

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
May 3, 2022**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Genereux, and Schmitz; Asst. Fire Chief Steinhofer, Fire Captain Voigt, Fire Captain Sandhurst, Fire Captain Savage, Attorney Couri, Engineer Boots, Engineer Madejczyk, Water Sewer Operator Blashack, Street Supervisor Kiffmeyer, County Deputy Widmer and Clerk/Administrator McCabe.

OTHERS PRESENT: Jenna Innes, Jackie Steinhofer, Sheri Stand, Ron Klinker, Brent Ahmann, Jim Klaverkamp, Susan Proell, Roxanne Kotschever, Dave Kotschever, Isaac Meemken, Abbey Meemken, Randy Hommerding, Denise Hommerding, Ann Haakenson, Justin Haakenson, Jim Honer, Janel Honer, Ben Honer, Megan Honer, Bernie Perryman, Utlej Kronnenberg, Patty Kronnenberg, Nicole Verant, Steve Ehli, Marlin Hommerding and Naomi Hommerding.

CONSENT AGENDA: Mr. McCabe asked we add a gambling permit for the SAFD at Club Almar on 10/14 and the payable to the State of Minnesota for the State Surcharge Report for Quarter 1 in the amount of \$1,005.92.

A motion was made to approve as amended by Mr. Genereux, seconded by Mr. Schmitz. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, May 3, 2022
Bill Payable, Receipts and Treasurer's Report dated May 3, 2022
and for US Bank payment and Checks #27133–
27190.

City Council Agenda, May 3, 2022
Gambling Permit, St. Augusta Sports at St. Augusta Legion 7/16
M. Zenzen's attendance at the annual League of Cities
Conference.

Stearns County Direct Voting Contract
Gambling permit, SAFD at Club Almar on 10/14

SHERIFF'S REPORT: Deputy Widmer was in attendance and presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: The 2022 building permit spreadsheet was presented. Nine additional permits were issued in April including another four new single family homes.

A motion was made to approve the report as presented by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.

PUBLIC WORKS

UPDATE: Mr. Blashack presented quotes for a new mag meter on our sewer line to the area treatment plant. He explained why he thought it was a good idea to switch to this type of meter. Mr. McCabe indicated the funding could come from remaining ARPA funds.

A motion was made to accept the bid from Flow Measurement and Control in the amount of \$11,983 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Mr. Kiffmeyer updated the Council on the dust coating and street sweeping. He also stated he met with Stearns County about cleaning their pond and indicated their intent is to be done late May early June.

**FIRE DEPT.
REPORT:**

Assistant Chief Steinhofner presented the March monthly report indicating there were nine calls for the month and 29 for the year total. This compares to 22 at the same time last year. Monthly training was provided by Fire Inc. and was on confined space entry. He stated the new firefighter started last month and an ISO meeting is scheduled next week.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

OPEN FORUM: no comments offered.

**2021 AUDIT
PRESENTATION:**

Jenna Innes of Smith Schaffer and Associates was in attendance to present the 2021 Audit and Financial Statement. She explained the letters included with the financial statement before going into a power point presentation on the highlights of the financial statement. She answered questions from the Council.

A motion was made to accept the 2021 Audit and approve the 2021 Financial Statement by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**RESOLUTION #2022-09,
EAW FINDING ON PROPOSED
KNIFE RIVER/HONER**

GRAVEL MINE: Mr. McCabe indicated the planning commission recommended approval of the EAW ROD and passing the resolution.

A motion was made to approve Resolution #2022-09, EAW findings by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**ORDINANCE #2022-02,
AMENDING ORDINANCE
#2013-02:**

A motion was made to approve Ordinance #2022-02 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Boots updated the Council on the 2022 Street project indicating it will start next week. He asked for approval of up to a \$15,000 change order for a silt screen on the cattle pass as well as some quantity adjustments for additional asphalt on the corners.

A motion was made to authorize the approval of a change order up to \$15,000 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Backes thanked those in attendance.

Mr. Schmitz inquired about the potential sink hole on 200th Street and was told it was stabilized and appears to be holding.

Mr. Genereux asked about the catch basins and Mr. Boots said he hadn't had a chance yet to look at them.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented the multi-family rental licensing ordinance stating the first fire chief was initially in charge of doing the inspections. When he resigned, the enforcement of the ordinance was suspended until a new inspector was trained. Mr. McCabe requested we hire the inspector from the City of St. Joseph Emily Wallen at \$25/hour.

A motion was made to hire Ms. Wallen at \$25/hour to conduct the required biennial inspections by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

Mr. Couri reported on the letter from Mr. Winkelman. He stated we will file a summary judgement motion with the court and explained the process. He answered the questions from the Council.

A motion was made to adjourn at 7:50pm by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

Approved this 7th day of June, 2022.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator