

**CITY OF ST. AUGUSTA**  
**CITY COUNCIL MEETING**  
**February 2, 2022**  
**7:00 pm**  
**AGENDA**

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
  - 3A. Minutes of the January 5, 2022 City Council meeting.
  - 3B. Agenda.
  - 3C. Bills Payable, Receipts and Treasurer’s Report.
  - 3D. Gambling Permits – St. Augusta Legion Auxiliary (multiple dates), St. Mary HOC (June 24 - 26), and St. Wendelin (July 31).
  - 3E. Temporary Liquor Licenses – St. Mary HOC (June 24-26) and St. Wendeln (July 31).
  - 3F. Gambling Premise Permit – Hayloft - Granite City Lumberjacks
  - 3G. Paul Hollermann and Chad Blashack attendance at Annual Rural Water Conference
  - 3H. Tri-County Humane Society Contract
  - 3I. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Public Works Updates
  - 6A. Brush Hog
  - 6B. Water/Sewer Update
  - 6C. Other
7. Fire Department
  - 7A. Monthly Report
  - 7B. Wireless Base for Headset Radios
  - 7C. FYI Chief Kramer Leave Request
  - 7D. Other
8. Open Forum -10 Minute Limit.
9. Engineer’s Report
  - 9A. 2022 Street Project Bid Tabulation, Recommendation for Award
  - 9B. Water Funding for PFA Priority List Project
  - 9C. Other
10. Council Member Comments/Purview.
11. Clerk's Report.
  - 11A. Conditional Employment Offer Memo
12. Adjourn.
13. **Close Session – Attorney/Client Privilege**

REMINDERS: Regular City Council Meeting, Tuesday, March 1, 2021 7:00pm

# **CITY OF ST. AUGUSTA CITY COUNCIL MEETING**

**February 2, 2022**

**7:00 pm**

**Consent Agenda** – all items are included in the packets.

**Sheriff's and Building Inspector's Reports** – I hope to have for the updated packets on Wednesday.

**Public Work's Update** – Mark will be in attendance and wants to discuss a brush hog. Chad will also be in attendance and I have included in the packets a review of the water and sewer usage since 2005.

**Fire Department Report** – the monthly report is included along with a quote for a new wireless base for headset radios and a letter requesting a leave of absence from Chief Kramer.

**Engineer's Report** – A letter and the bid tabulation are included for 2022 Street Project along with a proposal for lobbying to secure funding for our water treatment/water tower projects.

**Clerk's Report** – I have included in the packets a memo from Mike Couri about a conditional offer of employment.

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
January 5, 2022**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Asst. Fire Chief Steinhofer, Fire Captain Voigt, Fire Captain Sandhurst, Fire Lieutenant Claseman, Stearns County Deputy Hemmesch, Building Inspector Harren, Building Inspector Waller and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Jackie Steinhofer, Sherri Stang, John Honer

**CONSENT AGENDA:** **A motion was made by Mr. Backes, seconded by Mr. Genereux second by Mr. Backes. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, December 7, 2021  
Bill Payable, Receipts and Treasurer's Report dated January 5,  
2022 and for US Bank payment and Checks  
#26834-26929.  
City Council Agenda, January 5, 2022

**SHERIFF'S REPORT:** Lt. Hemmesch presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

**A motion was made to approve the Sheriff's report as presented by Mr. Genereux, seconded by Ms. Coleman. Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. Harren presented the quarterly building inspector's report highlighting the fact 30 total permits were issued which included six new single family dwellings and one new commercial building. He thanked the Council for their support over the past couple of years and introduced Mr. Wallen as the new inspector working for the firm that purchased his business. Mr. Wallen briefly explained his experience and noted the other communities he serves.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Mr. Schmitz; Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Assistant Chief Steinhofner presented the November monthly report indicating there were 14 calls for the month bringing the total to 113 for the year as compared to 121 at this time in 2020. Monthly training was provided in house and focused on the new equipment, right-to-know the LUCAS device and radio communications.

**A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**OPEN FORUM:**

**LUXEMBURG  
LIONS AED:**

Mr. Honer was in attendance and indicated they are considering purchasing two AED devices and requested the City cover annual maintenance costs. He explained they wouldn't have the 911 cell phone capability but they are looking more at just getting the devices available in the community. Mr. Backes indicated his support and Mr. Genereux stated he would like to see some hard data as to how often they are used. Mr. Schmitz stated he too is willing to agree to the maintenance support. Ms. Coleman suggested we educate the community as to where they are and how easy they are to use.

**A motion was made to offer the annual maintenance support for the devices by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.**

**ACTING MAYOR:** A motion was made to appoint Mr. Backes acting mayor by Ms. Coleman, seconded by Mr. Genereux. Motion carried 4-0 with Mr. Genereux abstaining.

**BOARDS, COMMISSIONS,  
OFFICIALS AND  
COUNCIL**

**REPRESENTATIVES:** A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Genereux:

**Planning Commission:** Jason Netland and Brian Brown to an additional 3-year term.

**Park Board:** Camille Murphy and Colleen Lommel to an additional 3-year term.

**Council Representative to Park Board:** Brent Genereux

**EDA:** John McDowall to another three year term.

**Council Fire Department Representative:** Justin Backes and Jeff Schmitz.



**City Assessor: Don Ramler, Stearns County Assessor's Office**

**City Attorney (Civil): Mike Couri – Couri and Ruppe**

**City Attorney (Prosecution): Jenall Kendal – Stearns County**

**Admin. Hearing Officer: Quinlivan and Hughes**

**City Engineer: Jeremy Boots – Moore Engineering.**

**Planning Consultant: Cindy Nash – Collaborative Planning.**

**Building Inspector: Mike Wallen, MidMinnesota Code Enforcement/Inspectron**

**Electrical Inspector: Kelly Johnson**

**Weed Inspector: Mark Kiffmeyer  
Assistant Weed Inspector: Paul Hollermann.**

**The motion passed unanimously.**

**RESOLUTION  
#2022-01, SETTING  
COMPENSATION:**

Mr. McCabe presented a resolution with wages as approved in November. He indicated the Council salary remains equal to the 2021 and we will have an ordinance amendment later in the year that will go into effect after the November election.

**A motion was made to approve Resolution #2022-01, approving the salaries by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**SCHEDULE OF REGULAR  
MEETINGS, OFFICIAL NEWSPAPER  
AND OFFICIAL  
DEPOSITORIES:**

**A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 7:00pm, and Park Board meetings on the Thursday prior to the Council meeting of each month at 7:00pm, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel and US Bank**

as official depositories by Mr. Backes seconded by Mr. Schmitz.  
Motion carried unanimously.

**RESOLUTION #2022-02,  
DESIGNATING**

**SIGNERS:** A motion was made to approve Resolution #2022-02 designating officials authorized to sign approved checks by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

**RESOLUTION #2022-03,  
DESIGNATING 2023**

**POLLING PLACE:** A motion was made to approve Resolution #2022-03, designating the 2023 polling place by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

**DATA PRACTICES  
POLICIES:**

A motion was made to approve the data practices policies as presented by Mr. Genereux, seconded by Ms. Coleman; Motion carried unanimously.

**ENGINEER'S  
REPORT:**

No report given.

**GSDC REQUEST:**

Mr. McCabe presented a request for the City to join the Greater St. Cloud Development Corp. He indicated he routinely works with their staff when potential leads are presented.

A motion was made to join the GSDC with a \$3,000 contribution by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

**GREEN ACRES ANIMAL**

**RESUCE CUP:**

Mr. McCabe indicated there was information from City Planner Cindy Nash included in the packets. Mr. McCabe indicated that Mr. Couri suggested we approve the CUP, that way we can impose condition.

A motion was made to approve Resolution #2022-04, approving a CUP for Green Acres/Second Chance Animal Care by Mr. Backes, seconded by Mr. Genereux. Motion carried 4-1 with Mayor Zenzen voting no.

**COUNCIL MEMBER**

**PURVIEW:**

Mr. Backes said he believes the plow guys are doing a good job.

Mr. Genereux said the park looks good where they did some trimming and possibly dredged the pond.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe indicated the League of Cities dividend information was included in the packets.

Mr. McCabe indicated the staff wanted to make sure the Council was appreciative

**ADJOURMENT:** A motion was made to adjourn to the closed session at 8:15pm by Mr. Schmitz seconded by Mayor Zenzen.

**CLOSED SESSION RE: Attorney Client Privileged Communication on the matter of RCC v the City of St. Augusta, a Veteran's Preference Claim. In attendance are Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz, Attorney Couri via Zoom and City Administrator McCabe.**

Discussion was held and Mr. Couri was going to contact the other party with the wishes of the Council.

**The meeting was called back to order by Mayor Zenzen and promptly adjourned at 8:55pm.**

Approved this 1<sup>st</sup> day of February, 2022.

---

Michael G. Zenzen, Mayor

Attest:

---

William R. McCabe, Clerk/Administrator

# City of St. Augusta

01/27/22 10:18 AM

Page 1

## \*Receipt Book

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13062 R	101-41000-322	Building Permits	\$36.00	1/11/2022	general - Randall Borgerding	01 03 22 rct
13064 R	601-49400-371	Water Sales	\$870.76	1/11/2022	water dept - Jan 22 rct	01 03 22 rct
13064 R	605-43160-374	Electricity Sales	\$20.32	1/11/2022	EU - Jan 22 rct	01 03 22 rct
13064 R	606-49450-372	Sewer Replacement Fund	\$35.65	1/11/2022	SRF - Jan 22 rct	01 03 22 rct
13064 R	602-49450-372	Sewer Sales	\$1,063.37	1/11/2022	sewer - Jan 22 rct	01 03 22 rct
13064 R	607-41000-371	Storm Sewer Sales	\$576.80	1/11/2022	SW - Jan 22 rct	01 03 22 rct
13065 R	101-41000-310	Sales Tax	\$118.20	1/11/2022	general - shelter rental tax	01 02 22 rct
13065 R	101-41000-322	Park Shelter Rental	\$2,550.00	1/11/2022	general - Jan 3 2022 park reservatio	01 02 22 rct
13066 R	101-41000-310	Sales Tax	\$7.88	1/11/2022	general - shelter rental tax	01 06 22 rct
13066 R	101-41000-322	Park Shelter Rental	\$175.00	1/11/2022	general - N. legatt HLP	01 06 22 rct
13067 R	101-41000-310	Sales Tax	\$7.88	1/11/2022	general - shelter rental tax	01 06 22 rct
13067 R	101-41000-322	Park Shelter Rental	\$150.00	1/11/2022	general - Schefers	01 06 22 rct
13068 R	605-43160-374	Electricity Sales	\$21.14	1/11/2022	EU - Jan 22 rct	01 06 22 rct
13068 R	601-49400-313	General Sales and Use Tax	\$2.15	1/11/2022	water dept - Jan 22 rct	01 06 22 rct
13068 R	601-49400-371	Water Sales	\$1,285.80	1/11/2022	water dept - Jan 22 rct	01 06 22 rct
13068 R	607-41000-371	Storm Sewer Sales	\$144.00	1/11/2022	SW - Jan 22 rct	01 06 22 rct
13068 R	602-49450-372	Sewer Sales	\$1,541.94	1/11/2022	sewer - Jan 22 rct	01 06 22 rct
13068 R	606-49450-372	Sewer Replacement Fund	\$50.63	1/11/2022	SRF - Jan 22 rct	01 06 22 rct
13069 R	101-41000-341	Assessment Search Fees	\$10.00	1/11/2022	general - S. Ball	01 04 22 rct
13070 R	606-49450-372	Sewer Replacement Fund	\$31.25	1/11/2022	SRF - Jan 22 rct	01 04 22 rct
13070 R	602-49450-372	Sewer Sales	\$1,004.81	1/11/2022	sewer - Jan 22 rct	01 04 22 rct
13070 R	605-43160-374	Electricity Sales	\$12.00	1/11/2022	EU - Jan 22 rct	01 04 22 rct
13070 R	601-49400-313	General Sales and Use Tax	\$3.12	1/11/2022	water dept - Jan 22 rct	01 04 22 rct
13070 R	601-49400-371	Water Sales	\$807.86	1/11/2022	water dept - Jan 22 rct	01 04 22 rct
13070 R	607-41000-371	Storm Sewer Sales	\$565.18	1/11/2022	SW - Jan 22 rct	01 04 22 rct
13071 R	601-49400-371	Water Sales	\$1,151.03	1/11/2022	water dept - Jan 22 rct	01 05 22 rct
13071 R	607-41000-371	Storm Sewer Sales	\$518.40	1/11/2022	SW - Jan 22 rct	01 05 22 rct
13071 R	602-49450-372	Sewer Sales	\$1,366.12	1/11/2022	sewer - Jan 22 rct	01 05 22 rct
13071 R	606-49450-372	Sewer Replacement Fund	\$38.97	1/11/2022	SRF - Jan 22 rct	01 05 22 rct
13071 R	601-49400-313	General Sales and Use Tax	\$2.15	1/11/2022	water dept - Jan 22 rct	01 05 22 rct
13071 R	605-43160-374	Electricity Sales	\$25.21	1/11/2022	EU - Jan 22 rct	01 05 22 rct
13072 R	101-41000-322	Park Shelter Rental	\$150.00	1/11/2022	general - K. Andersen	01 07 22 rct
13072 R	101-41000-310	Sales Tax	\$7.88	1/11/2022	general - shelter rental tax	01 07 22 rct
13073 R	101-41000-322	Building Permits	\$34.25	1/11/2022	general - Backwoods Plmb	01 07 22 rct
13074 R	101-41000-341	Zoning and Subdivision Fees	\$750.00	1/11/2022	general - Penbrook Properties - Whe	01 07 22 rct
13075 R	601-49400-371	Water Sales	\$791.05	1/11/2022	water dept - Jan 22 rct	01 07 22 rct
13075 R	605-43160-374	Electricity Sales	\$18.00	1/11/2022	EU - Jan 22 rct	01 07 22 rct
13075 R	606-49450-372	Sewer Replacement Fund	\$26.81	1/11/2022	SRF - Jan 22 rct	01 07 22 rct
13075 R	602-49450-372	Sewer Sales	\$994.72	1/11/2022	sewer - Jan 22 rct	01 07 22 rct
13075 R	607-41000-371	Storm Sewer Sales	\$28.80	1/11/2022	SW - Jan 22 rct	01 07 22 rct
13076 R	101-41000-322	Park Shelter Rental	\$150.00	1/11/2022	general - Brent Ahmann	01 08 22 rct
13076 R	101-41000-310	Sales Tax	\$7.88	1/11/2022	general - shelter rental tax	01 08 22 rct
13077 R	601-49400-313	General Sales and Use Tax	\$12.86	1/11/2022	water dept - Jan 22 rct	01 08 22 rct
13077 R	605-43160-374	Electricity Sales	\$23.88	1/11/2022	EU - Jan 22 rct	01 08 22 rct
13077 R	606-49450-372	Sewer Replacement Fund	\$65.60	1/11/2022	SRF - Jan 22 rct	01 08 22 rct
13077 R	602-49450-372	Sewer Sales	\$1,817.54	1/11/2022	sewer - Jan 22 rct	01 08 22 rct
13077 R	607-41000-371	Storm Sewer Sales	\$1,580.80	1/11/2022	SW - Jan 22 rct	01 08 22 rct
13077 R	601-49400-371	Water Sales	\$1,551.89	1/11/2022	water dept - Jan 22 rct	01 08 22 rct
13078 R	606-49450-372	Sewer Replacement Fund	\$22.02	1/21/2022	SRF - Jan 22 rct	01 10 22 rct
13078 R	602-49450-372	Sewer Sales	\$655.95	1/21/2022	sewer - Jan 22 rct	01 10 22 rct
13078 R	607-41000-371	Storm Sewer Sales	\$501.60	1/21/2022	SW - Jan 22 rct	01 10 22 rct

## City of St. Augusta

01/27/22 10:18 AM

Page 2

**\*Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13078 R	605-43160-374	Electricity Sales	\$12.09	1/21/2022	EU - Jan 22 rct	01 10 22 rct
13078 R	601-49400-371	Water Sales	\$534.72	1/21/2022	water dept - Jan 22 rct	01 10 22 rct
13078 R	601-49400-313	General Sales and Use Tax	\$2.15	1/21/2022	water dept - Jan 22 rct	01 10 22 rct
13079 R	450-41000-334	Cable TV Franchise Fee	\$576.37	1/21/2022	CIP - general, Midco	01 12 22 rct
13080 R	601-49400-371	Water Sales	\$604.03	1/21/2022	water dept - Jan 22 rct	01 12 22 rct
13080 R	605-43160-374	Electricity Sales	\$10.00	1/21/2022	EU - Jan 22 rct	01 12 22 rct
13080 R	606-49450-372	Sewer Replacement Fund	\$22.88	1/21/2022	SRF - Jan 22 rct	01 12 22 rct
13080 R	602-49450-372	Sewer Sales	\$886.01	1/21/2022	sewer - Jan 22 rct	01 12 22 rct
13080 R	607-41000-371	Storm Sewer Sales	\$230.40	1/21/2022	SW - Jan 22 rct	01 12 22 rct
13081 R	450-42270-362	Contributions and Donations	\$2,000.00	1/21/2022	CIP - fire dept, meat raffle proceeds	01 13 22 rct
13082 R	101-41000-334	Electric Permits	\$272.00	1/21/2022	general - Birchwood Electric	01 13 22 rct
13083 R	101-41000-334	Electric Permits	\$36.00	1/21/2022	general - Electrical Solutions	01 13 22 rct
13084 R	601-49400-313	General Sales and Use Tax	\$20.83	1/21/2022	water dept - Jan 22 rct	01 13 22 rct
13084 R	605-43160-374	Electricity Sales	\$19.11	1/21/2022	EU - Jan 22 rct	01 13 22 rct
13084 R	606-49450-372	Sewer Replacement Fund	\$59.88	1/21/2022	SRF - Jan 22 rct	01 13 22 rct
13084 R	602-49450-372	Sewer Sales	\$1,842.17	1/21/2022	sewer - Jan 22 rct	01 13 22 rct
13084 R	607-41000-371	Storm Sewer Sales	\$374.40	1/21/2022	SW - Jan 22 rct	01 13 22 rct
13084 R	601-49400-371	Water Sales	\$1,515.18	1/21/2022	water dept - Jan 22 rct	01 13 22 rct
13085 R	101-41000-322	Park Shelter Rental	\$150.00	1/21/2022	general - Trebtsoske	01 14 22 rct
13085 R	101-41000-310	Sales Tax	\$7.88	1/21/2022	general - shelter rental tax	01 14 22 rct
13086 R	101-41000-322	Park Shelter Rental	\$150.00	1/21/2022	general - Muntifering	01 14 22 rct
13086 R	101-41000-310	Sales Tax	\$7.88	1/21/2022	general - shelter rental tax	01 14 22 rct
13087 R	607-41000-371	Storm Sewer Sales	\$374.40	1/21/2022	SW - Jan 22 rct	01 14 22 rct
13087 R	601-49400-371	Water Sales	\$782.08	1/21/2022	water dept - Jan 22 rct	01 14 22 rct
13087 R	601-49400-313	General Sales and Use Tax	\$23.64	1/21/2022	water dept - Jan 22 rct	01 14 22 rct
13087 R	605-43160-374	Electricity Sales	\$10.03	1/21/2022	EU - Jan 22 rct	01 14 22 rct
13087 R	606-49450-372	Sewer Replacement Fund	\$33.27	1/21/2022	SRF - Jan 22 rct	01 14 22 rct
13087 R	602-49450-372	Sewer Sales	\$931.07	1/21/2022	sewer - Jan 22 rct	01 14 22 rct
13088 R	101-41000-334	Electric Permits	\$136.00	1/21/2022	general - Spartan Electric	01 18 22 rct
13089 R	601-49400-313	General Sales and Use Tax	\$7.90	1/21/2022	water dept - Jan 22 rct	01 18 22 rct
13089 R	605-43160-374	Electricity Sales	\$50.46	1/21/2022	EU - Jan 22 rct	01 18 22 rct
13089 R	606-49450-372	Sewer Replacement Fund	\$192.45	1/21/2022	SRF - Jan 22 rct	01 18 22 rct
13089 R	602-49450-372	Sewer Sales	\$6,414.86	1/21/2022	sewer - Jan 22 rct	01 18 22 rct
13089 R	607-41000-371	Storm Sewer Sales	\$933.60	1/21/2022	SW - Jan 22 rct	01 18 22 rct
13089 R	601-49400-371	Water Sales	\$4,609.05	1/21/2022	water dept - Jan 22 rct	01 18 22 rct
13090 R	601-49400-371	Water Sales	\$959.71	1/25/2022	water dept - Jan 22 rct	01 19 22 rct
13090 R	605-43160-374	Electricity Sales	\$29.39	1/25/2022	EU - Jan 22 rct	01 19 22 rct
13090 R	606-49450-372	Sewer Replacement Fund	\$31.68	1/25/2022	SRF - Jan 22 rct	01 19 22 rct
13090 R	602-49450-372	Sewer Sales	\$1,190.30	1/25/2022	sewer - Jan 22 rct	01 19 22 rct
13090 R	607-41000-371	Storm Sewer Sales	\$115.20	1/25/2022	SW - Jan 22 rct	01 19 22 rct
13091 R	101-41000-334	Electric Permits	\$136.00	1/25/2022	general - Lendquist Electric	01 20 22 rct
13092 R	607-41000-371	Storm Sewer Sales	\$86.40	1/25/2022	SW - Jan 22 rct	01 20 22 rct
13092 R	602-49450-372	Sewer Sales	\$1,300.54	1/25/2022	sewer - Jan 22 rct	01 20 22 rct
13092 R	606-49450-372	Sewer Replacement Fund	\$35.99	1/25/2022	SRF - Jan 22 rct	01 20 22 rct
13092 R	605-43160-374	Electricity Sales	\$30.00	1/25/2022	EU - Jan 22 rct	01 20 22 rct
13092 R	601-49400-371	Water Sales	\$1,041.50	1/25/2022	water dept - Jan 22 rct	01 20 22 rct
13093 R	101-41000-310	Sales Tax	\$7.88	1/25/2022	general - shelter rental tax	01 21 22 rct
13093 R	101-41000-322	Park Shelter Rental	\$175.00	1/25/2022	general - S. Glaesmen	01 21 22 rct
13094 R	101-41000-322	Park Shelter Rental	\$175.00	1/25/2022	general - S Muntifeiring	01 21 22 rct
13094 R	101-41000-310	Sales Tax	\$7.88	1/25/2022	general - shelter rental tax	01 21 22 rct
13095 R	601-49400-313	General Sales and Use Tax	\$2.15	1/25/2022	water dept - Jan 22 rct	01 21 22 rct

**City of St. Augusta**  
**\*Receipt Book**

01/27/22 10:18 AM  
Page 3

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13095 R	607-41000-371	Storm Sewer Sales	\$645.60	1/25/2022	SW - Jan 22 rct	01 21 22 rct
13095 R	602-49450-372	Sewer Sales	\$1,480.09	1/25/2022	sewer - Jan 22 rct	01 21 22 rct
13095 R	605-43160-374	Electricity Sales	\$17.89	1/25/2022	EU - Jan 22 rct	01 21 22 rct
13095 R	601-49400-371	Water Sales	\$1,194.37	1/25/2022	water dept - Jan 22 rct	01 21 22 rct
13095 R	606-49450-372	Sewer Replacement Fund	\$49.77	1/25/2022	SRF - Jan 22 rct	01 21 22 rct
13096 R	101-41000-334	Electric Permits	\$180.00	1/25/2022	general - Kramer Electric	01 24 22 rct
13097 R	101-41000-334	Electric Franchise Fee	\$5,103.00	1/25/2022	general - Stearns Electric	01 24 22 rct
13098 R	101-41000-334	Electric Permits	\$172.00	1/25/2022	general - Bertram Electric	01 24 22 rct
13099 R	601-49400-371	Water Sales	\$2,433.20	1/25/2022	water dept - Jan 22 rct	01 24 22 rct
13099 R	607-41000-371	Storm Sewer Sales	\$288.00	1/25/2022	SW - Jan 22 rct	01 24 22 rct
13099 R	602-49450-372	Sewer Sales	\$2,894.86	1/25/2022	sewer - Jan 22 rct	01 24 22 rct
13099 R	606-49450-372	Sewer Replacement Fund	\$90.43	1/25/2022	SRF - Jan 22 rct	01 24 22 rct
13099 R	601-49400-313	General Sales and Use Tax	\$13.70	1/25/2022	water dept - Jan 22 rct	01 24 22 rct
13099 R	605-43160-374	Electricity Sales	\$62.34	1/25/2022	EU - Jan 22 rct	01 24 22 rct
13100 R	101-41000-322	Park Shelter Rental	\$175.00	1/26/2022	general - M Gruska	01 25 22 rct
13100 R	101-41000-310	Sales Tax	\$7.88	1/26/2022	general - shelter rental tax	01 25 22 rct
13101 R	601-49400-371	Water Sales	\$615.80	1/26/2022	water dept - Jan 22 rct	01 25 22 rct
13101 R	605-43160-374	Electricity Sales	\$13.95	1/26/2022	EU - Jan 22 rct	01 25 22 rct
13101 R	606-49450-372	Sewer Replacement Fund	\$25.21	1/26/2022	SRF - Jan 22 rct	01 25 22 rct
13101 R	602-49450-372	Sewer Sales	\$749.15	1/26/2022	sewer - Jan 22 rct	01 25 22 rct
13101 R	607-41000-371	Storm Sewer Sales	\$57.60	1/26/2022	SW - Jan 22 rct	01 25 22 rct
13102 R	603-43254-372	Sewer Special Assessments	\$794.56	1/26/2022	final tax settlement 2021	01 25 22 tax
13102 R	101-41000-310	General Property Taxes	\$10,673.83	1/26/2022	final tax settlement 2021	01 25 22 tax
13102 R	351-47000-310	General Property Taxes	\$1,388.26	1/26/2022	final tax settlement 2021	01 25 22 tax
13102 R	450-41000-310	General Property Taxes	\$5,931.61	1/26/2022	final tax settlement 2021	01 25 22 tax
13102 R	603-43254-371	Water Special Assessments	\$396.68	1/26/2022	final tax settlement 2021	01 25 22 tax
<b>Grand Total</b>			<b>\$87,997.34</b>			

# City of St. Augusta

02/02/22 11:22 AM

Page 1

## \*Check Summary Register©

January 2022 to February 2022

Name	Check Date	Check Amt
<b>10100 STATE BANK OF KIMBAL</b>		
Paid Chk# 026930 BLASHACK, CHAD C.	1/6/2022	\$1,583.52
Paid Chk# 026931 HILL, MARY M	1/6/2022	\$733.82
Paid Chk# 026932 HOLLERMANN, PAUL A.	1/6/2022	\$1,375.87
Paid Chk# 026933 KIFFMEYER, MARK G.	1/6/2022	\$1,526.39
Paid Chk# 026934 McCABE, WILLIAM R.	1/6/2022	\$2,658.88
Paid Chk# 026935 RASMUSON, TERESA M.	1/6/2022	\$36.18
Paid Chk# 026936 SCHLUETER, STEVEN F.	1/6/2022	\$275.67
Paid Chk# 026937 LOMMEL, GLEN F.	1/6/2022	\$159.96
Paid Chk# 026938 JOHN HANCOCK	1/6/2022	\$1,000.00 g - pay 1 2022 def comp Kiffme
Paid Chk# 026939 BILL MCCABE	1/11/2022	\$150.00 g - McCabe rx
Paid Chk# 026940 BLASHACK, CHAD C.	1/20/2022	\$1,583.52
Paid Chk# 026941 HILL, MARY M	1/20/2022	\$661.30
Paid Chk# 026942 HOLLERMANN, PAUL A.	1/20/2022	\$1,375.87
Paid Chk# 026943 KIFFMEYER, MARK G.	1/20/2022	\$1,526.39
Paid Chk# 026944 McCABE, WILLIAM R.	1/20/2022	\$2,658.88
Paid Chk# 026945 RASMUSON, TERESA M.	1/20/2022	\$36.18
Paid Chk# 026946 SCHLUETER, STEVEN F.	1/20/2022	\$171.20
Paid Chk# 026947 JOHN HANCOCK	1/20/2022	\$1,000.00 g - pay 2 22 def comp - Kiffme
Paid Chk# 026948 AUGUSTA PLUMBING	2/2/2022	\$178.50 fire dept - repair drinking fo
Paid Chk# 026949 CENTER POINT ENERGY	2/2/2022	\$874.69 fire dept - gas usage
Paid Chk# 026950 CENTRAL MN FIRE AID ASSN	2/2/2022	\$50.00 fire dept - 2022 dues
Paid Chk# 026951 CITY OF ST. CLOUD	2/2/2022	\$21,555.64 water dept - Oct 21 usage
Paid Chk# 026952 COLLABORATIVE PLANNING LLC	2/2/2022	\$999.00 general - general planning
Paid Chk# 026953 COMPASS MINERALS AMERICA I	2/2/2022	\$1,924.20 pw dept - clean sand
Paid Chk# 026954 COURI & RUPPE PLLP	2/2/2022	\$3,482.50 general - Winkleman
Paid Chk# 026955 DVS RENEWAL	2/2/2022	\$154.00 pw dept - 2011 Fprd SRW
Paid Chk# 026956 F.I.R.E.	2/2/2022	\$600.00 fire dept - Arson Awareness
Paid Chk# 026957 FIRE EQUIPMENT SPECIALTIES I	2/2/2022	\$1,002.65 fire dept - coat rental
Paid Chk# 026958 GOPHER STATE ONE-CALL	2/2/2022	\$10.80 water dept - locates
Paid Chk# 026959 GREATER ST CLOUD DEVELOP	2/2/2022	\$3,000.00 general - annual contributions
Paid Chk# 026960 IAMRESPONDING	2/2/2022	\$305.00 fire dept - one year subscript
Paid Chk# 026961 KNIFE RIVER	2/2/2022	\$386.23 pw dept - clean sand
Paid Chk# 026962 MACQUEEN EMERGENCY	2/2/2022	\$257.50 fire dept - gas monitor calibr
Paid Chk# 026963 MN PUBLIC FACILITIES AUTHOR	2/2/2022	\$11,910.19 sewer dept - interest
Paid Chk# 026964 NELSONS SANITATION & RENTA	2/2/2022	\$625.00 water dept - cleaning 2 gate v
Paid Chk# 026965 NORTH STAR SIGNS & ENGRAVI	2/2/2022	\$220.00 fire dept - fire number sign
Paid Chk# 026966 STATE OF MINNESOTA	2/2/2022	\$279.50 fire dept - veteran's preferen
Paid Chk# 026967 RMB ENVIRONMENTAL LABORA	2/2/2022	\$223.00 sewer dept - ww effluent
Paid Chk# 026968 STEARNS COUNTY SHERIFF	2/2/2022	\$13,997.50 general - 2nd half 2021 contra
Paid Chk# 026969 STEARNS ELECTRIC ASSOCIATI	2/2/2022	\$1,759.76 parks dept - KP
Paid Chk# 026970 TRAUT COMPANIES	2/2/2022	\$50.00 water dept - sample #'s 220043
Paid Chk# 026971 WEST CENTRAL SANITATION	2/2/2022	\$328.89 fire dept - garbage service
Paid Chk# 026972 WORKMED MIDWEST PA	2/2/2022	\$85.00 pw dept - drug test Kiffmeyer
Paid Chk# 026973 BILL MCCABE	2/2/2022	\$228.15 general - McCabe mileage 10/1/
Paid Chk# 026974 ALLSTREAM	2/2/2022	\$207.86 general - city hall telephone
Paid Chk# 026975 CITY OF ST. AUGUSTA	2/2/2022	\$84.43 general - Jan 2022 usage

# City of St. Augusta

02/02/22 11:22 AM

Page 2

## \*Check Summary Register©

January 2022 to February 2022

	Name	Check Date	Check Amt	
Paid Chk# 026976	CITY OF ST. CLOUD	2/2/2022	\$24,348.84	water dept - Dec 21 usage
Paid Chk# 026977	CORE & MAIN LP	2/2/2022	\$288.71	sewer dept - wire to intall ra
Paid Chk# 026978	GOPHER STATE ONE-CALL	2/2/2022	\$50.00	sewer dept - annual operator f
Paid Chk# 026979	KELLY C JOHNSON INC	2/2/2022	\$537.20	general - Jan 2022 electrical
Paid Chk# 026980	KNIFE RIVER	2/2/2022	\$395.14	pw dept - clean sand
Paid Chk# 026981	MARCO	2/2/2022	\$101.50	general - copier contract
Paid Chk# 026982	NELSONS SANITATION & RENTA	2/2/2022	\$185.00	fire dept - pumping holding ta
Paid Chk# 026983	SC TIMES	2/2/2022	\$94.75	general - ordinance publicatio
Paid Chk# 026984	UNITED STATES POSTAL SERVI	2/2/2022	\$1,200.00	sewer dept - billing postage
	<b>Total Checks</b>		<b>\$110,494.76</b>	

Michael G. Zenzen

FILTER: None



**\*Check Detail Register©**

February 2022

Check Amt Invoice Comment

**10100 STATE BANK OF KIMBAL**

Paid Chk# 026973	2/2/2022	<b>BILL MCCABE</b>		
E 101-41000-208	Training, Inst., Travel	\$228.15		general - McCabe mileage 10/1/21-1/31/22
	<b>Total BILL MCCABE</b>	<b>\$228.15</b>		

**Paid Chk# 026974 2/2/2022 ALLSTREAM INTEGRA**

E 101-41000-321	Telephone	\$27.89		general - city hall telephone
E 101-42270-321	Telephone	\$74.23		fire dept - telephone
E 602-49450-321	Telephone	\$105.74		sewer dept - telephone
	<b>Total ALLSTREAM INTEGRA</b>	<b>\$207.86</b>		

**Paid Chk# 026975 2/2/2022 CITY OF ST. AUGUSTA**

E 101-41000-736	city halls sewer/water expense	\$84.43		general - Jan 2022 usage
	<b>Total CITY OF ST. AUGUSTA</b>	<b>\$84.43</b>		

**Paid Chk# 026976 2/2/2022 CITY OF ST. CLOUD**

E 601-49400-312	Water/Contract Services	\$13,767.59		water dept - Dec 21 usage
E 602-49450-313	Sewer/Contract Services	\$4,602.16		sewer dept - Dec 21 treatment charges
E 602-47000-602	NR2 Project - principal/int	\$5,979.09		sewer dept - Dec 21 NR2
	<b>Total CITY OF ST. CLOUD</b>	<b>\$24,348.84</b>		

**Paid Chk# 026977 2/2/2022 CORE & MAIN LP (WAS MN PIPE)**

E 601-49400-210	Operating Supplies (GENERAL)	\$144.36	Q23817	water dept - wire to install radios
E 602-49450-210	Operating Supplies (GENERAL)	\$144.35	Q23817	sewer dept - wire to intall radios
	<b>Total CORE &amp; MAIN LP (WAS MN PIPE)</b>	<b>\$288.71</b>		

**Paid Chk# 026978 2/2/2022 GOPHER STATE ONE-CALL**

E 601-49400-314	Gopher State One Calls	\$25.00		water dept - annual operator fee
E 602-49450-314	Gopher State One Calls	\$25.00		sewer dept - annual operator fee
	<b>Total GOPHER STATE ONE-CALL</b>	<b>\$50.00</b>		

**Paid Chk# 026979 2/2/2022 KELLY C JOHNSON INC**

E 101-41220-742	Electrical Insp	\$537.20		general - Jan 2022 electrical permits
	<b>Total KELLY C JOHNSON INC</b>	<b>\$537.20</b>		

**Paid Chk# 026980 2/2/2022 KNIFE RIVER**

E 101-41130-220	Repair/Maint Supply	\$198.27	919495	pw dept - clean sand
E 101-41130-220	Repair/Maint Supply	\$196.87	919521	pw dept - clean sand
	<b>Total KNIFE RIVER</b>	<b>\$395.14</b>		

**Paid Chk# 026981 2/2/2022 MARCO**

E 101-41000-300	support services	\$101.50		general - copier contract
	<b>Total MARCO</b>	<b>\$101.50</b>		

**Paid Chk# 026982 2/2/2022 NELSONS TOILET RENTAL**

E 101-42270-430	Miscellaneous	\$185.00		fire dept - pumping holding tank
	<b>Total NELSONS TOILET RENTAL</b>	<b>\$185.00</b>		

**Paid Chk# 026983 2/2/2022 ST. CLOUD TIMES**

E 101-41000-205	Ordinance Publication	\$94.75	0004300791	general - ordinance publication
	<b>Total ST. CLOUD TIMES</b>	<b>\$94.75</b>		

**Paid Chk# 026984 2/2/2022 UNITED STATES POSTAL SERVICE**

E 601-49400-322	Postage	\$600.00		water dept - billing postage
E 602-49450-322	Postage	\$600.00		sewer dept - billing postage

**\*Check Detail Register©**

February 2022

	Check Amt	Invoice	Comment
<b>Total UNITED STATES POSTAL SERVICE</b>	<b>\$1,200.00</b>		
<b>10100 STATE BANK OF KIMBAL</b>	<b>\$27,721.58</b>		

**Fund Summary**

<b><u>10100 STATE BANK OF KIMBAL</u></b>	
101 GENERAL FUND	\$1,728.29
601 WATER FUND	\$14,536.95
602 SEWER FUND	\$11,456.34
	<b>\$27,721.58</b>

Michael G. Zenzen

**\*Check Detail Register©**

February 2022

Check Amt Invoice Comment

**10100 STATE BANK OF KIMBAL**Paid Chk# 024467E 1/21/2022 **PREFERRED ONE**

E 601-49400-131	Employer Paid Health	\$308.27	water dept - city pd health
E 602-49450-131	Employer Paid Health	\$308.27	sewer dept - city pd health
E 101-41000-131	Employer Paid Health	\$563.98	general - city pd health
E 101-41000-131	Employer Paid Health	\$805.64	general - city pd health
E 101-41130-131	Employer Paid Health	\$391.08	pw dept - city pd health
E 101-41130-131	Employer Paid Health	\$352.90	pw dept - city pd health
G 101-21710	Other Deductions	\$1,076.22	g - emp pd health
E 101-41000-131	Employer Paid Health	\$723.32	general - city pd health
<b>Total PREFERRED ONE</b>		<b>\$4,529.68</b>	

Paid Chk# 026948 2/2/2022 **AUGUSTA PLUMBING**

E 101-42270-220	Repair/Maint Supply	\$178.50	fire dept - repair drinking fountain
<b>Total AUGUSTA PLUMBING</b>		<b>\$178.50</b>	

Paid Chk# 026949 2/2/2022 **CENTER POINT ENERGY**

E 101-42270-387	Fire Dept Utilities	\$874.69	fire dept - gas usage
<b>Total CENTER POINT ENERGY</b>		<b>\$874.69</b>	

Paid Chk# 026950 2/2/2022 **CENTRAL MN FIRE AID ASSN**

E 101-42270-206	Association Dues/LMC, APO	\$50.00	fire dept - 2022 dues
<b>Total CENTRAL MN FIRE AID ASSN</b>		<b>\$50.00</b>	

Paid Chk# 026951 2/2/2022 **CITY OF ST. CLOUD**

E 601-49400-312	Water/Contract Services	\$11,080.77	water dept - Oct 21 usage
E 602-49450-313	Sewer/Contract Services	\$4,495.78	sewer dept - Oct 21 treatment charges
E 602-47000-602	NR2 Project - principal/int	\$5,979.09	sewer dept - Oct 21 NR2
<b>Total CITY OF ST. CLOUD</b>		<b>\$21,555.64</b>	

Paid Chk# 026952 2/2/2022 **COLLABORATIVE PLANNING LLC**

E 101-41000-307	Planning (GENERAL)	\$27.00	2022-020 general - general planning
E 101-41000-307	Planning (GENERAL)	\$621.00	2022-021 general - Green Acres
E 101-41000-307	Planning (GENERAL)	\$351.00	2022-022 general - Knife River
<b>Total COLLABORATIVE PLANNING LLC</b>		<b>\$999.00</b>	

Paid Chk# 026953 2/2/2022 **COMPASS MINERALS AMERICA INC**

E 101-41130-220	Repair/Maint Supply	\$1,924.20	pw dept - clean sand
<b>Total COMPASS MINERALS AMERICA INC</b>		<b>\$1,924.20</b>	

Paid Chk# 026954 2/2/2022 **COURI & RUPPE PLLP**

E 101-41000-304	Legal Fees	\$563.75	general - Green Acres
E 101-41000-304	Legal Fees	\$102.50	general - Knife River
E 101-41000-304	Legal Fees	\$185.00	general - Winkleman
E 101-42270-430	Miscellaneous	\$2,631.25	fire dept - veterans preference points case
<b>Total COURI &amp; RUPPE PLLP</b>		<b>\$3,482.50</b>	

Paid Chk# 026955 2/2/2022 **DVS RENEWAL**

E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2000 STRG STE
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2005 Ford SRW
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2011 Fprd SRW
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2000 STRG STE
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2002 Norm Trailer
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2004 Intl
E 101-41130-430	Miscellaneous	\$19.25	pw dept - 2018 Ford F35

**\*Check Detail Register©**

February 2022

			Check Amt	Invoice	Comment
E 101-41130-430	Miscellaneous		\$19.25		pw dept - 2021 Intrl HV507
<b>Total DVS RENEWAL</b>			<b>\$154.00</b>		
Paid Chk# 026956	2/2/2022	<b>F.I.R.E.</b>			
E 101-42270-208	Training, Inst., Travel		\$600.00	5371	fire dept - Arson Awareness
<b>Total F.I.R.E.</b>			<b>\$600.00</b>		
Paid Chk# 026957	2/2/2022	<b>FIRE EQUIPMENT SPECIALTIES INC</b>			
E 101-42270-220	Repair/Maint Supply		\$1,002.65	10933	fire dept - coat rental
<b>Total FIRE EQUIPMENT SPECIALTIES INC</b>			<b>\$1,002.65</b>		
Paid Chk# 026958	2/2/2022	<b>GOPHER STATE ONE-CALL</b>			
E 601-49400-314	Gopher State One Calls		\$5.40		water dept - locates
E 602-49450-314	Gopher State One Calls		\$5.40		sewer dept - locates
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$10.80</b>		
Paid Chk# 026959	2/2/2022	<b>GREATER ST CLOUD DEVELOPMENT</b>			
E 101-41000-206	Association Dues/LMC, APO		\$3,000.00	5332	general - annual contributions
<b>Total GREATER ST CLOUD DEVELOPMENT</b>			<b>\$3,000.00</b>		
Paid Chk# 026960	2/2/2022	<b>IAMRESPONDING</b>			
E 101-42270-206	Association Dues/LMC, APO		\$305.00		fire dept - one year subscription
<b>Total IAMRESPONDING</b>			<b>\$305.00</b>		
Paid Chk# 026961	2/2/2022	<b>KNIFE RIVER</b>			
E 101-41130-220	Repair/Maint Supply		\$193.27	918650	pw dept - clean sand
E 101-41130-220	Repair/Maint Supply		\$192.96	918687	pw dept - clean sand
<b>Total KNIFE RIVER</b>			<b>\$386.23</b>		
Paid Chk# 026962	2/2/2022	<b>MACQUEEN EMERGENCY - WAS ERS</b>			
E 101-42270-220	Repair/Maint Supply		\$194.00	W00562	fire dept - gas monitor calibration
E 602-49450-220	Repair/Maint Supply		\$63.50	W00562	sewer dept - gas monitor calibration
<b>Total MACQUEEN EMERGENCY - WAS ERS</b>			<b>\$257.50</b>		
Paid Chk# 026963	2/2/2022	<b>MN PUBLIC FACILITIES AUTHORITY</b>			
E 601-47000-607	Debt Service Interest		\$1,296.74		water dept - interest
E 602-47000-607	Debt Service Interest		\$4,478.45		sewer dept - interest
E 602-47000-607	Debt Service Interest		\$6,135.00		sewer dept - interest
<b>Total MN PUBLIC FACILITIES AUTHORITY</b>			<b>\$11,910.19</b>		
Paid Chk# 026964	2/2/2022	<b>NELSONS TOILET RENTAL</b>			
E 601-49400-210	Operating Supplies (GENERAL)		\$625.00		water dept - cleaning 2 gate valves
<b>Total NELSONS TOILET RENTAL</b>			<b>\$625.00</b>		
Paid Chk# 026965	2/2/2022	<b>NORTH STAR SIGNS &amp; ENGRAVING</b>			
E 101-41130-220	Repair/Maint Supply		\$195.00	24314	pw dept - street signs
E 101-42270-220	Repair/Maint Supply		\$25.00	24314	fire dept - fire number sign
<b>Total NORTH STAR SIGNS &amp; ENGRAVING</b>			<b>\$220.00</b>		
Paid Chk# 026966	2/2/2022	<b>OFFICE OF ADMIN HEARINGS</b>			
E 101-42270-430	Miscellaneous		\$279.50	515963	fire dept - veteran's preference point case
<b>Total OFFICE OF ADMIN HEARINGS</b>			<b>\$279.50</b>		
Paid Chk# 026967	2/2/2022	<b>RMB ENVIRONMENTAL</b>			
E 602-49450-316	Sample Analysis		\$223.00		sewer dept - ww effluent

**\*Check Detail Register©**

February 2022

		Check Amt	Invoice	Comment
<b>Total RMB ENVIRONMENTAL</b>		<b>\$223.00</b>		
Paid Chk# 026968	2/2/2022	<b>STEARNS COUNTY SHERIFF</b>		
E 101-41000-306	Police/Sheriff (contract)	\$13,997.50		general - 2nd half 2021 contract
<b>Total STEARNS COUNTY SHERIFF</b>		<b>\$13,997.50</b>		
Paid Chk# 026969	2/2/2022	<b>STEARNS ELECTRIC ASSOCIATION</b>		
E 101-42270-387	Fire Dept Utilities	\$319.47		fire dept - fire hall
E 101-45200-381	Electric Utilities	\$37.64		parks dept - HLP
E 101-41000-381	Electric Utilities	\$176.49		general - city hall
E 101-42270-387	Fire Dept Utilities	\$52.54		fire dept - fire hydrant
E 101-41000-381	Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities	\$353.25		sewer dept - lift station 1
E 101-41000-381	Electric Utilities	\$74.51		general - city hall
E 101-41000-381	Electric Utilities	\$9.75		general - street light
E 602-49450-381	Electric Utilities	\$74.36		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)	\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities	\$43.00		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)	\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)	\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities	\$112.04		general - State Hwy 15 light
E 602-49450-381	Electric Utilities	\$27.86		sewer dept - lift station
E 101-41000-381	Electric Utilities	\$31.05		general - Lion's Sign
E 601-49400-381	Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities	\$60.81		parks dept - HLP shelter
<b>Total STEARNS ELECTRIC ASSOCIATION</b>		<b>\$1,759.76</b>		
Paid Chk# 026970	2/2/2022	<b>TRAUT COMPANIES</b>		
E 601-49400-316	Sample Analysis	\$50.00		water dept - sample #'s 220043 & 220044
<b>Total TRAUT COMPANIES</b>		<b>\$50.00</b>		
Paid Chk# 026971	2/2/2022	<b>WEST CENTRAL SANITATION</b>		
E 101-41000-384	Refuse/Garbage Disposal	\$298.15		general - garbage service
E 101-42270-384	Refuse/Garbage Disposal	\$30.74		fire dept - garbage service
<b>Total WEST CENTRAL SANITATION</b>		<b>\$328.89</b>		
Paid Chk# 026972	2/2/2022	<b>WORKMED MIDWEST PA</b>		
E 101-41130-220	Repair/Maint Supply	\$85.00	00036822-00	pw dept - drug test Kiffmeyer
<b>Total WORKMED MIDWEST PA</b>		<b>\$85.00</b>		
<b>10100 STATE BANK OF KIMBAL</b>		<b>\$68,789.23</b>		

**Fund Summary****10100 STATE BANK OF KIMBAL**

101 GENERAL FUND	\$32,930.10
601 WATER FUND	\$13,391.92
602 SEWER FUND	\$22,143.96
605 LIGHTING UTILITY	\$323.25
	<b>\$68,789.23</b>

Michael G. Zenzen

# City of St. Augusta

01/27/22 10:23 AM

Page 1

## \*Claim Register©

02 01 22 usb

February 2022

Claim Type paid 2022 for 2021					
Claim#	76	US BANK BLASHACK	Ck# 024469E	1/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel for vehicles		\$524.67
Invoice					
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel for vehicles		\$29.15
Invoice					
Cash Payment	E 602-49450-212	Motor Fuels	sewer dept - fuel for vehicles		\$29.15
Invoice					
Transaction Date	1/26/2022	STATE BANK OF KI	10100	Total	\$582.97
Claim Type paid 2022 for 2022					
Claim#	80	US BANK CLASEMAN	Ck# 024474E	1/26/2022	
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - supplies, amazon		\$9.71
Invoice					
Transaction Date	1/26/2022	STATE BANK OF KI	10100	Total	\$9.71
Claim Type paid 2022 for 2022					
Claim#	75	US BANK HOLLERMANN	Ck# 024468E	1/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel for vehicles		\$848.19
Invoice					
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel for vehicles		\$47.12
Invoice					
Cash Payment	E 602-49450-212	Motor Fuels	sewer dept - fuel for vehicles		\$47.12
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - truck 11, Royal Tire		\$209.91
Invoice					
Transaction Date	1/26/2022	STATE BANK OF KI	10100	Total	\$1,152.34
Claim Type paid 2022 for 2022					
Claim#	77	US BANK KIFFMEYER	Ck# 024470E	1/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel for vehicles		\$764.90
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - repairs, Central Hydraulics		\$175.06
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Auto Value		\$39.44
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Menards		\$90.90
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Menards		\$53.08
Invoice					
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Central McGowan		\$97.94
Invoice					
Transaction Date	1/26/2022	STATE BANK OF KI	10100	Total	\$1,221.32
Claim Type paid 2022 for 2022					
Claim#	78	US BANK MCCABE	Ck# 024471E	1/26/2022	
Cash Payment	E 101-41000-300	support services	general - remote back up, DriCrashPlan		\$19.98
Invoice					
Cash Payment	E 101-41110-331	Travel Expenses	general - Genereax, LMC conference		\$275.00
Invoice					
Cash Payment	E 101-41110-331	Travel Expenses	general - Zenzen, LMC conference		\$275.00
Invoice					
Cash Payment	E 101-41000-200	Office Supplies (GENERAL	general - supplies, Office Depot		\$408.60
Invoice					
Cash Payment	E 101-41110-490	Donations to Civic Org s	general - flowers Hurtle, Southway Greenhouse		\$59.19
Invoice					

## City of St. Augusta

01/27/22 10:23 AM

Page 2

**\*Claim Register©**

02 01 22 usb

February 2022

Cash Payment Invoice	E 101-41000-200 Office Supplies (GENERAL general - supplies, Dacotah Paper	\$66.34
----------------------	--	---------

Transaction Date	1/26/2022	STATE BANK OF KI 10100	<b>Total</b>	\$1,104.11
------------------	-----------	------------------------	--------------	------------

**Claim Type paid 2022 for 2022**

Claim#	79 US BANK RASMUSON	Ck# 024472E 1/26/2022
--------	---------------------	-----------------------

Cash Payment Invoice	E 101-41000-321 Telephone	general - telephone, Midco	\$268.03
----------------------	---------------------------	----------------------------	----------

Cash Payment Invoice	E 101-42270-323 Internet	fire dept - internet, Arvig	\$54.95
----------------------	--------------------------	-----------------------------	---------

Transaction Date	1/26/2022	STATE BANK OF KI 10100	<b>Total</b>	\$322.98
------------------	-----------	------------------------	--------------	----------

**Claim Type paid 2022 for 2022**

Claim#	81 US BANK VOIGT	Ck# 024473E 1/26/2022
--------	------------------	-----------------------

Cash Payment Invoice	E 101-42270-220 Repair/Maint Supply	fire dept - tubular webbing, Fire Safety	\$310.00
----------------------	-------------------------------------	--	----------

Transaction Date	1/26/2022	STATE BANK OF KI 10100	<b>Total</b>	\$310.00
------------------	-----------	------------------------	--------------	----------

Pre-Written Checks	\$4,703.43
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$4,703.43</b>

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2021(un-audited)	\$ 1,323,856	\$ 2,113,799.88	\$ 189,359	\$ 754,445	\$ 10,458	\$ (243,727)	\$ 56,714	\$ 133,322	\$ 4,660	\$ 209,369	\$ 4,552,256
Receipts January 2022	\$ 21,728	\$ 8,507.98	\$ 1,388	\$ 1,191	\$ 20,839	\$ 26,134	\$ 7,021	\$ 812	\$ 376		\$ 87,997
Ex. January 2022	\$ 87,449	\$ 52,234.32	\$ 745		\$ 37,314	\$ 56,811	\$ 1,001				\$ 235,554
Receipts February 2022											\$ -
Ex. February 2022	\$ 38,133			\$ 28,005	\$ 33,677				\$ 323		\$ 100,138
Receipts March 2022											\$ -
Ex. March 2022											\$ -
Receipts April 2022											\$ -
Ex. April 2022											\$ -
Receipts May 2022											\$ -
Ex. May 2022											\$ -
Receipts June 2022											\$ -
Ex. June 2022											\$ -
Receipts July 2022											\$ -
Ex. July 2022											\$ -
Receipts August 2022											\$ -
Ex. August 2022											\$ -
Receipts September 2022											\$ -
Ex. September 2022											\$ -
Receipts October 2022											\$ -
Ex. October 2022											\$ -
Receipts November 2022											\$ -
Ex. November 2022											\$ -
Receipts December 2022											\$ -
Ex. December 2022											\$ -
Cash Balance	\$ 1,220,002	\$ 2,070,073.54	\$ 190,002	\$ 727,631	\$ (39,693)	\$ (274,405)	\$ 62,734	\$ 134,134	\$ 4,713	\$ 209,369	\$ 4,304,561



2022 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2021						
Un-Audited	\$537,734.04	\$74,742.85	\$808,180.72	\$648,464.94	\$44,677.33	\$2,113,799.88
2021 Seal Coat				\$ (52,234.32)		(\$52,234.32)
January Property Tax		\$ 252.69		\$ 4,725.11	\$ 953.81	\$5,931.61
January Cable Franchise Fees		\$ 576.37				\$576.37
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$537,734.04	\$75,571.91	\$808,180.72	\$600,955.73	\$47,631.14	\$2,070,073.54

**Unallocated - Reserved**

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 142,250.00

	<b>2022</b>	<b>Spent/Received</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
<b>Revenues</b>	<b>Budget</b>	<b>As of Feb 2., 2022</b>	<b>Spent</b>	
General Fund	\$1,010,529	\$ 21,728	2.15%	\$988,801
Capital Improvement Fund	\$810,418	\$ 8,508	1.05%	\$801,910
Water Fund	\$331,047	\$ 20,839	6.29%	\$310,208
Sewer Fund	\$554,463	\$ 26,134	4.71%	\$528,330
Sewer Debt Fund	\$12,500	\$ 812	6.50%	\$11,688
Street Light Fund	\$4,500	\$ 376	8.35%	\$4,124
WAC/SAC Improvement Fund	\$98,968	\$ 1,191	1.20%	\$97,777
Debt Service	\$41,000	\$ 1,388	3.39%	\$39,612
Storm Water	\$50,000	\$ 7,021	14.04%	\$42,979
American Rescue Plan	\$202,904		0.00%	\$202,904
Total Revenues	\$3,116,329	\$ 87,997	2.82%	\$3,028,332
<b>Expenditures</b>				
General Fund	\$970,191	\$ 125,582	12.94%	\$844,609
Capital Improvement Fund	\$723,000	\$ 52,234	7.22%	\$670,766
Water Fund	\$330,650	\$ 65,319	19.75%	\$265,331
Sewer Fund	\$553,681	\$ 90,488	16.34%	\$463,194
Storm Water Utility Fund	\$31,974	\$ 1,001	3.13%	\$30,973
Street Light Fund	\$4,380	\$ 323	7.38%	\$4,057
WAC/SAC Improvement Fund	\$298,500		0.00%	\$298,500
Debt Service	\$36,495	\$ 745	2.04%	\$35,750
American Rescue Plan	\$110,000		0.00%	\$110,000
Total Expenditures	\$3,058,871	\$ 335,692	10.97%	\$2,723,179

<b>General Fund</b>				
	<b>2021</b>	<b>Spent</b>	<b>% of Budget</b>	<b>Remaining Amount</b>
	<b>Budget</b>	<b>As of Feb. 2, 2022</b>	<b>Spent</b>	
Administration	\$ 353,831	\$ 47,918	13.54%	\$ 305,914
Council	\$ 29,732	\$ 649	2.18%	\$ 29,083
Boards and Commissions	\$ 3,500	\$ -	0.00%	\$ 3,500
Building Inspection	\$ 74,800	\$ 38,672	51.70%	\$ 36,128
Elections	\$ 9,418	\$ -	0.00%	\$ 9,418
Fire	\$ 183,959	\$ 10,832	5.89%	\$ 173,126
Streets	\$ 222,769	\$ 26,008	11.67%	\$ 196,761
Parks	\$ 92,182	\$ 1,503	1.63%	\$ 90,679
<b>Total General Fund</b>	\$ 970,191	\$ 125,582	12.94%	\$ 844,609

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St Augusta Legion Auxiliary unit Previous Gambling Permit Number: XB 30258-21-013  
 Minnesota Tax ID Number, if any: 41021904 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_  
 Mailing Address: 1874 247th Street  
 City: St Augusta State: MN Zip: \_\_\_\_\_ County: Stearns  
 Name of Chief Executive Officer (CEO): Anne NIKOLAS  
 CEO Daytime Phone: 320-260-1479 CEO Email: Annenikolas@Q.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☒ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): St Augusta Legion Post 621

Physical Address (do not use P.O. box): 1874 247th St St Augusta MN 56301

Check one:

☒ City: St Augusta Zip: 56301 County: Stearns  
☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 2/26/2022, 3/27/2022, 5/30/2022, 10/23/2022

11/5/2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Mary Help of Christians Church Previous Gambling Permit Number: X-73003-21-049

Minnesota Tax ID Number, if any: 8340039 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 24588 County Road 7

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Matthew Crane

CEO Daytime Phone: 320-252-1799 CEO Email: \_\_\_\_\_  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church

Physical Address (do not use P.O. box): 24588 County Road 7

Check one:

☒ City: St. Augusta Zip: 56301 County: Stearns

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): June 24, June 25 & June 26, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☒ Paddlewheels ☒ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Wendelin Catholic Church of Luxemburg Previous Gambling Permit Number: X-04295-21-015

Minnesota Tax ID Number, if any: 8534400 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 22714 Highway 15

City: St. Cloud State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Matthew Crane

CEO Daytime Phone: 320-252-1799 CEO Email: \_\_\_\_\_  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Wendelin Catholic Church of Luxemburg

Physical Address (do not use P.O. box): 22714 Highway 15

Check one:

☒ City: St. Cloud Zip: 56301 County: Stearns

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): July 31, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☒ Paddlewheels ☒ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG214 Premises Permit Application****Annual Fee \$150 (NON-REFUNDABLE)****REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable).  
Make check payable to "**State of Minnesota**."

**Mail the application and required attachments to:**

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.**ORGANIZATION INFORMATION**Organization Name: Granite City LumberjacksLicense Number: 92564Chief Executive Officer (CEO) Bradley WillnerDaytime Phone: 320-980-0244Gambling Manager: Jesse JohnstoneDaytime Phone: 320-260-0445**GAMBLING PREMISES INFORMATION**Current name of site where gambling will be conducted: Hayloft Bar&Grill

List any previous names for this location:

Street address where premises is located: 22779 MN-15

(Do not use a P.O. box number or mailing address.)

City: **OR** Township:

County:

Zip Code:

St. Augusta56301

Does your organization own the building where the gambling will be conducted?

☐

Yes

☒

No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☒

Yes

☐

No

☐

Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐

Yes

☒

No

☐

Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**Bank Name: American Heritage National BankBank Account Number: 41005000Bank Street Address: 525 Highway 10 southCity: St. CloudState: MN Zip Code: 56304**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):

City:

State: Zip Code:

1410 3rd Ave SouthSauk RapidsMN56379MNMN

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<b>CITY APPROVAL</b> <b>for a gambling premises</b> <b>located within city limits</b>	<b>COUNTY APPROVAL</b> <b>for a gambling premises</b> <b>located in a township</b>
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <b>Local unit of government must sign.</b> </div>	<b>TOWNSHIP NAME:</b> _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**ACKNOWLEDGMENT AND OATH**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol> | <ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol> |
|--|---|

Signature of Chief Executive Officer (designee may not sign)

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**From** Minnesota Rural Water Association <lori.blair@mrwa.com>  
**To** publicworks@staugustamn.com  
**Date** 01/11/2022 10:03  
**Subject** Register NOW for the MRWA Technical Conference!

***Have You Registered for MRWA's Conference Yet?***



**REGISTER NOW!**

**View Tentative Agenda**

**And Don't Forget!**

Think you've got the best tasting drinking water in Minnesota?  
*Prove it!*

**Minnesota Water Taste Test Contest**

**Bring a water sample; win a prize!**



**Learn More**



Minnesota Rural Water Association | 217 12th Avenue SE, Elbow Lake, MN 56531

[Unsubscribe](#) [publicworks@staugustamn.com](mailto:publicworks@staugustamn.com)

[Update Profile](#) [About Constant Contact](#)

Sent by [lori.blair@mrwa.com](mailto:lori.blair@mrwa.com) in collaboration with



Try email marketing for free today!



# Tri-County Humane Society

Adopt • Donate • Volunteer

735 8<sup>th</sup> Street NE P.O. Box 701 Phone: 320-252-0896  
St. Cloud, MN 56302-701 Fax: 320-252-1325  
www.tricountyhumanesociety.org

This agreement is between the municipality of \_\_\_\_\_ and the Tri-County Humane Society.

The following is mutually agreeing by the parties:

1. That the Tri-County Humane Society (TCHS) agrees to provide the following services:
  - a. Housing for stray or abandoned animals that are retrieved or legally seized by your municipality's community service officer (CSO), animal control officer (ACO), or other authorized representative, or for stray animals that are brought into the shelter by a citizen and verbal permission is given by your agency via phone for intake. TCHS will receive, feed, house and care for all dogs, cats, and other domestic animals impounded from the above mentioned municipality.
  - b. Hold stray animals for a **minimum** of five working days and seized animals for up to 10 working days as per Minnesota State Statute 343.235.
  - c. Vaccinate, de-worm, and evaluate animal for medical treatment deemed necessary.
  - d. At the end of the five-day hold for stray or ten-day hold for seized animals, claim the impounded animals as property of the TCHS.
  - e. Euthanize and dispose of animals not claimed or adopted.
  - f. Handle all telephone calls that come to this office in respect to the animals in possession.
  - g. Charge any citizen claiming their animal the impoundment fee, regardless of the period of impoundment.
  - h. Publicize stray animals impounded in an attempt to locate the owner.
2. That \_\_\_\_\_ will:
  - a. Deliver or authorize delivery of all stray or seized animals within their municipality to the TCHS.
  - b. Provide a list of names and phone numbers of those who can be called for authorization. (see reverse side)
  - c. Pay the TCHS the costs per schedule accrued for the housing, care and euthanizing/disposal of impounded animals.

## SCHEDULE

- Holding per day: \$15.00 dog, cat or other / per cage
    - a. Seized animal held for a maximum of 10 days (\$150)
    - b. Stray animal held for a minimum of 5 days (\$75)
  - \$25.00 euthanasia and disposal fee/ per animal when applicable will be in addition to above set holding fee
- d. Notify the municipality clerk of the billing report of animals delivered, to approve charges for animals.
  - e. Refer to a veterinarian in regards to any animals that are obviously sick, injured, dangerous, or suspected of having rabies.

This agreement is effective \_\_\_\_\_ and may be removed or revised on a yearly basis.

Clerk of Municipality \_\_\_\_\_

Billing Address \_\_\_\_\_

Clerk Signature \_\_\_\_\_

Please list the names and phone numbers of those who can be called for authorizing an animal to come in.

Calls are most apt to be made: Mon.- Thurs. 8:00 a.m. to 6:00 p.m., Friday 8:00 a.m. to 8:00 p.m., Sat. – Sun. 8:00 a.m. to 5:00 p.m. We must be able to reach someone during these hours to authorize the stray(s) to be brought in.

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

NOTES \_\_\_\_\_

## Bill McCabe

---

**From:** James Dyrdaahl <james@skidpro.com>  
**Sent:** Monday, January 31, 2022 3:20 PM  
**To:** bmccabe@staugustamn.com  
**Subject:** Skid Pro Attachments  
**Attachments:** MARK KIFFMEYER HD3 QUOTE.pdf; About Us.pdf; hd3 72 open front cutter.JPG; hd3 72 open front cutter3.JPG; hd3 open front cutter\_front blade & push bar.JPG; hd3 open front cutter\_xl flywheel & 3 blades.JPG

Hi Mark,

Thanks again for looking into our attachment line up here at Skid Pro today. I have attached our quote for the open front HD3 brush cutter you requested today along with some info on Skid Pro and more details, pics and a link to video of this attachment in action below. Feel free to give me a call if you have any additional questions or if you would like to place this order and I will be available to help you out anytime.

Below are some more pictures and specs on our 60" and 72" HD3 (heavy duty 3 blade) brush mower with the heavy 232 lbs. flywheel (72"), three blades and direct drive motor for maximum cutting force, longevity, and reduced down time. I also included some design features to consider when comparing other mowers in the industry. Click [here](#) to view our HD3 product page on our website, where you'll find more specs and pictures, or click [here](#) to watch our video of the HD3 in action.

Most other "traditional" design mowers have a super light 85 lbs. flywheel/blade carrier, only two blades, and a gearbox drive, which is a weak point, costly to replace, and creates down-time. Plus they are just about the same price (sometimes more) than ours with the bigger flywheel, direct drive, and three blades. The last two pictures below show a traditional gearbox and small flywheel design, so you can compare that to our high-tech drive train.

- 1) **Direct Drive** – This powerful mechanism is superior to gear-box designs. It has ultra-high blade tip speeds, while maintaining torque. Gearbox mowers always gear up their tip speed, which always come with a significant loss of torque in the process (speed & torque are inversely related). This is especially apparent when mowing tall, thick grass. With a direct drive you will be able to have higher travel speeds and maximum torque.
- 2) **XL Flywheel & 3 Blades** – Our over-sized, 232 lbs. flywheel design helps the mower blades to have a tremendous amount of inertia. That means they can go through the toughest spots in the field, and barely miss a beat. Additionally, the three blade design does a much more even job cutting both grass and brush, with a higher mulch percentage so you don't have large material left behind. A traditional 2 blade design doesn't cut as uniform as a 3, and again in thick grass, there is a huge difference in performance.
- 3) **Industrial Frame** – If you look closely on the pictures of the brush mower (below) you can see that it is a total beast and heavily reinforced. Besides the two, large, lateral steel square tubing stiffeners, look closely at the entire frame. All our possible contact areas are reinforced. We have over 1" thick steel plating where the motor housing connects to the deck. The front of the mower has a low profile push bar welded into the frame. The sides are reinforced, as well as full length skid shoes on the entire mower.
- 4) **Wire Protection Kit** – An unseen product feature that almost no other cutters out on the market have, none-the-less the bargain brand and old-school gearbox models. The wire protection kit uses high-strength-steel posts that are overlapped underneath the mower deck between the top of the flywheel and the bottom of the deck. This is the critical area where wire can wrap and break gearbox drive shafts or damage drive trains. Our wire

protection kit prevents the wire from getting in on the drive shaft and the seal, reducing down time and costly repairs.

All things considered, it is tough to find a better-built mower in the industry with this much built-in value and features. If you're looking for big-time performance at a very affordable price, look no further than Skid Pro's HD3 brush mower!

Thanks for your consideration,

**James Dyrda** – *Product Guru*

Skid Pro Attachments

807 McKay Ave S

Alexandria, MN 56308

Office – 877.378.4642

Cell – 612.229.2897

Fax – 320.759.1057

email - [james@skidpro.com](mailto:james@skidpro.com)

[www.skidpro.com](http://www.skidpro.com)



**Ask me about our**  
**0% Financing!**









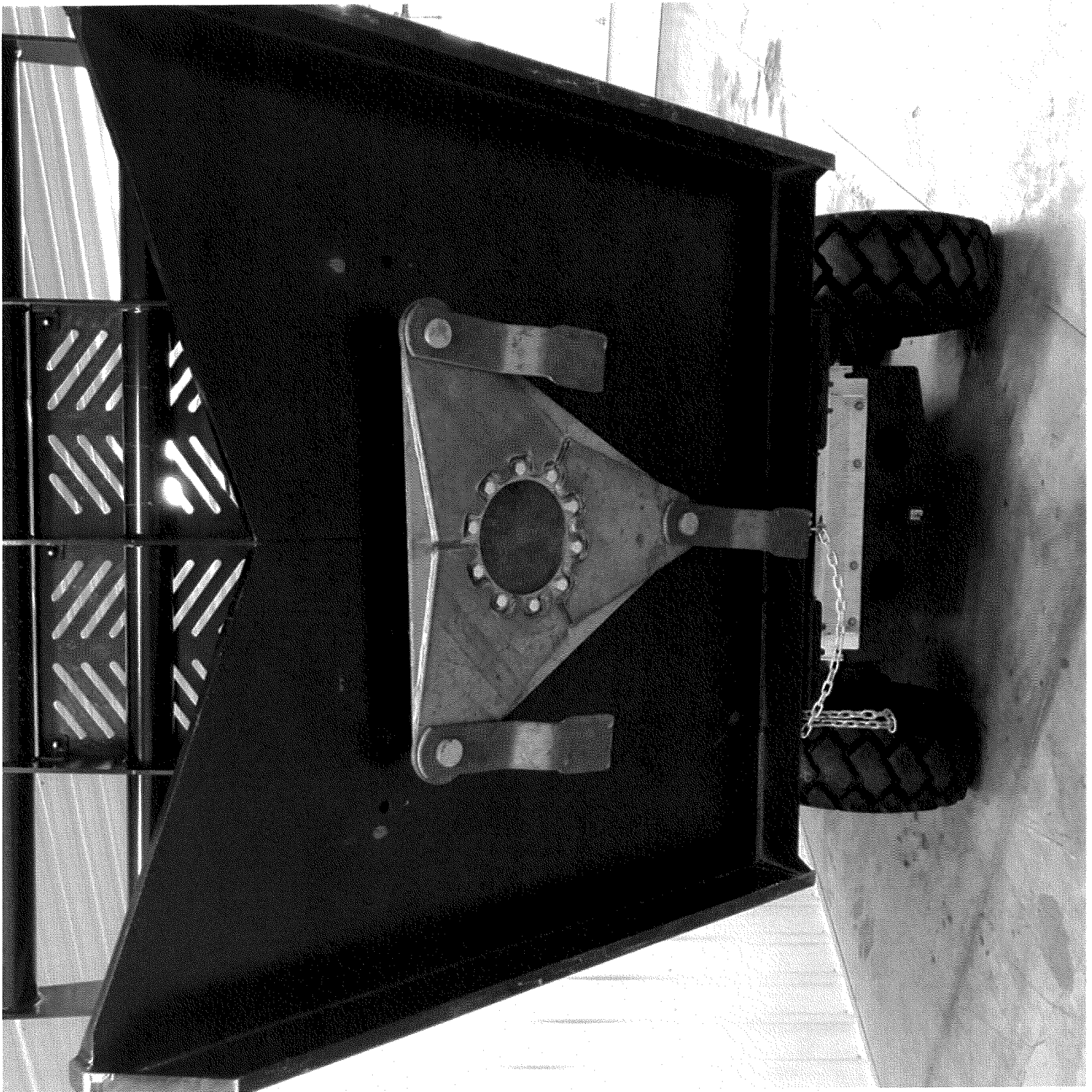


ATTACHMENTS









**Skid Pro Attachments**

PO Box 982  
Alexandria, MN 56308 US  
+1 8773784642  
sales@skidpro.com  
www.skidpro.com



## Quote

**ADDRESS**

Mark Kiffmeyer  
City Of St Augusta  
1914 250th St  
Saint Augusta, MN 56301

**SHIP TO**

Skid Pro Attachments  
Mark Kiffmeyer  
1457 Eagle St  
Detroit Lakes, MN 56501

**QUOTE #** 295804**DATE** 01/31/2022**EXPIRATION DATE** 02/07/2022**SHIP VIA**

Customer Pick-Up

**PHONE**

320-980-4050

**SALES REP**

James

**EMAIL**bmccabe@staugustamn.co  
m

ACTIVITY	QTY	RATE	AMOUNT
<b>Carrier Machine</b> JCB 270	1		0.00T
<b>SP-60SPBC3OF</b> 60" Open Front, 2 Year Warranty	1	6,895.00	6,895.00T
(72" Model Additional \$600)			
<b>FFC</b> Flat Face Couplers - Standard 1/2"	1	95.00	95.00T
<b>Discount</b> ***Municipality Discount***	1	-500.00	-500.00T
<b>Special Instructions</b> Customer Pick-Up	1	0.00	0.00T

SUBTOTAL	6,490.00
TAX	0.00
<b>TOTAL</b>	<b>\$6,490.00</b>

Accepted By

Accepted Date

Thanks for your business!

## Bill McCabe

---

**From:** Jeff Mesenbrink <jeff.mesenbrink@fairchildequipment.com>  
**Sent:** Tuesday, February 1, 2022 8:28 AM  
**To:** Bill McCabe  
**Subject:** 66" & 72" commercial brush mower

Mark

Here is the pricing on the Erskine 66" and 72" commercial mowers. These can be run on standard and high flow.

66" \$6995.00 delivered to you less any tax

72" \$7295.00 delivered to you less any tax

Thanks Jeff

<https://erskineattachments.com/products/brush-mower/>



Jeff Mesenbrink | Construction Equipment Sales Manager

O: (952) 697-1721 M: (952) 239-8419

E: [jeff.mesenbrink@fairchildequipment.com](mailto:jeff.mesenbrink@fairchildequipment.com)

W: [www.fairchildequipment.com](http://www.fairchildequipment.com)



Your eight-time **Most Valuable Partner (MVP) award-winning** dealer.

## Bill McCabe

---

**From:** Jeff Mesenbrink <jeff.mesenbrink@fairchildequipment.com>  
**Sent:** Tuesday, February 1, 2022 8:23 AM  
**To:** Bill McCabe  
**Subject:** 72"HD Mower high flow only

Mark  
Here is the price on the Erskine high flow HD mower. Also if you click on the hyper link below it gives you all the specs on the mower. The price delivered to you would be \$11395.00 minus any taxes. And looking at 10-12 week delivery window.

Thanks Jeff

<https://erskineattachments.com/products/heavy-duty-brush-mower/>

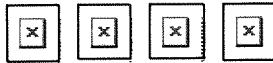


Jeff Mesenbrink | Construction Equipment Sales Manager

**O:** (952) 697-1721 **M:** (952) 239-8419

**E:** jeff.mesenbrink@fairchildequipment.com

**W:** [www.fairchildequipment.com](http://www.fairchildequipment.com)

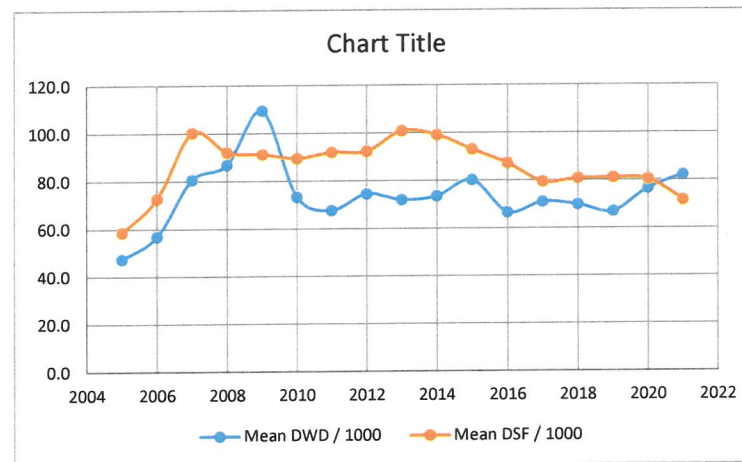


Your eight-time **Most Valuable Partner (MVP) award-winning** dealer.



Year	Mean DWD / 1000	Mean DSF / 1000
2005	47.7	58.7
2006	57.1	72.9
2007	80.9	100.4
2008	87.1	92.2
2009	109.7	91.4
2010	73.6	89.6
2011	67.9	92.2
2012	74.8	92.5
2013	72.3	101.0
2014	73.8	99.3
2015	80.5	93.2
2016	66.9	87.4
2017	71.3	79.5
2018	70.1	81.0
2019	67.2	81.2
2020	76.8	80.6
2021	82.5	71.8

Total water demand for year	Total sewer flow for year
17,399,610	21,438,340
20,838,950	26,594,580
29,537,590	36,640,837
31,789,945	33,649,665
40,054,390	33,359,283
26,863,910	32,705,424
24,790,336	33,636,300
27,311,050	33,754,200
26,385,211	36,880,600
26,919,409	36,232,500
29,377,654	34,003,800
24,417,991	31,909,166
26,006,280	29,030,700
25,581,784	29,569,300
24,517,324	29,633,000
28,039,028	29,412,800
30,102,912	26,208,354



I think the spike of water usage in 2009 is due to a water main break on CR 7.  
flow in 2021 and drop in sewer is due to drought in summer of 2021

DWD                  Daily water demand  
DSF                  Daily sewer flow

## **St. Augusta Fire Department**

**December 2021**

### **Emergency calls as of report date**

- 12/06/2021 Medical
- 12/11/2021 Medical
- 12/21/2021 Medical
- 12/23/2021 Medical
- 12/23/2021 Medical
- 12/30/2021 Medical
- 12/31/2021 Medical

Total of 7 calls for December. (7 medicals)

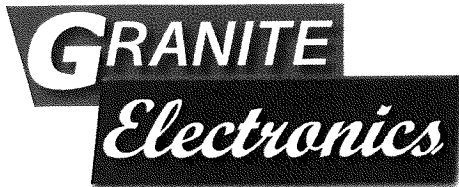
120 total calls through December 2021

(131 total calls through same time period 2020)

### **Monthly Training**

December's training was provided by Fire Inc.

The training was on Unified Command.



**Granite Electronics**  
535 31st Ave N  
St Cloud, MN 56303  
Phone: (320) 252-1887

DATE: 01/13/2022  
Quote Valid through: 02/12/2022

**QUOTATION**  
**142001334**

**Bill To:**  
St Augusta Fire Dept  
1914 250th St  
St Augusta, MN 56301

**Ship To:**  
St Augusta Fire Dept  
1914 250th St  
St Augusta, MN 56301

**Attn:** Rob Claseman  
**Phone:**  
**Email:** rob.claseman@staugustafd.org

**Cust Rep:** Dan McCoy  
**Phone:** 320-980-0094  
**Email:** DanMcCoy@GraniteElectronics.com

Date: 01/13/2022		Terms: NET 10		
Line	Qty	Description	Unit Price	Extended
100	1	FIRECOM Single User Wireless Base	1,159.00	1,159.00
200	1	SERVICES:	126.50	126.50
		-----		
		REPLACEMENT/INSTALLATION		
		PAIRING		
		TRAVEL		

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_

**Equipment Totals :** \$1,159.00  
**Service Totals:** \$126.50  
**Subtotal :** \$1,285.50  
**Taxes:** \$0.00  
**Grand Total:** \$1,285.50



Saint August Fire Department,

I, Joe Kramer, request to be put on a medical leave for six months. In light of my current condition, and the rehabilitation I will have to go through in the future, I feel this will limit my ability as a firefighter.

This leave would be in effect from November 18, 2021.

Thanks for your understanding.

A handwritten signature in black ink, appearing to read 'Joe Kramer', with a stylized, cursive script.

Joe Kramer



3315 Roosevelt Road  
Suite 300  
St. Cloud, MN 56301  
P: 320.281.5493



January 27, 2022

Honorable Mayor and Council Members  
Bill McCabe, City Administrator  
City of St. Augusta  
1914 250<sup>th</sup> Street  
St. Augusta, MN 56301

RE: 20th Avenue/Vienna Hills Subdivision  
Milling and Overlay/Reconstruction  
City of St. Augusta  
***Recommendation of Award***  
Moore No. 21008H

Honorable Mayor and Members of the Council,

On January 27, 2022 at 10:00 a.m., sealed bids were opened for the 20th Avenue/Vienna Hills Subdivision; Milling and Overlay/Reconstruction project. A total of 4 bids were opened with base bids ranging from \$850,066.26 to \$1,180,676.77 and alternate bids ranging from \$313,656.50 to \$437,068.55.

We have reviewed the bids and have determined that the lowest responsible bid was from Knife River Materials in the amount of \$850,066.26 and their alternate bid in the amount of \$313,656.26. The low base bid and alternate bid combination was submitted by Knife River Materials, so the council has the option to award a construction contract in any combination to Knife River Materials.

The price per ton for the base bid project is 20-percent higher for the base course, 27-percent higher for the wearing course relative to the paving improvements from last season. The alternate bid is 31-percent higher than last years paving prices. Historically, prices fluctuate up and down depending upon project magnitude and a variety of economic factors year to year. For example, unit prices for paving 2-years ago were higher in the City by approximately 13-percent.

It is recommended that the base bid is awarded to Knife River Materials and the alternate bid is not awarded at this time. The alternate bid area can be bid in the future with limited risk to the City of major deterioration and may be able to yield lower prices under a more favorable bidding climate. The Vienna Hills portion of the project was bid in conjunction with the 20th Avenue project as an alternate to see if favorable bids could be achieved as the work was immediately adjacent to the project area.

Enclosed are the bid tabulation and Notice of Award for your consideration. Please feel free to contact me with any questions or comments at 218-998-4041.

Sincerely,

Tyson Hajicek, PE  
Senior Project Manager

Enclosures - (Bid Tabulation, Notice of Award-02/02/2022)

## NOTICE OF AWARD

Date of Issuance: February 2, 2022  
Owner: City of St. Augusta Owner's Project No.:  
Engineer: Moore Engineering, Inc. Engineer's Project No.: 21008H  
Project: Milling and Overlay/Reconstruction  
Contract Name: 20th Avenue/Vienna Hills Subdivision  
Bidder: Knife River Materials  
Bidder's Address: 4787 Shadow Wood Drive NE, Sauk Rapids, MN 56379

You are notified that Owner has accepted your Bid dated January 27, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for the reclamation and paving of 20<sup>th</sup> Avenue and 215<sup>th</sup> Street; the milling and overlaying of Dom Circle, Gondola Court, Alpine Court, and Vienna Drive within the Vienna Hills Subdivision; and with related storm culvert, pavement marking, and mailbox work.

The Contract Price of the awarded Contract is \$850,066.26 (Base Bid). Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

3 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 business days of the date of receipt of this Notice of Award:

1. Deliver to Owner three (3) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Deliver to Owner Supplemental Contractor Verification of Compliance in accordance with Minnesota Statute 16C.285 subd. 3 subclauses (1) to (7).

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten (10) business days after you comply with the above conditions, Owner will return to you one (1) fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of St. Augusta

By (*signature*): \_\_\_\_\_

Name (*printed*): \_\_\_\_\_

Title: \_\_\_\_\_

Copy: Engineer

**BID TABULATION****20th Avenue/Vienna Hills Subdivision****Milling and Overlay/Reconstruction****St. Augusta, MN****Project No. 21008H****Bid Date: January 27, 2022**Knife River Materials  
4787 Shadow Wood Drive NE  
Sauk Rapids, MN 56379OMG Midwest, Inc.  
DBA Minnesota Paving & Materials  
14475 Quiram Drive  
Rogers, MN 55374

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
<b>Base Bid</b>								
1.	12000.00	Testing Allowance	LS	1	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
2.	12000.00	Mobilization	LS	1	\$46,000.00	\$46,000.00	\$41,412.72	\$41,412.72
3.	2101.501	Clearing and Grubbing	LS	1	\$2,795.00	\$2,795.00	\$2,803.14	\$2,803.14
4.	2104.502	Remove Culvert Apron/FES (Storm) - All Types/Sizes	EA	22	\$50.00	\$1,100.00	\$50.15	\$1,103.30
5.	2104.502	Remove Mail Box and Support	EA	6	\$125.00	\$750.00	\$125.36	\$752.16
6.	2104.503	Remove Culvert Pipe (Storm) - All Types/Sizes	LF	533	\$10.00	\$5,330.00	\$10.03	\$5,345.99
7.	2104.503	Sawing Bituminous Pavement (Full Depth)	LF	94	\$5.00	\$470.00	\$2.01	\$188.94
8.	2104.503	Sawing Concrete Driveway Pavement (Full Depth)	LF	46	\$6.00	\$276.00	\$5.01	\$230.46
9.	2104.504	Remove Aggregate Driveway Pavement	SY	417	\$2.75	\$1,146.75	\$2.75	\$1,146.75
10.	2104.504	Remove Aggregate Pavement	SY	98	\$2.65	\$259.70	\$2.66	\$260.68
11.	2104.504	Remove Bituminous Driveway Pavement	SY	74	\$5.27	\$389.98	\$5.29	\$391.46
12.	2104.504	Remove Concrete Driveway Pavement	SY	57	\$9.12	\$519.84	\$9.15	\$521.55
13.	2105.507	Common Excavation (EV) (P)	CY	3,933	\$6.90	\$27,137.70	\$6.92	\$27,216.36
14.	2105.604	Geotextile Fabric	SY	7,063	\$1.12	\$7,910.56	\$1.11	\$7,839.93
15.	2111.519	Test Rolling	RD STA	90	\$6.00	\$540.00	\$5.85	\$526.50
16.	2112.519	Subgrade Preparation (P)	SY	28,636	\$0.50	\$14,318.00	\$0.44	\$12,599.84
17.	2118.507	Aggregate Surfacing (CV) Class 5	CY	38	\$26.00	\$988.00	\$52.27	\$1,986.26
18.	2211.507	Aggregate Base (CV) Class 5	CY	2,267	\$26.00	\$58,942.00	\$26.05	\$59,055.35
19.	2215.504	Full Depth Reclamation	SY	11,494	\$0.60	\$6,896.40	\$0.96	\$11,034.24
20.	2221.501	Shoulder Base Aggregate (CV) Blended	CY	445	\$29.90	\$13,305.50	\$53.51	\$23,811.95
21.	2232.504	Mill Bituminous Surface (5.0", Nominal)	SY	11,800	\$3.00	\$35,400.00	\$2.73	\$32,214.00
22.	2360.509	Type Sp 12.5 Non-Wearing Course Mix (2,C) 2.5" Thick (P)	SY	23,409	\$9.20	\$215,362.80	\$10.17	\$238,069.53
23.	2360.509	Type Sp 12.5 Wear Course Mix (2,C) 1.5" Thick (P)	SY	23,409	\$5.80	\$135,772.20	\$6.16	\$144,199.44
24.	2501.502	15" RC Pipe Apron (FES)	EA	10	\$790.00	\$7,900.00	\$791.42	\$7,914.20
25.	2501.502	18" RC Pipe Apron (FES)	EA	8	\$863.00	\$6,904.00	\$865.42	\$6,923.36

**[C]=CORRECTED AMOUNT**

**BID TABULATION****20th Avenue/Vienna Hills Subdivision****Milling and Overlay/Reconstruction****St. Augusta, MN****Project No. 21008H****Bid Date: January 27, 2022**

Knife River Materials  
4787 Shadow Wood Drive NE  
Sauk Rapids, MN 56379

OMG Midwest, Inc.  
DBA Minnesota Paving & Materials  
14475 Quiram Drive  
Rogers, MN 55374

BID ITEM NO. & DESCRIPTION				UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
26.	2501.502	48" RC Pipe Apron (FES)		EA	2	\$2,580.00	\$5,160.00	\$2,587.19	\$5,174.38
27.	2501.502	60" RC Pipe Apron (FES)		EA	2	\$3,252.00	\$6,504.00	\$3,260.94	\$6,521.88
28.	2501.503	15" RC Pipe Culvert Class V		LF	206	\$126.00	\$25,956.00	\$126.24	\$26,005.44
29.	2501.503	18" RC Pipe Culvert Class V		LF	190	\$124.00	\$23,560.00	\$124.32	\$23,620.80
30.	2501.503	48" RC Pipe Culvert Class V		LF	66	\$370.00	\$24,420.00	\$370.14	\$24,429.24
31.	2501.503	60" RC Pipe Culvert Class V		LF	74	\$646.00	\$47,804.00	\$647.30	\$47,900.20
32.	2501.602	Trash Guard For 48" Pipe Apron		EA	2	\$3,605.00	\$7,210.00	\$3,615.26	\$7,230.52
33.	2501.602	Trash Guard For 60" Pipe Apron		EA	2	\$5,155.00	\$10,310.00	\$5,169.34	\$10,338.68
34.	2511.507	Random Riprap Class IV		CY	118	\$97.00	\$11,446.00	\$97.04	\$11,450.72
35.	2531.504	6" Bituminous Driveway Pavement		SY	68	\$25.00	\$1,700.00	\$47.81	\$3,251.08
36.	2531.504	6" Concrete Driveway Pavement		SY	59	\$99.00	\$5,841.00	\$99.29	\$5,858.11
37.	2540.602	Furnish and Install New Mail Box Support		EA	2	\$200.00	\$400.00	\$200.58	\$401.16
38.	2540.602	Protect Mail Box		EA	1	\$75.00	\$75.00	\$75.22	\$75.22
39.	2540.602	Relocate Mail Box		EA	3	\$125.00	\$375.00	\$125.36	\$376.08
40.	2563.601	Detour Signing		LS	1	\$400.00	\$400.00	\$1,253.64	\$1,253.64
41.	2563.601	Traffic Control		LS	1	\$2,000.00	\$2,000.00	\$1,253.64	\$1,253.64
42.	2573.501	Stabilized Construction Exit		EA	6	\$350.00	\$2,100.00	\$351.02	\$2,106.12
43.	2573.501	Storm Drain Inlet Protection		EA	52	\$150.00	\$7,800.00	\$90.26	\$4,693.52
44.	2573.503	Silt Fence, Type MS		LF	18,289	\$1.50	\$27,433.50	\$1.70	\$31,091.30
45.	2574.508	Fertilizer, Type 3		LBS	269	\$0.95	\$255.55	\$0.65	\$174.85
46.	2575.504	Mulch Material, Type 4		SY	26,072	\$0.49	\$12,775.28	\$0.40	\$10,428.80
47.	2575.508	Seed Mixture, 25-151		LBS	1,077	\$5.46	\$5,880.42	\$5.01	\$5,395.77
48.	2575.509	Stabilized Fiber Matrix (3884)		LBS	4,040	\$1.20	\$4,848.00	\$1.25	\$5,050.00
49.	2575.523	Water		M GAL	5.39	\$95.00	\$512.05	\$55.16	\$297.31
50.	2575.605	Seeding (Temporary)		ACRE	5.39	\$200.00	\$1,078.00	\$401.17	\$2,162.31
51.	2575.505	Seeding		ACRE	5.39	\$975.00	\$5,255.25	\$401.17	\$2,162.31

**[C]=CORRECTED AMOUNT**



**BID TABULATION**

**20th Avenue/Vienna Hills Subdivision**

**Milling and Overlay/Reconstruction**

**St. Augusta, MN**

**Project No. 21008H**

**Bid Date: January 27, 2022**

Knife River Materials  
4787 Shadow Wood Drive NE  
Sauk Rapids, MN 56379

OMG Midwest, Inc.  
DBA Minnesota Paving & Materials  
14475 Quiram Drive  
Rogers, MN 55374

BID ITEM NO. & DESCRIPTION				UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
52.	2582.503	4" Broken Line Epoxy (Multi-Component) - Yellow		LF	162	\$0.26	\$42.12	\$0.26	\$42.12
53.	2582.503	4" Double Solid Line Epoxy (Multi-Component) - Yellow		LF	8,906	\$0.52	\$4,631.12	\$0.52	\$4,631.12
54.	2582.503	4" Solid and Broken Line Epoxy (Multi-Component) - Yellow		LF	5,094	\$0.31	\$1,579.14	\$0.31	\$1,579.14
55.	2582.503	4" Solid Line Epoxy (Multi-Component) - White		LF	16,540	\$0.26	\$4,300.40	\$0.26	\$4,300.40
<b>BASE BID TOTAL</b>							<b>\$850,066.26</b>		<b>\$884,803.97</b>
<b>Alternate A - Vienna Hills Subdivision</b>									
A1	2540.602	Protect Mail Box		EA	10	\$75.00	\$750.00	\$75.22	\$752.20
A2	2232.504	Mill Bituminous Surface (3.0")		SY	20,187	\$2.40	\$48,448.80	\$1.70	\$34,317.90
A3	2221.501	Shoulder Base Aggregate (CV) Class 5		CY	375	\$29.90	\$11,212.50	\$46.22	\$17,332.50
A4	2360.509	Type Sp 12.5 Non-Wearing Course Mix (2,C) 1.5" Thick (P)		SY	20,687	\$6.00	\$124,122.00	\$6.34	\$131,155.58
A5	2360.509	Type Sp 12.5 Wear Course Mix (2;C) 1.5" Thick (P)		SY	20,687	\$6.00	\$124,122.00	\$6.37	\$131,776.19
A6	2574.508	Fertilizer, Type 3		LBS	44	\$0.95	\$41.80	\$0.65	\$28.60
A7	2575.504	Mulch Material, Type 4		SY	4,226	\$0.50	\$2,113.00	\$0.40	\$1,690.40
A8	2575.508	Seed Mixture, 25-151		LBS	175	\$5.46	\$955.50	\$5.01	\$876.75
A9	2575.509	Stabilized Fiber Matrix (3884)		LBS	655	\$1.20	\$786.00	\$1.25	\$818.75
A10	2575.523	Water		M GAL	0.87	\$95.00	\$82.65	\$55.16	\$47.99
A11	2575.605	Seeding (Temporary)		ACRE	0.87	\$200.00	\$174.00	\$401.17	\$349.02
A12	2575.505	Seeding		ACRE	0.87	\$975.00	\$848.25	\$401.17	\$349.02
<b>ALTERNATE A TOTAL</b>							<b>\$313,656.50</b>		<b>\$319,494.90</b>
<b>BASE BID + ALTERNATE A TOTAL</b>							<b>\$1,163,722.76</b>		<b>\$1,204,298.86</b>

**BID TABULATION****20th Avenue/Vienna Hills Subdivision****Milling and Overlay/Reconstruction****St. Augusta, MN****Project No. 21008H****Bid Date: January 27, 2022**Duininck, Inc.  
408 6th Street  
Prinsburg, MN 56281Central Specialties, Inc.  
6325 County Road 87 SW  
Alexandria, MN 56308

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
<b>Base Bid</b>								
1.	12000.00	Testing Allowance	LS	1	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
2.	12000.00	Mobilization	LS	1	\$53,000.00	\$53,000.00	\$174,595.00	\$174,595.00
3.	2101.501	Clearing and Grubbing	LS	1	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00
4.	2104.502	Remove Culvert Apron/FES (Storm) - All Types/Sizes	EA	22	\$50.00	\$1,100.00	\$200.00	\$4,400.00
5.	2104.502	Remove Mail Box and Support	EA	6	\$125.00	\$750.00	\$125.00	\$750.00
6.	2104.503	Remove Culvert Pipe (Storm) - All Types/Sizes	LF	533	\$10.00	\$5,330.00	\$30.00	\$15,990.00
7.	2104.503	Sawing Bituminous Pavement (Full Depth)	LF	94	\$2.00	\$188.00	\$3.00	\$282.00
8.	2104.503	Sawing Concrete Driveway Pavement (Full Depth)	LF	46	\$5.00	\$230.00	\$5.00	\$230.00
9.	2104.504	Remove Aggregate Driveway Pavement	SY	417	\$2.75	\$1,146.75	\$5.50	\$2,293.50
10.	2104.504	Remove Aggregate Pavement	SY	98	\$2.65	\$259.70	\$5.50	\$539.00
11.	2104.504	Remove Bituminous Driveway Pavement	SY	74	\$5.25	\$388.50	\$15.00	\$1,110.00
12.	2104.504	Remove Concrete Driveway Pavement	SY	57	\$9.00	\$513.00	\$20.00	\$1,140.00
13.	2105.507	Common Excavation (EV) (P)	CY	3,933	\$7.00	\$27,531.00	\$25.00	\$98,325.00
14.	2105.604	Geotextile Fabric	SY	7,063	\$1.10	\$7,769.30	\$2.10	\$14,832.30
15.	2111.519	Test Rolling	RD STA	90	\$5.80	\$522.00	\$1.00	\$90.00
16.	2112.519	Subgrade Preparation (P)	SY	28,636	\$1.50	\$42,954.00	\$1.00	\$28,636.00
17.	2118.507	Aggregate Surfacing (CV) Class 5	CY	38	\$65.00	\$2,470.00	\$45.00	\$1,710.00
18.	2211.507	Aggregate Base (CV) Class 5	CY	2,267	\$26.00	\$58,942.00	\$35.00	\$79,345.00
19.	2215.504	Full Depth Reclamation	SY	11,494	\$2.60	\$29,884.40	\$7.00	\$80,458.00
20.	2221.501	Shoulder Base Aggregate (CV) Blended	CY	445	\$27.00	\$12,015.00	\$45.00	\$20,025.00
21.	2232.504	Mill Bituminous Surface (5.0", Nominal)	SY	11,800	\$4.35	\$51,330.00	\$4.75	\$56,050.00
22.	2360.509	Type Sp 12.5 Non-Wearing Course Mix (2,C) 2.5" Thick (P)	SY	23,409	\$12.30	\$287,930.70	\$9.00	\$210,681.00
23.	2360.509	Type Sp 12.5 Wear Course Mix (2;C) 1.5" Thick (P)	SY	23,409	\$7.70	\$180,249.30	\$5.40	\$126,408.60
24.	2501.502	15" RC Pipe Apron (FES)	EA	10	\$785.00	\$7,850.00	\$800.00	\$8,000.00
25.	2501.502	18" RC Pipe Apron (FES)	EA	8	\$859.00	\$6,872.00	\$875.00	\$7,000.00

**[C]=CORRECTED AMOUNT**

**BID TABULATION****20th Avenue/Vienna Hills Subdivision****Milling and Overlay/Reconstruction****St. Augusta, MN****Project No. 21008H****Bid Date: January 27, 2022**

Duininck, Inc.  
408 6th Street  
Prinsburg, MN 56281

Central Specialties, Inc.  
6325 County Road 87 SW  
Alexandria, MN 56308

BID ITEM NO. & DESCRIPTION				UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
26.	2501.502	48" RC Pipe Apron (FES)		EA	2	\$2,565.00	\$5,130.00	\$3,000.00	\$6,000.00
27.	2501.502	60" RC Pipe Apron (FES)		EA	2	\$3,250.00	\$6,500.00	\$4,000.00	\$8,000.00
28.	2501.503	15" RC Pipe Culvert Class V		LF	206	\$125.00	\$25,750.00	\$90.00	\$18,540.00
29.	2501.503	18" RC Pipe Culvert Class V		LF	190	\$123.00	\$23,370.00	\$100.00	\$19,000.00
30.	2501.503	48" RC Pipe Culvert Class V		LF	66	\$367.00	\$24,222.00	\$400.00	\$26,400.00
31.	2501.503	60" RC Pipe Culvert Class V		LF	74	\$641.00	\$47,434.00	\$600.00	\$44,400.00
32.	2501.602	Trash Guard For 48" Pipe Apron		EA	2	\$3,600.00	\$7,200.00	\$3,500.00	\$7,000.00
33.	2501.602	Trash Guard For 60" Pipe Apron		EA	2	\$5,200.00	\$10,400.00	\$5,500.00	\$11,000.00
34.	2511.507	Random Riprap Class IV		CY	118	\$97.00	\$11,446.00	\$75.00	\$8,850.00
35.	2531.504	6" Bituminous Driveway Pavement		SY	68	\$45.00	\$3,060.00	\$60.00	\$4,080.00
36.	2531.504	6" Concrete Driveway Pavement		SY	59	\$99.00	\$5,841.00	\$115.00	\$6,785.00
37.	2540.602	Furnish and Install New Mail Box Support		EA	2	\$199.00	\$398.00	\$200.00	\$400.00
38.	2540.602	Protect Mail Box		EA	1	\$75.00	\$75.00	\$75.00	\$75.00
39.	2540.602	Relocate Mail Box		EA	3	\$125.00	\$375.00	\$125.00	\$375.00
40.	2563.601	Detour Signing		LS	1	\$1,250.00	\$1,250.00	\$400.00	\$400.00
41.	2563.601	Traffic Control		LS	1	\$1,250.00	\$1,250.00	\$2,000.00	\$2,000.00
42.	2573.501	Stabilized Construction Exit		EA	6	\$1,000.00	\$6,000.00	\$250.00	\$1,500.00
43.	2573.501	Storm Drain Inlet Protection		EA	52	\$90.00	\$4,680.00	\$90.00	\$4,680.00
44.	2573.503	Silt Fence, Type MS		LF	18,289	\$1.70	\$31,091.30	\$1.70	\$31,091.30
45.	2574.508	Fertilizer, Type 3		LBS	269	\$0.65	\$174.85	\$0.65	\$174.85
46.	2575.504	Mulch Material, Type 4		SY	26,072	\$0.40	\$10,428.80	\$0.40	\$10,428.80
47.	2575.508	Seed Mixture, 25-151		LBS	1,077	\$5.00	\$5,385.00	\$5.00	\$5,385.00
48.	2575.509	Stabilized Fiber Matrix (3884)		LBS	4,040	\$1.25	\$5,050.00	\$1.25	\$5,050.00
49.	2575.523	Water		M GAL	5.39	\$55.00	\$296.45	\$55.00	\$296.45
50.	2575.605	Seeding (Temporary)		ACRE	5.39	\$400.00	\$2,156.00	\$400.00	\$2,156.00
51.	2575.505	Seeding		ACRE	5.39	\$400.00	\$2,156.00	\$400.00	\$2,156.00

**[C]=CORRECTED AMOUNT**





**BID TABULATION**

**20th Avenue/Vienna Hills Subdivision**

**Milling and Overlay/Reconstruction**

**St. Augusta, MN**

**Project No. 21008H**

**Bid Date: January 27, 2022**

Duininck, Inc.  
408 6th Street  
Prinsburg, MN 56281

Central Specialties, Inc.  
6325 County Road 87 SW  
Alexandria, MN 56308

BID ITEM NO. & DESCRIPTION				UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
52.	2582.503	4" Broken Line Epoxy (Multi-Component) - Yellow		LF	162	\$0.25	\$40.50	\$0.26	\$42.12
53.	2582.503	4" Double Solid Line Epoxy (Multi-Component) - Yellow		LF	8,906	\$0.50	\$4,453.00	\$0.52	\$4,631.12
54.	2582.503	4" Solid and Broken Line Epoxy (Multi-Component) - Yellow		LF	5,094	\$0.30	\$1,528.20	\$0.31	\$1,589.33
55.	2582.503	4" Solid Line Epoxy (Multi-Component) - White		LF	16,540	\$0.25	\$4,135.00	\$0.26	\$4,300.40
<b>BASE BID TOTAL</b>							<b>\$1,041,301.75</b>		<b>\$1,180,676.77</b>
<b>Alternate A - Vienna Hills Subdivision</b>									
A1	2540.602	Protect Mail Box		EA	10	\$75.00	\$750.00	\$75.00	\$750.00
A2	2232.504	Mill Bituminous Surface (3.0")		SY	20,187	\$3.45	\$69,645.15	\$3.30	\$66,617.10
A3	2221.501	Shoulder Base Aggregate (CV) Class 5		CY	375	\$62.00	\$23,250.00	\$45.00	\$16,875.00
A4	2360.509	Type Sp 12.5 Non-Wearing Course Mix (2,C) 1.5" Thick (P)		SY	20,687	\$8.40	\$173,770.80	\$6.80	\$140,671.60
A5	2360.509	Type Sp 12.5 Wear Course Mix (2;C) 1.5" Thick (P)		SY	20,687	\$8.00	\$165,496.00	\$5.40	\$111,709.80
A6	2574.508	Fertilizer, Type 3		LBS	44	\$0.65	\$28.60	\$0.65	\$28.60
A7	2575.504	Mulch Material, Type 4		SY	4,226	\$0.40	\$1,690.40	\$0.40	\$1,690.40
A8	2575.508	Seed Mixture, 25-151		LBS	175	\$5.00	\$875.00	\$5.00	\$875.00
A9	2575.509	Stabilized Fiber Matrix (3884)		LBS	655	\$1.25	\$818.75	\$1.25	\$818.75
A10	2575.523	Water		M GAL	0.87	\$55.00	\$47.85	\$55.00	\$47.85
A11	2575.605	Seeding (Temporary)		ACRE	0.87	\$400.00	\$348.00	\$400.00	\$348.00
A12	2575.505	Seeding		ACRE	0.87	\$400.00	\$348.00	\$400.00	\$348.00
<b>ALTERNATE A TOTAL</b>							<b>\$437,068.55</b>		<b>\$340,780.10</b>
<b>BASE BID + ALTERNATE A TOTAL</b>							<b>\$1,478,370.30</b>		<b>\$1,521,456.87</b>



## **Proposal for Government Relations Services**

**Date:** January 17, 2022  
**Client:** City of St. Augusta  
**Client Contact:** Bill McCabe, City Administrator  
**Contract Type:** 2022 Legislative Session  
**From:** Cap O'Rourke, President  
O'Rourke Strategic Consulting

### **Objective:**

To assist the City of St. Augusta in securing state (or federal) funding to build and implement a new water treatment system, to be owned and operated by the City of St. Augusta.

### **Overview:**

The City of St. Augusta does not currently have an independent water supply and has historically purchased water from surrounding communities. As the city continues to grow, this is becoming increasingly untenable and economically unfeasible. Ideally, the city would like bonding dollars from the State of Minnesota to build a new city-owned and operated water treatment system. However, alternative funding sources may be considered and/or necessary.

### **Proposal Summary:**

This will likely be a multiyear project from inception to completion. It is possible it could resolve more quickly but it could take a few years before final funds are allocated.

**1st Phase:** Submit a proposal, requesting planning dollars for the project, from the State of Minnesota.



OSC will work with St. Augusta city leadership and its designated project consultants on planning, to arrive at preliminary cost estimates and design options. OSC will determine the best path for receiving state dollars; either through existing state funding programs, a direct appropriation or application for federal dollars.

**2<sup>nd</sup> Phase:** Secure state or federal funding for the final St. Augusta city water project.

Once planning dollars are granted, the City of Augusta and city engineers can develop a design plan with more specific cost estimates. OSC will work to access full state support for the project. This will include working with local legislators as well as key legislative and committee leaders.

O'Rourke Strategic Consulting (OSC) is excited to provide a comprehensive governmental relations strategy that will assist the City of St. Augusta in achieving the city's goal of securing funding to address their long-term water needs for their growing community. Working in coordination with city leaders, OSC will establish a legislative strategy and a plan for successful implementation.

OSC has experience and success in working with communities seeking bonding dollars for projects, having assisted in securing funding for a pumping station to relieve flooding issues on a number of lakes in Northern Minnesota and, securing funding for a community center in Perham, Minnesota.

Thank you for your consideration of this proposal. We are excited about the opportunity to work alongside the City of St. Augusta on this project and we hope you find that to be the case as well. Please reach out if you have any questions or concerns.

Estimated hours for 2022: 75 Hours

OSC hourly Fee:\$250

Estimated cost \$18, 750

**Proposed Fee for services: \$15,000**

# Memo

To: St. Augusta City Council

From: Mike Couri

Date: January 28, 2022

Re: Conditional Offer of Employment to a Potential Firefighter

---

The City has completed a criminal background check on a firefighter that the City has extended a conditional offer to pending successful criminal background check. The background check has found the following misdemeanor convictions (there are no felony convictions for this individual):

1. Disorderly conduct, brawling or fighting, 05-25-2007.
2. DWI, Third Degree Driving While Impaired, alcohol concentration .08, 11-02-2007 (Gross Misdemeanor)
3. 5<sup>th</sup> Degree Assault, 08-29-2008.
4. Disorderly conduct, brawling or fighting, 10-31-2008.
5. Theft, Value \$500 or less, 11-9-2009.

While all of these convictions are misdemeanors or gross misdemeanors, all of them pose some degree of risk to the City should this person be hired as a firefighter and be put in a position where he will be interacting with the public. In the event that he were to engage in criminal activity against a member of the public while acting as a St. Augusta Firefighter, his past criminal history and the City's knowledge of it may create a situation where the City may be found negligent in hiring this individual for the firefighter position or negligent in not providing more supervision than it would for a normal firefighter. If the City wants to avoid this risk, my recommendation would be to withdraw the offer of employment based on the number of and the nature of his past criminal convictions.