

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
May 3, 2022
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the April 5, 2022 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the April 5, 2022 City Council Board of Equalization and Review Meeting
 - 3E. Gambling Permit, St. Augusta Sports, July 16 at St. Augusta Legion
 - 3F. M. Zenzen’s attendance at LMC Annual Conference
 - 3G. Stearns County Direct Voting Contract
 - 3H. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Public Works Updates
 - 6A. Sewer Lift Station Mag Meter Quote (ARPA)
 - 6B. Other
7. Fire Department
 - 7A. Monthly Report
 - 7B. Other
8. Open Forum -10 Minute Limit.
9. 2021 Audit Presentation
10. Planning Commission Recommendation - Knife River/Honer EAW Record of Decision/Resolution #2022-09 EAW Findings
11. Ordinance #2022-02, Amending Residential Solid Waste Licensing
12. Engineer’s Report
 - 10A. Other
13. Council Member Comments/Purview.
14. Clerk's Report.
 - 14A. Multi-Family Rental Licensing/Hire Emily Wallen for Inspections
 - 14B. Winkelman Letter
15. Adjourn.

REMINDERS: Planning Commission Meeting, Monday, May 2, 2022 7:00pm
 Planning Commission Meeting, Monday, June 6, 2022 7:00pm
 Regular City Council Meeting, Tuesday, June 7, 2022 7:00pm
 Clean Up Day, Saturday, June 11, 2022 7am-11am

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
May 3, 2022
7:00 pm**

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff's Report – I hope to have the report for the updated packets on Tuesday.

Building Inspector's Report – the spreadsheet is included in the packets.

Public Works Update – Chad has included quotes for new mag meters for the sewer line. Our ARPA revenues will total approximately \$419,000. Of this amount we have committed \$110,000 to Midco for broadband expansion, \$58,778 for new lift station pumps and \$180,000 for water meter and reading upgrades. This leaves us with \$70,222 of which we have a proposal we are waiting final numbers for an additional Midco expansion totaling about \$42,000. The meter is an allowable expense for our ARPA funds. Mark will also be in attendance to give an update on other public works items.

Fire Dept. – the monthly report is included in the packets.

2021 Audit Presentation – Jenna Innes of Smith Schafer and Associates will be in attendance to give the audit presentation. The letters, financial statement and power point presentation have been included in the packets.

Planning Commission Recommendation Knife River Honer Pit EAW – the findings of fact, record of decision, comments, comment response and the resolution have all been included in the packets.

Ordinance #2022-02, Amending Residential Solid Waste Licensing – the ordinance is included in the packets after the discussion we had at last month's meeting.

Clerk's Report – I have enclosed our multi family rental licensing ordinance in the packets. We haven't kept up on this since Art left as Fire Chief as he was the one we tasked with doing the inspections. Emily Wallen does this for Inspectron in St. Joseph and she has indicated a willingness to do it for us as well at \$25/hour. I recommend we hire her as they already have the checklist.

I have included the letter from Wayne Winkleman as an FYI.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
April 5, 2022**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, Coleman and Schmitz; Asst. Fire Chief Steinhofer, Fire Captain Voigt, Fire Captain Sandhurst, Firefighter Daryl Stang, Firefighter Herman Roerick, Attorney Couri, Engineer Boots, Engineer Madejczyk, Stearns County Deputy Hemmesch, Stearns County Deputy Widmer and Clerk/Administrator McCabe.

OTHERS PRESENT: Jeff Bertram, Taylor Williamson, Sheri Stang, Jackie Steinhofer, David Kotschevar, Roxanne Kotschevar, Jim Honer, Janel Honer, Ollie Mondloch, Jeanette Krippner, Tami Calhoun, Aaron Binsfeld, Jenna Binsfeld, Pete Verant, Nicole Verant, Brent Ahmann, Marlin Hommerding, Naomi Hommerding, Isaac Meemken, Abby Meemken, Tom Kellner, Andy Meemken

CONSENT AGENDA: Mayor Zenzen removed item 3E from the consent agenda and moved it to item 3.1

A motion was made to approve as amended by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, March 1, 2022
Bill Payable, Receipts and Treasurer's Report dated April 5, 2022
and for US Bank payment and Checks #27041–
27132.

City Council Agenda, April 5, 2022
Resolution #2022-08, Electing Standard Allowance for ARPA
B. McCabe's attendance at the annual League of Cities
Conference.

BUILDING INSPECTION

CONTRACT: Mr. Couri indicated he had some minor changes that he has made to this contract with other cities Inspectron covers.

A motion was made to approve the building inspection contract with Inspectron as amended by Mr. Couri by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

SHERIFF'S REPORT: Deputy Widmer was in attendance and presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Genereux, seconded by Mr. Backes. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT:

The 2022 building permit spreadsheet was presented. 14 additional permits were issued in March including another 2 new single family homes.

A motion was made to approve the report as presented by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PUBLIC WORKS

UPDATE:

Mr. McCabe presented quotes for dust coating and street sweeping. He recommended we go with the lower of both quotes (Central Minnesota Dust Control and Pearson Bros for street sweeping).

A motion was made to accept the bid of Central Minnesota Dust Control at \$1.08/gallon for dust control and the bid from Pearson Bros. at \$112.10/hour for street sweeping by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

FIRE DEPT.

REPORT:

Assistant Chief Steinhof presented the February monthly report indicating there were 11 calls for the month and 20 for the year total. This compares to 13 at the same time last year. Monthly training was provided by Fire Inc. and was on Hazmat refresher.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Captain Voigt presented the quotes on equipment for confined space entry. The three quotes combined allow the department to serve the minimum confined space entry situations.

A motion was made to approve the quotes and purchase the confined space entry equipment by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Captain Voigt presented quotes for additional grant writing requests specifically to write to FEMA for SCBA and Truck grants.

A motion was made to approve \$1,300 for grant writing by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Captain Voigt presented quotes for additional turn-out gear for the new hires.

A motion was made to approve the quotes for the PPE in the amount of \$7,479 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Captain Voigt presented a list of items the Relief Association wanted to donate to the department.

A motion was made to accept the donation from the Fire Relief Association by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Assistant Chief Steinhofner indicated they had conducted another interview with a trained firefighter and would like to make a conditional offer to Ashley Eichten.

A motion was made to make a conditional offer of employment to Ashley Eichten by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. Couri explained a situation with Fire Safety with Kids, stating they were using the City's Fire Department.

A motion was made to denying the use of the St. Augusta Fire Department name without specific approval by Mayor Zenzen, seconded by Mr. Backes. Motion carried unanimously.

OPEN FORUM:

Mayor Zenzen, knowing there were many in attendance to discuss the proposed Honer Pit, explained the process for the open forum. He turned the meeting over to the engineers to explain the EAW process. Mr. Madejczyk explained the process and along with other staff answered questions.

GARBAGE HAULING

REQUEST:

Jeff Bertram and Taylor Williamson were in attendance and wanted to discuss our waste hauler's license and ordinance. Mr. Bertram explained the West Central history in St. Augusta. Mr. Williamson passed out a map requesting they be allowed to expand their service to two separate days. Mr. McCabe explained the reason we went to one hauler. Consensus was to bring an amended ordinance to our May meeting.

CLEAN UP DAY:

Mayor Zenzen indicated we need to set up a clean-up day and Mr. McCabe thought it best to discuss when our contracted hauler is in attendance. Mr. McCabe asked Mr. Bertram what their availability was for late May or early June. June 11 was the consensus for our 2022 clean-up day.

**ENGINEER'S
REPORT:**

No additional comments offered.

**COUNCIL MEMBER
PURVIEW:**

Mr. Genereux inquired about the lot on County Road 75 and 245th Street. Mr. McCabe responded they are adding a house. Mr. Genereux asked about cleaning up around the ponds in Kiffmeyer Park. Mr. McCabe explained the city pond we are looking at potentially doing a controlled burn. The County indicated they have it on the list but no time set.

Mr. Genereux inquired about the gutters in Blackberry Farms. The staff will take a look at it.

Ms. Coleman inquired about the water reading complaint. Mr. McCabe indicated there appeared to be a leak as the usage had increased each of the past two months. He explained the new reading system that was authorized at the last meeting will be able to show hourly data to prove when the leak began. He suggested, because it is already authorized, we change out the meter and radio and test the old meter. If it shows an error, we can adjust the bill to reflect that.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe reported our travel and meal reimbursement policy has not changed.

A motion was made to change the meal reimbursement to \$50/day by Ms. Coleman, seconded by Mr. Backes. Motion carried unanimously.

A motion was made to adjourn at 9:05pm by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

Approved this 3rd day of May, 2022.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

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***Receipt Book**

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13241 R	101-41000-322	Park Shelter Rental	\$175.00	4/12/2022	general - J Sazydzek	04 01 22 rct
13241 R	101-41000-310	Sales Tax	\$7.88	4/12/2022	general - shelter rental tax	04 01 22 rct
13242 R	101-41000-334	Electric Permits	\$72.00	4/12/2022	general - Mechanical Engineering	04 01 22 rct
13243 R	602-49450-372	Sewer Sales	\$193.09	4/12/2022	sewer - Apr 22 rct	04 01 22 rct
13243 R	601-49400-371	Water Sales	\$157.88	4/12/2022	water dept - Apr 22 rct	04 01 22 rct
13243 R	606-49450-372	Sewer Replacement Fund	\$3.45	4/12/2022	SRF - Apr 22 rct	04 01 22 rct
13244 R	101-41000-322	Right of Way Permits	\$300.00	4/12/2022	general - C Loch	04 05 22 rct
13245 R	101-41000-322	Park Shelter Rental	\$175.00	4/12/2022	general - A Kopf	04 05 22 rct
13245 R	101-41000-310	Sales Tax	\$7.88	4/12/2022	general - shelter rental tax	04 05 22 rct
13246 R	101-41000-322	Park Shelter Rental	\$175.00	4/12/2022	general - A Jenson	04 05 22 rct
13246 R	101-41000-310	Sales Tax	\$7.88	4/12/2022	general - shelter rental tax	04 05 22 rct
13247 R	101-41000-334	Electric Permits	\$36.00	4/12/2022	general - Bertram Electric	04 05 22 rct
13248 R	101-41000-341	Assessment Search Fees	\$20.00	4/12/2022	general - Epic Properties	04 05 22 rct
13249 R	101-41000-334	Electric Permits	\$107.00	4/12/2022	general - Spartan Electric	04 05 22 rct
13250 R	101-41000-334	Electric Permits	\$71.00	4/12/2022	general - Faber Electric	04 05 22 rct
13251 R	101-41000-334	Electric Permits	\$36.00	4/12/2022	general - Mike's Electric	04 05 22 rct
13252 R	605-43160-374	Electricity Sales	\$10.30	4/12/2022	EU - Apr 22 rct	04 05 22 rct
13252 R	607-41000-371	Storm Sewer Sales	\$57.60	4/12/2022	SW - Apr 22 rct	04 05 22 rct
13252 R	601-49400-371	Water Sales	\$338.36	4/12/2022	water dept - Apr 22 rct	04 05 22 rct
13252 R	606-49450-372	Sewer Replacement Fund	\$8.86	4/12/2022	SRF - Apr 22 rct	04 05 22 rct
13252 R	602-49450-372	Sewer Sales	\$307.12	4/12/2022	sewer - Apr 22 rct	04 05 22 rct
13253 R	601-49400-371	Water Sales	\$551.99	4/12/2022	water dept - Apr 22 rct	04 06 22 rct
13253 R	601-49400-313	General Sales and Use Tax	\$2.15	4/12/2022	water dept - Apr 22 rct	04 06 22 rct
13253 R	605-43160-374	Electricity Sales	\$10.00	4/12/2022	EU - Apr 22 rct	04 06 22 rct
13253 R	606-49450-372	Sewer Replacement Fund	\$21.25	4/12/2022	SRF - Apr 22 rct	04 06 22 rct
13253 R	602-49450-372	Sewer Sales	\$680.03	4/12/2022	sewer - Apr 22 rct	04 06 22 rct
13254 R	601-49400-362	Miscellaneous Revenues	\$30.00	4/12/2022	water dept - bulk water Schroeder C	04 07 22 rct
13255 R	602-49450-372	Sewer Sales	\$953.04	4/12/2022	sewer - Apr 22 rct	04 07 22 rct
13255 R	606-49450-372	Sewer Replacement Fund	\$28.38	4/12/2022	SRF - Apr 22 rct	04 07 22 rct
13255 R	605-43160-374	Electricity Sales	\$14.00	4/12/2022	EU - Apr 22 rct	04 07 22 rct
13255 R	601-49400-371	Water Sales	\$786.80	4/12/2022	water dept - Apr 22 rct	04 07 22 rct
13255 R	601-49400-313	General Sales and Use Tax	\$4.30	4/12/2022	water dept - Apr 22 rct	04 07 22 rct
13256 R	101-41000-322	Park Shelter Rental	\$175.00	4/12/2022	general - M Kunkle	04 08 22 rct
13256 R	101-41000-310	Sales Tax	\$7.88	4/12/2022	general - shelter rental tax	04 08 22 rct
13257 R	101-41000-322	Building Permits	\$604.75	4/12/2022	general - L Spanner	04 08 22 rct
13258 R	450-41000-322	Park Dedication Fees	\$525.00	4/12/2022	CIP, general - Rice Contracting	04 08 22 rct
13258 R	101-41000-341	Zoning and Subdivision Fees	\$50.00	4/12/2022	general - Rice Contracting	04 08 22 rct
13259 R	101-41000-334	Electric Permits	\$71.00	4/12/2022	general - Jeff Curtis Electric	04 08 22 rct
13260 R	101-41000-334	Electric Permits	\$42.00	4/12/2022	general - Birchwood Electric	04 11 22 rct
13261 R	601-49400-371	Water Sales	\$1,421.90	4/12/2022	water dept - Apr 22 rct	04 08 22 rct
13261 R	601-49400-313	General Sales and Use Tax	\$2.15	4/12/2022	water dept - Apr 22 rct	04 08 22 rct
13261 R	605-43160-374	Electricity Sales	\$20.00	4/12/2022	EU - Apr 22 rct	04 08 22 rct
13261 R	606-49450-372	Sewer Replacement Fund	\$25.18	4/12/2022	SRF - Apr 22 rct	04 08 22 rct
13261 R	602-49450-372	Sewer Sales	\$1,015.16	4/12/2022	sewer - Apr 22 rct	04 08 22 rct
13261 R	607-41000-371	Storm Sewer Sales	\$15.36	4/12/2022	SW - Apr 22 rct	04 08 22 rct
13262 R	607-41000-371	Storm Sewer Sales	\$357.60	4/12/2022	SW - Apr 22 rct	04 11 22 rct
13262 R	602-49450-372	Sewer Sales	\$1,481.97	4/12/2022	sewer - Apr 22 rct	04 11 22 rct
13262 R	606-49450-372	Sewer Replacement Fund	\$41.83	4/12/2022	SRF - Apr 22 rct	04 11 22 rct
13262 R	605-43160-374	Electricity Sales	\$28.00	4/12/2022	EU - Apr 22 rct	04 11 22 rct
13262 R	601-49400-371	Water Sales	\$1,191.82	4/12/2022	water dept - Apr 22 rct	04 11 22 rct
13262 R	601-49400-313	General Sales and Use Tax	\$5.95	4/12/2022	water dept - Apr 22 rct	04 11 22 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13264 R	605-43160-374	Electricity Sales	\$50.78	4/12/2022	EU - Apr 22 rct	04 12 22 rct
13264 R	602-49450-372	Sewer Sales	\$6,627.54	4/12/2022	sewer - Apr 22 rct	04 12 22 rct
13264 R	606-49450-372	Sewer Replacement Fund	\$199.47	4/12/2022	SRF - Apr 22 rct	04 12 22 rct
13264 R	601-49400-371	Water Sales	\$4,761.72	4/12/2022	water dept - Apr 22 rct	04 12 22 rct
13264 R	607-41000-371	Storm Sewer Sales	\$57.60	4/12/2022	SW - Apr 22 rct	04 12 22 rct
13264 R	601-49400-313	General Sales and Use Tax	\$13.91	4/12/2022	water dept - Apr 22 rct	04 12 22 rct
13265 R	101-41000-322	Park Shelter Rental	\$175.00	4/19/2022	general - Quarry Wood	04 13 22 rct
13265 R	101-41000-310	Sales Tax	\$7.88	4/19/2022	general - shelter rental tax	04 13 22 rct
13266 R	601-49400-371	Meter Sales	\$310.00	4/19/2022	water dept - Progressive	04 13 22 rct
13266 R	101-41000-322	Right of Way Permits	\$300.00	4/19/2022	general - Progressive	04 13 22 rct
13266 R	603-43254-372	Sewer Availability Charges	\$3,000.00	4/19/2022	SAC - Progressive	04 13 22 rct
13266 R	603-43254-371	Water Availability Charges	\$3,000.00	4/19/2022	WAC - Progressive	04 13 22 rct
13266 R	101-41000-322	Building Permits	\$1,732.25	4/19/2022	general - Progressive	04 13 22 rct
13267 R	101-41000-350	Fines and Forfeits	\$411.62	4/19/2022	general - misdemeanors	04 12 22 mis
13268 R	601-49400-371	Water Sales	\$568.91	4/19/2022	water dept - Apr 22 rct	04 13 22 rct
13268 R	601-49400-313	General Sales and Use Tax	\$10.44	4/19/2022	water dept - Apr 22 rct	04 13 22 rct
13268 R	605-43160-374	Electricity Sales	\$10.06	4/19/2022	EU - Apr 22 rct	04 13 22 rct
13268 R	606-49450-372	Sewer Replacement Fund	\$26.04	4/19/2022	SRF - Apr 22 rct	04 13 22 rct
13268 R	602-49450-372	Sewer Sales	\$671.85	4/19/2022	sewer - Apr 22 rct	04 13 22 rct
13269 R	101-41000-310	Sales Tax	\$7.88	4/19/2022	general - shelter rental tax	04 13 22 rct
13269 R	101-41000-322	Park Shelter Rental	\$150.00	4/19/2022	general - B Nelson	04 13 22 rct
13270 R	450-42270-362	Contributions and Donations	\$2,000.00	4/19/2022	CIP - fire dept, Club Almar	04 14 22 rct
13271 R	101-41000-334	Electric Permits	\$53.00	4/19/2022	general - Mike's Electric	04 14 22 rct
13272 R	601-49400-313	General Sales and Use Tax	\$10.25	4/19/2022	water dept - Apr 22 rct	04 14 22 rct
13272 R	605-43160-374	Electricity Sales	\$18.71	4/19/2022	EU - Apr 22 rct	04 14 22 rct
13272 R	606-49450-372	Sewer Replacement Fund	\$44.29	4/19/2022	SRF - Apr 22 rct	04 14 22 rct
13272 R	602-49450-372	Sewer Sales	\$1,556.81	4/19/2022	sewer - Apr 22 rct	04 14 22 rct
13272 R	601-49400-371	Water Sales	\$1,260.12	4/19/2022	water dept - Apr 22 rct	04 14 22 rct
13273 R	601-49400-371	Water Sales	\$674.75	4/19/2022	water dept - Apr 22 rct	04 15 22 rct
13273 R	601-49400-313	General Sales and Use Tax	\$4.40	4/19/2022	water dept - Apr 22 rct	04 15 22 rct
13273 R	605-43160-374	Electricity Sales	\$15.76	4/19/2022	EU - Apr 22 rct	04 15 22 rct
13273 R	606-49450-372	Sewer Replacement Fund	\$22.52	4/19/2022	SRF - Apr 22 rct	04 15 22 rct
13273 R	602-49450-372	Sewer Sales	\$905.69	4/19/2022	sewer - Apr 22 rct	04 15 22 rct
13274 R	450-41000-334	Cable TV Franchise Fee	\$678.33	4/19/2022	CIP - general, Midco	04 16 22 rct
13275 R	101-41000-322	Park Shelter Rental	\$175.00	4/19/2022	Central McGowan	04 16 22 rct
13275 R	101-41000-310	Sales Tax	\$7.88	4/19/2022	general - shelter rental tax	04 16 22 rct
13276 R	601-49400-371	Water Sales	\$1,633.71	4/19/2022	water dept - Apr 22 rct	04 16 22 rct
13276 R	601-49400-313	General Sales and Use Tax	\$23.51	4/19/2022	water dept - Apr 22 rct	04 16 22 rct
13276 R	605-43160-374	Electricity Sales	\$25.16	4/19/2022	EU - Apr 22 rct	04 16 22 rct
13276 R	606-49450-372	Sewer Replacement Fund	\$65.36	4/19/2022	SRF - Apr 22 rct	04 16 22 rct
13276 R	602-49450-372	Sewer Sales	\$1,945.81	4/19/2022	sewer - Apr 22 rct	04 16 22 rct
13277 R	101-41000-334	Electric Permits	\$196.00	4/19/2022	general - HiTec	04 18 22 rct
13278 R	101-41000-334	Electric Permits	\$136.00	4/19/2022	general - J. Becherut	04 18 22 rct
13279 R	602-49450-372	Sewer Sales	\$1,839.55	4/19/2022	sewer - Apr 22 rct	04 18 22 rct
13279 R	606-49450-372	Sewer Replacement Fund	\$43.92	4/19/2022	SRF - Apr 22 rct	04 18 22 rct
13279 R	601-49400-371	Water Sales	\$1,466.58	4/19/2022	water dept - Apr 22 rct	04 18 22 rct
13279 R	601-49400-313	General Sales and Use Tax	\$7.77	4/19/2022	water dept - Apr 22 rct	04 18 22 rct
13279 R	605-43160-374	Electricity Sales	\$33.90	4/19/2022	EU - Apr 22 rct	04 18 22 rct
13280 R	101-41000-322	Building Permits	\$3,736.00	4/27/2022	general - Stearns Co Abstract	04 20 22 rct
13280 R	101-41000-321	Mailbox Posts/911 Signs	\$30.00	4/27/2022	general - Stearns Co Abstract	04 20 22 rct
13281 R	605-43160-374	Electricity Sales	\$23.85	4/27/2022	EU - Apr 22 rct	04 20 22 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
13281 R	606-49450-372	Sewer Replacement Fund	\$35.25	4/27/2022	SRF - Apr 22 rct	04 20 22 rct
13281 R	601-49400-313	General Sales and Use Tax	\$2.15	4/27/2022	water dept - Apr 22 rct	04 20 22 rct
13281 R	601-49400-371	Water Sales	\$1,090.51	4/27/2022	water dept - Apr 22 rct	04 20 22 rct
13281 R	602-49450-372	Sewer Sales	\$1,375.83	4/27/2022	sewer - Apr 22 rct	04 20 22 rct
13282 R	101-41000-322	Building Permits	\$3,262.25	4/27/2022	general - Wershay Homes	04 21 22 rct
13283 R	601-49400-371	Water Sales	\$522.48	4/27/2022	water dept - Apr 22 rct	04 21 22 rct
13283 R	605-43160-374	Electricity Sales	\$11.89	4/27/2022	EU - Apr 22 rct	04 21 22 rct
13283 R	606-49450-372	Sewer Replacement Fund	\$21.51	4/27/2022	SRF - Apr 22 rct	04 21 22 rct
13283 R	602-49450-372	Sewer Sales	\$818.32	4/27/2022	sewer - Apr 22 rct	04 21 22 rct
13284 R	601-49400-371	Water Sales	\$1,216.10	4/27/2022	water dept - Apr 22 rct	04 22 22 rct
13284 R	602-49450-372	Sewer Sales	\$1,526.04	4/27/2022	sewer - Apr 22 rct	04 22 22 rct
13284 R	606-49450-372	Sewer Replacement Fund	\$42.93	4/27/2022	SRF - Apr 22 rct	04 22 22 rct
13284 R	605-43160-374	Electricity Sales	\$21.10	4/27/2022	EU - Apr 22 rct	04 22 22 rct
13285 R	101-41000-322	Building Permits	\$10.50	4/27/2022	general - P Koshoil	04 25 22 rct
13286 R	601-49400-371	Water Sales	\$1,419.14	4/27/2022	water dept - Apr 22 rct	04 25 22 rct
13286 R	601-49400-313	General Sales and Use Tax	\$11.50	4/27/2022	water dept - Apr 22 rct	04 25 22 rct
13286 R	605-43160-374	Electricity Sales	\$28.48	4/27/2022	EU - Apr 22 rct	04 25 22 rct
13286 R	606-49450-372	Sewer Replacement Fund	\$56.32	4/27/2022	SRF - Apr 22 rct	04 25 22 rct
13286 R	602-49450-372	Sewer Sales	\$1,702.06	4/27/2022	sewer - Apr 22 rct	04 25 22 rct
13287 R	101-41000-334	Electric Franchise Fee	\$5,101.00	4/27/2022	general - Stearns Electric	04 26 22 rct
13288 R	101-41000-334	Electric Permits	\$70.00	4/27/2022	general - Mech Engineering	04 26 22 rct
13289 R	101-41000-310	Sales Tax	\$7.88	4/27/2022	general - shelter rental tax	04 26 22 rct
13289 R	101-41000-322	Park Shelter Rental	\$150.00	4/27/2022	general - J Joce	04 26 22 rct
13290 R	601-49400-371	Water Sales	\$1,478.03	4/27/2022	water dept - Apr 22 rct	04 26 22 rct
13290 R	605-43160-374	Electricity Sales	\$29.91	4/27/2022	EU - Apr 22 rct	04 26 22 rct
13290 R	606-49450-372	Sewer Replacement Fund	\$61.17	4/27/2022	SRF - Apr 22 rct	04 26 22 rct
13290 R	602-49450-372	Sewer Sales	\$1,737.57	4/27/2022	sewer - Apr 22 rct	04 26 22 rct
13290 R	607-41000-371	Storm Sewer Sales	\$28.80	4/27/2022	SW - Apr 22 rct	04 26 22 rct
13291 R	101-41000-341	Assessment Search Fees	\$100.00	4/27/2022	general - Stearns Co Abstract	04 27 22 rct
13292 R	101-41000-322	Building Permits	\$63.60	4/27/2022	general - Lux Truck	04 27 22 rct
13293 R	101-41000-322	Building Permits	\$2,024.75	4/27/2022	general - Heritage Homes	04 27 22 rct
13293 R	601-49400-371	Meter Sales	\$310.00	4/27/2022	water dept - Heritage Homes	04 27 22 rct
13293 R	101-41000-322	Right of Way Permits	\$300.00	4/27/2022	general - Heritage Homes	04 27 22 rct
13293 R	603-43254-371	Water Availability Charges	\$3,000.00	4/27/2022	WAC - Heritage Homes	04 27 22 rct
13293 R	603-43254-372	Sewer Availability Charges	\$3,000.00	4/27/2022	SAC - Heritage Homes	04 27 22 rct
13294 R	101-41000-322	Right of Way Permits	\$300.00	4/27/2022	general - Heritage Homes	04 27 22 rct
13294 R	603-43254-371	Water Availability Charges	\$3,000.00	4/27/2022	WAC - Heritage Homes	04 27 22 rct
13294 R	601-49400-371	Meter Sales	\$310.00	4/27/2022	water dept - Heritage Homes	04 27 22 rct
13294 R	101-41000-322	Building Permits	\$2,024.75	4/27/2022	general - Heritage Homes	04 27 22 rct
13294 R	603-43254-372	Sewer Availability Charges	\$3,000.00	4/27/2022	SAC - Heritage Homes	04 27 22 rct
13296 R	601-49400-371	Water Sales	\$454.46	4/27/2022	water dept - Apr 22 rct	04 27 22 rct
13296 R	605-43160-374	Electricity Sales	\$11.68	4/27/2022	EU - Apr 22 rct	04 27 22 rct
13296 R	606-49450-372	Sewer Replacement Fund	\$16.23	4/27/2022	SRF - Apr 22 rct	04 27 22 rct
13296 R	602-49450-372	Sewer Sales	\$555.21	4/27/2022	sewer - Apr 22 rct	04 27 22 rct
13297 R	602-49450-372	Sewer Sales	\$142.59	4/27/2022	sewer - Apr 22 rct	04 28 22 rct
13297 R	601-49400-371	Water Sales	\$110.73	4/27/2022	water dept - Apr 22 rct	04 28 22 rct
13297 R	605-43160-374	Electricity Sales	\$6.20	4/27/2022	EU - Apr 22 rct	04 28 22 rct
13297 R	606-49450-372	Sewer Replacement Fund	\$3.95	4/27/2022	SRF - Apr 22 rct	04 28 22 rct
Grand Total			\$93,732.24			

City of St. Augusta

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April 2022 to May 2022

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
Paid Chk# 027133 ADAM SANDHURST	4/6/2022	\$260.70	fire dept - meal reimbursement
Paid Chk# 027134 BEN VOIGT	4/6/2022	\$226.00	fire dept - meal reimbursement
Paid Chk# 027135 PATRICK SAVAGE	4/6/2022	\$65.14	fire dept - meal reimbursement
Paid Chk# 027136 SHAWN STEINHOFER	4/6/2022	\$107.72	fire dept - meal reimbursement
Paid Chk# 027137 BLASHACK, CHAD C.	4/13/2022	\$1,583.52	
Paid Chk# 027138 HILL, MARY M	4/13/2022	\$706.20	
Paid Chk# 027139 HOLLERMANN, PAUL A.	4/13/2022	\$1,345.86	
Paid Chk# 027140 KIFFMEYER, MARK G.	4/13/2022	\$1,526.39	
Paid Chk# 027141 McCABE, WILLIAM R.	4/13/2022	\$2,658.88	
Paid Chk# 027142 RASMUSON, TERESA M.	4/13/2022	\$36.18	
Paid Chk# 027143 SCHLUETER, STEVEN F.	4/13/2022	\$100.34	
Paid Chk# 027144 JOHN HANCOCK	4/14/2022	\$1,025.00	g - def comp pay 8 2022, Kiffm
Paid Chk# 027145 MN BCA	4/14/2022	\$15.00	fire dept - background check E
Paid Chk# 027146 BILL MCCABE	4/20/2022	\$30.00	g - McCabe rx
Paid Chk# 027147 BLASHACK, CHAD C.	4/28/2022	\$1,583.52	
Paid Chk# 027148 HILL, MARY M	4/28/2022	\$657.85	
Paid Chk# 027149 HOLLERMANN, PAUL A.	4/28/2022	\$1,358.02	
Paid Chk# 027150 KIFFMEYER, MARK G.	4/28/2022	\$1,526.39	
Paid Chk# 027151 McCABE, WILLIAM R.	4/28/2022	\$2,476.09	
Paid Chk# 027152 RASMUSON, TERESA M.	4/28/2022	\$36.18	
Paid Chk# 027153 SCHLUETER, STEVEN F.	4/28/2022	\$133.79	
Paid Chk# 027154 JOHN HANCOCK	4/28/2022	\$1,025.00	g - pay 9 22 def comp Rasmuson
Paid Chk# 027155 MN DEPT OF REVENUE	4/28/2022	\$1,048.44	BLASHACK, CHAD C. State Tax -
Paid Chk# 027156 AFLAC	5/3/2022	\$501.58	g - employee paid insurance
Paid Chk# 027157 CENTER POINT ENERGY	5/3/2022	\$423.74	fire dept - gas usage
Paid Chk# 027158 COILS FLAGS & FLAGPOLES	5/3/2022	\$216.00	water dept - hats
Paid Chk# 027159 COMMUNITY TECHNOLOGY CEN	5/3/2022	\$72.00	fire dept - repairs to printer
Paid Chk# 027160 COURI & RUPPE PLLP	5/3/2022	\$1,297.50	general - general legal counse
Paid Chk# 027161 F.I.R.E.	5/3/2022	\$1,500.00	fire dept - fire ground operat
Paid Chk# 027162 FASTENAL COMPANY	5/3/2022	\$96.01	pw dept - supplies
Paid Chk# 027163 FIRE SAFETY USA	5/3/2022	\$1,435.00	CIP - fire dept, Carabiner
Paid Chk# 027164 FIRST SYSTEMS TECH INC	5/3/2022	\$1,055.00	water dept - verification of m
Paid Chk# 027165 GRANITE ELECTRONICS	5/3/2022	\$236.95	fire dept - connector contact
Paid Chk# 027166 JMD MANUFACTURING INC	5/3/2022	\$2,947.50	pw dept - mailbox posts
Paid Chk# 027167 LMCIT	5/3/2022	\$20,311.00	sewer dept - 5/10/22-5/09/23 c
Paid Chk# 027168 MARCO	5/3/2022	\$101.50	general - copier contract
Paid Chk# 027169 STATE OF MINNESOTA	5/3/2022	\$107.50	fire dept - veteran's preferan
Paid Chk# 027170 SC TIMES	5/3/2022	\$389.86	general - board of review noti
Paid Chk# 027171 STEARNS COUNTY AUDITOR/TR	5/3/2022	\$7,087.50	general - 1st half 2022 prosec
Paid Chk# 027172 STEARNS ELECTRIC ASSOCIATI	5/3/2022	\$1,568.59	sewer dept - lift station
Paid Chk# 027173 TRAUT COMPANIES	5/3/2022	\$50.00	water dept - sample #'s 220423
Paid Chk# 027174 WEST CENTRAL SANITATION	5/3/2022	\$244.36	fire dept - garbage service
Paid Chk# 027175 WORKMED MIDWEST PA	5/3/2022	\$81.50	pw dept - drug test Hollermann
Paid Chk# 027176 BILL MCCABE	5/3/2022	\$322.99	g - dental McCabe
Paid Chk# 027177 ADAM SANDHURST	5/3/2022	\$288.12	fire dept - Detroit Lakes mile
Paid Chk# 027178 ALLSTREAM	5/3/2022	\$105.46	sewer dept - telephone

City of St. Augusta

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April 2022 to May 2022

	Name	Check Date	Check Amt	
Paid Chk# 027179	CITY OF ST. AUGUSTA	5/3/2022	\$84.15	general - Apr 22 usage
Paid Chk# 027180	CITY OF ST. CLOUD	5/3/2022	\$29,727.39	sewer dept - Mar 22 treatment
Paid Chk# 027181	DEAN CROAT CONST INC	5/3/2022	\$31.44	sewer dept - sewer overpayment
Paid Chk# 027182	FRED BOSER	5/3/2022	\$126.56	sewer dept - sewer overpayment
Paid Chk# 027183	GOPHER STATE ONE-CALL	5/3/2022	\$128.25	sewer dept - locates
Paid Chk# 027184	KELLY C JOHNSON INC	5/3/2022	\$446.25	general - Apr 22 permits
Paid Chk# 027185	LEAGUE OF MN CITIES	5/3/2022	\$28,037.00	2022 insurance 5/10/22-5/10/23
Paid Chk# 027186	LUKE SKOGSTAD	5/3/2022	\$57.17	fire dept - Detroit Lakes reim
Paid Chk# 027187	OROURKE STRATEGIC CONSUL	5/3/2022	\$5,000.00	general - lobbyist expense
Paid Chk# 027188	SCOTT HANISH	5/3/2022	\$70.14	fire dept - Detroit Lakes reim
Paid Chk# 027189	STEVE SCHLUETER	5/3/2022	\$61.43	parks dept - mileage
Paid Chk# 027190	TRAUT COMPANIES	5/3/2022	\$60.00	water dept - sample #'s 220521
Total Checks			\$123,801.65	

Michael G. Zenzen

FILTER: None

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May 2022

			Check Amt	Invoice	Comment
10100 STATE BANK OF KIMBAL					
Paid Chk#	024522E	4/21/2022	PREFERRED ONE		
E 601-49400-131	Employer Paid Health		\$308.27		water dept - city pd health
E 602-49450-131	Employer Paid Health		\$308.27		sewer dept - city pd health
E 101-41000-131	Employer Paid Health		\$563.98		general - city pd health
E 101-41000-131	Employer Paid Health		\$805.64		general - city pd health
E 101-41130-131	Employer Paid Health		\$391.08		pw dept - city pd health
E 101-41130-131	Employer Paid Health		\$352.90		pw dept - city pd health
G 101-21710	Other Deductions		\$1,076.22		g - emp pd health
E 101-41000-131	Employer Paid Health		\$723.32		general - city pd health
Total PREFERRED ONE			\$4,529.68		
Paid Chk#	024523E	4/26/2022	US BANK BLASHACK		
E 101-41130-212	Motor Fuels		\$48.84		pw dept - fuel Apr 2022
E 101-45200-212	Motor Fuels		\$48.84		parks dept - fuel Apr 2022
E 601-49400-212	Motor Fuels		\$48.84		water dept - fuel Apr 2022
E 602-49450-212	Motor Fuels		\$48.84		sewer dept - fuel Apr 2022
E 101-41000-200	Office Supplies (GENERAL)		\$10.49		general - office supplies, Dollar General
E 101-41000-200	Office Supplies (GENERAL)		\$211.38		general - office supplies, Office Depot
E 101-41130-220	Repair/Maint Supply		\$7.51		pw dept - supplies, Menards
Total US BANK BLASHACK			\$424.74		
Paid Chk#	024524E	4/26/2022	US BANK HOLLERMANN		
E 101-41130-212	Motor Fuels		\$68.82		pw dept - fuel Apr 2022
E 101-45200-212	Motor Fuels		\$68.82		parks dept - fuel Apr 2022
E 601-49400-212	Motor Fuels		\$168.82		water dept - fuel Apr 2022
E 602-49450-212	Motor Fuels		\$68.82		sewer dept - fuel Apr 2022
Total US BANK HOLLERMANN			\$375.28		
Paid Chk#	024525E	4/26/2022	US BANK KIFFMEYER		
E 101-41130-212	Motor Fuels		\$89.26		pw dept - fuel Apr 2022
E 101-45200-212	Motor Fuels		\$89.26		parks dept - fuel Apr 2022
E 101-41130-220	Repair/Maint Supply		\$59.71		pw dept - supplies, Fairchild Equipment
E 101-41130-220	Repair/Maint Supply		\$22.23		pw dept - supplies, Menards
E 101-45200-220	Repair/Maint Supply		\$65.60		parks dept - supplies, Mandm Express
E 101-45200-220	Repair/Maint Supply		\$19.00		parks dept - supplies, Mandm Express
E 101-41130-220	Repair/Maint Supply		\$46.44		pw dept - supplies, Auto Value
E 101-45200-220	Repair/Maint Supply		\$138.82		parks dept - supplies, Batteries Plus
E 101-41130-220	Repair/Maint Supply		\$120.73		pw dept - trailer, Royal Tire
E 101-41130-220	Repair/Maint Supply		\$21.60		pw dept - supplies, Redneck Trailer
E 101-41130-220	Repair/Maint Supply		\$86.88		pw dept - supplies, Menards
E 101-45200-220	Repair/Maint Supply		\$300.44		parks dept - repairs, Northside Welding
E 101-41130-220	Repair/Maint Supply		\$32.69		pw dept - supplies, Menards
Total US BANK KIFFMEYER			\$1,092.66		
Paid Chk#	024526E	4/26/2022	US BANK RASMUSON		
E 101-41000-323	Internet		\$266.34		general - cable, internet, Midco
E 101-42270-323	Internet		\$169.99		geenal - internet, Midco
Total US BANK RASMUSON			\$436.33		
Paid Chk#	024527E	4/26/2022	US BANK MCCABE		
E 101-41130-220	Repair/Maint Supply		\$962.84		pw dept - tires for skid loader, Heartland Tire
E 101-41000-208	Training, Inst., Travel		\$5.00		general - parking, City St. Cloud
E 101-41000-208	Training, Inst., Travel		\$20.00		general - lunch, Queen Bees

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May 2022

			Check Amt	Invoice	Comment
E 101-41000-300	support services		\$19.98		general - remote backup, DriCrashPlan
E 101-41000-208	Training, Inst., Travel		\$399.00		general - conference, LMC
E 101-41000-322	Postage		\$232.00		general - 1st class stamps, USPS
E 101-41000-208	Training, Inst., Travel		\$6.50		general - parking, City of St. Cloud
Total US BANK MCCABE			\$1,645.32		
Paid Chk# 024528E	4/26/2022	US BANK VOIGT			
E 101-42270-208	Training, Inst., Travel		\$208.44		fire dept - lodging, Holiday Inn Detroit Lakes
E 101-42270-208	Training, Inst., Travel		\$208.44		fire dept - lodging, Holiday Inn Detroit Lakes
Total US BANK VOIGT			\$416.88		
Paid Chk# 024530E	4/26/2022	US BANK SANDHURST			
E 101-42270-208	Training, Inst., Travel		\$208.44		fire dept - lodging, Holiday Inn Detroit Lakes
E 101-42270-208	Training, Inst., Travel		\$208.44		fire dept - loding, Holiday Inn Deteroit Lakes
Total US BANK SANDHURST			\$416.88		
Paid Chk# 024533E	4/28/2022	US BANK SCHREINER			
E 101-42270-220	Repair/Maint Supply		\$10.75		fire dept - supplies, Northern Tool
Total US BANK SCHREINER			\$10.75		
Paid Chk# 027156	5/3/2022	AFLAC			
G 101-21710	Other Deductions		\$75.54		g - employee paid insurance
G 601-21710	Other Deductions		\$75.54		g - employee paid insurance
G 602-21710	Other Deductions		\$350.50		g - employee paid insurance
Total AFLAC			\$501.58		
Paid Chk# 027157	5/3/2022	CENTER POINT ENERGY			
E 101-42270-387	Fire Dept Utilities		\$423.74		fire dept - gas usage
Total CENTER POINT ENERGY			\$423.74		
Paid Chk# 027158	5/3/2022	COILS FLAGS & FLAGPOLES			
E 101-41130-430	Miscellaneous		\$54.00	6199	pw dept - hats
E 601-49400-430	Miscellaneous		\$54.00	6199	water dept - hats
E 602-49450-430	Miscellaneous		\$54.00	6199	sewer dept - hats
E 101-45200-430	Miscellaneous		\$54.00	6199	parks dept - hats
Total COILS FLAGS & FLAGPOLES			\$216.00		
Paid Chk# 027159	5/3/2022	COMMUNITY TECHNOLOGY CENTER			
E 101-42270-220	Repair/Maint Supply		\$72.00	CTC3234	fire dept - repairs to printer
Total COMMUNITY TECHNOLOGY CENTER			\$72.00		
Paid Chk# 027160	5/3/2022	COURI & RUPPE PLLP			
E 101-41000-304	Legal Fees		\$993.75		general - general legal counsel
E 101-41000-304	Legal Fees		\$303.75		general - Winkleman
Total COURI & RUPPE PLLP			\$1,297.50		
Paid Chk# 027161	5/3/2022	F.I.R.E.			
E 101-42270-208	Training, Inst., Travel		\$1,500.00	5524	fire dept - fire ground operations class
Total F.I.R.E.			\$1,500.00		
Paid Chk# 027162	5/3/2022	FASTENAL COMPANY			
E 101-41130-220	Repair/Maint Supply		\$96.01	MNSTC117707	pw dept - supplies
Total FASTENAL COMPANY			\$96.01		
Paid Chk# 027163	5/3/2022	FIRE SAFETY USA			
E 450-42270-430	Miscellaneous		\$1,435.00	158650	CIP - fire dept, Carabiner

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			Check Amt	Invoice	Comment
Total FIRE SAFETY USA			\$1,435.00		
Paid Chk#	027164	5/3/2022	FIRST SYSTEMS TECH INC		
E 601-49400-210	Operating Supplies (GENERAL)		\$682.50	22411	water dept - verification of meters, N and S meters
E 601-49400-210	Operating Supplies (GENERAL)		\$372.50	22431	water dept - verification of meters N effluent flow meter
Total FIRST SYSTEMS TECH INC			\$1,055.00		
Paid Chk#	027165	5/3/2022	GRANITE ELECTRONICS		
E 101-42270-220	Repair/Maint Supply		\$114.35	154010538-1	fire dept - charging contacts kits - repairs
E 101-42270-220	Repair/Maint Supply		\$122.60	154010539-1	fire dept - connector contact battery
Total GRANITE ELECTRONICS			\$236.95		
Paid Chk#	027166	5/3/2022	JMD MANUFACTURING INC		
E 101-41130-226	Sign Repair Materials		\$2,947.50	96258	pw dept - mailbox posts
Total JMD MANUFACTURING INC			\$2,947.50		
Paid Chk#	027167	5/3/2022	LMCIT		
E 101-41000-151	Worker s Comp Insurance Prem		\$971.62		general - 5/10/22-5/09/23 contract
E 101-41130-150	Worker s Comp		\$8,615.96		pw dept - 5/10/22-5/09/23 contract
E 101-45200-150	Worker s Comp		\$709.15		parks dept - 5/10/22-5/09/23 contract
E 101-42270-150	Worker s Comp		\$7,142.28		fire dept - 5/10/22-5/09/23 contract
E 601-49400-150	Worker s Comp		\$1,436.00		water dept - 5/10/22-5/09/23 contract
E 602-49450-150	Worker s Comp		\$1,435.99		sewer dept - 5/10/22-5/09/23 contract
Total LMCIT			\$20,311.00		
Paid Chk#	027168	5/3/2022	MARCO		
E 101-41000-300	support services		\$101.50		general - copier contract
Total MARCO			\$101.50		
Paid Chk#	027169	5/3/2022	OFFICE OF ADMIN HEARINGS		
E 101-42270-430	Miscellaneous		\$107.50	516829	fire dept - veteran's preference points suit
Total OFFICE OF ADMIN HEARINGS			\$107.50		
Paid Chk#	027170	5/3/2022	ST. CLOUD TIMES		
E 101-41000-205	Ordinance Publication		\$157.40	0004504099	general - ordinance publication
E 101-41000-202	Printing & Binding		\$119.81	0004504099	general - road bids
E 101-41000-302	Assessor Contract		\$112.65	0004504099	general - board of review notice
Total ST. CLOUD TIMES			\$389.86		
Paid Chk#	027171	5/3/2022	STEARNS COUNTY AUDITOR/TREAS		
E 101-41000-305	Attorney (prosecution)		\$7,087.50	2022-0000001	general - 1st half 2022 prosecution contract
Total STEARNS COUNTY AUDITOR/TREAS			\$7,087.50		
Paid Chk#	027172	5/3/2022	STEARNS ELECTRIC ASSOCIATION		
E 101-42270-387	Fire Dept Utilities		\$284.75		fire dept - fire hall
E 101-45200-381	Electric Utilities		\$35.87		parks dept - HLP
E 101-41000-381	Electric Utilities		\$161.08		general - city hall
E 101-42270-387	Fire Dept Utilities		\$50.10		fire dept - fire hydrant
E 101-41000-381	Electric Utilities		\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities		\$259.38		sewer dept - lift station 1
E 101-41000-381	Electric Utilities		\$49.46		general - city hall
E 101-41000-381	Electric Utilities		\$9.75		general - street light
E 602-49450-381	Electric Utilities		\$74.08		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)		\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities		\$42.83		parks dept - KP

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			Check Amt	Invoice	Comment
E 605-43160-380	Utility Services (GENERAL)		\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)		\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities		\$99.53		general - State Hwy 15 light
E 602-49450-381	Electric Utilities		\$27.86		sewer dept - lift station
E 101-41000-381	Electric Utilities		\$30.28		general - Lion's Sign
E 601-49400-381	Electric Utilities		\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities		\$56.63		parks dept - HLP shelter
Total STEARNS ELECTRIC ASSOCIATION			\$1,568.59		
<hr/>					
Paid Chk#	027173	5/3/2022	TRAUT COMPANIES		
E 601-49400-316	Sample Analysis		\$50.00		water dept - sample #'s 220423 & 220424
Total TRAUT COMPANIES			\$50.00		
<hr/>					
Paid Chk#	027174	5/3/2022	WEST CENTRAL SANITATION		
E 101-41000-384	Refuse/Garbage Disposal		\$207.37		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal		\$0.00		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal		\$36.99		fire dept - garbage service
Total WEST CENTRAL SANITATION			\$244.36		
<hr/>					
Paid Chk#	027175	5/3/2022	WORKMED MIDWEST PA		
E 101-41130-430	Miscellaneous		\$81.50	00034546-00	pw dept - drug test Hollermann
Total WORKMED MIDWEST PA			\$81.50		
<hr/>					
Paid Chk#	027176	5/3/2022	BILL MCCABE		
G 101-21710	Other Deductions		\$248.00		g - dental McCabe
G 101-21710	Other Deductions		\$74.99		g - rx McCabe
Total BILL MCCABE			\$322.99		
<hr/>					
Paid Chk#	027177	5/3/2022	ADAM SANDHURST		
E 101-42270-208	Training, Inst., Travel		\$112.62		fire dept - Detroit Lakes reimbursement
E 101-42270-208	Training, Inst., Travel		\$175.50		fire dept - Detroit Lakes mileage
Total ADAM SANDHURST			\$288.12		
<hr/>					
Paid Chk#	027178	5/3/2022	ALLSTREAM INTEGRA		
E 602-49450-321	Telephone		\$105.46		sewer dept - telephone
Total ALLSTREAM INTEGRA			\$105.46		
<hr/>					
Paid Chk#	027179	5/3/2022	CITY OF ST. AUGUSTA		
E 101-41000-736	city halls sewer/water expense		\$84.15		general - Apr 22 usage
Total CITY OF ST. AUGUSTA			\$84.15		
<hr/>					
Paid Chk#	027180	5/3/2022	CITY OF ST. CLOUD		
E 601-49400-312	Water/Contract Services		\$18,636.64		water dept - Mar 22 usage
E 602-49450-313	Sewer/Contract Services		\$5,980.94		sewer dept - Mar 22 NR2
E 602-47000-602	NR2 Project - principal/int		\$5,109.81		sewer dept - Mar 22 treatment charges
Total CITY OF ST. CLOUD			\$29,727.39		
<hr/>					
Paid Chk#	027181	5/3/2022	DEAN CROAT CONST INC		
E 601-49400-430	Miscellaneous		\$15.72		water dept - water overpayment
E 602-49450-430	Miscellaneous		\$15.72		sewer dept - sewer overpayment
Total DEAN CROAT CONST INC			\$31.44		
<hr/>					
Paid Chk#	027182	5/3/2022	FRED BOSER		
E 601-49400-430	Miscellaneous		\$63.28		water dept - water overpayment
E 602-49450-430	Miscellaneous		\$63.28		sewer dept - sewer overpayment

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May 2022

			Check Amt	Invoice	Comment
Total FRED BOSER			\$126.56		
Paid Chk# 027183	5/3/2022	GOPHER STATE ONE-CALL			
E 601-49400-314	Gopher State One Calls		\$64.12		water dept - locates
E 602-49450-314	Gopher State One Calls		\$64.13		sewer dept - locates
Total GOPHER STATE ONE-CALL			\$128.25		
Paid Chk# 027184	5/3/2022	KELLY C JOHNSON INC			
E 101-41220-742	Electrical Insp		\$446.25		general - Apr 22 permits
Total KELLY C JOHNSON INC			\$446.25		
Paid Chk# 027185	5/3/2022	LEAGUE OF MN CITIES			
E 101-41000-160	Insurance (bldgs/equip)		\$7,822.24		2022 insurance 5/10/22-5/10/23
E 101-41130-160	Insurance (bldgs/equip)		\$4,289.12		2022 insurance 5/10/22-5/10/23
E 101-45200-160	Insurance (bldgs/equip)		\$4,825.92		2022 insurance 5/10/22-5/10/23
E 601-49400-162	General Prop/Equip Ins.		\$2,141.74		2022 insurance 5/10/22-5/10/23
E 602-49450-162	General Prop/Equip Ins.		\$2,141.74		2022 insurance 5/10/22-5/10/23
E 101-42270-160	Insurance (bldgs/equip)		\$6,816.24		2022 insurance 5/10/22-5/10/23
Total LEAGUE OF MN CITIES			\$28,037.00		
Paid Chk# 027186	5/3/2022	LUKE SKOGSTAD			
E 101-42270-208	Training, Inst., Travel		\$57.17		fire dept - Detroit Lakes reimbursement
Total LUKE SKOGSTAD			\$57.17		
Paid Chk# 027187	5/3/2022	OROURKE STRATEGIC CONSULTING			
E 101-41000-430	Miscellaneous		\$5,000.00		general - lobbyist expense
Total OROURKE STRATEGIC CONSULTING			\$5,000.00		
Paid Chk# 027188	5/3/2022	SCOTT HANISH			
E 101-42270-208	Training, Inst., Travel		\$70.14		fire dept - Detroit Lakes reimbursement
Total SCOTT HANISH			\$70.14		
Paid Chk# 027189	5/3/2022	STEVE SCHLUETER			
E 101-45200-430	Miscellaneous		\$61.43		parks dept - mileage
Total STEVE SCHLUETER			\$61.43		
Paid Chk# 027190	5/3/2022	TRAUT COMPANIES			
E 601-49400-316	Sample Analysis		\$60.00		water dept - sample #'s 220521 & 220522
Total TRAUT COMPANIES			\$60.00		
10100 STATE BANK OF KIMBAL			\$113,617.96		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$71,547.18
450 CAPITAL PROJECT FUND	\$1,435.00
601 WATER FUND	\$24,203.71
602 SEWER FUND	\$16,108.82
605 LIGHTING UTILITY	\$323.25
	\$113,617.96

Michael G. Zenzen

City of St. Augusta

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May 2022

Claim Type paid 2022 for 2022				
Claim#	257	US BANK BLASHACK	Ck# 024523E 4/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel Apr 2022	\$48.84
Invoice				
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel Apr 2022	\$48.84
Invoice				
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel Apr 2022	\$48.84
Invoice				
Cash Payment	E 602-49450-212	Motor Fuels	sewer dept - fuel Apr 2022	\$48.84
Invoice				
Cash Payment	E 101-41000-200	Office Supplies (GENERAL general - office supplies, Dollar General		\$10.49
Invoice				
Cash Payment	E 101-41000-200	Office Supplies (GENERAL general - office supplies, Office Depot		\$211.38
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Menards	\$7.51
Invoice				
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$424.74
Claim Type paid 2022 for 2022				
Claim#	258	US BANK HOLLERMANN	Ck# 024524E 4/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel Apr 2022	\$68.82
Invoice				
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel Apr 2022	\$68.82
Invoice				
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel Apr 2022	\$168.82
Invoice				
Cash Payment	E 602-49450-212	Motor Fuels	sewer dept - fuel Apr 2022	\$68.82
Invoice				
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$375.28
Claim Type paid 2022 for 2022				
Claim#	259	US BANK KIFFMEYER	Ck# 024525E 4/26/2022	
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel Apr 2022	\$89.26
Invoice				
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel Apr 2022	\$89.26
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Fairchild Equipment	\$59.71
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Menards	\$22.23
Invoice				
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Mandm Express	\$65.60
Invoice				
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Mandm Expres	\$19.00
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Auto Value	\$46.44
Invoice				
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Batteries Plus	\$138.82
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - trailer, Royal Tire	\$120.73
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Redneck Trailer	\$21.60
Invoice				
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Menards	\$86.88
Invoice				
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - repairs, Northside Welding	\$300.44
Invoice				

City of St. Augusta

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May 2022

Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - supplies, Menards		\$32.69
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$1,092.66
Claim Type paid 2022 for 2022				
Claim#	261	US BANK MCCABE	Ck# 024527E 4/26/2022	
Cash Payment Invoice	E 101-41130-220 Repair/Maint Supply	pw dept - tires for skid loader, Heartland Tire		\$962.84
Cash Payment Invoice	E 101-41000-208 Training, Inst., Travel	general - parking, City St. Cloud		\$5.00
Cash Payment Invoice	E 101-41000-208 Training, Inst., Travel	general - lunch, Queen Bees		\$20.00
Cash Payment Invoice	E 101-41000-300 support services	general - remote backup, DriCrashPlan		\$19.98
Cash Payment Invoice	E 101-41000-208 Training, Inst., Travel	general - conference, LMC		\$399.00
Cash Payment Invoice	E 101-41000-322 Postage	general - 1st class stamps, USPS		\$232.00
Cash Payment Invoice	E 101-41000-208 Training, Inst., Travel	general - parking, City of St. Cloud		\$6.50
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$1,645.32
Claim Type paid 2022 for 2022				
Claim#	260	US BANK RASMUSON	Ck# 024526E 4/26/2022	
Cash Payment Invoice	E 101-41000-323 Internet	general - cable, internet, Midco		\$266.34
Cash Payment Invoice	E 101-42270-323 Internet	geenal - internet, Midco		\$169.90
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$436.24
Claim Type paid 2022 for 2022				
Claim#	264	US BANK SANDHURST	Ck# 024530E 4/26/2022	
Cash Payment Invoice	E 101-42270-208 Training, Inst., Travel	fire dept - lodging, Holiday Inn Detroit Lakes		\$208.44
Cash Payment Invoice	E 101-42270-208 Training, Inst., Travel	fire dept - loding, Holiday Inn Deteroit Lakes		\$208.44
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$416.88
Claim Type paid 2022 for 2022				
Claim#	271	US BANK SCHREINER	Ck# 024533E 4/28/2022	
Cash Payment Invoice	E 101-42270-220 Repair/Maint Supply	fire dept - supplies, Northern Tool		\$10.75
Transaction Date	4/28/2022	STATE BANK OF KI 10100	Total	\$10.75
Claim Type paid 2022 for 2022				
Claim#	262	US BANK VOIGT	Ck# 024528E 4/26/2022	
Cash Payment Invoice	E 101-42270-208 Training, Inst., Travel	fire dept - lodging, Holiday Inn Detroit Lakes		\$208.44
Cash Payment Invoice	E 101-42270-208 Training, Inst., Travel	fire dept - lodging, Holiday Inn Detroit Lakes		\$208.44
Transaction Date	4/26/2022	STATE BANK OF KI 10100	Total	\$416.88

City of St. Augusta

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***Claim Register©**

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May 2022

Pre-Written Checks	\$4,818.75
Checks to be Generated by the Compute	\$0.00
Total	\$4,818.75

Michael G. Zenzen

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May 2022

Check Amt Invoice Comment

10100 STATE BANK OF KIMBAL

Paid Chk# 027156 5/3/2022 AFLAC

G 101-21710	Other Deductions	\$75.54		g - employee paid insurance
G 601-21710	Other Deductions	\$75.54		g - employee paid insurance
G 602-21710	Other Deductions	\$350.50		g - employee paid insurance
Total AFLAC		\$501.58		

Paid Chk# 027157 5/3/2022 CENTER POINT ENERGY

E 101-42270-387	Fire Dept Utilities	\$423.74		fire dept - gas usage
Total CENTER POINT ENERGY		\$423.74		

Paid Chk# 027158 5/3/2022 COILS FLAGS & FLAGPOLES

E 101-41130-430	Miscellaneous	\$54.00	6199	pw dept - hats
E 601-49400-430	Miscellaneous	\$54.00	6199	water dept - hats
E 602-49450-430	Miscellaneous	\$54.00	6199	sewer dept - hats
E 101-45200-430	Miscellaneous	\$54.00	6199	parks dept - hats
Total COILS FLAGS & FLAGPOLES		\$216.00		

Paid Chk# 027159 5/3/2022 COMMUNITY TECHNOLOGY CENTER

E 101-42270-220	Repair/Maint Supply	\$72.00	CTC3234	fire dept - repairs to printer
Total COMMUNITY TECHNOLOGY CENTER		\$72.00		

Paid Chk# 027160 5/3/2022 COURI & RUPPE PLLP

E 101-41000-304	Legal Fees	\$993.75		general - general legal counsel
E 101-41000-304	Legal Fees	\$303.75		general - Winkleman
Total COURI & RUPPE PLLP		\$1,297.50		

Paid Chk# 027161 5/3/2022 F.I.R.E.

E 101-42270-208	Training, Inst., Travel	\$1,500.00	5524	fire dept - fire ground operations class
Total F.I.R.E.		\$1,500.00		

Paid Chk# 027162 5/3/2022 FASTENAL COMPANY

E 101-41130-220	Repair/Maint Supply	\$96.01	MNSTC117707	pw dept - supplies
Total FASTENAL COMPANY		\$96.01		

Paid Chk# 027163 5/3/2022 FIRE SAFETY USA

E 450-42270-430	Miscellaneous	\$1,435.00	158650	CIP - fire dept, Carabiner
Total FIRE SAFETY USA		\$1,435.00		

Paid Chk# 027164 5/3/2022 FIRST SYSTEMS TECH INC

E 601-49400-210	Operating Supplies (GENERAL)	\$682.50	22411	water dept - verification of meters, N and S meters
E 601-49400-210	Operating Supplies (GENERAL)	\$372.50	22431	water dept - verification of meters N effluent flow meter
Total FIRST SYSTEMS TECH INC		\$1,055.00		

Paid Chk# 027165 5/3/2022 GRANITE ELECTRONICS

E 101-42270-220	Repair/Maint Supply	\$114.35	154010538-1	fire dept - charging contacts kits - repairs
E 101-42270-220	Repair/Maint Supply	\$122.60	154010539-1	fire dept - connector contact battery
Total GRANITE ELECTRONICS		\$236.95		

Paid Chk# 027166 5/3/2022 JMD MANUFACTURING INC

E 101-41130-226	Sign Repair Materials	\$2,947.50	96258	pw dept - mailbox posts
Total JMD MANUFACTURING INC		\$2,947.50		

Paid Chk# 027167 5/3/2022 LMCIT

E 101-41000-151	Worker s Comp Insurance Prem	\$971.62		general - 5/10/22-5/09/23 contract
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May 2022

		Check Amt	Invoice	Comment
E 101-41130-150	Worker s Comp	\$8,615.96		pw dept - 5/10/22-5/09/23 contract
E 101-45200-150	Worker s Comp	\$709.15		parks dept - 5/10/22-5/09/23 contract
E 101-42270-150	Worker s Comp	\$7,142.28		fire dept - 5/10/22-5/09/23 contract
E 601-49400-150	Worker s Comp	\$1,436.00		water dept - 5/10/22-5/09/23 contract
E 602-49450-150	Worker s Comp	\$1,435.99		sewer dept - 5/10/22-5/09/23 contract
Total LMCIT		\$20,311.00		
<hr/>				
Paid Chk# 027168	5/3/2022	MARCO		
E 101-41000-300	support services	\$101.50		general - copier contract
Total MARCO		\$101.50		
<hr/>				
Paid Chk# 027169	5/3/2022	OFFICE OF ADMIN HEARINGS		
E 101-42270-430	Miscellaneous	\$107.50	516829	fire dept - veteran's preference points suit
Total OFFICE OF ADMIN HEARINGS		\$107.50		
<hr/>				
Paid Chk# 027170	5/3/2022	ST. CLOUD TIMES		
E 101-41000-205	Ordinance Publication	\$157.40	0004504099	general - ordinance publication
E 101-41000-202	Printing & Binding	\$119.81	0004504099	general - road bids
E 101-41000-302	Assessor Contract	\$112.65	0004504099	general - board of review notice
Total ST. CLOUD TIMES		\$389.86		
<hr/>				
Paid Chk# 027171	5/3/2022	STEARNS COUNTY AUDITOR/TREAS		
E 101-41000-305	Attorney (prosecution)	\$7,087.50	2022-0000001	general - 1st half 2022 prosecution contract
Total STEARNS COUNTY AUDITOR/TREAS		\$7,087.50		
<hr/>				
Paid Chk# 027172	5/3/2022	STEARNS ELECTRIC ASSOCIATION		
E 101-42270-387	Fire Dept Utilities	\$284.75		fire dept - fire hall
E 101-45200-381	Electric Utilities	\$35.87		parks dept - HLP
E 101-41000-381	Electric Utilities	\$161.08		general - city hall
E 101-42270-387	Fire Dept Utilities	\$50.10		fire dept - fire hydrant
E 101-41000-381	Electric Utilities	\$38.00		general - 2 meters
E 602-49450-381	Electric Utilities	\$259.38		sewer dept - lift station 1
E 101-41000-381	Electric Utilities	\$49.46		general - city hall
E 101-41000-381	Electric Utilities	\$9.75		general - street light
E 602-49450-381	Electric Utilities	\$74.08		sewer dept - lift station 2
E 605-43160-380	Utility Services (GENERAL)	\$90.75		EU - Emerald Ponds
E 101-45200-381	Electric Utilities	\$42.83		parks dept - KP
E 605-43160-380	Utility Services (GENERAL)	\$124.50		EU - Blackberry Farms
E 605-43160-380	Utility Services (GENERAL)	\$108.00		EU - Emerald Ponds
E 101-41000-381	Electric Utilities	\$99.53		general - State Hwy 15 light
E 602-49450-381	Electric Utilities	\$27.86		sewer dept - lift station
E 101-41000-381	Electric Utilities	\$30.28		general - Lion's Sign
E 601-49400-381	Electric Utilities	\$25.74		water dept - flow meter
E 101-45200-381	Electric Utilities	\$56.63		parks dept - HLP shelter
Total STEARNS ELECTRIC ASSOCIATION		\$1,568.59		
<hr/>				
Paid Chk# 027173	5/3/2022	TRAUT COMPANIES		
E 601-49400-316	Sample Analysis	\$50.00		water dept - sample #'s 220423 & 220424
Total TRAUT COMPANIES		\$50.00		
<hr/>				
Paid Chk# 027174	5/3/2022	WEST CENTRAL SANITATION		
E 101-41000-384	Refuse/Garbage Disposal	\$207.37		general - garbage service
E 101-45200-384	Refuse/Garbage Disposal	\$0.00		parks dept - garbage service
E 101-42270-384	Refuse/Garbage Disposal	\$36.99		fire dept - garbage service

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May 2022

		Check Amt	Invoice	Comment
Total	WEST CENTRAL SANITATION	\$244.36		
Paid Chk# 027175	5/3/2022			WORKMED MIDWEST PA
E 101-41130-430	Miscellaneous	\$81.50	00034546-00	pw dept - drug test Hollermann
	Total WORKMED MIDWEST PA	\$81.50		
	10100 STATE BANK OF KIMBAL	\$39,723.09		

Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>	
101 GENERAL FUND	\$33,066.75
450 CAPITAL PROJECT FUND	\$1,435.00
601 WATER FUND	\$2,696.28
602 SEWER FUND	\$2,201.81
605 LIGHTING UTILITY	\$323.25
	\$39,723.09

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2021(un-audited)	\$ 1,323,856	\$ 2,113,799.88	\$ 189,359	\$ 754,445	\$ 10,458	\$ (243,727)	\$ 56,714	\$ 133,322	\$ 4,660	\$ 209,369	\$ 4,552,256
Receipts January 2022	\$ 21,728	\$ 8,507.98	\$ 1,388	\$ 1,191	\$ 20,839	\$ 26,134	\$ 7,021	\$ 812	\$ 376		\$ 87,997
Ex. January 2022	\$ 87,449	\$ 52,234.32	\$ 745		\$ 37,314	\$ 56,811	\$ 1,001				\$ 235,554
Receipts February 2022	\$ 13,106	\$ 3,293.26			\$ 13,349	\$ 16,521	\$ 778	\$ 514	\$ 236		\$ 47,798
Ex. February 2022	\$ 50,790				\$ 34,730	\$ 35,402	\$ 1,027		\$ 323		\$ 122,272
Receipts March 2022	\$ 35,498	\$ 53,384.34		\$ 63,537	\$ 26,033	\$ 31,393	\$ 703	\$ 946	\$ 460		\$ 211,955
Ex. March 2022	\$ 100,272	\$ 69,812.13			\$ 27,542	\$ 17,685	\$ 1,493		\$ 323		\$ 217,127
Receipts April 2022	\$ 24,053	\$ 3,825.33		\$ 18,000	\$ 22,164	\$ 26,035	\$ 517	\$ 768	\$ 370		\$ 95,732
Ex. April 2022	\$ 56,985	\$ 10,391.46			\$ 23,772	\$ 19,038	\$ 999		\$ 323		\$ 111,508
Receipts May 2022											\$ -
Ex. May 2022	\$ 70,072	\$ 1,435.00			\$ 24,128	\$ 15,758			\$ 323		\$ 111,717
Receipts June 2022											\$ -
Ex. June 2022											\$ -
Receipts July 2022											\$ -
Ex. July 2022											\$ -
Receipts August 2022											\$ -
Ex. August 2022											\$ -
Receipts September 2022											\$ -
Ex. September 2022											\$ -
Receipts October 2022											\$ -
Ex. October 2022											\$ -
Receipts November 2022											\$ -
Ex. November 2022											\$ -
Receipts December 2022											\$ -
Ex. December 2022											\$ -
Cash Balance	\$ 1,052,673	\$ 2,048,937.88	\$ 190,002	\$ 837,173	\$ (54,642)	\$ (288,337)	\$ 61,213	\$ 136,362	\$ 4,808	\$ 209,369	\$ 4,197,559

2022 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2021						
Un-Audited	\$537,734.04	\$74,742.85	\$808,180.72	\$648,464.94	\$44,677.33	\$2,113,799.88
2021 Seal Coat				\$ (52,234.32)		(\$52,234.32)
January Property Tax		\$ 252.69		\$ 4,725.11	\$ 953.81	\$5,931.61
January Cable Franchise Fees		\$ 576.37				\$576.37
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
February Cable Franchise Fees		\$ 609.22				\$609.22
Aggregate Tax				\$ 684.04		\$684.04
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2022 Street Project Publication				\$ (316.71)		(\$316.71)
2022 Street Project Engineering				\$ (62,405.42)		(\$62,405.42)
Brush Hog				\$ (7,090.00)		(\$7,090.00)
March Sales Tax			\$ 47,750.00			\$47,750.00
March Cable Franchise Fees		\$ 634.34				\$634.34
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
Radios					\$ (1,285.50)	(\$1,285.50)
Air Bags					\$ (9,105.96)	(\$9,105.96)
April Cable Franchise Fees		\$ 678.33				\$678.33
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Adjustment due to bad coding					\$ 622.00	\$622.00
Caribeaner for gear					\$ (1,435.00)	(\$1,435.00)
						\$0.00
Totals	\$537,734.04	\$77,493.80	\$856,455.72	\$531,827.64	\$45,426.68	\$2,048,937.88

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 142,250.00

	2022	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of May 3, 2022	Spent	
General Fund	\$1,010,529	\$ 100,618	9.96%	\$909,911
Capital Improvement Fund	\$810,418	\$ 119,521	14.75%	\$690,897
Water Fund	\$331,047	\$ 91,751	27.72%	\$239,296
Sewer Fund	\$554,463	\$ 111,965	20.19%	\$442,499
Sewer Debt Fund	\$12,500	\$ 3,433	27.47%	\$9,067
Street Light Fund	\$4,500	\$ 1,599	35.53%	\$2,901
WAC/SAC Improvement Fund	\$98,968	\$ 82,728	83.59%	\$16,240
Debt Service	\$41,000	\$ 1,411	3.44%	\$39,589
Storm Water	\$50,000	\$ 9,777	19.55%	\$40,223
American Rescue Plan	\$202,904		0.00%	\$202,904
Total Revenues	\$3,116,329	\$ 522,803	16.78%	\$2,593,526
Expenditures				
General Fund	\$970,191	\$ 377,663	38.93%	\$592,528
Capital Improvement Fund	\$723,000	\$ 133,873	18.52%	\$589,127
Water Fund	\$330,650	\$ 149,114	45.10%	\$181,536
Sewer Fund	\$553,681	\$ 145,741	26.32%	\$407,940
Storm Water Utility Fund	\$31,974	\$ 5,024	15.71%	\$26,950
Street Light Fund	\$4,380	\$ 1,293	29.52%	\$3,087
WAC/SAC Improvement Fund	\$298,500		0.00%	\$298,500
Debt Service	\$36,495	\$ 745	2.04%	\$35,750
American Rescue Plan	\$110,000		0.00%	\$110,000
Total Expenditures	\$3,058,871	\$ 813,452	26.59%	\$2,245,419

General Fund				
	2021	Spent	% of Budget	Remaining Amount
	Budget	As of May 3, 2022	Spent	
Administration	\$ 353,831	\$ 163,213	46.13%	\$ 190,619
Council	\$ 29,732	\$ 7,250	24.38%	\$ 22,483
Boards and Commissions	\$ 3,500	\$ 180	5.14%	\$ 3,320
Building Inspection	\$ 74,800	\$ 39,692	53.06%	\$ 35,108
Elections	\$ 9,418	\$ -	0.00%	\$ 9,418
Fire	\$ 183,959	\$ 61,451	33.40%	\$ 122,508
Streets	\$ 222,769	\$ 91,371	41.02%	\$ 131,398
Parks	\$ 92,182	\$ 14,506	15.74%	\$ 77,676
Total General Fund	\$ 970,191	\$ 377,663	38.93%	\$ 592,528

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
Board of Review and Equalization Meeting
April 5, 2022**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 5:30pm.

PRESENT: Mayor Zenzen; Council Members Backes, Schmitz, Coleman and Genereux; Assistant County Assessors Don Ramler, County Assessor Jake Pidde and Clerk/Administrator McCabe.

OTHERS PRESENT: Keith Koltes, Don Meyer, Matthew Eiyneck and Herman Roerick

OPENING

COMMENTS: Mr. Ramler began by giving opening remarks about the general trend in residential (20-25%), commercial (1-2% commercial and 4-5% industrial) and agricultural (10%) land for the past year. He indicated 2021 was a record year for new value within St. Augusta.

ACTION: Keith Koltes, PID 81.43302.0302. He questioned the increase in his value. Mr. Ramler indicated his value was increased by the addition of a new gas fireplace and also increased because of the detached shop.

Don Meyer, PID 81.43155.0410. Mr. Meyer questioned the increase in his value. Mr. Ramler responded the property verification form indicated an additional 2 bedrooms and one bathroom.

Matthew Eyinck PID 81.43152.0030. Mr. Eyinck was questioning a 69% value increase. Mr. Ramler explained the value of the house prior to a sale was approximately \$158,000 but the house sold for \$275,000. There were minor updates accounted for in the new value along with the sales price. Mr. Ramler was going to remove the below grade finish, as there is no finish, reducing the value by \$7,800.

Herman Roerick PID 81.43154.0535. Mr. Roerick questioned the value increase of the property at 18%. Mr. Ramler explained there was only one improved residential ag sale.

Jim Streit PID 81.43155.0500. Mr. Streit submitted a letter questioning his increased value. Mr. Ramler explained there is a comparable sale and the house values alone differed by approximately \$275,000.

Josiah Fuchs PID 81.43283.0206. Mr. Fuchs sent an email stating the contract price is less than the appraised value. Mr. Fuchs wants to be on record so it could possibly be appealed at the County level.

A motion was made to take no action on the Koltes, Meyer, Roerick, Streit and Fuchs properties and to reduce the Eyinck value by \$7,800 to

**reflect the unfinished basement by Mr. Backes, seconded by Mr. Schmitz.
Motion carried unanimously.**

ADJOURMENT: A motion was made to adjourn at 6:40pm by Mr. Schmitz, seconded by Mr. Genereux. Meeting Adjourned.

Approved this _____ day of May, 2022.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: ST. AUGUSTA SPORTS, INC.

Previous Gambling Permit Number: X-03736

Minnesota Tax ID Number, if any: 1103710

Federal Employer ID Number (FEIN), if any: 41-1373550

Mailing Address: 24270 FORESTVIEW CIRCLE

City: ST. AUGUSTA State: MN Zip: 56301 County: STEARNS

Name of Chief Executive Officer (CEO): THEODORE LAHR

CEO Daytime Phone: 320-248-2520 CEO Email: SANDYB@BISTATEINC.COM

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ST. AUGUSTA LEGION POST 621

Physical Address (do not use P.O. box): 1894 247TH STREET, ST. AUGUSTA, MN 56301

Check one:

☒ City: ST. AUGUSTA Zip: MN County: STEARNS

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): JULY 16, 2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Agreement between Stearns County and the City of Sartell for Providing Early Voting to the Residents of Stearns County

This Agreement for election administration services is entered into this ____ day of _____, 2022 (the “Effective Date”), by and between _____ (the “City”) and the County of Stearns (the “County”), 705 Courthouse Square, St. Cloud, Minnesota 56303, collectively referred to as the Parties.

1. Purpose. The purpose of this Agreement is to establish the obligations of the Parties with respect to the administration of early voting services for any statewide election in 2022 including the August Primary, and the November General Election.
2. Term. Notwithstanding the date of the signatures of the parties to this Agreement, the term of this Agreement shall commence on the Effective Date and, unless earlier terminated pursuant to this Agreement, shall terminate on the date that all obligations have been fulfilled.
3. Duties of the County. Except as provided in this agreement, the County will provide the services, equipment and supplies needed to perform all early election related duties as required by MN and Federal election law. These duties will include but are not limited to:
 - A. Coordinate equipment and procedure training information for all head and other election judges for each polling location.
 - B. Operate, test, demonstrate, and provide technical support for the DS200 and all other electronic voting systems.
 - C. Provide election forms, supplies and other related materials needed for early voting.
4. Duties of the City. The City shall be responsible for the following early voting election administration activities:
 - A. Provide municipal issued emails to election judges for entry in Statewide Voter Registration System.
 - B. Provide a polling place and adequate staffing for Early Voting beginning the Tuesday prior to all statewide elections.
 - C. Provide Early Voting for every statewide election during the period of this agreement.
 - D. Keep the polling place open during all regular business hours for the week prior to the election and from 10 am to 3 pm on the Saturday before the election and until 5:00 pm on the Monday preceding the Primary and General Election.
 - E. The polling place may remain closed on the Sunday before the election.
 - F. Designate principal contacts for election coordination.
 - G. Administer coordination of election judges and other staff needed for Early Voting and related tasks.
 - H. Conduct preliminary test and public accuracy tests of voting systems for the DS200.
 - I. Compile and report election results and election statistics to the County.
 - J. Be responsible for damage or theft to any poll pad, voting system or ballot box.
5. Shared Responsibilities of the Parties. The County and the City will share responsibilities for delivery and collection of election materials, ballots, voting stations and electronic voting systems.

6. Election Equipment.

A. Use of Election Equipment. The city must utilize the voting machines and other equipment (the "Election Equipment") provided by the County for Early Voting. The City shall be responsible for transporting the Election Equipment from and returning the Election Equipment to the County. The Election Equipment shall be returned in good working order and in substantially the same condition it was received.

7. Costs.

A. Election Costs and Payments. The County shall pay the city Eight Hundred Twenty-Seven Dollars and Fifty Cents (\$827.50) per statewide election for providing Countywide Early Voting services in 2022. This amount includes the cost of two temporary election workers for six days before the election, including Saturday and any additional costs incurred by your municipality. It also includes the cost of conducting a public accuracy test for the DS200 and Omni Ballot systems used in Early Voting. The County shall reimburse the City for providing Countywide Early Voting at the end of 2022.

8. Authorized Representatives. The following are the parties' Authorized Representative for purposes of administration of this Agreement:

Stearns County
Randy R Schreifels
Auditor-Treasurer
705 Courthouse Square
St Cloud, MN 56303

City of _____

Name _____

Title _____

A party may change its Authorized Representative during the term of this Agreement by giving written notice to the Other Party.

9. Assignment. The Parties shall not assign, transfer, or delegate any rights or obligations under this Agreement whether directly or indirectly by any means without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

10. Governing Law. This Agreement shall be interpreted and constructed according to the laws of the State of Minnesota. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Stearns.

11. Liability. Each Party will be solely responsible for its own acts and omissions and the results thereof, to the extent authorized by law. Any and all claims that arise or may arise against the City, its agents, servants, or employees while engaged in the performance of this Agreement and/or the use of the Election Equipment, shall in no way be the obligation of the County. The City shall indemnify, hold harmless, and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including

attorney's fees, which the County, its officers or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or failure to act by the City, its agents, servants or employees in connection with this Agreement and/or the City's use of the Election Equipment. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which a party may be entitled to under Minnesota Statutes Chapter 466, or any other applicable laws governing the Parties' liability.

12. Insurance. Each party shall maintain liability insurance in an amount equal or greater to the maximum liability applicable to municipalities set forth in Minnesota Statutes Chapter 466, as amended. This requirement may be met through membership in a self-insurance pool.
13. Notices. Any notice to be given under this Agreement will be sufficient if in writing and personally delivered or sent to the Party's Authorized Representative by certified or registered mail.
14. Miscellaneous.
 - A. Neither Party will be liable for any delays or failure in performance due to circumstances beyond its control.
 - B. The failure of a Party to give notice of default or to enforce or insist upon compliance with any of the terms or conditions of this Agreement or the granting of any extension of time for performance shall not constitute the permanent waiver of any term or condition of this Agreement, and this Agreement shall remain at all times in full force and effect until modified by the Parties in writing.
 - C. This Agreement sets forth the entire understanding of the Parties.
 - D. Each party warrants and represents that it is duly authorized to execute this Agreement.
 - E. The Parties specifically recognize that this Agreement is entered into solely for the benefit of the Parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers intending to be bound thereby.

COUNTY OF STEARNS

By: _____
Randy R. Schreifels
Auditor-Treasurer

By: _____

Date: _____ Date: _____

ST AUGUSTA CONTRACT

April 2022

TOTAL HOURS: 37.25

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22025177	2567	4/1/2022 02:00:03	4/1/2022 02:59:04	[04/01/2022 02:58:55 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL /COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0200. - END OF CONTRACT - 0300. - TOTAL CONTRACT TIME: 1 HOUR.
ST AUGUSTA	22025601	2551	4/2/2022 04:29:59	4/2/2022 08:52:31	[04/02/2022 08:52:25 : MOB : 2551] SALFER - CONTR COMPLETE. 0429 TO 0845 HOURS. - PATROLLED CITY STREETS/ NEIGHBORHOODS. - DWI - ICR 22025608
ST AUGUSTA	22026091	2555	4/3/2022 20:55:16	4/3/2022 21:56:09	[04/03/2022 21:56:02 : MOB : 2555] end 2155 1 hour c.schwegel [04/03/2022 21:51:45 : MOB : 2555] lux townsite [04/03/2022 21:47:07 : MOB : 2555] [04/03/2022 21:47:06 : MOB : 2555] terrace hills [04/03/2022 21:41:33 : MOB : 2555] ridge creek [04/03/2022 21:33:59 : MOB : 2555] cherrywood estates [04/03/2022 21:30:10 : MOB : 2555] emerald ponds [04/03/2022 21:23:31 : MOB : 2555] eagles landing [04/03/2022 21:15:13 : MOB : 2555] blackberry farms

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22026186	2562	4/4/2022 11:44:39	4/4/2022 12:50:07	[04/04/2022 12:50:02 : MOB : 2562] -THE INDUSTRIAL PARK NEAR HWY 15 WAS BUSY WITH BUSINESSES OPEN. -THE STORAGE BUILDINGS APPEARED SECURE. KO FENCE WAS OPEN. -STARLIGHT ACRES WAS QUIET ALONG WITH THE NORTHERN RESIDENTIAL AREAS. -SOME TRAFFIC THROUGH TOWN WITH NO ISSUES. -MOST OF THE BUSINESSES WERE OPEN. -KIFFMEYER PARK CLOSED YET. LJMCLAUGHLIN
ST AUGUSTA	22026392	2588	4/5/2022 04:21:45	4/5/2022 05:24:28	[04/05/2022 05:24:24 : MOB : 2588] TROEN -PATROLLED TOWNSHIP HIGHWAYS AND COUNTY ROADS -PATROLLED TOWNSITE -NO ISSUES FOUND -NOTHING TO REPORT
ST AUGUSTA	22026978	2510	4/6/2022 18:49:41	4/6/2022 19:54:17	[04/06/2022 19:54:10 : MOB : 2510] HOFF ALL APPEARED WELL, CHECKED LUX BUSINESS AREAS AND SURROUNDING CO AREAS
ST AUGUSTA	22027186	2507	4/7/2022 15:16:35	4/7/2022 16:19:47	[04/07/2022 16:19:44 : MOB : 2507] completed 1 hour in city, checked residential areas, nothing noteworthy, niemi
ST AUGUSTA	22027353	2561K9	4/8/2022 08:49:34	4/8/2022 09:58:13	[04/08/2022 09:58:09 : MOB : 2561K9] 1 hr
ST AUGUSTA	22027644	2567	4/9/2022 04:20:05	4/9/2022 05:20:15	[04/09/2022 05:20:12 : MOB : 2567] - 1 hour contract, 0420-0520.
ST AUGUSTA	22027973	2561K9	4/10/2022 10:50:53	4/10/2022 12:13:17	[04/10/2022 12:13:13 : MOB : 2561K9] OVER 1 HOUR DONE

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22028396	2580	4/11/2022 17:53:53	4/11/2022 19:21:04	[04/11/2022 19:17:43 : MOB : 2580] N.WALTHER -COMPLETED CONTRACT -1 HOUR TOTAL
					[04/11/2022 19:12:40 : MOB : 2580] N.WALTHER -EAGLES LANDING
					[04/11/2022 19:07:58 : MOB : 2580] N.WALTHER -EMERALD PONDS
					[04/11/2022 18:53:12 : MOB : 2580] N.WALTHER -CO RD 141 RIDGEWOOD DR AREA
					[04/11/2022 18:46:55 : MOB : 2580] N.WALTHER -CONTRACT RESUMED AT 1846
					[04/11/2022 18:23:02 : MOB : 2555] -CLEARED AT 1822 FOR ANOTHER CALL
					[04/11/2022 18:17:11 : MOB : 2555] -TOWNSITE/BUSINESS/RES AREAS
					[04/11/2022 17:59:16 : MOB : 2555] DELUX BUSINESS CENTER
					[04/11/2022 17:58:26 : MOB : 2555] GREGORY PARK
					[04/11/2022 17:55:20 : MOB : 2555] START 1755
ST AUGUSTA	22028616	2561K9	4/12/2022 10:48:31	4/12/2022 12:48:57	[04/12/2022 11:46:54 : MOB : 2561K9] 1 HOUR. PATROLLED A LOT OF TWP AREA
ST AUGUSTA	22028799	2552	4/13/2022 01:43:13	4/13/2022 02:45:08	[04/13/2022 02:45:04 : MOB : 2552] ROMSTAD 2552

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22029222	2548	4/14/2022 14:31:51	4/14/2022 15:31:46	[04/14/2022 15:31:23 : MOB : 2548] -PATROLLED THROUGH TOWN, NO ISSUES. -DID CONTR LATE DUE TO CALL LOAD.
ST AUGUSTA	22029431	2586	4/15/2022 00:39:33	4/15/2022 01:39:40	[04/15/2022 01:39:32 : MOB : 2586] Schwinghammer - Start of Contract - 0039 - Patrolled county roads and townsites - Made a stop - End of Contract - 0139 - 1 Hour Contract
ST AUGUSTA	22029555	2548	4/15/2022 13:56:25	4/15/2022 14:57:23	[04/15/2022 14:56:33 : MOB : 2548] -PATROLLED AROUND TOWN, NO ISSUES.
ST AUGUSTA	22029670	2574	4/15/2022 21:20:25	4/15/2022 23:33:05	[04/15/2022 23:27:44 : MOB : 2574] THOMA -PATROLLED ST AUGUSTA -2 TRAFFIC STOPS -NO OTHER ISSUES
					[04/15/2022 23:27:02 : MOB : 2574] TRAFFIC CITE ICR 22029714-CASEYS
					[04/15/2022 22:44:22 : MOB : 2574] TRAFFIC STOP ICR 22029705
					[04/15/2022 22:23:21 : MOB : 2574] LEFT CONTRACT FOR CRASH, RESUMED 1015 HRS
					[04/15/2022 21:23:04 : pos8 : 01AMSCHMID] CLEARED AFTER 2 MIN FOR CRASH
ST AUGUSTA	22029879	2548	4/16/2022 12:56:16	4/16/2022 14:00:48	[04/16/2022 14:00:33 : MOB : 2548] -PATROLLED THROUGH TOWN, NO ISSUES.
ST AUGUSTA	22030142	2559	4/17/2022 13:08:27	4/17/2022 14:10:35	[04/17/2022 14:10:26 : MOB : 2559] PATROLLED RESIDENTIAL AND BUSINESS AREAS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22030311	2545	4/18/2022 09:26:17	4/18/2022 12:45:30	[04/18/2022 12:45:22 : MOB : 2545] -ended contract 1245 hours
					[04/18/2022 12:41:45 : MOB : 2545] -cr 141, hwy 15.
					[04/18/2022 12:34:01 : MOB : 2545] -zwack -patroled 238th st, gaberdine rd, 232nd st, emerald pond, cr 7, 228th st, 43rd ave
					[04/18/2022 11:54:23 : MOB : 2545] -zwack -sorry started contract again at 1155 hours. patroled above areas.
					[04/18/2022 11:53:25 : MOB : 2545] -zwack -started contract at 0925 hours. -patroled cr 75, 21st ave, 250th st, 247th ave, cr 75, 17th ave, forest glen dr,
					[04/18/2022 10:31:59 : pos8 : 01TLDINDO] REMOVED FROM CALL AT 0928 HOURS TO ASSIST ON A BURG IN ST JOSEPH
ST AUGUSTA	22030433	2546	4/18/2022 17:59:56	4/18/2022 19:42:06	[04/18/2022 19:41:27 : MOB : 2546] JENSEN -1918-1940 HOURS, FINISHED CONTR -MONITORED TRAFFIC AND NO ISSUES
					[04/18/2022 18:44:34 : pos8 : 01KIMARCEA] 1844
ST AUGUSTA	22030820	2540K9	4/20/2022 01:03:44	4/20/2022 01:52:18	[04/20/2022 01:52:15 : MOB : 2540K9] 1hr mayers
					[04/20/2022 01:32:36 : MOB : 2540K9]
					[04/20/2022 01:32:36 : MOB : 2540K9] WORKED TRAFFIC BY KIFFMEYER PARK AND ONLY A HANDFULL OF CARS THROUGH THE AREA. NO VIOLATIONS
					[04/20/2022 01:04:47 : MOB : 2540K9]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22030829	2578	4/20/2022 01:59:27	4/20/2022 02:59:32	[04/20/2022 02:59:25 : MOB : 2578] -1 HR ST AUGUSTA 0159-0259 HRS -PATROLLED THE CITY BRAEGELMANN
ST AUGUSTA	22031042	2546	4/20/2022 20:03:14	4/20/2022 21:36:51	[04/20/2022 21:36:46 : MOB : 2546] JENSEN 2035-2135 HOURS -CHECKED STORAGE UNITS AND SAT IN AREA WITHOUT ISSUE -CFS ICR#22031050 FOR SUV IN TOWNSITE-UTL -MONITORED TRAFFIC AND DROVE RESIDENTIAL ROADS NO ISSUES
ST AUGUSTA	22031211	2545	4/21/2022 10:01:40	4/21/2022 11:23:06	[04/21/2022 11:14:00 : MOB : 2545] -zwack -started contract at 1000 hours. -patrolled cr 141, hwy 15, 230th street, 43rd ave, garden hills, luxemburg,
ST AUGUSTA	22031475	2555	4/21/2022 23:07:55	4/22/2022 00:29:05	[04/22/2022 00:13:19 : MOB : 2555] END 0010 TOTAL 1 HOUR C.SCHWEGEL [04/22/2022 00:13:13 : MOB : 2555] LUX TOWNSITE [04/21/2022 23:58:00 : MOB : 2555] TERRACE HILLS [04/21/2022 23:52:36 : MOB : 2555] RIDGE CREEK [04/21/2022 23:47:48 : MOB : 2555] CHERRYWOOD ESTATES [04/21/2022 23:41:58 : MOB : 2555] EMERALD PONDS [04/21/2022 23:37:52 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22031713	2568	4/22/2022 19:45:06	4/22/2022 20:54:39	[04/22/2022 20:54:24 : MOB : 2568] LUST -1 HOUR COMPLETED FROM 1945 TO 2045 HRS -MISC AREAS OF ST AUGUSTA
ST AUGUSTA	22031911	2548	4/23/2022 13:34:39	4/23/2022 15:01:49	[04/23/2022 15:01:37 : MOB : 2548] -PATROLLED TOWN. -RESPONDED TO MEDICAL IN TOWN.
ST AUGUSTA	22032281	2511	4/24/2022 15:03:11	4/24/2022 16:38:12	[04/24/2022 16:38:04 : MOB : 2511] 20 minutes completed will complete tomorrow sgt Klein
ST AUGUSTA	22032537	2548	4/25/2022 15:06:09	4/25/2022 16:05:41	[04/25/2022 16:05:28 : MOB : 2548] -PATROLLED THROUGH TOWN, NO ISSUES.
ST AUGUSTA	22032629	2574	4/25/2022 21:20:27	4/25/2022 22:26:33	[04/25/2022 22:26:18 : MOB : 2574] THOMA -PATROLLED ST AUGUSTA -NO ISSUES
ST AUGUSTA	22032678	2564	4/26/2022 01:59:55	4/26/2022 03:05:39	[04/26/2022 03:05:30 : MOB : 2564] POPP 0200-0300 1hr -Patrolled residential and commercial areas of town nothing suspicious observed.
ST AUGUSTA	22032916	2585	4/26/2022 22:09:42	4/26/2022 23:13:33	[04/26/2022 23:13:29 : MOB : 2585] GRAVDAHL ONE HR CONTRACT (2109-2209HRS) -PATROLLED RESIDENTIAL AND COMMERCIAL AREAS, NOTHING SUSPICIOUS FOUND.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22032938	2588	4/27/2022 03:04:30	4/27/2022 07:22:28	[04/27/2022 07:22:23 : MOB : 2588] TROEN -CONTRACT STARTED AT 0304 -TRAFFIC STOP ICR: 22032941 -CONTRACT COMPLETED -NO REPORT WG S-7
ST AUGUSTA	22033161	2585	4/27/2022 20:55:55	4/27/2022 22:03:32	[04/27/2022 22:03:28 : MOB : 2585] GRAVDAHL ONE HOUR CONTRACT (2055-2202, LEFT 7 MINS FOR SUSV - TS) PATROLLED RESD AND COMMERCIAL AREAS, PARKS, MAJOR ROADS. NOTHING SUSPICIOUS
ST AUGUSTA	22033635	2555	4/28/2022 22:54:51	4/29/2022 00:01:11	[04/29/2022 00:01:06 : MOB : 2555] end 0000 [04/29/2022 00:00:48 : MOB : 2555] end 2300 total 1 hour c.schwegel [04/28/2022 23:59:36 : MOB : 2555] lux townsite [04/28/2022 23:53:48 : MOB : 2555] terrace hills [04/28/2022 23:46:39 : MOB : 2555] ridge creek [04/28/2022 23:41:02 : MOB : 2555] cherrywood estates [04/28/2022 23:34:27 : MOB : 2555] emerald ponds [04/28/2022 23:30:08 : MOB : 2555] eagles landing [04/28/2022 23:19:10 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	22033684	2552	4/29/2022 01:47:38	4/29/2022 02:48:16	[04/29/2022 02:48:12 : MOB : 2552] ROMSTAD 2552 -PATROLLED BUSINESS AND RESIDENTIAL AREAS -TOTAL TIME OF CONTRACT 1 HOUR -ALL APPEARED NORMAL
ST AUGUSTA	22034066	2567	4/30/2022 04:43:24	4/30/2022 05:43:57	[04/30/2022 05:43:53 : MOB : 2567] - CONTR 1 hour.

ALL CALLS - APRIL 2022 - ST AUGUSTA

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	4/15/2022 05:48:07	22029462	911A	911 ABANDONED CALL
ST AUGUSTA	4/27/2022 15:45:29	22033079	ALFALSE	FALSE ALARM
ST AUGUSTA	4/28/2022 17:19:26	22033525	ALFALSE	FALSE ALARM
ST AUGUSTA	4/28/2022 06:11:18	22033262	ALMED	ALARM MEDICAL
ST AUGUSTA	4/30/2022 23:49:58	22034309	ALMED	ALARM MEDICAL
ST AUGUSTA	4/14/2022 03:27:36	22029101	ALMED	ALARM MEDICAL
ST AUGUSTA	4/23/2022 05:26:16	22031819	ANI	ANIMAL COMPLAINT
ST AUGUSTA	4/13/2022 17:11:24	22028998	ASSTA	AGENCY ASSIST
ST AUGUSTA	4/1/2022 19:44:01	22025469	ASSTA	AGENCY ASSIST
ST AUGUSTA	4/2/2022 05:34:16	22025609	ASSTA	AGENCY ASSIST
ST AUGUSTA	4/16/2022 22:40:51	22030015	CC	CITIZEN CONTACT
ST AUGUSTA	4/29/2022 16:06:09	22033870	CC	CITIZEN CONTACT
ST AUGUSTA	4/25/2022 21:06:37	22032624	CC	CITIZEN CONTACT
ST AUGUSTA	4/4/2022 22:14:23	22026352	CIVIL	CIVIL MATTER
ST AUGUSTA	4/5/2022 04:21:45	22026392	CONTR	CONTRACT
ST AUGUSTA	4/3/2022 20:55:16	22026091	CONTR	CONTRACT
ST AUGUSTA	4/4/2022 11:44:39	22026186	CONTR	CONTRACT
ST AUGUSTA	4/2/2022 04:29:59	22025601	CONTR	CONTRACT
ST AUGUSTA	4/1/2022 02:00:03	22025177	CONTR	CONTRACT
ST AUGUSTA	4/6/2022 18:49:41	22026978	CONTR	CONTRACT
ST AUGUSTA	4/7/2022 15:16:35	22027186	CONTR	CONTRACT
ST AUGUSTA	4/9/2022 04:20:05	22027644	CONTR	CONTRACT
ST AUGUSTA	4/10/2022 10:50:53	22027973	CONTR	CONTRACT
ST AUGUSTA	4/14/2022 14:31:51	22029222	CONTR	CONTRACT
ST AUGUSTA	4/15/2022 00:39:33	22029431	CONTR	CONTRACT
ST AUGUSTA	4/15/2022 21:20:25	22029670	CONTR	CONTRACT
ST AUGUSTA	4/8/2022 08:49:34	22027353	CONTR	CONTRACT
ST AUGUSTA	4/11/2022 17:53:53	22028396	CONTR	CONTRACT
ST AUGUSTA	4/12/2022 10:48:31	22028616	CONTR	CONTRACT
ST AUGUSTA	4/13/2022 01:43:13	22028799	CONTR	CONTRACT
ST AUGUSTA	4/25/2022 21:20:27	22032629	CONTR	CONTRACT
ST AUGUSTA	4/26/2022 01:59:55	22032678	CONTR	CONTRACT
ST AUGUSTA	4/24/2022 15:03:11	22032281	CONTR	CONTRACT
ST AUGUSTA	4/25/2022 15:06:09	22032537	CONTR	CONTRACT
ST AUGUSTA	4/26/2022 22:09:42	22032916	CONTR	CONTRACT
ST AUGUSTA	4/27/2022 03:04:30	22032938	CONTR	CONTRACT
ST AUGUSTA	4/30/2022 04:43:24	22034066	CONTR	CONTRACT
ST AUGUSTA	4/28/2022 22:54:51	22033635	CONTR	CONTRACT
ST AUGUSTA	4/29/2022 01:47:38	22033684	CONTR	CONTRACT
ST AUGUSTA	4/27/2022 20:55:55	22033161	CONTR	CONTRACT
ST AUGUSTA	4/16/2022 12:56:16	22029879	CONTR	CONTRACT
ST AUGUSTA	4/15/2022 13:56:25	22029555	CONTR	CONTRACT
ST AUGUSTA	4/17/2022 13:08:27	22030142	CONTR	CONTRACT
ST AUGUSTA	4/18/2022 09:26:17	22030311	CONTR	CONTRACT
ST AUGUSTA	4/18/2022 17:59:56	22030433	CONTR	CONTRACT
ST AUGUSTA	4/20/2022 01:03:44	22030820	CONTR	CONTRACT
ST AUGUSTA	4/20/2022 01:59:27	22030829	CONTR	CONTRACT
ST AUGUSTA	4/21/2022 23:07:55	22031475	CONTR	CONTRACT
ST AUGUSTA	4/20/2022 20:03:14	22031042	CONTR	CONTRACT
ST AUGUSTA	4/21/2022 10:01:40	22031211	CONTR	CONTRACT
ST AUGUSTA	4/22/2022 19:45:06	22031713	CONTR	CONTRACT
ST AUGUSTA	4/23/2022 13:34:39	22031911	CONTR	CONTRACT
ST AUGUSTA	4/26/2022 04:08:28	22032683	CRASH	ACCIDENT
ST AUGUSTA	4/17/2022 10:23:03	22030127	CUSTODY	CHILD CUSTODY DISPUTE
ST AUGUSTA	4/17/2022 11:03:08	22030130	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	4/12/2022 04:41:08	22028521	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	4/12/2022 04:44:49	22028522	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	4/12/2022 04:47:48	22028523	DOORCHK	DOOR CHECK(S)
ST AUGUSTA	4/1/2022 03:00:50	22025187	DOORCHK	DOOR CHECK(S)

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	4/1/2022 05:13:55	22025193	DPAT	DIRECTED PATROL
ST AUGUSTA	4/9/2022 05:42:15	22027645	DPAT	DIRECTED PATROL
ST AUGUSTA	4/12/2022 04:34:58	22028518	DPAT	DIRECTED PATROL
ST AUGUSTA	4/12/2022 04:38:48	22028520	DPAT	DIRECTED PATROL
ST AUGUSTA	4/2/2022 20:46:22	22025815	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	4/2/2022 05:28:40	22025608	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	4/27/2022 18:26:59	22033131	FPROP	FOUND PROPERTY
ST AUGUSTA	4/7/2022 11:22:21	22027117	GAS	GAS LEAK
ST AUGUSTA	4/13/2022 03:19:47	22028816	INFO	MATTER OF INFORMATION
ST AUGUSTA	4/10/2022 21:27:06	22028152	INFO	MATTER OF INFORMATION
ST AUGUSTA	4/11/2022 05:00:26	22028214	INFO	MATTER OF INFORMATION
ST AUGUSTA	4/15/2022 10:05:08	22029495	INFO	MATTER OF INFORMATION
ST AUGUSTA	4/5/2022 16:13:25	22026640	JUVP	JUVENILE/PROBLEM WITH
ST AUGUSTA	4/4/2022 16:17:10	22026277	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/6/2022 14:10:10	22026904	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/7/2022 14:56:53	22027183	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/11/2022 16:40:38	22028373	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/28/2022 12:22:52	22033339	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/23/2022 14:16:27	22031923	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/22/2022 18:54:28	22031702	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/21/2022 18:20:53	22031399	MED	MEDICAL EMERGENCY
ST AUGUSTA	4/20/2022 15:50:13	22030989	PAPSV	PAPER SERVICE
ST AUGUSTA	4/20/2022 16:05:53	22030996	PAPSV	PAPER SERVICE
ST AUGUSTA	4/20/2022 16:10:33	22030997	PAPSV	PAPER SERVICE
ST AUGUSTA	4/1/2022 01:00:36	22025163	PARKS	SEASONAL PARKING
ST AUGUSTA	4/27/2022 06:24:21	22032953	PERD	ISSUE DEER PERMIT
ST AUGUSTA	4/26/2022 08:03:50	22032711	RW	REPORT WRITING
ST AUGUSTA	4/23/2022 07:23:53	22031826	RW	REPORT WRITING
ST AUGUSTA	4/5/2022 23:53:09	22026720	RW	REPORT WRITING
ST AUGUSTA	4/26/2022 15:06:33	22032824	SLUMP	SLUMPER
ST AUGUSTA	4/12/2022 22:28:32	22028769	SUIC	SUICIDE THREAT
ST AUGUSTA	4/10/2022 16:33:49	22028088	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	4/25/2022 23:16:01	22032653	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	4/23/2022 00:18:10	22031777	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	4/20/2022 20:45:02	22031050	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	4/21/2022 14:41:37	22031298	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	4/22/2022 22:21:36	22031750	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/23/2022 21:39:49	22032105	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/23/2022 23:21:21	22032147	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/24/2022 00:15:28	22032161	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/19/2022 04:27:42	22030533	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/19/2022 04:43:20	22030537	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/16/2022 22:15:07	22030005	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 16:01:06	22029580	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 16:25:36	22029585	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 16:31:10	22029586	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/28/2022 14:40:10	22033471	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/27/2022 22:08:17	22033183	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/26/2022 06:17:48	22032698	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/25/2022 20:04:16	22032606	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	4/27/2022 03:32:59	22032941	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/27/2022 06:58:06	22032954	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 17:28:42	22028097	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/8/2022 16:48:30	22027474	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 23:47:20	22028183	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/13/2022 15:20:37	22028962	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 00:45:25	22029434	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/14/2022 18:13:42	22029335	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 22:58:01	22029714	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/15/2022 23:51:21	22029725	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	4/16/2022 00:11:00	22029739	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	4/16/2022 09:48:52	22029829	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/16/2022 09:49:03	22029830	TRAFFIC STOP	TRAFFIC STOP

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	4/16/2022 09:49:09	22029831	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/16/2022 09:49:19	22029832	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/16/2022 09:49:30	22029833	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/16/2022 09:49:30	22029834	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	4/3/2022 04:58:41	22025942	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/3/2022 05:30:34	22025945	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/2/2022 17:12:06	22025767	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/7/2022 19:25:57	22027245	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/9/2022 09:33:50	22027673	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/9/2022 10:05:15	22027679	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/9/2022 10:58:43	22027694	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 00:29:43	22027873	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 10:53:53	22027976	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 11:22:13	22027981	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 11:39:11	22027985	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 11:48:04	22027988	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 12:30:29	22027994	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 14:09:42	22028017	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 14:21:04	22028038	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 14:29:54	22028050	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/10/2022 14:47:49	22028055	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	4/25/2022 06:13:32	22032419	VOTF ASSIST	VIOLENT OFFENDER TASK FORCE
ST AUGUSTA	4/24/2022 13:06:48	22032259	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	4/23/2022 09:55:57	22031845	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	4/22/2022 19:20:55	22031708	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	4/16/2022 10:17:10	22029842	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	4/14/2022 09:14:55	22029142	WEBTRAIN	TRAINING ONLINE

CONTRACTS - APRIL 2022 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	4/1/2022 02:00:03	02:59:04	22025177	CONTR	2567
ST AUGUSTA	4/2/2022 04:29:59	08:52:31	22025601	CONTR	2551
ST AUGUSTA	4/3/2022 20:55:16	21:56:09	22026091	CONTR	2555
ST AUGUSTA	4/4/2022 11:44:39	12:50:07	22026186	CONTR	2562
ST AUGUSTA	4/5/2022 04:21:45	05:24:28	22026392	CONTR	2588
ST AUGUSTA	4/6/2022 18:49:41	19:54:17	22026978	CONTR	2510
ST AUGUSTA	4/7/2022 15:16:35	16:19:47	22027186	CONTR	2507
ST AUGUSTA	4/8/2022 08:49:34	09:58:13	22027353	CONTR	2561K9
ST AUGUSTA	4/9/2022 04:20:05	05:20:15	22027644	CONTR	2567
ST AUGUSTA	4/10/2022 10:50:53	12:13:17	22027973	CONTR	2561K9
ST AUGUSTA	4/11/2022 17:53:53	19:21:04	22028396	CONTR	2580
ST AUGUSTA	4/12/2022 10:48:31	12:48:57	22028616	CONTR	2561K9
ST AUGUSTA	4/13/2022 01:43:13	02:45:08	22028799	CONTR	2552
ST AUGUSTA	4/14/2022 14:31:51	15:31:46	22029222	CONTR	2548
ST AUGUSTA	4/15/2022 00:39:33	01:39:40	22029431	CONTR	2586
ST AUGUSTA	4/15/2022 13:56:25	14:57:23	22029555	CONTR	2548
ST AUGUSTA	4/15/2022 21:20:25	23:33:05	22029670	CONTR	2574
ST AUGUSTA	4/16/2022 12:56:16	14:00:48	22029879	CONTR	2548
ST AUGUSTA	4/17/2022 13:08:27	14:10:35	22030142	CONTR	2559
ST AUGUSTA	4/18/2022 09:26:17	12:45:30	22030311	CONTR	2545
ST AUGUSTA	4/18/2022 17:59:56	19:42:06	22030433	CONTR	2546
ST AUGUSTA	4/20/2022 01:03:44	01:52:18	22030820	CONTR	2540K9
ST AUGUSTA	4/20/2022 01:59:27	02:59:32	22030829	CONTR	2578
ST AUGUSTA	4/20/2022 20:03:14	21:36:51	22031042	CONTR	2546
ST AUGUSTA	4/21/2022 10:01:40	11:23:06	22031211	CONTR	2545
ST AUGUSTA	4/21/2022 23:07:55	00:29:05	22031475	CONTR	2555
ST AUGUSTA	4/22/2022 19:45:06	20:54:39	22031713	CONTR	2568
ST AUGUSTA	4/23/2022 13:34:39	15:01:49	22031911	CONTR	2548
ST AUGUSTA	4/24/2022 15:03:11	16:38:12	22032281	CONTR	2511
ST AUGUSTA	4/25/2022 15:06:09	16:05:41	22032537	CONTR	2548
ST AUGUSTA	4/25/2022 21:20:27	22:26:33	22032629	CONTR	2574
ST AUGUSTA	4/26/2022 01:59:55	03:05:39	22032678	CONTR	2564
ST AUGUSTA	4/26/2022 22:09:42	23:13:33	22032916	CONTR	2585
ST AUGUSTA	4/27/2022 03:04:30	07:22:28	22032938	CONTR	2588
ST AUGUSTA	4/27/2022 20:55:55	22:03:32	22033161	CONTR	2585
ST AUGUSTA	4/28/2022 22:54:51	00:01:11	22033635	CONTR	2555
ST AUGUSTA	4/29/2022 01:47:38	02:48:16	22033684	CONTR	2552
ST AUGUSTA	4/30/2022 04:43:24	05:43:57	22034066	CONTR	2567

Stearns County Sheriff's Office Citations from APS

5/3/2022

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
4/27/2022 10:08:0	St. Augusta	GRAVDAHL ANDREW	730022072805	22033183	169.14.2(a)(1)	TRAFFIC - SPEEDING - EXCEED
4/27/2022 10:08:0	St. Augusta	GRAVDAHL ANDREW	730022072805	22033183	169.791.2(a)	INSURANCE - NO PROOF
4/9/2022 10:05:00	St. Augusta	MILNE ZACHARY	730022074521	22027679	169.79.6	TRAFFIC REGULATION - LICENSE PLAT
4/9/2022 10:58:00	St. Augusta	MILNE ZACHARY	730022074522	22027694	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
4/10/2022 10:53:0	St. Augusta	MILNE ZACHARY	730022074524	22027976	171.02.1(a)	DRIVING WITHOUT A VALID LICENSE FC
4/10/2022 2:21:00	St. Augusta	MILNE ZACHARY	730022074525	22028038	171.24.1	DAS-DRIVING AFTER SUSPENSION
4/10/2022 2:21:00	St. Augusta	MILNE ZACHARY	730022074525	22028038	169.791.2(a)	INSURANCE - NO PROOF
4/10/2022 2:39:00	St. Augusta	MILNE ZACHARY	730022074526	22028050	169.734	AUTOMOBILE FENDERS
4/13/2022 3:20:00	St. Augusta	MILNE ZACHARY	730022074527	22028962	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
4/15/2022 4:04:00	St. Augusta	POGATSHNIK CRAIG	730022068361	22029580	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
4/15/2022 12:45:0	St. Augusta	SCHWINGHAMMER E	73002273902	22029434	171.24.2	DAR -DRIVING AFTER REVOCATION
4/14/2022 6:13:00	St. Augusta	STEVENS BRITTANY	73002273651	22029335	169.475.2(a)(1)	USE OF WIRELESS COMMUNICATIONS
4/15/2022 4:34:00	St. Augusta	THOMA COLE	730022074187	22029586	169.14.2(a)(8)	TRAFFIC - SPEEDING - EXCEED
4/15/2022 10:58:0	St. Augusta	THOMA COLE	730022074189	22029714	171.24.2	DAR -DRIVING AFTER REVOCATION
4/2/2022 5:12:00	St. Augusta	THUNSTEDT TYLER	730022071128	22025767	171.24.2	DAR -DRIVING AFTER REVOCATION

TOTAL: 15

Permit Number	Date	Address	Type	Owner	Applicant	Value	Cost	Surcharge	Plan Review	Total Permit
22-01		24086 State Highway 15	Build Out	DeLux Retail Center	Carlito Constructiokn	\$ 28,000.00	\$ 679.13			
22-02		20605 County Road 142	Repair	David Anderson	Mad City Improvements	\$ 3,701.00	\$ 61.85			
22-03		2118 Rena Court	Shower Replacement	Eloise Kruse	Mad City Improvements	\$ 2,990.00	\$ 61.50			
22-04		24149 County Road 7	Plumbing	Randy Borgerding	Funk Plumbing and Heating	\$ 4,500.00	\$ 34.25			
22-05		21784 State Highway 15	Furnace	Lux Truck Repair	Air Maxx	\$ 12,650.00	\$ 106.33			
22-06		1957 245th Street	Siding	Carol Segler	Young Bros.	\$ 15,000.00	\$ 107.50			
22-07		23699 70th Avenue	Siding	Adam Segler	Young Bros.	\$ 15,000.00	\$ 107.50			
22-08		22965 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 190,650.00	\$ 1,535.83			
22-09		23017 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 155,000.00	\$ 1,339.75			
22-10		2502 Jewel Street	New Construction	ICM Homes	ICM Homes	\$ 290,000.00	\$ 2,082.25			
22-11		22754 County Road 7	Fireplace	Colby Storkamp	Fireside Hearth& Home	\$ 3,500.00	\$ 50.50			
22-12		24381 19th Avenue	Water Softener	Jason Baker	Culligan Soft Water	\$ 1,500.00	\$ 36.00			
22-13		24625 22nd Avenue	Re-Roof	Fidel Velasquez	Erie Construction	\$ 34,096.00	\$ 167.05			
22-14		21879 Talon Drive	New Construction	Werschay Homes	Werschay Homes	\$ 500,000.00	\$ 2,887.25			
22-15		21984 State Highway 14	Re-model/Plumbing	Semi-Properties	Gunderson Plumbing	\$ 3,000.00	\$ 31.50			
22-16		6023 County Road 136	Re-model/Plumbing	Jackie Feiler	Gilk Plumbing	\$ 7,357.00	\$ 94.50			
22-17		22042 Majestic Drive	New Construction	Josh Longnecker	Werschay Homes	\$ 850,000.00	\$ 4,899.75			
22-18		2624 Peridot Court	Deck	Binsfeld	Madison Construction	\$ 16,500.00	\$ 153.25			
22-19		24804 County Rd. 75	Mechanical	Wheelco	J-Berd	\$ 145,000.00	\$ 1,622.50			
22-20		24804 County Rd. 75	Plumbing	Wheelco	J-Berd	\$ 45,000.00	\$ 572.50			
22-21		3290 200th Street	Swimming Pool	Randy Klimek	Ament Pool and Spa	\$ 78,699.00	\$ 893.47			
22-22		3290 200th Street	Detached Structure	Randy Klimek	Ameri Built	\$ 110,000.00	\$ 1,092.25			
22-23		4437 Farmdale Circle	Swimming Pool	Leah Sanner	Ament Pool and Spa	\$ 40,000.00	\$ 604.75			
22-24		24858 22nd Avenue	Furnace	Rod Schindele	Mechanic Energy Systems	\$ 3,435.00	\$ 36.07			
22-25	3/29/2022	24068 State Hwy 15, Suite 107	Plumbing	DeLux Retail Center	Berg Plumbing	\$ 3,500.00	\$ 36.75			
22-26	4/8/2022	22996 27th Avenue	New Construction	Progressive Builders	Progressive Builders	\$ 190,000.00	\$ 1,337.25	\$ 95.00	\$ 300.00	\$1,732.25
22-27	4/18/2022	24834 County Road 137	Mechanical	Dale and Sue Henkel	Paul Koshiol Const.	\$ 1,000.00	\$ 10.00	\$ 0.50	\$ -	\$ 10.50
22-28	4/18/2022	22086 Majestic Drive	Addition	Christ and Harmony Knowles	Werschay Homes	\$ 450,000.00	\$ 2,637.25	\$ 225.00	\$ 400.00	\$3,262.25
22-29	4/18/2022	1662 Alpine Court	New Construction	Tim O'Fallon	Tim O'Fallon	\$ 605,000.00	\$ 3,333.50	\$ 302.50	\$ 100.00	\$3,736.00
22-30	4/21/2022	2393 Topaz St	New Construction	Heritage Homes	John Russel	\$ 225,000.00	\$ 1,512.25	\$ 112.50	\$ 400.00	\$2,024.75
22-31	4/21/2022	2351 Topaz Street	New Construction	Heritage Homes	John Russel	\$ 225,000.00	\$ 1,512.25	\$ 112.50	\$ 400.00	\$2,024.75
22-32	4/25/2022	24068 69th Avenue	Re-roof	Homeowner	Jeff Schmitz	\$ 7,200.00	\$ 63.00	\$ 3.60	\$ -	\$ 66.60
22-33	4/29/2022	6104 Fallow Road	Re-model shed	Homeowner	Jeremy Huehn	\$ 9,000.00	\$ 60.00	\$ 4.50	\$ 25.00	\$ 89.50
22-34	4/29/2022	22235 13th Avenue	Roof Mounted Solar	Douglas Reiter	Wolf River Electric	\$ 44,400.00	\$ 150.00	\$ 22.20	\$ 25.00	\$ 197.20



Estimate

ADDRESS

City of St. Augusta
1914 250th Street
St. Augusta, MN 56301-7706

SHIP TO

City of St. Augusta
Chad Blashack
1914 250th Street
St. Augusta, MN 56301-7706

ESTIMATE #	DATE	EXPIRATION DATE
0222030	04/11/2022	05/27/2022

DESCRIPTION	QTY	RATE	AMOUNT
Main Lift Station 8750W Mag Meter (includes Installation and Startup) Rosemount 12" Magnetic Flowmeter System Polyurethane liner Remote 8712 Transmitter w/signal cable AC power supply 4-20mA; Digital HART; Scalable Pulse 2 SST measurement electrodes- Bullet Nose SS Grounding Rings/SS bolt kit/Rubber Gaskets Signal Cable Potting to sensor 12" Adjustable Flange Adapter	1	11,983.00	11,983.00
TOTAL			\$11,983.00

Accepted By

Accepted Date

From Brad White <bradwhite@calibrationsandcontrols.com>
To Chad Blashack <publicworks@staugustamn.com>
Date 04/08/2022 18:45
Subject Quote 12' LS South Magnetic Flow Meter Replacement rev. w/spool piece



Quote 12' LS South Magnetic Flow Meter Replacement rev. w/spool piece
St. Augusta
MN WWTP City of
Chad,

It is my pleasure to submit this quote for your Magnetic Flow Meter Replacement. After reviewing the information supplied to First Systems Technology, Inc., we have determined that this quote will include the items shown below:
Total: \$14,795.00

Please reply to this email to accept the quoteSee below for quote breakdown.
INCLUDED ITEMS:Project management
Guidance with Removal and install of meter(s)Guide site employees or contractor with installation of the flow meter sensor and pulling wiresInstallation of transmitterRosemount or Siemens magnetic flow meterElectronic Verification LicenseGrounding RingsGaskets, and nut & bolt set(s)Sensor interconnect cable (needs to be verified depending on meter placement)Potted and Sealed Sensor headTermination of wiring in the flow meter and sensorCrimp connectors where applicableSet-up and testing of the meterSpool pieceStar flange and misc. partsVerification after flow meter is installed
NOT INCLUDED:ElectriciansConduit and 120 VAC power installSensor seal tight and cable installSensor groundingInstallation and removal of equipmentPersonnel and equipmentStandard shipping/freight costsWork outside the scope of the project is available at \$155.00/hour plus \$0.85/mile and per diem expenses (usually \$195.00/day)Any sales or use taxTerms and Conditions:This price is good for 30 days from the quote date FOR THE LABOR PORTION ONLYDUE MARKET FLUCTUATIONS, PARTSPRICES ARE NOT GUARANTEED, ACTUAL PRICES WILL BE ADJUSTED AT TIME OF ORDERTerms are Net 30A written purchase order is required before any work can be started

Be Safe,

Brad White
President
Calibrations & Controls

Office: (763) 972-1001 | Cell: (763) 479-1001
bradwhite@calibrationsandcontrols.com
www.calibrationsandcontrols.com
Waverly MN, 55390

St. Augusta Fire Department

March 2022

Emergency calls as of report date

- 03/08/2022 Medical
- 03/08/2022 Medical
- 03/09/2022 Medical
- 03/09/2022 Medical
- 03/12/2022 Medical
- 03/20/2022 Medical
- 03/22/2022 MVA (Cancelled in route)
- 03/25/2022 Medical
- 03/26/2022 Medical

Total of 9 calls for March.

29 total calls through March 2022.

(22 total calls through same time period 2021)

Monthly Training

March's training was provided by Fire Inc.

The training was a Confined Space Refresher.

City of St. Augusta
1914 - 250th Street
St. Augusta, Minnesota 56301

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of St. Augusta, for the year ended December 31, 2021, and have issued our report thereon dated April 28, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated December 15, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of City of St. Augusta solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated April 28, 2022.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in the engagement letter dated December 15, 2021.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, and our firm, have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the following significant risks:

- Limited segregation of duties, which requires special audit consideration due to the potential magnitude of misstatement.
- Material audit adjustments, which requires special audit consideration due to the potential magnitude of misstatement.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by City of St. Augusta is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended December 31, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive estimates affecting the financial statements were:

Depreciation of Capital Assets

Management's estimate of the useful life of purchased, constructed or contributed capital assets is based on the estimated productive life of these assets. We evaluated the key factors and assumptions used in the estimated useful lives assigned to capital assets and determined that these lives were reasonable in relation to the financial statements taken as a whole.

Net Pension Liability and Net Pension Asset

Management's estimate of the net pension liability is actuarially determined. We have evaluated the estimates used in the study and determined they were reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our accounting services and audit procedures. All material misstatements that we identified as a result of our accounting services and audit procedures were brought to the attention of, and were corrected by, management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant City of St. Augusta's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated April 28, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with City of St. Augusta we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of St. Augusta's auditors.

Other Matters

We applied certain limited procedures to the Schedule of City Contributions and the Schedule of City's Proportionate Share of Net Pension Liability, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of the city council and management of City of St. Augusta and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Smith, Schafn and Associates, Ltd.

Honorable Mayor and Members of the City Council
City of St. Augusta

In planning and performing our audit of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of City of St. Augusta as of and for the year ended December 31, 2021, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered City of St. Augusta's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of City of St. Augusta's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the entity's internal control to be significant deficiencies:

Segregation of Duties

We noted that due to the nature and size of the City, proper segregation of duties is not always maintained. Management should attempt to segregate duties that are incompatible from an internal control standpoint (e.g. cash receipts, preparation of deposits, depositing cash to bank, receiving bank statements, reconciling bank accounts, reviewing reconciliations, disbursing cash, etc.) whenever possible. This will prevent any single individual access to control the entire cash process and help reduce the risk of fraud or embezzlement.

Material Account Adjustments

The City currently relies upon its independent accountants to assist with adjustments to and preparation of the City's unaudited trial balance. Therefore, there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis by City personnel. Management should attempt to develop a financial accounting reporting staff and an accounting procedures manual to assist with ensuring that all information necessary to prepare an accurate unaudited trial balance is gathered in an organized and efficient manner. This will help ensure that any potential material misstatements are detected and corrected on a timely basis.

None of the identified deficiencies in internal control listed above are considered to be material weaknesses.

This communication is intended solely for the information and use of the Honorable Mayor and Members of the City Council, and management of the City of St. Augusta, the Minnesota State Auditor's Office and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

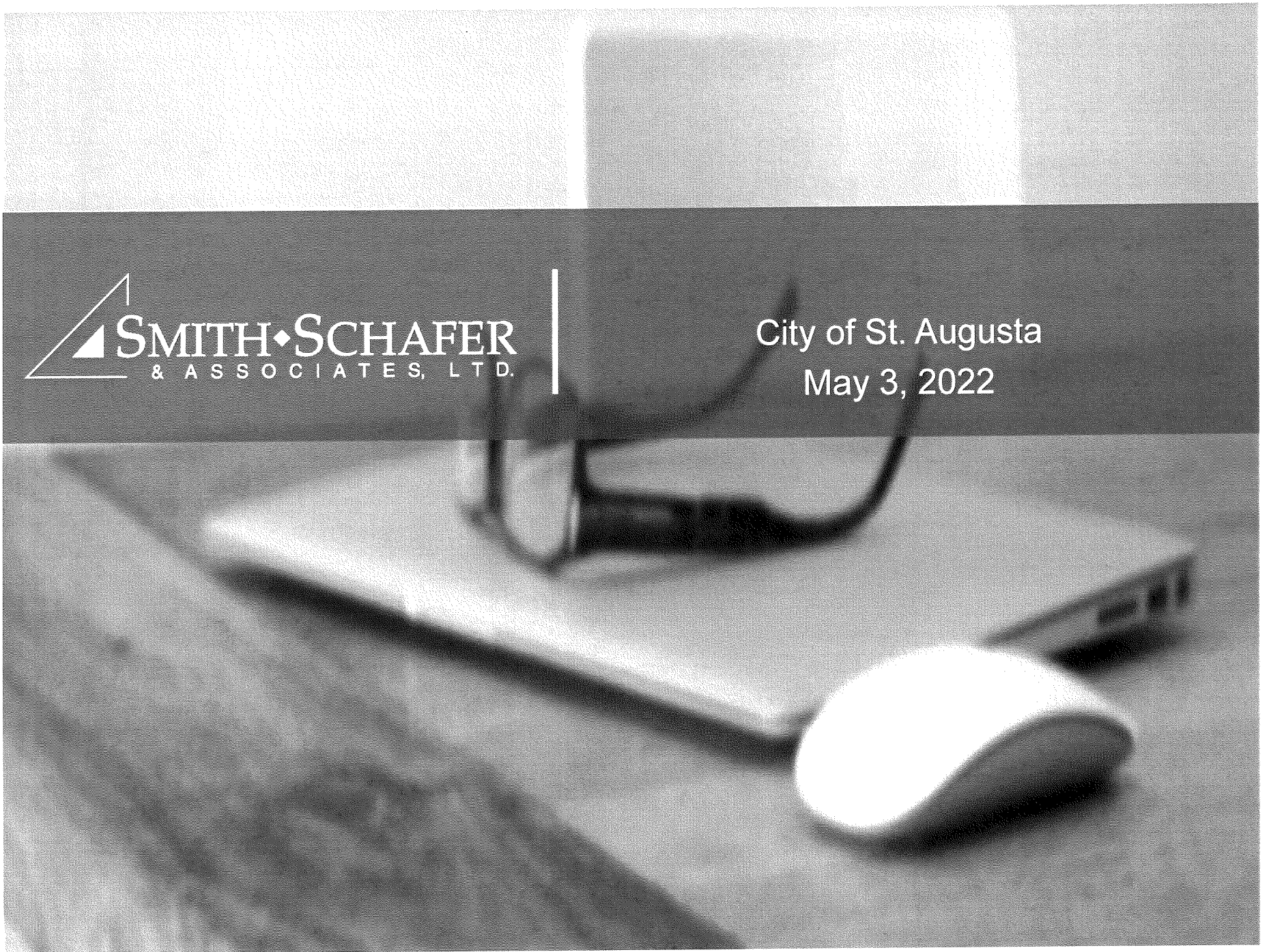
The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of St. Augusta's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Smith, Schepf and Associates, Ltd.

Minneapolis, Minnesota
April 28, 2022



City of St. Augusta
May 3, 2022



AUDIT

- Audit Opinion
 - Provides reasonable, but not absolute, assurance that financials are free of material misstatement
 - Audit procedures include: outside confirmation of certain balances and transactions, sample tests of documentary evidence, inquiries of employees and management, analytical procedures applied to balances and certain other testing procedures
 - Unmodified opinion – Financial Statements fairly stated in all material respects
- Minnesota Legal Compliance
 - Seven areas required to be tested by the State of Minnesota: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions and tax increment financing. The items required to be tested for each area are listed in the Office of the State Auditor's Minnesota Legal Compliance Guide for Political Subdivisions
 - Testing covered all of the listed areas and consisted of inquiries, sighting of documents and testing on a sample basis
 - One exception noted – City's records showed uncashed checks held for more than three years

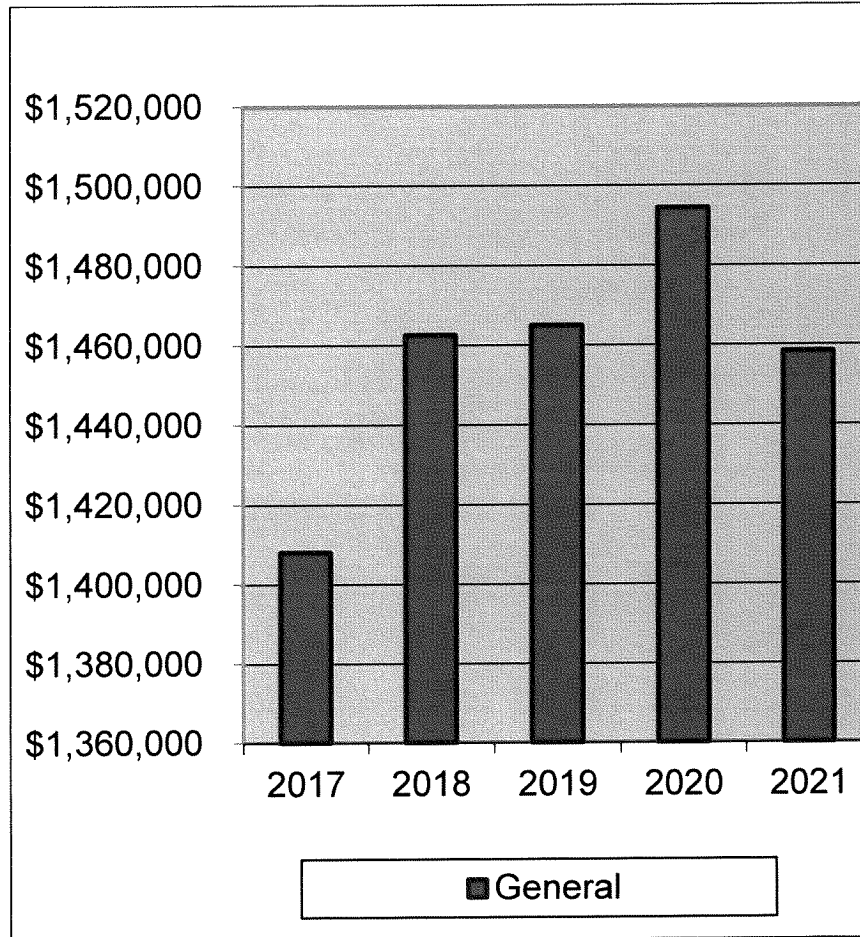
FUND TYPES

- **Governmental**
 - General Fund
 - Special Revenue Fund
 - Debt Service Fund
 - Capital Projects Fund
- **Enterprise**
 - Water
 - Sewer
 - Street Light Utility
 - Storm Water

Governmental Funds

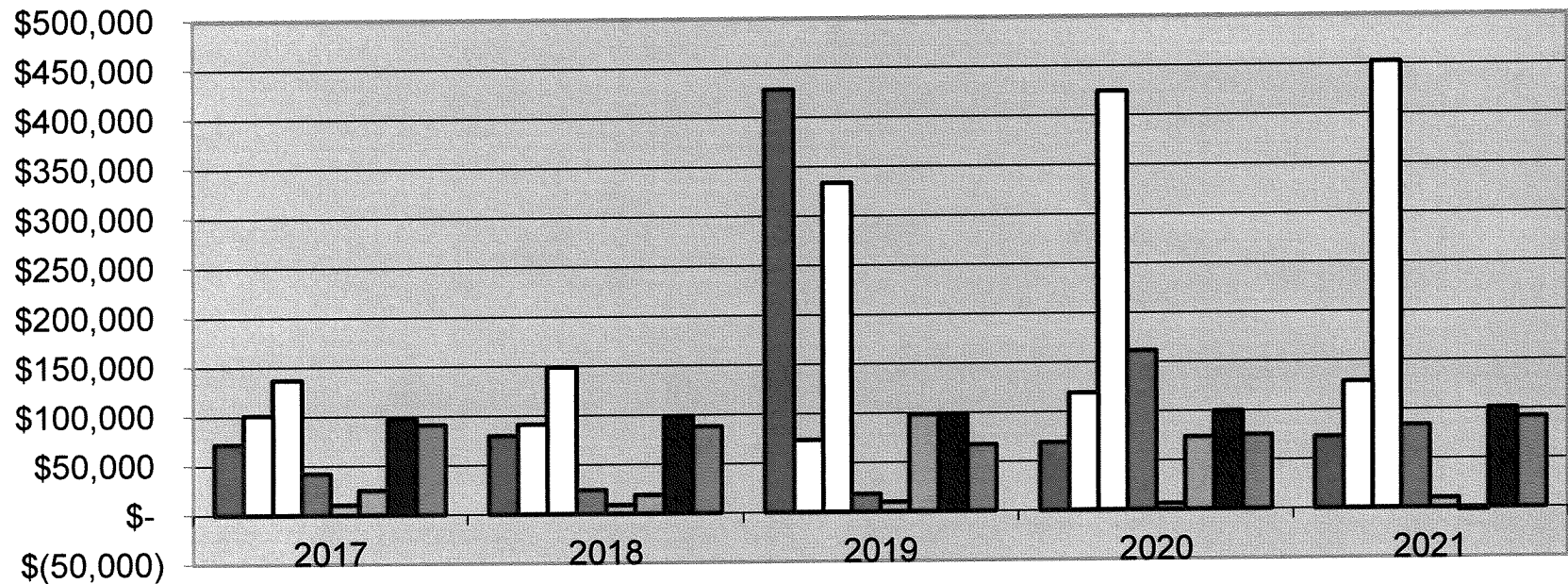
Revenues

PROPERTY AND SALES TAX REVENUES

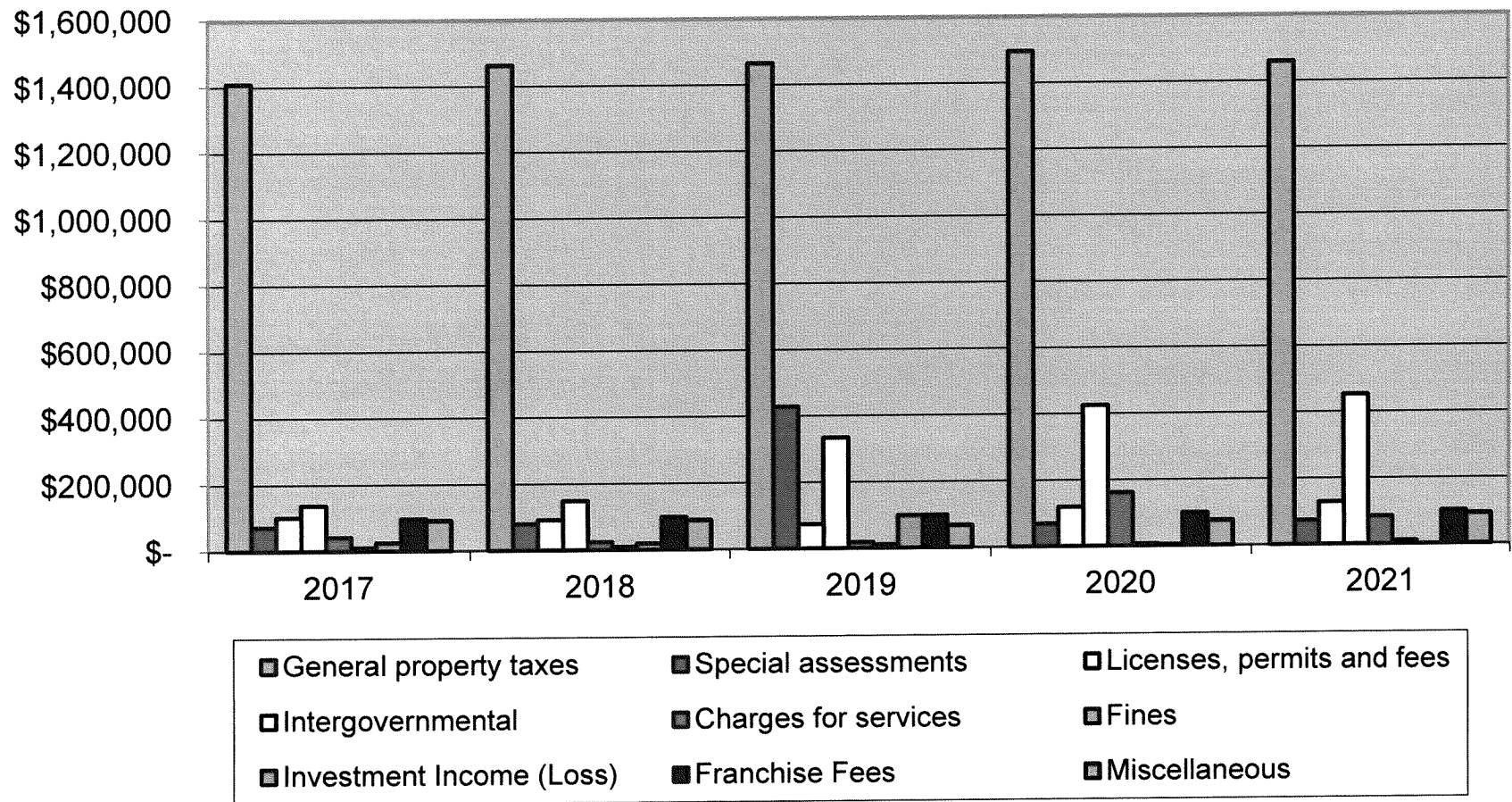


- Property and sales tax revenues in total decreased by 2% in 2021, and increased by 2% in 2020, less than 1% in 2019, 4% in 2018, and 2% in 2017.
- In 2021, property and sales tax revenues represented 67% of governmental revenues excluding transfers
- Property and sales tax revenues have grown from \$1,408,088 in 2017 to \$1,458,353 in 2021

OTHER GOVERNMENTAL FUND REVENUES



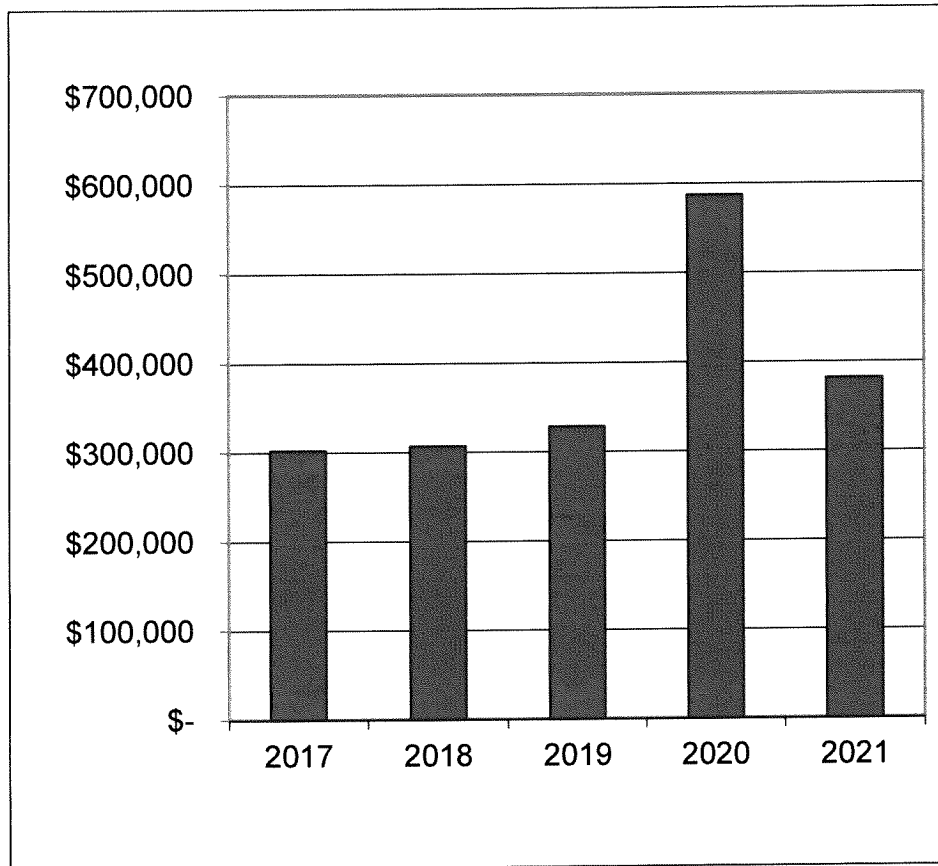
TOTAL GOVERNMENTAL FUND REVENUES



Governmental Funds

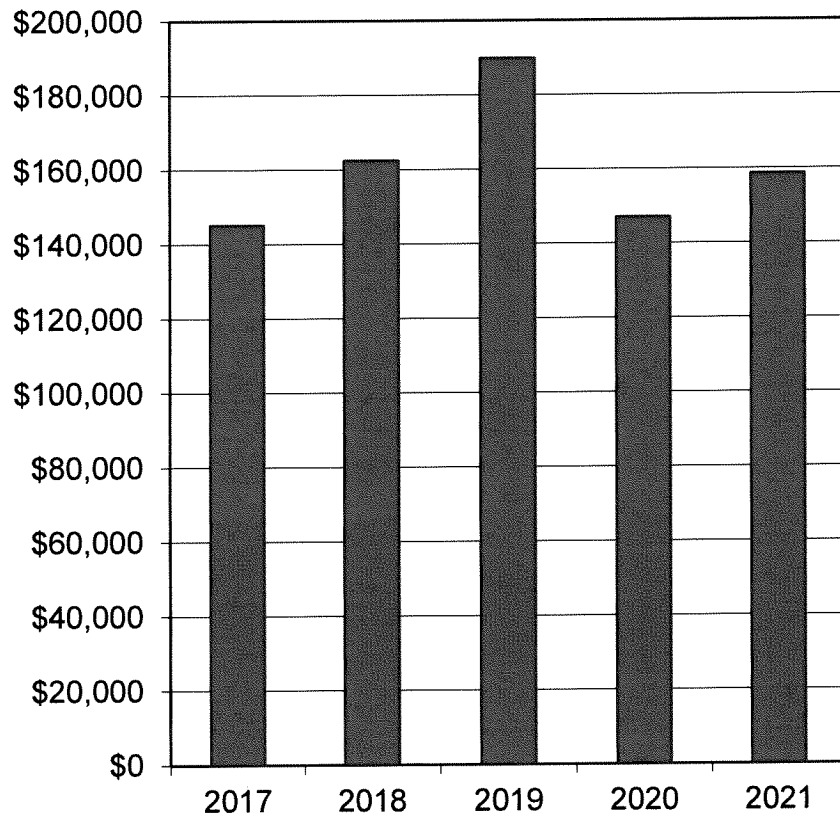
Expenditures

GENERAL GOVERNMENTAL EXPENDITURES



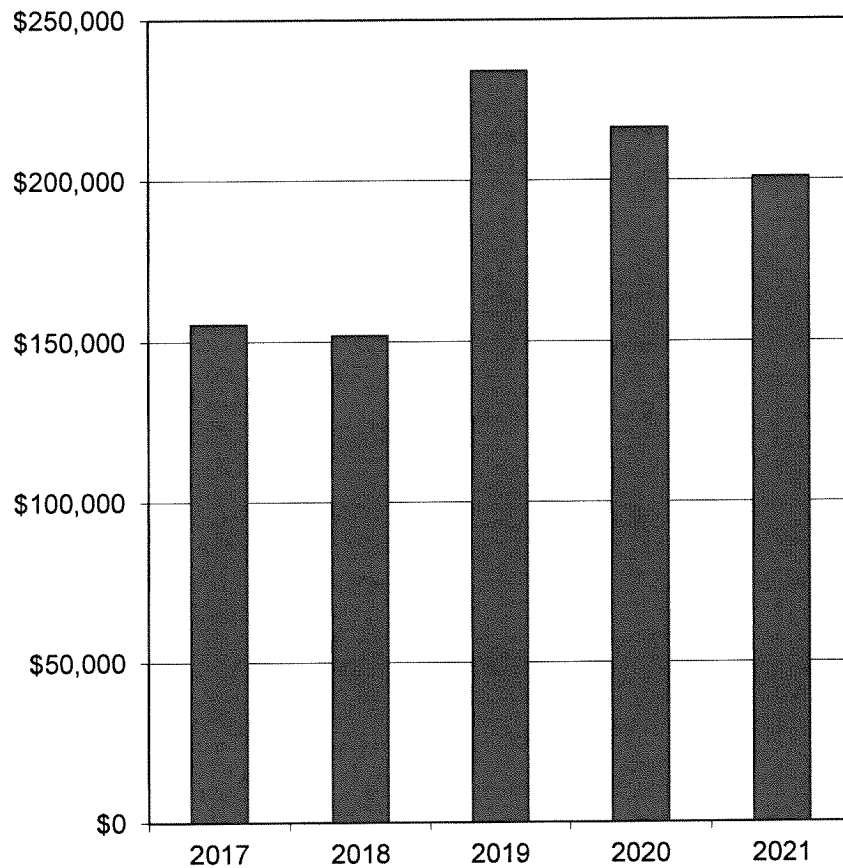
- Includes city clerk, mayor and council, planning commissions, elections, and other general government
- Represented 39% of governmental expenditures (excluding capital projects and debt service) in 2021
- Totaled \$381,680 in 2021, a decrease of \$205,416 (35%) from 2020 due primarily to COVID grants to local businesses and COVID related expenditures for the City during 2020

PUBLIC SAFETY EXPENDITURES



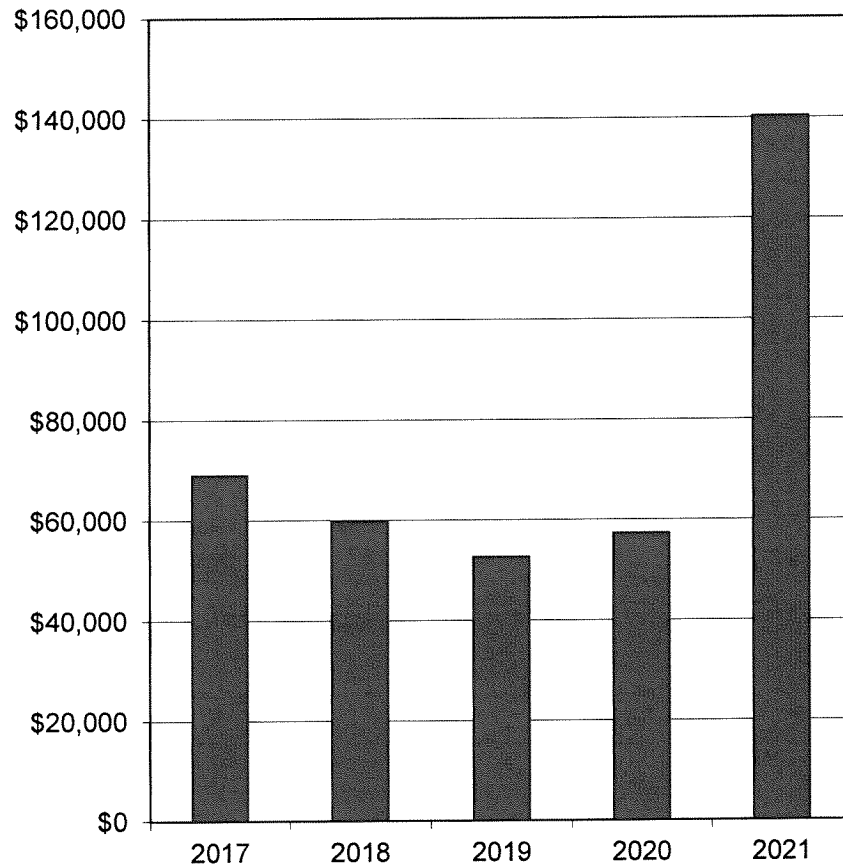
- Includes police and fire protection
- Public Safety represented about 16% of total governmental expenditures (excluding capital projects and debt service) in 2021
- Totaled \$158,614 in 2021, an increase of \$11,580 (8%) from 2020 due primarily to an increase in training salaries and related costs

PUBLIC WORKS EXPENDITURES



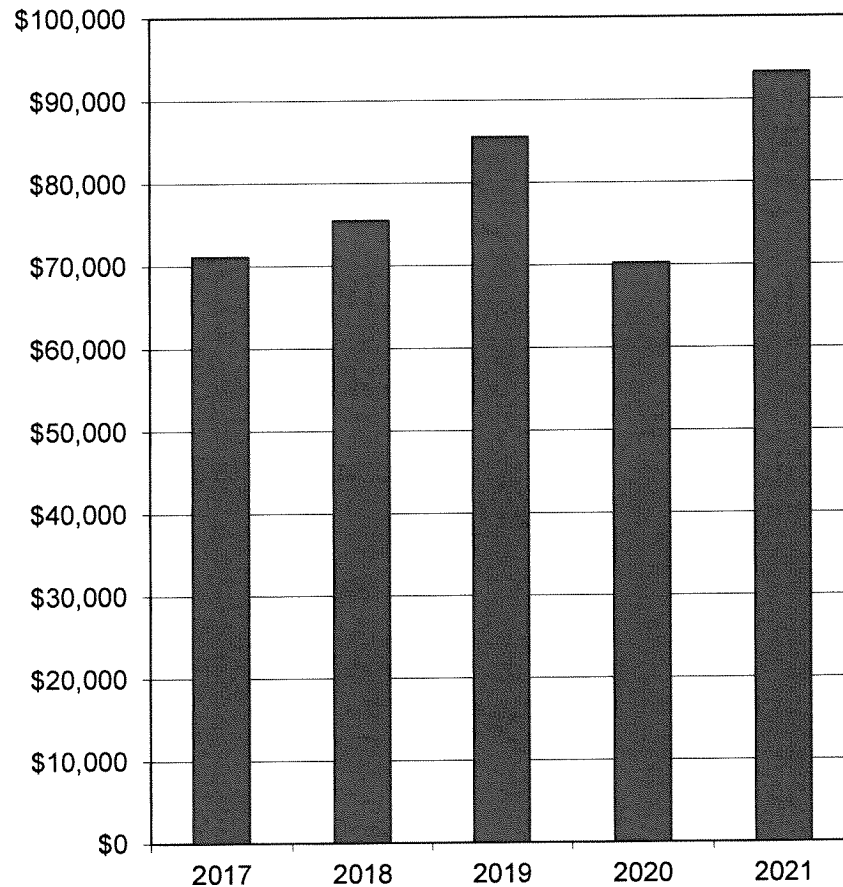
- Includes personnel services, outside services, supplies and street maintenance materials
- Totaled \$200,999 in 2021 and \$216,384 in 2020 – a decrease of approximately 7%

BUILDING INSPECTOR EXPENDITURES



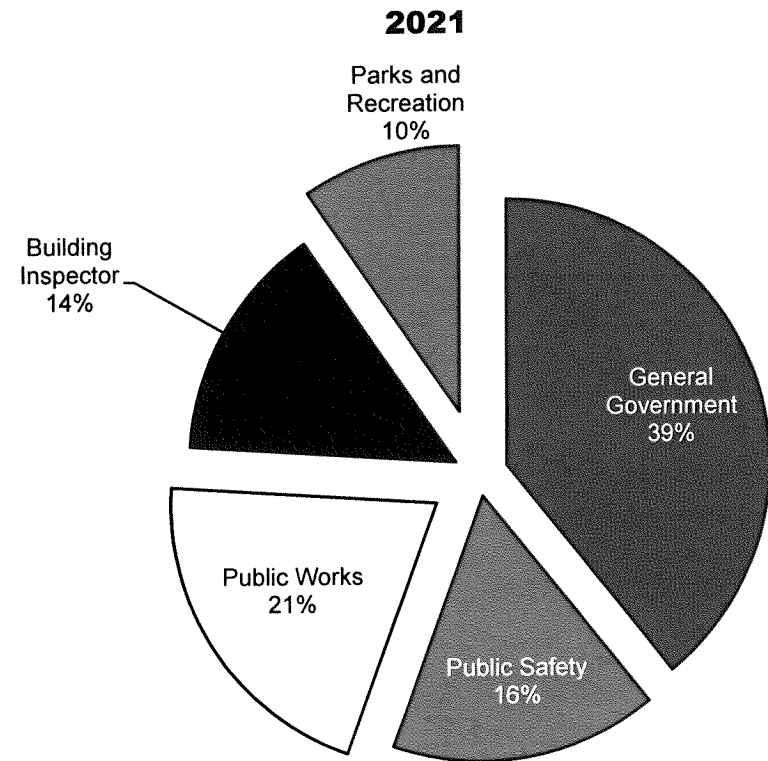
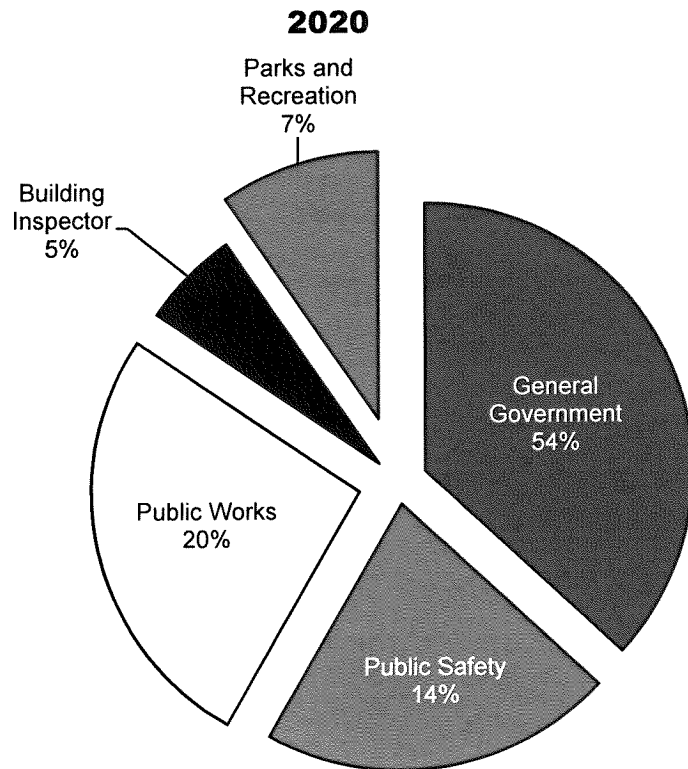
- Includes support services, building permit surcharge and electrical inspections
- Totaled \$140,296 in 2021 and \$57,279 in 2020 – an increase of approximately 145% due primarily to increased inspection costs for large commercial projects

PARKS AND RECREATION EXPENDITURES



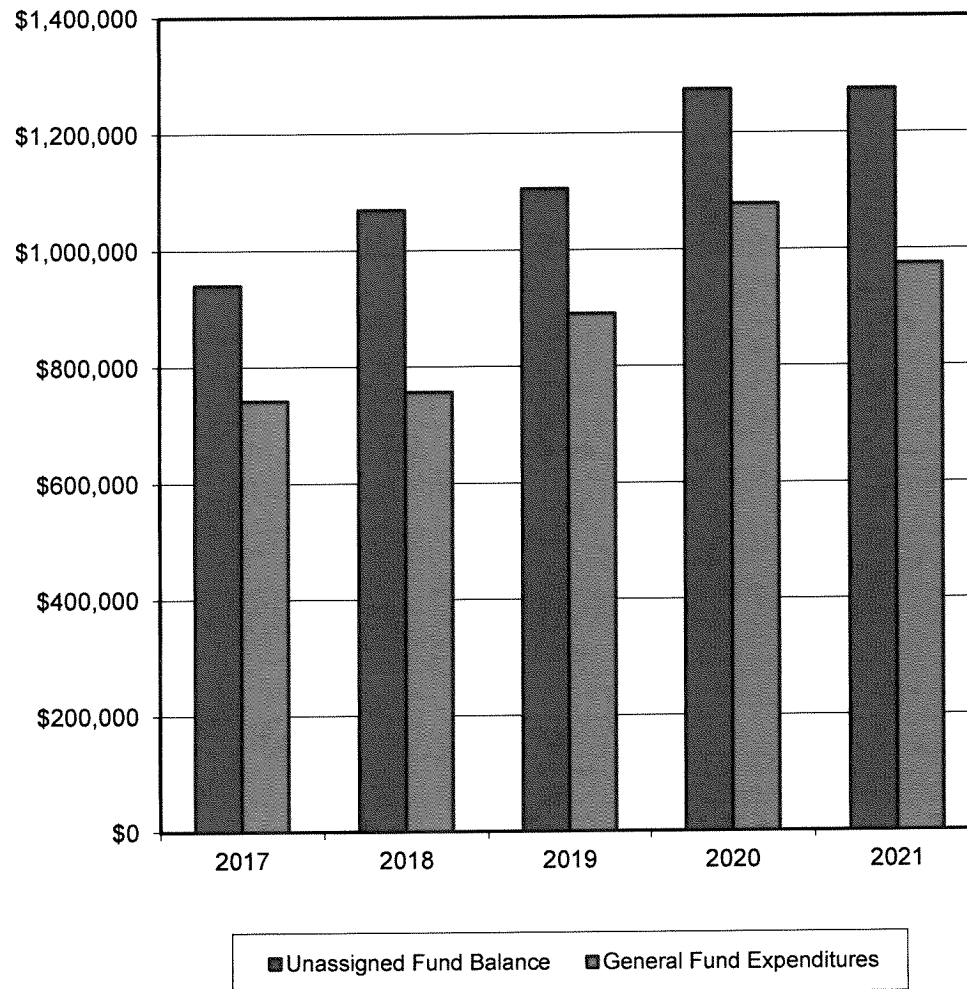
- Primarily salaries and related benefits, insurance, supplies and utilities
- Totaled \$93,276 in 2021 and \$70,212 in 2020 – an increase of 33% due primarily to higher expenditures in 2021 for repairs and maintenance supplies versus 2020

GOVERNMENTAL FUND EXPENDITURES



General Fund Reserves

GENERAL FUND - RESERVES



- Unassigned General Fund balance as a % of General Fund expenditures
 - 2021 152%
 - 2020 118%
 - 2019 124%
 - 2018 141%
 - 2017 125%
- State Auditor recommendation is 35 to 50% in unassigned fund balance

PURPOSES AND BENEFITS OF RESERVES

Purpose of Reserves

- Cash flow timing differences
- Intergovernmental revenue cutbacks
- Capital outlay replacement
- Emergency or unanticipated expenditures
- Special City Council projects
- Unfunded mandates

Benefits of Reserves

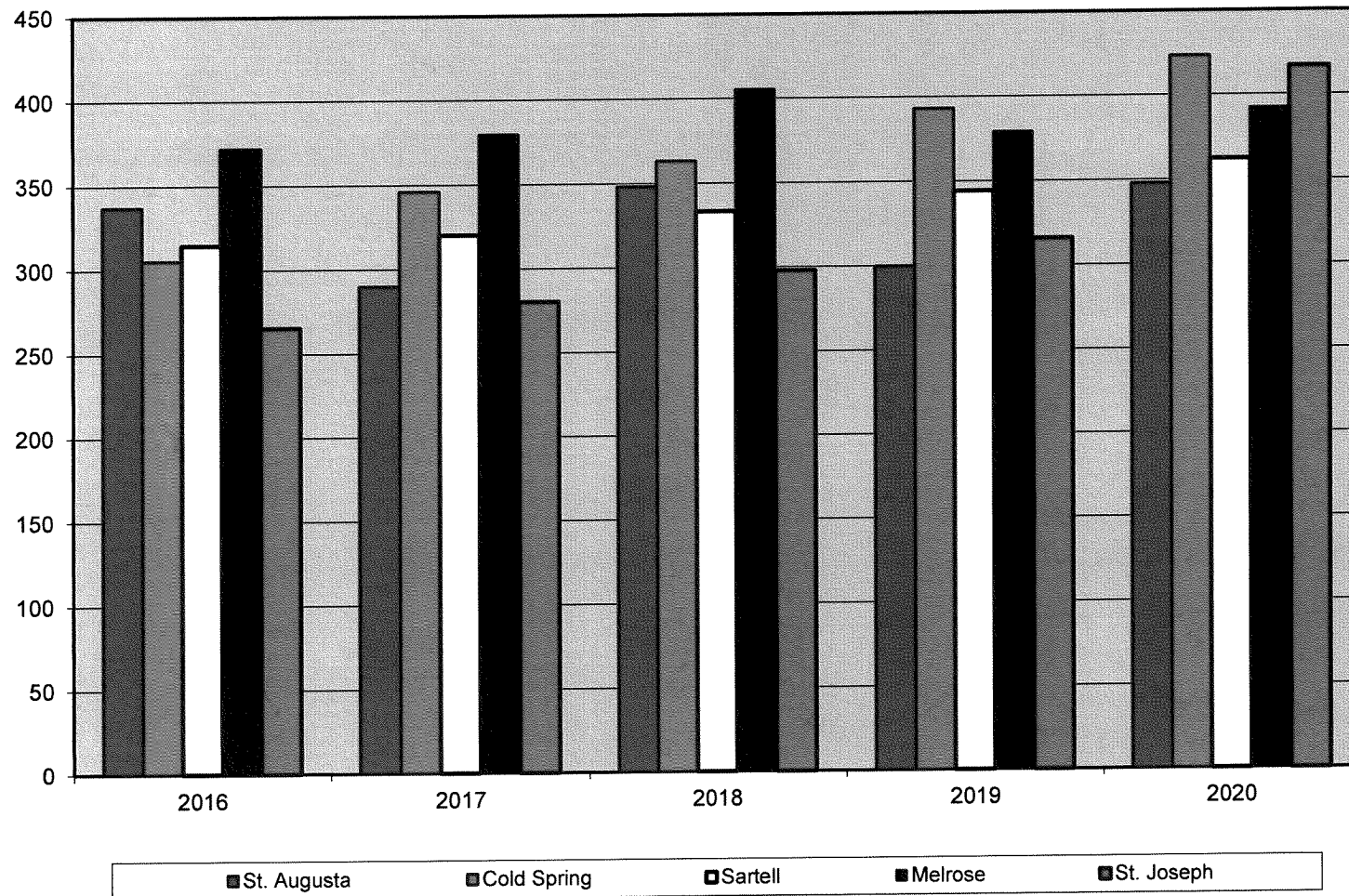
- Favorable bond rating
- Higher investment earnings
- Provides resources for minor projects or feasibility reports
- Avoids temporary overdrafts prior to major receipts
- Allows time to study effects of revenue cuts
- Avoids overburdening of annual budgets for certain capital outlay
- Provides the City greater options to deal with unexpected events

City Financial Data Comparison

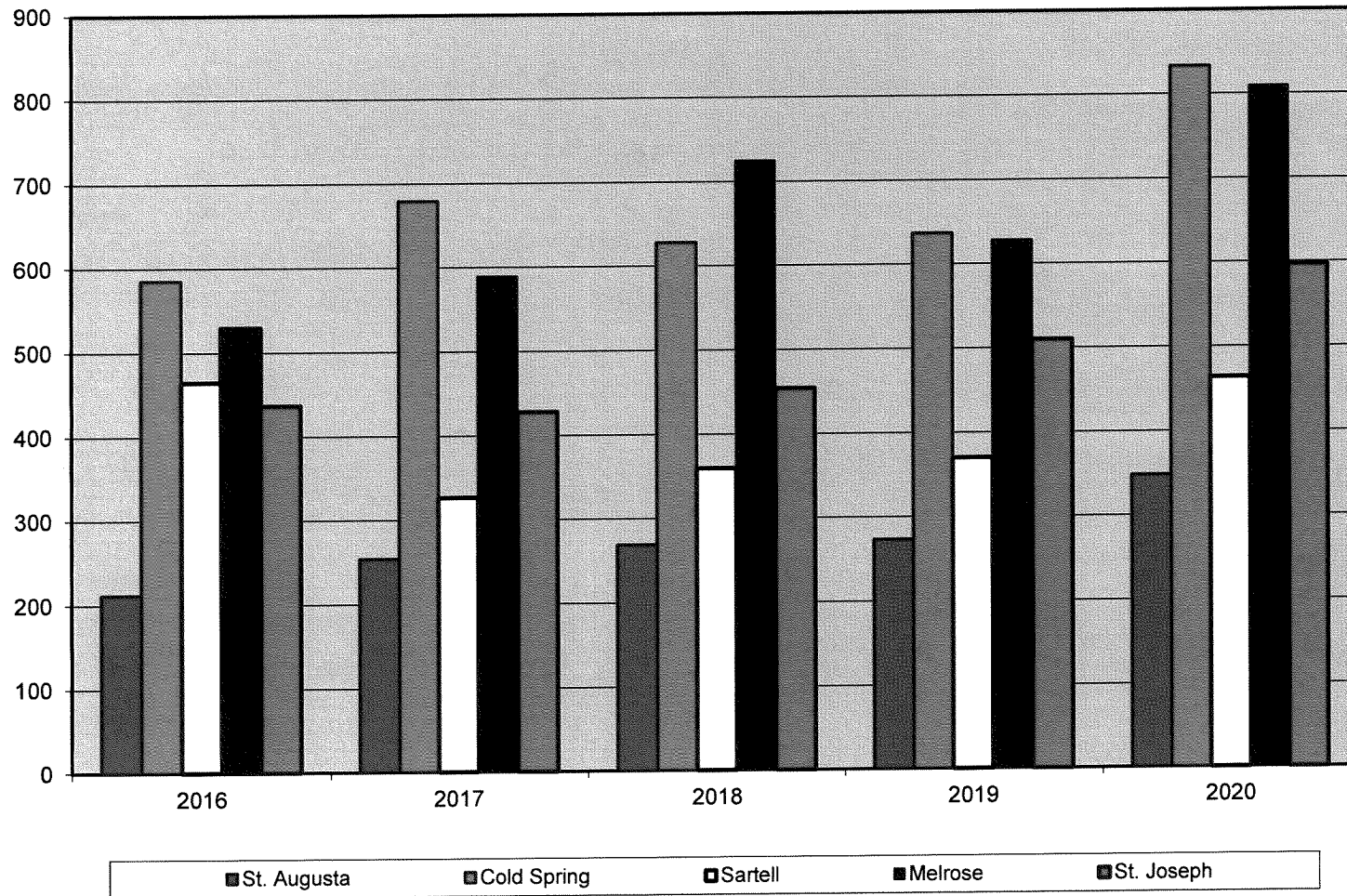
CITY FINANCIAL DATA COMPARISON

- City financial data comparative information taken from city reporting forms submitted to the Office of the State Auditor
 - Most recent information available is for 2020
- Compared property tax revenue and current expenditures per capita for St. Augusta to four other area cities: Cold Spring, Sartell, Melrose and St. Joseph
 - Current expenditures include General Government, Public Safety, Public Works, Parks and Recreation
- St. Augusta ranked 226th out of 229 cities with populations of 2,500 or more for current expenditures per capita in 2020
 - Ranked 226th out of 226 cities in 2019, 232nd out of 233 cities in 2018, and 229th out of 229 cities in 2017 and 2016

PROPERTY TAX REVENUE (PER CAPITA)

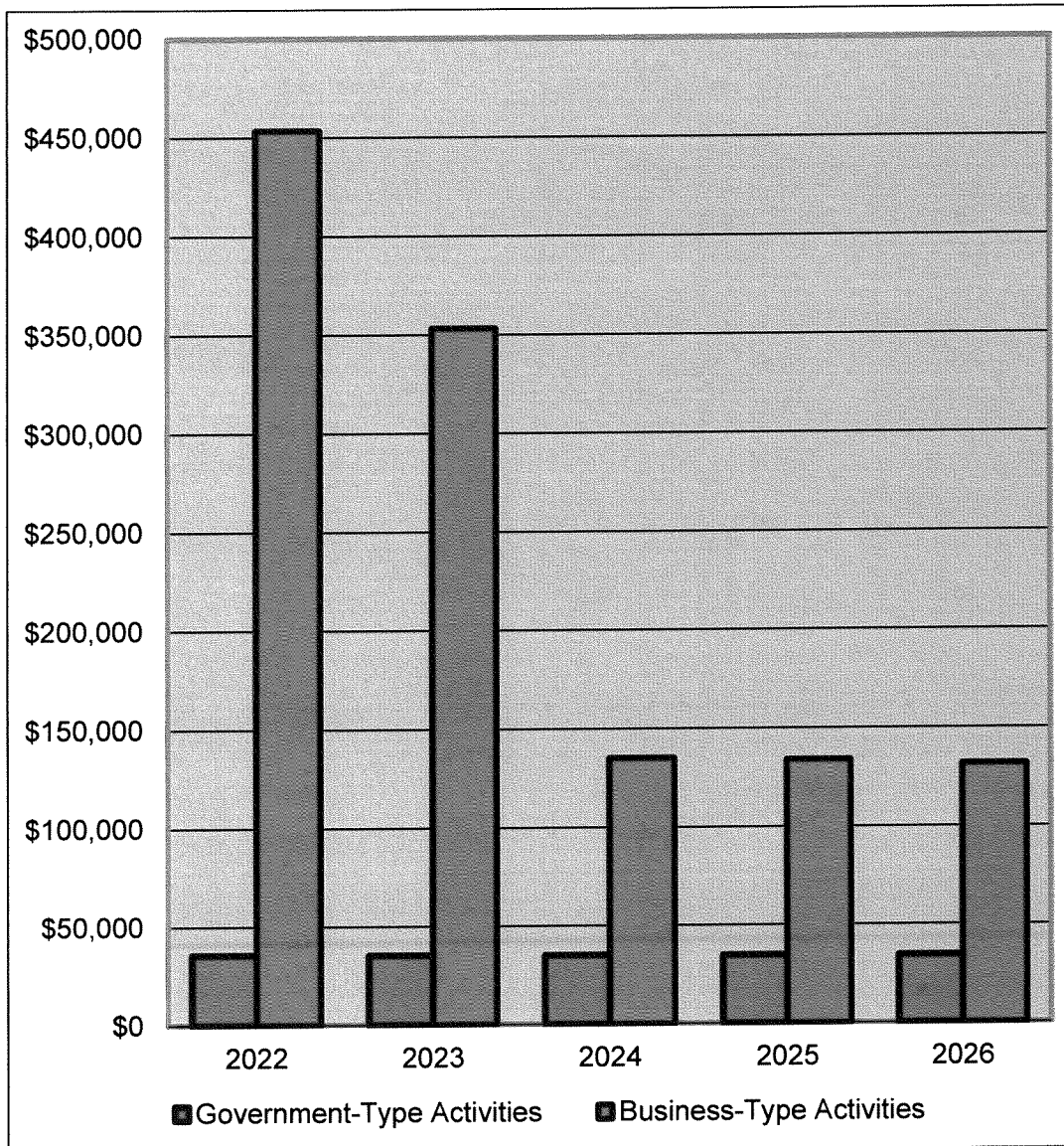


TOTAL CURRENT EXPENDITURES (PER CAPITA)



Debt Service

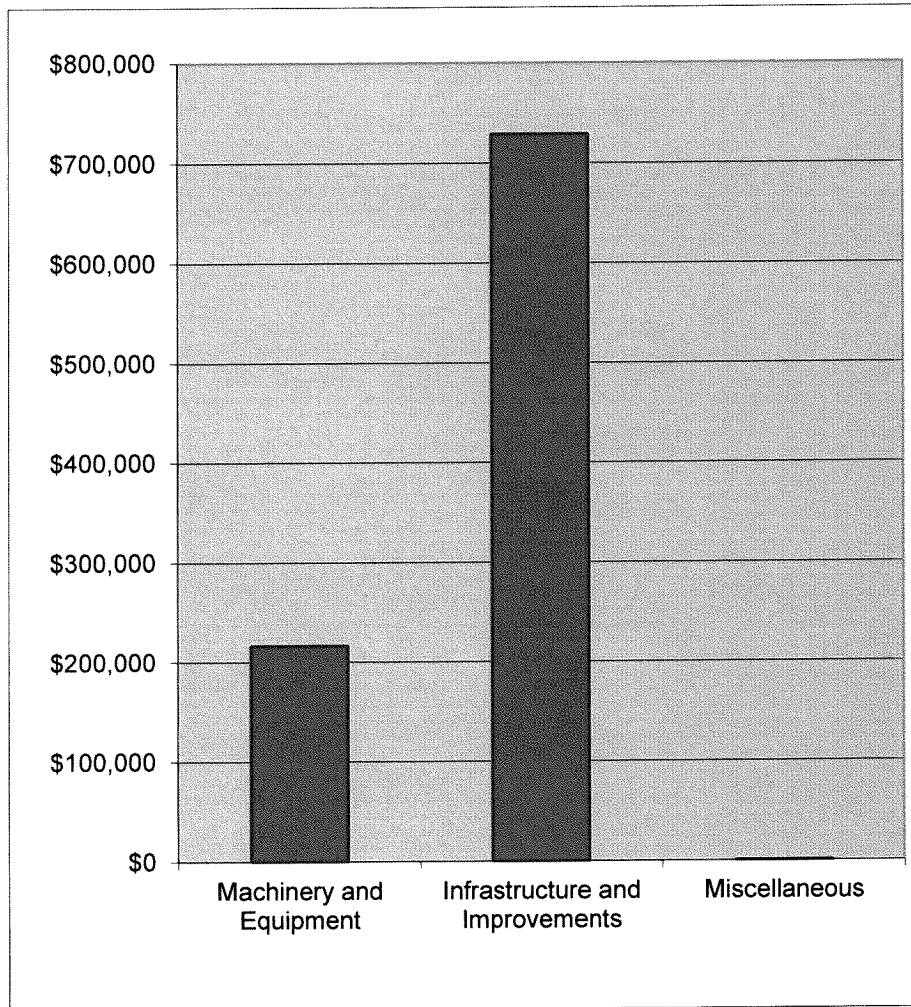
5-YEAR DEBT SERVICE REQUIREMENTS



- All debt payments are being paid on a timely basis
- Includes principal and interest

Capital Projects

CAPITAL OUTLAY EXPENDITURES

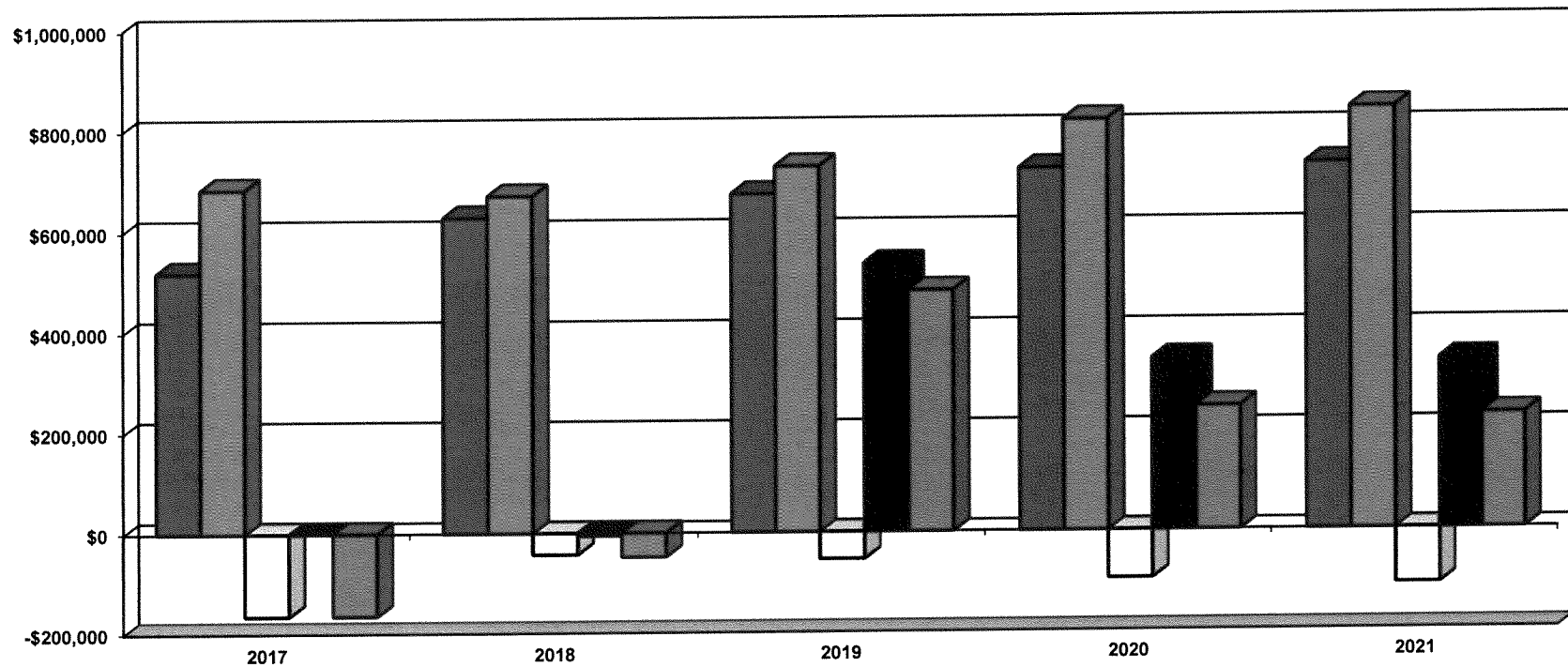


- Major capital outlay expenditures in 2021 were for:
 - 2021 street project
 - Plow truck build out
 - Tennis and pickleball courts
 - Dog park improvements
- Major capital outlay expenditures in 2020 were for:
 - 2020 street project
 - Plow truck (down payment)
 - Turn out gear
 - Fire Hall tables and chairs

Enterprise Funds

Operational Trends

ENTERPRISE FUNDS



■ Revenues

■ Expenses

□ Net Loss (Before Transfers)

■ Transfers to/from Other Funds

■ Net Income (Loss)

ENTERPRISE FUNDS (CONTINUED)

- Water, sewer, street light and storm water utility services supported by ratepayers
- Population and commercial industrial growth has been growing again in the past five years, resulting in relatively increasing operating revenues, operating expenses, other income and other expense
- Revenues include charges for services, special assessment income, investment earnings and grant revenue
- Expenses include cost of services, personnel, depreciation, materials and supplies, investment losses and interest expense
 - Net income before depreciation and transfers for 2021 was \$150,431

SUMMARY

- **Unmodified audit opinion**
- **One Minnesota Legal Compliance exception in 2021**
- **Unassigned general fund balance of \$1,484,391 (152% of 2021 expenditures)**
- **Bonds and notes outstanding of \$2,271,396 at 12/31/21**

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2022-09

**A RESOLUTION FINDING THAT THE PROPOSED KNIFE RIVER HONER GRAVEL
MINE DOES NOT HAVE THE POTENTIAL FOR SIGNIFICANT ENVIRONMENTAL
EFFECTS**

WHEREAS, Knife River is the project proposer for the gravel mine operation on the Honer property; and

WHEREAS, the project required preparation of a mandatory Environmental Assessment Worksheet (EAW) pursuant to Minnesota Rules 4410.4300, Subpart 12; and

WHEREAS, the EAW was ordered by the City of St. Augusta City Council on March 3rd, 2022; and

WHEREAS, the EAW was published in the Environmental Quality Board (EQB) Monitor on March 8th, 2022; and

WHEREAS, comments regarding the EAW were received during the 30-day comment period ending on April 7th, 2022 and all comments received have been considered; and

WHEREAS, the EAW and the comments received during the comment period indicated the lack of potential for significant environmental effects resulting from the proposed project; and

WHEREAS, the EAW, in conjunction with comment responses and identified permitting and mitigation, will address environmental effects caused as a result of the project; and

WHEREAS, the City Council is required to base its decision on the need for an Environmental Impact Statement (EIS) and the proposed scope of an EIS on the information gathered during the EAW process and on the comments received on the EAW. Pursuant to Minnesota Rules 4410.1700, in deciding whether a project has the potential for significant environmental effects, the following factors shall be considered:

- a. Type, extent and reversibility of environmental effects.
- b. Cumulative potential effects of related or anticipated future projects.
- c. The extent to which the environmental effects are subject to mitigation by ongoing public regulatory authority.
- d. The extent to which environmental effects can be anticipated and controlled as a result of other environmental studies undertaken by public agencies or the project proposer, or of EISs previously prepared on similar projects.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of St. Augusta now makes the following determinations:

1. The City Council makes a negative declaration on the need for an Environmental Impact Statement for the proposed project. Based on the foregoing information, the proposed Knife River Honer Gravel Mine does not have potential for significant environmental effects and that preparation of an Environmental Impact Statement is not to be required

based on a review of the submitted EAW and comments received.

2. None of the potential environmental effects identified in the EAW are deemed to be significant or to materially adversely affect the environment, particularly in light of the mitigative measures proposed or integrated into the project, the studies which have been undertaken, the Response to Comments incorporated herein, and the extent to which they are subject to ongoing regulatory authority through the zoning and subdivision ordinance requirements, a development agreement, the conditions attached to permits and plans, and public and private improvements which are either in place or will be constructed.
3. This document, all matters set forth above and incorporated herein, together with the EAW and the Findings of Fact and Record of Decision, shall constitute the Record of Decision.

Adopted by the City Council this 3rd day of May, 2022.

APPROVED BY:

Michael G. Zenzen, Mayor

ATTEST:

William R. McCabe, Clerk/Administrator

STATE OF MINNESOTA

COUNTY OF STEARNS
CITY OF ST. AUGUSTA

**ORDINANCE No. 2022-02, Amending Ordinance No. 2013-09, entitled “AN
ORDINANCE REQUIRING LICENSING FOR RESIDENTIAL SOLID WASTE
HAULERS WITHIN THE CITY OF ST. AUGUSTA”**

THE COUNCIL OF THE CITY OF ST. AUGUSTA DOES ORDAIN:

SECTION 1. Amendment of Section 2.C. Section 2.C. of Ordinance No. 2013-09 is hereby amended to read as follows:

- C. Days of Operation: Collection of garbage, rubbish and recycling materials shall be restricted to Friday only, except when Friday is a legal holiday. In case of a holiday, the collection will occur the following business day. The City Council may specifically allow a hauler to collect garbage, rubbish and recycling materials on Friday and another day of the week, when the hauler can demonstrate that it has too many accounts in the City to collect such materials on a single day each week.

SECTION 2. Effective Date. This ordinance shall be effective upon its passage and publication.

Passed this 3rd day of May, 2022.

Michael G. Zenzen
Mayor

ATTEST:

William R. McCabe
City Clerk

CITY OF ST. AUGUSTA
ORDINANCE #2013-01
MULTI-FAMILY RENTAL LICENSING REQUIREMENTS

THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA ORDAINS AS FOLLOWS:

Section 1. License Required: No person shall operate a multi-family rental dwelling without first having obtained a license to do so from the city as hereinafter provided.

Section 2. Expiration And Renewal Of License: Each such operating license shall be issued annually and shall expire on December 31. License renewals shall be filed at least ninety (90) days prior to license expiration date. In the case of new, unlicensed dwellings, license applications shall be filed with the request for issuance of a certificate of occupancy.

Section 3. Inspection Required: No application for an initial or renewal license shall be submitted to the city council for approval until the compliance official has verified that the required biennial inspection has been completed and that all life, health and safety violations or discrepancies have been corrected.

Section 4. Fees:

Subsection 1. License Fees:

- a. License fees, as set forth by city council resolution, shall be due ninety (90) days prior to the expiration of the existing license; in the case of new, unlicensed dwellings, license fees shall be due upon submission of a rental license application.
- b. A delinquency penalty of five percent (5%) of the license fee for each day of operation without a valid license shall be charged operators of rental dwellings.

Subsection 2. Inspection Fees: A fee, as set forth by city council resolution, shall be charged for all re-inspections necessary after the first re-inspection. The re-inspection fee(s) will be payable at the time of license renewal for the property, in the case of rental housing, and at the time of recertification of occupancy for nonresidential properties.

Section 5. Application For License Or Renewal:

Subsection 1. License application or renewal shall be made by the owner of rental units or his legally constituted agent. Application forms may be acquired from and subsequently filed with the compliance official. The applicant shall supply:

- a. Name, address, and telephone number of dwelling owner; owning partners if a partnership; corporate officers if a corporation.
- b. Name, address and telephone number of designated resident agent, if any.
- c. Name, address, and telephone number of vendee, if the dwelling is being sold through a contract for deed.
- d. Legal address of the dwelling.
- e. Number of dwelling units within the dwelling.
- f. Description of the procedure through which tenant inquiries and complaints are to be processed.

Subsection 2. Every person holding an operating license shall give notice to the compliance official within five (5) business days after any change of this information. Notice of transfer of ownership shall be as described in section 10.

Section 6. Resident Agent Required: No operating license shall be issued or renewed for a nonresident owner of rental dwelling units unless such owner designates in writing to the compliance official the name of his resident agent who is responsible for maintenance and upkeep and who is legally constituted and empowered to receive service of notice of violation of the provisions of the city ordinances, to receive orders and to institute remedial action to effect such orders and to accept all service of process pursuant to law. The compliance official shall be notified in writing of any change of resident agent.

Section 7. Conformance With Laws: No operating license shall be issued or renewed unless the rental dwelling and its premises conform to the ordinances of the city and the laws of the state.

Section 8. Inspection Condition: No operating license shall be issued or renewed unless the owner of the rental units agrees in his application to permit inspections pursuant to Ordinance #2013-01. The City Council shall from time to time designate one or more inspectors for purposes of this ordinance. If no such inspector shall have been designated, the City's Building Official shall be responsible for conducting the inspection.

Section 9. Posting Of License: Every licensee of a multiple dwelling shall cause to be conspicuously posted in the main entryway or other conspicuous location therein the current license for the respective multiple dwelling.

Section 10. Transferability Of License: Operating licenses issued for a particular property shall be transferable to the purchaser of such property upon sale. Every person holding an operating license shall give notice in writing to the compliance official within five (5)

business days after having legally transferred or otherwise disposed of the legal control of any licensed rental dwelling. Such notice shall include the name and address of the person succeeding to the ownership or control of such rental dwelling or dwellings.

Section 11. Occupancy Register Required:

Subsection 1. Dwellings:

a. Every owner of a licensed rental dwelling containing three (3) or more dwelling units shall keep, or cause to be kept, a current register of occupancy for each dwelling unit which provides the following information:

- (1) Dwelling unit address.
- (2) Number of bedrooms in dwelling unit.
- (3) Names of tenants who have signed the lease.
- (4) Dates renters occupied and vacated dwelling units.

b. Such register shall be made available for viewing or copying by the compliance official at all reasonable times.

Section 12. Conduct On Licensed Premises:

Subsection 1. Prohibited Conduct: It shall be the responsibility of the licensee to see that persons occupying the licensed premises conduct themselves in such a manner as not to cause the premises to be disorderly. For purposes of this subsection, a premises is disorderly at which any of the following activities occur:

- a. Violation of laws relating to public nuisances (including, but not limited to Ordinance #2005-10 of this code).
- b. Violation of laws relating to the possession of controlled substances as defined in Minnesota statutes section 152.01, subdivision 4.
- c. Violation of laws relating to the sale of intoxicating liquor or 3.2 percent malt liquor⁷.
- d. Violation of laws relating to gambling.
- e. Violation of laws relating to "prostitution" as defined in Minnesota statutes section 609.321, subdivision 9, or acts relating to prostitution.

f. Violation of laws relating to unlawful use or possession of a firearm (including, but not limited to, Minnesota statutes sections 609.66, subdivision 1a, 609.67 and 624.713).

g. Violation of laws relating to disorderly conduct.

h. Violation of laws relating to the possession, sale, or receipt of stolen property.

i. Violation of laws relating to obstruction of the legal process.

j. Violation of laws relating to fireworks.

k. Acts of violence or threats of violence (including, but not limited to, discharge of firearms, prostitution, intimidation, or any other act that otherwise jeopardizes someone's health, safety, or welfare).

Subsection 2. Consequences Of Violations:

a. Upon determination by the zoning administrator that a licensed premises was used in a disorderly manner, as described in Section 12, subsection 1 of this ordinance, the zoning administrator shall give notice to the licensee of the violation and direct the licensee to take steps to prevent further violations.

b. If another instance of disorderly use of the licensed premises occurs within twelve (12) months of an incident for which a notice in Section 12, subsection 2 of this ordinance was given, the zoning administrator shall notify the licensee of the violation and shall also require the licensee to submit a written report of the actions taken, and proposed to be taken, by the licensee to prevent further disorderly use of the premises. This written report shall be submitted to the zoning administrator within five (5) days of receipt of the notice of disorderly use of the premises and shall detail all actions taken by the licensee in response to all notices of disorderly use of the premises within the preceding three (3) months.

c. If another instance of disorderly use of the licensed premises occurs within twelve (12) months after any two (2) previous instances of disorderly use for which notices were given to the licensee pursuant to this ordinance, the rental dwelling license for the premises may be denied, revoked, suspended, or not renewed. An action to deny, revoke, suspend, or not renew a license under this ordinance shall be initiated by the City Clerk, who shall give to the licensee written notice of a hearing before the city council to consider such denial, revocation, suspension, or nonrenewal. Such written notice shall specify all violations of this ordinance, and shall state the date, time, place and purpose of the hearing.

The hearing shall be held no less than ten (10) days and no more than thirty (30) days after giving such notice. Following the hearing, the council may deny, revoke, suspend or decline to renew the license for all or any part of the licensed premises or may grant a license upon such terms and conditions as it deems necessary to accomplish the purposes of this subsection.

Subsection 3. Adverse License Action During Eviction Proceedings: No adverse license action shall be imposed where the instance of disorderly use of the licensed premises occurred during the pendency of eviction proceedings (unlawful detainer) or within thirty (30) days of notice given by the licensee to a tenant to vacate the premises where the disorderly use was related to conduct by that tenant or by other occupants or guests of the tenant's unit. Eviction proceedings shall not be a bar to adverse license action however, unless they are diligently pursued by the licensee. Further, an action to deny, revoke, suspend, or not renew a license based upon violations of this subsection may be postponed or discontinued at any time if it appears that the licensee has taken appropriate measures which will prevent further instances of disorderly conduct.

Subsection 4. Determination Of Disorderly Conduct: A determination that the licensed premises have been used in a disorderly manner as described in Section 12, subsection 1 of this ordinance shall be made upon substantial evidence to support such a determination. It shall not be necessary that criminal charges be brought in order to support a determination of disorderly use, nor shall the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this ordinance.

Subsection 5. Notices: All notices given by the city under this ordinance shall be personally served on the licensee, sent by registered mail to the licensee's last known address or, if neither method of service effects notice, by posting on a conspicuous place on the licensed premises.

Subsection 6. Enforcement Actions Not Exclusive: Enforcement actions provided in this ordinance shall not be exclusive, and the city council may take any action with respect to a licensee, a tenant, or the licensed premises as is authorized by this code or state law.

Section 13. Suspension Or Revocation Of License: Every operating license issued under the provisions of this ordinance is subject to suspension or revocation by the city council should the licensed owner or his duly authorized resident agent fail to operate or maintain licensed rental dwellings and units therein consistent with the provisions of the ordinances of the city and the laws of the state. In the event that an operating license is suspended or revoked by the city council for just cause, it shall be unlawful for the owner or his duly authorized agent to thereafter permit any new occupancies of vacant or thereafter vacated rental units until such time as a valid operating license may be restored by the city council. Any person violating this provision shall be guilty of a misdemeanor

and, upon conviction thereof, shall be punished by a fine of not more than \$1,000.00. In addition, the City may seek civil enforcement of this ordinance.

Section 14. Effective Date: This ordinance shall be effective upon its passage and publication.

Passed this _____ day of January, 2013.

CITY OF ST. AUGUSTA

By: _____
B. J. Kroll, Mayor

ATTEST:

By: _____
William R. McCabe, City Administrator

WAYNE J. WINKELMAN
CEMETERY LETTERING

2094 - 247th St.

St. Cloud, MN. 56301

Phone 320 - 252 - 7375 FAX 320 - 203 - 1134

Apr. 12, 2022

The City council of St. Augusta.

Members,

I am doing my best to clean up my yard in a manner that complies with your zoning and still run my business. I also want things in order to deal with my customers.

There are a few facts in your summons that are in error. I have been cleaning up what mess I can, weather permitting. I have removed the "automobile" that seemed to be the major problem. I have also hauled out 20+ trailer loads of wood. I have given the household appliances (2 chest freezers) to other families and they are working just fine. I have removed tombstones as they have been sold to people, after I have completed work on them.

I am also in the process of trying to sell my stock as this could be my last year in business. At 68 years old, it is time for me to move back and let the younger people do the work.

I am in the process of removing one 'building' right now. And will continue to move my stock as time allows. This isn't something I can do right now. This is my busiest time of the year. I have customers that expect my services before Memorial Day.

To take care of the problem of my parking my truck on my grass, I have had more cement poured by my driveway, so I can park my truck/vans on that.

I will be taking care of more items as this summer goes by. First thing is I have to run my business. Second thing is I need to take care of my health. I'm not as young as I once was. It takes me longer to do these things myself.

Please be aware, I am doing my best to comply. However, things take time. All I am asking for is patience and some more time to do things as works best for me. I don't want to have to throw away things that are usable for me.

I have invited the City Attorney to call me at anytime. We can make an appointment for him to come and discuss anything. However, I am tired of people coming to my property when I am not here. If I find, catch, learn of anyone "inspecting" my property without my consent.....I will call the Sheriff.

Please allow me the time to do what is needed in a safe way. I don't want anyone to get hurt while I take care of this problem. As you know, moving granite is a science.

Respectfully,


Wayne Winkelman

Date

Apr 12, 2022