-220	Repair/Maint Supply		\$150.00	157230	parks dept - KP ball park and park sprinkler blow out
Total DARYL STANG			\$300.00		
<hr/>					
Paid Chk#	026718	11/2/2021	DESIGN ELECTRIC		
E 101-45200-220	Repair/Maint Supply		\$95.00	14795	parks dept - HLP water fill station pump repair

***Check Detail Register©**

November 2021

			Check Amt	Invoice	Comment
Total DESIGN ELECTRIC			\$95.00		
Paid Chk# 026719	11/2/2021	F.I.R.E.			
E 101-42270-208	Training, Inst., Travel		\$600.00	5226	fire dept - FF Skills
Total F.I.R.E.			\$600.00		
Paid Chk# 026720	11/2/2021	GOPHER STATE ONE-CALL			
E 601-49400-314	Gopher State One Calls		\$56.70		water dept - locates
E 602-49450-314	Gopher State One Calls		\$56.70		sewer dept - locates
Total GOPHER STATE ONE-CALL			\$113.40		
Paid Chk# 026721	11/2/2021	JACKIE BERG			
E 101-45200-342	Refunds		\$50.00		parks dept - Oct 212 refund
Total JACKIE BERG			\$50.00		
Paid Chk# 026722	11/2/2021	KENNTN WOLTERS			
E 101-45200-430	Miscellaneous		\$45.36		parks dept - Oct 2021 mileage
Total KENNTN WOLTERS			\$45.36		
Paid Chk# 026723	11/2/2021	KRIS ENGINEERING			
E 101-41130-220	Repair/Maint Supply		\$1,287.00	35593	pw dept - blades #4
E 101-41130-220	Repair/Maint Supply		\$1,544.40	35593	pw dept - blades new truck
Total KRIS ENGINEERING			\$2,831.40		
Paid Chk# 026724	11/2/2021	LAND O LAKES OIL & PROPANE			
E 101-42270-212	Motor Fuels		\$600.00	32927	fire dept - fill tanks
E 101-42270-212	Motor Fuels		\$81.60	32928	fire dept - fill tanks
Total LAND O LAKES OIL & PROPANE			\$681.60		
Paid Chk# 026725	11/2/2021	ML SCHENDZIELOS AND SONS INC			
E 101-41130-220	Repair/Maint Supply		\$900.00	9448	pw dept - grading city roads
Total ML SCHENDZIELOS AND SONS INC			\$900.00		
Paid Chk# 026726	11/2/2021	NORTH STAR SIGNS & ENGRAVING			
E 101-41130-220	Repair/Maint Supply		\$195.00	24054	pw dept - no parking on streets
E 101-42270-220	Repair/Maint Supply		\$214.00	24054	fire dept - fire signs
E 101-45200-220	Repair/Maint Supply		\$66.04	24076	parks dept - restrooms signs
E 101-41000-200	Office Supplies (GENERAL)		\$10.00	24076	general - L Meier name plate
E 101-42270-220	Repair/Maint Supply		\$406.00	24076	fire dept - decals/sticks/art set up
Total NORTH STAR SIGNS & ENGRAVING			\$891.04		
Paid Chk# 026727	11/2/2021	OFFICE OF ADMIN HEARINGS			
E 101-45200-430	Miscellaneous		\$322.50	514940	fire dept - veteran's preference suit
Total OFFICE OF ADMIN HEARINGS			\$322.50		
Paid Chk# 026728	11/2/2021	RMB ENVIRONMENTAL			
E 602-49450-316	Sample Analysis		\$223.00	D022954	sewer dept - WW Effluent
E 602-49450-316	Sample Analysis		\$73.00	D023589	sewer dept - WW Effluent
Total RMB ENVIRONMENTAL			\$296.00		
Paid Chk# 026729	11/2/2021	SERENA LUMLEY			
E 101-45200-342	Refunds		\$80.91		parks dept - cancellation
Total SERENA LUMLEY			\$80.91		
Paid Chk# 026730	11/2/2021	SHERI STANG			
E 101-45200-342	Refunds		\$150.00		parks dept - Oct 21 refund

***Check Detail Register©**

November 2021

		Check Amt	Invoice	Comment
Total SHERI STANG		\$150.00		
Paid Chk# 026731	11/2/2021	ST. CLOUD TIMES		
E 101-41000-203	Legal Notice Publication	\$87.59	0004111122	general - Wheelco public hearing
E 101-41000-203	Legal Notice Publication	\$91.17	0004111122	general - Knife River public hearing
Total ST. CLOUD TIMES		\$178.76		
Paid Chk# 026732	11/2/2021	STEARNS COUNTY AUDITOR/TREAS		
E 101-41410-534	Equipment	\$1,800.00		elections - equipment rental
Total STEARNS COUNTY AUDITOR/TREAS		\$1,800.00		
Paid Chk# 026733	11/2/2021	STEARNS ELECTRIC ASSOCIATION		
E 101-42270-387	Fire Dept Utilities	\$400.52		fire dept - fire hall
E 101-45200-381	Electric Utilities	\$54.85		parks dept - HLP
E 101-41000-381	Electric Utilities	\$145.58		general - city hall
E 101-42270-387	Fire Dept Utilities	\$48.59		fire dept - fire hydrant
E 101-41000-381	Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities	\$201.80		sewer dept - lift station 1
E 101-41000-381	Electric Utilities	\$33.94		general - city hall
E 101-41000-381	Electric Utilities	\$9.75		general - street light
E 602-49450-381	Electric Utilities	\$79.43		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)	\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities	\$71.85		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)	\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)	\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities	\$96.79		general - State Hwy 15 light
E 602-49450-381	Electric Utilities	\$27.86		sewer dept - lift station
E 101-41000-381	Electric Utilities	\$30.21		general - Lion's Sign
E 601-49400-381	Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities	\$54.64		parks dept - HLP shelter
Total STEARNS ELECTRIC ASSOCIATION		\$1,642.80		
Paid Chk# 026734	11/2/2021	SUMMIT COMPANIES		
E 101-41000-520	Buildings and Structures	\$149.00	150007171	general - fire extinguisher annual inspection
Total SUMMIT COMPANIES		\$149.00		
Paid Chk# 026735	11/2/2021	SUNRAY PRINTING SOLUTIONS INC		
E 101-41000-200	Office Supplies (GENERAL)	\$388.88	7127	general - envelopes, city logo
Total SUNRAY PRINTING SOLUTIONS INC		\$388.88		
Paid Chk# 026736	11/2/2021	WEST CENTRAL SANITATION		
E 101-41000-384	Refuse/Garbage Disposal	\$172.81		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal	\$271.00		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal	\$28.52		fire dept - garbage service
Total WEST CENTRAL SANITATION		\$472.33		
10100 STATE BANK OF KIMBAL		\$50,128.88		

***Check Detail Register©**

November 2021

Check Amt Invoice Comment**Fund Summary****10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$21,084.54
601 WATER FUND	\$16,035.12
602 SEWER FUND	\$12,685.97
605 LIGHTING UTILITY	\$323.25
	<hr/>
	\$50,128.88

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2020(audited)	\$ 1,280,249	\$ 2,036,748.00	\$ 137,508	\$ 522,173	\$ 34,348	\$ 6,765	\$ 72,150	\$ 120,722	\$ 4,414		\$ 4,215,077
Receipts January 2021	\$ 21,112	\$ 29,248.76	\$ 1,664	\$ 29,963	\$ 20,565	\$ 24,939	\$ 9,570	\$ 778	\$ 402		\$ 138,242
Ex. January 2021	\$ 90,395	\$ 2,688.91	\$ 495		\$ 45,943	\$ 65,987	\$ 883		\$ 323		\$ 206,716
Receipts February 2021	\$ 16,399	\$ 25,937.35			\$ 18,859	\$ 22,861	\$ 1,607	\$ 728	\$ 314		\$ 86,705
Ex. February 2021	\$ 32,007				\$ 17,383	\$ 27,914	\$ 1,682		\$ 323		\$ 79,309
Receipts March 2021	\$ 24,599	\$ 50,149.74		\$ 6,000	\$ 24,740	\$ 31,383	\$ 991	\$ 956	\$ 409		\$ 139,227
Ex. March 2021	\$ 64,410	\$ 42,455.59			\$ 16,082	\$ 14,782	\$ 6,027		\$ 323		\$ 144,080
Receipts April 2021	\$ 20,448	\$ 3,148.09		\$ 12,000	\$ 22,058	\$ 26,817	\$ 58	\$ 855	\$ 364		\$ 85,747
Ex. April 2021	\$ 93,666	\$ 124,284.14			\$ 15,519	\$ 17,129	\$ 1,690		\$ 647		\$ 252,934
Receipts May 2021	\$ 32,146	\$ 1,623.67			\$ 19,545	\$ 24,710	\$ 115	\$ 740	\$ 251		\$ 79,131
Ex. May 2021	\$ 89,798	\$ 6,599.00			\$ 25,220	\$ 17,622	\$ 15,091				\$ 154,330
Receipts June 2021	\$ 290,013	\$ 217,489.78	\$ 34,537	\$ 42,491	\$ 29,735	\$ 28,035	\$ 259	\$ 1,228	\$ 396		\$ 644,184
Ex. June 2021	\$ 99,167	\$ 8,947.18			\$ 18,681	\$ 17,504	\$ 1,058		\$ 323		\$ 145,681
Receipts July 2021	\$ 122,200	\$ 191,462.92	\$ 14,802	\$ 12,810	\$ 36,591	\$ 27,368		\$ 1,593	\$ 366	\$ 202,904	\$ 610,098
Ex. July 2021	\$ 76,695	\$ 475,456.82			\$ 29,054	\$ 19,224	\$ 773		\$ 323		\$ 601,526
Receipts August 2021	\$ 30,374	\$ 31,045.62		\$ 18,000	\$ 36,450	\$ 22,380	\$ 5,906	\$ 1,485	\$ 409		\$ 146,050
Ex. August 2021	\$ 50,434	\$ 94,026.78			\$ 66,713	\$ 312,437	\$ 2,548		\$ 647		\$ 526,805
Receipts September 2021	\$ 10,813	\$ 2,568.89			\$ 31,563	\$ 26,191		\$ 1,303	\$ 382		\$ 72,820
Ex. September 2021	\$ 79,074	\$ 93,067.42			\$ 33,350	\$ 22,004	\$ 1,235		\$ 323		\$ 229,053
Receipts October 2021	\$ 74,367	\$ 31,692.01		\$ 36,850	\$ 25,271	\$ 26,151	\$ 237	\$ 998	\$ 360		\$ 195,927
Ex. October 2021	\$ 61,060	\$ 16,808.62			\$ 48,396	\$ 30,783	\$ 36,612				\$ 193,661
Receipts November 2021											\$ -
Ex. November 2021	\$ 20,085				\$ 16,035	\$ 12,686			\$ 323		\$ 49,130
Receipts December 2021											\$ -
Ex. December 2021											\$ -
Cash Balance	\$ 1,165,929	\$ 1,756,780.37	\$ 188,016	\$ 680,288	\$ (32,653)	\$ (290,471)	\$ 23,293	\$ 131,385	\$ 4,511	\$ 202,904	\$ 3,829,982

2020 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance - 12/31/2020						
Audited	\$554,542.66	\$52,099.54	\$763,109.34	\$643,560.55	\$23,435.91	\$2,036,748.00
Wildland Fire Gear					\$ (2,688.91)	(\$2,688.91)
January Sales Tax			\$ 10,642.67	\$ 10,642.67		\$21,285.34
January Property Tax				\$ 6,209.86	\$ 1,182.82	\$7,392.68
January Cable Franchise Fees		\$ 570.74				\$570.74
February Sales Tax			\$ 12,034.50	\$ 12,034.50		\$24,069.00
February Cable Franchise Fees		\$ 575.40				\$575.40
Aggregate Tax				\$ 1,292.95		\$1,292.95
2021 Street Project Engineering				\$ (42,455.59)		(\$42,455.59)
March Sales Tax			\$ 48,163.48	\$ 1,413.48		\$49,576.96
March Cable Franchise Fees		\$ 572.78				\$572.78
Plow Truck Build Out				\$ (109,035.00)		(\$109,035.00)
Fire Nozzels					\$ (3,212.38)	(\$3,212.38)
Fire Sawzall Kits					\$ (1,123.78)	(\$1,123.78)
Fire Pressure Washer					\$ (10,830.25)	(\$10,830.25)
Fire Miscellaneous (Food for Fire)					\$ (82.73)	(\$82.73)
Park Dedication Fees			\$ 1,575.00			\$1,575.00
April Cable Franchise Fees		\$ 573.09				\$573.09
Meat Raffle Proceeds					\$ 1,000.00	\$1,000.00
2021 Street Project Engineering				\$ (6,599.00)		(\$6,599.00)
May Cable Franchise Fees		\$ 577.40				\$577.40
Aggregate Tax				\$ 46.27		\$46.27
Meat Raffle Proceeds					\$ 1,000.00	\$1,000.00
Industrial Fans					\$ (8,947.18)	(\$8,947.18)
June Cable Franchise Fees		\$ 581.22				\$581.22
June Tax Settlement		\$ 6,530.72		\$ 122,121.32	\$ 24,651.15	\$153,303.19
2021 Street Project Engineering				\$ (37,960.00)		(\$37,960.00)
Versa Court (Tennis & Pickle Ball)			\$ (46,263.83)			(\$46,263.83)
June Sales Tax			\$ 31,802.68	\$ 31,802.69		\$63,605.37
2021 Street Project Construction				\$ (391,232.99)		(\$391,232.99)
July Sales Tax			\$ 10,963.57	\$ 10,963.56		\$21,927.13
Small Cities Highway Aid				\$ 44,681.00		\$44,681.00
Local Government Aid				\$ 53,050.00		\$53,050.00
Park Dedication Fees			\$ 525.00			\$525.00
July Cable Franchise Fees		\$ 578.43				\$578.43
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
July Property Tax		\$ 2,628.05		\$ 52,561.09	\$ 10,512.22	\$65,701.36
2021 Street Project Engineering				\$ (14,756.00)		(\$14,756.00)
Dog Park Parking Lot			\$ (26,150.00)			(\$26,150.00)
Fire Hall AED and Montiors					\$ (29,131.91)	(\$29,131.91)
Turn Out Gear					\$ (5,538.87)	(\$5,538.87)
HLP Disc Golf Tee Pads			\$ (18,450.00)			(\$18,450.00)
Dog Park Start Up Supplies			\$ (698.91)			(\$698.91)
Pickle Ball Court Paving			\$ (37,677.00)			(\$37,677.00)
Fire Hall Generators					\$ (29,020.00)	(\$29,020.00)
August Sales Tax			\$ 14,504.62	\$ 14,504.61		\$29,009.23
August Cable Franchise Fees		\$ 570.46				\$570.46
Aggregate Tax				\$ 1,465.93		\$1,465.93
Dog Park Fence			\$ (11,750.00)			(\$11,750.00)
Turn Out Gear					\$ (83.10)	(\$83.10)
2021 Street Project Construction				\$ (13,838.41)		(\$13,838.41)
September Cable Franchise Fees		\$ 568.89				\$568.89
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Warning Siren	\$ (16,808.62)					(\$16,808.62)
October Sales Tax			\$ 13,060.71	\$ 13,060.70		\$26,121.41
October Cable Franchise Fees		\$ 570.60				\$570.60
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$537,734.04	\$66,997.32	\$765,391.83	\$403,534.19	(\$16,877.01)	\$1,756,780.37

Unallocated - Reserved

Eagle Drive \$ 17,912.00
215th Street \$ 53,375.50
Trails (Sales Tax Specific) \$ 142,250.00

	2021	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of Oct. 28, 2021	Spent	
General Fund	\$856,568	\$ 651,332	76.04%	\$205,236
Capital Improvement Fund	\$738,086	\$ 584,413	79.18%	\$153,673
Water Fund	\$321,922	\$ 271,008	84.18%	\$50,914
Sewer Fund	\$541,850	\$ 267,294	49.33%	\$274,556
Sewer Debt Fund	\$12,500	\$ 10,880	87.04%	\$1,620
Street Light Fund	\$4,500	\$ 3,763	83.61%	\$737
WAC/SAC Improvement Fund	\$98,968	\$ 158,115	159.76%	(\$59,147)
Debt Service	\$89,434	\$ 51,057	57.09%	\$38,377
Storm Water	\$50,000	\$ 19,130	38.26%	\$30,870
American Rescue Plan		\$ 202,904		
Total Revenues	\$2,713,828	\$ 2,219,894	81.80%	\$493,934
Expenditures				
General Fund	\$858,511	\$ 756,557	88.12%	\$101,954
Capital Improvement Fund	\$703,000	\$ 864,334	122.95%	(\$161,334)
Water Fund	\$322,343	\$ 332,424	103.13%	(\$10,081)
Sewer Fund	\$542,271	\$ 558,119	102.92%	(\$15,848)
Storm Water Utility Fund	\$26,071	\$ 67,601	259.29%	(\$41,530)
Street Light Fund	\$4,380	\$ 3,556	81.18%	\$824
WAC/SAC Improvement Fund	\$288,702		0.00%	\$288,702
Debt Service	\$36,495	\$ 495	1.36%	\$36,000
Total Expenditures	\$2,781,773	\$ 2,583,086	92.86%	\$198,687

General Fund				
	2021	Spent	% of Budget	Remaining Amount
	Budget	As of Oct 29, 2021	Spent	
Administration	\$ 305,062	\$ 289,673	94.96%	\$ 15,389
Council	\$ 28,113	\$ 19,614	69.77%	\$ 8,499
Boards and Commissions	\$ 3,500	\$ 1,485	42.43%	\$ 2,015
Building Inspection	\$ 59,800	\$ 102,160	170.84%	\$ (42,360)
Elections	\$ 2,700	\$ 3,719	137.75%	\$ (1,019)
Fire	\$ 180,240	\$ 69,782	38.72%	\$ 110,458
Streets	\$ 202,333	\$ 190,006	93.91%	\$ 12,327
Parks	\$ 76,763	\$ 80,117	104.37%	\$ (3,354)
Total General Fund	\$ 858,511	\$ 756,557	88.12%	\$ 101,954

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
October 20, 2021**

CALL TO ORDER: The special meeting was called to order by Mayor Zenzen at 4:30 PM.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Fire Chief Kramer, Fire Captain Voigt, Fire Lieutenant Claseman and Clerk/Administrator McCabe.

OTHERS PRESENT: None.

**HIRE UTILITY BILLING/
ADMINISTRATIVE**

ASSISTANT: A motion was made to hire Mary Hill as the Utility Billing/Administrative Assistant at \$17/hour by Mr. Genereux, seconded by Ms. Coleman. Motion carried unanimously.

**HIRE FIRE
FIGHTERS:** A motion was made to make a conditional offer to the list of candidates presented by Chief Kramer by Mr. Schmitz, seconded by Mr. Backes.

ADJOURMENT: A motion was made to adjourn to at 4:35. Mr. Schmitz, seconded by Mr. Genereux. Meeting Adjourned.

Approved this 2nd day of November, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
Budget Workshop Meeting
October 20, 2021**

CALL TO ORDER: The workshop meeting was called to order by Mayor Zenzen at 4:45 PM.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Fire Chief Kramer, Fire Captain Voigt, Fire Lieutenant Claseman and Clerk/Administrator McCabe.

OTHERS PRESENT: None.

**BUDGET
WORKSHOP:** The proposed budget was discussed sheet by sheet. Mr. McCabe was directed to get some additional information for the final budget.

**HIRE FIRE
FIGHTERS:** A motion was made to make a conditional offer to the list of candidates presented by Chief Kramer by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

ADJOURMENT: A motion was made to adjourn to at 6:30. Mr. Genereux, seconded by Mr. Schmitz. Meeting Adjourned.

Approved this 2nd day of November, 2021.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

St. Augusta Fire Department

September 2021

Emergency calls as of report date

- 9-2-21 Medical
- 9-6-21 Medical
- 9-7-21 Medical
- 9-10-21 Medical
- 9-12-21 Medical
- 9-13-21 Medical
- 9-15-21 Medical
- 9-18-21 Medical
- 9-19-21 Medical
- 9-20-21 Medical
- 9-22-21 Medical
- 9-26-21 Medical
- 9-27-21 Medical
- 9-28-21 Medical
- 9-29-21 Medical
- 9-30-21 Medical

16 calls for September

88 calls for 2021 (94 calls this this time 2020)

Monthly training September's training was held by Fire Inc. They did an Auto extrication class. We got to use our new extraction tools on engine 1.

Dear City Council members,

I am sending you this letter and information, in hopes of getting your approval of a benefit level increase. I have two different proposals for you to consider.

First, we typically ask for a \$150 per year of service increase, as long as we have enough money in our account to allow it, which we do. We are currently at \$1250 per year of service, and are asking to increase it to \$1400 per year of service.

Second, since I am late with this request, we would like to split the difference and combine this year and next year. We propose a increase of \$250 per year of service, to bring it to \$1500 per year of service. We would look at the numbers again in 2023, and see what we can do from there. We have enough in our account to allow for this.

We have two payouts next year, one for Mike, and the other for Art, both turn fifty next year. We already have money set aside for this, so the numbers you are seeing, are current and accurate.

Thank you for your consideration and time,

SAFD Members

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS
RESOLUTION # 2021-17**

**SETTING COMPENSATION FOR ELECTED AND APPOINTED OFFICIALS AND BOARDS
AND APPROVING 2020 COMPENSATION SCHEDULE**

WHEREAS, the City of St. Augusta has established fees and seeks to establish the compensation for all boards, commissions and employees, including but not limited to: Mayor, City Council, Planning Commission, Park Board, Election Officials, Clerk, Treasurer and all other appointed employees of the City; and,

WHEREAS, the City of St. Augusta recently completed a compensation study for all full time and regular part time employees; and

WHEREAS, the St Augusta City Council seeks to maintain an orderly compensation system.

NOW, THEREFORE, BE IT RESOLVED by the St. Augusta City Council that the following compensation for elected and appointed officials and employees is hereby approved and effective immediately and for the whole of 2022:

<u>Mayor:</u>	\$603.36/month; \$15.00/hour other
<u>City Council:</u>	\$362.03/month; \$15.00/hour other
<u>Planning Commission:</u>	\$45.00/meeting,
<u>Park Board:</u>	\$45.00/meeting
<u>EDA</u>	\$45.00/meeting
<u>Clerk-Administrator:</u> - William R. McCabe:	\$111,779.20
<u>Treasurer/Planning:</u> – Teresa Rasmuson	\$30,624.05
<u>Administrative Assistant:</u> –	
<u>Public Works/Roads:</u> - Mark Kiffmeyer	\$28.35/hour
<u>Public Works/Water Sewer:</u> – Chad Blashack	\$28.35/hour
<u>Public Works Assistant</u> - Paul Hollermann	\$24.32/hour
<u>Public Works/Roads:</u> – Seasonal	\$19.48hour
<u>Park Maintenance:</u> (Seasonal)–	
Steve Schlueter	\$19.48/hour
Ken Wolters	\$16.50/hour
New Employee	\$?
<u>Election Judges:</u>	\$12.00/hour
<u>Fire Fighters</u> – Training/Calls	\$14.09/hour
<u>Fire Fighters</u> – Probation Training	\$10.00/hour

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA THIS 2nd DAY OF
NOVEMBER, 2021.**

Michael G. Zenzen, Mayor

Attest: _____
William R. McCabe, City Clerk-Administrator

City of St. Augusta
Resolution 2021-18

**RESOLUTION CERTIFYING UNPAID MUNICIPAL FEES
AND UTILITY CHARGES AGAINST PROPERTY**

It is hereby resolved by the City of St. Augusta, Minnesota that:

WHEREAS; The City of St. Augusta as a policy, and allowed by State Statues, reserves the right to certify past due utility accounts or certain other past due municipal charges to a property owner's tax rolls; and

WHEREAS; Such individuals or businesses are provided notice of the Council's consideration of certifying such past due accounts to property tax rolls as required by law; and

WHEREAS; Property owners are provided an opportunity to appear before the Council to discuss their past due accounts prior to the Council's consideration of assessment roll adoption;

THEREFORE; Having provided proper notice of pending assessment and the opportunity for a hearing at a formal council meeting; the City Council hereby certifies the following past due utility accounts or certain other past due municipal charges to their associated property tax rolls:

PID	Name	Address	City	State	Zip	Amount
81.43150.0315	Phillip and Robin Bautch	24721 State Highway 15	St. Augusta	MN	56301	\$ 121.20
81.43150.0635	Andrew Kenning	24317 County Road 136	St. Augusta	MN	56301	\$ 121.20
81.43150.0600	Andrew Kenning	24317 County Road 136	St. Augusta	MN	56301	\$ 121.20
81.43156.0365	Randall J. Klimek Rev. Trust	2340 County Road 138	St. Cloud	MN	56301	\$ 121.20
81.43153.0815	Sandra Mohs	6485 230th Street	St. Augusta	MN	56301	\$ 121.20
81.43153.0890	Jason Goff	22633 State Highway 15	St. Augusta	MN	56301	\$ 121.20
81.43152.0195	John Schmidt	24377 County Road 7	St. Augusta	MN	56301	\$ 121.20
81.43168.0542	Jason and Christie Szabla	24480 17th Avenue	St. Augusta	MN	56301	\$ 121.20
81.43168.0546	Aaron and Mariza Blumke	24424 17th Avenue	St. Augusta	MN	56301	\$ 121.20
81.43192.0358	Matthew Head	24023 68th Avenue	St. Augusta	MN	56301	\$ 121.20
81.43257.0204	Jeremy Steinemann	24786 21st Avenue	St. Augusta	MN	56301	\$ 121.20
81.43257.0324	Chris and Camille Murphy	2196 246th Street	St. Augusta	MN	56301	\$ 121.20
81.43292.0304	Lucas Wallaker	6567 225th Street	St. Augusta	MN	56301	\$ 121.20
81.43150.0524	Tyler Gregory	6244 County Road 136	St. Augusta	MN	56301	\$ 121.20

81.43154.0370	Michael and JeAnn Loehrer	4614 Loehrer Drive	St. Augusta	MN	56301	\$ 121.20
81.43154.0375	Mark and Teresa Loehrer	4668 Loehrer Drive	St. Augusta	MN	56301	\$ 121.20
81.43155.0550	Eugene Kunkel	4585 County Road 141	St. Augusta	MN	56301	\$ 121.20
81.43156.0315	Eric and JaclynFinneman	20808 County Road 7	St. Augusta	MN	55382	\$ 121.20
81.43187.0539	Michael Windfeldt	22016 Majestic Drive	St. Augusta	MN	55320	\$ 121.20
81.43199.0206	Thomas and Carlotta Gohman	3201 244th Street	St. Augusta	MN	56301	\$ 121.20
81.43199.0605	Jason and Tara Mertens	5400 County Road 141	St. Augusta	MN	56301	\$ 121.20
81.43203.0200	Gary and Jean Volkmuth	924 Ravine Street	Fairbault	MN	55021	\$ 121.20
81.43125.0400	Gary and Jeanette Haag	5235 County Road 136	St. Augusta	MN	56301	\$ 121.20
81.43222.0204	Richard and Naomi Primus	5345 County Road 136	St. Augusta	MN	56301	\$ 121.20
81.43292.0700	Mark and Traci Moore	5712 County Road 141	St. Augusta	MN	56301	\$ 121.20
81.43302.0300	Lisa Gertken	23813 70th Avenue	St. Augusta	MN	56301	\$ 121.20

Adopted by the City Council of the City of St. Augusta on this the 2nd day of November, 2021.

ATTEST: Michael G. Zenzen, Mayor

William R. McCabe, City Administrator/Clerk

CITY OF ST AUGUSTA

	NON J/Z NET TAX CAPACITY	J/Z/ NET TAX CAPACITY	TOTAL NET TAX CAPACITY
STEARNS COUNTY	\$4,959,087		\$4,959,087
LESS TAX INCREMENT			
LESS POWER LINE	(\$1,468)		(\$1,468)
TOTAL	\$4,957,619		\$4,957,619

FUND	CERTIFIED LEVY ON TAXABLE VALUE	LGA REDUCTIONS	HACA	EQUALIZATION AID	NET LEVY ON TAXABLE VALUE	INITIAL TAX RATE
CAPITAL IMPROVEMENT	\$450,209				\$450,209	9.081%
DEBT SERVICE	\$40,000				\$40,000	0.807%
REVENUE	\$728,329				\$728,329	14.691%
TOTALS	\$1,218,538				\$1,218,538	24.579%

This is a copy of the computation of your Truth in Taxation rate for taxes payable in 2022.
If you notice any error in your levy, please contact the Auditor's Office immediately.

Copy sent _____

10/6/2021 8:40

[illegible]

DATE: September 30, 2021
TO: William McCabe, Administrator
City of Saint Augusta
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2020 Census Population and Household Counts

Here are the April 1, 2020 counts from the U.S. Census Bureau:

Total Population: 3,497
Household Population: 3,493
Group Quarters Population: 4

Total Housing Units: 1,370
Occupied Housing Units (Households): 1,323
Vacant Housing Units: 47

These data are provided as a courtesy by the State Demographic Center. The State Demographic Center cannot make any changes to these numbers. Questions about the accuracy or quality of these numbers should be directed to the Census Bureau.

If you have any questions or comments about using or interpreting these counts, the State Demographic Center is here to help. Please contact the State Demographic Center by mail at 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2474 or send an e-mail to local.estimated@state.mn.us.