

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
June 6th, 2023
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the May 2, 2023 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. 2024-25 Prosecution Contract
 - 3E. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. 2022 Audit Presentation
7. Public Works Update
 - 7A. 28th Avenue Repairs
 - 7B. Vega Radar Level for Pump Station Alarm System
 - 7C. New Well Quote for Hidden Lake Park
 - 7D. Other
8. Fire Department
 - 8A. Monthly Report
 - 8B. Relief Association Bylaw Amendments
 - 8C. Other
9. Open Forum -10 Minute Limit.
10. Engineer’s Report
11. Planning Commission Recommendation
 - 11A. Harren Variance
 - 11B. Schill Trucking Site Plan Approval
 - 11C. Mining Ordinance #2023-03
12. Council Member Comments/Purview.
13. Clerk's Report.
 - 13A. Appoint Planning Commission Member
 - 13B. Juneteenth
 - 13C. April 2022 Population Estimate
14. Adjourn.

REMINDERS: Planning Commission Meeting, Monday, June 26, 6:00pm
 Regular City Council Meeting, Wednesday, July 5, 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
June 6th, 2023
7:00 pm**

Administrative Summary

Consent Agenda – All items are in the packets.

Sheriff's Report/Building Inspector's Report – I will have these for the updated packets on Tuesday.

2022 Audit Report – Jason Miller with Smith Schafer will be in attendance to go over the 2022 Audit Report. The audit letter and power point presentation are included in the packets.

Public Works Update

28th Avenue Repairs – there is a large soft spot on 28th Avenue. A quote has been provided to fix this issue and is included in the packet.

Vega Radar Level for Pump Stations – a quote is included in the packets to provide a radar level alarm for the pump stations. We can utilize unspent ARRPAs Funds for this expenditure.

Hidden Lake Park Well Quote - a new quote is provided in the packets for a new well for watering at Hidden Lake Park.

Fire Department Report

Monthly Report – the monthly report is included in the packets.

Relief Association Bylaws – amended/new bylaws are included in the packets.

Planning Commission Recommendations – Harren Variance, Schill Trucking Site Plan and Mining Ordinance – we will have in the packets the recommendations from Monday night's planning commission meeting.

Clerk's Report –

Appoint Planning Commission Member – we have 2 that have expressed interest in Mark Skaalerud and Sheri Stang. We will need to pick one to bring our planning commission back to full.

Juneteenth – the state made this a holiday effective this year. June 19th will be a holiday where we cannot conduct business.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
May 2, 2023**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Schmitz, Coleman and Hommerding; Fire Chief Kramer, Stearns County Deputy Meland, Attorney Couri, Engineer Boots, Street Superintendent Kiffmeyer, Water Operator Blashack and Clerk/Administrator McCabe.

OTHERS PRESENT: Chad Erdmann, Sheri Stang, Jackie Steinhofer, Jim Honer, Gina Kramer, Patrick Kramer, Amy Brand

CONSENT AGENDA: Mr. McCabe asked that we add a gambling permit for the St. Augusta Fire Relief Association on October 13 at Club Almar and payables to Motorola in an amount of \$26,415.20 and Blue Star Plumbing for \$143.64.

A motion was made to approve by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, April 4, 2023.

Bill Payable, Receipts and Treasurer's Report dated May2, 2023 and for US Bank payment and Checks #24732e – 24748e and #28132 -28187.

City Council Agenda, May 2, 2023

Board of Review and Equalization Meeting Minutes, April 4, 2023.

B. McCabe's attendance at Summer EDAM Conference

Gambling Permit – St. Augusta Sports, Club Almar July 8, 2023.

Expanded Outdoor Liquor License, Club Almar June 25, 2023.

Expanded Outdoor Liquor License, Hayloft July 29, 2023.

Expanded Outdoor Liquor License, American Legion, May 20 and July 22, 2023.

2023 Liquor Licenses as attached.

SHERIFF'S REPORT: Deputy Meland presented the Sheriff's report. He reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT:

Mr. McCabe presented the monthly building inspector's report. He noted there were 57 permits issued during the month of April including seven new single family permits.

A motion was made to approve the building inspectors report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PUBLIC WORKS

NEW DOOR ON

SALT SHED

QUOTES:

Mr. Kiffmeyer was in attendance and explained the difficulty he has occasionally opening the salt shed in the cold weather. He presented quotes for an overhead door.

A motion was made to approve the quote of Alternative Garage Door in an amount of \$7,130 and the quote from Mike Schlangen Construction for a total of \$2,850 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

PUBLIC WORKS

SEAL COAT

QUOTES:

A motion was made to accept the quote from Astech in the amount of \$66,949.74 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PUBLIC WORKS

MISC:

Mr. McCabe indicated that we have the new loader and we should authorize selling the old loader. He suggested that we list it at \$17,000 with the intent of not taking any less than \$12,000. He also suggested we authorize selling one of the Sterling Dump Trucks, once we receive the new International which could be any day. Consensus was arrived we could do this.

FIRE DEPT.

REPORT:

Chief Kramer presented the March fire report. He indicated there were five calls during the month bringing the total to 19 calls compared with 29 at this time last year. He noted Fire Inc. presented training on wildland firefighting.

A motion was made to approve the March report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Chief Kramer asked that we move Ashley Eichten off of probationary status.

A motion was made to remove Ms. Eichten from probationary status by Mayor Zenzen, seconded by Mr. Hommerding. Motion carried unanimously.

Chief Kramer presented quotes for hoods and gloves and said this was part of the annual turn out gear budget.

A motion was made to approve the quote for hoods (\$3,300) and gloves (\$618) by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Chief Kramer presented a list of item the Relief Association would like to donate to the department including six Forestry Hose Single Jacket 1" x 50' coupled nst (\$660), 30 flashlight (\$2118), a side tool box (\$940) and 10 new plastic tables (\$900).

A motion was made to accept the donation by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

OPEN FORUM: Mr. Honer wondered about the mining ordinance updates. Mr. Hommerding stated he has looked at a few of them.

ENGINEER'S REPORT: Mr. Boots stated he had nothing to report.

PARK BOARD RECOMMENDATION

LAWN MOWER: Mr. McCabe presented two quotes for new lawn mower for the parks. Mr. Kiffmeyer stated they believed the XMark was the better machine and he also explained why staff thought adding the bagger was a good investment.

A motion was made to approve purchasing the XMark Mower and Bagger from Powerhouse Outdoor Equipment for a cost of \$19,677 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

PARK BOARD RECOMMENDATION KIFFMEYER PARK

BALL FIELD SHED: Mr. McCabe indicated the park board unanimously recommended we purchase a small shed for Kiffmeyer Park similar to the one at Hidden Lake Park. He presented a quote solicited by the St. Augusta Little League.

A motion was made to purchase the shed from Home Depot in an amount of \$4,069.50 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**PARK BOARD
RECOMMENDATION
SPLIT RAIL
FENCE:**

Mr. McCabe reported the park board had discussed adding split rail fence at Kiffmeyer Park from the north edge of the existing fence, west to the tree line. Staff can pick up at Menards when the repair any existing poor fencing and install it themselves.

A motion was made to approve the addition of the split rail fence by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**PARK BOARD
RECOMMENDATION
KIFFMEYER PARKING
LOT STRIPING:**

Mr. McCabe presented a quote for striping the parking lots at Kiffmeyer Park.

A motion was made to approve the striping of the handicap spots by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**PARK BOARD
RECOMMENDATION
OTHER:**

Mr. McCabe reported he never did receive the quotes he solicited for street lights in the dog park, so he stated he would bring the item to next month's meeting.

He asked that we approve hiring Mason Voigt at \$15/hour.

A motion was made to hire Mason Voigt at \$15/hour by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Mr. Schmitz indicated we could look at LED lights for the dog park and indicated he can present quotes for those before we bring it back at the next meeting.

**PLANNING COMMISSION
RECOMMENDATION
RICE CONTRACTING
PIT:**

Mr. McCabe stated the planning commission recommended approval unanimously at their meeting. Mr. Boots indicated there are a few additional items he needs to sign off on. He explained the updated NPDES permit, the SWPPP that shows an accurate boundary and wetland delineation. Mr. Erdmann indicated he didn't understand why he needed all this when he didn't have to last time. Mr. Couri explained that it doesn't matter what happened in the past, the ordinance needs to be followed and we have to do things required by the ordinance. Mr. Boots indicated he will provide him with a list of items that are required tomorrow. The Council agreed to issue the permit for an initial 90 day

period, to be extended to a total of one year if Mr. Erdmann provided Mr. Bootts with acceptable materials within 90 days.

A motion has been made to approve Resolution #2023-09 as amended by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**PLANNING COMMISSION
RECOMMENDATION
AUGUSTA AUTO BODY**

SITE PLAN: Mr. McCabe stated the planning commission unanimously recommended approval of the site plan.

A motion was made to approve Resolution #2023-08, approving the site plan by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

F STREET SAC/WAC

AGREEMENT: A motion was made to approve the agreement by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW: Mr. Schmitz asked about the mediation project, Mr. Couri stated he will have the paperwork to the court.

Mr. Hommerding stated he has a request with the fire report, asking for a little more explanation on call detail. Mr. Couri said we can't put anything on medicals and the Council requested just a little more detail on the fires.

Ms. Coleman brought a neighboring newsletter and suggested we look into it again. Mr. Schmitz suggested our website being worked on would be a better idea.

Mayor Zenzen wondered where we were at with tree branch trimming in the parks.

CITY ADMINISTRATOR

REPORT: Mr. McCabe reported that he sent an email earlier today with the agenda for the next Stearns County Municipal League Meeting.

Mr. McCabe stated the area cities are looking at re-starting the quarterly area cities meetings.

Mr. McCabe stated we are down one planning commission member.

ADJOURNMENT: A motion was made to adjourn at 8:55pm by Mr. Hommerding, seconded by Mr. Schmitz. Motion carried unanimously.

Approved this 6th day of June, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

*Receipt Book

May 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14351 R	602-49450-3720	Sewer Sales	\$1,011.80	5/9/2023	sewer - May 23 rct	05 01 23 rct
14351 R	605-43160-3740	Electricity Sales	\$13.47	5/9/2023	EU - May 23 rct	05 01 23 rct
14351 R	606-49450-3728	Sewer Replacement Fund	\$35.82	5/9/2023	SRF - May 23 rct	05 01 23 rct
14351 R	601-49400-3710	Water Sales	\$851.82	5/9/2023	water dept - May 23rct	05 01 23 rct
14352 R	101-41000-3210	Business Licenses/Permits	\$100.00	5/9/2023	general - St. Augusta Sports	05 03 23 rct 2
14353 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Legacy	05 03 23 rct 2
14354 R	101-41000-3340	Electric Permits	\$71.00	5/16/2023	general - Becker	05 31 23 cc
14355 R	101-41000-3340	Electric Permits	\$66.00	5/9/2023	general - Mech Engergy	05 03 23 rct 2
14356 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Oberg Roofing	05 03 23 rct 2
14357 R	101-41000-3340	Electric Permits	\$36.00	5/9/2023	general - Select Electric	05 03 23 rct 2
14359 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - You Home Improvement	05 03 23 rct 2
14360 R	101-41000-3410	Assessment Search Fees	\$10.00	5/9/2023	general - Epic Properties	05 03 23 rct 2
14361 R	601-49400-3710	Water Sales	\$697.70	5/9/2023	water dept - May 23rct	05 03 23 rct 2
14361 R	602-49450-3720	Sewer Sales	\$870.25	5/9/2023	sewer - May 23 rct	05 03 23 rct 2
14361 R	605-43160-3740	Electricity Sales	\$12.71	5/9/2023	EU - May 23 rct	05 03 23 rct 2
14361 R	601-49400-3130	General Sales and Use Tax	\$2.15	5/9/2023	water dept - May 23 rct	05 03 23 rct 2
14361 R	606-49450-3728	Sewer Replacement Fund	\$26.92	5/9/2023	SRF - May 23 rct	05 03 23 rct 2
14362 R	450-41000-3221	Park Dedication Fees	\$525.00	5/9/2023	CIP - general, Ginger Eversman	05 03 23 rct
14362 R	101-41000-3410	Zoning and Subdivision Fees	\$50.00	5/9/2023	general - Ginger Eversman	05 03 23 rct
14363 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Am Eagle Home Imp	05 03 23 rct
14364 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Committed 365	05 03 23 rct
14366 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - BD Exteriors	05 03 23 rct
14367 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - BD Exteriors	05 03 23 rct
14368 R	101-41000-3410	Assessment Search Fees	\$10.00	5/9/2023	general - Stearns Co Abstract	05 03 23 rct
14369 R	101-41000-3340	Electric Permits	\$136.00	5/9/2023	general - J Becher	05 03 23 rct
14370 R	607-41000-3710	Storm Sewer Sales	\$28.80	5/9/2023	SW - May 23 rct	05 03 23 rct
14370 R	602-49450-3720	Sewer Sales	\$311.56	5/9/2023	sewer - May 23 rct	05 03 23 rct
14370 R	606-49450-3728	Sewer Replacement Fund	\$11.18	5/9/2023	SRF - May 23 rct	05 03 23 rct
14370 R	601-49400-3130	General Sales and Use Tax	\$2.15	5/9/2023	water dept - May 23 rct	05 03 23 rct
14370 R	605-43160-3740	Electricity Sales	\$8.32	5/9/2023	EU - May 23 rct	05 03 23 rct
14370 R	601-49400-3710	Water Sales	\$257.35	5/9/2023	water dept - May 23rct	05 03 23 rct
14371 R	101-41000-3221	Building Permits	\$230.21	5/9/2023	general - Franklin Outdoor	05 05 23 rct
14372 R	101-41000-3221	Building Permits	\$190.38	5/9/2023	general - Steve Spanier	05 05 23 rct
14373 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Bloch Remodeling	05 05 23 rct
14374 R	101-41000-3210	Business Licenses/Permits	\$100.00	5/9/2023	general - West Central Sanitation	05 05 23 rct
14375 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Legacy Restoration	05 05 23 rct
14376 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Legacy Restoration	05 05 23 rct
14377 R	101-41000-3225	Park Shelter Rental	\$175.00	5/9/2023	general - St. Cloud Granite Rotary	05 05 23 rct
14377 R	101-41000-3103	Sales Tax	\$7.88	5/9/2023	general - shelter rental tax	05 05 23 rct
14378 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Elite Development	05 05 23 rct
14379 R	602-49450-3720	Sewer Sales	\$748.55	5/9/2023	sewer - May 23 rct	05 05 23 rct
14379 R	606-49450-3728	Sewer Replacement Fund	\$22.83	5/9/2023	SRF - May 23 rct	05 05 23 rct
14379 R	601-49400-3710	Water Sales	\$572.53	5/9/2023	water dept - May 23rct	05 05 23 rct
14379 R	605-43160-3740	Electricity Sales	\$10.12	5/9/2023	EU - May 23 rct	05 05 23 rct
14380 R	101-41000-3221	Building Permits	\$407.13	5/9/2023	general - William Jarret	05 08 23 rct
14381 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Results Contracting	05 08 23 rct
14382 R	101-41000-3340	Electric Franchise Fee	\$4,677.34	5/9/2023	general - Xcel Energy	05 08 23 rct
14383 R	101-41000-3221	Building Permits	\$70.00	5/9/2023	general - Mechanical Energy	05 08 23 rct
14384 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Augusta Plmb	05 08 23 rct
14385 R	101-41000-3221	Building Permits	\$101.00	5/9/2023	general - Complete Const.	05 08 23 rct

City of St. Augusta

*Receipt Book

May 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14386 R	101-41000-3340	Electric Permits	\$71.00	5/9/2023	general - Wallfrag Elec	05 08 23 rct
14387 R	605-43160-3740	Electricity Sales	\$14.13	5/9/2023	EU - May 23 rct	05 08 23 rct
14387 R	606-49450-3728	Sewer Replacement Fund	\$27.64	5/9/2023	SRF - May 23 rct	05 08 23 rct
14387 R	602-49450-3720	Sewer Sales	\$883.19	5/9/2023	sewer - May 23 rct	05 08 23 rct
14387 R	601-49400-3710	Water Sales	\$727.27	5/9/2023	water dept - May 23rct	05 08 23 rct
14388 R	601-49400-3710	Meter Sales	\$325.00	5/16/2023	water dept - B Pietrzak	05 10 23 rct
14388 R	101-41000-3225	Right of Way Permits	\$300.00	5/16/2023	general - B Pietrzak	05 10 23 rct
14388 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	5/16/2023	SAC - B Pietrzak	05 10 23 rct
14388 R	603-43254-3710	Water Availability Charges	\$3,000.00	5/16/2023	WAC - B Pietrzak	05 10 23 rct
14388 R	101-41000-3221	Building Permits	\$3,980.88	5/16/2023	general - B Pietrzak	05 10 23 rct
14389 R	101-41000-3103	Sales Tax	\$7.88	5/16/2023	general - shelter rental tax	05 10 23 rct
14389 R	101-41000-3225	Park Shelter Rental	\$150.00	5/16/2023	general - S Litzan	05 10 23 rct
14390 R	101-41000-3225	Right of Way Permits	\$300.00	5/16/2023	general - D Wenz	05 10 23 rct
14391 R	101-41000-3340	Electric Permits	\$54.00	5/16/2023	general - Forsyth Electric	05 10 23 rct
14392 R	101-41000-3221	Building Permits	\$202.00	5/16/2023	general - Koshoil Const	05 10 23 rct
14393 R	101-41000-3225	Right of Way Permits	\$300.00	5/16/2023	general - J Freeman	05 10 23 rct
14394 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	5/16/2023	general - Brad Paul	05 10 23 rct
14395 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Augusta Plmb	05 10 23 rct
14396 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - D&E Const	05 10 23 rct
14397 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Results Contracting	05 10 23 rct
14398 R	101-41000-3340	Electric Permits	\$4,049.80	5/16/2023	general - Centerpoint Energy	05 10 23 rct
14399 R	101-41000-3410	Assessment Search Fees	\$10.00	5/16/2023	general - Stearns Co Abstract	05 10 23 rct
14400 R	101-41000-3340	Electric Permits	\$36.00	5/16/2023	general - Bertram	05 10 23 rct
14401 R	602-49450-3720	Sewer Sales	\$3,744.06	5/16/2023	sewer - May 23 rct	05 10 23 rct
14401 R	606-49450-3728	Sewer Replacement Fund	\$116.79	5/16/2023	SRF - May 23 rct	05 10 23 rct
14401 R	605-43160-3740	Electricity Sales	\$62.79	5/16/2023	EU - May 23 rct	05 10 23 rct
14401 R	601-49400-3710	Water Sales	\$2,982.85	5/16/2023	water dept - May 23rct	05 10 23 rct
14401 R	601-49400-3130	General Sales and Use Tax	\$5.11	5/16/2023	water dept - May 23 rct	05 10 23 rct
14402 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Quad City	05 31 23 cc
14403 R	101-41000-3210	Business Licenses/Permits	\$100.00	5/16/2023	general - SFP Liquors	05 11 23 rct
14404 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Scott Kunkle	05 11 23 rct
14405 R	601-49400-3710	Water Sales	\$529.51	5/16/2023	water dept - May 23rct	05 11 23 rct
14405 R	602-49450-3720	Sewer Sales	\$679.64	5/16/2023	sewer - May 23 rct	05 11 23 rct
14405 R	606-49450-3728	Sewer Replacement Fund	\$17.15	5/16/2023	SRF - May 23 rct	05 11 23 rct
14405 R	601-49400-3130	General Sales and Use Tax	\$2.15	5/16/2023	water dept - May 23 rct	05 11 23 rct
14405 R	605-43160-3740	Electricity Sales	\$8.29	5/16/2023	EU - May 23 rct	05 11 23 rct
14405 R	607-41000-3710	Storm Sewer Sales	\$57.60	5/16/2023	SW - May 23 rct	05 11 23 rct
14406 R	101-41000-3103	Sales Tax	\$7.88	5/16/2023	general - shelter rental tax	05 12 23 rct
14406 R	101-41000-3225	Park Shelter Rental	\$150.00	5/16/2023	general - Strum	05 12 23 rct
14407 R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Mn Restoration	05 12 23 rct
14408 R	450-42270-3623	Contributions and Donations	\$2,000.00	5/16/2023	CIP - fire dept, Club Almar meat raffi	05 12 23 rct
14410 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	5/16/2023	general - Keith Thole	05 12 23 rct
14411 R	101-41000-3340	Electric Permits	\$35.00	5/16/2023	general - LeBrun Electric	05 12 23 rct
14412 R	101-41000-3410	Assessment Search Fees	\$10.00	5/16/2023	general - Stearns Co Abstract	05 12 23 rct
14413 R	101-41000-3410	Assessment Search Fees	\$20.00	5/16/2023	general - Stearns Co Abstract	05 12 23 rct
14414 R	101-41000-3340	Electric Permits	\$36.00	5/16/2023	general - Bob Kilian Electric	05 12 23 rct
14415 R	605-43160-3740	Electricity Sales	\$16.20	5/16/2023	EU - May 23 rct	05 12 23 rct
14415 R	601-49400-3130	General Sales and Use Tax	\$11.70	5/16/2023	water dept - May 23 rct	05 12 23 rct
14415 R	602-49450-3720	Sewer Sales	\$1,690.93	5/16/2023	sewer - May 23 rct	05 12 23 rct
14415 R	606-49450-3728	Sewer Replacement Fund	\$45.51	5/16/2023	SRF - May 23 rct	05 12 23 rct

City of St. Augusta

*Receipt Book

May 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14415R	601-49400-3710	Water Sales	\$1,338.69	5/16/2023	water dept - May 23rct	05 12 23 rct
14416R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - J Weber	05 14 23 rct
14417R	101-41000-3410	Zoning and Subdivision Fees	\$750.00	5/16/2023	general - Harren variance	05 14 23 rct
14418R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Ardmour	05 14 23 rct
14419R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Schmidt Roofing	05 14 23 rct
14420R	601-49400-3130	General Sales and Use Tax	\$4.30	5/16/2023	water dept - May 23 rct	05 14 23 rct
14420R	602-49450-3720	Sewer Sales	\$1,084.50	5/16/2023	sewer - May 23 rct	05 14 23 rct
14420R	605-43160-3740	Electricity Sales	\$13.71	5/16/2023	EU - May 23 rct	05 14 23 rct
14420R	601-49400-3710	Water Sales	\$842.03	5/16/2023	water dept - May 23rct	05 14 23 rct
14420R	606-49450-3728	Sewer Replacement Fund	\$30.40	5/16/2023	SRF - May 23 rct	05 14 23 rct
14421R	101-41000-3225	Park Shelter Rental	\$175.00	5/16/2023	general - Theis	05 15 23 rct
14421R	101-41000-3103	Sales Tax	\$7.88	5/16/2023	general - shelter rental tax	05 15 23 rct
14422R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - PKs Const	05 31 23 cc
14423R	601-49400-3710	Water Sales	\$38.15	5/16/2023	water dept - May 23rct	05 31 23 cc
14423R	602-49450-3720	Sewer Sales	\$45.38	5/16/2023	sewer - May 23 rct	05 31 23 cc
14423R	606-49450-3728	Sewer Replacement Fund	\$1.47	5/16/2023	SRF - May 23 rct	05 31 23 cc
14424R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - BD Exteriors	05 15 23 rct
14425R	101-41000-3340	Electric Permits	\$71.00	5/16/2023	general - Thielan Elec	05 15 23 rct
14426R	101-41000-3221	Building Permits	\$101.00	5/16/2023	general - Legacy	05 15 23 rct
14427R	450-41000-3340	Cable TV Franchise Fee	\$678.32	5/16/2023	CIP - general, Midco	05 15 23 rct
14428R	601-49400-3130	General Sales and Use Tax	\$23.49	5/16/2023	water dept - May 23 rct	05 15 23 rct
14428R	605-43160-3740	Electricity Sales	\$47.14	5/16/2023	EU - May 23 rct	05 15 23 rct
14428R	606-49450-3728	Sewer Replacement Fund	\$169.08	5/16/2023	SRF - May 23 rct	05 15 23 rct
14428R	602-49450-3720	Sewer Sales	\$5,562.19	5/16/2023	sewer - May 23 rct	05 15 23 rct
14428R	607-41000-3710	Storm Sewer Sales	\$86.40	5/16/2023	SW - May 23 rct	05 15 23 rct
14428R	601-49400-3710	Water Sales	\$3,829.10	5/16/2023	water dept - May 23rct	05 15 23 rct
14429R	450-41130-3620	Miscellaneous Revenues	\$14,250.00	5/30/2023	CIP - pw, RM Johnson, loader purch	05 17 23 rct
14431R	101-41000-3221	Building Permits	\$1,210.79	5/30/2023	general - Precise Refrigeration	05 17 23 rct
14432R	607-41000-3710	Storm Sewer Sales	\$57.60	5/30/2023	SW - May 23 rct	05 17 23 rct
14432R	602-49450-3720	Sewer Sales	\$825.99	5/30/2023	sewer - May 23 rct	05 17 23 rct
14432R	601-49400-3710	Water Sales	\$653.96	5/30/2023	water dept - May 23rct	05 17 23 rct
14432R	601-49400-3130	General Sales and Use Tax	\$2.15	5/30/2023	water dept - May 23 rct	05 17 23 rct
14432R	605-43160-3740	Electricity Sales	\$14.46	5/30/2023	EU - May 23 rct	05 17 23 rct
14432R	606-49450-3728	Sewer Replacement Fund	\$20.24	5/30/2023	SRF - May 23 rct	05 17 23 rct
14433R	101-41000-3221	Building Permits	\$202.00	5/30/2023	general - Legacy	05 18 23 rct
14434R	601-49400-3710	Water Sales	\$691.57	5/30/2023	water dept - May 23rct	05 18 23 rct
14434R	605-43160-3740	Electricity Sales	\$14.55	5/30/2023	EU - May 23 rct	05 18 23 rct
14434R	606-49450-3728	Sewer Replacement Fund	\$29.37	5/30/2023	SRF - May 23 rct	05 18 23 rct
14434R	602-49450-3720	Sewer Sales	\$833.49	5/30/2023	sewer - May 23 rct	05 18 23 rct
14435R	603-43254-3720	Sewer Availability Charges	\$3,000.00	5/30/2023	SAC - Arvola Homes	05 19 23 rct
14435R	101-41000-3221	Building Permits	\$3,705.88	5/30/2023	general - Arvola Homes	05 19 23 rct
14435R	101-41000-3225	Right of Way Permits	\$300.00	5/30/2023	general - Arvola Homes	05 19 23 rct
14435R	603-43254-3710	Water Availability Charges	\$3,000.00	5/30/2023	WAC - Arvola Homes	05 19 23 rct
14436R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - Perfect Exteriors	05 19 23 rct
14437R	101-41000-3103	Sales Tax	\$7.88	5/30/2023	general - shelter rental tax	05 19 23 rct
14437R	101-41000-3225	Park Shelter Rental	\$175.00	5/30/2023	general - Schneider	05 19 23 rct
14438R	101-41000-3221	Building Permits	\$2,764.80	5/30/2023	general - B&D Plmb	05 19 23 rct
14439R	101-41000-3410	Assessment Search Fees	\$10.00	5/30/2023	general - S Ball	05 19 23 rct
14440R	601-49400-3710	Water Sales	\$316.87	5/30/2023	water dept - May 23rct	05 19 23 rct
14440R	602-49450-3720	Sewer Sales	\$389.97	5/30/2023	sewer - May 23 rct	05 19 23 rct

City of St. Augusta

*Receipt Book

May 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14440R	606-49450-3728	Sewer Replacement Fund	\$13.17	5/30/2023	SRF - May 23 rct	05 19 23 rct
14440R	605-43160-3740	Electricity Sales	\$3.89	5/30/2023	EU - May 23 rct	05 19 23 rct
14442R	601-49400-3710	Water Sales	\$568.20	5/30/2023	water dept - May 23rct	05 22 23 rct
14442R	605-43160-3740	Electricity Sales	\$15.95	5/30/2023	EU - May 23 rct	05 22 23 rct
14442R	606-49450-3728	Sewer Replacement Fund	\$26.40	5/30/2023	SRF - May 23 rct	05 22 23 rct
14442R	602-49450-3720	Sewer Sales	\$698.11	5/30/2023	sewer - May 23 rct	05 22 23 rct
14442R	607-41000-3710	Storm Sewer Sales	\$28.80	5/30/2023	SW - May 23 rct	05 22 23 rct
14443R	101-41000-3221	Building Permits	\$136.00	5/30/2023	general - Bob Kilian Electric	05 23 23 rct
14444R	101-41000-3410	Assessment Search Fees	\$10.00	5/30/2023	general - Epic Property	05 23 23 rct
14445R	101-41000-3410	Assessment Search Fees	\$10.00	5/30/2023	general - Title Team	05 23 23 rct
14446R	101-41000-3340	Electric Permits	\$86.00	5/30/2023	general - Bertram Electric	05 23 23 rct
14447R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - Oberg Roofing	05 24 23 rct
14448R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - Clear Choice	05 24 23 rct
14449R	601-49400-3710	Water Sales	\$3,552.68	5/30/2023	water dept - May 23rct	05 23 23 rct
14449R	602-49450-3720	Sewer Sales	\$4,442.93	5/30/2023	sewer - May 23 rct	05 23 23 rct
14449R	606-49450-3728	Sewer Replacement Fund	\$143.37	5/30/2023	SRF - May 23 rct	05 23 23 rct
14449R	601-49400-3130	General Sales and Use Tax	\$6.97	5/30/2023	water dept - May 23 rct	05 23 23 rct
14449R	605-43160-3740	Electricity Sales	\$94.22	5/30/2023	EU - May 23 rct	05 23 23 rct
14450R	601-49400-3710	Water Sales	\$874.06	5/30/2023	water dept - May 23rct	05 24 23 rct
14450R	601-49400-3130	General Sales and Use Tax	\$24.42	5/30/2023	water dept - May 23 rct	05 24 23 rct
14450R	605-43160-3740	Electricity Sales	\$13.95	5/30/2023	EU - May 23 rct	05 24 23 rct
14450R	606-49450-3728	Sewer Replacement Fund	\$38.49	5/30/2023	SRF - May 23 rct	05 24 23 rct
14450R	602-49450-3720	Sewer Sales	\$1,031.17	5/30/2023	sewer - May 23 rct	05 24 23 rct
14451R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - Insixingmay	05 25 23 rct
14452R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - NMC Exteriors	05 25 23 rct
14453R	101-41000-3221	Building Permits	\$440.88	5/30/2023	general - M Gohman	05 25 23 rct
14454R	450-41000-3620	Miscellaneous Revenues	\$184.28	5/30/2023	general - overpayment	05 25 23 rct
14455R	101-41000-3221	Building Permits	\$0.00	5/30/2023		05 25 23 rct
14455R	101-41000-3221	Building Permits	\$36.00	5/30/2023	general - Independence Electric	05 25 23 rct
14456R	101-41000-3225	Park Shelter Rental	\$150.00	5/30/2023	general - J Kotha	05 25 23 rct
14456R	101-41000-3103	Sales Tax	\$7.88	5/30/2023	general - shelter rental tax	05 25 23 rct
14457R	601-49400-3710	Water Sales	\$489.09	5/30/2023	water dept - May 23rct	05 25 23 rct
14457R	605-43160-3740	Electricity Sales	\$12.11	5/30/2023	EU - May 23 rct	05 25 23 rct
14457R	606-49450-3728	Sewer Replacement Fund	\$20.08	5/30/2023	SRF - May 23 rct	05 25 23 rct
14457R	602-49450-3720	Sewer Sales	\$609.03	5/30/2023	sewer - May 23 rct	05 25 23 rct
14459R	101-41000-3221	Building Permits	\$2,826.46	5/30/2023	general - Augusta Auto Body	05 26 23 rct
14460R	607-41000-3200	Licenses and Permits	\$750.00	5/30/2023	stmw - Augusta Auto Body	05 26 23 rct
14461R	101-41000-3221	Building Permits	\$101.00	5/30/2023	general - Committed 365	05 31 23 cc
14462R	101-41000-3221	Building Permits	\$248.33	5/30/2023	general - Evans Const	05 26 23 rct
14463R	607-41000-3710	Storm Sewer Sales	\$115.20	5/30/2023	SW - May 23 rct	05 26 23 rct
14463R	602-49450-3720	Sewer Sales	\$886.07	5/30/2023	sewer - May 23 rct	05 26 23 rct
14463R	606-49450-3728	Sewer Replacement Fund	\$27.63	5/30/2023	SRF - May 23 rct	05 26 23 rct
14463R	601-49400-3710	Water Sales	\$726.38	5/30/2023	water dept - May 23rct	05 26 23 rct
14463R	605-43160-3740	Electricity Sales	\$20.00	5/30/2023	EU - May 23 rct	05 26 23 rct
14464R	101-41000-3410	Assessment Search Fees	\$10.00	5/30/2023	general - Epic	05 26 23 rct 2
14465R	101-41000-3225	Park Shelter Rental	\$150.00	5/30/2023	general - Kevin Wimmer	05 26 23 rct 2
14465R	101-41000-3103	Sales Tax	\$7.88	5/30/2023	general - shelter rental tax	05 26 23 rct 2
14466R	101-41000-3225	Park Shelter Rental	\$175.00	5/30/2023	general - Teresa Bechtold	05 26 23 rct 2
14466R	101-41000-3103	Sales Tax	\$7.88	5/30/2023	general - shelter rental tax	05 26 23 rct 2
14468R	602-49450-3720	Sewer Sales	\$766.67	5/30/2023	sewer - May 23 rct	05 26 23 rct 2

City of St. Augusta
*Receipt Book

May 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	14468 R 601-49400-3710	Water Sales	\$611.02	5/30/2023	water dept - May 23rct	05 26 23 rct 2
	14468 R 605-43160-3740	Electricity Sales	\$10.00	5/30/2023	EU - May 23 rct	05 26 23 rct 2
	14468 R 606-49450-3728	Sewer Replacement Fund	\$18.05	5/30/2023	SRF - May 23 rct	05 26 23 rct 2
Grand Total			<u>\$113,907.42</u>			

***Check Summary Register©**

Checks 05/05/23-06/06/23

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
24750e PERA	5/10/2023	\$2,069.28	emp pd pera
24751e STATE BANK OF KIMBALL	5/10/2023	\$4,074.19	941 taxes
24752e BLUE CROSS BLUE SHIELD	5/23/2023	\$5,642.55	Chad - employer paid insurance
24753e PERA	5/29/2023	\$2,086.90	emp pd pera
24754e STATE BANK OF KIMBALL	5/29/2023	\$4,098.26	941 taxes
24755e JOHN HANCOCK	5/29/2023	\$1,200.00	g - pay 11 23 def comp Rasmuson
24757e US BANK BLASHACK	5/29/2023	\$1,078.98	pw dept - vehicle fuel May 23
24758e US BANK HOLLERMANN	5/29/2023	\$4,679.44	pw dept - vehicle fuel May 23
24759e US BANK KIFFMEYER	5/29/2023	\$699.37	pw dept - vehicle fuel May 23
24760e US BANK MCCABE	5/29/2023	\$6,226.08	general - EDAM conf McCabe, Economic Dev
24761e US BANK RASMUSON	5/29/2023	\$434.50	general - city hall telephone, Midco
24762e US BANK KRAMER	5/29/2023	\$751.66	fire dept - trailer box, Runnings
24763e US BANK VOIGT	5/29/2023	\$111.00	fire dept - emails, Google
24764e MN DEPT OF REVENUE	5/31/2023	\$1,746.20	emp pd state taxes
24765e STATE BANK OF KIMBALL	5/31/2023	\$233.48	941 taxes
24766e US BANK SCHLUETER	6/1/2023	\$48.67	parks dept - supplies, Mendards
24767e US BANK SCHREINER	6/1/2023	\$41.11	fire dept - supplies, Mandam
24768e US BANK WOLTERS	6/1/2023	\$24.02	parks dept - gas, BP
28192 STEARNS COUNTY RECORDER	5/9/2023	\$46.00	general - document recording SAC WAC calc c
28193 BLASHACK, CHAD C.	5/10/2023	\$1,679.17	
28194 HILL, MARY M	5/10/2023	\$887.20	
28195 HOLLERMANN, PAUL A.	5/10/2023	\$1,515.91	
28196 KIFFMEYER, MARK G.	5/10/2023	\$1,590.41	
28197 McCABE, WILLIAM R.	5/10/2023	\$2,570.00	
28198 RASMUSON, TERESA M.	5/10/2023	\$92.09	
28199 SCHLUETER, STEVEN F.	5/10/2023	\$271.18	
28200 VOIGT, MASON M	5/10/2023	\$410.07	
28201 WOLTERS, KENNETH G	5/10/2023	\$182.36	
28202 JOHN HANCOCK	5/11/2023	\$1,200.00	g - def comp pay 10 23 Kiffmeyer
28203 BILL MCCABE	5/17/2023	\$1,008.41	g - McCabe contracts
28204 BLASHACK, CHAD C.	5/24/2023	\$1,679.17	
28205 HILL, MARY M	5/24/2023	\$799.41	
28206 HOLLERMANN, PAUL A.	5/24/2023	\$1,515.91	
28207 KIFFMEYER, MARK G.	5/24/2023	\$1,590.41	
28208 McCABE, WILLIAM R.	5/24/2023	\$2,570.00	
28209 RASMUSON, TERESA M.	5/24/2023	\$144.71	
28210 SCHLUETER, STEVEN F.	5/24/2023	\$407.46	
28211 VOIGT, MASON M	5/24/2023	\$397.02	
28212 WAIBEL, THOMAS F.	5/24/2023	\$804.92	
28213 WOLTERS, KENNETH G	5/24/2023	\$447.44	
28214 KRAMER, JOSEPH S.	5/31/2023	\$783.48	
28215 AFLAC	6/6/2023	\$501.58	g - employee paid insurance
28216 ZAYO GROUP	6/6/2023	\$295.54	sewer dept - telephone
28217 ALTERNATIVE GARAGE DOOR R	6/6/2023	\$523.04	parks dept - repairs
28218 ASHLEY BOZARTH	6/6/2023	\$157.88	parks dept - park shelter cancellation
28219 BANYON DATA SYSTEMS	6/6/2023	\$1,875.00	general - payroll support/fund accounting supp
28220 BROCK WHITE	6/6/2023	\$1,700.00	pw dept - crack fill
28221 CENTER POINT ENERGY	6/6/2023	\$196.71	fire dept - gas usage
28222 CENTRAL HYDRAULICS INC	6/6/2023	\$75.00	pw dept - supplies
28223 CENTRAL MN DUST CONTROL	6/6/2023	\$14,040.00	pw dept - dust control (12,000@1.17), 9 feet wi
28224 COLLABORATIVE PLANNING LLC	6/6/2023	\$2,070.00	general - sign ordinance, mining ordinance
28225 CORE & MAIN LP	6/6/2023	\$3,000.00	ARPA - meters
28226 COURI & RUPPE PLLP	6/6/2023	\$4,535.00	general - F Street

***Check Summary Register©**

Checks 05/05/23-06/06/23

Name	Check Date	Check Amt	
28227	DIVERSIFIED PAVING	6/6/2023	\$4,900.00 pw dept - pothole filling
28228	EHLINGER LAWN SERVICES INC	6/6/2023	\$5,797.58 pw dept - street sweeping (47.25 hours @ \$122
28229	F.I.R.E.	6/6/2023	\$3,300.00 fire dept - Forcible Entry class
28230	FIRE SAFETY USA	6/6/2023	\$1,024.95 fire dept - 25 safety vests
28231	GALLS	6/6/2023	\$295.66 fire dept - trousers
28232	KENNETH WOLTERS	6/6/2023	\$72.05 parks dept - May 2023 mileage (110x.655)
28233	LAND O AKES OIL & PROPANE	6/6/2023	\$0.00 fire dept - fuel for tanks
28234	MACQUEEN EMERGENCY	6/6/2023	\$300.00 fire dept - calibrate gas monitors, 4
28235	MARCO	6/6/2023	\$101.50 general - copier contract
28236	MASON VOIGT	6/6/2023	\$35.37 parks dept - May 2023 mileage (54x.655)
28237	MIDSTATES EQUIP AND SUPPLY	6/6/2023	\$1,435.20 pw dept - cold patch (56@22.95), plus delivery
28238	ML SCHENDZIELOS AND SONS I	6/6/2023	\$1,125.00 pw dept - grading (5 hours @225)
28239	MN DEPT OF HEALTH	6/6/2023	\$1,220.00 general - 502 connections @ 9.72, 2nd qtr 202
28240	MOMENTUM TRUCK GROUP	6/6/2023	\$404.99 fire dept - engine 1 leak/repair
28241	MOORE ENGINEERING	6/6/2023	\$8,073.00 general - general engineering
28242	NELSONS SANITATION & RENTA	6/6/2023	\$1,144.00 parks dept - toilet rental, Kiffmeyer
28243	RMB ENVIRONMENTAL LABORA	6/6/2023	\$338.68 sewer dept - ww effluent
28244	SMITH SCHAFFER	6/6/2023	\$13,750.00 general - Dec 2022 final audit
28245	STEARNS COUNTY AUDITOR/TR	6/6/2023	\$21,261.00 general - assessing fees
28246	TRAUT COMPANIES	6/6/2023	\$140.00 water dept - sample #'s 230532 & 230533
28247	TRI-COUNTY HUMANE SOCIETY	6/6/2023	\$75.00 general - 1st qtr 2023 boarding
28248	WEST CENTRAL SANITATION	6/6/2023	\$247.29 general - garbage service
28249	XCEL ENERGY	6/6/2023	\$362.20
28250	BILL MCCABE	6/6/2023	\$163.75 general - 5/2-6/1/23 mileage (250x.655)
28251	CITY OF ST. AUGUSTA	6/6/2023	\$84.55 general - May 23 usage
28252	LAND O AKES OIL & PROPANE	6/6/2023	\$143.53 fire dept - fuel for tanks
28253	MAOSC	6/6/2023	\$1,801.55 general - Jul 23 - Jun 24 dues
28254	MARY MUELLER	6/6/2023	\$1,070.00 general - domain email hosting/website update
28255	MASON VOIGT	6/6/2023	\$47.16 parks dept - end of May mileage (72x.6550)
28256	SMITH SCHAFFER	6/6/2023	\$7,800.00 general - Dec 2022 financial statements
Total Checks			\$163,322.18

Michael G. Zenzen

FILTER: [Check Date] between #05/05/23# and #06/06/23# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: 06 06 23 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
28250	06/06/23	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel		\$163.75	general - 5/2-6/1/23 mileage (250x.655)
		Total		\$163.75	
28251	06/06/23	CITY OF ST. AUGUSTA			
E 101-41000-736		city halls sewer/water expe		\$84.55	general - May 23 usage
		Total		\$84.55	
28252	06/06/23	LAND O AKES OIL & PROPANE			
E 101-42270-212		Motor Fuels		\$143.53	fire dept - fuel for tanks
		Total		\$143.53	
28253	06/06/23	MAOSC			
E 101-41000-206		Association Dues/LMC, A		\$1,801.55	general - Jul 23 - Jun 24 dues
		Total		\$1,801.55	
28254	06/06/23	MARY MUELLER			
E 101-41000-300		support services		\$1,070.00	general - domain email hosting/website updates, postings
		Total		\$1,070.00	
28255	06/06/23	MASON VOIGT			
E 101-45200-430		Miscellaneous		\$47.16	parks dept - end of May mileage (72x.6550)
		Total		\$47.16	
28256	06/06/23	SMITH SCHAFER			
E 101-41000-207		Auditing Services		\$7,800.00	general - Dec 2022 financial statements
		Total		\$7,800.00	
		10100 STATE BANK OF KIMBAL		\$11,110.54	

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$11,110.54
	\$11,110.54

Michael G. Zenzen

***Check Detail Register©**

Batch: 06 06 23 mtg

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
28215	06/06/23	AFLAC			
G 101-21710		Other Deductions	\$350.50		g - employee paid insurance
G 601-21710		Other Deductions	\$75.54		g - employee paid insurance
G 602-21710		Other Deductions	\$75.54		g - employee paid insurance
		Total	\$501.58		
28216	06/06/23	ZAYO GROUP			
E 602-49450-321		Telephone	\$295.54	19528455	sewer dept - telephone
		Total	\$295.54		
28217	06/06/23	ALTERNATIVE GARAGE DOOR REPAIR			
E 101-45200-220		Repair/Maint Supply	\$523.04		parks dept - repairs
		Total	\$523.04		
28218	06/06/23	ASHLEY BOZARTH			
E 101-45200-342		Refunds	\$157.88		parks dept - park shelter cancellation
		Total	\$157.88		
28219	06/06/23	BANYON DATA SYSTEMS			
E 101-41000-300		support services	\$1,875.00		general - payroll support/fund accounting support
		Total	\$1,875.00		
28220	06/06/23	BROCK WHITE			
E 101-41130-220		Repair/Maint Supply	\$1,700.00		pw dept - crack fill
		Total	\$1,700.00		
28221	06/06/23	CENTER POINT ENERGY			
E 101-42270-387		Fire Dept Utilities	\$196.71		fire dept - gas usage
		Total	\$196.71		
28222	06/06/23	CENTRAL HYDRAULICS INC			
E 101-41130-220		Repair/Maint Supply	\$75.00	612063	pw dept - supplies
		Total	\$75.00		
28223	06/06/23	CENTRAL MN DUST CONTROL			
E 101-41130-220		Repair/Maint Supply	\$14,040.00		pw dept - dust control (12,000@1.17), 9 feet wide
		Total	\$14,040.00		
28224	06/06/23	COLLABORATIVE PLANNING LLC			
E 101-41000-307		Planning (GENERAL)	\$30.00	2023-137	general - sign ordinance, mining ordinance
E 101-41000-307		Planning (GENERAL)	\$2,040.00	2023-138	general - sign ordinance, mining ordinance
		Total	\$2,070.00		
28225	06/06/23	CORE & MAIN LP			
E 451-41000-430		Miscellaneous	\$3,000.00	S543308	ARPA - meters
		Total	\$3,000.00		
28226	06/06/23	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$235.00		general - F Street
E 101-41000-304		Legal Fees	\$591.25		general - general counsel

***Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-304		Legal Fees	\$376.25		general - Sis
E 101-41000-304		Legal Fees	\$3,332.50		general - Winkleman
		Total	\$4,535.00		
28227	06/06/23	DIVERSIFIED PAVING			
E 101-41130-220		Repair/Maint Supply	\$4,900.00	1472	pw dept - pothole filling
		Total	\$4,900.00		
28228	06/06/23	EHLINGER LAWN SERVICES INC			
E 101-41130-220		Repair/Maint Supply	\$5,797.58	154269	pw dept - street sweeping (47.25 hours @ \$122.70)
		Total	\$5,797.58		
28229	06/06/23	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00		fire dept - EMR refresher
E 101-42270-208		Training, Inst., Travel	\$1,650.00		fire dept - live fire simulator
E 101-42270-208		Training, Inst., Travel	\$1,000.00	6152	fire dept - Forcible Entry class
		Total	\$3,300.00		
28230	06/06/23	FIRE SAFETY USA			
E 101-42270-220		Repair/Maint Supply	\$1,024.95	1704863	fire dept - 25 safety vests
		Total	\$1,024.95		
28231	06/06/23	GALLS			
E 101-42270-220		Repair/Maint Supply	\$80.98	024356539	fire dept - flag
E 101-42270-220		Repair/Maint Supply	\$81.00	024356542	fire dept - trousers
E 101-42270-220		Repair/Maint Supply	\$84.99	024370681	fire dept - shoe
E 101-42270-220		Repair/Maint Supply	\$10.16	024370682	fire dept - tie
E 101-42270-220		Repair/Maint Supply	\$23.63	024395774	fire dept - buckle
E 101-42270-220		Repair/Maint Supply	\$86.53	024431216	fire dept - shoes
E 101-42270-220		Repair/Maint Supply	\$86.53	024431216	fire dept - shoes
E 101-42270-220		Repair/Maint Supply	(\$139.41)	024459820	fire dept - Claseman
E 101-42270-220		Repair/Maint Supply	(\$136.71)	024459841	fire dept - Lahr
E 101-42270-220		Repair/Maint Supply	\$25.54	024484024	fire dept - buckle
E 101-42270-220		Repair/Maint Supply	\$9.99	024484026	fire dept - tie
E 101-42270-220		Repair/Maint Supply	\$82.43	024557816	fire dept - trousers
		Total	\$295.66		
28232	06/06/23	KENNETH WOLTERS			
E 101-45200-430		Miscellaneous	\$72.05		parks dept - May 2023 mileage (110x.655)
		Total	\$72.05		
28233	06/06/23	LAND O AKES OIL & PROPANE			
E 101-42270-212		Motor Fuels	\$98.60	15534	fire dept - fuel for tanks
E 101-42270-212		Motor Fuels	\$473.20	15535	fire dept - fuel for tanks
		Total	\$571.80		
28234	06/06/23	MACQUEEN EMERGENCY			
E 101-42270-220		Repair/Maint Supply	\$240.00		fire dept - calibrate gas monitors, 4
E 601-49400-210		Operating Supplies (GEN)	\$30.00		water dept - calibrate gas monitor, 1
E 602-49450-210		Operating Supplies (GEN)	\$30.00		sewer dept - calibrate gas monitor, 1

***Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$300.00	
28235	06/06/23	MARCO			
E 101-41000-300		support services	\$101.50		general - copier contract
			Total	\$101.50	
28236	06/06/23	MASON VOIGT			
E 101-45200-430		Miscellaneous	\$35.37		parks dept - May 2023 mileage (54x.655)
			Total	\$35.37	
28237	06/06/23	MIDSTATES EQUIP AND SUPPLY INC			
E 101-41130-220		Repair/Maint Supply	\$1,435.20	223353	pw dept - cold patch (56@22.95), plus delivery
			Total	\$1,435.20	
28238	06/06/23	ML SCHENDZIELOS AND SONS INC			
E 101-41130-220		Repair/Maint Supply	\$1,125.00	10590	pw dept - grading (5 hours @225)
			Total	\$1,125.00	
28239	06/06/23	MN DEPT OF HEALTH			
E 601-49400-312		Water/Contract Services	\$1,220.00		general - 502 connections @ 9.72, 2nd qtr 2023
			Total	\$1,220.00	
28240	06/06/23	MOMENTUM TRUCK GROUP			
E 101-42270-220		Repair/Maint Supply	\$404.99		fire dept - engine 1 leak/repair
			Total	\$404.99	
28241	06/06/23	MOORE ENGINEERING			
E 101-41000-303		Engineering Fees	\$107.50	33525	general - general engineering
E 101-41000-303		Engineering Fees	\$2,187.50	33525	general - F Street
E 101-41000-303		Engineering Fees	\$962.50	33525	general - general engineering
E 450-41130-230		Overlaying	\$430.00	33525	CIP - pw dept, 250th St Improvements
E 101-41000-303		Engineering Fees	\$1,005.00	33526	general - mining ordinance
E 101-41000-303		Engineering Fees	\$2,580.00	33526	general - Rice Borrow Pit
E 607-41000-303		Engineering Fees	\$108.00	33527	MS4 - general engineering
E 450-41130-230		Overlaying	\$692.50	33528	CIP - pw dept, 2022 Street Improvments
			Total	\$8,073.00	
28242	06/06/23	NELSONS SANITATION & RENTAL IN			
E 602-49450-220		Repair/Maint Supply	\$940.00	INV/2023/441	sewer dept - clean lift stations, 4 hours @ \$235/hr
E 101-45200-410		Rentals	\$102.00	INV/2023/451	parks dept - toilet rental, Kiffmeyer
E 101-45200-410		Rentals	\$102.00	INV/2023/451	parks dept - toilet rental, HLP
			Total	\$1,144.00	
28243	06/06/23	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$234.14	D044015	sewer dept - ww effluent
E 602-49450-316		Sample Analysis	\$104.54	D044686	sewer dept - ww effluent
			Total	\$338.68	
28244	06/06/23	SMITH SCHAFFER			
E 101-41000-207		Auditing Services	\$13,750.00		general - Dec 2022 final audit
			Total	\$13,750.00	

***Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28245	06/06/23	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-302		Assessor Contract	\$21,261.00	2023-000000	general - assessing fees
		Total	\$21,261.00		
28246	06/06/23	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	357964	water dept - sample #'s 230532 & 230533
E 601-49400-316		Sample Analysis	\$70.00	358221	water dept - sample #'s 230586 & 230584
		Total	\$140.00		
28247	06/06/23	TRI-COUNTY HUMANE SOCIETY			
E 101-41000-625		Animal Impound	\$75.00		general - 1st qtr 2023 boarding
		Total	\$75.00		
28248	06/06/23	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$209.06	12766707	general - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$38.23	12766707	fire dept - garbage service
		Total	\$247.29		
28249	06/06/23	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$362.20		
		Total	\$362.20		
		10100 STATE BANK OF KIMBAL	\$94,945.02		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$87,569.22
450 CAPITAL PROJECT FUND	\$1,122.50
451 AMERICAN RESCUE PLAN FUND	\$3,000.00
601 WATER FUND	\$1,465.54
602 SEWER FUND	\$1,679.76
607 STORMWATER UTILITY	\$108.00
	\$94,945.02

Michael G. Zenzen

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06 23 US Bank

May 2023

Claim Type

Claim#	628	US BANK BLASHACK	Ck# 024757E 5/29/2023	
Cash Payment Invoice	E 101-41130-212	Motor Fuels	pw dept - vehicle fuel May 23	\$2.39
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Menards	\$39.95
Cash Payment Invoice	E 101-41000-200	Office Supplies (GENERA	general - supplies, Office Depot	\$54.88
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Menards	\$178.34
Cash Payment Invoice	E 601-49400-316	Sample Analysis	water dept - delivery service, SpeeDee	\$10.00
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - park repairs, Site One	\$776.81
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Menards	\$16.61
Transaction Date	5/29/2023	STATE BANK OF KI	10100	Total \$1,078.98

Claim Type

Claim#	629	US BANK HOLLERMANN	Ck# 024758E 5/29/2023	
Cash Payment Invoice	E 101-41130-212	Motor Fuels	pw dept - vehicle fuel May 23	\$338.68
Cash Payment Invoice	E 101-45200-212	Motor Fuels	parks dept - vehicle fuel May 23	\$33.87
Cash Payment Invoice	E 601-49400-212	Motor Fuels	water dept - vehicle fuel May 23	\$152.40
Cash Payment Invoice	E 602-49450-212	Motor Fuels	sewer dept - vehicle fuel May 23	\$152.40
Cash Payment Invoice	E 101-41130-430	Miscellaneous	pw dept - physical Hollermann, Workmed	\$103.00
Cash Payment Invoice	E 101-41000-200	Office Supplies (GENERA	general - supplies, Office Depot	\$137.09
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - fertilizer, Central Landscape <i>Site One</i>	\$3,762.00
Transaction Date	5/29/2023	STATE BANK OF KI	10100	Total \$4,679.44

Claim Type

Claim#	630	US BANK KIFFMEYER	Ck# 024759E 5/29/2023	
Cash Payment Invoice	E 101-41130-212	Motor Fuels	pw dept - vehicle fuel May 23	\$246.31
Cash Payment Invoice	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Mandam	\$138.76
Cash Payment Invoice	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Fleetfarm	\$59.77
Cash Payment Invoice	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Runnings	\$26.41
Cash Payment Invoice	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Mandam	\$31.66
Cash Payment Invoice	E 101-41130-220	Repair/Maint Supply	pw dept - supplies, Fleetfarm	\$21.02
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	pw dept - supplies, Menards	\$84.95
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Menards	\$74.51
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply	parks dept - supplies, Handymans	\$15.98

City of St. Augusta

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06 23 US Bank

May 2023

Transaction Date	5/29/2023	STATE BANK OF KI	10100	Total	\$699.37
Claim Type					
Claim#	633	US BANK KRAMER	Ck# 024762E	5/29/2023	
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - trailer box,	Runnings	\$399.13
Invoice					
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - supplies,	Runnings	\$96.97
Invoice					
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - supplies,	Northern Tool	\$95.77
Invoice					
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - ear plugs,	Amazon	\$119.36
Invoice					
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - supplies,	Public Safety Store	\$40.43
Invoice					
Transaction Date	5/29/2023	STATE BANK OF KI	10100	Total	\$751.66
Claim Type					
Claim#	631	US BANK MCCABE	Ck# 024760E	5/29/2023	
Cash Payment	E 101-41000-208	Training, Inst., Travel	general - EDAM conf McCabe,	Economic Dev Assn	\$355.00
Invoice					
Cash Payment	E 450-45200-430	Miscellaneous	CIP - parks, shed,	Home Depot	\$4,379.80
Invoice					
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Dakota Paper	\$233.82
Invoice					
Cash Payment	E 601-49400-322	Postage	water dept - postage,	USPS	\$315.00
Invoice					
Cash Payment	E 101-41000-322	Postage	general - postage,	USPS	\$252.00
Invoice					
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Dakota Paper	\$57.78
Invoice					
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Beacon Athl	\$113.03
Invoice					
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Amazon	\$218.31
Invoice					
Cash Payment	E 101-41000-200	Office Supplies (GENERA	general - supplies,	Dollar General	\$17.22
Invoice					
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Amazon	\$284.12
Invoice					
Transaction Date	5/29/2023	Due 5/29/2023	STATE BANK OF KI	10100	Total \$6,226.08
Claim Type					
Claim#	632	US BANK RASMUSON	Ck# 024761E	5/29/2023	
Cash Payment	E 101-41000-321	Telephone	general - city hall telephone,	Midco	\$180.84
Invoice					
Cash Payment	E 101-41000-323	Internet	general - city hall internet,	Midco	\$88.00
Invoice					
Cash Payment	E 101-42270-321	Telephone	fire dept - telephone,	Midco	\$85.66
Invoice					
Cash Payment	E 101-42270-323	Internet	fire dept - internet,	Midco	\$80.00
Invoice					
Transaction Date	5/29/2023	STATE BANK OF KI	10100	Total	\$434.50
Claim Type					
Claim#	653	US BANK SCHLUETER	Ck# 024766E	6/1/2023	
Cash Payment	E 101-45200-220	Repair/Maint Supply	parks dept - supplies,	Mendards	\$16.41
Invoice					

City of St. Augusta

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06 23 US Bank

May 2023

Cash Payment E 101-45200-220 Repair/Maint Supply parks dept - supplies, Fleet Farm \$32.26
 Invoice

Transaction Date 6/1/2023 STATE BANK OF KI 10100 **Total** \$48.67

Claim Type

Claim# 654 US BANK SCHREINER Ck# 024767E 6/1/2023

Cash Payment E 101-42270-220 Repair/Maint Supply fire dept - supplies, Mandam \$41.11
 Invoice

Transaction Date 6/1/2023 STATE BANK OF KI 10100 **Total** \$41.11

Claim Type

Claim# 634 US BANK VOIGT Ck# 024763E 5/29/2023

Cash Payment E 101-42270-220 Repair/Maint Supply fire dept - emails, Google \$111.00
 Invoice

Transaction Date 5/29/2023 STATE BANK OF KI 10100 **Total** \$111.00

Claim Type

Claim# 655 US BANK WOLTERS

Cash Payment E 101-45200-212 Motor Fuels parks dept - gas, BP \$4.25
 Invoice

Cash Payment E 101-45200-220 Repair/Maint Supply parks dept - supplies, Menards \$19.77
 Invoice

Transaction Date 6/1/2023 STATE BANK OF KI 10100 **Total** \$24.02

Pre-Written Checks	\$14,070.81
Checks to be Generated by the Compute	\$24.02
Total	\$14,094.83

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2022(un-audited)	\$ 1,315,749	\$ 1,692,315.53	\$ 85,855	\$ 540,906	\$ 3,721	\$ 833,563	\$ 64,939	\$ 145,999	\$ 6,078	\$ 187,917	\$ 4,877,043
Receipts January 2023	\$ 27,468	\$ 58,776.62	\$ 482	\$ 526	\$ 21,525	\$ 26,688	\$ 8,627	\$ 850	\$ 340		\$ 145,282
Ex. January 2023	\$ 66,860		\$ 495	\$ 84,868	\$ 162,914		\$ 1,099		\$ 323		\$ 316,559
Receipts February 2023	\$ 27,349	\$ 37,000.03			\$ 25,303	\$ 31,499	\$ 1,370	\$ 990	\$ 415		\$ 123,926
Ex. February 2023	\$ 83,785	\$ 13,258.00			\$ 33,638	\$ 35,279	\$ 2,020		\$ 323	\$ 31,440	\$ 199,743
Receipts March 2023	\$ 16,354	\$ 52,057.77		\$ 6,000	\$ 21,802	\$ 27,641	\$ 433	\$ 833	\$ 395		\$ 125,515
Ex. March 2023	\$ 56,585	\$ 114,396.60			\$ 6,309	\$ 656,009	\$ 1,285		\$ 647		\$ 835,232
Receipts April 2023	\$ 97,366	\$ 2,690.98		\$ 180,000	\$ 20,495	\$ 24,160	\$ 1,072	\$ 743	\$ 334		\$ 326,860
Ex. April 2023	\$ 75,326	\$ 102,433.45			\$ 22,394	\$ 19,247	\$ 1,653		\$ 249	\$ 28,800	\$ 250,102
Receipts May 2023	\$ 33,406	\$ 17,453.32		\$ 12,000	\$ 21,560	\$ 27,115	\$ 1,124	\$ 842	\$ 406		\$ 113,907
Ex. May 2023	\$ 176,864	\$ 32,936.20			\$ 39,433	\$ 31,815	\$ 1,902				\$ 282,950
Receipts June 2023											\$ -
Ex. June 2023	\$ 106,843	\$ 5,502.30			\$ 1,867	\$ 1,757	\$ 108			\$ 3,000	\$ 119,077
Receipts July 2023											\$ -
Ex. July 2023											\$ -
Receipts August 2023											\$ -
Ex. August 2023											\$ -
Receipts September 2023											\$ -
Ex. September 2023											\$ -
Receipts October 2023											\$ -
Ex. October 2023											\$ -
Receipts November 2023											\$ -
Ex. November 2023											\$ -
Receipts December 2023											\$ -
Ex. December 2023											\$ -
Cash Balance	\$ 951,431	\$ 1,591,767.70	\$ 85,842	\$ 654,564	\$ (152,150)	\$ 226,558	\$ 69,499	\$ 150,256	\$ 6,426	\$ 124,677	\$ 3,708,870

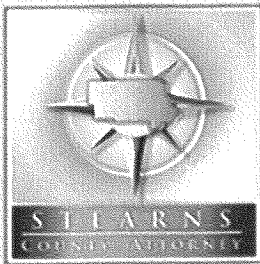
2023 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2022						
Un-Audited	\$532,393.16	\$76,663.85	\$839,421.80	\$239,878.27	\$3,958.45	\$1,692,315.53
January Sales Tax			\$ 25,672.76	\$ 25,672.75		\$51,345.51
January Property Tax				\$ 4,052.28	\$ 715.10	\$4,767.38
January Cable Franchise Fees		\$ 663.73				\$663.73
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2022 Street Project Inspection				\$ (13,258.00)		(\$13,258.00)
February Sales Tax			\$ 16,909.93	\$ 16,909.92		\$33,819.85
February Cable Franchise Fees		\$ 655.18				\$655.18
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (555.00)		(\$555.00)
Plow Truck Chassis and Registration				\$ (89,004.45)		(\$89,004.45)
Radios					\$ (2,415.00)	(\$2,415.00)
Garage Heaters		\$ (5,800.00)				(\$5,800.00)
2022 Street Project Final				\$ (16,622.15)		(\$16,622.15)
March Sales Tax			\$ 48,239.03	\$ 489.03		\$48,728.06
March Cable Franchise Fees		\$ 663.74				\$663.74
Park Dedication Fee			\$ 525.00			\$525.00
Aggregate Tax				\$ 140.97		\$140.97
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (2,449.45)	(\$2,449.45)
2023 Street Project Engineering				\$ (215.00)		(\$215.00)
Wheel Loader				\$ (88,379.00)		(\$88,379.00)
Trailer for Wheel Loader				\$ (11,890.00)		(\$11,890.00)
April Cable Franchise Fees		\$ 690.98				\$690.98
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (1,045.00)		(\$1,045.00)
Garage Heaters		\$ (4,976.00)				(\$4,976.00)
Radios					\$ (26,415.20)	(\$26,415.20)
Park Dedication Fee			\$ 525.00			\$525.00
May Cable Franchise Fees		\$ 678.32				\$678.32
Wheel Loader Sale				\$ 14,250.00		\$14,250.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Street project engineering				\$ (1,122.50)		(\$1,122.50)
Park Ball Field Shed			\$ (4,379.80)			(\$4,379.80)
						\$0.00
						\$0.00
Totals	\$532,393.16	\$69,239.80	\$927,438.72	\$79,302.12	(\$16,606.10)	\$1,591,767.70

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	2023	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of June 6, 2023	Spent	
General Fund	\$1,058,837	\$ 216,030	20.40%	\$842,807
Capital Improvement Fund	\$836,081	\$ 168,352	20.14%	\$667,729
Water Fund	\$272,547	\$ 120,768	44.31%	\$151,779
Sewer Fund	\$560,753	\$ 151,385	27.00%	\$409,368
Sewer Debt Fund	\$12,500	\$ 4,558	36.47%	\$7,942
Street Light Fund	\$4,500	\$ 2,133	47.40%	\$2,367
WAC/SAC Improvement Fund	\$89,508	\$ 198,526	221.80%	(\$109,018)
Debt Service	\$41,000	\$ 704	1.72%	\$40,296
Storm Water	\$55,000	\$ 12,685	23.06%	\$42,315
American Rescue Plan	\$0		#DIV/0!	\$0
Total Revenues	\$2,930,726	\$ 875,141	29.86%	\$2,055,585
Expenditures				
General Fund	\$1,055,402	\$ 593,705	56.25%	\$461,697
Capital Improvement Fund	\$850,800	\$ 268,967	31.61%	\$581,833
Water Fund	\$260,772	\$ 190,889	73.20%	\$69,883
Sewer Fund	\$555,580	\$ 909,238	163.66%	(\$353,658)
Storm Water Utility Fund	\$36,009	\$ 8,614	23.92%	\$27,395
Street Light Fund	\$4,380	\$ 1,542	35.21%	\$2,838
WAC/SAC Improvement Fund	\$240,000		0.00%	\$240,000
Debt Service	\$36,795	\$ 495	1.35%	\$36,300
American Rescue Plan		\$ 63,240	#DIV/0!	(\$63,240)
Total Expenditures	\$3,039,738	\$ 2,036,691	67.00%	\$1,003,047

General Fund				
	2023	Spent	% of Budget	Remaining Amount
	Budget	As of June 6, 2023	Spent	
Administration	\$ 384,294	\$ 261,210	67.97%	\$ 123,084
Council	\$ 35,031	\$ 9,098	25.97%	\$ 25,933
Boards and Commissions	\$ 3,500	\$ 1,395	39.86%	\$ 2,105
Building Inspection	\$ 75,000	\$ 82,629	110.17%	\$ (7,629)
Elections	\$ 2,200	\$ 2,047	93.05%	\$ 153
Fire	\$ 226,521	\$ 57,325	25.31%	\$ 169,196
Streets	\$ 241,191	\$ 151,359	62.75%	\$ 89,832
Parks	\$ 87,666	\$ 28,643	32.67%	\$ 59,023
Total General Fund	\$ 1,055,402	\$ 593,705	56.25%	\$ 461,696



JANELLE P. KENDALL

Stearns County Attorney

May 31, 2023

Bill McCabe
City Administrator
1914 - 250th Street
St. Augusta, MN 56301

Re: Criminal Prosecution Contract for 2024 and 2025

Dear Mr. McCabe:

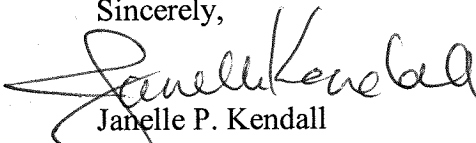
The Stearns County Attorney's Office prosecutes misdemeanor and petty misdemeanor violations of Minnesota's state statutes for the City of St. Augusta pursuant to contract. Based on our experiences over the years, this has been a mutually efficient and cost-effective way to provide professional prosecution services to your city. Since our current contract ends December 31, 2023, I am writing to present you with a proposal to extend this contract beyond that date.

As a result of increased personnel and other costs incurred by the county since the last contract price adjustment, the yearly contract rate for the calendar years of 2024 and 2025 will increase by approximately 8% to \$15,300.00. As has been the case in past years, this rate is guaranteed not to increase through the duration of the contract. City contract rates are based on a review of the historical number of prosecution files, the population of your city, personnel and administrative costs to our office, and comparison to other contracts for cities of comparable size in Stearns County.

Our services under the contract will continue to include victim and witness assistance, civil asset forfeiture, appellate representation on these cases, law enforcement training, and 24/7 availability for law enforcement questions.

Despite the lack of major changes, please re-familiarize yourself with the contract. If you have any questions or concerns, please do not hesitate to contact me or Chief Deputy County Attorney Michael Lieberg at the number below.

Sincerely,


Janelle P. Kendall
Stearns County Attorney

JPK/MJL/jtl
Enclosure

AGREEMENT FOR PROSECUTION SERVICES

THIS AGREEMENT is made and entered into by and between the COUNTY OF STEARNS and the STEARNS COUNTY ATTORNEY, hereinafter referred to as the “County,” and the CITY OF ST. AUGUSTA, MINNESOTA, hereinafter referred to as the “Municipality;”

WHEREAS, the Municipality desires to engage the services of the County to prosecute petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses, including criminal and traffic state law violations and criminal and traffic probation violations that arise under state law which occur within the jurisdiction of the Municipality;

WHEREAS, Minn. Stat. § 484.87, subd. 3, allows for a Municipality to enter into an Agreement with the County Board and the County Attorney for the County to provide such prosecution services for criminal offenses that occur within the Municipality. Said “Prosecution Services” include the following: (1) prosecuting petty misdemeanor, misdemeanor and gross misdemeanor criminal and traffic offenses arising under state law and criminal and traffic probation violations that occur within the jurisdiction of the Municipality; (2) giving advice and guidance on prosecution matters, procedures and policies to Municipal law enforcement relating to criminal prosecutions; (3) providing P.O.S.T. accredited law enforcement training for the Municipality law enforcement officers when such training is being provided or sponsored by the County; (4) providing victim assistance and services mandated by Minn. Stat. Chapter 611A; (5) completing criminal appeals before the Minnesota appellate courts on matters arising under state law which occur within the jurisdiction of the Municipality and, (6) providing administrative advice and assistance and legal services in district court and Minnesota’s courts of appeal related to civil administrative and judicial forfeitures originated within the Municipality;

WHEREAS, logistically, functionally and financially such an Agreement is mutually beneficial to both the County and Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and Municipality enter into the following Agreement:

1. TERM AND COST OF THE AGREEMENT

- A) The County will provide the Municipality with the prosecution services above-referenced for cases that occur within the jurisdiction of the Municipality. This Agreement will continue for the calendar years 2024 and 2025. Any Agreement for prosecution services for future years will be finalized by November 1 of the year before such service is to commence. If such an Agreement is not reached, this Agreement will expire on January 1 of the following year.
 - i) For calendar year 2024, the Municipality will pay \$15,300 (fifteen thousand three-hundred dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.

ii) For calendar year 2025, the Municipality will pay \$15,300 (fifteen thousand three-hundred dollars) to the County, said money to be used to fulfill this Agreement, including the payment of salary, benefits, and other costs incurred by the County in performance of its obligations hereunder. Municipality will pay County one-half on May 15 of each contract year, and one-half on October 15 of each contract year.

B) The County will provide all prosecution services, administrative services, overhead, secretary and paralegal support in fulfilling its obligations under and for the term of this Agreement. The Municipality will forward all law enforcement files to the County at no charge to the County.

2. **MODIFICATION**

Any alteration, modification, amendment or waiver of provisions of the Agreement shall be valid only when it has been reduced to writing and signed by representatives of all parties.

3. **TERMINATION OF AGREEMENT**

Either party may terminate this Agreement at any time, with or without cause, upon 60 days notice, in writing, delivered by certified mail or in person to the City Clerk for the Municipality or County Attorney for the County. During the term of this Agreement, the County will not increase the fees stipulated to in this Agreement. Unless a separate written agreement is reached, on expiration or termination of this contract, the Municipality's new attorney(s) will undertake representation of the Municipality in all matters then filed, pending, or otherwise before the Court as a result of the County's representation of the Municipality. On expiration or termination of this contract, at the Municipality's request, the County will electronically duplicate and deliver files that were the subject of representation pursuant to this agreement to the Municipality in the electronic format that suits the business needs and practices of the County.

4. **INTEGRATION**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

5. **SERVICES SPECIFICALLY EXCLUDED**

The Parties acknowledge and agree that the County will not prosecute violations of local ordinances adopted by the Municipality. Local ordinance enforcement remains the sole responsibility of the Municipality. The Parties further acknowledge and agree that as a term or condition of this contract, the County will not provide representation to the Municipality on criminal prosecution related matters, if any, venued in any federal district or federal appellate court. Likewise, the County will not provide representation or advice or otherwise participate in any administrative citation process, regardless of statutory authorization for such programs.

6. **RELEASE AND INDEMNIFICATION**

The Parties further acknowledge and agree that the County will not indemnify in any way or defend civil claims for damages or any other cause(s) of action alleging wrongdoing by the County on behalf of the Municipality, whether in federal or state court, if any, arising in relation to any criminal prosecution or administrative or judicial forfeiture action undertaken by the County on behalf of Municipality. The Municipality remains solely responsible for defense of such claims, including but not limited to civil litigation expenses, settlement costs, and court ordered awards.

IN WITNESS WHEREOF, the Municipality, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Stearns, by the County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Clerk of said Board, and by the Stearns County Attorney, effective on the date and for the duration as above-referenced.

Dated: _____

CITY OF ST. AUGUSTA

By: _____
Mayor Mike Zenzen

Attest: _____
Bill McCabe
City Administrator

Dated: _____

COUNTY OF STEARNS

By: _____
Joseph E. Perske, Chair
Stearns County Board

By: _____
Randy Schreifels
County Auditor-Treasurer

Dated: 5-31-23

STEARNS COUNTY ATTORNEY

By: Janelle P. Kendall
Janelle P. Kendall
County Attorney

ST AUGUSTA CONTRACT

May 2023

TOTAL HOURS: 41

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23034134	2567	5/1/2023 04:50:33	5/1/2023 05:53:05	[05/01/2023 05:52:57 : MOB : 2567] - Start of CONTR: 0450. - End of CONTR: 0550. - Total time, 1 hour.
ST AUGUSTA	23035034	2588	5/3/2023 17:59:38	5/3/2023 19:00:22	[05/03/2023 18:59:49 : MOB : 2588] TROEN -STARTED 17:59 -ENDED 18:59 -ONE TRAFFIC STOP REVOKED DRIVER -PATROLLED PARK AND CITY STREETS -WG S-51/BWC -NO REP
ST AUGUSTA	23035474	2581	5/4/2023 22:39:26	5/4/2023 23:49:25	[05/04/2023 23:40:47 : MOB : 2514] MELAND CHECKED PARKS RAN RADAR ON CR 7 PATROLLED CITY CHECKED CITY HALL ENDED AT 2339 [05/04/2023 22:50:23 : MOB : 2581] ULBRICHT -STARTED THE CONTRACT AT 2239 -RELIEVED BY 2514 AT 2249
ST AUGUSTA	23035591	2566	5/5/2023 12:53:26	5/5/2023 13:58:09	[05/05/2023 13:57:26 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR 1253-1353 - LATE TO CONTACT DUE TO OTHER PRIORITY CALLS - PATROLLED RESIDENTIAL AREAS - DOWNTOWN - INDUSTRIAL AREA - BUSINESSES - ALL APPEARED NORMAL

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23035799	2540K9	5/5/2023 23:03:22	5/6/2023 00:08:34	<p>[05/06/2023 00:08:30 : MOB : 2540K9] TOTAL TIME ON CONTRACT 1 HR... MAYERS</p> <p>[05/06/2023 00:00:11 : MOB : 2540K9] CHECKED THE FIREHALL AREA AND HIDDEN RIVER PARK...NO SUSP VEHICLES SEEN IN THE AREA...</p> <p>[05/05/2023 23:48:24 : MOB : 2540K9] PARKED AND RAN RADAR ON CR 7 BY VOIGTS BUS GARAGE...MOST PEOPLE TRAVELING AT THE RIGHT SPEEDS...FLASHED LIGHTS AT ONE VEHICLE TO SLOW THEM DOWN</p> <p>[05/05/2023 23:30:40 : MOB : 2540K9] TRAFFIC ON HWY BUT NO VIOLATIONS IN 35 MPH ZONE</p> <p>[05/05/2023 23:30:07 : MOB : 2540K9] DROVE THE INDUSTRIAL PARK...KO STORAGE..TRANSIT USA..ETC...ALL APPEARS NORMAL</p>
ST AUGUSTA	23035866	2575	5/6/2023 04:15:27	5/6/2023 05:34:03	<p>[05/06/2023 05:33:58 : MOB : 2575] T KIESLING - 1 HOUR CONTRACT COMPLETE, 0415 TO 0515 - CHECKED AROUND STORAGE AREAS, MN MOTORS. - LITTLE TRAFFIC ON 15</p>
ST AUGUSTA	23036330	2555	5/7/2023 19:54:58	5/7/2023 22:01:31	<p>[05/07/2023 22:01:26 : MOB : 2555] END 2200 TOTAL 1 HOUR C.SCHWEGEL</p> <p>[05/07/2023 21:57:20 : MOB : 2555] TERRACE HILLS</p> <p>[05/07/2023 21:41:17 : MOB : 2555] RIDGE CREEK</p> <p>[05/07/2023 21:33:56 : MOB : 2555] CHERRYWOOD ESTATES</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23036510	2566	5/8/2023 13:58:46	5/8/2023 14:59:11	[05/08/2023 14:58:28 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR 1358-1458 - PATROLLED DOWNTOWN - RESIDENTIAL AREAS - PARKS - RADAR ON CO RD 7 - NO VIOLATIONS SEEN - NO REPORT
ST AUGUSTA	23036564	2579	5/8/2023 16:05:11	5/8/2023 17:06:11	[05/08/2023 17:06:07 : MOB : 2579] ROMSTAD 2579 - GENERAL PATROL - RADAR HWY 15 AND CR 7 - PATROLLED RANDOM RESIDENTIAL AREAS - RES REPORTING PEOPLE NOT STOPPING FOR 4-WAY STOP AT 247 ST 21 AV - 1 HR CONTRACT [05/08/2023 16:16:26 : MOB : 2579] - CLRD PRIORITY CALL BEFORE LEAVING CITY LIMITS - NO TIME LOSS [05/08/2023 16:13:07 : MOB : 2579] 1615 - CLRD FOR PRIORITY CALL
ST AUGUSTA	23036714	2551	5/9/2023 04:17:05	5/9/2023 05:18:09	[05/09/2023 05:18:01 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0417 TO 0517 HOURS. - PATROLLED COUNTY ROADS/ NEIGHBORHOODS, FIRE HALL, TOWN SITE. - NTR
ST AUGUSTA	23036946	2566	5/9/2023 13:23:57	5/9/2023 14:27:15	[05/09/2023 14:27:07 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR, 1323-1423 - PATROLLED DOWNTOWN - BUSINESSES - RESIDENTIAL AREAS - INDUSTRIAL/STORAGE AREA - FIREHALL

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23037117	2571	5/10/2023 03:22:31	5/10/2023 04:38:17	[05/10/2023 04:38:05 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 0322-0422 - 1 HOUR TOTAL. -PATROLLED CITY, COUNTY ROADS AND PARKS. -NOTHING OUT OF THE ORDINARY. -FOGGY AND WET WEATHER. -NOTHING FURTHER.
ST AUGUSTA	23037527	2581	5/11/2023 13:13:05	5/11/2023 14:14:19	[05/11/2023 14:14:14 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT (1313-1413) -PATROLLED THE TOWNSITE, CO RD 7, GERGORY PARK AREA AND LUX
ST AUGUSTA	23038035	2586	5/12/2023 18:00:16	5/12/2023 19:12:02	[05/12/2023 19:11:59 : MOB : 2586] Schwinghammer - Start of Contract - 1800 - Patrolled City Streets - End of Contract - 1900 - 1 Hour Contract
ST AUGUSTA	23038190	2558	5/13/2023 04:06:47	5/13/2023 05:07:25	[05/13/2023 05:07:02 : MOB : 2558] 0406-START OF CONTRACT 0406-0506-PATROLLED RESIDENTIAL AND BUSINESS AREAS 0506-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	23038242	2547	5/13/2023 11:02:37	5/13/2023 12:01:53	[05/13/2023 12:01:10 : MOB : 2547] WELLS 1200-1230 -PARKED IN THE AREA OF A SUSA CALL I WAS WORKING ON -CHECKED AREAS AROUND GARDEN HILLS -LUXAREAS -NEIGHBORHOODS -BUSINESSES 1130-1200 -CHECKED AREAS AROUND TOWNSITE -BUSINESSES -NEIGHBORHOODS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23038453	2564	5/14/2023 00:00:07	5/14/2023 01:02:52	[05/14/2023 01:02:48 : MOB : 2564] POPP -1hr contract complete 0000-0100 -Patrolled commercial and residential areas of town nothing suspicious observed
ST AUGUSTA	23038524	2548	5/14/2023 11:00:40	5/14/2023 12:01:12	[05/14/2023 12:00:59 : MOB : 2548] -pogatshnik. -patrolled around town, no issues.
ST AUGUSTA	23038738	2553	5/15/2023 01:17:55	5/15/2023 02:18:11	[05/15/2023 02:18:07 : MOB : 2553] ROSENFELD 1 HOUR ST AUGUSTA CONTRACT ASSISTED 2571 ON AN ASSTAFOR A HIT AND RUN
ST AUGUSTA	23038900	2561K9	5/15/2023 15:05:06	5/15/2023 15:56:50	[05/15/2023 15:56:38 : MOB : 2561K9] 1 hour. patrolled cr 7, school, etc
ST AUGUSTA	23039381	2572	5/16/2023 20:21:31	5/16/2023 21:21:22	[05/16/2023 21:18:31 : MOB : 2572] -one hour contract 2021 to 2121 hours -patrolled area -nothing suspicious isenberg
ST AUGUSTA	23039796	2551	5/18/2023 02:25:45	5/18/2023 03:25:32	[05/18/2023 03:25:20 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0225 - 0325 HOURS - PATROLLED COUNTY ROADS/ NEIGHBORHOODS, TOWNSITE, FIREHALL, DELUX BUSINESS CENTER & 67 AV BUSINESSES. - NTR
ST AUGUSTA	23040079	2554	5/19/2023 05:02:14	5/19/2023 06:02:21	[05/19/2023 06:02:14 : MOB : 2554] BELLMONT - PATROLLED NEIGHBORHOODS, BUSINESSES, MISC. - TIME 0502 - 0602

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23040292	2588	5/19/2023 19:34:57	5/19/2023 20:34:34	[05/19/2023 20:32:12 : MOB : 2588] TROEN -STARTED 19:34 -ENDED 20:34 -PATROLLED TOWNSITE AND PARK -PATROLLED COUNTY ROADS -NO ISSUES FOUND -NO REP
ST AUGUSTA	23040696	2574	5/20/2023 20:37:33	5/20/2023 21:41:58	[05/20/2023 21:37:14 : MOB : 2574] THOMA -NOISE COMPLAINT FROM LIVE BAND AT THE LEGION -NO OTHER ISSUES -2037-2137
ST AUGUSTA	23040798	2559	5/21/2023 01:57:21	5/21/2023 02:59:51	[05/21/2023 02:59:37 : MOB : 2559] Minea -StAugusta contract scheduled 0200-0300 -1.0 hour completed
ST AUGUSTA	23041043	2558	5/22/2023 04:45:42	5/22/2023 05:51:34	[05/22/2023 05:51:29 : MOB : 2558] 0445-START OF CONTRACT 0445-0545-PATROLLED RESIDENTAIL AND BUSINESS AREAS 0545-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	23041349	2554	5/23/2023 05:29:50	5/23/2023 06:31:31	[05/23/2023 06:30:32 : MOB : 2554] BELLMONT - PATROLLED NEIGHBORHOODS, BUSINESSES, MISC - TIME 0530 TO 0630 HOURS
ST AUGUSTA	23041392	2562	5/23/2023 08:46:14	5/23/2023 09:50:39	[05/23/2023 09:50:18 : MOB : 2562] -MOST OF THE BUSINESSES WERE OPEN. -SOME CONSTRUCTION CREWS OUT DOING WORK IN THE RESIDENTIAL AREAS. -MOST OF THE RESIDENTIAL AREAS WERE QUIET. -I STOPPED AND GAVE OUT STICKERS TO DAYCARE KIDS. -SOME TRAFFIC THROUGH TOWN WITH NO VIOLATIONS.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23041703	2575	5/24/2023 00:40:59	5/24/2023 01:49:36	[05/24/2023 01:49:15 : MOB : 2575] T KIESLING - 1 HOUR CONTR COMPLETE 0040 TO 0140 HOURS [05/24/2023 01:10:32 : MOB : 2575] T KIESLING - 23041705 SUSV PARKED IN FRONT OF STORAGE UNIT 232, GUY WAITING TO MOVE INTO HIS NEW HOME PARKED IN FRONT OF A STORAGE UNIT HE IS RENTING.
ST AUGUSTA	23041957	2568	5/24/2023 19:45:02	5/24/2023 21:56:46	[05/24/2023 21:56:38 : MOB : 2568] LUST CONTRACT 1945 TO 2015 AND 2125 TO 2155-1 HOUR TOTAL -CLEARED FOR UNWANTED IN FAIRHAVEN TWP
ST AUGUSTA	23042303	2540K9	5/25/2023 19:41:43	5/25/2023 20:01:58	[05/25/2023 20:01:51 : MOB : 2540K9] 1 HR SPENT IN ST AUGUSTA MAYERS [05/25/2023 19:48:51 : MOB : 2540K9] RESPONDED TO A WELFARE CHECK AT THE CEDAR POINTS APARTMENTS...FAMILY CONCERNED ABOUT DAUGHTER THAT IS IN AN ABUSIVE RELATIONSHIP. THEY HAVE NOT SEEN/HEARD FROM HER IN A WEEK AND THEY ARE WORRIED SOMETHING HAPPENED...HASNT SHOWED UP FOR WORK EITHER....MADE CONTACT AND SPOKE WITH HER. NO SIGNS OF PHYSICAL ABUSE...VERBAL ABUSE WHEN HE ANSWERED THE DOOR AND MADE SOME ODD COMMENTS.... -CONTINUED WITH THE REST OF CONTRACT AFTER COMPLETING THAT CALL...
ST AUGUSTA	23042518	2561K9	5/26/2023 13:53:07	5/26/2023 14:59:59	[05/26/2023 14:59:55 : MOB : 2561K9] CONTRACT 1:53-1500 1 TRAFFIC STOP
ST AUGUSTA	23042777	2551	5/27/2023 03:42:47	5/27/2023 04:44:25	[05/27/2023 04:44:13 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0342 - 0442 HOURS - PATROLLED CITY STREETS/NEIGHBORHOODS, COUNTY

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23043302	2540K9	5/28/2023 21:04:51	5/28/2023 22:10:59	<p>[05/28/2023 22:10:51 : MOB : 2540K9] 1 HR TOTAL TIME MAYERS</p> <p>[05/28/2023 22:10:46 : MOB : 2540K9] ISSUED CITE BY THE HAYLOFT FOR SPEED ... 50 IN THE 35..ALSO HAD EXPIRED TEMP TAGS AND GAVE A VERBAL WARNING</p> <p>[05/28/2023 21:51:27 : MOB : 2540K9] CHECKED THE FEED MILL DOORS AND EVERYTHING WAS SECURED...</p> <p>[5/28/2023 21:47:40 : pos8 : 01JTRichte] AT FEED MILL CHECKING DOORS</p> <p>[05/28/2023 21:46:39 : MOB : 2540K9] WORKING TOWN CONTRACT WHEN ATTEMPTED ENTRY OF A SEED BUISNESS HAPPENED ON HWY 15..RESPONDED AND MALE PARTY HAD LEFT THE AREA IN A LARGE WHITE PASSENGER VAN WITH TINTED WINDOWS DOWN THE SIDE...STICKERS ON REAR WINDOW... NO ENTRY..SCARED OFF BY OWNERS DAD..</p>
ST AUGUSTA	23043383	2559	5/29/2023 05:32:06	5/29/2023 06:32:51	<p>[05/29/2023 06:32:12 : MOB : 2559] Minea -Contract scheduled 0100-0200 -Contract completed 0530-0632 due to calls -St Augusta 1 hour contract compete</p>
ST AUGUSTA	23043410	2562	5/29/2023 10:55:33	5/29/2023 12:00:23	<p>[05/29/2023 12:00:17 : MOB : 2562] -THE FIREHALL WAS SECURE. -A FEW FOLKS OUT AT HIDDEN LAKE PARK -THE CHURCH AND SCHOOL APPEARED SECURE. -ADDITIONAL FOLKS OUT ENJOYING KIFFMEYER PARK. -MOST OF THE BUSINESSES WERE CLOSED. -SOME FOLKS AT THE BARS. -LOTS OF FOLKS OUTSIDE DOING YARDWORK, UNPACKING CAMPERS AND BOATS THROUGHOUT THE RESIDENTIAL AREAS. -SOME TRAFFIC THROUGH TOWN WITH NO VIOLATIONS. LJMCLAUGHLIN</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23043589	2558	5/30/2023 02:26:20	5/30/2023 03:27:47	[05/30/2023 03:27:23 : MOB : 2558] 0226-START OF CONTRACT 0226-0326-PATROLLED RESIDENTIAL AND BUSINESS AREAS 0326-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	23043690	2548	5/30/2023 11:19:41	5/30/2023 12:20:35	[05/30/2023 12:20:24 : MOB : 2548] -pogatshnik. -patrolled through out town, no issues.
ST AUGUSTA	23043896	2572	5/30/2023 20:55:59	5/30/2023 21:55:57	[05/30/2023 21:54:02 : MOB : 2572] -one hour contract 2055 to 2155 -patrolled area -nothing suspicious isenberg
ST AUGUSTA	23043968	2554	5/31/2023 02:59:12	5/31/2023 03:59:52	[05/31/2023 03:59:47 : MOB : 2554] BELLMONT - PTROLLED NEIGHBORHOODS, BUSINESSES, MISC. - TIME 0300 TO 0400

ALL CALLS - MAY 2023 - ST AUGUSTA

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	5/6/2023 03:05:03	23035859	911A	911 ABANDONED CALL
ST AUGUSTA	5/6/2023 13:34:39	23035942	911A	911 ABANDONED CALL
ST AUGUSTA	5/11/2023 00:04:29	23037396	911A	911 ABANDONED CALL
ST AUGUSTA	5/16/2023 14:35:06	23039228	911A	911 ABANDONED CALL
ST AUGUSTA	5/30/2023 18:54:29	23043868	911A	911 ABANDONED CALL
ST AUGUSTA	5/28/2023 21:10:53	23043307	AENTRY	ATTEMPTED ENTRY
ST AUGUSTA	5/5/2023 19:04:55	23035723	ALFALSE	FALSE ALARM
ST AUGUSTA	5/17/2023 11:24:36	23039536	ALMED	ALARM MEDICAL
ST AUGUSTA	5/31/2023 06:54:30	23043985	ANI	ANIMAL COMPLAINT
ST AUGUSTA	5/29/2023 12:21:10	23043422	ASSTA	AGENCY ASSIST
ST AUGUSTA	5/15/2023 01:24:33	23038740	ASSTA	AGENCY ASSIST
ST AUGUSTA	5/18/2023 13:49:47	23039900	ASSTB	BUSINESS ASSIST
ST AUGUSTA	5/18/2023 14:12:59	23039906	ASSTB	BUSINESS ASSIST
ST AUGUSTA	5/25/2023 09:46:56	23042075	ASSTB	BUSINESS ASSIST
ST AUGUSTA	5/8/2023 09:00:11	23036425	ASSTP	PERSONAL ASSIST
ST AUGUSTA	5/8/2023 09:15:04	23036438	ASSTP	PERSONAL ASSIST
ST AUGUSTA	5/27/2023 15:19:05	23042896	BURG	BURGLARY
ST AUGUSTA	5/30/2023 12:28:05	23043714	BURG	BURGLARY
ST AUGUSTA	5/15/2023 23:10:28	23039055	CC	CITIZEN CONTACT
ST AUGUSTA	5/16/2023 20:21:31	23039381	CONTR	CONTRACT
ST AUGUSTA	5/14/2023 11:00:40	23038524	CONTR	CONTRACT
ST AUGUSTA	5/15/2023 01:17:55	23038738	CONTR	CONTRACT
ST AUGUSTA	5/15/2023 15:05:06	23038900	CONTR	CONTRACT
ST AUGUSTA	5/11/2023 13:13:05	23037527	CONTR	CONTRACT
ST AUGUSTA	5/12/2023 18:00:16	23038035	CONTR	CONTRACT
ST AUGUSTA	5/13/2023 04:06:47	23038190	CONTR	CONTRACT
ST AUGUSTA	5/13/2023 11:02:37	23038242	CONTR	CONTRACT
ST AUGUSTA	5/14/2023 00:00:07	23038453	CONTR	CONTRACT
ST AUGUSTA	5/8/2023 13:58:46	23036510	CONTR	CONTRACT
ST AUGUSTA	5/8/2023 16:05:11	23036564	CONTR	CONTRACT
ST AUGUSTA	5/9/2023 04:17:05	23036714	CONTR	CONTRACT
ST AUGUSTA	5/9/2023 13:23:57	23036946	CONTR	CONTRACT
ST AUGUSTA	5/10/2023 03:22:31	23037117	CONTR	CONTRACT
ST AUGUSTA	5/5/2023 23:03:22	23035799	CONTR	CONTRACT
ST AUGUSTA	5/6/2023 04:15:27	23035866	CONTR	CONTRACT
ST AUGUSTA	5/7/2023 19:54:58	23036330	CONTR	CONTRACT
ST AUGUSTA	5/1/2023 04:50:33	23034134	CONTR	CONTRACT
ST AUGUSTA	5/3/2023 17:59:38	23035034	CONTR	CONTRACT
ST AUGUSTA	5/4/2023 22:39:26	23035474	CONTR	CONTRACT
ST AUGUSTA	5/5/2023 12:53:26	23035591	CONTR	CONTRACT
ST AUGUSTA	5/30/2023 20:55:59	23043896	CONTR	CONTRACT
ST AUGUSTA	5/31/2023 02:59:12	23043968	CONTR	CONTRACT
ST AUGUSTA	5/30/2023 11:19:41	23043690	CONTR	CONTRACT
ST AUGUSTA	5/27/2023 03:42:47	23042777	CONTR	CONTRACT
ST AUGUSTA	5/30/2023 02:26:20	23043589	CONTR	CONTRACT
ST AUGUSTA	5/28/2023 21:04:51	23043302	CONTR	CONTRACT
ST AUGUSTA	5/29/2023 05:32:06	23043383	CONTR	CONTRACT
ST AUGUSTA	5/29/2023 10:55:33	23043410	CONTR	CONTRACT
ST AUGUSTA	5/25/2023 19:41:43	23042303	CONTR	CONTRACT
ST AUGUSTA	5/26/2023 13:53:07	23042518	CONTR	CONTRACT
ST AUGUSTA	5/24/2023 19:45:02	23041957	CONTR	CONTRACT
ST AUGUSTA	5/21/2023 01:57:21	23040798	CONTR	CONTRACT
ST AUGUSTA	5/22/2023 04:45:42	23041043	CONTR	CONTRACT
ST AUGUSTA	5/23/2023 05:29:50	23041349	CONTR	CONTRACT
ST AUGUSTA	5/23/2023 08:46:14	23041392	CONTR	CONTRACT
ST AUGUSTA	5/24/2023 00:40:59	23041703	CONTR	CONTRACT
ST AUGUSTA	5/19/2023 05:02:14	23040079	CONTR	CONTRACT
ST AUGUSTA	5/19/2023 19:34:57	23040292	CONTR	CONTRACT
ST AUGUSTA	5/18/2023 02:25:45	23039796	CONTR	CONTRACT

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	5/20/2023 20:37:33	23040696	CONTR	CONTRACT
ST AUGUSTA	5/25/2023 07:40:06	23042044	CORESP	CO-RESPONDER
ST AUGUSTA	5/16/2023 16:51:12	23039311	CRASH	ACCIDENT
ST AUGUSTA	5/1/2023 08:37:25	23034153	CRASHINJ	ACCIDENT WTIH INJURIES FIRE AI
ST AUGUSTA	5/15/2023 11:29:32	23038814	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	5/25/2023 20:01:26	23042311	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	5/28/2023 15:23:57	23043209	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	5/4/2023 13:49:43	23035316	DUMP	ILLEGAL DUMPING COMPLAINT
ST AUGUSTA	5/21/2023 22:32:33	23041008	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	5/17/2023 14:05:51	23039610	ERROR	CALL CREATED IN ERROR
ST AUGUSTA	5/6/2023 17:14:16	23035988	FIREAL	FIRE ALARM
ST AUGUSTA	5/12/2023 13:25:11	23037910	FIREB	FIRE BUILDING
ST AUGUSTA	5/12/2023 15:48:01	23037984	FPROP	FOUND PROPERTY
ST AUGUSTA	5/12/2023 16:00:30	23037989	FPROP	FOUND PROPERTY
ST AUGUSTA	5/10/2023 19:59:16	23037337	FUP	FOLLOW UP
ST AUGUSTA	5/13/2023 03:52:53	23038188	INFO	MATTER OF INFORMATION
ST AUGUSTA	5/20/2023 13:57:16	23040536	INFO	MATTER OF INFORMATION
ST AUGUSTA	5/28/2023 23:57:45	23043341	INFO	MATTER OF INFORMATION
ST AUGUSTA	5/28/2023 01:35:23	23043083	INTOXDO	INTOXICATED PERSON DISORDEF
ST AUGUSTA	5/15/2023 20:01:17	23039014	INTOXDO	INTOXICATED PERSON DISORDEF
ST AUGUSTA	5/21/2023 01:15:33	23040794	INTOXPER	INTOXICATED PERSON
ST AUGUSTA	5/3/2023 13:52:54	23034958	JUVP	JUVENILE/PROBLEM WITH
ST AUGUSTA	5/20/2023 23:25:36	23040759	LM	LOUD MUSIC
ST AUGUSTA	5/20/2023 21:00:06	23040705	LM	LOUD MUSIC
ST AUGUSTA	5/4/2023 16:10:31	23035362	MA	MOTORIST ASSIST
ST AUGUSTA	5/17/2023 09:42:45	23039508	MAARC	MN ADULT ABUSE REPORTING CE
ST AUGUSTA	5/16/2023 14:37:20	23039229	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/15/2023 08:14:21	23038767	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/7/2023 18:09:59	23036303	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/11/2023 19:53:01	23037676	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/4/2023 20:43:38	23035449	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/4/2023 09:13:23	23035198	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/8/2023 11:28:18	23036468	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/23/2023 07:59:33	23041377	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/25/2023 09:32:05	23042067	MED	MEDICAL EMERGENCY
ST AUGUSTA	5/2/2023 18:46:52	23034724	MEETING	ATTEND MEETING
ST AUGUSTA	5/10/2023 14:21:19	23037256	PAPSV	PAPER SERVICE
ST AUGUSTA	5/23/2023 12:36:28	23041477	PAPSV	PAPER SERVICE
ST AUGUSTA	5/4/2023 08:13:40	23035186	RW	REPORT WRITING
ST AUGUSTA	5/13/2023 15:19:17	23038297	RW	REPORT WRITING
ST AUGUSTA	5/3/2023 08:16:06	23034842	SBUS	SCHOOL BUS/SCHOOL VIOLATION
ST AUGUSTA	5/30/2023 13:58:22	23043749	SD	SPECIAL DETAIL
ST AUGUSTA	5/10/2023 14:14:06	23037252	SPEEDTRL	SPEED TRAILER
ST AUGUSTA	5/30/2023 08:09:41	23043612	STALL	STALLED VEHICLE
ST AUGUSTA	5/30/2023 05:20:17	23043594	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	5/13/2023 09:59:13	23038231	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	5/16/2023 23:48:36	23039435	SUSP	SUSPICIOUS PERSON
ST AUGUSTA	5/20/2023 10:59:23	23040489	SUSP	SUSPICIOUS PERSON
ST AUGUSTA	5/24/2023 00:53:59	23041705	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/22/2023 00:07:04	23041024	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/24/2023 20:27:06	23041965	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/27/2023 03:49:49	23042779	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/17/2023 01:27:53	23039448	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/14/2023 02:28:03	23038489	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/4/2023 22:39:14	23035473	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	5/12/2023 08:30:55	23037791	THEFT	THEFT
ST AUGUSTA	5/4/2023 12:16:14	23035236	THEFTV	THEFT FROM VEHICLE
ST AUGUSTA	5/2/2023 19:28:44	23034738	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/1/2023 23:19:49	23034419	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/10/2023 19:45:47	23037336	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/6/2023 23:56:45	23036102	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/7/2023 21:27:16	23036350	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/6/2023 01:55:30	23035847	TRAFFIC STOP	TRAFFIC STOP

<u>City</u>	<u>Date_Received</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	5/15/2023 16:46:42	23038945	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/28/2023 21:54:18	23043311	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/28/2023 22:12:45	23043315	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/31/2023 23:21:25	23044324	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/31/2023 16:09:02	23044212	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/26/2023 14:05:46	23042523	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2023 12:37:31	23039886	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/18/2023 12:50:09	23039891	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2023 21:58:15	23040729	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2023 23:13:30	23040757	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	5/20/2023 23:34:36	23040765	Traffic Stop	TRAFFIC STOP
ST AUGUSTA	5/25/2023 06:05:07	23042037	TRES	TRESPASSING/TRESPASSER
ST AUGUSTA	5/30/2023 08:16:49	23043614	VAND	VANDALISM
ST AUGUSTA	5/31/2023 17:11:07	23044226	VERB	VERBAL DISPUTE
ST AUGUSTA	5/16/2023 07:26:58	23039111	WARRANT	WARRANT
ST AUGUSTA	5/24/2023 20:49:46	23041967	WELF	WELFARE CHECK
ST AUGUSTA	5/24/2023 13:01:57	23041829	WELF	WELFARE CHECK
ST AUGUSTA	5/15/2023 09:43:59	23038787	XPAT	EXTRA PATROL

CONTRACTS - MAY 2023 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	5/1/2023 04:50:33	05:53:05	23034134	CONTR	2567
ST AUGUSTA	5/3/2023 17:59:38	19:00:22	23035034	CONTR	2588
ST AUGUSTA	5/4/2023 22:39:26	23:49:25	23035474	CONTR	2581
ST AUGUSTA	5/5/2023 12:53:26	13:58:09	23035591	CONTR	2566
ST AUGUSTA	5/5/2023 23:03:22	00:08:34	23035799	CONTR	2540K9
ST AUGUSTA	5/6/2023 04:15:27	05:34:03	23035866	CONTR	2575
ST AUGUSTA	5/7/2023 19:54:58	22:01:31	23036330	CONTR	2555
ST AUGUSTA	5/8/2023 13:58:46	14:59:11	23036510	CONTR	2566
ST AUGUSTA	5/8/2023 16:05:11	17:06:11	23036564	CONTR	2579
ST AUGUSTA	5/9/2023 04:17:05	05:18:09	23036714	CONTR	2551
ST AUGUSTA	5/9/2023 13:23:57	14:27:15	23036946	CONTR	2566
ST AUGUSTA	5/10/2023 03:22:31	04:38:17	23037117	CONTR	2571
ST AUGUSTA	5/11/2023 13:13:05	14:14:19	23037527	CONTR	2581
ST AUGUSTA	5/12/2023 18:00:16	19:12:02	23038035	CONTR	2586
ST AUGUSTA	5/13/2023 04:06:47	05:07:25	23038190	CONTR	2558
ST AUGUSTA	5/13/2023 11:02:37	12:01:53	23038242	CONTR	2547
ST AUGUSTA	5/14/2023 00:00:07	01:02:52	23038453	CONTR	2564
ST AUGUSTA	5/14/2023 11:00:40	12:01:12	23038524	CONTR	2548
ST AUGUSTA	5/15/2023 01:17:55	02:18:11	23038738	CONTR	2553
ST AUGUSTA	5/15/2023 15:05:06	15:56:50	23038900	CONTR	2561K9
ST AUGUSTA	5/16/2023 20:21:31	21:21:22	23039381	CONTR	2572
ST AUGUSTA	5/18/2023 02:25:45	03:25:32	23039796	CONTR	2551
ST AUGUSTA	5/19/2023 05:02:14	06:02:21	23040079	CONTR	2554
ST AUGUSTA	5/19/2023 19:34:57	20:34:34	23040292	CONTR	2588
ST AUGUSTA	5/20/2023 20:37:33	21:41:58	23040696	CONTR	2574
ST AUGUSTA	5/21/2023 01:57:21	02:59:51	23040798	CONTR	2559
ST AUGUSTA	5/22/2023 04:45:42	05:51:34	23041043	CONTR	2558
ST AUGUSTA	5/23/2023 05:29:50	06:31:31	23041349	CONTR	2554
ST AUGUSTA	5/23/2023 08:46:14	09:50:39	23041392	CONTR	2562
ST AUGUSTA	5/24/2023 00:40:59	01:49:36	23041703	CONTR	2575
ST AUGUSTA	5/24/2023 19:45:02	21:56:46	23041957	CONTR	2568
ST AUGUSTA	5/25/2023 19:41:43	20:01:58	23042303	CONTR	2540K9
ST AUGUSTA	5/26/2023 13:53:07	14:59:59	23042518	CONTR	2561K9
ST AUGUSTA	5/27/2023 03:42:47	04:44:25	23042777	CONTR	2551
ST AUGUSTA	5/28/2023 21:04:51	22:10:59	23043302	CONTR	2540K9
ST AUGUSTA	5/29/2023 05:32:06	06:32:51	23043383	CONTR	2559
ST AUGUSTA	5/29/2023 10:55:33	12:00:23	23043410	CONTR	2562
ST AUGUSTA	5/30/2023 02:26:20	03:27:47	23043589	CONTR	2558
ST AUGUSTA	5/30/2023 11:19:41	12:20:35	23043690	CONTR	2548
ST AUGUSTA	5/30/2023 20:55:59	21:55:57	23043896	CONTR	2572
ST AUGUSTA	5/31/2023 02:59:12	03:59:52	23043968	CONTR	2554

Stearns County Sheriff's Office Citations from APS

6/1/2023

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
5/16/2023 4:51:00P	St. Augusta	ISENBERG AMANDA	730023072409	23039311	169.14.1	FAIL TO DRIVE WITH DUE CARE
5/28/2023 10:00:00F	St. Augusta	MAYERS MATTHEW	730023084999	23043311	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
5/1/2023 11:19:00PI	St. Augusta	POPP ERIC	730023082957	23034419	171.02.1(a)	DRIVING WITHOUT A VALID LICENSE FOR VI
5/1/2023 11:19:00PI	St. Augusta	POPP ERIC	730023082957	23034419	169.791.2(a)	INSURANCE - NO PROOF
5/31/2023 4:09:00F	St. Augusta	THOMA COLE	730023084318	23044212	169.30(b)	FAILURE TO STOP AT STOP SIGNS OR STOF
5/3/2023 6:46:00PM	St. Augusta	TROEN ANDREW	730023079508	23035060	171.24.2	DAR -DRIVING AFTER REVOCATION

TOTAL: 6

Permits Issued and Fees

From Date: 05/01/2023
 To Date: 05/31/2023
 Permit Type: City of St. Augusta Building Permit
 All Cities And Townships: N

Permit#	Subtype	Issue Date	Address	Applicant	Type of Construction	Completed Value	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
AUG23-000132	Building	05/03/2023	5902 COUNTY ROAD 136	RANDY E & ELIZABETH BLOCH		\$38,000.00	\$100.00		\$1.00					\$101.00
AUG23-000133	Building	05/03/2023	5407 GARDEN HILLS DR	ELITE DEVELOPMENT LLC		\$20,000.00	\$100.00		\$1.00					\$101.00
AUG23-000134	Building	05/04/2023	24396 19TH AVE	RANDY SCHMITT CONSTRUCTION LLC		\$13,000.00	\$199.75	\$99.88	\$6.50					\$306.13
AUG23-000135	Building	05/04/2023	24396 19TH AVE	RANDY SCHMITT CONSTRUCTION LLC		\$17,000.00	\$100.00		\$1.00					\$101.00
AUG23-000136	Building	05/04/2023	2191 246TH ST	LEGACY RESTORATION		\$10,058.00	\$100.00		\$1.00					\$101.00
AUG23-000137	Building	05/07/2023	20294 BEAVER LAKE RD	KOSHIOL CONSTRUCTION LLC		\$14,150.00	\$100.00		\$1.00					\$101.00
AUG23-000138	Building	05/07/2023	1636 FOREST GLEN CIR	KOSHIOL CONSTRUCTION LLC		\$12,500.00	\$100.00		\$1.00					\$101.00
AUG23-000139	Building	05/07/2023	21001 20TH AVE	LEGACY RESTORATION		\$16,364.00	\$100.00		\$1.00					\$101.00
AUG23-000140	Building	05/07/2023	20798 33RD AVE	COMMITTED 365 ROOFING & EXTERIORS		\$16,000.00	\$100.00		\$1.00					\$101.00
AUG23-000141	Building	05/07/2023	22847 SILVER AVE	BD EXTERIORS INC		\$81,288.68	\$100.00		\$1.00					\$101.00
AUG23-000142	Building	05/08/2023	4407 FARMDALE CIR	Results Contracting		\$22,668.00	\$100.00		\$1.00					\$101.00
AUG23-000143	Building	05/08/2023	24047 69TH AVE	SB RESTORATION SERVICES INC		\$20,000.00	\$100.00		\$1.00					\$101.00
AUG23-000144	Building	05/08/2023	24685 COUNTY ROAD 75	Complete Construction of Mpls		\$21,000.00	\$100.00		\$1.00					\$101.00
AUG23-000145	Building	05/08/2023	24924 22ND AVE	Augusta Plumbing LLC		\$5,200.00	\$41.27	\$56.13	\$3.60					\$101.00
AUG23-000146	Building	05/08/2023	23012 21ST AVE	CLOSE TO HOME CONSTRUCTION LLC		\$27,856.00	\$100.00		\$1.00					\$101.00
AUG23-000147	Building	05/08/2023	21890 TALON DR	Clear Choice Restoration		\$27,300.00	\$100.00		\$1.00					\$101.00
AUG23-000149	Building	05/10/2023	5694 GARDEN HILLS LN	Minnesota restoration contractors		\$13,515.00	\$100.00		\$1.00					\$101.00
AUG23-000150	Building	05/10/2023	5963 COUNTY ROAD 141	D&E CONSTRUCTION INC		\$20,000.00	\$100.00		\$1.00					\$101.00
AUG23-000151	Building	05/10/2023	6752 242ND ST	Results Contracting		\$35,000.00	\$100.00		\$1.00					\$101.00
AUG23-000152	Building	05/11/2023	24853 21ST AVE	LEGACY RESTORATION		\$15,553.00	\$100.00		\$1.00					\$101.00

AUG23-000153	Building	05/11/2023	22092 23RD AVE	PAUL KREMERS		\$14,000.00	\$100.00		\$1.00					\$101.00
AUG23-000154	Building	05/11/2023	5755 COUNTY ROAD 136	DRY GUYS EXTERIORS		\$32,701.00	\$100.00		\$1.00					\$101.00
AUG23-000155	Building	05/12/2023	24042 67TH AVE	LEGACY RESTORATION		\$10,922.00	\$100.00		\$1.00					\$101.00
AUG23-000157	Building	05/15/2023	6915 236TH ST	Results Contracting		\$15,000.00	\$100.00		\$1.00					\$101.00
AUG23-000158	Building	05/17/2023	22754 COUNTY ROAD 7	COLBY STORKAMP		\$40,000.00	\$484.75	\$242.38	\$20.00					\$747.13
AUG23-000159	Building	05/19/2023	22168 TIMBERLAND CT	OBERG ROOFING & REMODELING INC		\$55,767.73	\$100.00		\$1.00					\$101.00
AUG23-000160	Building	05/19/2023	22088 STATE HIGHWAY 15	DG HOMES & REMODELING INC		\$22,722.00	\$100.00		\$1.00					\$101.00
AUG23-000161	Building	05/19/2023	24669 21ST AVE	ARDMOR CONSTRUCTION		\$8,985.69	\$100.00		\$1.00					\$101.00
AUG23-000162	Building	05/22/2023	5533 GARDEN HILLS DR	APPLE ROOFING		\$14,680.33	\$100.00		\$1.00					\$101.00
AUG23-000163	Building	05/22/2023	24683 COUNTY ROAD 7	B&B BUILT		\$250,000.00	\$1,637.25	\$1,064.21	\$125.00					\$2,826.46
AUG23-000164	Building	05/22/2023	22996 27TH AVE	EVANS CONSTRUCTION		\$9,900.00	\$162.25	\$81.13	\$4.95					\$248.33
AUG23-000165	Building	05/22/2023	22083 MAJESTIC DR	DIEHL CONSTRUCTION INC		\$3,000.00	\$100.00		\$1.00					\$101.00
AUG23-000166	Building	05/22/2023	2384 JEWEL ST	TO INSIXIENGMAY		\$20,000.00	\$100.00		\$1.00					\$101.00
AUG23-000167	Building	05/24/2023	1845 FOREST GLEN DR	NEIGHBORLY PROPERTY GROUP LLC / KYLE VORACHEK		\$34,843.00	\$100.00		\$1.00					\$101.00
AUG23-000168	Building	05/24/2023	23087 TURQUOISE ST	PROGRESSIVE BUILDERS INC		\$250,000.00	\$1,637.25	\$818.63	\$125.00					\$2,580.88
AUG23-000172	Building	05/26/2023	2102 RENA CT	COMITTED 365 ROOFING & EXTERIORS		\$14,000.00	\$100.00		\$1.00					\$101.00
AUG23-000173	Building	05/26/2023	23666 70TH AVE	Results Contracting		\$20,000.00	\$100.00		\$1.00					\$101.00
AUG23-000174	Building	05/26/2023	24588 COUNTY ROAD 7	Mike Torborg Construction		\$25,000.00	\$122.41	\$227.34	\$12.50					\$362.25
AUG23-000122	Building	05/01/2023	7037 205TH ST	BD EXTERIORS INC		\$153,415.95	\$100.00		\$1.00					\$101.00
AUG23-000123	Building	05/01/2023	24500 STATE HIGHWAY 15	LEGACY RESTORATION		\$6,512.00	\$100.00		\$1.00					\$101.00
AUG23-000124	Building	05/01/2023	2776 PLATINUM ST	ARVOLA BUILDERS INC		\$350,000.00	\$2,137.25	\$1,068.63	\$175.00					\$3,380.88
AUG23-000125	Building	05/01/2023	HWY 15 & CTY RD 136	Franklin Outdoor Advertising		\$7,500.00	\$137.25	\$89.21	\$3.75					\$230.21
AUG23-000126	Building	05/01/2023	24396 19TH AVE	RANDY SCHMITT CONSTRUCTION LLC		\$30,000.00	\$0.00							\$0.00

AUG23-000127	Building	05/01/2023	3785 210TH ST	STEVE & CHERYL SPANIER		\$6,500.00	\$124.75	\$62.38	\$3.25					\$190.38
AUG23-000128	Building	05/01/2023	2524 GABLEVIEW CIR	MICHAEL J GOHMAN REV TRUST		\$20,000.00	\$287.25	\$143.63	\$10.00					\$440.88
AUG23-000129	Building	05/02/2023	2325 RUBY ST	BRYAN PIETRZAK CONSTRUCTION INC		\$425,000.00	\$2,512.25	\$1,256.13	\$212.50					\$3,980.88
AUG23-000176	Building	05/30/2023	24853 COUNTY ROAD 7	NEW PATH ROOFING		\$25,000.00	\$100.00		\$1.00					\$101.00
AUG23-000178	Building	05/31/2023	4485 FARMDALE CIR	PAUL T KOSHIOL CONSTRUCTION LLC		\$30,600.00	\$403.75	\$201.88	\$15.30					\$620.93
AUG23-000179	Building	05/31/2023	24736 22ND AVE	LEGACY RESTORATION		\$10,139.00	\$100.00		\$1.00					\$101.00
AUG23-000180	Building	05/31/2023	5976 COUNTY ROAD 141	Ashco Exteriors		\$14,000.00	\$100.00		\$1.00					\$101.00
AUG23-000130	Building	05/02/2023	24155 69TH AVE	American Eagle Home Improvement		\$18,000.00	\$100.00		\$1.00					\$101.00
	Building:					\$2,384,641.38	\$13,587.43	\$5,411.56	\$754.35					\$19,753.34
AUG23-000131	Mechanical	05/03/2023	24591 COUNTY ROAD 75	MECHANICAL ENERGY SYSTEM		\$11,041.00	\$100.00		\$1.00					\$101.00
AUG23-000181	Mechanical	05/31/2023	2038 RENA CIR	ADVANCED HEATING & COOLING		\$4,000.00	\$100.00		\$1.00					\$101.00
AUG23-000175	Mechanical	05/26/2023	2325 RUBY ST	MEEHL MECHANICAL LLC		\$27,000.00	\$100.00		\$1.00					\$101.00
AUG23-000148	Mechanical	05/10/2023	2022 COUNTY ROAD 115	Augusta Plumbing LLC		\$1,300.00	\$0.00							\$0.00
	Mechanical:					\$43,341.00	\$300.00		\$3.00					\$303.00
AUG23-000171	Plumbing	05/24/2023	2438 GOLD LN	PIPER'S PLUMBING		\$16,100.00	\$100.00		\$1.00					\$101.00
AUG23-000170	Plumbing	05/24/2023	22940 TOPAZ ST	PIPER'S PLUMBING		\$16,100.00	\$100.00		\$1.00					\$101.00
AUG23-000177	Plumbing	05/30/2023	21844 53RD AVE	PIPERS PLUMBING		\$14,700.00	\$100.00		\$1.00					\$101.00
AUG23-000156	Plumbing	05/15/2023	24610 COUNTY ROAD 75	Precise Heating-A/C-Plumbing-Refrigeration		\$71,161.50	\$712.25	\$462.96	\$35.58					\$1,210.79
AUG23-000169	Plumbing	05/24/2023	2325 RUBY ST	Gunderson Plumbing		\$10,000.00	\$100.00		\$1.00					\$101.00
	Plumbing:					\$128,061.50	\$1,112.25	\$462.96	\$39.58					\$1,614.79
GRAND TOTAL:	60					\$2,556,043.88	\$14,999.68	\$5,874.52	\$796.93					\$21,671.13
YEAR RUNNING TOTAL:	90					\$4,751,245.64	\$0.00	\$9,795.35	\$1,501.69					\$37,525.57

May 19, 2023

Smith, Schafer & Associates, LTD
7500 Highway 55 Suite 350
Minneapolis, Minnesota 55427

This representation letter is provided in connection with your audit of the basic financial statements of City of St. Augusta, which comprise the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of December 31, 2022 and the respective changes in financial position and, where applicable, cash flows for the period then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of May 19, 2023:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 15, 2022, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
4. We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
5. We have reviewed, approved, and taken responsibility for the financial statements and related notes.
6. We have a process to track the status of audit findings and recommendations.
7. We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
8. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
9. All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
10. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

Financial Statements (continued)

11. You have proposed adjusting journal entries that have been posted to the City's accounts. We are in agreement with those adjustments.
12. We are not aware of any pending or threatened litigation, claims, or assessments, or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements* (FASB Accounting Standards Codification (ASC) 450, *Contingencies*), and we have not consulted a lawyer concerning litigation, claims, or assessments.
13. All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
14. All funds and activities are properly classified.
15. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus* as amended, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
16. All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
17. Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
18. All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
19. All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
20. All interfund and intra-entity transactions and balances have been properly classified and reported.
21. Special items and extraordinary items have been properly classified and reported.
22. Deposit and investment risks have been properly and fully disclosed.

Financial Statements (continued)

23. Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
24. All required supplementary information is measured and presented within the prescribed guidelines.
25. With regard to investments and other instruments reported at fair value:
 - a) The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - b) The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - c) The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
 - d) There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
26. With respect to nonattest services listed in the engagement letter, we have performed the following:
 - a) Made all management decisions and performed all management functions;
 - b) Assigned a competent individual to oversee the services;
 - c) Evaluated the adequacy of the services performed;
 - d) Evaluated and accepted responsibility for the result of the service performed; and
 - e) Established and maintained internal controls, including monitoring ongoing activities.
27. As part of your audit, you prepared the draft financial statements and related notes from the trial balance. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed and approved those financial statements and related notes and believe they are adequately supported by the books and records of the entity.

Information Provided

28. We have provided you with:
 - a) Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - b) Additional information that you have requested from us for the purpose of the audit; and
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
29. All transactions have been recorded in the accounting records and are reflected in the financial statements.
30. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
31. We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and if necessary, our analysis of management's plans, and our ability to achieve those plans.

Information Provided (Continued)

32. We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management;
 - b) Employees who have significant roles in internal control; or
 - c) Others when the fraud could have a material effect on the financial statements.
33. We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.
34. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
35. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
36. There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
37. City of St. Augusta has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
38. We have disclosed to you all guarantees, whether written or oral, under which City of St. Augusta is contingently liable.
39. We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.
40. For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.
41. We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.

Information Provided (continued)

42. We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
43. There are no:
 - a) Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - b) Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
 - c) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
 - d) Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
44. City of St. Augusta has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
45. We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

Supplementary Information

46. With respect to the supplementary information accompanying the financial statements:
 - a) We acknowledge our responsibility for the presentation of the supplementary information in accordance with U.S. GAAP.
 - b) We believe the supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
 - c) The methods of measurement or presentation have not changed from those used in the prior period.
 - d) When the supplementary information is not presented with the audited financial statements, management will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.
 - e) We acknowledge our responsibility to include the auditor's report on the supplementary information in any document containing the supplementary information and that indicates the auditor reported on such supplementary information.
 - f) We acknowledge our responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.

Required Supplementary Information

47. With respect to the supplementary information accompanying the financial statements:
- a) We acknowledge our responsibility for the presentation of the supplementary information in accordance with U.S. GAAP.
 - b) We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
 - c) The methods of measurement or presentation have not changed from those used in the prior period.
 - d) We acknowledge our responsibility to include the auditor's report on the supplementary information in any document containing the supplementary information and that indicates the auditor reported on such supplementary information.
 - e) We acknowledge our responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.

Signed: _____

Title: _____

CITY OF ST. AUGUSTA

JUNE 6, 2023

AUDIT

- Audit Opinion
 - Provides reasonable, but not absolute, assurance that financials are free of material misstatement
 - Audit procedures include: outside confirmation of certain balances and transactions, sample tests of documentary evidence, inquiries of employees and management, analytical procedures applied to balances and certain other testing procedures
 - Unmodified opinion – Financial Statements fairly stated in all material respects

- Minnesota Legal Compliance
 - Seven areas required to be tested by the State of Minnesota: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions and tax increment financing. The items required to be tested for each area are listed in the Office of the State Auditor's Minnesota Legal Compliance Guide for Political Subdivisions
 - Testing covered all of the listed areas and consisted of inquiries, sighting of documents and testing on a sample basis
 - One exception noted – City's records showed uncashed checks held for more than three years

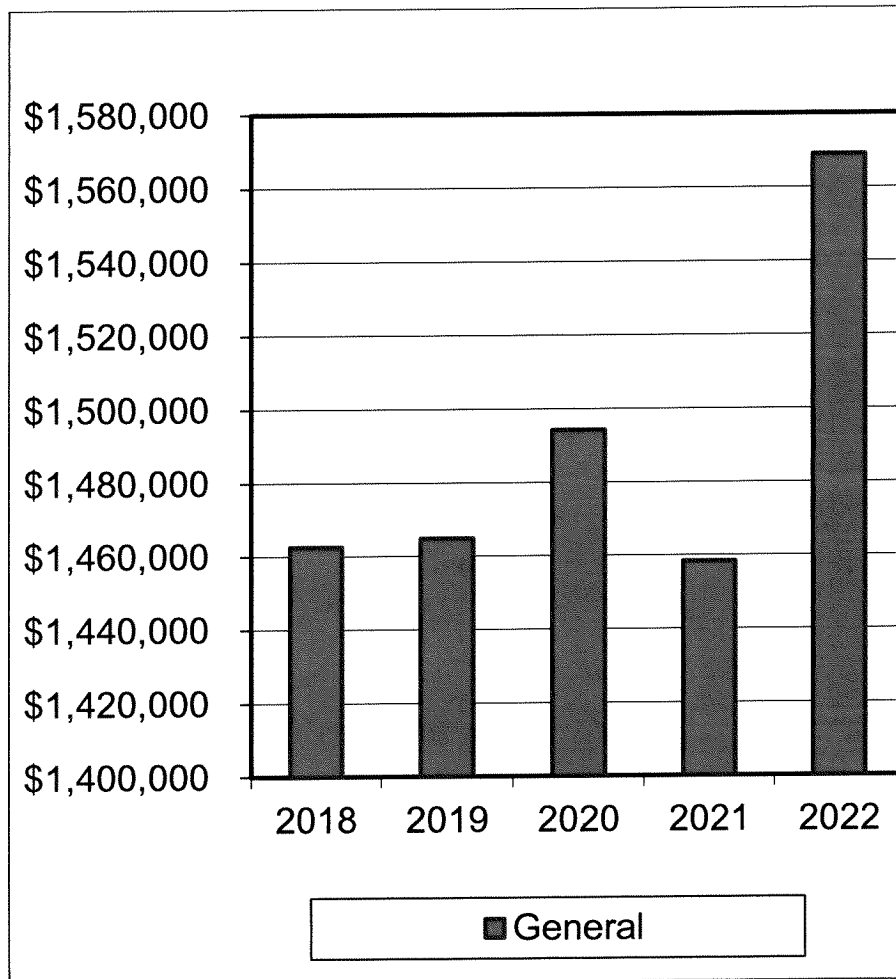
FUND TYPES

- **Governmental**
 - General Fund
 - Special Revenue Fund
 - Debt Service Fund
 - Capital Projects Fund
- **Enterprise**
 - Water
 - Sewer
 - Street Light Utility
 - Storm Water

Governmental Funds

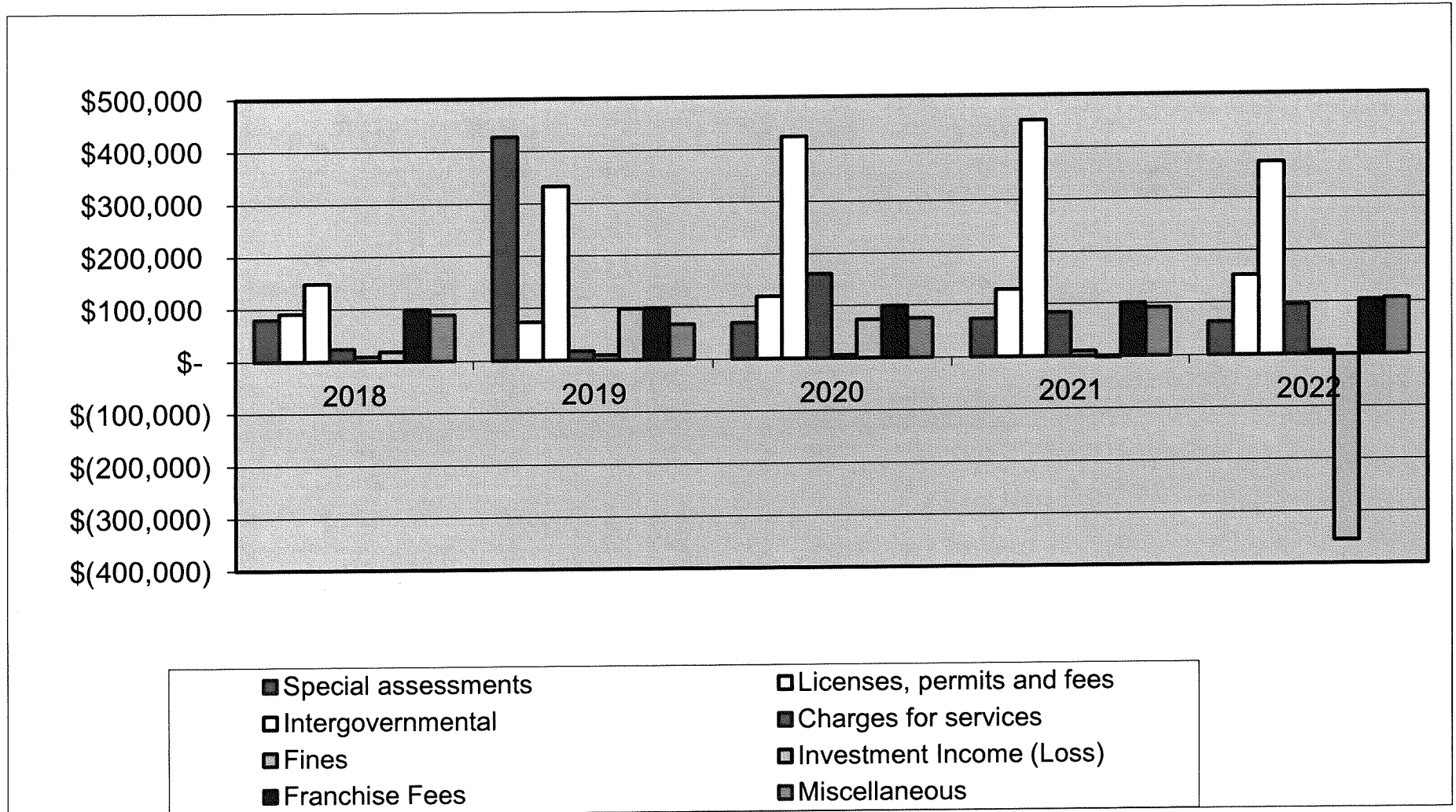
Revenues

PROPERTY AND SALES TAX REVENUES

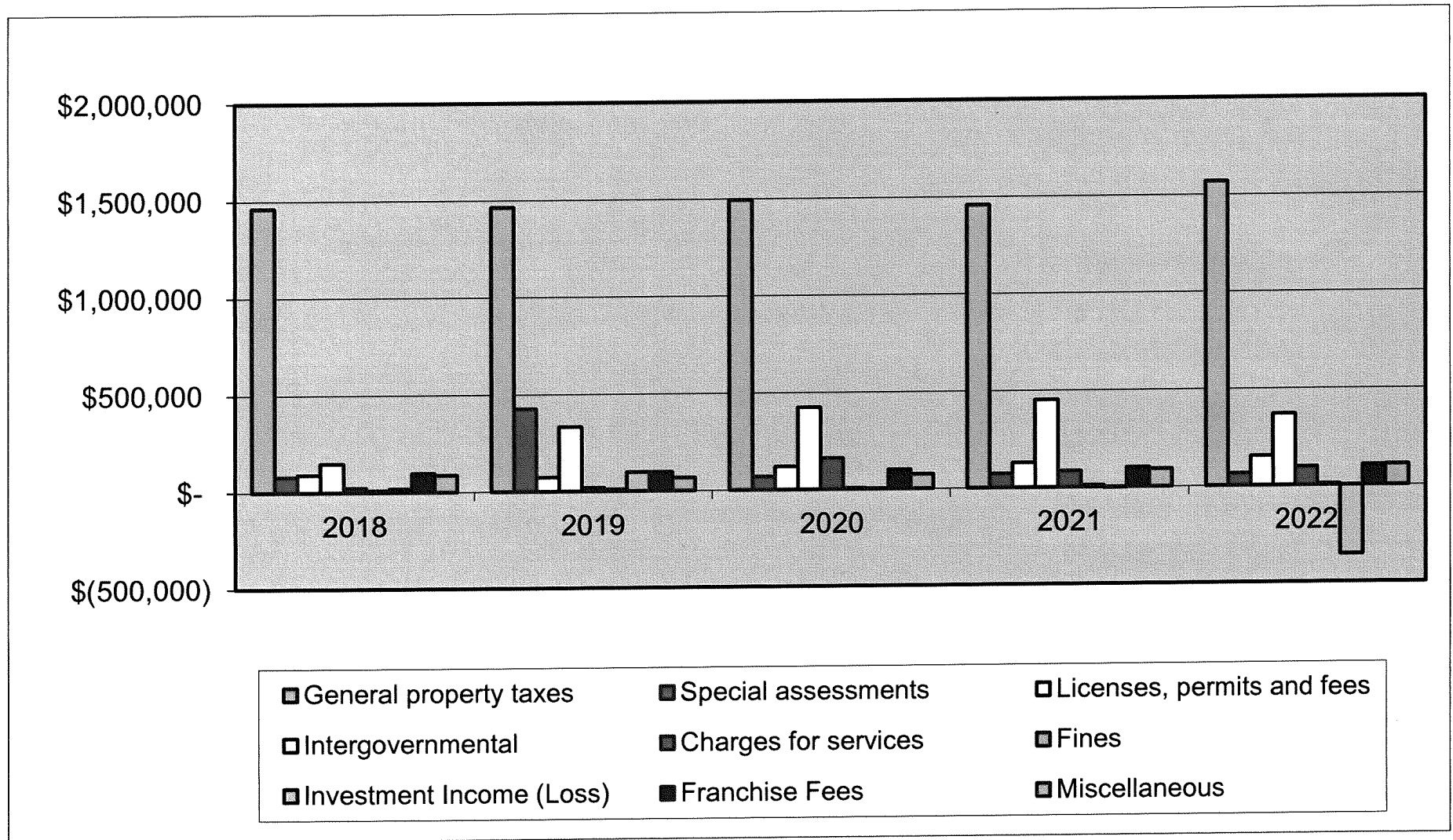


- Property and sales tax revenues in total increased by 8% in 2022, decreased by 2% in 2021, and increased by 2% in 2020, less than 1% in 2019, and 4% in 2018.
- In 2022, property and sales tax revenues represented 74% of governmental revenues excluding transfers
- Property and sales tax revenues have grown from \$1,462,524 in 2018 to \$1,568,902 in 2022

OTHER GOVERNMENTAL FUND REVENUES



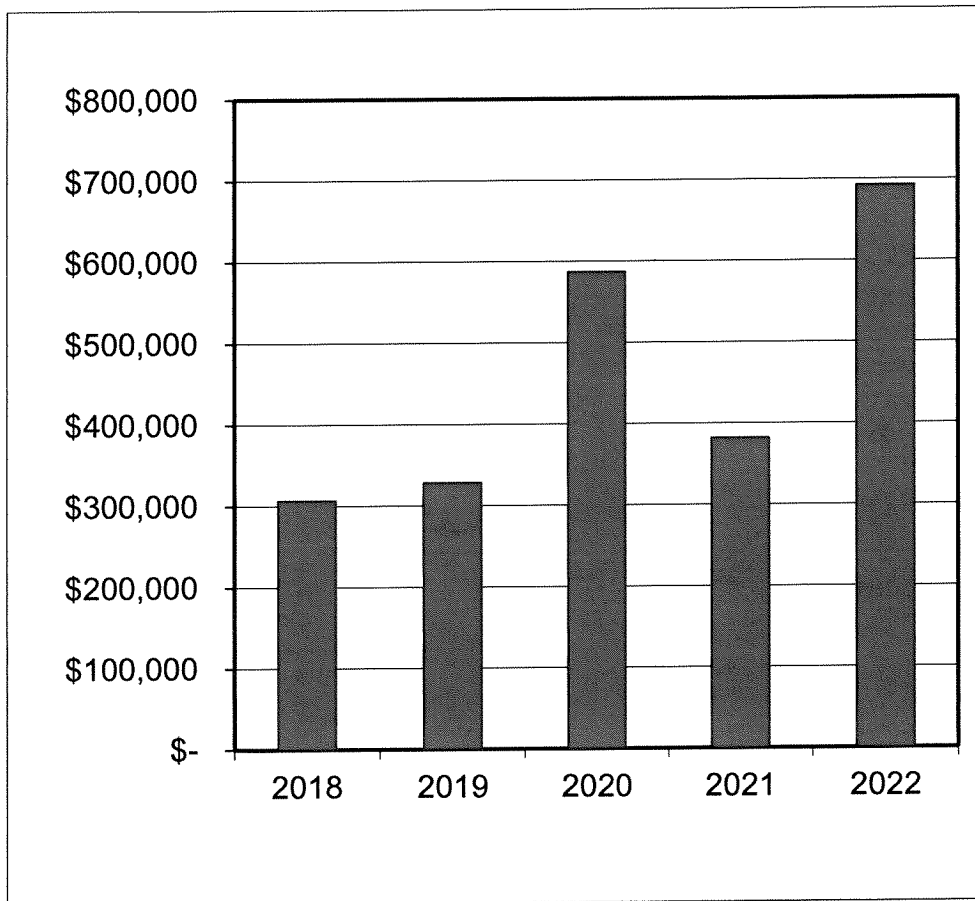
TOTAL GOVERNMENTAL FUND REVENUES



Governmental Funds

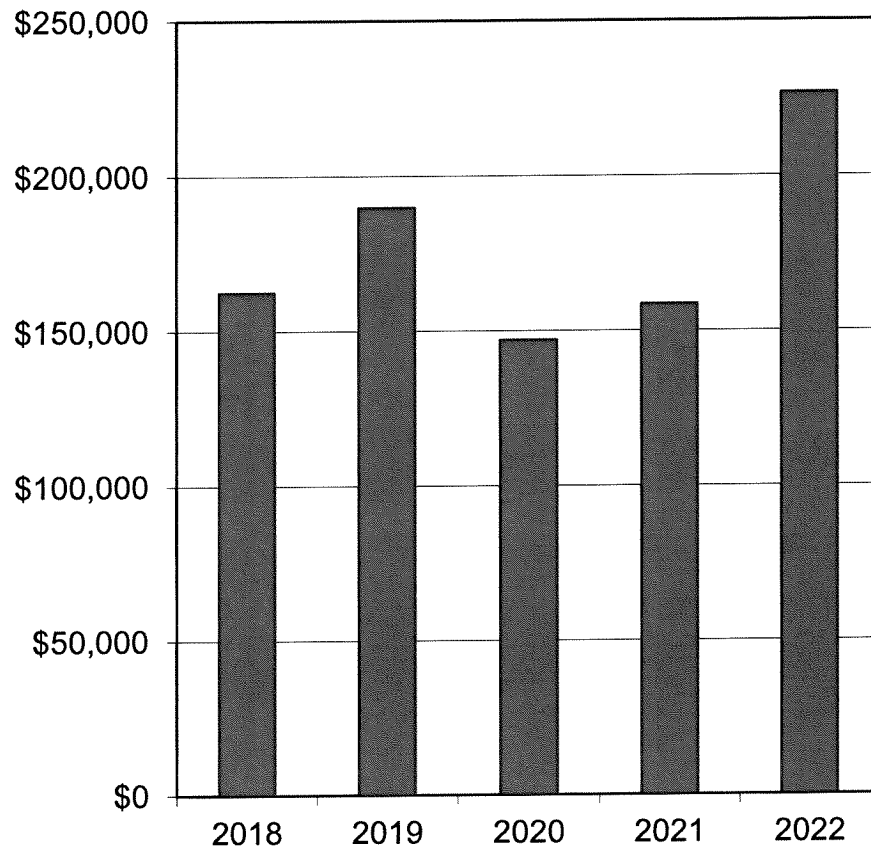
Expenditures

GENERAL GOVERNMENTAL EXPENDITURES



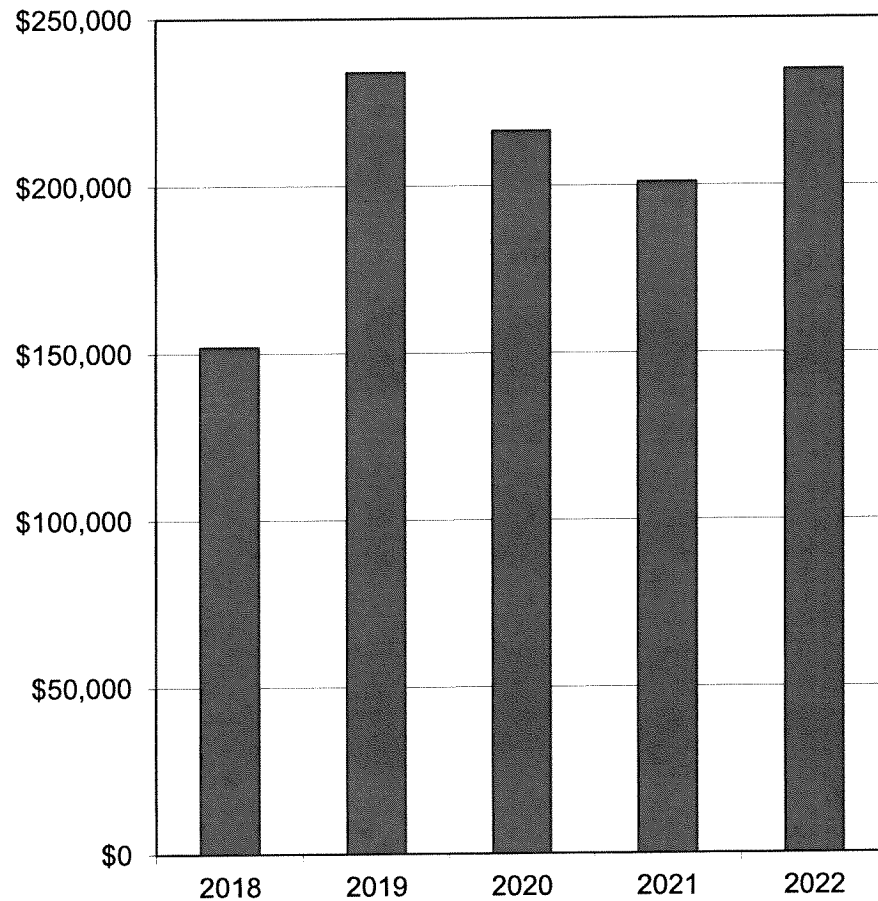
- Includes city clerk, mayor and council, planning commissions, elections, and other general government
- Represented 52% of governmental expenditures (excluding capital projects and debt service) in 2022
- Totaled \$692,341 in 2022, an increase of \$310,661 (81%) from 2021 due primarily to expenditures to expand broadband services and to purchase new water meters

PUBLIC SAFETY EXPENDITURES



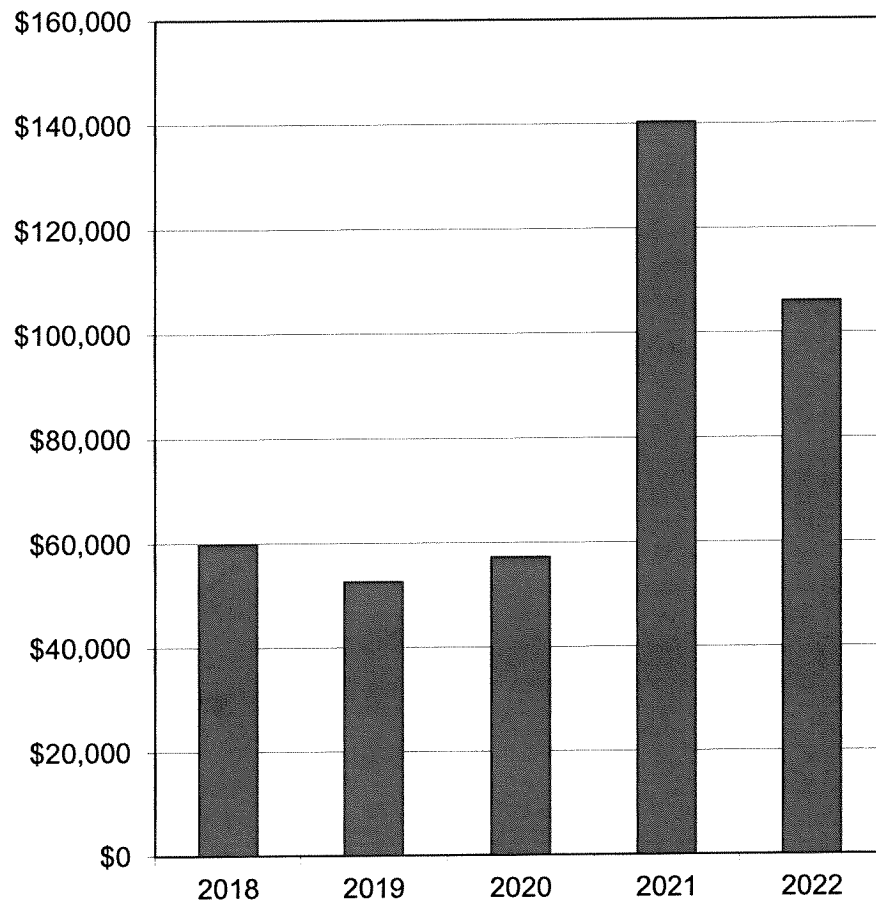
- Includes police and fire protection
- Public Safety represented about 17% of total governmental expenditures (excluding capital projects and debt service) in 2022
- Totaled \$226,596 in 2022, an increase of \$67,982 (43%) from 2021 due primarily to increases in repairs and maintenance supplies, training salaries and related costs

PUBLIC WORKS EXPENDITURES



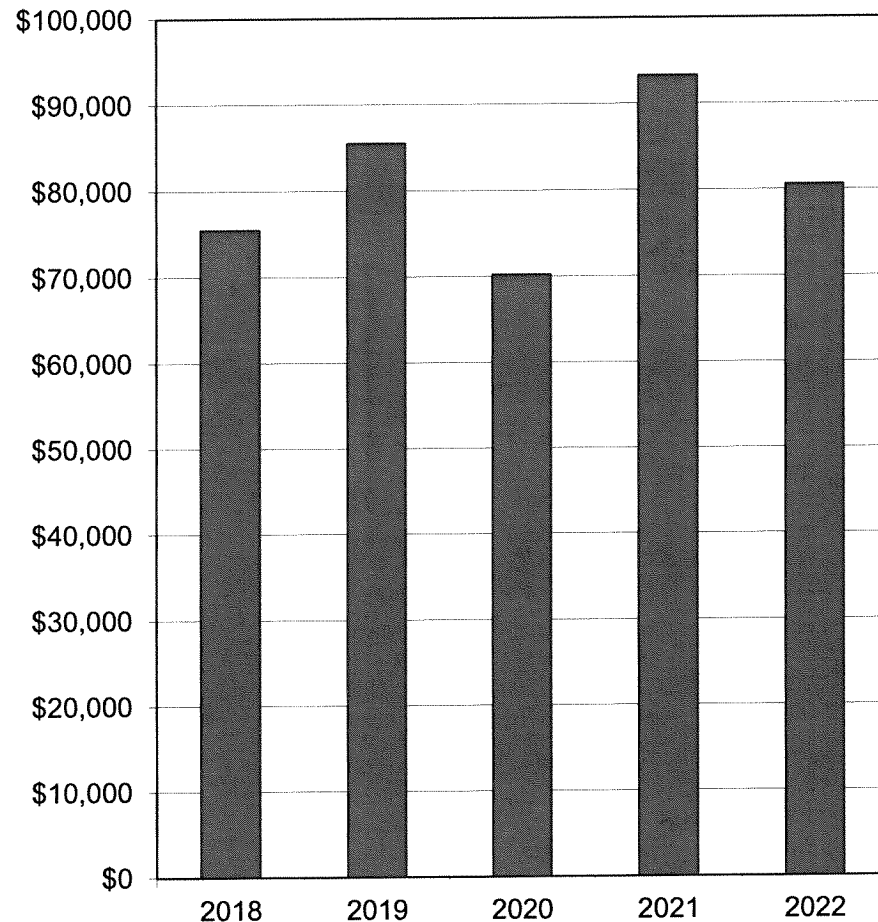
- Includes personnel services, outside services, supplies and street maintenance materials
- Totaled \$234,482 in 2022 and \$200,999 in 2021 – an increase of approximately 17%

BUILDING INSPECTOR EXPENDITURES



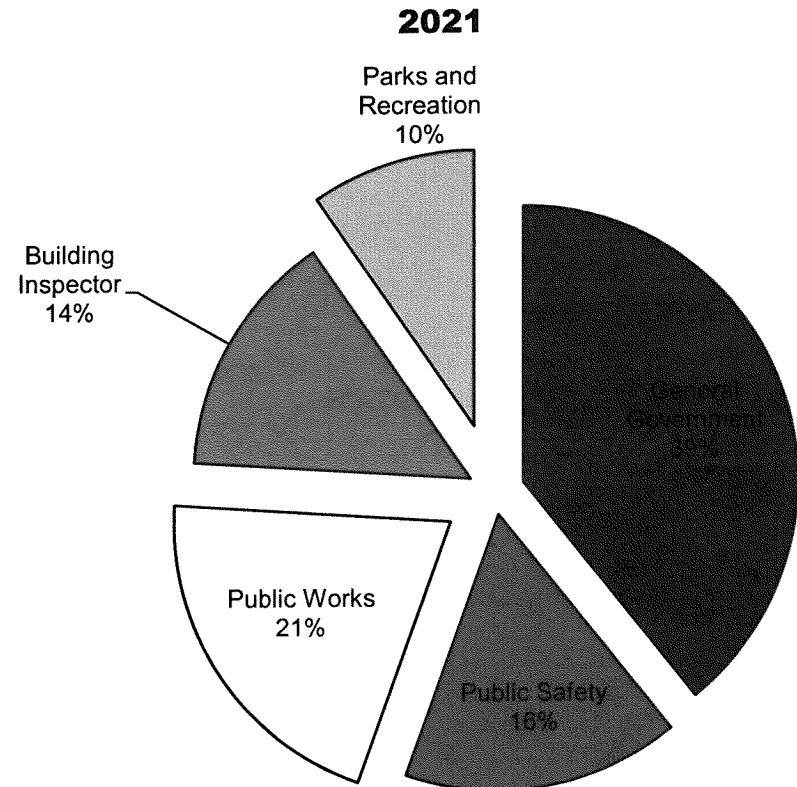
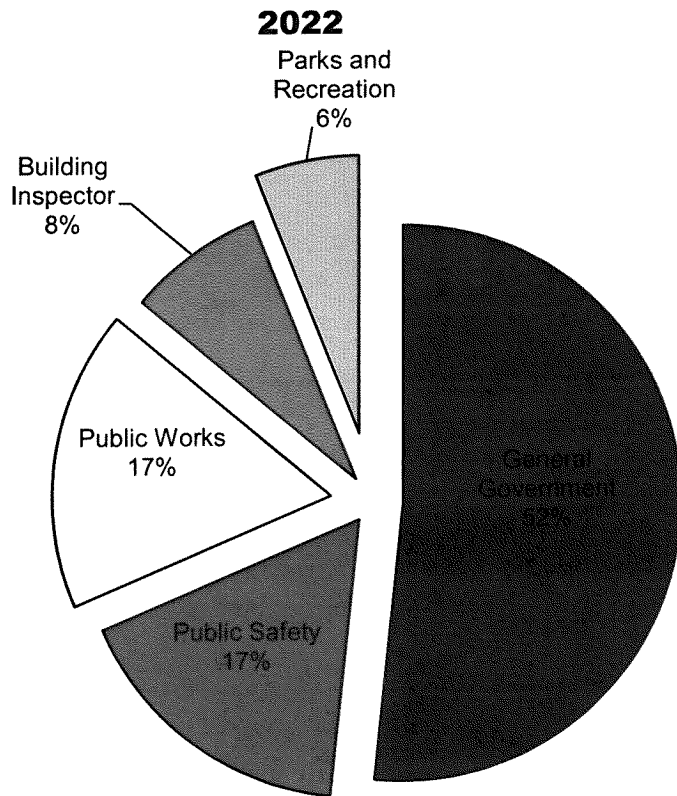
- Includes support services, building permit surcharge and electrical inspections
- Totaled \$106,071 in 2022 and \$140,296 in 2021 – a decrease of approximately 24% due primarily to higher inspection costs for large commercial projects in the prior year

PARKS AND RECREATION EXPENDITURES



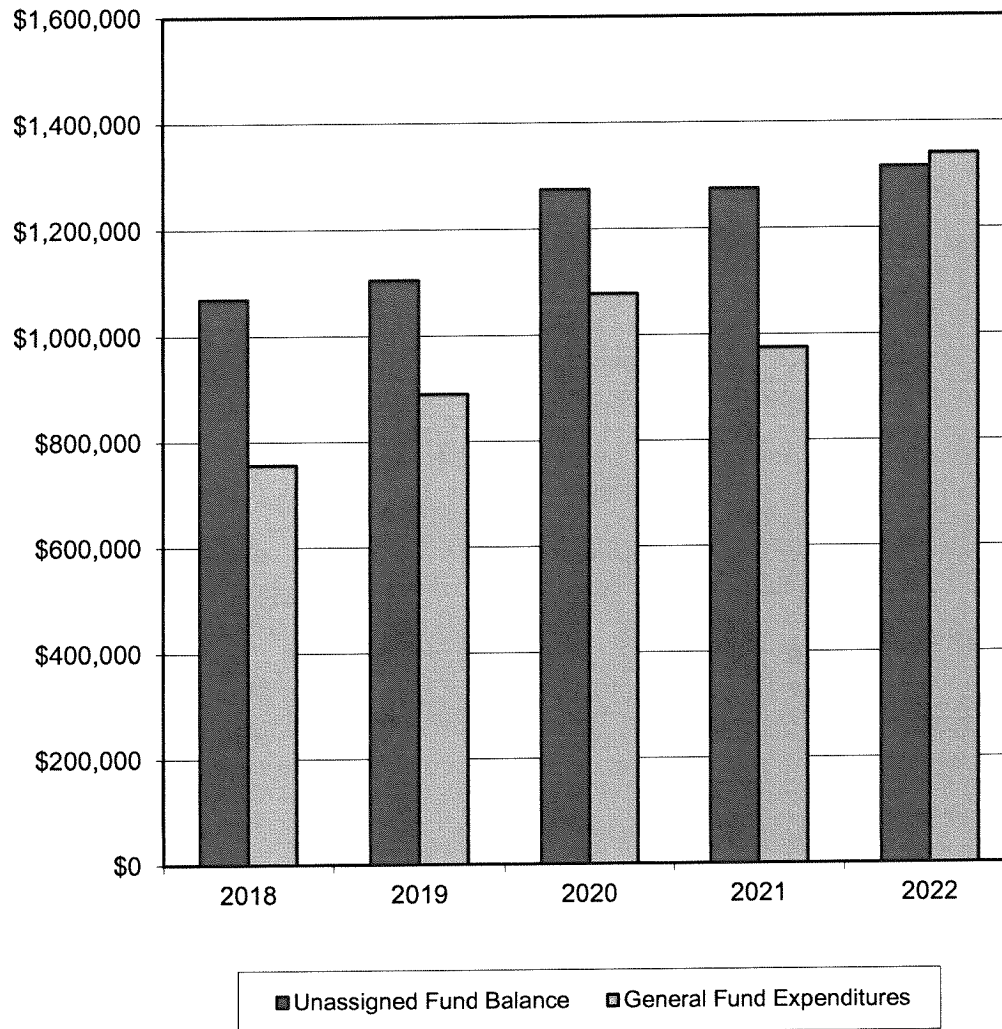
- Primarily salaries and related benefits, insurance, supplies and utilities
- Totaled \$80,572 in 2022 and \$93,276 in 2021 – a decrease of 14% due primarily to higher expenditures in 2021 for repairs and maintenance supplies

GOVERNMENTAL FUND EXPENDITURES



General Fund Reserves

GENERAL FUND - RESERVES



- Unassigned General Fund balance as a % of General Fund expenditures
 - 2022 98%
 - 2021 152%
 - 2020 118%
 - 2019 124%
 - 2018 141%
- State Auditor recommendation is 35 to 50% in unassigned fund balance

PURPOSES AND BENEFITS OF RESERVES

Purpose of Reserves

- Cash flow timing differences
- Intergovernmental revenue cutbacks
- Capital outlay replacement
- Emergency or unanticipated expenditures
- Special City Council projects
- Unfunded mandates

Benefits of Reserves

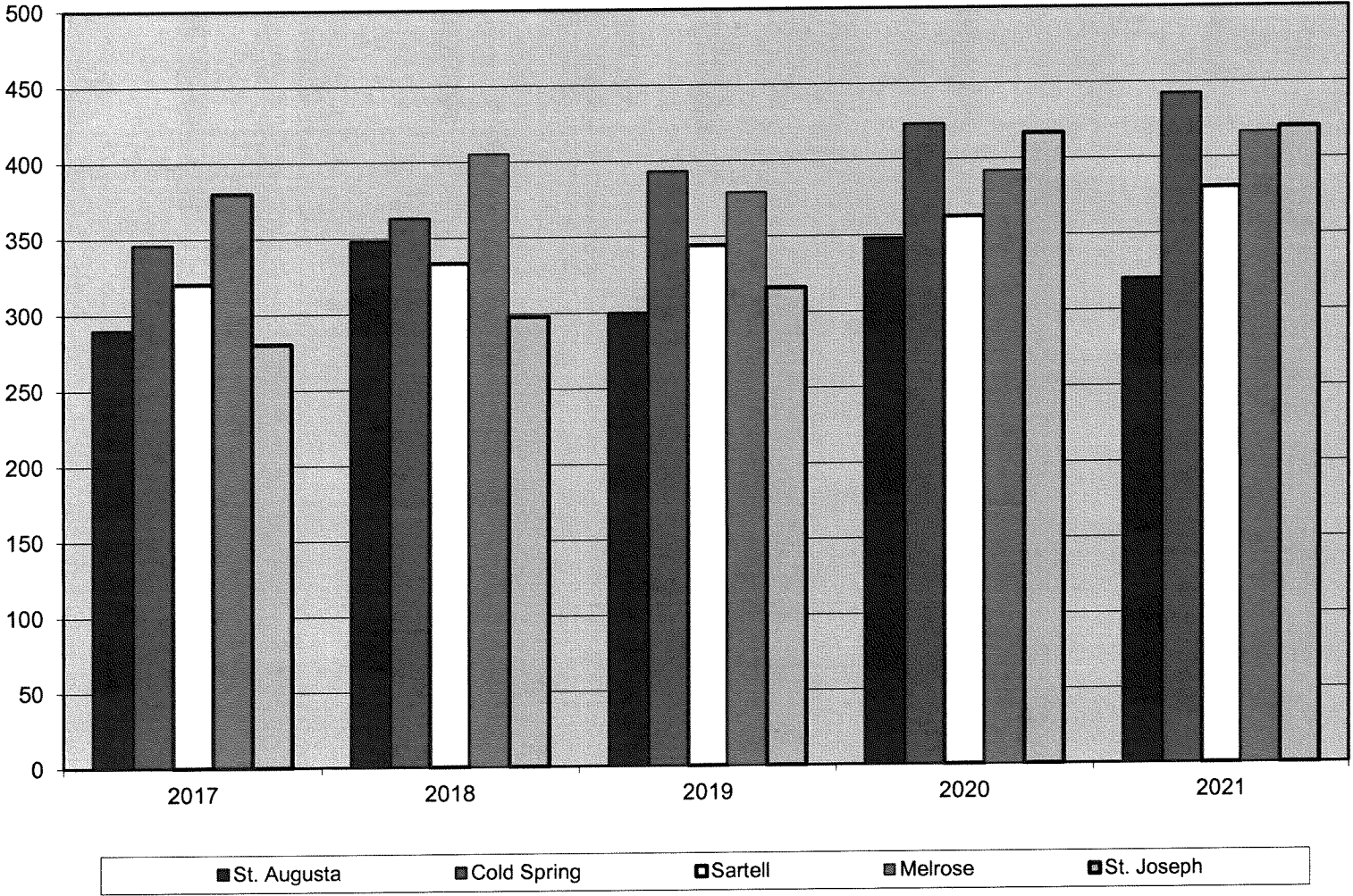
- Favorable bond rating
- Higher investment earnings
- Provides resources for minor projects or feasibility reports
- Avoids temporary overdrafts prior to major receipts
- Allows time to study effects of revenue cuts
- Avoids overburdening of annual budgets for certain capital outlay
- Provides the City greater options to deal with unexpected events

City Financial Data Comparison

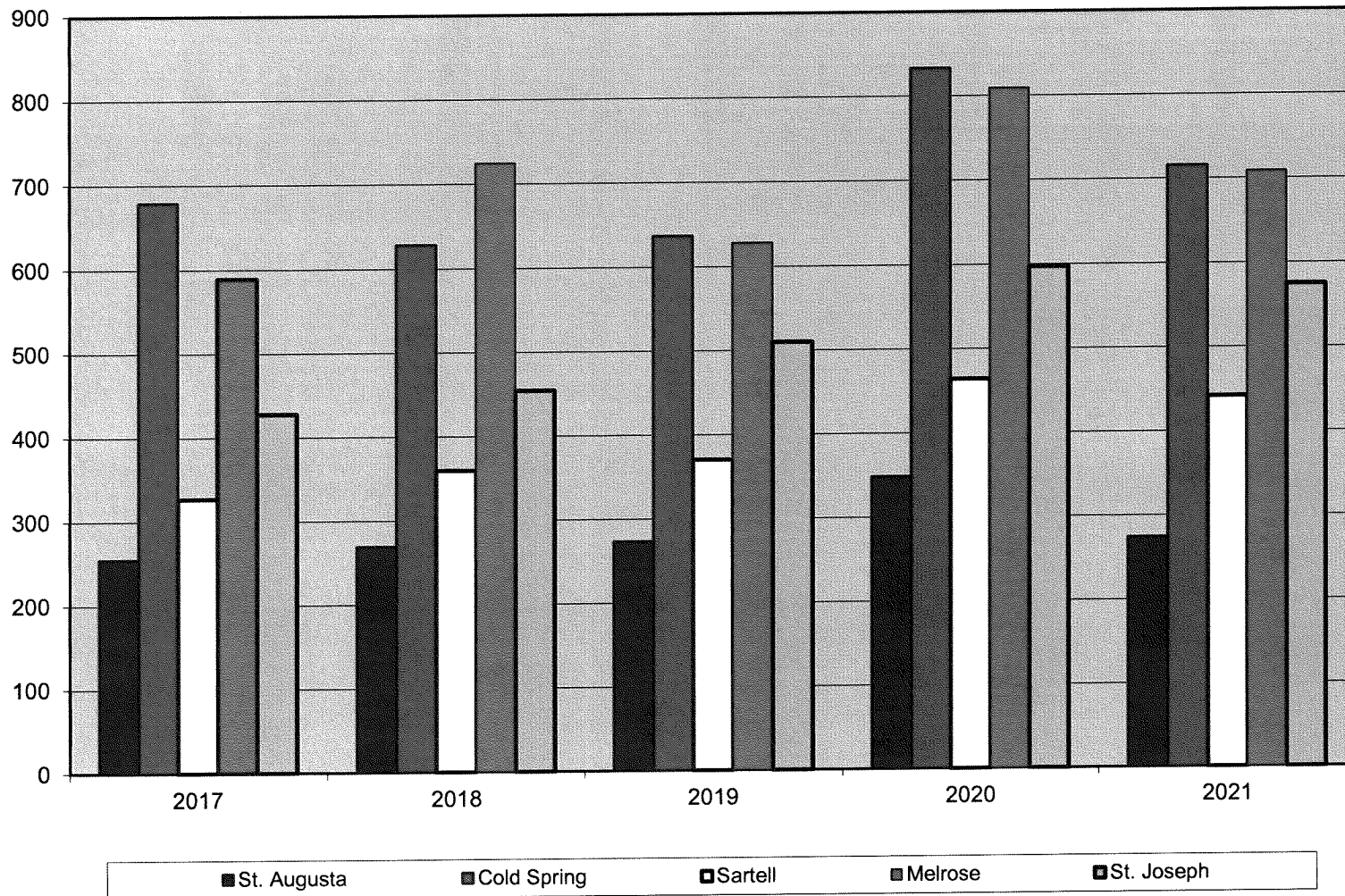
CITY FINANCIAL DATA COMPARISON

- City financial data comparative information taken from city reporting forms submitted to the Office of the State Auditor
 - Most recent information available is for 2021
- Compared property tax revenue and current expenditures per capita for St. Augusta to four other area cities: Cold Spring, Sartell, Melrose and St. Joseph
 - Current expenditures include General Government, Public Safety, Public Works, Parks and Recreation
- St. Augusta ranked 230th out of 231 cities with populations of 2,500 or more for current expenditures per capita in 2021
 - Ranked 226th out of 229 cities in 2020, 226th out of 226 cities in 2019, 232nd out of 233 cities in 2018, and 229th out of 229 cities in 2017

PROPERTY TAX REVENUE (PER CAPITA)

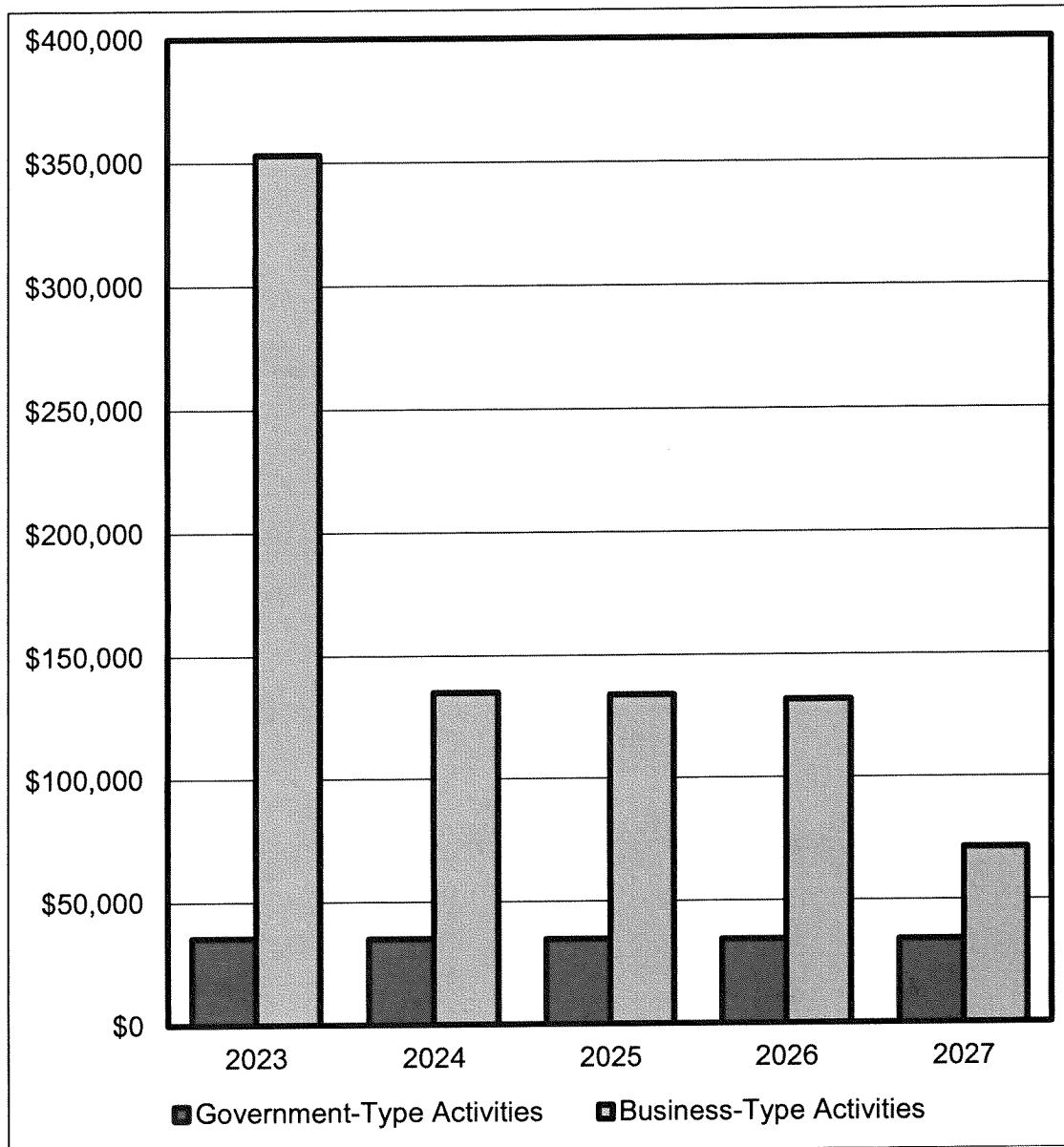


TOTAL CURRENT EXPENDITURES (PER CAPITA)



Debt Service

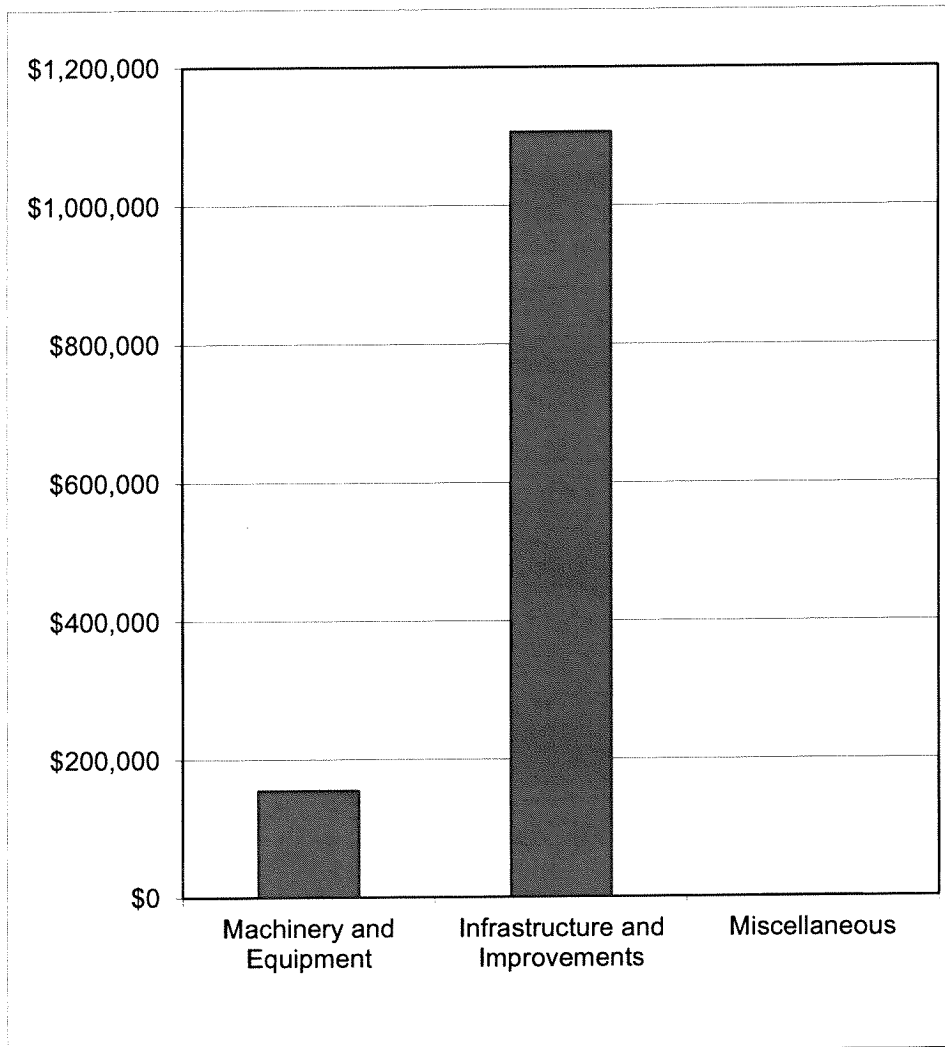
5-YEAR DEBT SERVICE REQUIREMENTS



- All debt payments are being paid on a timely basis
- Includes principal and interest

Capital Projects

CAPITAL OUTLAY EXPENDITURES

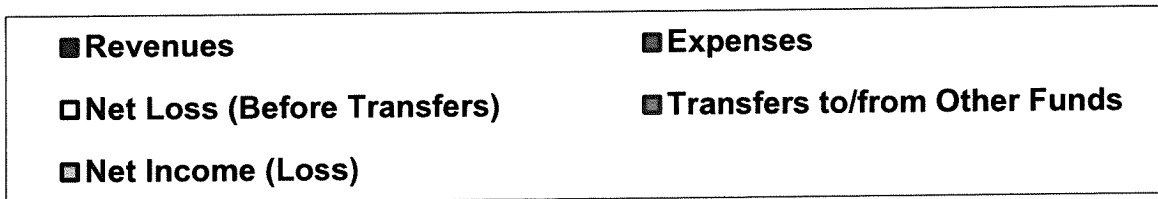
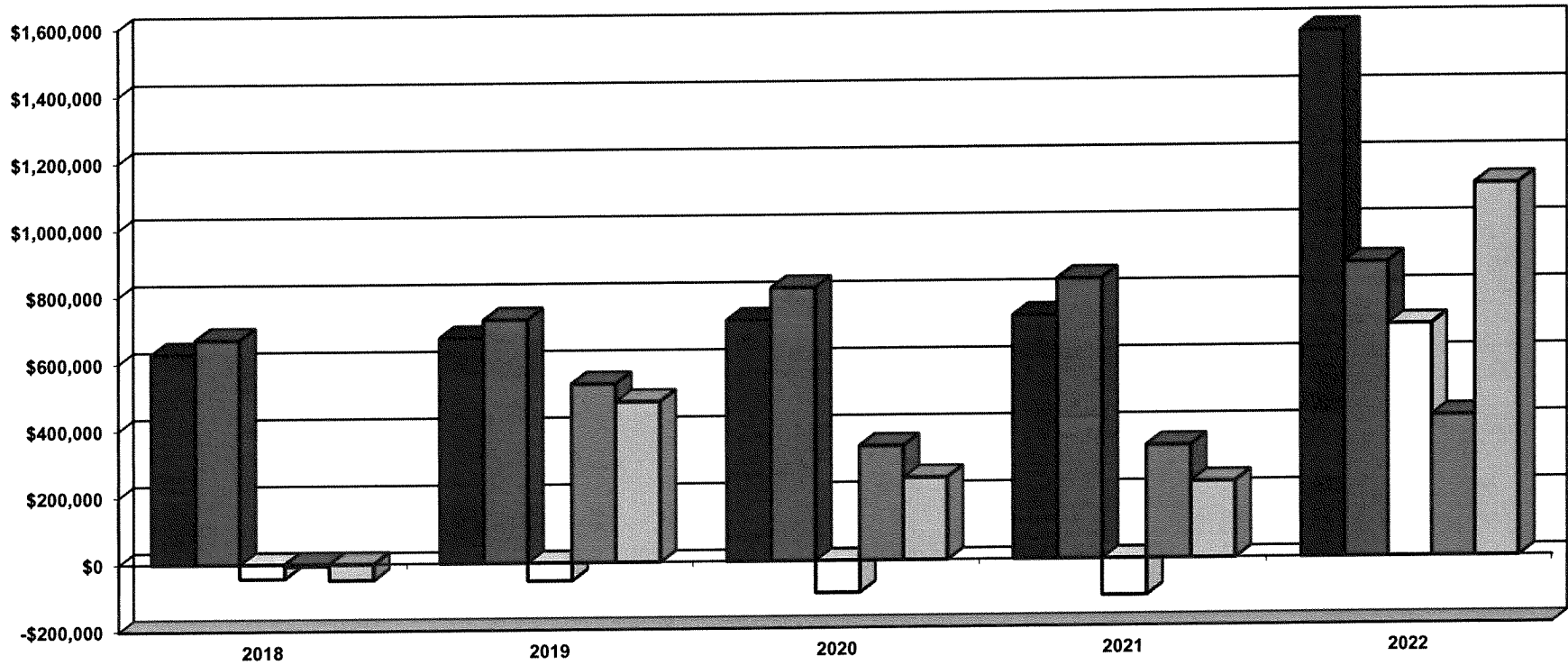


- Major capital outlay expenditures in 2022 were for:
 - 2022 street project
 - Grass rig and accessories
 - Kiffmeyer Park parking lot pavement
- Major capital outlay expenditures in 2021 were for:
 - 2021 street project
 - Plow truck build out
 - Tennis and pickleball courts
 - Dog park improvements

Enterprise Funds

Operational Trends

ENTERPRISE FUNDS



ENTERPRISE FUNDS (CONTINUED)

- Water, sewer, street light and storm water utility services supported by ratepayers
- Population and commercial industrial growth has been growing again in the past five years, resulting in relatively increasing operating revenues, operating expenses, other income and other expense
- Revenues include charges for services, special assessment income, investment earnings and grant revenue
 - Large increase in 2022 due primarily to sale of City's sewer plant capacity to the City of Foley
- Expenses include cost of services, personnel, depreciation, materials and supplies, investment losses and interest expense
 - Net income before depreciation and transfers for 2022 was \$954,622

SUMMARY

- **Unmodified audit opinion**
- **One Minnesota Legal Compliance exception in 2022**
- **Unassigned general fund balance of \$1,315,619 (98% of 2022 expenditures)**
- **Bonds and notes outstanding of \$1,815,063 at 12/31/22**

J & S Excavating Inc.

22871 County Road 7

St. Augusta, MN 56301

Office 320.255.0690

Email: jsexcavatinginc@gmail.com

Bid Proposal

Date	
5/15/2023	2023-28th Ave

Bid To
City of Saint Augusta <u>1914 250st. St</u> <u>St. Augusta, MN 56301</u>

Project
Road job - 28th Ave

Terms	PO #

Date	Description	Hours	Rate	Amount
	280' X 22' dig out 280ft long by 22' wide by 2' deep dig out bad dirt and haul out to meyer pit put down road fabric haul back in clean fill from meyer pit and place Approximately 593 yards out and import 593 yards in and place Materials, equipment and labor Bid			\$ 12,354.00
			Bid	



Quote
 #QTE003715
 04/26/2023

Minnesota Pump Works
 1 Cannon St W
 Dundas, MN 55019

Bill To
 St. Augusta MN, City of
 1914 250th St
 St Augusta MN 56301
 United States
 Phone:

Ship To
 St. Augusta MN, City of
 1914 250th St
 St Augusta MN 56301
 United States

Details

Preliminary Proposal for the Sale and Installation of a Vega Radar Level Sensing unit with MPE Triplex Controller. Note: Site Visit is required prior to acceptance of this quote. If additional product is required after site visit, the quote will be revised to include all product required for installation.

Prepared By	Phone	Email
Dillon Braith	877-645-8004	info@minnesotapumpworks.com

Sales Rep	Expires	Terms
Chad Kubasch	05/06/2023	Net 30

Item	Comment	QTY	Rate	Amount
23427 QUOTE ITEM	Lot of Equipment; to include: Vega C21 Radar Unit; SC1000 MPE Triplex Controller; 24 VDC Power Supply; and required misc. wire, connectors, and misc materials.	1	\$3,740.00	\$3,740.00
23427 QUOTE ITEM	Lot of Labor; to include: Site Visit; On site Service (8 hours); On site Service (2 hours for schematic revision); Service Drive Time; Mileage; and Lodging.	1	\$3,795.50	\$3,795.50

Subtotal \$7,535.50

Total \$7,535.50

Pricing is valid for 10 days and does not include freight charges or applicable taxes.

Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.

Signature: _____ Date: _____

Thank you for your business.
 Toll Free: 877-645-8004 | Email: info@minnesotapumpworks.com | Website: <http://www.minnesotapumpworks.com>



QTE003715

Rollie Werner Well Drilling, llc

14311 55th St NW
Annandale, Mn 55302

Phone # 320-274-3856

Estimate

Date	Estimate #
5/5/2023	148

Name / Address
City of St. Augusta 1914 250th St St. Augusta, Mn 56301

Project

Description	Qty	Rate	Total
Property: Well Hidden Lake Park			
50' 6" PVC Cased Well	50	44.50	2,225.00
5' Tel. Screen	5	152.38	761.90
Screen Fitting	1	190.90	190.90
Bentonite and Grout		400.00	400.00
400 CFM Air Compressor		255.00	255.00
Air Developing		450.00	450.00
HD-160 1-1/4" Poly Pipe	150	2.57	385.50
10-3 UF Wire	150	2.95	442.50
Copper Connection and Heat Shrink	1	38.90	38.90
permit and clerical		450.00	450.00
4 hrs labor-Removing Parts from Old well to New Well	4	225.00	900.00
Sealing Old Well		750.00	750.00
Digging of Water Line-Directional drill line from old well to new well		2,500.00	2,500.00
**This is only an estimate if more parts or Labor are needed to complete you will be charged accordingly			
Thank you for your business. 320-980-1212		Total	\$9,749.70



7175 Cahill Road - Edina, MN 55439
 Phone: (952)-913-8382 Email: sales@linesalot.com
 www.linesalot.com

PROPOSAL

To: Owner	Contact:
Address: Public Works	Phone:
	Email:
Project Name: St Augusta 2023 Striping	Bid Number: H23-0777
Project Location: St Augusta, MN	Bid Date: 6/6/2023

Item #	Item Description	Estimated	Unit	Unit Price	Total Price
1	MOBILIZATION	1.00	LS	\$950.00	\$950.00
2	4" SOLID LINE WHITE PAINT	77,100.00	LF	\$0.08	\$6,168.00
3	4" SOLID LINE YELLOW PAINT	14,600.00	LF	\$0.08	\$1,168.00
4	4" BROKEN LINE YELLOW PAINT	4,500.00	LF	\$0.08	\$360.00
5	4" DOUBLE LINE YELLOW PAINT	15,775.00	LF	\$0.16	\$2,524.00

Total Bid Price: \$11,170.00

Notes:

- 1. Does not include any brooming, late season markings, parking stall/trail striping, or pavement marking removals.
- 2. Bond fee not included. If required, add 1.5% to total quote price.
- 3. No retainage.
- 4. Mobilization charge (LS) includes ONE mobilization to complete this project. Additional, if requested, are \$950.00 each.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Sir-Lines-A-Lot</p> <p>Authorized Signature: _____</p> <p>Estimator: Dean Erickson (612) 799-1851 dean.erickson@linesalot.com</p>
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St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

April 2023 Run report

Emergency calls as of report date:

- 4-1-23 Fire (Vehicle)
- 4-2-23 Medical
- 4-4-23 Medical
- 4-5-23 Medical
- 4-11-23 Medical
- 4-13-23 Fire (Cancelled)
- 4-15-23 Medical
- 4-19-23 Medical
- 4-21-23 Medical (Cancelled)
- 4-23-23 Medical
- 4-24-23 Medical
- 4-27-23 Gas Smell
- 4-29-23 Medical

13 calls for April

32 calls for 2023 (41 calls as of this date last year)

Monthly training:

April's training, we went over run reports and how to properly fill them out. Fire Inc. also came out with a forcible entry trailer that simulated service doors and garage doors.



Bylaws of the St. Augusta Firefighters Relief Association

The Bylaws of the St. Augusta Firefighters Relief Association are hereby amended in their entirety and restated effective as of *(Date)*.

St. Augusta Firefighters Relief Association

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St. Augusta Firefighters Relief Association

ARTICLE I – Name

As provided by the Articles of Incorporation, the name of this organization shall be the St. Augusta Firefighters Relief Association.

ARTICLE II – Purpose

As provided in the Articles of Incorporation, the purpose of the St. Augusta Firefighters Relief Association is to provide retirement relief and other benefits to the members and their dependents. For purposes of Minn. Stat. § 424A, the St. Augusta Firefighters Relief Association is a governmental entity that receives and manages public funds to provide retirement and ancillary benefits for individuals providing the governmental services of firefighting and, if applicable, emergency response. The St. Augusta Firefighters Relief Association may also raise funds from private sources to furnish fire and emergency equipment for the St. Augusta Fire Department, and for other purposes deemed necessary and appropriate by the Association to the extent permitted by law. Benefits paid to members and their dependents shall be funded exclusively through governmental sources and, to the extent provided by state law, through donations.

ARTICLE III – Definitions

Section 3.1 Type

The Association is a defined-benefit lump-sum Association subject to Minn. Stat. §§ 424A.015, 424A.02, and 424A.091 to 424A.094. All benefits provided by this Association derive from and are governed by Federal and State laws and these Bylaws.

Section 3.2 Association

The term “Association” means the St. Augusta Firefighters Relief Association.

Section 3.3 Fire Department

The term “Fire Department” means the St. Augusta Fire Department.

Section 3.4 Firefighter

The term “Firefighter” refers to the paid-on-call firefighter of the St. Augusta Fire Department.

Section 3.5 Trustees

The term “Trustee” refers to the elected, appointed, or ex-officos that make up the Board of Trustees regardless whether they have a title or not.

St. Augusta Firefighters Relief Association

Section 3.6 Municipality

The term “Municipality” refers to the city of St. Augusta.

Section 3.7 Active Member

The term “Active Member” means a member of the Fire Department who is meeting or exceeding all requirements of the Fire Department and is considered a member in good standing as defined by the Fire Department.

Section 3.8 Deferred Member

The term “Deferred Member” means a member who has retired as a Firefighter of the Fire Department; and:

- (1) Who has served as an active Firefighter of the Fire Department for a period of twenty (20) or more years, although such service need not be continuous; or
- (2) Who has served as an active Firefighter of the Fire Department for a period of at least ten (10) years but not more than twenty (20) years, although such service need not be continuous and therefore be eligible for early vested benefits as provided in Article XII of these Bylaws; and
- (3) Who has not taken a distribution

Section 3.9 Retired Member

The term “Retired Member” means a member Who has retired as a Firefighter of the Fire Department; and:

- (1) Who has served as an active Firefighter of the Fire Department for a period of twenty (20) or more years, although such service need not be continuous; or
- (2) Who has served as an active Firefighter of the Fire Department for a period of at least ten (10) years but not more than twenty (20) years, although such service need not be continuous and therefore be eligible for early vested benefits as provided in Article XII of these Bylaws; and
- (3) Who has taken a distribution.

Section 3.10 Inactive Member

The term “Inactive Member” means a member of the Association that is currently not allowed to accrue time in the Association and not allowed to participate in Fire Department activities.

Section 3.11 Year of Active Time Service Credit

The term “Year of Active Time Service Credit” for purposes of computing benefits or service pensions payable, a year of active time service shall be defined as a period of twelve (12) full months of active time service in the Fire Department.

St. Augusta Firefighters Relief Association

Section 3.12 Active Time Service Credit

The term “Active Time Service Credit” is based on Minn. Stat. § 424A.003, ensuring the Fire Chief will certify annually by January 31 the active time service credit for the previous calendar year of each Firefighter rendering active time service credit with the Fire Department to the membership and the Association.

The active time service credit certification must be expressed as the number of completed months of the previous year during which an active Firefighter rendered at least the minimum level of duties as specified and required by the Fire Department under the rules, regulations, and policies applicable to the Fire Department. No more than one year of active time service credit may be certified for a calendar year.

Section 3.13 Break in Service

The term “Break in Service” means the period of time between a termination or resignation and a return to active service, as determined by the rules and regulations of the Fire Department and the Association. In the event of any ambiguity, the Board will follow the rules and regulations, as interpreted by the Fire Chief of the Fire Department. Any member returning from a break in service must remain in active service equal in time to the break in service up to a maximum of two (2) years in order to qualify for any benefit increases having occurred during the break time. As indicated in Minn. Stat. § 424A.001 subd 9a.

Section 3.14 Leave of Absence

The term “Leave of Absence” means a separation of active service as determined by the rules and regulations of the Fire Department. When the leave of absence has been granted and the Firefighter does not return to active service, the date the Firefighter started the leave of absence shall be used as his/her date of retirement, if he/she is eligible for retirement. Members shall not be given credit for leave of absence. Any member returning from a leave of absence must remain in active service equal in time to the leave of absence up to a maximum of two (2) years in order to qualify for any benefit increases having occurred during the leave period.

Section 3.15 Surviving Spouse

The term “Surviving Spouse” means any person who was the dependent spouse of a deceased former member at the time of the death.

Section 3.16 Surviving Child or Children

The term “Surviving Child or Children” shall mean any natural or adopted child or children of the deceased member.

St. Augusta Firefighters Relief Association

Section 3.17 Beneficiary

The term “Beneficiary” pursuant to Minn. Stat. § 424A.02 subd 9, means the individual(s) that is/are entitled to receive a benefit following the death of an active, medically retired, deferred or early vested member means the following person, in the following succession:

- The surviving spouse, if no surviving spouse,
- The surviving child/children, if no surviving child/children,
- Any ancillary survivor’s benefit shall be paid to the beneficiary identified in writing, on forms supplied by the Secretary, and if no beneficiary is identified,
- To the estate or trust, as a funeral benefit

Section 3.18 Qualified Domestic Relations Order (QDRO)

The term “Qualified Domestic Relations Order” means any judgement, decree or order (including approval of a property settlement agreement) that complies with the provisions of Minn. Stat. §§ 518.58 or 518.581.

Section 3.19 Fiscal Year

The term “Fiscal Year” means the Association’s fiscal year begins on January 1 of each calendar year and ends on December 31 of the same calendar year. Minn. Stat. § 424A.001, subd. 11.

Section 3.20 Books and Records

The Association will keep, at a minimum, correct and complete copies of its Articles of Incorporation and Bylaws, accounting records, records documenting Special Fund transactions, records necessary to determine benefits payable and paid to individual members and their beneficiaries, and minutes of each of its meetings that record the votes of actions taken. Unless a Records Retention Schedule is adopted and the Minnesota Historical Society has been notified or authority to destroy records is received from the Records Disposition Panel, the Association records may not be destroyed. Minn. Stat. §§ 138.17; 317A.461.

Section 3.21 Medical Benefit

A Medical Benefit is based on information provided from the Fire Department that an individual is unable to perform Fire Department activities due to an injury or illness that has occurred while performing the duties of the Fire Department. This injury or illness is deemed to be permanent in nature. The Fire Chief will inform the Association of this situation and the Association will calculate the benefit for the Associations’ member based on Active Time Service Credit and current benefit level.

St. Augusta Firefighters Relief Association

Section 3.22 Retirement Benefit

The term “Retirement Benefit” refers to the lump sum money paid to each member of the Association based on the active service credit.

Section 3.23 Retirement Plan

The term “Retirement Plan” refers to the administration of the Special Fund and the distribution of the retirement benefit.

Section 3.24 Fiduciary Responsibility

The term “Fiduciary Responsibility” means the standard of care enumerated in Minn. Stat. § 11A.09. In addition, the trustees must act in accordance with Minn. Stat. § 356A. No trustee of the Association shall cause the association to engage in a transaction if the fiduciary knows or should know that a transaction constitutes one of the following direct or indirect transactions:

- (1) Sale, exchange, or leasing of any real property between the Association and any member of the Association or their immediate family members;
- (2) Lending of money or other extension of credit between the Association and any member of the Association or their immediate family members;
- (3) Furnishing of goods, services, or facilities between the Association and a Board member or their family; or
- (4) Transfer to a Board member or their family, or use by or for the benefit of a Board member, of any assets of the Association. Transfer of assets does not mean the payment of Association benefits or administrative expenses permitted by law.

Section 3.25 Bylaw Limitations

In the event that one of a new or newly modified state statute is enacted and is in conflict with a Bylaw listed in this document, the state statute will take precedence over that section of these Bylaws.

ARTICLE IV – Membership

Section 4.1 Member Start Date

All Firefighters of the Fire Department are eligible to apply for membership in this Association. The Firefighter’s start date with the Fire Department will be considered the start date to the Association. Providing an application for membership is completed on the form provided by the Association for the purpose of becoming eligible for benefits in the Association. If the application is not received by the Fire Department/Association within 30 days of the Fire Department hire date, then the date it is received will be used as the Association hire date.

St. Augusta Firefighters Relief Association

Section 4.2 Membership Application

All applications shall be made in writing on an application included in the employment pack of material. Each application shall be referred to the Board of Trustees for approval. Upon approval of the member's application, such member shall accrue active time service credit for all time served while in probationary status.

Section 4.3 Returning from a Break in Service

Any member returning to Active Service from a Break in Service must return to active service in the Fire Department for a period of time equal to the Break in Service, up to two (2) years, to qualify for any benefit increases established during the Break per the Association Bylaws. When the member does not meet those requirements, they shall be paid at the established benefit rate for the last year they met the requirements of the Fire Department.

Section 4.4 Returning from a Leave of Absence

Any member that is granted a personal leave of absence must return to active service in the Fire Department for a period of time equal to leave of absence, up to two (2) years, to qualify for any benefit increases established during the leave per the Association Bylaws. When the member does not meet those requirements, they shall be paid at the established benefit rate for the last year they met the requirements of the Fire Department.

Section 4.5 Resignation or Termination from Fire Department

Resignation or termination from the Fire Department shall cause termination of the member from the Association. If the member has attained some level of vesting that information will be retained by the Association, until the member has reached an age (50) when the member can apply for the benefit due them.

Section 4.6 Termination of Membership

Any member may be terminated from the Association for cause by two thirds vote of all members present at a special meeting of the membership. Cause for termination includes, but is not limited to, failure to account for money belonging to the Association, or feigning illness or injury for the purpose of defrauding the Association. A member may not be terminated except by a fair and reasonable process.

St. Augusta Firefighters Relief Association

Section 4.7 Uniformed Services

A Firefighter who is absent from firefighting duties due to participating in the uniformed services may obtain service credit for the period of the uniformed service, not to exceed five years, unless a longer period is required by Federal law, if the Firefighter returns within the time frame required by Federal law to firefighting service with coverage by this same Association or its successor upon discharge from service in the uniformed service.

Active Time Service Credit will not be given if the Firefighter separates from uniformed service with a dishonorable or bad conduct discharge or under other than honorable conditions. This is in accordance with Minn. Stat. § 424A.021.

ARTICLE V – Board of Trustees

Section 5.1 Powers of Board of Trustees

The Trustees is the governing board and has exclusive control of the investment of the Association's plan assets in conformance with Federal and state law including, but not limited to, Minnesota statutes and these Bylaws. The members of the Board will act as Trustees, with a fiduciary responsibility to the active, deferred, and retired members of the Association, who are its beneficiaries; the taxpayers of the municipality, who help to finance the plan; and the State of Minnesota, which established the plan. Minn. Stat. § 356A.04, subd. 1).

The Board will invest and reinvest the Association's plan assets, determine benefits, determine eligibility for membership or benefits, determine the amount or duration of benefits, determine the funding requirements or amounts of contributions, oversee the expenditure of plan assets, and select financial institutions and investment products. Minn. Stat. § 356A.02, subd. 2.

The Board will submit a written report of the financial condition of the Association to the members at the annual meeting.

The Board will develop and periodically revise a program for continuing education. The Trustees will participate in continuing education to keep themselves abreast of their fiduciary responsibilities. Minn. Stat. § 356A.13, subd. 2.

The Board will write and amend policies in the best interest of the Association.

Trustees are entitled to one vote and each has equal rights. Voting by proxy and absentee are not permitted. All votes, unless specified prior to the vote, will be conducted by a voice vote. If a majority cannot be determined by voice vote, the Officer in charge of the vote will ask for a vote by ballot. Minn. Stat. § 317A.201; 356A.02, subd. 2.

St. Augusta Firefighters Relief Association

Section 5.2 Board of Trustees

The Board consists of nine (9) members (Trustees): six (6) Trustees elected by the membership of the Association and three ex-officio Trustees drawn from City of St. Augusta per Minn. Stat. § 424A.04 subd 1. Of the three (3) ex-officio's, one must be an elected official, the other can be an elected or appointed municipal official (i.e.: City Administrator), and both must be designated annually by the municipal governing board. The third ex-officio must be the Fire Chief.

Section 5.3 Officers of the Board

The officers of the Association shall be President, Vice President, Secretary, and Treasurer and will be elected by the membership. An ex-officio trustee is not eligible to hold one of these offices per Minn. Stat. § 424A.04.

Section 5.4 Vacancy

In the case of death, resignation, or termination from the Fire Department or Board of any officer or trustee of the Association, the Board of Trustees will hold a Special meeting for the purpose of electing a Trustee to complete the unexpired term of office.

Section 5.5 Removal from Office of an Officer/Trustee

A general trustee or officer may be removed from the Board for cause. Cause for removal will include, but will not be limited to, the breach of the duties as set forth in these Bylaws. One or more of the Trustees or officers may be removed at a Special Membership meeting which has been called for that purpose, and will be removed by 2/3 vote of the members present, provided a quorum is present. The general trustee or officer will be furnished with a statement of the particular charges at least 10 days before the meeting being held. At the meeting, the general trustee or officer will be given an opportunity to be fully heard as to each charge. If a general trustee or officer is removed, a replacement will be elected at the same meeting, and such replacement will serve out the unexpired term of the removed general trustee or officer.

Section 5.6 Board of Trustees Compensation

The Board of Trustees will be compensated based on the stipend policy. This policy will be approved by the membership at the annual meeting. The Officers' salaries will be compensated from the Special Fund and the Trustees from the General Fund.

St. Augusta Firefighters Relief Association

Section 5.7 Indemnification

No member of the Board will assume any personal liability for any action taken by the Association, or Board of Trustees, or Executive Board as a voting body, whether or not then in office, and shall be indemnified by the Association against reasonable costs and expenses, including attorney fees, incurred by him/her in connection with any action, suit, or proceedings to which he/she may be a party by reason of his/her having been a trustee of the Association, except in relation to matters at which he/she shall finally be adjudged in such action, suit, or proceeding to have been derelict or negligent in the performance of his/her duties as a Board member. The foregoing right of indemnification shall not be exclusive of other rights to which he/she shall be entitled as a matter of law.

ARTICLE VI – Meeting Procedures

Section 6.1 Annual Membership Meetings

Membership meetings will be held the 1st Monday in March. They will be held at station 1 unless previously announced.

Special meetings of the membership may be called at any time upon the written order of two officers and one trustee of the Board of Trustees, or five (5) members of the Association. The order shall be filed with the Secretary and it shall be his/her duty to give due notice of the special meeting specifying the object of said meeting, no business shall be transacted at any special meeting except the business for which the meeting was called.

Notice of each special meeting of the Association's members will be delivered to each member entitled to vote at the meeting at least three days before the date of the meeting and not more than 10 days before the date of the meeting. Notice will contain the date, time, and place of the meeting.

Section 6.2 Board Meetings

The regular meetings of the Board of Trustees shall be held on the second Tuesday of each quarter at 7:00 p.m. unless it falls on a holiday in which case it is delayed one week. These meetings shall be open to any member.

Special Board Meetings may be called by the President or by any of the members of the Board by written request, filed with the Secretary, who shall give notice to all the members of the time and place of the meeting, at least five (5) days prior to the meeting.

St. Augusta Firefighters Relief Association

Section 6.3 Meeting Procedure

The order of business at all meetings (Annual, Board, and Special) called by the Association shall be conducted according to Robert's Rules of Order and follow this structure:

1. Call to order
2. Roll call (verify quorum)
3. Secretary's report
4. Treasurer's report
5. Report of the Board (member meeting)
6. Report of other committees (Board or Member meeting)
7. Election of Trustees and Officers, if applicable (annual meeting)
8. Old business
9. New business
10. Adjournment

Section 6.4 Quorum for Meetings

A majority of the Board of Trustees then in office or 40% of the active members of the Association shall constitute a quorum for the transaction of business at their respective meetings. Any meeting that does not have a quorum will cause the meeting to be adjourned.

Attendance for all Board of Trustee meetings will include those individual(s) attending via an electronic conferencing tool, as long as the individual has given notification to one of the Board of Trustees Officers at least two (2) days prior to the meeting pending Board approval. Those individual(s) attending electronically will be afforded all of the same privileges as trustees attending in person.

Section 6.5 Open Meeting Requirements

All meetings will be open to any member of the Association and to the public as described in Minn. Stat. § 13D.01. Notice requirements of the Minnesota Open Meeting Law will be followed for all Board meetings. A schedule of the Association's regular Board meetings will be kept on file at the Board's primary office and posted in a public location. Any of the Association meetings may be closed if certain types of data are discussed as described in Minn. Stat. § 13D.05 subd 2.

ARTICLE VII – Election

Section 7.1 Officer/Trustee Term of Office

The Officer/Trustees shall be elected to three-year staggered terms. There will be two trustees elected each year at the March Annual meeting of the Association.

St. Augusta Firefighters Relief Association

Section 7.2 Voting on Officers/Trustees

Each position on the Board of Trustees shall be voted on separately by the members in attendance at the Annual meeting. No nominations of slates of candidates or cumulative voting shall be allowed. A simple majority is needed to elect. Voting by proxy or absentee will not be allowed. All votes, unless specified prior to the vote, shall be conducted by a hand vote. If the determination of the hand vote is not obvious than a paper ballot with take place. If an individual is running unopposed the chairperson of the meeting can call for by election by acclamation.

Section 7.3 Elections

Elections will be held in the following manner, with two trustees being elected each year in the following order: Secretary and Trustee, Treasurer and Vice President, President & Trustee.

Section 7.4 Member Voting Eligibility

Only members that currently have a status of “Active” in the Fire Department and that are members of the Association shall have the right to vote at Association meetings.

ARTICLE VIII – Duties of the Officers

Section 8.1 Duties of the President

See “Position Description for the President” for a list of duties.

Section 8.2 Duties of the Vice-President

See “Position Description for the Vice President” for a list of duties.

Section 8.3 Duties of the Treasurer

See “Position Description for the Treasurer” for a list of duties.

Section 8.4 Duties of the Secretary

See “Position Description for the Secretary” for a list of duties.

Section 8.5 Duties of the Board of Trustees

See “Position Description for the Trustee” for a list of duties.

Section 8.6 Duties of the Ex-Officio – City Appointed

See “Position Description for the Ex-Officio – City Appointed” for a list of duties.

St. Augusta Firefighters Relief Association

Section 8.7 Duties of the Ex-Officio – Fire Chief

See “Position Description for the Ex-Officio – Fire Chief” for a list of duties.

ARTICLE IX – Funds Management

Section 9.1 Funds

All money received by the Association shall be kept in one of two separate funds. Disbursements from the funds shall be in accordance with Minnesota Statutes and the Bylaws of the Association. The Special Fund and a General Fund will be established and maintained by the Association.

Section 9.2 Fund Management

The Board of Trustees shall maintain all Association funds in an approved savings institution or investment firm. All money belonging to the Association shall be deposited to the credit of the Association in such banks, trust companies, or other depositories as the Board of Trustees may designate. The Board of Trustees shall make deposits in conformance with state statute and the investment policy.

Section 9.3 Investment Policy

The Board will approve an investment policy annually, and will investigate and prepare for the safe and profitable investment of Association funds in conformance with state statutes and the Association’s investment policy. The Board may hire investment professionals to act for or on its behalf. The Special Fund assets will be invested only in securities that are authorized by Minn. Stat. §§ 424A.05 subd 4; 424A.095; 356A.06, subd. 6; and 356A.06, subd. 7 (if the Association qualifies to use the expanded list). The Board of Trustees will maintain a copy of the investment policy of the Association on file. The Board of Trustees will file a copy of the Association’s investment policy, and all changes to the policy, with the Office of the State Auditor.

Section 9.4 Bonding of Officers

The Officers of the Association shall be bonded at 10% of net assets of the fund or up to \$500,000 per Minn. Stat. § 424A.014 subd 4.

St. Augusta Firefighters Relief Association

Section 9.5 Standard of Fiduciary Conduct

Trustees owe a fiduciary duty to the members of the Association, who are plan beneficiaries; to the taxpayers of the municipality, who help finance the plan; and to the State of Minnesota, which established the plan. The Trustees will act in good faith and exercise that degree of judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, considering the probable safety of plan capital as well as the probable investment return to be derived from the assets.

ARTICLE X – Special Fund

Section 10.1 Special Fund

All public funds, such as fire state aid, supplemental state aid, municipal contributions, and supplemental benefit reimbursements, received by the Association will be deposited in the Special Fund. Disbursements from the Special Fund will not be made for any purpose except as authorized by Minn. Stat. § 424A.05 subd 3.

The Treasurer is the custodian of the assets of the Special Fund and the recipient on behalf of the Special Fund of all revenues payable to it. The Treasurer will maintain adequate records documenting all transactions involving the financial activities of the Special Fund.

ARTICLE XI – General Fund

Section 11.1 General Fund

The funds received by the Association from fines, initiation fees, entertainments, and other miscellaneous sources shall be kept in the General Fund of the Association on the books of the Treasurer and may be disbursed, with approval of the Board, for any purpose reasonably related to the welfare of the Association or its members.

The Treasurer is the custodian of the assets of the General Fund and the recipient on behalf of the General Fund of all revenues payable to it. The Treasurer will maintain adequate records documenting any transactions involving the financial activities of the General Fund.

ARTICLE XII – Benefits

Section 12.1 Benefits

Any active member of the Association who meets the following qualifications shall be entitled to retirement benefits by the Association.

St. Augusta Firefighters Relief Association

(a) Benefit

The Association manages a defined benefit plan that exclusively pays a lump sum pension benefit. Upon such qualifications being met, the Association shall pay a lump sum benefit according to the calculations of the 1971 Volunteer Firefighter's Relief Association Guidelines Act, as amended (Minn. Stat. § 424A.096). Any deferred member who has reached fifty (50) years of age, and who has at least twenty (20) years of active service credit in the Association, and who has made application of distribution therefore, the following shall be paid: An amount equal to the total active time service credit will be determined by using the formula in Addendum A multiplied by the base benefit amount contained in Addendum B, which is incorporated by reference herein.

(b) Early Vested Benefit

If an active member shall have served for more than ten (10) years, but less than twenty (20) years in the Fire Department, they may retire from the Fire Department and be placed on the deferred status (early vested) pension roll. When a member reaches the age of fifty (50) years and provided that at the time they have active service credit in the Association of at least ten (10) years, they shall, upon application therefore, in accordance with the formula in Addendum A multiplied by the base benefit amount contained in Addendum B with vesting applied, be eligible for benefit payout.

(c) Medical Benefit

If an active member becomes unable to perform the duties of the Fire Department and the Fire Department certifies the medical information, then the member is eligible to receive a medical benefit. The benefit will be based on Active Service Credit that the member has accrued multiplied by the current benefit level listed in Addendum B.

Section 12.2 Supplemental Benefit

A supplemental benefit will be paid out of the Special Fund to individuals who receive a lump-sum distribution of a service pension. The amount of the supplemental benefit to be paid is ten (10) percent of the regular pre-tax lump-sum distribution, excluding any interest that may have been credited during the period of deferral or \$1,000 whichever amount is smaller, in accordance with Minn. Stat. § 424A.10.

St. Augusta Firefighters Relief Association

Section 12.3 Survivor Benefits

Upon the death of a member of the Association and following the submission and approval of an Application for Distribution, a survivor benefit will be paid out of the Special Fund to the member's surviving spouse; if there is no surviving spouse, to the member's surviving children; if there is no surviving spouse and there are no surviving children, to the member's designated beneficiary. If no beneficiary has been designated and if the deceased member was active or deferred, the survivor benefit will be paid as a death benefit to the estate/trust of the deceased member.

If there are no surviving children, the member's surviving spouse may waive, in writing, wholly or partially, the spouse's entitlement to a survivor benefit, so that the survivor benefit may be paid directly to the member's designated beneficiary.

A trust created under Chapter 501B may be a designated beneficiary if the survivor benefit will be distributed as a one-time lump-sum payment. If a trust was created and is payable to the surviving children and there is no surviving spouse, the survivor benefit will be paid to the trust.

For active members, a survivor benefit is equal to the benefit level for each year that the member served as an active Firefighter in the Fire Department, at a vesting rate of 100%, will be paid upon death. If the member has less than 5 years of active service and has not separated from active service a benefit equal to five (5) years of active service will be paid. The current benefit level found in Addendum B is used in this calculation. Distribution of the benefit will follow Section 3.16.

Section 12.4 Survivor Benefits – Deferred Member

A survivor benefit equal to a deceased deferred member's deferred service pension will be paid on behalf of the deceased deferred member. The survivor benefit amount may not exceed the total earned service pension of the deceased deferred member. Distribution of the benefit will follow Section 3.16.

Section 12.5 Supplemental Survivor Benefit

A supplemental survivor benefit will be paid out of the Special Fund when a lump sum survivor benefit is paid to the surviving spouse or, if none, to the surviving child or children of a deceased active or deferred member. The amount of the supplemental survivor benefit to be paid is 20 percent of the survivor benefit or \$2,000 whichever amount is smaller, in accordance with Minn. Stat. § 424A.10.

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Section 12.6 Requesting Benefits

Once a member has met the eligibility requirements they are entitled to apply for benefits from the Association. Each member who intends to take distribution of a service pension, including a deferred service pension, from the Association must file a Notice of Intent to Take Distribution. Such Notice of Intent to Take Distribution will be in writing and will be filed with the Secretary. Upon receipt of the Notice of Intent to Take Distribution, the Secretary will provide to the applicant an Application for Distribution and any forms or notices required by Federal or State law. No Notice of Intent to Take Distribution is required for ancillary benefits.

All Applications for Distribution will be submitted to the Board for approval at a Board meeting by the Secretary. Applications for Distribution will state the age of the member, the period of service, the date of separation from active service with the Fire Department, and any other information the Board may require. No service pension, including any deferred service pension, or ancillary benefit will be paid until the Application for Distribution has been approved by a majority vote of the Board.

From the time the Association receives an approved benefit request form from the individual requesting benefit payment, until the payment is made, may not exceed 120 days.

Section 12.7 Approval of Request for Benefits

It shall be the duty of the Board of Trustees to approve applications for service pensions and/or supplemental benefits, if the applicant meets all of the eligibility requirements set forth in these Bylaws. It shall also be the duty of the Board of Trustees not to approve the application if any of the eligibility requirements are not met. If an application is not approved, the Board shall return the application to the applicant within 30 days, noting thereon, in detail, which requirements the applicant does not meet. Thereafter, the applicant shall be furnished with the opportunity to be heard by the full Board, pursuant to the Procedure for Review as provided by Article XV of these Bylaws. If the application is approved, the service pension shall be paid in the manner requested by the applicant pursuant to Article XIV of these Bylaws.

Section 12.8 Limitation

Following the receipt of a lump sum survivor's benefit neither a member's spouse nor estate is entitled to any other or further financial relief or benefits from the Association.

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Section 12.9 Unclaimed Benefits

In the event that the Association is unable with reasonable effort to locate a member or a survivor of a member entitled to payment or distribution under these bylaws or by State law, the benefit distributable to such member or survivor of such member will be forfeited and will be credited to the Special Fund. Efforts to locate a member or survivor must be documented. Forfeiture will occur no earlier than thirty-six (36) months after the Board concludes the Association was unable to locate such member or survivor despite reasonable efforts to locate them.

ARTICLE XIII – Limits on Benefits

Section 13.1 Qualified Domestic Relations Order (QDRO)

An approved domestic relations order shall be accepted by the Board of Trustees if in compliance with state and Federal law. No benefits shall be paid under a domestic relations order which requires the plan to provide any type or form of benefit, or any option, not otherwise provided under the plan or under state law.

(a) QDRO Distribution to Alternate Payee

The Alternate Payee of a vested Firefighter will be paid based upon the directions of a Qualified Domestic Relations Order (QDRO). The QDRO must be approved and signed by the court before any action will take place. The Board of Trustees has 90 days to make this payment from the time the QDRO is received and approved by the Board of Trustees. The 90 days will start at the first board meeting after receipt of the QRDO. Any penalties that are the results of early withdrawal or cash payment will be applied to alternate payee. Record of this payment will be maintained by the Relief Association and the Firefighter's benefit will be discounted by this payment at the time the Firefighter is paid his/her benefit.

Section 13.2 Garnishment, Judgment or Legal Process

No service pension or ancillary benefits paid or payable from the Special Fund of the Association to any person receiving or entitled to receive a service pension or ancillary benefits shall be subject to garnishment, judgment, execution, or other legal process, except as provided in Minn. Stat. §§ 518.58 or 518.581.

Section 13.3 Assignments

No person entitled to a service pension or ancillary benefits from the Special Fund of the Association may assign any service pension or ancillary benefit payments, nor shall the Association have the authority to recognize any assignment or pay over any sum which has been assigned.

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Section 13.4 Benefit Amount Limitation

No provision, which places limits on benefits, as contained within Section 415 of the Internal Revenue Code shall be exceeded. Plan participants cannot receive an annual benefit greater than the amount specified in Section 415 of the code as may subsequently be amended.

ARTICLE XIV – Timing and Modes of Distribution

Section 14.1 Timing and Modes of Distribution

Because of the varying circumstances in each member's retirement planning, optional benefit payment methods are offered. Selection should occur after consultation with a tax consultant, insurance and/or estate planner, or an attorney. Alternate payment methods on the application form shall include.

- 1) A direct transfer on an institution-to-institution basis of the retiring member's lump sum payment to the member's individual retirement account (IRA).
- 2) A single lump sum payment payable to the retiring member (subject to current income tax withholding requirements).

Section 14.2 Rollover Distribution

Upon written request from the retiring member who has given proper notice of retirement, the Secretary or Treasurer shall bring the request to the next Board meeting for review. Upon Board approval the Treasurer shall directly transfer the service pension amount into an Individual Retirement Account under Section 408(a) of the Internal Revenue Code, as amended.

ARTICLE XV – Procedure for Review

Section 15.1 Application for Benefit Denied

In the event that the Board of Trustees denies an application for service or ancillary pension, the member shall be entitled to the right of appeal for the determination.

Section 15.2 Appeal for non-Service Credit related Denial

In the event that the Board of Trustees denies an application for benefits for a non-Service credit related issue, the Board of Trustees must notify the applicant within 30 days of the denial. The applicant can then appear before the Board of Trustees at the next regularly scheduled business meeting to have his appeal heard.

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Section 15.3 Members Appeal Process and Timing for Active Service Credit

The Fire Chief shall notify each Firefighter rendering active service credit with the Fire Department of the amount of active time service credit rendered by the Firefighter for the previous calendar year. The active time service credit notification and a description of the process and deadlines for the Firefighter to challenge the Fire Chief's determination of active time service credit must be provided to the Firefighter 21 days prior to its certification to the Association and municipality. This process is based on Minn. Stat. § 424A.003 (c). Firefighters who wish to appeal their service credit must provide a written statement explaining the appeal to the Fire Chief by the date listed in the letter. The appeal will be reviewed by the Fire Chief who will make a final determination of the service credit within 5 business days.

ARTICLE XVI – Dissolution of the Association Retirement Plan

Section 16.1 Dissolution of the Association Retirement Plan

This article only applies to the dissolution of a retirement plan established and administered by the Association. It does not apply to a change in the plan, consolidation or a plan administered by the Public Employees Retirement Association. This Article conforms to Minn. Stat. 424B.22.

Section 16.2 Effective Date of the Dissolution

The effective date of the dissolution of the plan will be the dissolution date of the Association, if the Association is not being dissolved then the date will be the end of the calendar year that employment or services of the Firefighters has been terminated.

Section 16.3 Vesting of Firefighters

All currently active Firefighters will, and deferred members may, be become fully vested (100%) in the retirement fund. Their years/month of service will be calculated as of the effective dissolution date.

Section 16.4 Benefit Increase

The board of trustees may approve an amendment to the Bylaws of the association to increase the lump-sum up to a maximum of 125 percent of the maximum benefit allowed, as long as the Associations assets support the increase, without municipal contribution, as determined in Section 16.5 and taking into account Section 16.3. This increase will apply to all active and deferred Firefighters.

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Section 16.5 Determination of Assets and Liabilities

- a) The board of trustees shall determine the following as of the date of termination of the retirement plan:
 - 1) The fair market value of the assets of the Special Fund;
 - 2) The present value of each member's accrued benefit, taking into account full vesting under Section 16.3 and any increased lump-sum benefit level approved under Section 16.4;
 - 3) The present value of any benefit remaining to be paid to each member in pay status, if any; and
 - 4) Administrative expenses incurred or reasonably anticipated to be incurred through the date on which all retirement benefits have been distributed or transferred or, if later, the effective date of the dissolution of the Association.

- b) The Board of Trustees shall compile a schedule that includes the following information:
 - 1) The name of each member in pay status to whom a benefit or pension is or will be owed;
 - 2) The name of each other benefit recipient to whom a benefit or pension is or will be owed; and
 - 3) For each individual described in clauses (1) and (2), the amount of the benefit or pension to which the individual is entitled under the Bylaws of the Association, taking into account the changes required or permitted by this section, the corresponding number of years of service on which the benefit or pension is based, and the earliest date on which the benefit or pension would have been payable under the Bylaws of the Association.

- c) If the Association is dissolving, in addition to the determination under paragraph (a) for the retirement plan, the Board of Trustees shall determine, as of the effective date of the dissolution of the Association, the legal obligations of the General Fund of the Association.

Section 16.6 Protection of Investments

To minimize the risk of investment losses between the termination date and the date benefits will begin to be distributed, the Board of Trustees shall invest the assets in the special fund in low-risk investments, to the extent consistent with its fiduciary duty under Minn. Stat. 356A.

Section 16.7 Allocation of Surplus Funds

- a) If after completing the determination of assets, liabilities, and administrative expenses, there is a surplus, the Board of Trustees shall transfer to the affiliated municipality the lesser of (1) the amount of the surplus, or (2) the sum of all required contributions, without investment earnings or interest thereon, made by the municipality to the Association during the year in which the termination of the retirement plan occurs or during the preceding nine years.

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- b) If the affiliated municipality did not make any required contributions to the Association during the current or preceding nine years or if, after the transfer described in paragraph (a), there is surplus remaining, the Association and the municipality will mutually agree on an allocation between them of the remaining surplus.
- c) If, within 180 days of the date of termination of the retirement plan, the municipality and Association have not reached an agreement on the allocation of the surplus under paragraph (b), then 50 percent of the surplus shall be retained by the Association and 50 percent of the surplus shall be transferred to the affiliated municipality.
- d) Any surplus retained by the Association under paragraph (c) shall be allocated among all members eligible to share in the surplus in the same proportion that the present value of the accrued benefit for each eligible member bears to the total present value of the accrued benefits of all members eligible to share in the surplus, and each eligible member's benefit, as determined under Section 16.5 paragraph (a), clause (2), shall be increased by the member's share of the surplus. The Board of Trustees shall determine eligibility to share in the surplus, which may include any of the following, in addition to Firefighters active as of the date on which members became 100 percent vested:
 - 1) Inactive Firefighters;
 - 2) Former Firefighters with a deferred benefit under the retirement plan

If the Board of Trustees decides to include the individuals described in clause 2 in the allocation of the surplus, the Board of Trustees shall modify the method for allocating the surplus to take into account such individuals.

- e) Any amount of surplus transferred to the affiliated municipality under this subdivision may only be used for the purposes described in Minn. Stat. 424A.08, paragraph (a) or (b).

Section 16.8 Immediate Distribution of Retirement Benefits

The Board of Trustees shall liquidate the assets of the Special Fund and pay retirement benefits and administrative expenses under the retirement plan within 210 days after the effective date of the termination of the retirement plan.

Without regard to whether the member has attained age 50, each member and other benefit recipient shall be permitted to elect an immediate distribution or a direct rollover of the member's benefit to an eligible retirement plan as permitted under Minn. Stat. 356.635, subd 3 to 7, if the benefit is an eligible rollover distribution as defined in Minn. Stat. 356.635, subd 4 and 5.

The Board of Trustees shall complete the distribution of all assets of the Special Fund by making any remaining distributions or transfers as required under Minn. Stat. 424B.22 subd 9 on behalf of members or other benefit recipients who cannot be located or are unresponsive and paying any remaining administrative expenses related to the termination of the plan.

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Section 16.9 Missing Members

- a) If the Board of Trustees cannot locate a member or other benefit recipient or receives no response to an offer to distribute a retirement benefit, the Board of Trustees shall make a diligent effort to obtain a current address or other contact information as follows:
 - 1) Send a notice to the address on file for the member or other benefit recipient using certified mail;
 - 2) Check with the Minnesota State Fire Department Association, the municipality, and any other employer of the member;
 - 3) Check with the member's designated beneficiary on file with the Association; and
 - 4) Use one or more of the internet search tools that are free of charge.
- b) If the Board of Trustees is unable to locate the member or other benefit recipient after taking the actions described in paragraph (a), the Board of Trustees shall transfer the retirement benefit to an individual retirement account or consider the retirement benefit abandoned and deposit funds in the amount of the retirement benefit with the commissioner of commerce under Minn. Stat. 345. The Board of Trustees may deposit a retirement benefit with the commissioner of commerce under Minn. Stat. 345.

Section 16.10 Supplemental Benefits

Within 60 days after the distribution of benefits under section 16.8, the municipality or independent nonprofit firefighting corporation with which the fire department is affiliated shall pay supplemental benefits under Minn. Stat. 424A.10 to each member and survivor who satisfies the requirements of Minn. Stat. 424A.10, subd 2, if the member is at least age 50. The Commissioner of Revenue shall reimburse the municipality or independent nonprofit firefighting corporation for all supplemental benefits paid as provided in Minn. Stat. 424A.10, subd 3.

Section 16.11 Notice of Retirement Plan Termination

The Board of Trustees shall notify the Commissioner of Revenue and the State Auditor that the retirement plan is being terminated no later than 30 days before the effective date of the termination of the retirement plan and provide any information the Commissioner or State Auditor may require.

Section 16.12 Finalization of the Association

The Association is dissolved effective on the date that the Board of Trustees completes the following actions:

- 1) Prepares and files with the State Auditor final audited financial statements, pursuant to Minn. Stat. 424A.014, subd 1, or, if applicable, the certified financial statement, pursuant to Minn. Stat. 424A.014, 2;

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- 2) Liquidates the General Fund and settles all legal obligations of the General Fund as determined under subdivision 5;
- 3) Transfers the records of the Association to the chief administrative officer of the affiliated municipality; and
- 4) Notifies the Commissioner of Revenue, the State Auditor, and the Secretary of State of the dissolution no later than 30 days before the effective date of the dissolution.

ARTICLE XVII – Amendments

Section 17.1 Amendment(s) Generation

The Bylaws of the Association may be amended by the Board of Trustees, if two Trustees submit a signed proposal to the Board at least ten (10) days but not more than thirty (30) days prior to a regularly scheduled Board meeting. The Bylaws of the Association may be amended by the membership of the Association if five (5) members submit a signed proposal to the Board at least ten (10) days but not more than thirty (30) days prior to a regularly scheduled Board meeting.

The Board of Trustees will then review the proposed amendment(s) and provide a recommendation on the amendment(s) to the membership. The recommendation will be distributed with the proposed amendment(s) to the membership.

Section 17.2 Amendment(s) Ratification - Membership

The Bylaws of the Association may be amended at any Annual or Special meeting by a 2/3 majority vote of the active members of the Association present, provided that a quorum is present; provided the proposed amendment(s) and recommendation was made available for membership review by one or more of the following methods: posting, reading at a meeting, or mailed/mailed to the membership. The availability for membership review must be at least 10 days prior to the voting and not longer than 30 days.

Section 17.3 Amendment(s) Ratification - Municipality

Once these Bylaws have been amended by the Association, approval of the municipality is required per Minn. Stat. 424A.02 subd 10 followed by submitting a copy to the State Auditor for final approval.

If the proposed amendment(s) and recommendation change the amount of benefits or pensions, approval of the municipality must be obtained based on Minn. Stat. 424A.092 subd 6.

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ARTICLE XVIII – Signatures

Bylaws Approved by the St. Augusta Firefighters Relief Association Membership on _____
Date of Approval

President of the St. Augusta Firefighters Relief Association **Date** _____

Secretary of the St. Augusta Firefighters Relief Association **Date** _____

Treasurer of the St. Augusta Firefighters Relief Association **Date** _____

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Addendum A – Benefit Calculation formula

Table A – Completed years of active time service credit with no forfeitable portion of annual or prorate service:

Vested Years	Formula
10 years	$(60\% * (\text{benefit}) * (10 \text{ years}) + (((60\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
11 years	$(64\% * (\text{benefit}) * (11 \text{ years}) + (((64\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
12 years	$(68\% * (\text{benefit}) * (12 \text{ years}) + (((68\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
13 years	$(72\% * (\text{benefit}) * (13 \text{ years}) + (((72\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
14 years	$(76\% * (\text{benefit}) * (14 \text{ years}) + (((76\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
15 years	$(80\% * (\text{benefit}) * (15 \text{ years}) + (((80\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
16 years	$(84\% * (\text{benefit}) * (16 \text{ years}) + (((84\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
17 years	$(88\% * (\text{benefit}) * (17 \text{ years}) + (((88\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
18 years	$(92\% * (\text{benefit}) * (18 \text{ years}) + (((92\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
19 years	$(96\% * (\text{benefit}) * (19 \text{ years}) + (((96\% * (\text{benefit}) * (\# \text{ of Months})) / (12)))$
20 years & over	$(\text{benefit}) * (\# \text{ of years}) + (((\text{benefit}) * (\# \text{ of Months})) / (12))$

Benefit = The most recent benefit level contained in Addendum B

Months = The number of full months of service certified by the Chief

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Addendum B – Benefit level and year the increase went into effect

Table A – Contains a list of Benefit levels ratified by the Municipalities

Benefit Level Effective Date	Benefit amount per year of Service	Deferred Interest	Ratification date by Municipalities
March 5 th , 2007	\$1	0	March 5 th , 2007
February 2 nd 2010	\$100	0	February 2 nd 2010
March 1 st , 2011	\$200	0	March 1 st , 2011
March 6 th , 2012	\$350	0	March 6 th , 2012
April 1 st , 2014	\$500	0	April 1 st , 2014
August 4 th , 2015	\$750	0	August 4 th , 2015
March 6 th , 2018	\$1,000	0	March 6 th , 2018
August 6 th , 2020	\$1,250	0	August 6 th , 2020
November 2 nd , 2021	\$1,500	0	November 2 nd , 2021

St. Augusta Firefighters Relief Association

Addendum C - Revision Log

Table A – Bylaw Revision table

Date Approved	Comments on Change	Revision Number
	Bylaws restated	001

DRAFT

**CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA
RESOLUTION NO. 2023-11**

**RESOLUTION APPROVING A VARIANCE TO ALLOW THE CONSTRUCTION OF
AN ACCESSORY BUILDING WITHIN THE FRONT YARD, CLOSER THAN 150'
FROM THE RIGHT-OF-WAY ON THE PROPERTY
LOCATED AT 20703 65th AVENUE**

WHEREAS, JT Harren, (“Applicants”) submitted an application to the City of St. Augusta (“City”) for a Variance to allow the construction of a detached accessory building closer than 150’ from the front property line, on the property located at 20703 65th Avenue (PID 81.43196.0303) (“Property”):

WHEREAS, the City has processed said application as set out in the City’s Zoning Ordinance, including a public hearing, review and recommendation by the Planning Commission, and;

WHEREAS, the St. Augusta Planning Commission held a public hearing on the requested variance on June 5, 2023 during which it heard from the Applicant and the public regarding the application. The Planning Commission considered the application and took action to forward the application to the City Council with a recommendation that the application be granted

WHEREAS, the City Council, acting as the Board of Adjustments and Appeals, reviewed the Planning Commission’s recommendation at its meetings on June 6, 2023.

NOW THEREFORE BE IT RESOLVED, that the City Council, acting as the Board of Adjustments and Appeals, approves the Applicant’s variance request described in the first recital based on the following findings:

1. The Property is currently zoned A-1, General Agriculture District.
2. The Property satisfies the minimum lot size for the proposed use.
3. The Property is currently used as a residential lot which is allowable in the Agricultural Zoning district.
4. Private garages and off-street parking are permitted accessory uses within the A-1 Zoning District and are a reasonable use within the agricultural land use designation.
5. The proposed use of the property is compatible with present and future land uses of the area.
6. The proposed accessory building conforms to the performance standards contained within the Zoning Ordinance.
7. The Property has shape issues, and locating the accessory building in a location other than the proposed area will be practically difficult.
8. The variance sought is not based solely on economic reasons.

9. The proposed project will not have any impacts on utility and school capacities.
10. The proposed project will not be injurious to the use and enjoyment of other property in the immediate vicinity.
11. The requested variance is not a use variance.
12. The proposed project does not conflict with the City's Comprehensive Plan or the intent of the Zoning Code.

NOW THEREFORE, BE IT RESOLVED, that, based on the record of this matter, and the findings and determination contained herein, the City Council of the City of St. Augusta hereby approves and issues a variance to allow for the construction of an accessory building 126' from the front property line on the Property located at 20703 65th Avenue.

1. All applicable licenses and permits from applicable agencies and jurisdictions must be obtained prior to construction of the accessory building.
2. The roof pitch orientation and slope, as well as the roof overhang depths and details, shall be the same or similar as the principal building.
3. The windows and exterior door proportion and types shall be the same or similar as the principal building.
4. The building materials and exterior color of the accessory structure shall be the same or similar as the principal building.
5. All fees shall be paid.

Adopted this 6th day of June, 2023.

BY THE CITY COUNCIL

Michael G. Zenzen, Mayor

Attest: _____
William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2023-10

**A RESOLUTION APPROVING A SITE PLAN FOR A PROJECT KNOWN
AS SCHILL TRUCKING**

WHEREAS, Gary Schill, owners of Augusta Auto Body, a Minnesota limited liability company (“Developer”), is the applicant for an application related to property legally described as follows:

2.87 A. S 2.87 A. OF NW4NW4 E'LY SW1/4NW1/4 of Section 13, Township 123, Range 28 in Stearns County Minnesota with a physical address of 23824 County Road 7, St. Augusta, MN 56301 (property.)

WHEREAS, the Developer has submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property for a use as shown in the plans for Augusta Auto Body the most recent revision of said plans containing the following sheets:

Plans – Prepared by Kramer, Leas, DeLeo and last updated May 16, 2023

1. Building Elevations
2. Certificate of Survey, Existing Conditions
3. Certificate of Survey, Site Plan, Grading and Drainage, Parking, Utility Connections

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on June 5, 2023. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the application for a Site Plan subject to the following conditions:

1. The site shall be in substantial conformance with the site plan for Schill Trucking prepared by Kramer Leas DeLeo and dated May 16, 2023 (the “Site Plan”).
2. The Site Plan must be approved by the Fire Marshall prior to the issuance of a building permit. If the Fire Department does not approve the plans, then the plans must be revised to address their comments and then resubmitted to the City for review and approval.
3. To the extent that there are differences or conflicts between the Site Plan and this resolution, the terms of this resolution shall be controlling.
4. No additional outside storage is permitted.

5. Plans for signage were not submitted. Prior to signage being installed on the property, the applicant shall obtain appropriate permits from the City.
6. The site shall be operated and maintained in compliance with all local, state and federal regulations, as may be amended from time to time. The owner shall be responsible for obtaining and complying with all necessary permits from any other governmental agencies prior to commencement of development activities on the site.

Adopted by the City Council this 6th day of June, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

CITY OF ST AUGUSTA

ORDINANCE NO. 2023-03

**AN ORDINANCE AMENDING THE ST AUGUSTA ZONING ORDINANCE
REGARDING MINING**

THE CITY COUNCIL OF THE CITY OF ST AUGUSTA, STEARNS COUNTY, MINNESOTA, DOES
ORDAIN AS FOLLOWS:

Section 1. New Definitions. New definitions to Section 2.02 of the St Augusta Zoning
Ordinance are adopted and enacted as follows:

Blasting. The practice or occupation of removing, by means of explosives, any
mass, especially rocks, buildings, etc.

Haul Road. An internal private road used to transport material.

Haul Route. An external public road used to transport material.

Mineral Extraction. Extraction of inorganic materials such as ore, gravel or sand.

Mining, accessory use. Uses customarily incidental to mining located on the same
site, such as stockpiling, sorting, screening, washing, crushing, batching, and
related maintenance facilities.

Reclamation/End Use. The process of creating useful landscapes that meet a
variety of goals. It includes all aspects of this work, including material placement,
stabilizing, capping, regrading, and placing cover soils, revegetation, and
maintenance.

Stockpile. A pile or storage location for bulk materials, forming part of the bulk
material handling process. Stockpiles are normally created by a stacking conveyor.

Topsoil. The upper outermost layer of soil, usually in the top two (2) to eight (8)
inches. It has the highest concentration of organic matter and is where most of
the earth's biological soil activity occurs.

Explosives. Any chemical or other substance intended for the purpose of producing an explosion or that contains oxidizing or combustible units or other ingredients in such proportions or quantities that ignition by fire, by friction, by concussion, by percussion or by detonation may produce an explosion capable of causing injury to persons or damage to property. The term "explosive" includes, but is not limited to, the following: black powder (all varieties), dry gun cotton, nitroglycerine, dynamite, chlorates, fulminates, all sensitized ammonium nitrate compositions and any other of their compounds or mixtures, smokeless powder, wet gun cotton and wet nitrostarch.

Section 2. Rescind and replace section. Section 22.01 of the St. Augusta Zoning Ordinance is hereby rescinded and a new Section 22.01 is added as follows:

22.01 PERMIT REQUIRED:

- A. Except for City landfilling and land excavation/grading operations, and in cases where a grading and drainage plan for a private development has been approved as part of a subdivision or other development plan approved by the City, or as may be otherwise stipulated by this Ordinance, any person who proposes to add landfill or extract sand, gravel, black dirt, or other natural material from the land or grade land in excess of fifty (50) cubic yards within the City limits, shall apply to the City for a permit as specified below:

Cubic Yards Of Landfill or Land to be Excavated/ Graded	Permit Requirement
Less than 250	No permit required
251 – 1000	Administrative permit as provided in Section 6 of this Ordinance
Greater than 1000	Interim use permit as provided in Section 5 of this Ordinance

- B. Notwithstanding the requirements of this section, no permit will be required for depositing landfill or excavation/grading on a lot for which a building permit has been issued for construction thereon provided that such activity is in accordance with an approved grading plan.
- C. Activities which qualify as mining and extractive uses are subject to Section 33.
- D. Except for mining activities, landfilling and land excavation/grading operations are an allowable activity within all zoning districts.

- ¹ E. The use of any explosive or incendiary device shall be prohibited in mining operations in the City, provided however, that the use of explosive or incendiary devices may be used when necessary for the purpose of constructing roads or installing municipal sanitary sewer or municipal water service.

Section 3. Rescind and replace section. Section 45.03 paragraph B of the St. Augusta Zoning Ordinance is hereby rescinded and a new Section 45.03 paragraph B is added as follows:

- B. Mining and extractive uses as regulated by Section 33 of this Ordinance.

Section 4. Rescind and replace section. Section 46.03 paragraph B of the St. Augusta Zoning Ordinance is hereby rescinded and a new Section 46.03 paragraph B is added as follows:

- B. Mining and extractive uses as regulated by Section 33 of this Ordinance.

Section 5. Rescind and replace section. Section 64.11 paragraphs H(4) and H(5) of the St. Augusta Zoning Ordinance are hereby rescinded and a new Section 64.11 paragraph H(4) is added as follows:

4. Mining and extractive uses shall be in conformance with Section 33.

Section 6. New Section. A new section 33 is added as follows:

SECTION 33 MINING AND EXTRACTIVE USES

A. PURPOSE

The purpose of this Section is to control mining operations so as to minimize conflicts with adjacent land uses and to ensure that the mining area is reclaimed with a use compatible with the Comprehensive Land Use Plan and completely restored at the completion of the mining operation.

B. SCOPE

1. The operations covered by this Section shall be the mining, crushing, washing, refining, or processing of sand, gravel, rock, black dirt, peat, and soil and the removal thereof from the site.

2. For the purposes of this Section, mining shall not include the removal of materials associated with the construction of a building, the removal of excess materials in accordance with approved grading plans, plats, utility or highway construction, agricultural improvements within the property, sod removal and minor wetland impacts under 20,000 square feet of cumulative impacts (previous and proposed) that have received an approved “no loss” or “exemption” determination from the local government unit administering the Wetland Conservation Act, excavations of less than 100 square feet in area or one foot in depth, and excavations of 5,000 cubic yards of material or less.
3. For mining operations which will last only one season, such as for road projects, the City may issue a temporary mining permit. Such permit may include the placement of a bituminous hot mix plant and other accessory equipment. Said permits shall only apply if the mining site is to be opened, closed and reclaimed within one year. The Zoning Administrator may waive some of the information required by division D. below in the case of a temporary mining permit. A temporary mining permit shall be administered as an interim use permit, and the Council may elect to not require certain performance standards required in this Section as conditions due to the temporary nature of the operations.

C. ADMINISTRATION

1. Permit Review. An interim use permit shall be required for all mining operations. All existing operations shall obtain a permit within five (5) years following adoption of this Ordinance. The City Council may also require a financial guarantee in a form acceptable to the City from the landowner to ensure that the conditions in this Section are met.
2. Portable asphalt and concrete mixing/batching plants are not allowed as an accessory use to a mining operation.
3. Asphalt and concrete recycling facilities may be allowed under a separate Interim Use Permit subject to conditions including, but not limited to, the following:
 - a. The Interim Use Permit for asphalt and concrete recycling facilities may only be issued as an accessory use to an Interim Use Permit for mining operations.
 - b. A financial surety in a form acceptable to the City is established to ensure the removal of stockpiled recycle material. The amount of

the financial surety shall be established by the City based on the volume of material approved in the IUP to be stored on-site.

- c. Processing of recycled material shall be done in compliance with paragraph D of this Section.
 - d. The maximum volume of material that either has been or will be recycled on the site shall not exceed 50,000 cubic yards at any one time.
 - e. The mine site shall have direct access to a County road if an IUP for asphalt and concrete recycling is granted. For these types of operations, no haul routes shall use City roads.
4. Annual Certificate of Permit Compliance. As a condition of any mining interim use permit, the property owner and/or applicant shall annually submit graphic and/or narrative information on the mining operation demonstrating compliance with the approved interim use permit, progress on reclamation plans, and related conditions. Said compliance information shall be submitted by February 28th of each year. The Zoning Administrator shall review the compliance information and conduct a field inspection to certify that the mining operation is in compliance with the approved interim use permit and the financial surety are adequate to complete the restoration. The certification shall be completed before mining begins. Failure to submit the annual compliance information or violations of the interim use permit may be grounds for revocation of the interim use permit.

D. APPLICATION REQUIREMENTS

The following information shall be provided by the person or agency requesting the interim use permit. All plans shall be prepared and signed by a licensed professional engineer.

- 1. Name and address of all applicants, operators and landowners. All of these persons or entities must also sign the application form.
- 2. The legal property description and acreage of area to be mined.
- 3. The following plans of the entire site and including all areas within three hundred fifty (350) feet of the site. All plans shall be drawn at a scale of one (1) inch to one hundred (100) feet unless otherwise stated below.

Plan A - Existing conditions to include:

- a. Contour map (two (2) foot intervals).

- b. Existing vegetation.
- c. Wetland delineation or no loss determination.
- d. Existing surface water drainage patterns.
- e. Existing structures.
- f. Existing wells.
- g. Observed or estimated groundwater elevation in reference to a permanent benchmark established in an area within the proposed site but not disturbed by the mining operation.
- h. Legal property boundary.

Plan B - Proposed Operations to include:

- a. Structures to be erected.
- b. Location of sites to be mined showing depth of proposed excavation.
- c. Location of machinery to be used in the mining operation.
- d. Location of storage of mined materials, showing maximum height of storage deposits.
- e. Location of vehicle parking, access roads and local routes to truck routes.
- f. Mine staging/sequencing plan to show progression of excavation.

Plan C - End Use Plan to include:

- a. Final grade of proposed site showing elevations and contour lines at two (2) foot intervals.
- b. Location and species of vegetation to be replanted.
- c. Reclamation staging plan.
- d. Proposed land use and development plan.

- 4. A plan for dust and noise control.
- 5. A narrative of the proposed mine operations including a complete description of the proposed operation to include the type of material to be excavated, mode of operation and processing, site dewatering, operational hours/days/months, estimate of the annual total volume of material to be removed, estimated site life or mine reserves in years, anticipated types of equipment to be used on site, mode of transportation of product, an estimate of the daily and peak daily number of vehicles accessing the facility, estimate of duration of the mining operation, phasing, and approximate acreage of each phase, a time schedule for reclamation and any other pertinent information to explain the request in detail.
- 6. A description of haul routes to be utilized in the operation of the facility including a map showing access routes between the property and the nearest arterial road.

7. Hydrology report, unless waived by the City.
8. A plan for groundwater quality protection shall be submitted with the application. The plan shall include a minimum of 3 borings showing depth to groundwater. If ground water is not encountered at a depth of 10 feet below the bottom of the pit floor, the applicant need not extend the boring any further.
9. A description of site screening, landscaping and security fencing.
10. Written, signed and notarized agreement allowing the City and/or its assigns to enter the land at any time for the purpose of (1) determining compliance with all applicable conditions imposed on the operation, (2) carrying out activities covered by performance bond/other financial guarantees in the event the property owner/applicant does not comply with standards herein providing the City has sent a written warning to the property owner/applicant at the address included in the permit application or (3) providing emergency assistance.
11. Any other information requested by the City.

E. PERFORMANCE STANDARDS

For mining operations approved or amended after the date of adoption of this Ordinance:

1. Weeds and any other unsightly or noxious vegetation shall be cut or trimmed as may be necessary to preserve a reasonably neat appearance and to minimize seeding on adjacent property.
2. Mining and extraction operations shall be constructed, maintained and operated in a manner to minimize, as far as practical, noise, dust, odor and vibrations adversely affecting the surrounding property.
3. The mining operation shall be conducted and ended in such a manner as to minimize interference with the surface water drainage outside of the boundaries of the mining operation.
4. Safety fencing may be required around all or portions of the mining operation at the discretion of the City.
5. Access Roads. Access roads shall have direct access to public 10-ton roads. The location of the intersection of haul roads with any public roads shall be selected such that traffic on the access roads will have a

sufficient distance of public road in view so that any turns onto the public road can be completed with a margin of safety as determined by the City Engineer.

All haul roads from mining operations to public highways, roads or streets shall be paved or otherwise maintained to control dust. The intersection of mining access roads and public rights-of-way shall at all times remain free of mining/extractive debris, sand, dirt, gravel, etc.

6. Haul Routes. Haul routes on city collector roads shall be identified and shall be located in a manner that provides the closest proximity from a haul road to the nearest county or state road. The city collector road designated as the haul route must be constructed as 10-ton roads. In the event that a collector road does not meet these requirements, the project proposer shall upgrade the roads at their sole expense.
7. Screening Barrier. To minimize problems of dust and noise and to shield mining operations from public view, a screening barrier shall be required between the mining site and adjacent properties. A screening barrier shall also be required between the mining site and any public road located within five hundred (500) feet of any mining, stockpiling or processing operation. A viewshed analysis shall be submitted with the application including the development of a model of site specific conditions such as topography, vegetation, equipment, stockpiles and proposed site structures. Key view areas shall be represented through drawings, photos, cross-sections or other imaging methods. The screening barrier shall consist of berms of heights documented through the viewshed analysis to be sufficient to provide screening. In addition, vegetative screening may also be used to supplement the screening, which if used shall be planted with a species of fast-growing trees. The tree species must be approved by the Zoning Administrator.
8. Operators shall utilize all practical means to reduce the amount of dust caused by the operation. In no case shall the amount of dust or other particulate matter exceed the standards established by the Minnesota Pollution Control Agency.
9. Setback.
 - a. Processing of minerals including recycle materials shall not be conducted closer than two hundred fifty (250) feet to the property line, nor closer than five hundred (500) feet to any residential or commercial structures on adjacent properties.

- b. Mining operations shall not be conducted closer than two hundred (200) feet to the property lines shared with any residence or residential zoning district boundary existing on the approval date of the mining interim use permit.
 - c. Mining operations shall not be conducted closer than one hundred (100) feet to any property line, or within one hundred feet (100) feet of the right-of-way line of any existing or platted street, road or highway, except that the City Council may permit excavating to be conducted within such limits in order to reduce the elevation thereof in conformity to the existing or platted street, road or highway engineering plans. Side slopes of the mining operation shall be in conformance with the site plan.
 - d. The installation of berms and landscaping are permitted within these setbacks.
10. Appearance. All buildings, structures and equipment shall be maintained in such a manner as is practical and according to acceptable industrial practice to assure that such buildings, structures and equipment will not become dilapidated.
11. Hours of Operation. All mining operations shall only be conducted between the hours of 7:00 a.m. and 7:00 p.m. on weekdays or 7:00 a.m. and 2:00 p.m. on Saturdays, unless additional operating hours are granted by the City Council at their discretion in the IUP. Hours and days of operation may further be restricted via conditions of approval on an individual project basis.
12. Mining Operations Within the Shoreland District. Mining and processing operations shall not be located in the shoreland district.
13. Mining Operations Within the Floodplain or Floodway. Mining and processing operations shall not be located in the floodplain or floodway.
14. Mining Operations Near Water Table. Not less than ten (10) feet of separation shall be maintained between the lowest grade mining at which mining is permitted and the water table. The exception to this is that up to 20% of the site may be mined within the water table and at less than 10 feet separation provided that this is approved as part of the Interim Use Permit and is in compliance with the approved reclamation plan for the site.
15. Blasting/Explosives. Blasting is prohibited.

16. Noise. The operator shall exercise its best efforts to control noise to minimum practical levels. Backup horns, bells, strobe lights, and other warning devices shall be adjusted to the minimum level required by law. Operator shall use broadband or white noise backup alarms on all its mobile equipment.
17. Term of Permit. The IUP shall be issued for a term not to exceed 10 years. The operator may apply for a new IUP prior to the expiration of the original IUP and shall supply all information required for a new IUP for mining as required by the ordinances in effect at the time that the extension is requested.

F. LAND RECLAMATION

All mining sites shall be reclaimed immediately after mining operations cease. Reclamation shall be completed within one (1) year. The following standards shall apply:

1. Within a period of three (3) months after the final termination of a mining operation, or within three (3) months after abandonment of such operation for a period of six (6) months, or within three (3) months after expiration of a mining permit, all buildings, structures and plants incidental to such operation shall be dismantled and removed by, and at the expense of, the mining operator last operating such buildings, structures and plants. An extension may be granted for those buildings, structures, machinery and plants required to process previously mined materials stored on the site. Security acceptable to the City shall be required. Such extension may apply for only one (1) year, after which said buildings, structures, machinery and plants shall be removed.
2. No part of the reclamation area which is planned for utilization for uses other than open space shall be at an elevation lower than the minimum required for gravity connection to sanitary and storm sewer. Provision for surface water run-off shall be made. All property shall be graded to properly drain. The peaks and depressions of the area shall be graded and back-filled to a surface which will result in a gently rolling topography in substantial conformity to the land area immediately surrounding, and which will minimize erosion due to rainfall. No finished slope shall exceed twenty (20) percent grade.
3. Reclamation shall begin after the mining of twenty-five percent (25%) of the total area to be mined or twenty (20) acres, whichever is less. Alternatively, a different phasing to reclamation may be proposed in the application which if approved by the City Council will be incorporated

into the IUP. Once these areas have been depleted of the aggregate deposit they shall be sloped and seeded in compliance with the end use plan.

4. Reclaimed areas shall be surfaced with soil of a quality at least equal to the topsoil of land areas immediately surrounding, and to a depth of at least six (6) inches. The topsoil shall be seeded, sodded, or planted. Such planting shall adequately retard soil erosion.
5. The finished grade shall be such that it will not adversely affect the surrounding land or future development of the site and shall be consistent with the end use plan.

Section 7. Effective Date. This Ordinance shall be in force and effect upon adoption and publication in the official newspaper of the City in accordance with applicable law. The City may publish a summary of this Ordinance.

Section 8. Codification. City staff is directed to codify the revisions to the Zoning Ordinance as enacted in this Ordinance.

Passed and adopted by the City Council of the City of St Augusta on the 6th day of June, 2023.

Mike Zenzen, Mayor

ATTEST:

William McCabe, City Administrator

DATE: June 1, 2023
TO: Bill McCabe, Administrator
City of St. Augusta
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2022 Population and Household Estimates

Your April 1, 2022 population estimate is 3,633.

Your April 1, 2022 household estimate is 1,367.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.