

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
September 5, 2023
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the August 01, 2023 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Xcel Energy Presentation on Proposed Power Line Route
8. CGMC Presentation
9. Open Forum -10 Minute Limit.
10. Engineer’s Report
 - 10A. Discuss 2024 Street Projects
11. Preliminary Budget/ Resolution #2023-13 Approving Preliminary Tax Levy
12. Planning Commission Ordinance #2023-04, Regarding Signs
13. Council Member Comments/Purview.
14. Clerk's Report.
15. Adjourn.

REMINDERS: Regular City Council Meeting, Tuesday, October 3, 2023

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
September 5, 2023
7:00 pm

Administrative Summary

Consent Agenda – all items have been included in the packets.

Sheriff's/Building Inspector's Reports – I will have for the updated packet on Tuesday.

Fire Department Report – included in the packets.

Xcel Energy Presentation – Xcel will have members in attendance to discuss the proposed routes for the new power line.

CGMC Presentation – Shane Zahrt will be in attendance to discuss CGMC priorities for the upcoming legislative session as well as give a review of things from last session. I have added the presentation to the packets.

Engineer's Report – Jeremy will have a brief update on the work they are doing to prepare for the 2024 Street Project.

Preliminary Budget/Resolution 2023-13 – under separate email you should all have received the preliminary budget. Resolution #2023-13 is attached and presents a levy based on the preliminary budget with an approximate 2.8% increase in the overall levy.

Planning Commission Recommendation Sign Ordinance – I have included in the packets a memo from Cindy along with a clean and redline version of the proposed sign ordinance.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
August 1, 2023**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Schmitz, Coleman and Hommerding; Fire Chief Kramer, Fire Captain Voigt, Stearns County Deputy Meland, Engineer Boots, Attorney Couri, and Clerk/Administrator McCabe.

OTHERS PRESENT: Amy Brand, Rep. Bernie Perryman, Jerry Orth, Sheri Stang, and Steve Voigt.

CONSENT AGENDA: Mr. McCabe asked that we add a payable to the Sheri Stang in the amount of \$790.67, to Knaus Sausage for \$589 and to add a temporary liquor license for Lux Rec Club for August 25 – 27. Mayor Zenzen questioned the CIP breakdown and not receiving sales tax. Mr. McCabe clarified the June sales tax was actually property tax. The sales tax will come in soon.

A motion was made to approve as amended by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, June 5, 2023.

Bill Payable, Receipts and Treasurer's Report dated August 1, 2023 and for US Bank payment and Checks #24789e – 24817e and #28373 -28430.

City Council Agenda, August 1, 2023

Liquor License, THC License and Tobacco License, SKGK Ventures

Temporary Liquor Licenses St. Mary HOC (Dec. 8-9) and for Lux Rec Club on Aug. 25-27.

SHERIFF'S REPORT: Sgt. Meland presented the Sheriff's report. He indicated 41.75 hours were spent on the contract in the month and reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the quarterly building inspector's report. He noted there were 52 total permits issued during the month of July including two new single family permits.

A motion was made to approve the building inspectors report by Mr. Hommerding, seconded by Mr. Schmitz. Motion carried unanimously.

**PUBLIC WORKS
28th AVENUE
REPAIRS:**

Mr. McCabe indicated presented a quote for repairs to 65th Avenue/205th Street.

A motion was made to approve the quote of Steve's Excavating for a total of \$9,200 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer said they had 11 calls in June bringing the total to 56 for the year. Training was on defensive driving and National Night Out.

A motion was made to approve the April report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Chief Kramer stated we got a grant in the amount of \$2,500 for pagers from Center Point Energy.

OPEN FORUM:

No comments offered.

**ENGINEER'S
REPORT:**

Mr. Boots indicated we have an estimate for the 2024 Street Project and the estimate shows it is double what we want to spend. Consensus was to focus on Terrace Hills with the alternates.

A motion was made to boundary and topographical survey on those roads by Mayor Zenzen, seconded by Mr. Schmits. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Hommerding noted the light poles have been installed at the dog park. Mr. McCabe thanked Xcel Energy for supplying used poles and the two workers who volunteered their time.

Mr. Schmitz wondered about continuing to allow the craft ladies the use of the fire hall. Mr. Couri stated the only issue would be a HIPPA issue; Deputy Meland said anyone who has the phone scanner app has the ability to get the information. With that information consensus was leave it be.

Mayor Zenzen said the flyer about the new power line from Xcel Energy was included and consensus was to invite them to a council meeting.

Mayor Zenzen indicated he attended a meeting to discuss Capital Budget requests to the State Legislature.

CITY ADMINISTRATOR

REPORT: Mr. McCabe presented quotes for weed and feed at both parks. He indicated staff had stopped doing the weed to save cost.

A motion was made to approve the quote from Valley Green quote by Mr. Hommerding, seconded by Mr. Backes. Motion carried unanimously.

ADJOURMENT: **A motion was made to adjourn at 7:45pm by Mr. Hommerding, seconded by Mr. Schmitz. Motion carried unanimously.**

Approved this 5th day of September, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

*Receipt Book

August 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14683R	101-41000-3221	Building Permits	\$101.00	8/10/2023	general - Frolling Bros Const	08 31 23 cc eft
14686R	101-41000-3410	Assessment Search Fees	\$10.00	8/10/2023	general - Epic	08 02 23 rct
14687R	101-41000-3410	Assessment Search Fees	\$10.00	8/10/2023	general - Title Team	08 02 23 rct
14688R	101-41000-3410	Assessment Search Fees	\$10.00	8/10/2023	general - S Ball	08 02 23 rct
14689R	101-41000-3340	Electric Permits	\$144.00	8/10/2023	general - Hubbard Electric	08 02 23 rct
14690R	601-49400-3710	Water Sales	\$428.56	8/10/2023	water dept - Aug 23rct	08 02 23 rct
14690R	605-43160-3740	Electricity Sales	\$6.88	8/10/2023	EU - Aug 23 rct	08 02 23 rct
14690R	606-49450-3728	Sewer Replacement Fund	\$17.82	8/10/2023	SRF - Aug 23 rct	08 02 23 rct
14690R	602-49450-3720	Sewer Sales	\$474.80	8/10/2023	sewer - Aug 23 rct	08 02 23 rct
14691R	101-41000-3210	Business Licenses/Permits	\$60.00	8/10/2023	general - Lex Recreation	08 03 23 rct
14692R	101-41000-3221	Building Permits	\$202.00	8/10/2023	general - Quad City	08 03 23 rct
14693R	101-41000-3340	Electric Permits	\$36.00	8/10/2023	general - Spartan	08 03 23 rct
14694R	101-41000-3340	Electric Permits	\$36.00	8/10/2023	general - Carlson and Sons	08 03 23 rct
14695R	605-43160-3740	Electricity Sales	\$10.95	8/10/2023	EU - Aug 23 rct	08 03 23 rct
14695R	606-49450-3728	Sewer Replacement Fund	\$32.88	8/10/2023	SRF - Aug 23 rct	08 03 23 rct
14695R	601-49400-3710	Water Sales	\$982.39	8/10/2023	water dept - Aug 23rct	08 03 23 rct
14695R	602-49450-3720	Sewer Sales	\$395.16	8/10/2023	sewer - Aug 23 rct	08 03 23 rct
14695R	607-41000-3710	Storm Sewer Sales	\$28.80	8/10/2023	SW - Aug 23 rct	08 03 23 rct
14696R	101-41000-3210	Business Licenses/Permits	\$750.00	8/10/2023	STW - Rice Contracting	08 07 23 rct
14697R	101-41000-3340	Electric Franchise Fee	\$4,790.26	8/10/2023	general - Excel	08 07 23 rct
14698R	602-49450-3720	Sewer Sales	\$730.29	8/10/2023	sewer - Aug 23 rct	08 07 23 rct
14698R	601-49400-3710	Water Sales	\$648.20	8/10/2023	water dept - Aug 23rct	08 07 23 rct
14698R	606-49450-3728	Sewer Replacement Fund	\$20.16	8/10/2023	SRF - Aug 23 rct	08 07 23 rct
14698R	601-49400-3130	General Sales and Use Tax	\$2.15	8/10/2023	water dept - Aug 23 rct	08 07 23 rct
14698R	605-43160-3740	Electricity Sales	\$4.00	8/10/2023	EU - Aug 23 rct	08 07 23 rct
14699R	101-41000-3221	Building Permits	\$101.00	8/10/2023	general - ROC	08 08 23 rct
14700R	101-41000-3221	Building Permits	\$101.00	8/10/2023	general - B&D	08 08 23 rct
14701R	101-41000-3221	Building Permits	\$101.00	8/10/2023	general - B&D	08 08 23 rct
14702R	606-49450-3728	Sewer Replacement Fund	\$136.79	8/10/2023	SRF - Aug 23 rct	08 08 23 rct
14702R	601-49400-3130	General Sales and Use Tax	\$2.15	8/10/2023	water dept - Aug 23 rct	08 08 23 rct
14702R	601-49400-3710	Water Sales	\$2,749.51	8/10/2023	water dept - Aug 23rct	08 08 23 rct
14702R	605-43160-3740	Electricity Sales	\$42.28	8/10/2023	EU - Aug 23 rct	08 08 23 rct
14702R	602-49450-3720	Sewer Sales	\$2,063.15	8/10/2023	sewer - Aug 23 rct	08 08 23 rct
14705R	601-49400-3710	Water Sales	\$781.11	8/10/2023	water dept - Aug 23rct	08 09 23 rct 2
14705R	602-49450-3720	Sewer Sales	\$811.62	8/10/2023	sewer - Aug 23 rct	08 09 23 rct 2
14705R	606-49450-3728	Sewer Replacement Fund	\$34.57	8/10/2023	SRF - Aug 23 rct	08 09 23 rct 2
14705R	605-43160-3740	Electricity Sales	\$17.57	8/10/2023	EU - Aug 23 rct	08 09 23 rct 2
14706R	101-41000-3221	Building Permits	\$101.00	8/10/2023	general - Exterior Pro	08 09 23 rct
14707R	101-41000-3340	Electric Permits	\$36.00	8/10/2023	general - Calo Elec	08 09 23 rct
14708R	606-49450-3728	Sewer Replacement Fund	\$61.27	8/10/2023	SRF - Aug 23 rct	08 09 23 rct
14708R	601-49400-3130	General Sales and Use Tax	\$8.79	8/10/2023	water dept - Aug 23 rct	08 09 23 rct
14708R	607-41000-3710	Storm Sewer Sales	\$0.00	8/10/2023	SW - Aug 23 rct	08 09 23 rct
14708R	605-43160-3740	Electricity Sales	\$12.12	8/10/2023	EU - Aug 23 rct	08 09 23 rct
14708R	601-49400-3710	Water Sales	\$1,393.84	8/10/2023	water dept - Aug 23rct	08 09 23 rct
14708R	602-49450-3720	Sewer Sales	\$1,531.23	8/10/2023	sewer - Aug 23 rct	08 09 23 rct
14709R	101-41000-3221	Building Permits	\$936.50	8/16/2023	general - Norgren Builders	08 11 23 rct
14710R	605-43160-3740	Electricity Sales	\$14.00	8/16/2023	EU - Aug 23 rct	08 11 23 rct
14710R	606-49450-3728	Sewer Replacement Fund	\$61.76	8/16/2023	SRF - Aug 23 rct	08 11 23 rct
14710R	601-49400-3710	Water Sales	\$1,365.32	8/16/2023	water dept - Aug 23rct	08 11 23 rct
14710R	602-49450-3720	Sewer Sales	\$1,183.26	8/16/2023	sewer - Aug 23 rct	08 11 23 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14710R	607-41000-3710	Storm Sewer Sales	\$28.80	8/16/2023	SW - Aug 23 rct	08 11 23 rct
14710R	601-49400-3130	General Sales and Use Tax	\$22.28	8/16/2023	water dept - Aug 23 rct	08 11 23 rct
14710R	450-42270-3620	Miscellaneous Revenues	\$17.16	8/10/2023	CIP - pw dept, gravel tax	08 31 23 cc eft
14711R	101-41000-3500	Fines and Forfeits	\$471.09	8/10/2023	general - misdemeanors	08 31 23 cc eft
14712R	101-41000-3340	Electric Permits	\$71.00	8/16/2023	general - Hubbard Electric	08 11 23 rct
14713R	450-41000-3130	General Sales and Use Tax	\$103,287.51	8/16/2023	CIP - general, sales tax	08 11 23 rct
14715R	101-41000-3221	Building Permits	\$101.00	8/16/2023	general - American Eagle	08 14 24 rct 2
14716R	605-43160-3740	Electricity Sales	\$26.25	8/16/2023	EU - Aug 23 rct	08 14 23 rct
14716R	601-49400-3130	General Sales and Use Tax	\$4.30	8/16/2023	water dept - Aug 23 rct	08 14 23 rct
14716R	601-49400-3710	Water Sales	\$1,888.56	8/16/2023	water dept - Aug 23rct	08 14 23 rct
14716R	602-49450-3720	Sewer Sales	\$1,752.87	8/16/2023	sewer - Aug 23 rct	08 14 23 rct
14716R	606-49450-3728	Sewer Replacement Fund	\$73.07	8/16/2023	SRF - Aug 23 rct	08 14 23 rct
14717R	101-41000-3221	Building Permits	\$101.00	8/16/2023	general - A Anderson	08 14 23 rct
14718R	606-49450-3728	Sewer Replacement Fund	\$58.12	8/16/2023	SRF - Aug 23 rct	08 14 24 rct 2
14718R	605-43160-3740	Electricity Sales	\$14.00	8/16/2023	EU - Aug 23 rct	08 14 24 rct 2
14718R	601-49400-3710	Water Sales	\$1,263.79	8/16/2023	water dept - Aug 23rct	08 14 24 rct 2
14718R	602-49450-3720	Sewer Sales	\$1,100.70	8/16/2023	sewer - Aug 23 rct	08 14 24 rct 2
14719R	450-41000-3340	Cable TV Franchise Fee	\$662.49	8/16/2023	CIP - general, Midco	08 15 23 rct
14720R	101-41000-3410	Assessment Search Fees	\$10.00	8/16/2023	general - Stearns Co Abstract	08 15 23 rct
14721R	101-41000-3221	Building Permits	\$101.00	8/16/2023	general - Your Home Improvement	08 15 23 rct
14722R	605-43160-3740	Electricity Sales	\$23.98	8/16/2023	EU - Aug 23 rct	08 15 23 rct
14722R	606-49450-3728	Sewer Replacement Fund	\$360.18	8/16/2023	SRF - Aug 23 rct	08 15 23 rct
14722R	602-49450-3720	Sewer Sales	\$5,012.59	8/16/2023	sewer - Aug 23 rct	08 15 23 rct
14722R	601-49400-3130	General Sales and Use Tax	\$24.44	8/16/2023	water dept - Aug 23 rct	08 15 23 rct
14722R	601-49400-3710	Water Sales	\$5,703.20	8/16/2023	water dept - Aug 23rct	08 15 23 rct
14723R	603-43254-3710	Water Availability Charges	\$3,000.00	8/24/2023		08 17 23 rct
14723R	601-49400-3710	Meter Sales	\$325.00	8/24/2023		08 17 23 rct
14723R	101-41000-3221	Building Permits	\$3,380.80	8/24/2023		08 17 23 rct
14723R	603-43254-3720	Sewer Availability Charges	\$3,000.00	8/24/2023		08 17 23 rct
14723R	101-41000-3225	Right of Way Permits	\$300.00	8/24/2023		08 17 23 rct
14724R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - Legacy	08 17 23 rct
14726R	601-49400-3710	Water Sales	\$709.76	8/24/2023	water dept - Aug 23rct	08 17 23 rct
14726R	605-43160-3740	Electricity Sales	\$10.87	8/24/2023	EU - Aug 23 rct	08 17 23 rct
14726R	606-49450-3728	Sewer Replacement Fund	\$36.83	8/24/2023	SRF - Aug 23 rct	08 17 23 rct
14726R	602-49450-3720	Sewer Sales	\$432.13	8/24/2023	sewer - Aug 23 rct	08 17 23 rct
14727R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - S Loehlein	08 18 23 rct
14728R	101-41000-3340	Electric Permits	\$36.00	8/24/2023	general - Elec Const & Services	08 18 23 rct
14729R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	8/24/2023	general - D Rosha	08 18 23 rct
14730R	602-49450-3720	Sewer Sales	\$1,596.26	8/24/2023	sewer - Aug 23 rct	08 18 23 rct
14730R	606-49450-3728	Sewer Replacement Fund	\$30.18	8/24/2023	SRF - Aug 23 rct	08 18 23 rct
14730R	605-43160-3740	Electricity Sales	\$99.07	8/24/2023	EU - Aug 23 rct	08 18 23 rct
14730R	601-49400-3710	Water Sales	\$2,086.67	8/24/2023	water dept - Aug 23rct	08 18 23 rct
14730R	601-49400-3130	General Sales and Use Tax	\$2.80	8/24/2023	water dept - Aug 23 rct	08 18 23 rct
14731R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - Legacy	08 21 23 rct
14732R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - Exel Const	08 31 23 cc eft
14733R	101-41000-3620	Miscellaneous Revenues	\$13,750.00	8/24/2023	general - refund paid invoice twice	08 21 23 rct
14734R	101-41000-3410	Assessment Search Fees	\$20.00	8/24/2023	general - S Ball	08 21 23 rct
14735R	450-41000-3130	General Sales and Use Tax	\$29,978.14	8/24/2023	CIP - general, sales tax	08 21 23 rct
14736R	101-41000-3340	Electric Permits	\$36.00	8/24/2023	general - Bertram	08 21 23 rct
14737R	601-49400-3130	General Sales and Use Tax	\$9.20	8/24/2023	water dept - Aug 23 rct	08 21 23 rct

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14737R	606-49450-3728	Sewer Replacement Fund	\$59.22	8/24/2023	SRF - Aug 23 rct	08 21 23 rct
14737R	602-49450-3720	Sewer Sales	\$681.51	8/24/2023	sewer - Aug 23 rct	08 21 23 rct
14737R	605-43160-3740	Electricity Sales	\$11.88	8/24/2023	EU - Aug 23 rct	08 21 23 rct
14737R	601-49400-3710	Water Sales	\$1,154.72	8/24/2023	water dept - Aug 23rct	08 21 23 rct
14738R	101-41000-3221	Building Permits	\$6,905.76	8/24/2023		08 22 23 rct
14738R	603-43254-3720	Sewer Availability Charges	\$6,000.00	8/24/2023		08 22 23 rct
14738R	603-43254-3710	Water Availbilty Charges	\$6,000.00	8/24/2023		08 22 23 rct
14738R	101-41000-3225	Right of Way Permits	\$600.00	8/24/2023		08 22 23 rct
14738R	601-49400-3710	Meter Sales	\$750.00	8/24/2023		08 22 23 rct
14739R	602-49450-3720	Sewer Sales	\$2,005.21	8/24/2023	sewer - Aug 23 rct	08 22 23 rct
14739R	606-49450-3728	Sewer Replacement Fund	\$183.52	8/24/2023	SRF - Aug 23 rct	08 22 23 rct
14739R	605-43160-3740	Electricity Sales	\$25.74	8/24/2023	EU - Aug 23 rct	08 22 23 rct
14739R	601-49400-3130	General Sales and Use Tax	\$56.77	8/24/2023	water dept - Aug 23 rct	08 22 23 rct
14739R	601-49400-3710	Water Sales	\$3,326.92	8/24/2023	water dept - Aug 23rct	08 22 23 rct
14740R	101-41000-3620	Miscellaneous Revenues	\$16,000.00	8/24/2023	generl - Shawn Fletcher Trucking, ol	08 23 23 rct
14742R	101-41000-3221	Building Permits	\$314.79	8/24/2023	general - Ingigo Signs	08 23 23 rct
14743R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - Oberg Roofing	08 23 23 rct
14744R	602-49450-3720	Sewer Sales	\$2,175.03	8/24/2023	sewer - Aug 23 rct	08 23 23 rct
14744R	606-49450-3728	Sewer Replacement Fund	\$145.54	8/24/2023	SRF - Aug 23 rct	08 23 23 rct
14744R	605-43160-3740	Electricity Sales	\$44.15	8/24/2023	EU - Aug 23 rct	08 23 23 rct
14744R	601-49400-3130	General Sales and Use Tax	\$2.86	8/24/2023	water dept - Aug 23 rct	08 23 23 rct
14744R	601-49400-3710	Water Sales	\$2,918.83	8/24/2023	water dept - Aug 23rct	08 23 23 rct
14745R	101-41000-3225	Right of Way Permits	\$300.00	8/24/2023	general - Werschay Homes	08 24 23 rct
14745R	101-41000-3221	Building Permits	\$7,998.38	8/24/2023	general - Werschay Homes	08 24 23 rct
14745R	101-41000-3218	Mailbox Posts/911 Signs	\$50.00	8/24/2023	general - Werschay Homes	08 24 23 rct
14746R	101-41000-3225	Park Shelter Rental	\$150.00	8/24/2023	general - P Cordie	08 24 23 rct
14746R	101-41000-3103	Sales Tax	\$7.88	8/24/2023	general - shelter rental tax	08 24 23 rct
14747R	101-41000-3221	Building Permits	\$101.00	8/24/2023	general - C Wenz	08 24 23 rct
14748R	601-49400-3710	Water Sales	\$1,068.62	8/24/2023	water dept - Aug 23rct	08 24 23 rct
14748R	602-49450-3720	Sewer Sales	\$744.04	8/24/2023	sewer - Aug 23 rct	08 24 23 rct
14748R	606-49450-3728	Sewer Replacement Fund	\$54.91	8/24/2023	SRF - Aug 23 rct	08 24 23 rct
14748R	605-43160-3740	Electricity Sales	\$13.15	8/24/2023	EU - Aug 23 rct	08 24 23 rct
14749R	450-41130-3620	Miscellaneous Revenues	\$1,164.82	8/24/2023	CIP - pw dept, 2nd qtr 23 aggregate	08 31 23 cc eft
14750R	101-41000-3340	Electric Franchise Fee	\$5,274.00	8/24/2023	general - franchise fee	08 31 23 cc eft
14751R	101-41000-3340	Electric Permits	\$36.00	8/31/2023	general - Halo Electric	08 31 23 cc eft
14751R	101-41000-3221	Building Permits	\$36.00	8/24/2023	general - Halo Electric	08 31 23 cc eft
14752R	101-41000-3221	Building Permits	\$101.00	8/31/2023	general - Storm Exterior	08 25 23 rct
14753R	602-49450-3720	Sewer Sales	\$1,152.83	8/31/2023	sewer - Aug 23 rct	08 25 23 rct
14753R	601-49400-3130	General Sales and Use Tax	\$14.95	8/31/2023	water dept - Aug 23 rct	08 25 23 rct
14753R	605-43160-3740	Electricity Sales	\$23.15	8/31/2023	EU - Aug 23 rct	08 25 23 rct
14753R	601-49400-3710	Water Sales	\$2,557.55	8/31/2023	water dept - Aug 23rct	08 25 23 rct
14753R	606-49450-3728	Sewer Replacement Fund	\$125.66	8/31/2023	SRF - Aug 23 rct	08 25 23 rct
14754R	101-41000-3221	Building Permits	\$101.00	8/31/2023	general - Armore Const	08 29 23 rct
14755R	101-41000-3221	Building Permits	\$202.00	8/31/2023	general - Oberg Roofing	08 29 23 rct
14756R	101-41000-3340	Electric Permits	\$36.00	8/31/2023	general - Advanced Electrical	08 29 23 rct
14757R	101-41000-3221	Building Permits	\$2,980.88	8/31/2023	general - CJB2 Builders	08 30 31 rct
14758R	601-49400-3130	General Sales and Use Tax	\$2.75	8/31/2023	water dept - Aug 23 rct	08 29 23 rct
14758R	605-43160-3740	Electricity Sales	\$32.00	8/31/2023	EU - Aug 23 rct	08 29 23 rct
14758R	602-49450-3720	Sewer Sales	\$1,692.05	8/31/2023	sewer - Aug 23 rct	08 29 23 rct
14758R	101-41000-3225	Right of Way Permits	\$300.00	8/31/2023	general - D Jaeger	08 30 31 rct

City of St. Augusta
***Receipt Book**

August 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14758 R	601-49400-3710	Water Sales	\$1,783.73	8/31/2023	water dept - Aug 23rct	08 29 23 rct
14758 R	606-49450-3728	Sewer Replacement Fund	\$71.29	8/31/2023	SRF - Aug 23 rct	08 29 23 rct
14760 R	101-41000-3221	Building Permits	\$579.13	8/31/2023	general - G Sarnicki	08 30 31 rct
14761 R	101-41000-3225	Right of Way Permits	\$300.00	8/31/2023	general - K Meites	08 30 31 rct
14762 R	602-49450-3720	Sewer Sales	\$504.23	8/31/2023	sewer - Aug 23 rct	08 30 31 rct
14762 R	601-49400-3710	Water Sales	\$525.75	8/31/2023	water dept - Aug 23rct	08 30 31 rct
14762 R	605-43160-3740	Electricity Sales	\$2.00	8/31/2023	EU - Aug 23 rct	08 30 31 rct
14762 R	606-49450-3728	Sewer Replacement Fund	\$22.55	8/31/2023	SRF - Aug 23 rct	08 30 31 rct
14763 R	101-41000-3218	Mailbox Posts/911 Signs	\$75.00	8/31/2023	general - L Vogel	08 30 23 rct 2
14764 R	101-41000-3221	Building Permits	\$101.00	8/31/2023	general - Legacy Restoration	08 30 23 rct 2
14765 R	101-41000-3221	Building Permits	\$101.00	8/31/2023	general - Tony's Exteriors	08 30 23 rct 2
14767 R	101-41000-3221	Building Permits	\$3,980.88	8/31/2023	general - D Haselkamp	08 30 23 rct 2
14767 R	101-41000-3218	Mailbox Posts/911 Signs	\$30.00	8/31/2023	general - D Haselkamp	08 30 23 rct 2
14768 R	101-41000-3410	Assessment Search Fees	\$10.00	8/31/2023	general - S Ball	08 30 23 rct 2
14769 R	601-49400-3710	Water Sales	\$413.85	8/31/2023	water dept - Aug 23rct	08 30 23 rct 2
14769 R	605-43160-3740	Electricity Sales	\$2.00	8/31/2023	EU - Aug 23 rct	08 30 23 rct 2
14769 R	606-49450-3728	Sewer Replacement Fund	\$11.10	8/31/2023	SRF - Aug 23 rct	08 30 23 rct 2
14769 R	602-49450-3720	Sewer Sales	\$464.77	8/31/2023	sewer - Aug 23 rct	08 30 23 rct 2
Grand Total			\$289,839.58			

***Check Summary Register©**

Checks 08/03/23-09/05/23

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
24818e PERA	8/3/2023	\$2,073.70	emp pd pera
24819e STATE BANK OF KIMBALL	8/3/2023	\$4,114.01	941 taxes
24820e JOHN HANCOCK	8/3/2023	\$1,150.00	g - pay 16 23 def comp Kiffmeyer
24821e STEARNS ELECTRIC ASSOCIATI	8/8/2023	\$2,207.38	fire dept - fire hall
24822e BLUE CROSS BLUE SHIELD	8/8/2023	\$5,218.97	Chad - employer paid insurance
24823e BANK FEES	8/9/2023	\$11.64	general - Jul 23 USB fee
24824e MN DEPT OF REVENUE	8/9/2023	\$504.00	general - 2nd qtr sales tax (\$2,269.09)
24825e MISCELLANEOUS	8/9/2023	\$0.02	general - misc bank bal
24826e PERA	8/22/2023	\$2,082.54	emp pd pera
24827e STATE BANK OF KIMBALL	8/22/2023	\$4,203.48	941 taxes
24828e JOHN HANCOCK	8/22/2023	\$1,200.00	g - def comp pay 17 23 Hollermann
24829e US BANK BLASHACK	8/31/2023	\$537.84	pw dept - fuel Aug 23
24830e US BANK HOLLERMANN	8/31/2023	\$507.95	pw dept - fuel Aug 23
24831e US BANK KIFFMEYER	8/31/2023	\$752.42	pw dept - fuel Aug 23
24832e US BANK KOSHOIL	8/31/2023	\$26.90	fire dept - supplies, Caseys
24833e US BANK KRAMER	8/31/2023	\$457.85	fire dept - 2 flags, Coils Flags
24834e US BANK MCCABE	8/31/2023	\$293.78	parks dept - gift cards Xcel volunteers, Walgree
24835e US BANK RASMUSON	8/31/2023	\$494.32	general - telephone, Midco
24836e US BANK SCHLUETER	8/31/2023	\$30.10	parks dept - supplies, Runnings
24837e US BANK SCHREINER	8/31/2023	\$11.86	fire dept - supplies, Auto Value
24838e US BANK VOIGT	8/31/2023	\$114.00	fire dept - emails, Google
24839e US BANK WOLTERS	8/31/2023	\$10.80	parks dept - supplies, Menards
24840e MN DEPT OF REVENUE	8/31/2023	\$2,656.50	emp pd state taxes
24841e STATE BANK OF KIMBALL	8/31/2023	\$247.06	941 taxes
24842e PERA	8/31/2023	\$2,105.59	emp pd pera
24843e STATE BANK OF KIMBALL	8/31/2023	\$4,405.54	941 taxes
24844e JOHN HANCOCK	8/31/2023	\$1,200.00	g - def comp pay 18 23 - Kiffmeyer
25001 CHRISTINE C GRUBER	9/5/2023	\$45.79	water dept - return overpayment
25002 CITY OF ST. AUGUSTA	9/5/2023	\$86.23	general - Aug 23 usage
25003 FIRE SAFETY USA	9/5/2023	\$130.00	fire dept - supplies
25004 KELLY C JOHNSON INC	9/5/2023	\$1,610.75	general - Aug 23 permits
25005 KENNTH WOLTERS	9/5/2023	\$75.33	parks dept - Aug 23 mileage
25006 LEAGUE OF MN CITIES	9/5/2023	\$4,463.00	general - membership dues
25007 MASON VOIGT	9/5/2023	\$68.78	parks dept - Aug 23 mileage
25008 MINNESOTA MAYORS ASSN	9/5/2023	\$30.00	general - membership dues
25009 MOORE ENGINEERING	9/5/2023	\$8,655.50	general - general engineering
25010 NELSONS SANITATION & RENTA	9/5/2023	\$7,115.95	sewer dept - jetting
25011 NORTH SHORE ANALYTICAL INC	9/5/2023	\$305.00	sewer dept - effluent mercury level
25012 RMB ENVIRONMENTAL LABORA	9/5/2023	\$40.00	sewer dept - lead and courier charge for pickup
25013 STEVE SCHLUETER	9/5/2023	\$206.33	parks dept - Aug 23 mileage
25014 VALLEY GREEN COMPANIES	9/5/2023	\$2,683.20	parks dept - KP fertilizer
25015 DENNIS SHAFER	9/5/2023	\$50.00	parks dept - Aug 23 refund
25016 DEVON HASSELKAMP	9/5/2023	\$75.00	parks dept - Aug 23 refund
25017 EMILY BENJAMIN	9/5/2023	\$50.00	parks dept - Aug 23 refund
25018 GLENDA BETTS	9/5/2023	\$75.00	parks dept - Aug 23 refund
25019 JIM SIMON	9/5/2023	\$75.00	parks dept - Aug 23 refund
25020 JOHN JOSE	9/5/2023	\$50.00	parks dept - Aug 23 refund
25021 LINDA PAINTER	9/5/2023	\$50.00	parks dept - Aug 23 refund
25022 MACKENZIE WILLARD	9/5/2023	\$100.00	parks dept - Aug 23 refund
25023 RENEE SCHILL	9/5/2023	\$75.00	parks dept - Aug 23 refund
25024 SAPPHIRE GROSSINGER	9/5/2023	\$100.00	parks dept - Aug 23 refund
25025 SHERRI PELZER	9/5/2023	\$75.00	parks dept - Aug 23 refund
25026 ST. CLOUD GRANITE ROTARY	9/5/2023	\$50.00	parks dept - Aug 23 refund

***Check Summary Register©**

Checks 08/03/23-09/05/23

Name	Check Date	Check Amt	
25027	TERESA BECHTOLD	9/5/2023	\$50.00 parks dept - Aug 23 refund
28449	BILL MCCABE	8/9/2023	\$50.92 g - McCabe co-pay, rx
28450	VICTOR WIMMER	8/15/2023	\$157.88 parks dept - park refund Aug 2023
28451	BLASHACK, CHAD C.	8/16/2023	\$1,679.17
28452	HILL, MARY M	8/16/2023	\$855.28
28453	HOLLERMANN, PAUL A.	8/16/2023	\$1,515.91
28454	KIFFMEYER, MARK G.	8/16/2023	\$1,590.41
28455	McCABE, WILLIAM R.	8/16/2023	\$2,520.00
28456	RASMUSON, TERESA M.	8/16/2023	\$49.17
28457	SCHLUETER, STEVEN F.	8/16/2023	\$407.46
28458	VOIGT, MASON M	8/16/2023	\$383.97
28459	WAIBEL, THOMAS F.	8/16/2023	\$290.90
28460	WOLTERS, KENNETH G	8/16/2023	\$650.28
28461	BLASHACK, CHAD C.	8/30/2023	\$1,740.95
28462	HILL, MARY M	8/30/2023	\$867.24
28463	HOLLERMANN, PAUL A.	8/30/2023	\$1,544.44
28464	KIFFMEYER, MARK G.	8/30/2023	\$1,758.88
28465	McCABE, WILLIAM R.	8/30/2023	\$2,994.70
28466	RASMUSON, TERESA M.	8/30/2023	\$157.52
28467	SCHLUETER, STEVEN F.	8/30/2023	\$422.62
28468	VOIGT, MASON M	8/30/2023	\$331.77
28469	WAIBEL, THOMAS F.	8/30/2023	\$242.42
28470	WOLTERS, KENNETH G	8/30/2023	\$665.51
28471	KRAMER, JOSEPH S.	8/30/2023	\$824.76
28472	AFLAC	9/5/2023	\$501.58 g - employee paid insurance
28473	ANDYS TOWING	9/5/2023	\$228.37 fire dept - fire truck towing
28474	AUTO VALUE PARTS	9/5/2023	\$379.98 fire dept - batteries
28475	CENTER POINT ENERGY	9/5/2023	\$41.25 fire dept - gas usage
28476	CENTRAL LANDSCAPE SUPPLY	9/5/2023	\$132.00 parks dept - grass seed
28477	CITY OF ST. CLOUD	9/5/2023	\$93,587.28 water dept - Jun 23 usage
28478	CGMC	9/5/2023	\$3,330.00 general - 2024 general dues assessment
28479	COLLABORATIVE PLANNING LLC	9/5/2023	\$810.00 general - general planning
28480	CORE & MAIN LP	9/5/2023	\$1,076.70 ARPA - Omni
28481	CROTEAU PLUMBING	9/5/2023	\$250.00 parks dept - repairs HLP
28482	DESIGN ELECTRIC	9/5/2023	\$437.69 general - sprinkler system KP
28483	ELECTRICAL CONSTRUCTION LL	9/5/2023	\$870.00 pw dept - relocate switch
28484	FIRE SAFETY USA	9/5/2023	\$618.00 fire dept - gloves (12)
28485	GOPHER STATE ONE-CALL	9/5/2023	\$299.69 water dept - locates
28486	GRANITE ELECTRONICS	9/5/2023	\$4,755.00 CIP - fire dept, radios
28487	MARCO	9/5/2023	\$101.50 general - copier contract
28488	MN DEPT OF HEALTH	9/5/2023	\$1,219.00 general - 3rd quarter 2023 hookups
28489	MN DEPT OF LABOR & INDUSTR	9/5/2023	\$7,276.49 general - 1st qtr 2023 surcharge
28490	MOTOROLA	9/5/2023	\$610.40 fire dept - charger
28491	NELSONS SANITATION & RENTA	9/5/2023	\$288.00 parks dept - HLP toilet rental Aug 23
28492	NORTH CENTRAL	9/5/2023	\$940.00 CIP - pw dept, plow truck 2 side tool boxes
28493	PARDIP SANDHU	9/5/2023	\$375.00 general - license reimbursement
28494	RMB ENVIRONMENTAL LABORA	9/5/2023	\$338.68 sewer dept - ww effluent
28495	STEARNS COUNTY SHERIFF	9/5/2023	\$16,128.75 general - 1st half 2023 contract
28496	TRAUT COMPANIES	9/5/2023	\$70.00 water dept - sample #'s 231286 & 231287
28497	WERNER WELL DRILLING	9/5/2023	\$3,161.03 parks dept - KP drilling for water
28498	WEST CENTRAL SANITATION	9/5/2023	\$569.99 general - garbage service
28499	CITY OF ST. CLOUD	9/5/2023	\$202,995.41 CIP - pw dept, 250th Street
28500	ZAYO GROUP	9/5/2023	\$308.32 sewer dept - telephone
Total Checks			\$426,411.38

***Check Detail Register©**

Batch: 09 05 23 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25001	09/05/23	CHRISTINE C GRUBER			
	E 601-49400-430	Miscellaneous	\$22.89		water dept - return overpayment
	E 602-49450-430	Miscellaneous	\$22.90		sewer dept - return overpayment
		Total	\$45.79		
25002	09/05/23	CITY OF ST. AUGUSTA			
	E 101-41000-736	city halls sewer/water expe	\$86.23		general - Aug 23 usage
		Total	\$86.23		
25003	09/05/23	FIRE SAFETY USA			
	E 101-42270-220	Repair/Maint Supply	\$130.00	176576	fire dept - supplies
		Total	\$130.00		
25004	09/05/23	KELLY C JOHNSON INC			
	E 101-41220-742	Electrical Insp	\$1,610.75		general - Aug 23 permits
		Total	\$1,610.75		
25005	09/05/23	KENNTH WOLTERS			
	E 101-45200-430	Miscellaneous	\$75.33		parks dept - Aug 23 mileage
		Total	\$75.33		
25006	09/05/23	LEAGUE OF MN CITIES			
	E 101-41000-206	Association Dues/LMC, A	\$4,463.00	389426	general - membership dues
		Total	\$4,463.00		
25007	09/05/23	MASON VOIGT			
	E 101-45200-430	Miscellaneous	\$68.78		parks dept - Aug 23 mileage
		Total	\$68.78		
25008	09/05/23	MINNESOTA MAYORS ASSN			
	E 101-41110-433	Dues and Subscriptions	\$30.00		general - membership dues
		Total	\$30.00		
25009	09/05/23	MOORE ENGINEERING			
	E 101-41000-303	Engineering Fees	\$215.00	32683a	general - general engineering
	E 101-41000-303	Engineering Fees	\$475.00	34273	general - Schill Trucking
	E 101-41000-303	Engineering Fees	\$645.00	34273	general - general engineering
	E 601-49400-303	Engineering Fees	\$4,203.00	34273	water dept - general engineering
	E 101-41000-303	Engineering Fees	\$752.50	34273	general - F Street
	E 607-41000-303	Engineering Fees	\$2,365.00	34273	stw - city review process
		Total	\$8,655.50		
25010	09/05/23	NELSONS SANITATION & RENTAL IN			
	E 602-47005-733	Jetting	\$7,115.95	10953	sewer dept - jetting
		Total	\$7,115.95		
25011	09/05/23	NORTH SHORE ANALYTICAL INC			
	E 602-49450-316	Sample Analysis	\$305.00	14378	sewer dept - effluent mercury level
		Total	\$305.00		

***Check Detail Register©**

Batch: 09 05 23 addl

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
25012	09/05/23	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$20.00	D048176c	sewer dept - lead and courier charge for pickup
E 602-49450-316		Sample Analysis	\$20.00	D048622c	sewer dept - lead and courier charge for pickup
		Total	\$40.00		
25013	09/05/23	STEVE SCHLUETER			
E 101-45200-430		Miscellaneous	\$206.33		parks dept - Aug 23 mileage
		Total	\$206.33		
25014	09/05/23	VALLEY GREEN COMPANIES			
E 101-45200-220		Repair/Maint Supply	\$1,044.00		parks dept - KP fertilizer
E 101-45200-220		Repair/Maint Supply	\$1,639.20		parks dept - HLP - fertilizer
		Total	\$2,683.20		
28500	09/05/23	ZAYO GROUP			
E 602-49450-321		Telephone	\$308.32	19796303	sewer dept - telephone
		Total	\$308.32		
		10100 STATE BANK OF KIMBAL	\$25,824.18		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$11,441.12
601 WATER FUND	\$4,225.89
602 SEWER FUND	\$7,792.17
607 STORMWATER UTILITY	\$2,365.00
	\$25,824.18

Michael G. Zenzen

***Check Detail Register©**

Batch: 09 05 23 park refund

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25015	09/05/23	DENNIS SHAFER			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund
		Total		\$50.00	
25016	09/05/23	DEVON HASSELKAMP			
E 101-45200-342		Refunds		\$75.00	parks dept - Aug 23 refund
		Total		\$75.00	
25017	09/05/23	EMILY BENJAMIN			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund
		Total		\$50.00	
25018	09/05/23	GLENDA BETTS			
E 101-45200-342		Refunds		\$75.00	parks dept - Aug 23 refund
		Total		\$75.00	
25019	09/05/23	JIM SIMON			
E 101-45200-342		Refunds		\$75.00	parks dept - Aug 23 refund
		Total		\$75.00	
25020	09/05/23	JOHN JOSE			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund
		Total		\$50.00	
25021	09/05/23	LINDA PAINTER			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund
		Total		\$50.00	
25022	09/05/23	MACKENZIE WILLARD			
E 101-45200-342		Refunds		\$100.00	parks dept - Aug 23 refund
		Total		\$100.00	
25023	09/05/23	RENEE SCHILL			
E 101-45200-342		Refunds		\$75.00	parks dept - Aug 23 refund
		Total		\$75.00	
25024	09/05/23	SAPPHIRE GROSSINGER			
E 101-45200-342		Refunds		\$100.00	parks dept - Aug 23 refund
		Total		\$100.00	
25025	09/05/23	SHERRI PELZER			
E 101-45200-342		Refunds		\$75.00	parks dept - Aug 23 refund
		Total		\$75.00	
25026	09/05/23	ST. CLOUD GRANITE ROTARY			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund
		Total		\$50.00	
25027	09/05/23	TERESA BECHTOLD			
E 101-45200-342		Refunds		\$50.00	parks dept - Aug 23 refund

***Check Detail Register©**

Batch: 09 05 23 park refund

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total		\$50.00	
		10100 STATE BANK OF KIMBAL		\$875.00	

Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>	
101 GENERAL FUND	\$875.00
	<u>\$875.00</u>

Michael G. Zenzen

***Check Detail Register©**

Batch: 09 05 23 mtg,09 23 USB,09 23 CIP St. C road

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
24829 e	08/31/23	US BANK BLASHACK			
E 101-41130-212		Motor Fuels	\$138.81		pw dept - fuel Aug 23
E 101-45200-212		Motor Fuels	\$39.70		parks dept - fuel Aug 23
E 601-49400-212		Motor Fuels	\$10.00		water dept - fuel Aug 23
E 602-49450-212		Motor Fuels	\$10.00		sewer dept - fuel Aug 23
E 101-41000-200		Office Supplies (GENERA	\$75.32		general - office supplies, Office Depot
E 601-49400-210		Operating Supplies (GEN	\$254.01		water dept - supplies, Mid American Research
E 601-49400-316		Sample Analysis	\$10.00		water dept - sample delivery, Speedee
		Total	\$537.84		
24830 e 08/31/23 US BANK HOLLERMANN					
E 101-41130-212		Motor Fuels	\$236.41		pw dept - fuel Aug 23
E 101-45200-212		Motor Fuels	\$101.33		parks dept - fuel Aug 23
E 601-49400-212		Motor Fuels	\$42.22		water dept - fuel Aug 23
E 602-49450-212		Motor Fuels	\$42.22		sewer dept - fuel Aug 23
E 101-45200-220		Repair/Maint Supply	\$16.24		parks dept - supplies, Builders First
E 101-41130-220		Repair/Maint Supply	\$34.51		pw dept - supplies, Runnings
E 101-41130-220		Repair/Maint Supply	\$35.02		pw dept - supplies, Midway Iron
		Total	\$507.95		
24831 e 08/31/23 US BANK KIFFMEYER					
E 101-41130-212		Motor Fuels	\$135.55		pw dept - fuel Aug 23
E 101-45200-220		Repair/Maint Supply	\$41.99		parks dept - supplies, Menards
E 101-45200-220		Repair/Maint Supply	\$138.44		parks dept - supplies, Menards
E 101-45200-220		Repair/Maint Supply	\$55.98		parks dept - supplies, Midway Iron
E 101-41130-220		Repair/Maint Supply	\$56.36		pw dept - supplies, Central McGowan
E 101-45200-220		Repair/Maint Supply	\$275.00		parks dept - rental, 360 Rents
E 101-45200-220		Repair/Maint Supply	\$32.03		parks dept - supplies, Menards
E 101-41130-220		Repair/Maint Supply	\$17.07		pw dept - supplies, Menards
		Total	\$752.42		
24832 e 08/31/23 US BANK KOSHIL					
E 101-42270-220		Repair/Maint Supply	\$26.90		fire dept - supplies, Caseys
		Total	\$26.90		
24833 e 08/31/23 US BANK KRAMER					
E 101-42270-220		Repair/Maint Supply	\$215.25		fire dept - 2 flags, Coils Flags
E 101-42270-220		Repair/Maint Supply	\$194.02		fire dept - repairs Tender 1, Freightliner
E 101-42270-220		Repair/Maint Supply	\$12.00		fire dept - google domain, Google Pay
E 101-42270-430		Miscellaneous	\$36.58		fire dept - pizza (hose testing), Caseys
		Total	\$457.85		
24834 e 08/31/23 US BANK MCCABE					
E 101-45200-430		Miscellaneous	\$109.90		parks dept - gift cards Xcel volunteers, Walgreens
E 101-42270-200		Office Supplies (GENERA	\$35.70		fire dept - supplies, Dacotah Paper
E 101-41000-200		Office Supplies (GENERA	\$8.18		general - supplies, Cenex
E 101-41000-206		Association Dues/LMC, A	\$120.00		general - notary application, McCabe, Secretary of State
E 101-41000-208		Training, Inst., Travel	\$20.00		general - area administrators lunch, Jimmy's Pour House

***Check Detail Register©**

Batch: 09 05 23 mtg,09 23 USB,09 23 CIP St. C road

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$293.78		
24835 e	08/31/23	US BANK RASMUSON			
E 101-41000-321		Telephone	\$180.94		general - telephone, Midco
E 101-41000-323		Internet	\$88.00		general - internet, Midco
E 101-42270-321		Telephone	\$145.38		fire dept - telephone, Midco
E 101-42270-323		Internet	\$80.00		fire dept - internet, Midco
Total			\$494.32		
24836 e	08/31/23	US BANK SCHLUETER			
E 101-45200-220		Repair/Maint Supply	\$30.10		parks dept - supplies, Runnings
Total			\$30.10		
24837 e	08/31/23	US BANK SCHREINER			
E 101-42270-220		Repair/Maint Supply	\$11.86		fire dept - supplies, Auto Value
Total			\$11.86		
24838 e	08/31/23	US BANK VOIGT			
E 101-42270-220		Repair/Maint Supply	\$114.00		fire dept - emails, Google
Total			\$114.00		
24839 e	08/31/23	US BANK WOLTERS			
E 101-45200-220		Repair/Maint Supply	\$10.80		parks dept - supplies, Menards
Total			\$10.80		
28472	09/05/23	AFLAC			
G 101-21710		Other Deductions	\$350.50	873348	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	873348	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	873348	g - employee paid insurance
Total			\$501.58		
28473	09/05/23	ANDYS TOWING			
E 101-42270-220		Repair/Maint Supply	\$228.37	23-140156	fire dept - fire truck towing
Total			\$228.37		
28474	09/05/23	AUTO VALUE PARTS			
E 101-42270-220		Repair/Maint Supply	\$379.98	7996103	fire dept - batteries
Total			\$379.98		
28475	09/05/23	CENTER POINT ENERGY			
E 101-42270-387		Fire Dept Utilities	\$41.25		fire dept - gas usage
Total			\$41.25		
28476	09/05/23	CENTRAL LANDSCAPE SUPPLY			
E 101-45200-220		Repair/Maint Supply	\$132.00	321145	parks dept - grass seed
Total			\$132.00		
28477	09/05/23	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$35,348.47		water dept - Jun 23 usage
E 602-49450-313		Sewer/Contract Services	\$5,602.36		sewer dept - Jun 23 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$5,975.91		sewer dept - Jun 23 NR2
E 601-49400-312		Water/Contract Services	\$35,542.22		water dept - Jul 23 usage

***Check Detail Register©**

Batch: 09 05 23 mtg,09 23 USB,09 23 CIP St. C road

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-313		Sewer/Contract Services	\$5,142.41		sewer dept - Jul 23 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$5,975.91		sewer dept - Jul 23 NR2
		Total	\$93,587.28		
28478	09/05/23	CGMC			
E 101-41000-206		Association Dues/LMC, A	\$3,330.00		general - 2024 general dues assessment
		Total	\$3,330.00		
28479	09/05/23	COLLABORATIVE PLANNING LLC			
E 101-41000-307		Planning (GENERAL)	\$690.00	2023-217	general - general planning
E 101-41000-307		Planning (GENERAL)	\$120.00	2023-218	general - Knife River
		Total	\$810.00		
28480	09/05/23	CORE & MAIN LP			
E 451-41000-430		Miscellaneous	\$1,076.70	136726	ARPA - Omni
		Total	\$1,076.70		
28481	09/05/23	CROTEAU PLUMBING			
E 101-45200-220		Repair/Maint Supply	\$250.00	5804	parks dept - repairs HLP
		Total	\$250.00		
28482	09/05/23	DESIGN ELECTRIC			
E 101-45200-220		Repair/Maint Supply	\$437.69	20112	general - sprinkler system KP
		Total	\$437.69		
28483	09/05/23	ELECTRICAL CONSTRUCTION LLC			
E 101-41130-220		Repair/Maint Supply	\$870.00	574	pw dept - relocate switch
		Total	\$870.00		
28484	09/05/23	FIRE SAFETY USA			
E 101-42270-389		uniforms	\$618.00	173108	fire dept - gloves (12)
		Total	\$618.00		
28485	09/05/23	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$149.84		water dept - locates
E 602-49450-314		Gopher State One Calls	\$149.85		sewer dept - locates
		Total	\$299.69		
28486	09/05/23	GRANITE ELECTRONICS			
E 450-42270-737		radios	\$4,755.00	150013485-1	CIP - fire dept, radios
		Total	\$4,755.00		
28487	09/05/23	MARCO			
E 101-41000-300		support services	\$101.50		general - copier contract
		Total	\$101.50		
28488	09/05/23	MN DEPT OF HEALTH			
E 601-49400-312		Water/Contract Services	\$1,219.00		general - 3rd quarter 2023 hookups
		Total	\$1,219.00		
28489	09/05/23	MN DEPT OF LABOR & INDUSTRY			
E 101-41220-722		Bldg Permit Surcharge	\$4,917.12		general - 1st qtr 2023 surcharge

***Check Detail Register©**

Batch: 09 05 23 mtg,09 23 USB,09 23 CIP St. C road

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41220-722		Bldg Permit Surcharge	\$2,359.37		general - 2nd qtr 2023 surcharge
		Total	\$7,276.49		
28490	09/05/23	MOTOROLA			
E 101-42270-220		Repair/Maint Supply	\$610.40	8281680004	fire dept - charger
		Total	\$610.40		
28491	09/05/23	NELSONS SANITATION & RENTAL IN			
E 101-45200-410		Rentals	\$72.00	2023/10321	parks dept - HLP toilet rental Aug 23
E 101-45200-410		Rentals	\$72.00	2023/10322	parks dept - KP toilet rental Aug 23
E 101-45200-410		Rentals	\$72.00	2023/8261	parks dept - HLP toilet rental Jul 23
E 101-45200-410		Rentals	\$72.00	2023/8262	parks dept - KP toilet rental Jul 23
		Total	\$288.00		
28492	09/05/23	NORTH CENTRAL			
E 450-41130-537		Plow Truck	\$940.00		CIP - pw dept, plow truck 2 side tool boxes
		Total	\$940.00		
28493	09/05/23	PARDIP SANDHU			
E 101-41000-430		Miscellaneous	\$375.00		general - license reimbursement
		Total	\$375.00		
28494	09/05/23	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$234.14	D049251	sewer dept - ww effluent
E 602-49450-316		Sample Analysis	\$104.54	D049923	sewer dept - ww effluent
		Total	\$338.68		
28495	09/05/23	STEARNS COUNTY SHERIFF			
E 101-41000-306		Police/Sheriff (contract)	\$16,128.75	2023-000000	general - 1st half 2023 contract
		Total	\$16,128.75		
28496	09/05/23	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	361735	water dept - sample #'s 231286 & 231287
		Total	\$70.00		
28497	09/05/23	WERNER WELL DRILLING			
E 101-45200-220		Repair/Maint Supply	\$3,161.03		parks dept - KP drilling for water
		Total	\$3,161.03		
28498	09/05/23	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$208.19	12851111	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$328.16	12851111	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$33.64	12851111	fire dept - garbage service
		Total	\$569.99		
28499	09/05/23	CITY OF ST. CLOUD			
E 450-41130-230		Overlaying	\$202,995.41		CIP - pw dept, 250th Street
		Total	\$202,995.41		
10100		STATE BANK OF KIMBAL	\$344,629.61		

***Check Detail Register©**

Batch: 09 05 23 mtg,09 23 USB,09 23 CIP St. C road

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND			\$38,828.32		
450 CAPITAL PROJECT FUND			\$208,690.41		
451 AMERICAN RESCUE PLAN FUND			\$1,076.70		
601 WATER FUND			\$72,721.30		
602 SEWER FUND			\$23,312.88		
			<u>\$344,629.61</u>		

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2022(audited)	\$ 1,208,861	\$ 1,527,107.00	\$ 199,677	\$ 82,873	\$ 114,574	\$ 970,866	\$ 61,528	\$ 145,999	\$ 5,773	\$ 187,917	\$ 4,505,175
Receipts January 2023	\$ 27,468	\$ 58,776.62	\$ 482	\$ 526	\$ 21,525	\$ 26,688	\$ 8,627	\$ 850	\$ 340		\$ 145,282
Ex. January 2023	\$ 66,860		\$ 495	\$ 84,868	\$ 162,914		\$ 1,099		\$ 323		\$ 316,559
Receipts February 2023	\$ 27,349	\$ 37,000.03			\$ 25,303	\$ 31,499	\$ 1,370	\$ 990	\$ 415		\$ 123,926
Ex. February 2023	\$ 83,785	\$ 13,258.00			\$ 33,638	\$ 35,279	\$ 2,020		\$ 323	\$ 31,440	\$ 199,743
Receipts March 2023	\$ 16,354	\$ 52,057.77		\$ 6,000	\$ 21,802	\$ 27,641	\$ 433	\$ 833	\$ 395		\$ 125,515
Ex. March 2023	\$ 56,585	\$ 114,396.60			\$ 6,309	\$ 656,009	\$ 1,285		\$ 647		\$ 835,232
Receipts April 2023	\$ 97,366	\$ 2,690.98		\$ 180,000	\$ 20,495	\$ 24,160	\$ 1,072	\$ 743	\$ 334		\$ 326,860
Ex. April 2023	\$ 75,326	\$ 102,433.45			\$ 22,394	\$ 19,247	\$ 1,653		\$ 249	\$ 28,800	\$ 250,102
Receipts May 2023	\$ 33,406	\$ 17,453.32		\$ 12,000	\$ 21,560	\$ 27,115	\$ 1,124	\$ 842	\$ 406		\$ 113,907
Ex. May 2023	\$ 176,864	\$ 32,936.20			\$ 39,433	\$ 31,815	\$ 1,902				\$ 282,950
Receipts June 2023	\$ 457,748	\$ 234,625.83	\$ 21,477	\$ 41,778	\$ 28,129	\$ 26,225	\$ 1,558	\$ 1,245	\$ 336		\$ 813,121
Ex. June 2023	\$ 151,533	\$ 134,647.30			\$ 5,954	\$ 6,159	\$ 1,211		\$ 323	\$ 3,000	\$ 302,827
Receipts July 2023	\$ 18,538	\$ 58,576.04			\$ 27,927	\$ 26,257	\$ 230	\$ 1,429	\$ 345		\$ 133,301
Ex. July 2023	\$ 87,497	\$ 945.42			\$ 19,823	\$ 17,725	\$ 7,120		\$ 323	\$ 4,320	\$ 137,753
Receipts August 2023	\$ 57,155	\$ 151,110.12		\$ 18,000	\$ 34,979	\$ 26,504	\$ 58	\$ 1,597	\$ 436		\$ 289,840
Ex. August 2023	\$ 142,564	\$ 22,052.61			\$ 33,260	\$ 58,022	\$ 1,649		\$ 323		\$ 257,871
Receipts September 2023											\$ -
Ex. September 2023	\$ 50,794	\$ 208,690.41			\$ 78,872	\$ 31,030	\$ 2,365			\$ 1,077	\$ 372,827
Receipts October 2023											\$ -
Ex. October 2023											\$ -
Receipts November 2023											\$ -
Ex. November 2023											\$ -
Receipts December 2023											\$ -
Ex. December 2023											\$ -
Cash Balance	\$ 1,052,439	\$ 1,510,037.72	\$ 221,141	\$ 256,309	\$ (86,303)	\$ 331,669	\$ 55,696	\$ 154,526	\$ 6,268	\$ 119,280	\$ 3,621,063

2023 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2022						
Un-Audited	\$367,184.63	\$76,663.85	\$839,421.80	\$239,878.27	\$3,958.45	\$1,527,107.00
January Sales Tax			\$ 25,672.76	\$ 25,672.75		\$51,345.51
January Property Tax				\$ 4,052.28	\$ 715.10	\$4,767.38
January Cable Franchise Fees		\$ 663.73				\$663.73
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2022 Street Project Inspection				\$ (13,258.00)		(\$13,258.00)
February Sales Tax			\$ 16,909.93	\$ 16,909.92		\$33,819.85
February Cable Franchise Fees		\$ 655.18				\$655.18
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (555.00)		(\$555.00)
Plow Truck Chassis and Registration				\$ (89,004.45)		(\$89,004.45)
Radios					\$ (2,415.00)	(\$2,415.00)
Garage Heaters		\$ (5,800.00)				(\$5,800.00)
2022 Street Project Final				\$ (16,622.15)		(\$16,622.15)
March Sales Tax			\$ 48,239.03	\$ 489.03		\$48,728.06
March Cable Franchise Fees		\$ 663.74				\$663.74
Park Dedication Fee			\$ 525.00			\$525.00
Aggregate Tax				\$ 140.97		\$140.97
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (2,449.45)	(\$2,449.45)
2023 Street Project Engineering				\$ (215.00)		(\$215.00)
Wheel Loader				\$ (88,379.00)		(\$88,379.00)
Trailer for Wheel Loader				\$ (11,890.00)		(\$11,890.00)
April Cable Franchise Fees		\$ 690.98				\$690.98
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (1,045.00)		(\$1,045.00)
Garage Heaters		\$ (4,976.00)				(\$4,976.00)
Radios					\$ (26,415.20)	(\$26,415.20)
Park Dedication Fee			\$ 525.00			\$525.00
May Cable Franchise Fees		\$ 678.32				\$678.32
Wheel Loader Sale				\$ 14,250.00		\$14,250.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Street project engineering				\$ (1,122.50)		(\$1,122.50)
Park Ball Field Shed			\$ (4,379.80)			(\$4,379.80)
Plow Truck Build Out				\$ (117,468.00)		(\$117,468.00)
New Mower			\$ (11,677.00)			(\$11,677.00)
June Cable Franchise Fees		\$ 669.08				\$669.08
June Property Tax				\$ 177,807.13	\$ 56,149.62	\$233,956.75
Fire Hall Tables					\$ (945.42)	(\$945.42)
Local Government Aid				\$ 55,402.00		\$55,402.00
July Cable Franchise Fees		\$ 674.04				\$674.04
Center Point Grant					\$ 2,500.00	\$2,500.00
2021 Street Project Final				\$ (10,947.73)		(\$10,947.73)
2022 Street Project (Striping)				\$ (11,104.88)		(\$11,104.88)
August Sales Tax			\$ 66,632.83	\$ 66,632.82		\$133,265.65
August Cable Franchise Fees		\$ 662.49				\$662.49
Aggregate Tax				\$ 1,181.98		\$1,181.98
Sale of Dump Truck				\$ 16,000.00		\$16,000.00
250th Street Overlay Share				\$ (202,995.41)		(\$202,995.41)
Plow Truck Accessories				\$ (940.00)		(\$940.00)
Radios					\$ (4,755.00)	(\$4,755.00)
						\$0.00
						\$0.00
						\$0.00
Totals	\$367,184.63	\$71,245.41	\$982,394.55	\$52,870.03	\$36,343.10	\$1,510,037.72

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	2023	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of Sept. 5, 2023	Spent	
General Fund	\$1,058,837	\$ 781,089	73.77%	\$277,748
Capital Improvement Fund	\$836,081	\$ 612,633	73.27%	\$223,448
Water Fund	\$272,547	\$ 230,279	84.49%	\$42,268
Sewer Fund	\$560,753	\$ 249,320	44.46%	\$311,433
Sewer Debt Fund	\$12,500	\$ 9,601	76.80%	\$2,899
Street Light Fund	\$4,500	\$ 3,598	79.95%	\$902
WAC/SAC Improvement Fund	\$89,508	\$ 264,304	295.29%	(\$174,796)
Debt Service	\$41,000	\$ 22,362	54.54%	\$18,638
Storm Water	\$55,000	\$ 14,427	26.23%	\$40,573
American Rescue Plan	\$0		#DIV/0!	\$0
Total Revenues	\$2,930,726	\$ 2,187,612	74.64%	\$743,114
Expenditures				
General Fund	\$1,055,402	\$ 915,225	86.72%	\$140,177
Capital Improvement Fund	\$850,800	\$ 629,800	74.02%	\$221,000
Water Fund	\$260,772	\$ 330,304	126.66%	(\$69,532)
Sewer Fund	\$555,580	\$ 1,020,755	183.73%	(\$465,175)
Storm Water Utility Fund	\$36,009	\$ 20,851	57.91%	\$15,158
Street Light Fund	\$4,380	\$ 2,835	64.73%	\$1,545
WAC/SAC Improvement Fund	\$240,000		0.00%	\$240,000
Debt Service	\$36,795	\$ 495	1.35%	\$36,300
American Rescue Plan		\$ 68,637	#DIV/0!	(\$68,637)
Total Expenditures	\$3,039,738	\$ 2,988,902	98.33%	\$50,836

General Fund				
	2023	Spent	% of Budget	Remaining Amount
	Budget	As of Sept. 5, 2023	Spent	
Administration	\$ 384,294	\$ 355,697	92.56%	\$ 28,597
Council	\$ 35,031	\$ 17,202	49.11%	\$ 17,828
Boards and Commissions	\$ 3,500	\$ 2,160	61.71%	\$ 1,340
Building Inspection	\$ 75,000	\$ 154,329	205.77%	\$ (79,329)
Elections	\$ 2,200	\$ 2,047	93.05%	\$ 153
Fire	\$ 226,521	\$ 79,332	35.02%	\$ 147,189
Streets	\$ 241,191	\$ 235,385	97.59%	\$ 5,806
Parks	\$ 87,666	\$ 69,073	78.79%	\$ 18,592
Total General Fund	\$ 1,055,402	\$ 915,225	86.72%	\$ 140,177

ST AUGUSTA CONTRACT

AUGUST 2023

TOTAL HOURS: 46

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23063806	2544	8/1/2023 12:42:38	8/1/2023 13:45:05	
STAUGUSTA	23063928	2553	8/1/2023 20:11:04	8/1/2023 21:11:06	[08/01/2023 21:11:03 : MOB : 2553] ROSENFELD 1 HOUR STAUGUSTA CONTRACT
STAUGUSTA	23064186	2574	8/2/2023 19:53:12	8/2/2023 21:16:02	[08/02/2023 21:15:57 : MOB : 2574] thoma handled 23064188
STAUGUSTA	23064236	2564	8/3/2023 01:00:02	8/3/2023 02:02:53	[08/03/2023 02:02:50 : MOB : 2564] -1hr 0100-0200 [08/03/2023 02:02:37 : MOB : 2564] POPP Patrolled commercial and residential areas of town, nothing suspicious observed
STAUGUSTA	23064459	2581	8/3/2023 18:51:22	8/3/2023 19:54:07	[08/03/2023 19:54:04 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT 1851-1951 -PATROLLED THE BUSINESS AREA WEST OF HWY 15 AND SOME OF THE SOUTHERN RESD AREAS -NO ISSUES OR CALS
STAUGUSTA	23064552	2559	8/4/2023 01:49:49	8/4/2023 02:54:26	[08/04/2023 02:53:56 : MOB : 2559] Minea -StAugusta contract scheduled 0200-0300 -1.0 hour completed
STAUGUSTA	23064980	2559	8/5/2023 02:53:48	8/5/2023 03:57:29	[08/05/2023 03:57:14 : MOB : 2559] MINEA -ST AUGUSTA CONTRACT SCHEDULED 0200-0300 -1.0 HOUR COMPLETED

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23065016	2557	8/5/2023 09:35:37	8/5/2023 10:32:42	[08/05/2023 10:32:31 : MOB : 2557] ringness -contract assigned for 0900 to 1000 -started at 0935 -starlight acres -gregory park -galaxey rd -townsite -kiffmeyer park -traffic stop 23065026 -contract ended at 1030 -one hour done
STAUGUSTA	23065289	2564	8/6/2023 03:56:30	8/6/2023 05:00:31	[08/06/2023 05:00:20 : MOB : 2564] POPP -1hr contract complete 0356-0456 -nothing to report
STAUGUSTA	23065306	2547	8/6/2023 08:59:56	8/6/2023 10:44:05	[08/06/2023 10:43:45 : MOB : 2547] WELLS 0900-0920 -CHECKED AREAS AROUND LUX -NEIGHBORHOODS -GREGORY PARK AREAS -230TH ST AREAS -CLEARED FOR EMERG CALL IN RVILLE 1000-1040 -BACK IN TOWN -CHECKED AREAS ON CR136 -CHECKED FIRE HALL -CR7 AND EMERALD PONDS -NEIGHBORHOODS IN TOWN -PARKS -ONE HR COMPLETE [08/06/2023 09:59:08 : MOB : 2547] BACK IN TOWN [08/06/2023 09:21:15 : pos3 : 01BNSnyder] 2547- CLEARED FOR 911H IN ROCKVILLE

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23065670	2545	8/7/2023 15:48:58	8/7/2023 16:50:18	[08/07/2023 16:50:08 : MOB : 2545] -ZWACK -STARTED CONTRACT 1550 HOURS -CR 47, HWY 15, CR 141, EAGLES LANDING, CR 7, 230TH ST, LEGION, CITY HALL -ENDED CONTRACT AT 1650 HOURS
STAUGUSTA	23066022	2555	8/8/2023 18:47:15	8/8/2023 19:55:44	[08/08/2023 19:55:41 : MOB : 2555] [08/08/2023 19:55:40 : MOB : 2555] END 1955 TOTAL TIME ON CONTRACT 1 HOUR C.SCHWEGEL [08/08/2023 19:41:30 : MOB : 2555] TERRACE HILLS [08/08/2023 19:33:13 : MOB : 2555] RIDGE CREEK [08/08/2023 19:28:18 : MOB : 2555] CHERRYWOOD ESTATES [08/08/2023 19:22:44 : MOB : 2555] EMERALD PONDS [08/08/2023 19:19:13 : MOB : 2555] EAGLES LANDING [08/08/2023 19:10:39 : MOB : 2555] BLACKBERRY FARMS [08/08/2023 19:07:01 : MOB : 2555] RES AREAS AROUND TOWNSITE [08/08/2023 18:58:08 : MOB : 2555] DELUX BUSINESS CENTER [08/08/2023 18:56:01 : MOB : 2555] GREGORY PARK [08/08/2023 18:55:18 : MOB : 2555] START 1855

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23066195	2545	8/9/2023 11:27:12	8/9/2023 13:03:59	<p>[08/09/2023 13:03:53 : MOB : 2545] -ZWACK -WORKED ON AENTRY. -CLEARED CONTRACT AT 1300 HOUR</p> <p>[08/09/2023 12:30:37 : MOB : 2545] -ZWACK -STARTED CONTRACT AT 1130 HOURS. -LATE DUE TO CALLS AND STAFFING. -WORKED A AENTRY AT 24924 22 AV. SOMEONE KICK IN THE BACK GARAGE DOOR LAST NIGHT. OWNER DOESNT BELIEVE ANYTHING WAS TAKEN.</p>
STAUGUSTA	23066643	2555	8/10/2023 20:17:57	8/10/2023 21:24:06	<p>[08/10/2023 21:23:02 : MOB : 2555] end 2120 total time 1 hour c.schwegel</p> <p>[08/10/2023 21:22:34 : MOB : 2555] gregory park</p> <p>[08/10/2023 21:19:00 : MOB : 2555] lux townsite</p> <p>[08/10/2023 21:17:37 : MOB : 2555] terrace hills</p> <p>[08/10/2023 21:10:39 : MOB : 2555] ridge creek</p> <p>[08/10/2023 21:04:51 : MOB : 2555] cherrywood estates</p> <p>[08/10/2023 20:58:37 : MOB : 2555]</p> <p>[08/10/2023 20:58:35 : MOB : 2555] emerald ponds</p> <p>[08/10/2023 20:55:01 : MOB : 2555] eagles landing</p> <p>[08/10/2023 20:44:38 : MOB : 2555] -blackberry farms</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23066747	2545	8/11/2023 09:21:20	8/11/2023 10:35:32	<p>[08/11/2023 10:35:27 : MOB : 2545] -ZWACK -ENDED CONTRACT AT 1030 HOURS.</p> <p>[08/11/2023 10:24:06 : MOB : 2545] -ZWACK -PATROLED 251 ST STREET, CR 75 AND BLACKBERRY FARMS. -RAN TRAFFIC ON CR 7 COMING INTO TOWN AND WATCHING CR 44 AND CR 7 STOP SIGN</p> <p>[08/11/2023 10:01:21 : MOB : 2545] -ZWACK -STARTED CONTRACT AT 0920 HOURS -HAD A SUSV ON CR 75 BY THE BUSINESSES. UNABLE TO LOCATE. PLATE DIDNT COME BACK.</p>
STAUGUSTA	23066972	2568	8/11/2023 22:45:31	8/11/2023 23:48:05	<p>[08/11/2023 23:47:57 : MOB : 2568] lust -contract 2246 hrs to 2346 hrs</p>
STAUGUSTA	23067011	2564	8/12/2023 02:00:03	8/12/2023 03:02:42	<p>[08/12/2023 03:02:39 : MOB : 2564] POPP -1hr complete 0200-0300 -patrolled commercial and residential areas of town nothing suspicious observed</p>
STAUGUSTA	23067083	2548	8/12/2023 13:05:17	8/12/2023 14:06:37	<p>[08/12/2023 14:06:27 : MOB : 2548] -POGATSHNIK. -PATROLLED TOWN, NO ISSUES.</p>
STAUGUSTA	23067282	2548	8/13/2023 08:11:47	8/13/2023 09:27:16	<p>[08/13/2023 09:27:10 : MOB : 2548] -POGATSHNK. -PATROLLED TOWN, NO ISSUES TODAY.</p>
STAUGUSTA	23067445	2558	8/14/2023 02:45:11	8/14/2023 03:50:14	<p>[08/14/2023 03:46:28 : MOB : 2558] 0245-START OF CONTRACT 0245-0345-PATROLLED RESIDENTIAL AND BUSINESS AREAS -VERY LITTLE TRAFFIC-NOTHING SUSP</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23067552	2548	8/14/2023 15:03:53	8/14/2023 16:10:09	[08/14/2023 16:09:52 : MOB : 2548] -POGATSHNIK. -PATROLLED THROUGH TOWN, NO ISSUES. -STARTED LATE DUE TO CALL BY KIMBALL.
STAUGUSTA	23067759	2567	8/15/2023 11:00:59	8/15/2023 12:06:04	[08/15/2023 12:06:01 : MOB : 2567] - Start of CONTR: 1100. - End of CONTR: 1200. - Total time, 1 hour.
STAUGUSTA	23068085	2545	8/16/2023 14:07:32	8/16/2023 15:28:24	[08/16/2023 15:28:11 : MOB : 2545] -ZWACK ENDED CONTRACT AT 1525 HOURS. [08/16/2023 15:10:18 : MOB : 2545] -ZWACK -STARTED CONTRACT AT 1410 HOURS. -PATROLED CR 136, 43RD AVE, 230TH STREET, GARGEN HILLS DR, FALLOW RD, HWY 15,
STAUGUSTA	23068239	2571	8/17/2023 02:51:41	8/17/2023 03:52:36	[08/17/2023 03:52:28 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 0251-0351 - 1 HOUR TOTAL. -PATROLLED CITY, COUNTY ROADS AND CLOSED BUSINESSES. -NOTHING OUT OF THE ORDINARY. -NOT MUCH TRAFFIC DURING THIS TIME. -NOTHING FURTHER.
STAUGUSTA	23068337	2579	8/17/2023 14:00:04	8/17/2023 15:01:40	[08/17/2023 15:01:32 : MOB : 2579] ROMSTAD 2579 - GENERAL PATROL OF COUNTY AND TOWNSHIP/CITY ROADS - TRAFFIC STOP ON HWY 15 - ONE HOUR CONTRACT TIME
STAUGUSTA	23068452	2555	8/17/2023 20:13:24	8/17/2023 21:20:23	[08/17/2023 21:19:46 : MOB : 2555] END 2118 TOTAL TIME 1 HOUR

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23068575	2566	8/18/2023 09:59:59	8/18/2023 11:27:47	<p>[08/18/2023 11:26:58 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR 1014-1114 - PATROLLED INDUSTRIAL AREAS - CASEYS AREA - ONE TRAFFIC STOP- VERB WARN - RESIDENTIAL AREAS - NO REPORT</p> <p>[08/18/2023 10:36:28 : MOB : 2566] SCHMIDT - DISPATCHED TO A MEDICAL IN RVILLE - 10 MINS COMPLETED - RETURNED TO CONTRACT AT 1024 - CONTRACT TILL 1114</p>
STAUGUSTA	23068818	2571	8/19/2023 04:56:43	8/19/2023 06:05:44	<p>[08/19/2023 06:05:39 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 0456-0556 - 1 HOUR TOTAL. -PATROLLED CITY, COUNTY ROADS AND CLOSED BUSINESSES. -RAN STATIONARY TRAFFIC ALONG CO RD 7. -NOT MUCH TRAFFIC. -NOTHING ELSE TO NOTE</p>
STAUGUSTA	23068862	2566	8/19/2023 11:44:11	8/19/2023 13:21:16	<p>[08/19/2023 13:21:08 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR - PATROLLED INDUSTRIAL AREA - CASEYS AREA - RESIDENTIAL AREAS - NO REPORT</p> <p>[08/19/2023 12:38:07 : pos8 : 01JMWEERES] PENDING FOR 2566</p> <p>[08/19/2023 12:31:46 : MOB : 2566] left contract for crash</p>
STAUGUSTA	23069066	2552	8/20/2023 02:46:29	8/20/2023 03:46:15	<p>[08/20/2023 03:46:05 : MOB : 2552] ROMSTAD 2552 -PATROLLED BUSINESS AND RESIDENTIAL AREAS</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23069178	2555	8/20/2023 17:00:11	8/20/2023 18:13:58	<p>[08/20/2023 18:01:30 : MOB : 2555] END 1800 TOTAL 1 HOUR C.SCHWEGEL</p> <p>[08/20/2023 18:01:23 : MOB : 2555] GREGORY PARK</p> <p>[08/20/2023 17:44:31 : MOB : 2555] LUX TOWNSITE</p> <p>[08/20/2023 17:40:45 : MOB : 2555] TERRACE HILLS</p> <p>[08/20/2023 17:33:27 : MOB : 2555] RIDGE CREEK</p> <p>[08/20/2023 17:28:08 : MOB : 2555] CHERRYWOOD ESTATES</p> <p>[08/20/2023 17:22:37 : MOB : 2555] EMERALD PONDS</p> <p>[08/20/2023 17:18:44 : MOB : 2555] EAGLES LANDING</p> <p>[08/20/2023 17:09:01 : MOB : 2555] BLACKBERRY FARMS</p> <p>[08/20/2023 17:05:24 : MOB : 2555] RES/BUSINESS AREAS AROUND TOWNSITE</p> <p>[08/20/2023 17:00:41 : MOB : 2555] START 1700</p>
STAUGUSTA	23069326	2562	8/21/2023 09:47:21	8/21/2023 10:50:29	<p>[08/21/2023 10:50:22 : MOB : 2562] -MOST OF THE BUSINESSES WERE OPEN. -KIFFMEYER PARK HAD A COUPLE FOLKS IN THE LOT. -MOST OF THE RESIDENTIAL AREAS WERE QUIET. -SOME TRAFFIC THROUGH TOWN WITH NO VIOLATIONS. -THE SCHOOL AND CHURCH APPEARED SECURE WITH A FEW FOLKS AT THE SCHOOL. -THE INDUSTRIAL AREA WAS BUSY WITH BUSINESSES OPEN</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23069538	2572	8/22/2023 01:57:26	8/22/2023 02:57:30	[08/22/2023 02:56:40 : MOB : 2572] -one hour contract 0157 to 0257 hrs -patrolled area isenberg
STAUGUSTA	23069907	2562	8/23/2023 11:12:22	8/23/2023 12:21:03	[08/23/2023 12:20:58 : MOB : 2562] -MOST OF BUSINESSES WERE OPEN. -SOME TRAFFIC THROUGH TOWN WITH NO ISSUES. -MOST OF THE RESIDENTIAL AREAS WERE QUIET. -SOME FOLKS OUT DOING YARDWORK AND WALKING. -THE CHURCH APPEARED SECURE -THE SCHOOL HAD FOLKS PRESENT. LJMCLAUGHLIN
STAUGUSTA	23070239	2562	8/24/2023 13:50:07	8/24/2023 14:52:50	[08/24/2023 14:52:45 : MOB : 2562] -SOME TRAFFIC THROUGH TOWN. -SOME FOLKS AT THE SCHOOL, THE CHURCH APPEARED SECURE. -MOST OF THE RESIDENTIAL AREAS HAD SOME PEOPLE OUT DOING YARDWORK OR CONSTRUCTION. -KIFFMEYER PARK WAS EMPTY. -MOST OF THE BUSINESSES WERE OPEN. LJMCLAUGHLIN
STAUGUSTA	23070420	2552	8/25/2023 04:33:21	8/25/2023 05:35:15	[08/25/2023 05:35:09 : MOB : 2552] ROMSTAD 2552 -PATROLLED BUSINESS AND RESIDENTIAL AREAS -0433-0533 -TOTAL TIME OF CONTRACT 1 HOUR -ALL APPEARED NORMAL
STAUGUSTA	23070695	2565	8/26/2023 10:23:21	8/26/2023 11:28:17	[08/26/2023 11:28:04 : MOB : 2565] SANA - COMPLETED CONTR. - 1023-1126. - PATROLLED RESIDENTIAL AREAS AND BUSINESSES. ALL LOOKS GOOD.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23070769	2540K9	8/26/2023 17:47:20	8/26/2023 19:02:59	<p>[08/26/2023 19:02:52 : MOB : 2540K9] total time on contract 1 hr...mayers</p> <p>[08/26/2023 19:02:44 : MOB : 2540K9] stopped a suv for 57 in 30 mph zone by Voigt's. 16 year old driver with only an instruction permit. strong odor of mj from the vehicle. in possession of mj in violation of new state laws...unable to cite due to the statutes not being in the ticket writer. issued cite for speed and instruction permit violation 17 yr old buddy in the passenger seat...i.p only took vehicle to go get a friend without mom knowing..she showed up to retrieve son and vehicle.....</p> <p>[08/26/2023 18:04:00 : MOB : 2540K9] STOPPED TRUCK FOR TINT VIOLATIONS -VW GIVEN</p> <p>[08/26/2023 17:48:01 : MOB : 2540K9] STARTING CONTRACT FOR 1 HR OF ATTENTION IN THE AREA.</p> <p>[08/26/2023 17:47:50 : MOB : 2540K9] SPENT THE LAST 45 MIN TRYING TO LOCATE SOURCE OF FB LIVE VIDEO FOR A FIGHT...INFORMATION GATHERED SHOWED THAT IT WAS NOT HAPPENING IN THE ST AUGUSTA MN AREA...</p>
STAUGUSTA	23070879	2546K9	8/27/2023 02:33:11	8/27/2023 03:33:44	<p>[08/27/2023 03:33:36 : MOB : 2546K9] JENSEN 1 HOUR 0233-0333 NOTHING TO REPORT, PATROLLED TOWNSITE AND RURAL AREAS</p>
STAUGUSTA	23070954	2516	8/27/2023 14:48:38	8/27/2023 15:52:45	<p>[08/27/2023 15:52:37 : MOB : 2516] SIMON 1 HOUR CONTRACT 1448 TO 1552 PATROLLED AROUND ST AUGUSTA BUSINESS DISTRICTS AS WELL AS RURAL AREAS. TOWNSHIP AND COUNTY ROADS. NO CALLS FOR SERVICE AND NO TRAFFIC VIOLATIONS DURING THE CONTRACT.</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
STAUGUSTA	23071118	2561K9	8/28/2023 08:54:33	8/28/2023 09:55:04	[08/28/2023 09:54:49 : MOB : 2561K9] 1 hour contract from 0854 to 0955 patrolled town, storage units, blackberry farms, county roads
STAUGUSTA	23071345	2575	8/29/2023 00:47:27	8/29/2023 02:04:35	[08/29/2023 02:04:26 : MOB : 2575] T KIESLING - 1 HR CONTR COMPLETE, 1247 TO 0157 HRS
STAUGUSTA	23071380	2561K9	8/29/2023 09:38:23	8/29/2023 10:38:33	[08/29/2023 10:38:27 : MOB : 2561K9] CONTRACT 1 HOUR FROM 0938 TO 1038 PATROLLED CITY, PARK, NEIGHBORHOODS
STAUGUSTA	23071632	2559	8/30/2023 04:13:31	8/30/2023 05:17:22	[08/30/2023 05:17:18 : MOB : 2559] MINEA -ST AUGUSTA CONTRACT SCHEDULED 0400-0500 -1.0 HOUR COMPLETE
STAUGUSTA	23071916	2548	8/31/2023 07:53:26	8/31/2023 08:54:23	[08/31/2023 08:54:10 : MOB : 2548] -POGATSHNIK. -PATROLLED TOWN, NO ISSUES.

ALL CALLS - AUGUST 2023 - ST AUGUSTA

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	8/11/2023 21:04:12	23066939	911A	911 ABANDONED CALL
ST AUGUSTA	8/9/2023 11:13:54	23066194	AENTRY	ATTEMPTED ENTRY
ST AUGUSTA	8/13/2023 00:40:13	23067247	ALFALSE	FALSE ALARM
ST AUGUSTA	8/3/2023 20:44:07	23064482	ALFALSE	FALSE ALARM
ST AUGUSTA	8/5/2023 21:43:27	23065181	ALFALSE	FALSE ALARM
ST AUGUSTA	8/8/2023 02:41:20	23065809	ALFALSE	FALSE ALARM
ST AUGUSTA	8/28/2023 01:20:44	23071073	ALFALSE	FALSE ALARM
ST AUGUSTA	8/30/2023 00:31:21	23071618	ALFALSE	FALSE ALARM
ST AUGUSTA	8/30/2023 15:09:34	23071757	ALFALSE	FALSE ALARM
ST AUGUSTA	8/13/2023 11:08:23	23067304	ASSTA	AGENCY ASSIST
ST AUGUSTA	8/6/2023 17:58:10	23065430	ASSTP	PERSONAL ASSIST
ST AUGUSTA	8/23/2023 00:50:04	23069855	ASSTP	PERSONAL ASSIST
ST AUGUSTA	8/25/2023 10:57:35	23070467	ASSTP	PERSONAL ASSIST
ST AUGUSTA	8/26/2023 21:52:09	23070827	BIKES	BIKE/STOLEN
ST AUGUSTA	8/19/2023 06:11:59	23068822	CC	CITIZEN CONTACT
ST AUGUSTA	8/6/2023 22:59:30	23065506	CC	CITIZEN CONTACT
ST AUGUSTA	8/11/2023 15:44:41	23066837	COILL	CARBON MONOXIDE CALL WITH I
ST AUGUSTA	8/1/2023 15:54:06	23063860	COMENG	COMMUNITY ENGAGEMENT
ST AUGUSTA	8/1/2023 15:54:14	23063861	COMENG	COMMUNITY ENGAGEMENT
ST AUGUSTA	8/1/2023 12:42:38	23063806	CONTR	CONTRACT
ST AUGUSTA	8/1/2023 20:11:04	23063928	CONTR	CONTRACT
ST AUGUSTA	8/2/2023 19:53:12	23064186	CONTR	CONTRACT
ST AUGUSTA	8/3/2023 01:00:02	23064236	CONTR	CONTRACT
ST AUGUSTA	8/3/2023 18:51:22	23064459	CONTR	CONTRACT
ST AUGUSTA	8/4/2023 01:49:49	23064552	CONTR	CONTRACT
ST AUGUSTA	8/7/2023 15:48:58	23065670	CONTR	CONTRACT
ST AUGUSTA	8/6/2023 03:56:30	23065289	CONTR	CONTRACT
ST AUGUSTA	8/6/2023 08:59:56	23065306	CONTR	CONTRACT
ST AUGUSTA	8/5/2023 02:53:48	23064980	CONTR	CONTRACT
ST AUGUSTA	8/5/2023 09:35:37	23065016	CONTR	CONTRACT
ST AUGUSTA	8/11/2023 09:21:20	23066747	CONTR	CONTRACT
ST AUGUSTA	8/11/2023 22:45:31	23066972	CONTR	CONTRACT
ST AUGUSTA	8/12/2023 02:00:03	23067011	CONTR	CONTRACT
ST AUGUSTA	8/9/2023 11:27:12	23066195	CONTR	CONTRACT
ST AUGUSTA	8/8/2023 18:47:15	23066022	CONTR	CONTRACT
ST AUGUSTA	8/10/2023 20:17:57	23066643	CONTR	CONTRACT
ST AUGUSTA	8/14/2023 02:45:11	23067445	CONTR	CONTRACT
ST AUGUSTA	8/14/2023 15:03:53	23067552	CONTR	CONTRACT
ST AUGUSTA	8/15/2023 11:00:59	23067759	CONTR	CONTRACT
ST AUGUSTA	8/16/2023 14:07:32	23068085	CONTR	CONTRACT
ST AUGUSTA	8/17/2023 02:51:41	23068239	CONTR	CONTRACT
ST AUGUSTA	8/17/2023 14:00:04	23068337	CONTR	CONTRACT
ST AUGUSTA	8/13/2023 08:11:47	23067282	CONTR	CONTRACT
ST AUGUSTA	8/12/2023 13:05:17	23067083	CONTR	CONTRACT
ST AUGUSTA	8/19/2023 11:44:11	23068862	CONTR	CONTRACT
ST AUGUSTA	8/19/2023 04:56:43	23068818	CONTR	CONTRACT
ST AUGUSTA	8/20/2023 02:46:29	23069066	CONTR	CONTRACT
ST AUGUSTA	8/20/2023 17:00:11	23069178	CONTR	CONTRACT
ST AUGUSTA	8/21/2023 09:47:21	23069326	CONTR	CONTRACT
ST AUGUSTA	8/17/2023 20:13:24	23068452	CONTR	CONTRACT
ST AUGUSTA	8/18/2023 09:59:59	23068575	CONTR	CONTRACT
ST AUGUSTA	8/26/2023 17:47:20	23070769	CONTR	CONTRACT
ST AUGUSTA	8/23/2023 11:12:22	23069907	CONTR	CONTRACT
ST AUGUSTA	8/22/2023 01:57:26	23069538	CONTR	CONTRACT
ST AUGUSTA	8/24/2023 13:50:07	23070239	CONTR	CONTRACT
ST AUGUSTA	8/25/2023 04:33:21	23070420	CONTR	CONTRACT
ST AUGUSTA	8/27/2023 02:33:11	23070879	CONTR	CONTRACT
ST AUGUSTA	8/26/2023 10:23:21	23070695	CONTR	CONTRACT

<u>City</u>	<u>Date_Received</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	8/27/2023 14:48:38	23070954	CONTR	CONTRACT
ST AUGUSTA	8/30/2023 04:13:31	23071632	CONTR	CONTRACT
ST AUGUSTA	8/29/2023 00:47:27	23071345	CONTR	CONTRACT
ST AUGUSTA	8/29/2023 09:38:23	23071380	CONTR	CONTRACT
ST AUGUSTA	8/28/2023 08:54:33	23071118	CONTR	CONTRACT
ST AUGUSTA	8/31/2023 07:53:26	23071916	CONTR	CONTRACT
ST AUGUSTA	8/25/2023 09:32:11	23070453	CORESP	CO-RESPONDER
ST AUGUSTA	8/11/2023 12:40:37	23066792	CRASHINJ	ACCIDENT WTIH INJURIES FIRE A
ST AUGUSTA	8/24/2023 15:01:17	23070262	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	8/15/2023 20:57:51	23067934	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	8/15/2023 14:37:35	23067806	FIREAL	FIRE ALARM
ST AUGUSTA	8/31/2023 23:44:30	23072087	FIREAL	FIRE ALARM
ST AUGUSTA	8/4/2023 17:02:34	23064771	FIREAL	FIRE ALARM
ST AUGUSTA	8/12/2023 15:34:36	23067110	FIREO	FIRE OTHER
ST AUGUSTA	8/22/2023 14:05:15	23069695	HAZ	HAZARD
ST AUGUSTA	8/25/2023 14:12:45	23070514	HAZ	HAZARD
ST AUGUSTA	8/26/2023 16:43:25	23070757	INFO	MATTER OF INFORMATION
ST AUGUSTA	8/8/2023 04:16:53	23065820	K9ASST	CANINE ASSIST
ST AUGUSTA	8/6/2023 23:57:14	23065520	MA	MOTORIST ASSIST
ST AUGUSTA	8/19/2023 16:31:09	23068931	MA	MOTORIST ASSIST
ST AUGUSTA	8/28/2023 00:58:47	23071070	MED	MEDICAL EMERGENCY
ST AUGUSTA	8/27/2023 12:37:32	23070929	MED	MEDICAL EMERGENCY
ST AUGUSTA	8/9/2023 00:58:12	23066121	MED	MEDICAL EMERGENCY
ST AUGUSTA	8/1/2023 19:52:05	23063924	MEETING	ATTEND MEETING
ST AUGUSTA	8/2/2023 11:36:26	23064040	MISSPA	MISSING PERSON - ADULT
ST AUGUSTA	8/8/2023 15:12:28	23065975	NDISP	NEIGHBORHOOD DISPUTE
ST AUGUSTA	8/30/2023 16:29:49	23071778	OFFPV	OFF VIOLATION
ST AUGUSTA	8/28/2023 16:49:32	23071230	PAPSV	PAPER SERVICE
ST AUGUSTA	8/31/2023 13:42:43	23071979	RW	REPORT WRITING
ST AUGUSTA	8/15/2023 11:33:39	23067767	SALE	SHERIFF SALE
ST AUGUSTA	8/2/2023 20:00:46	23064188	SHOP	SHOPLIFTER
ST AUGUSTA	8/4/2023 12:38:33	23064633	SPEEDTRL	SPEED TRAILER
ST AUGUSTA	8/4/2023 13:22:47	23064645	SPEEDTRL	SPEED TRAILER
ST AUGUSTA	8/27/2023 12:26:36	23070927	SPEEDTRL	SPEED TRAILER
ST AUGUSTA	8/24/2023 12:57:56	23070198	SUIC	SUICIDE THREAT
ST AUGUSTA	8/17/2023 21:27:52	23068475	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	8/30/2023 08:21:35	23071649	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	8/12/2023 03:22:09	23067022	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	8/8/2023 15:04:07	23065973	SUSP	SUSPICIOUS PERSON
ST AUGUSTA	8/8/2023 03:14:27	23065819	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	8/20/2023 22:29:39	23069257	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	8/26/2023 02:04:09	23070659	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	8/21/2023 12:11:29	23069357	THEFT	THEFT
ST AUGUSTA	8/18/2023 14:55:18	23068649	THEFT	THEFT
ST AUGUSTA	8/30/2023 20:13:43	23071835	THEFT	THEFT
ST AUGUSTA	8/10/2023 19:30:54	23066631	THEFT	THEFT
ST AUGUSTA	8/8/2023 21:25:04	23066066	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/10/2023 19:09:36	23066626	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/11/2023 16:38:34	23066848	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/17/2023 14:46:55	23068356	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/11/2023 21:40:32	23066954	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/13/2023 02:53:56	23067264	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/5/2023 10:28:00	23065026	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/5/2023 10:35:50	23065029	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/29/2023 22:40:25	23071604	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/28/2023 07:31:05	23071101	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/26/2023 16:13:19	23070750	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/27/2023 12:04:22	23070919	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/19/2023 00:52:24	23068801	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/18/2023 10:47:41	23068584	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/16/2023 00:00:46	23067968	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/26/2023 17:55:24	23070771	TRAFFIC STOP	TRAFFIC STOP

<u>City</u>	<u>Date_Received</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	8/26/2023 18:25:24	23070777	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/26/2023 19:06:30	23070787	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/26/2023 19:27:14	23070792	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/22/2023 21:34:40	23069828	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	8/11/2023 08:11:02	23066732	TRES	TRESPASSING/TRESPASSER
ST AUGUSTA	8/6/2023 20:19:59	23065469	VERB	VERBAL DISPUTE
ST AUGUSTA	8/3/2023 22:13:09	23064514	VERB	VERBAL DISPUTE
ST AUGUSTA	8/12/2023 12:48:34	23067078	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	8/13/2023 09:27:38	23067290	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	8/14/2023 07:26:49	23067453	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	8/12/2023 21:08:11	23067189	XPAT	EXTRA PATROL
ST AUGUSTA	8/2/2023 01:58:22	23063975	XPAT	EXTRA PATROL
ST AUGUSTA	8/1/2023 17:36:35	23063891	XPAT	EXTRA PATROL
ST AUGUSTA	8/25/2023 13:16:31	23070495	XPAT	EXTRA PATROL
ST AUGUSTA	8/21/2023 15:34:01	23069424	XPAT	EXTRA PATROL

CONTRACTS - AUGUST 2023 - ST AUGUSTA

<u>Actual_Incid_City</u>	<u>Date_Received</u>	<u>Comp</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>First_Unit</u>
ST AUGUSTA	8/1/2023 12:42:38	13:45:05	23063806	CONTR	2544
ST AUGUSTA	8/1/2023 20:11:04	21:11:06	23063928	CONTR	2553
ST AUGUSTA	8/2/2023 19:53:12	21:16:02	23064186	CONTR	2574
ST AUGUSTA	8/3/2023 01:00:02	02:02:53	23064236	CONTR	2564
ST AUGUSTA	8/3/2023 18:51:22	19:54:07	23064459	CONTR	2581
ST AUGUSTA	8/4/2023 01:49:49	02:54:26	23064552	CONTR	2559
ST AUGUSTA	8/5/2023 02:53:48	03:57:29	23064980	CONTR	2559
ST AUGUSTA	8/5/2023 09:35:37	10:32:42	23065016	CONTR	2557
ST AUGUSTA	8/6/2023 03:56:30	05:00:31	23065289	CONTR	2564
ST AUGUSTA	8/6/2023 08:59:56	10:44:05	23065306	CONTR	2547
ST AUGUSTA	8/7/2023 15:48:58	16:50:18	23065670	CONTR	2545
ST AUGUSTA	8/8/2023 18:47:15	19:55:44	23066022	CONTR	2555
ST AUGUSTA	8/9/2023 11:27:12	13:03:59	23066195	CONTR	2545
ST AUGUSTA	8/10/2023 20:17:57	21:24:06	23066643	CONTR	2555
ST AUGUSTA	8/11/2023 09:21:20	10:35:32	23066747	CONTR	2545
ST AUGUSTA	8/11/2023 22:45:31	23:48:05	23066972	CONTR	2568
ST AUGUSTA	8/12/2023 02:00:03	03:02:42	23067011	CONTR	2564
ST AUGUSTA	8/12/2023 13:05:17	14:06:37	23067083	CONTR	2548
ST AUGUSTA	8/13/2023 08:11:47	09:27:16	23067282	CONTR	2548
ST AUGUSTA	8/14/2023 02:45:11	03:50:14	23067445	CONTR	2558
ST AUGUSTA	8/14/2023 15:03:53	16:10:09	23067552	CONTR	2548
ST AUGUSTA	8/15/2023 11:00:59	12:06:04	23067759	CONTR	2567
ST AUGUSTA	8/16/2023 14:07:32	15:28:24	23068085	CONTR	2545
ST AUGUSTA	8/17/2023 02:51:41	03:52:36	23068239	CONTR	2571
ST AUGUSTA	8/17/2023 14:00:04	15:01:40	23068337	CONTR	2579
ST AUGUSTA	8/17/2023 20:13:24	21:20:23	23068452	CONTR	2555
ST AUGUSTA	8/18/2023 09:59:59	11:27:47	23068575	CONTR	2566
ST AUGUSTA	8/19/2023 04:56:43	06:05:44	23068818	CONTR	2571
ST AUGUSTA	8/19/2023 11:44:11	13:21:16	23068862	CONTR	2566
ST AUGUSTA	8/20/2023 02:46:29	03:46:15	23069066	CONTR	2552
ST AUGUSTA	8/20/2023 17:00:11	18:13:58	23069178	CONTR	2555
ST AUGUSTA	8/21/2023 09:47:21	10:50:29	23069326	CONTR	2562
ST AUGUSTA	8/22/2023 01:57:26	02:57:30	23069538	CONTR	2572
ST AUGUSTA	8/23/2023 11:12:22	12:21:03	23069907	CONTR	2562
ST AUGUSTA	8/24/2023 13:50:07	14:52:50	23070239	CONTR	2562
ST AUGUSTA	8/25/2023 04:33:21	05:35:15	23070420	CONTR	2552
ST AUGUSTA	8/26/2023 10:23:21	11:28:17	23070695	CONTR	2565
ST AUGUSTA	8/26/2023 17:47:20	19:02:59	23070769	CONTR	2540K9
ST AUGUSTA	8/27/2023 02:33:11	03:33:44	23070879	CONTR	2546K9
ST AUGUSTA	8/27/2023 14:48:38	15:52:45	23070954	CONTR	2516
ST AUGUSTA	8/28/2023 08:54:33	09:55:04	23071118	CONTR	2561K9
ST AUGUSTA	8/29/2023 00:47:27	02:04:35	23071345	CONTR	2575
ST AUGUSTA	8/29/2023 09:38:23	10:38:33	23071380	CONTR	2561K9
ST AUGUSTA	8/30/2023 04:13:31	05:17:22	23071632	CONTR	2559
ST AUGUSTA	8/31/2023 07:53:26	08:54:23	23071916	CONTR	2548

Stearns County Sheriff's Office Citations from APS

9/1/2023

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
8/26/2023 6:33:00F	St. Augusta	MAYERS MATTHEW	730023089260	23070777	169.14.2(a)(1)	TRAFFIC - SPEEDING - EXCEED
8/26/2023 6:33:00F	St. Augusta	MAYERS MATTHEW	730023089260	23070777	171.05.2	INSTRUCTION PERMIT - PERSONS UNDER 1
8/28/2023 7:31:00A	St. Augusta	MILNE ZACHARY	730023082794	23071101	169.79.6	TRAFFIC REGULATION - LICENSE PLATES R
8/5/2023 10:36:00A	St. Augusta	RINGNESS DARREN	730023079446	23065029	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
8/11/2023 11:02:00A	St. Augusta	ZWACK SHIRLEY	730023087835	23066732	171.24.2	DAR -DRIVING AFTER REVOCATION
8/11/2023 11:02:00A	St. Augusta	ZWACK SHIRLEY	730023087835	23066732	169.791.2(a)	INSURANCE - NO PROOF

TOTAL: 6

Permit Activity Report

From: 08/01/2023

To: 08/31/2023

All Cities And Townships: N

Bridgewater Township Building Permit: N

Castle Rock Township Building Permit: N

City Of Albany Building Permit: N

City Of Avon Building Permit: N

City Of Carlos Building Permit: N

City Of Coates Building Permit: N

City Of Empire Building Permit: N

City Of Freeport Building Permit: N

City Of Glenwood Building Permit: N

City Of Kimball Building Permit: N

City Of Lexington Building Permit: N

City Of Melrose Building Permit: N

City Of Mendota Heights: N

City Of Miesville Building Permit: N

City Of New Trier Building Permit: N

City Of Osakis Building Permit: N

City Of Richmond Building Permit: N

City Of Rockville Building Permit: N

City Of Spicer Building Permit: N

City Of St Augusta Building Permit: Y

City Of St Joseph Building Permit: N

City Of Vermillion Building Permit: N

Eureka Township Building Permit: N

Marshan Township Building Permit: N

Munson Township Building Permit: N

Nininger Township Building Permit: N

Randolph Township Building Permit: N

Date	Permit#	Applicant	Address	Work Description	Project Valuation	Building Permit Fee	Plan Review Fee	State Surcharge Fee	Total Fee	Amount Paid	Township Share	Inspector Share	Total Due Inspector
08/02/2023	AUG23-000277	LUMBER ONE AVON INC	1997 238TH ST	NEW CONSTRUCTION	\$247,800.00	\$1,627.25	\$813.63	\$123.90	\$2,564.78	\$2,564.78	\$406.81	\$1,220.44	\$2,034.00
08/02/2023	AUG23-000278	BD EXTERIORS INC	22700 FABLE RD	ROOF	\$13,617.39	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/02/2023	AUG23-000279	QUAD CITY CONTRACTING INC	22250 43RD AVE	RE-ROOF RE-SIDE HOUSE & GARAGE	\$22,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/04/2023	AUG23-000280	EXTERIOR PRO INC	4551 223RD ST	ROOF	\$15,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/04/2023	AUG23-000281	YOUR HOME IMPROVEMENT COMPANY	6714 242ND ST	TUB TO SHOWER CONVERSION	\$7,400.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/08/2023	AUG23-000282	American Eagle Home Improvement	24335 17TH AVE	ROOFING	\$21,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/08/2023	AUG23-000283	NORGREN BUILDERS INC	1687 ALPINE CT	GARAGE ADDITION W/BATHROOM	\$55,000.00	\$606.00	\$303.00	\$27.50	\$936.50	\$936.50	\$151.50	\$454.50	\$757.50
08/08/2023	AUG23-000284	INDIGO SIGNWORKS LLC	24086 STATE HIGHWAY 15	COMMERCIAL - SNAP FITNESS SIGN	\$11,650.00	\$187.25	\$121.71	\$5.83	\$314.79	\$314.79	\$46.81	\$140.44	\$262.15
08/10/2023	AUG23-000285	ARVOLA BUILDERS INC	2768 PLATINUM ST	NEW CONSTRUCTION	\$350,000.00	\$2,137.25	\$1,068.63	\$175.00	\$3,380.88	\$3,380.88	\$534.31	\$1,602.94	\$2,671.50
08/11/2023	AUG23-000286	STORM PRO EXTERIORS INC	23093 TURQUOISE AVE	ROOF	\$30,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/11/2023	AUG23-000287	AARON P ANDERSON	22800 STATE HIGHWAY 15	ROOF	\$8,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00

08/11/2023	AUG23-000288	T & J CONSTRUCTION LLC	24912 21ST AVE	ROOF & SIDING	\$66,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/11/2023	AUG23-000289	CAP CUSTOM HOMES	2524 TOPAZ ST	NEW CONSTRUCTION	\$340,000.00	\$2,087.25	\$1,043.63	\$170.00	\$3,300.88	\$3,300.88	\$521.81	\$1,565.44	\$2,609.07
08/11/2023	AUG23-000290	CAP CUSTOM HOMES	2518 TOPAZ ST	NEW CONSTRUCTION	\$340,000.00	\$2,087.25	\$1,043.63	\$170.00	\$3,300.88	\$3,300.88	\$521.81	\$1,565.44	\$2,609.07
08/14/2023	AUG23-000291	LEGACY RESTORATION	24240 COUNTY ROAD 7	ROOF HOUSE	\$14,946.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/16/2023	AUG23-000292	MIKE SCHLANGEN CONSTRUCTION	24135 67TH AVE	ACCESSORY BUILDING	\$51,000.00	\$581.00	\$290.50	\$25.50	\$897.00	\$897.00	\$145.25	\$435.75	\$726.25
08/16/2023	AUG23-000293	LEGACY RESTORATION	24736 22ND AVE	SIDING HOUSE & GARAGE	\$17,007.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/16/2023	AUG23-000294	STEPHANIE L LOEHLEIN	24393 COUNTY ROAD 7	10 WINDOWS	\$4,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/17/2023	AUG23-000295	EXCEL CONTRACTORS LLC	6023 COUNTY ROAD 136	ROOF HOUSE & DETACHED GARAGE	\$27,476.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/18/2023	AUG23-000296	WERSCHAY HOMES INC	22027 MAJESTIC DR	NEW CONSTRUCTION	\$1,000,000.00	\$5,012.25	\$2,506.13	\$500.00	\$8,018.38	\$8,018.38	\$1,253.06	\$3,759.19	\$6,265.37
08/18/2023	AUG23-000297	TONY'S LIFETIME EXTERIORS INC	2002 RENA CIR	ROOF HOUSE & GARAGE	\$23,500.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/21/2023	AUG23-000298	CORY M WENZ	2236 232ND ST	ROOF	\$9,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/23/2023	AUG23-000299	OBERG ROOFING & REMODELING INC	24043 67TH AVE	ROOF	\$29,561.50	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/23/2023	AUG23-000300	ARDMOR CONSTRUCTION	5825 230TH ST	SIDING	\$39,942.73	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/23/2023	AUG23-000301	Clear Choice Restoration	21848 TALON DR	ROOF	\$15,500.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/24/2023	AUG23-000302	CJB2 BUILDERS LLC	21917 53RD AVE	ACCESSORY BUILDING	\$300,000.00	\$1,887.25	\$943.63	\$150.00	\$2,980.88	\$2,980.88	\$471.81	\$1,415.44	\$2,359.07
08/25/2023	AUG23-000303	GEORGE L SARNICKI	20952 20TH AVE	DECK	\$28,000.00	\$376.75	\$188.38	\$14.00	\$579.13	\$579.13	\$94.19	\$282.56	\$470.94
08/25/2023	AUG23-000304	FRONTIER HOMES LLC	2362 JEWEL ST	NEW CONSTRUCTION	\$250,000.00	\$1,637.25	\$818.63	\$125.00	\$2,580.88	\$2,580.88	\$409.31	\$1,227.94	\$2,046.57
08/25/2023	AUG23-000305	B & D Plumbing Heating & AC Inc	2362 JEWEL ST	MECHANICAL NEW CONSTRUCTION	\$10,775.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/25/2023	AUG23-000306	B & D Plumbing Heating & AC Inc	2362 JEWEL ST	PLUMBING NEW CONSTRUCTION	\$8,300.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/25/2023	AUG23-000307	LEGACY RESTORATION	23562 GABERDINE RD	ROOF	\$16,852.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/25/2023	AUG23-000308	CREW2 INC	6092 COUNTY ROAD 136	REPLACE EXTERIOR DOOR	\$1,248.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/28/2023	AUG23-000309	DANIEL HASELKAMP	6394 COUNTY RD 141	NEW CONSTRUCTION	\$425,000.00	\$2,512.25	\$1,256.13	\$212.50	\$3,980.88	\$3,980.88	\$628.06	\$1,884.19	\$3,140.37
08/28/2023	AUG23-000310	DELUXE BUILDING & REMODELING LLC	5919 230TH ST	ACCESSORY BUILDING	\$37,150.00	\$466.75	\$233.38	\$18.58	\$718.71	\$718.71	\$116.69	\$350.06	\$583.44
08/28/2023	AUG23-000311	Gunderson Plumbing	3909 COUNTY ROAD 115	PLUMBING FLOOR DRAIN	\$800.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00

08/28/2023	AUG23-000312	TODD VOIGT CONSTRUCTION LLC	4214 236TH ST	ROOF	\$14,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/28/2023	AUG23-000313	OBERG ROOFING & REMODELING INC	24950 22ND AVE	ROOF & SIDING	\$17,839.75	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/30/2023	AUG23-000314	DYLAN A JAEGER	24623 21ST AVE	12 X 16 DECK	\$7,400.00	\$137.25	\$68.63	\$3.70	\$209.58	\$209.58	\$34.31	\$102.94	\$171.57
08/30/2023	AUG23-000315	BRANDON LARKIN	6256 COUNTY ROAD 136	ACCESSORY BUILDING	\$60,000.00	\$637.25	\$318.63	\$30.00	\$985.88	\$985.88	\$159.31	\$477.94	\$796.57
08/30/2023	AUG23-000316	AMERICAN EAGLE HOME IMPROVEMENT	24032 69TH AVE	ROOF	\$40,000.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
08/30/2023	AUG23-000317	GILK PLUMBING HEATING & A/C LLC	22754 COUNTY ROAD 7	BATHROOM/LAUNDRY SHOWER, SINK, TOILET & WASHER	\$4,500.00	\$100.00	\$0.00	\$1.00	\$101.00	\$101.00	\$25.00	\$75.00	\$75.00
			Totals:	41	\$3,981,265.37	\$24,580.25	\$11,018.27	\$1,777.51	\$37,376.03		\$6,145.06	\$18,435.19	\$29,453.4



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

July 2023 Run report

Emergency calls as of report date:

- 7-8-23 Medical
- 7-10-23 Medical
- 7-10-23 Medical
- 7-17-23 Fire (Gas smell)
- 7-18-23 Fire (Hay bales)
- 7-22-23 Medical
- 7-22-23 Medical
- 7-23-23 Medical
- 7-23-23 Medical
- 7-25-23 Medical
- 7-25-23 Medical
- 7-29-23 Medical
- 7-29-23 Medical
- 7-30-23 Medical
- 7-30-23 Medical

15 calls for July

71 calls for 2023 (79 calls as of this date last year)

Monthly training:

July's training, we did our annual pump ops refresher. We also had a EMR refresher and cleaned for National Night Out.



MINNESOTA ENERGY CONNECTION ROUTE PERMIT APPLICATION

August 2023

Minnesota Energy Connection

- Continue Minnesota's clean energy transition
- Replace coal with renewable energy
- Re-use existing grid connections at Sherco power plant
- Deliver reliable, affordable energy
- Meet PUC direction to file application for transmission line
- Meet Minnesota 100 x 2040 law; further Xcel Energy carbon-free energy vision



PROJECT DESCRIPTION

- Double-circuit 345-kV transmission line
- Approximately 160-180 miles
- End points—Lyon County, Minn. (Southwest Minnesota) and retiring Sherco power plant (Becker, Minn.).



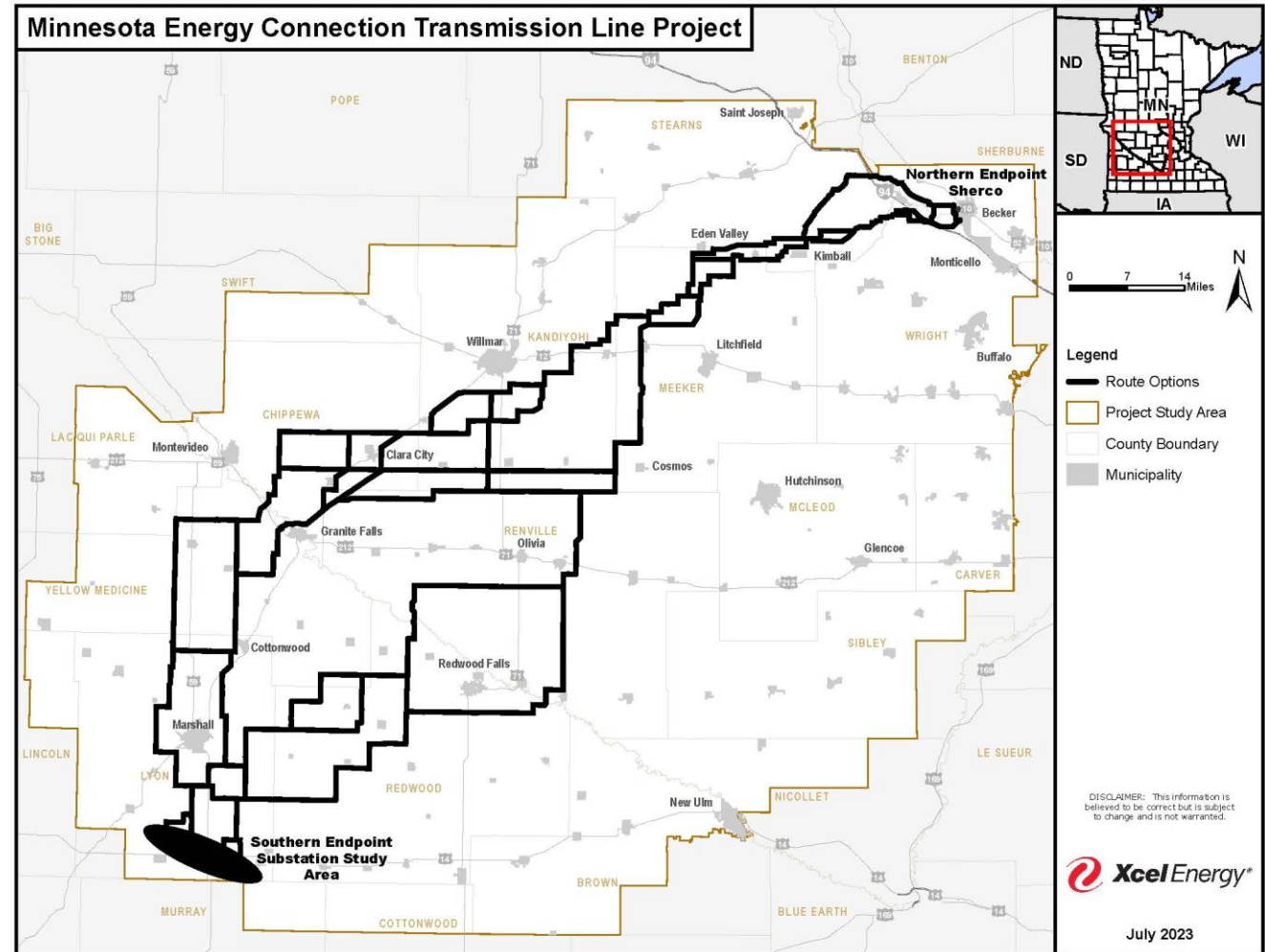
Route options and activity—Summer 2023

Presented corridors to landowners in February-March 2023

Revised routes based on feedback in June 2023

Reviewing comments and coordinating with state/federal agencies

Developing Route Permit Application



ROUTE DEVELOPMENT PROCESS

Public outreach and involvement

- Landowner mailings and open houses
 - July 2022, November 2022, February 2023, May 2023
 - Open houses November 2022 (virtual), February, June (in-person and virtual)
- Identified potential route options following existing corridors (transmission lines, roads, field/section lines)
- Evaluating comments and data from landowners, local governments and publicly available data
- Use information to develop route options that minimize impacts while meeting state requirements



MINNESOTA REGULATORY PROCESS

Minnesota Public Utilities Commission approvals required

- Certificate of Need
- Route Permit
- Combined review upon Route Permit filing
 - Will combine environmental review into on Environmental Impact Statement
 - More efficient review process and participation for landowners



CERTIFICATE OF NEED

- Describes needs the transmission line will address
 - Includes evaluation of size, type and timing of project
 - Energy forecasts, costs and alternatives
- Public process with opportunity for engagement and participation
- Visit: [MN.Gov/PUC](https://mn.gov/puc) for information (click on 'edockets' and search docket number 22-131)



ROUTE PERMIT APPLICATION

- Minnesota Public Utilities Commission must approve a Route Permit application prior to construction
- To be filed in Fall 2023
- Identify at least two route options
- Commission may select one option or combination of options identified
- 12-month review process overseen by Administrative Law Judge
- Opportunities for public input and comment



PUBLIC COMMENT OPPORTUNITIES

- **Environmental Impact Statement Scoping**
 - Led by Department of Commerce EERA
 - Input on what environmental and land use issues to be addressed
 - Opportunity for additional route segments to consider
 - Expect in late 2023/early 2024
- **Public hearings**
 - Coordinated by MN PUC and ALJ
 - Verbal and written comments accepted
 - Expect in mid-2024



MN PUC DECISION

- ALJ develops report and recommendation
 - Recommends permit approval/denial and route recommendation
- MN PUC schedules hearing and deliberation
- MN PUC votes to determine permit approval/denial, conditions and final route selection



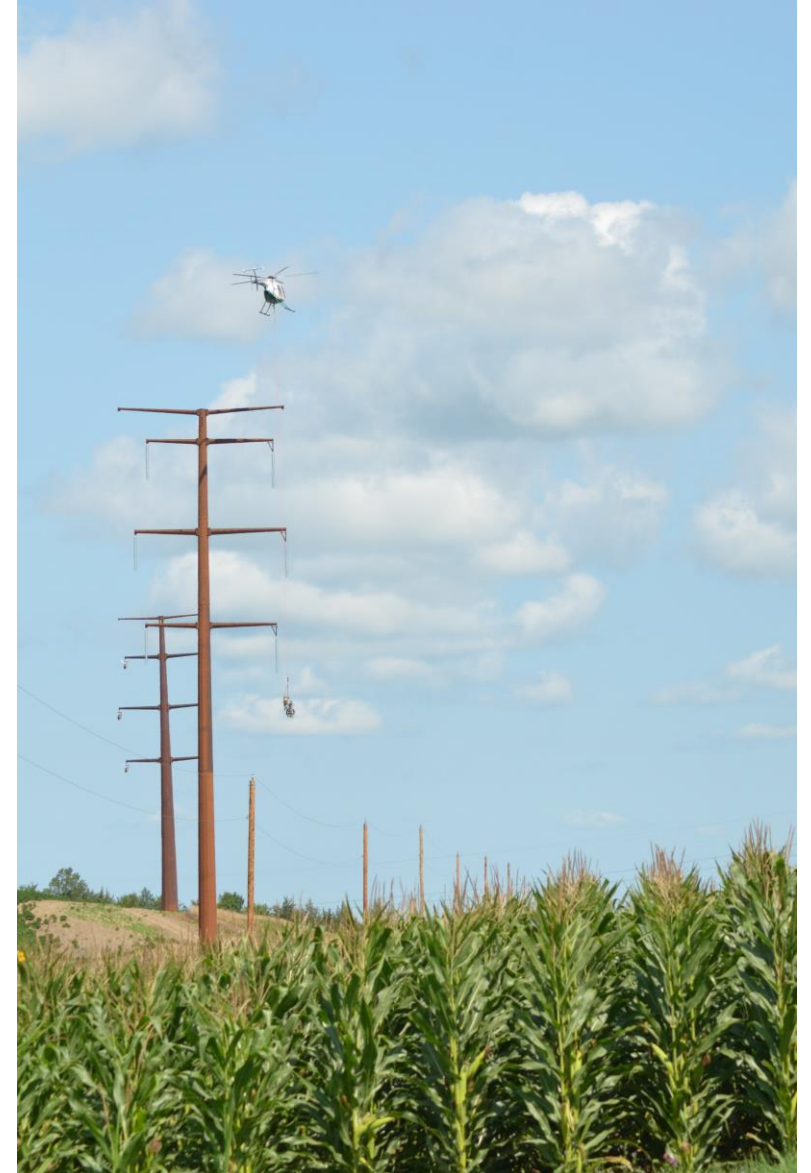
EASEMENT ACQUISITION PROCESS

- Negotiate directly with each landowner
- Easement language specific to each property
 - Addresses access, crop damages, drain tile, other potential impacts
 - Xcel Energy pays for crop damage, drain tile repair
- Easement provides Xcel Energy ability to build, operate and maintain infrastructure
- Landowner retains ownership
- Landowners can elect Buy the Farm if they prefer

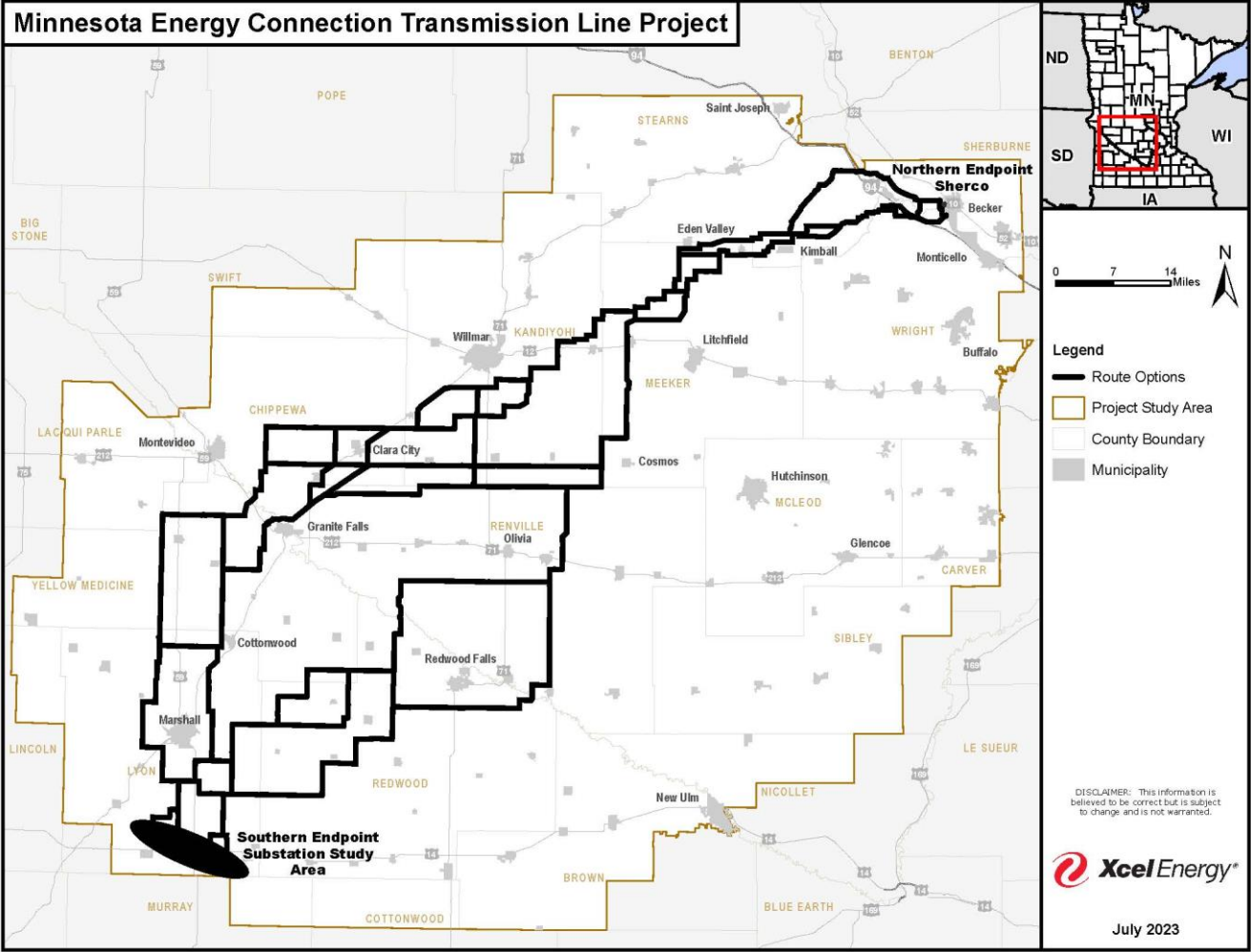


CONSTRUCTION PROCESS

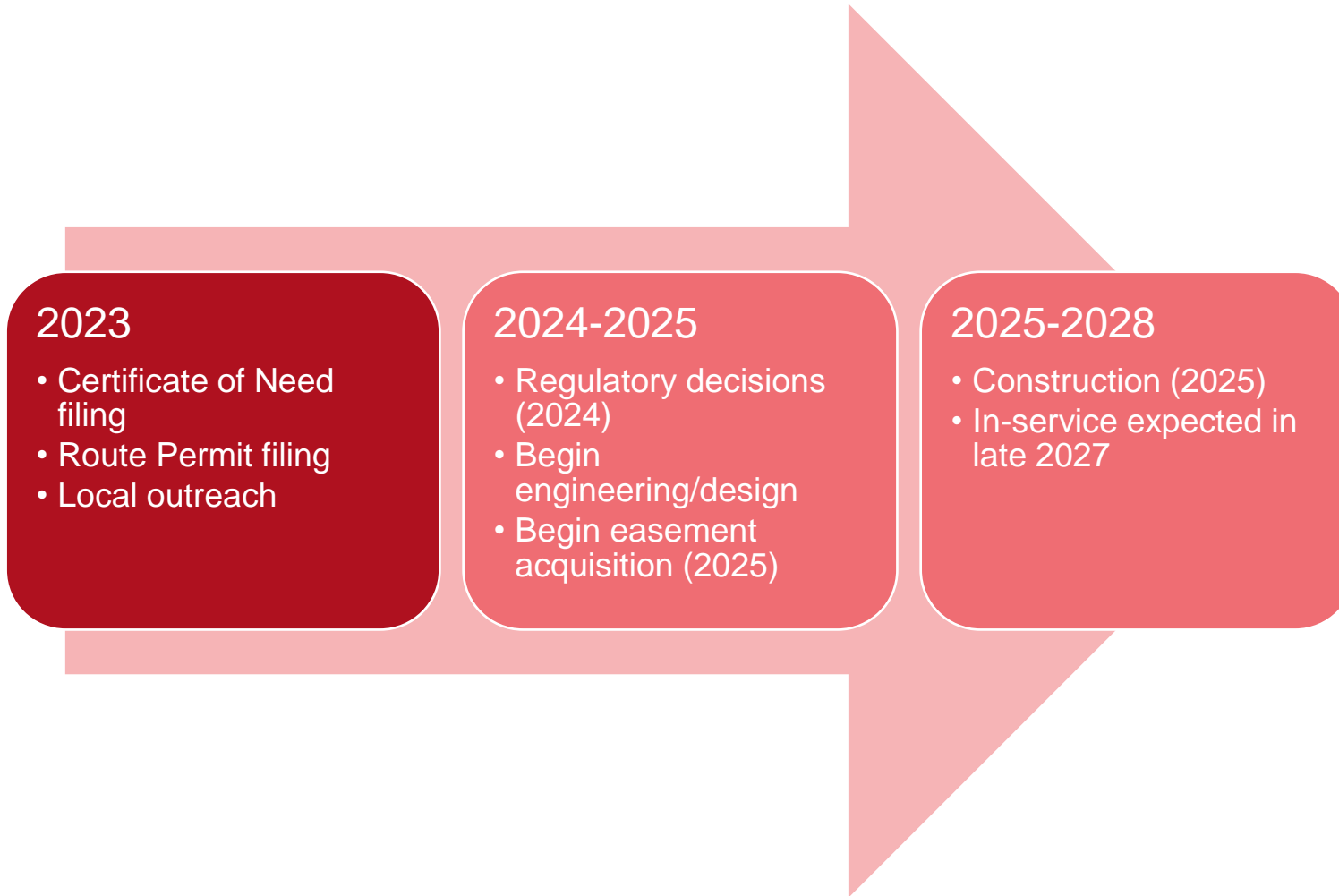
- Survey and geotechnical investigation
 - May work with landowners for access prior to Route Permit decision
- Install concrete foundations
- Erect single-pole structures
- Install conductor wire using combination of helicopters and ground-based equipment



Summer 2023 route options



Expected timeline



CONTACT US

- Project information available at:
 - [Web: www.MNEnergyConnection.com](http://www.MNEnergyConnection.com)
 - Phone: 888-292-4714
 - Email: MNEnergyConnection@xcelenergy.com



Questions?



Coalition of Greater Minnesota Cities

2023 SESSION REPORT

CGMC OUTCOMES

- **LGA formula update**
- **\$80M LGA appropriation increase**
- **\$240M for lead line inventory & replacement**
- **\$13M for DEED Child Care Grant program**
- **\$10M in bonding for BDPI**
- **\$39M for Greater MN Workforce Housing Development Fund**
- **\$195M for Corridors of Commerce**
- **Larger Cities Assistance for streets**
- **\$7M for six MN Initiative Foundations for child care**
- **\$208M in bonding for PFA**
- **Ongoing, dedicated funding for small city streets**

The DFL Trifecta goes all in

Starting with the election in November 2022, it was clear that complete DFL control of the Legislature and Governor's office would significantly impact the agenda for the 2023 legislative session. However, just how sweeping the potential impact of one-party control is hard to overstate. With Governor Walz leading the charge and narrow majorities in the state Senate and House of Representatives, the DFL pushed along a very broad and progressive agenda.

The volume of passed legislation was particularly impressive given how narrow the Democrats' majority was in the Senate (34-33). In order for bills to pass, they had to garner the approval of every DFL member in the Senate, leaving little room for error. Nonetheless, the "Trifecta" remained focused and unyielding.

Another significant dynamic of this session—at least from the CGMC perspective—was that the DFL majorities in the Legislature were dominated by members from the Metro. While this fact alone was not a bad thing, it does mean that there were fewer members who fully understood or actively advocated for the needs of Greater Minnesota. This challenge manifested in a variety of ways, whether through funding priorities in the jobs or bonding bills or the numerous proposed environmental measures that would have significantly hampered growth and economic development. We were able to overcome or at least lessen the negative impact of many of the hurdles we encountered, but not all.

Despite the obstacles, the CGMC can certainly claim numerous wins: an LGA increase with favorable formula updates, \$240 million for lead service pipe removal, historic funding for water and wastewater infrastructure, significant investments in Greater Minnesota housing, and permanent dedicated funding for the small cities assistance program—just to name a few.

As always, our cities' involvement, counsel, and persistence were the key to these wins. Whether testifying before committees or contacting legislators directly, the actions of our members remain a crucial and invaluable component of the CGMC's legislative successes.

Tax bill provides LGA wins for Greater MN

The 2023 session saw significant advances for local government aid (LGA) that have been several years in the making. Since the Fall of 2021, the CGMC has been working with other city advocacy organizations, legislators, non-partisan legislative staff, and the Department of Revenue on updates to the LGA formula. Additionally, the significant state budget surplus provided a positive environment for pushing for an increase in the annual LGA appropriation.

Building on the work that was done during the 2022 session, the formula update worked on and agreed to between the CGMC, the League of Minnesota Cities, Metro Cities, and the Minnesota Association of Small Cities was introduced by Rep. Dave Lislegard (DFL – Aurora) in the House and Sen. Matt Kline (DFL – Mendota Heights) in the Senate. The update was subsequently included in both the House and Senate tax omnibus bills, paving the way for its inclusion in the final tax bill passed by the Legislature.

As straightforward as the formula discussion was, the push for an appropriation increase was anything but. Looking to build maximum strength for LGA and county program aid (CPA), legislative allies encouraged the city and county groups to combine their asks into one package. Early in the session, city and county leaders agreed upon a \$150 million increase each for LGA and CPA, coordinating

their efforts, messaging, and testimony.

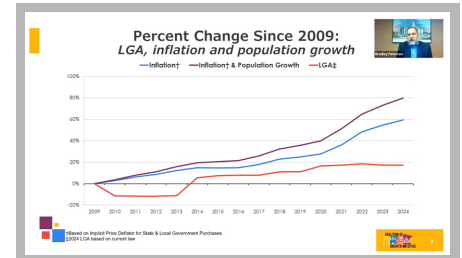
While the CGMC was asking for an additional \$150 million increase, it was apparent that our needs would be in stiff competition with all manner of asks from other interest groups spanning education, healthcare, social services, etc. Securing a significant increase was further complicated when Governor Walz proposed a mere \$30 million in his initial budget. He later increased his number to \$40 million when his supplemental budget was released after the February Budget Forecast. For their part, the Senate matched this increase in their tax bill.

The real champions of the LGA story are found in the House, where Rep. Lislegard was our steadfast champion, along with House Tax Chair Aisha Gomez (DFL – Mpls). Their tax bill included a \$100 million increase supplemented by an annual inflation adjustment to the appropriation amount, a proposal they carried into negotiations with the Senate and Governor.

Once all the dust settled, a final tax bill was passed in the closing days of session, with the CGMC-advocated formula changes and an \$80 million increase included in the provisions. This LGA increase is the largest since 2013, bringing the LGA appropriation to a historic yearly level of \$664 million.



St. Joseph Mayor Rick Schultz testified in the Senate on the LGA appropriation increase.



CGMC hosted an LGA refresh webinar.



Governor Tim Walz meets with Thief River Falls Mayor & CGMC President Brian Holmer during CGMC Legislative Action Day.

CGMC helps push bonding bill past the finish line in closing days of session

Despite several years of record-high budget surpluses—and federal infrastructure dollars requiring matching state funds—passing a robust bonding bill that addresses the extensive infrastructure needs of state agencies and local governments was far more challenging than it should have been. Heading into the 2023 session, hopes were high that a substantial bill would be introduced and passed early on, yet puzzling strategic choices on both sides of the aisle delayed its passage.

In March, the House took the first step by



CGMC Executive Director Bradley Peterson speaks during joint press conference urging the Legislature to pass a bonding bill.

passing a general obligation bond bill and a separate cash bill that funded various agency and local projects throughout the state. The Senate GOP refused to vote for the bill, claiming they were not adequately engaged in the drafting process and demanding a host of concessions, including tax cuts and funding for nursing homes. Because bonding bills require a super majority, the bill failed.

As the session progressed, the Senate GOP continued to demand a variety of concessions in exchange for their support. Meanwhile, the Chair of the House Capital Investment Committee sought to make changes to popular water infrastructure funding programs that would result in the metropolitan area receiving a majority share of the programs' money. CGMC staff and others had to spend a significant amount of time combating these proposals and crafting alternatives. Although the changes were never adopted, much time was wasted that could have been spent on advocating for a robust bill.

Less than two weeks before session ended, the DFL majority signaled that they would pass an all-cash bill if the Senate GOP remained unwilling to vote for a GO bonding bill. The bill they unveiled disproportionately favored the metropolitan area and contained problematic language on water infrastructure programs. The CGMC fought hard against this proposal while also pressuring the Senate GOP to support a GO bonding bill.

In the session's final week, the CGMC sent a letter signed by President Brian Holmer to all GOP senators asking them to drop their remaining demands and move forward with a bonding bill that would support their communities. On the last Saturday of the legislative session, leaders finally announced that they had reached an agreement on a bonding bill along with a funding deal for nursing homes. The bonding bill included historic levels of investment in clean water infrastructure and other CGMC priorities.

DFL's environment agenda keeps CGMC team busy

After years of divided government, the shift to DFL control meant a host of environmental proposals that had been held up for years made their way through the Legislature. The CGMC actively supported some proposals while working hard to ensure that others did not detrimentally impact Greater Minnesota.

Multiple bills were introduced to address the presence of per- and polyfluoroalkyl substances (PFAS) in Minnesota's waters. The CGMC lent its support to bills that limited the sale of multiple products and substances containing PFAS and outlined additional steps to control sources of the toxic chemicals. The CGMC also expressed concern about legislation that would impose PFAS water quality standards on our wastewater facilities, which do not have the technical means to remove PFAS from their effluent.

The CGMC worked hard to improve or stop

legislation that would create burdensome requirements for the cities and businesses of Greater Minnesota without providing increased protection for the environment. CGMC staff actively opposed legislation that would have reintroduced the MPCA's Citizens' Board, giving total authority over most environmental decision-making to this group of non-elected citizens who may lack the technical expertise to adjudicate such issues. This proposal did not advance.

The CGMC also pushed back on legislation that prioritizes environmental concerns over transportation safety by requiring excessive and unrealistic new measures in highway safety projects. Under the bill, even life-saving transportation projects must be halted unless they can show they will reduce both greenhouse gases and vehicle miles traveled. Through the CGMC's work, language was added to the bill to

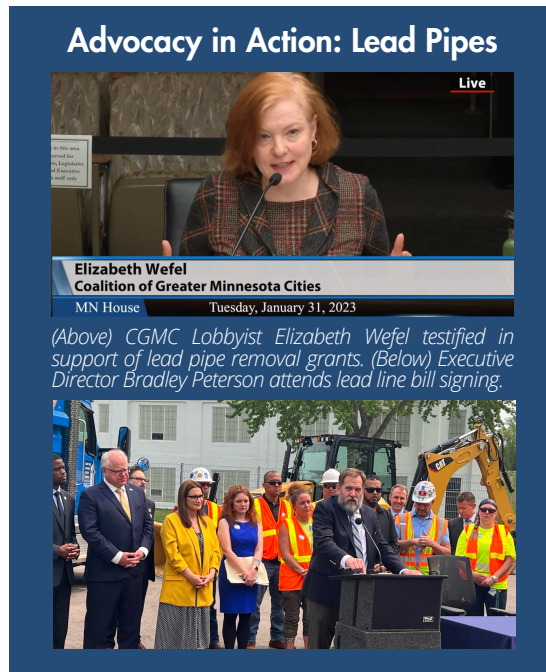
recognize the importance of road safety, but significant concerns will linger as MnDOT begins to implement this new standard.

Moreover, the CGMC collaborated with various advocates to limit the overreaching effects of proposals on environmental permitting. Although the goal of this legislation was to provide relief to populations who have been overburdened by environmental pollutants, the legislation itself was overly broad and not targeted to achieve that goal. The initial version would have covered the entire state and nearly all permits, including wastewater facilities. The CGMC worked with the MPCA, trade unions, the bill authors, and other stakeholders to narrow the legislation to its intended goal. The final version of the bill applies only to air permits in the metropolitan area, Rochester, and Duluth.

State makes historic investments in lead line removal, CGMC leading advocate

Recognizing that no level of lead in drinking water is safe for children and the responsibility for removing lead service lines will fall on our cities and their residents prompted much legislation this session. Over the last two years, the CGMC has partnered with trade unions and an environmental group to support state investment in the inventory and removal of dangerous lead lines.

Our initial legislation proposed spending \$800 million over the next ten years to tackle this problem. Up to \$10 million each year would be spent on the federally required inventory that each city must complete by October 2024. The funding could be used to replace lead lines on both the city's and the property owner's portion of service lines.



Although the proposal was popular in concept, its progress encountered many roadblocks. Several Metro legislators wanted to alter the criteria so that most of the funding would be directed to the metro area. Other legislators questioned both the size of the bill and the need to provide support for homeowners' portion of service lines.

Through diligent work with the bill's authors, testimony in multiple hearings, countless legislative meetings, and other efforts, a slimmed down—but still significant—version of the bill was passed. In the end, the CGMC secured \$240 million so that cities across the state can work with their residents on removing their lead service lines and ensuring their water is free of lead.

How to Stay Connected: CGMC media and communications keep members informed, involved, and invested

The CGMC utilizes press conferences, social media campaigns, letters to government officials, virtual and in-person events, and informational handouts and videos to advocate for Greater Minnesota priorities and ensure that our members stay up to date on legislative developments.



Watch our LGA video at bit.ly/LGA-Explained



CGMC pre-session priorities press conference



CGMC Legislative Action Day panel

Session produces progress for Greater MN transportation goals

While transportation often felt like it was flying under the radar in a session of contentious, headline-grabbing bills, the 2023 transportation bill will go down as the most consequential in fifteen years. Legislators and Governor Walz agreed on a range of new or increased taxes and fees for transportation and accomplished a few long-awaited CGMC priorities along the way.

Outcome Overview: Paid Family Medical Leave

Just days after session ended, Gov. Walz signed the long-debated paid family and medical leave (PFML) bill, entitling Minnesotans to paid time off when they are seriously ill or to care for their family. The PFML program will allow workers up to 12 weeks a year off with partial pay to care for family members and up to 12 weeks to recover from their own serious illness. Benefits will be capped at 20 weeks a year for employees who utilize both.

The program will operate similarly to unemployment insurance and will be funded by a new 0.7% payroll tax on employers starting in 2026. Employers can deduct up to half of their premiums from workers' wages. The CGMC spent time educating legislators about the financial and staffing challenges this would pose to our cities, working to scale back the bill's potential burden. Ultimately, the DFL majority pushed through the PFML program bill.



CGMC cities are dedicated to a strong, thriving Greater Minnesota. Our mission is to develop viable, progressive communities for businesses and families through strong economic growth and good local government. We support fair property taxes, good land use planning, sensible environmental regulation, a balanced transportation system, and effective economic development tools to meet that goal.

Most significantly, the small cities assistance account—which provides funding for city streets in cities with populations less than 5,000—will receive ongoing, dedicated funding for the first time ever. This funding comes through the revenues generated by a new fee on retail package deliveries, as well as a share of the sales tax on auto parts.

The Legislature also increased funding to larger cities through Municipal State Aid (MSA) and created a larger cities assistance account to provide dollars to cities with populations greater than 5,000 that can be used beyond the limits of the MSA system.

The bill also invests additional dollars in Corridors of Commerce, includes regional balance language, increases funding for Greater Minnesota transit, and funds numerous individual projects in Greater Minnesota.

While these CGMC priorities turned out well in the final



CGMC Lobbyist Shane Zahrt emphasizes need for increased Corridors of Commerce funding.

version, the metropolitan area will also see billions of dollars in additional investments in the coming years as a result of the bill. The full geographic balance of the state's transportation investments will need to be an ongoing area of focus for the CGMC.

Workforce housing crisis receives some relief

Greater Minnesota will see significant opportunities to build new housing units over the next few years thanks to significant investments included in the Housing Finance bill. The housing committees invested \$1 billion in one-time funds to a myriad of housing programs, old and new.

The Greater Minnesota Workforce Housing Program—which provides financing for multi-family, market-rate housing—got a boost of \$40 million in new funds, for a total of \$44 million for the biennium. This investment will allow more funds to be accessed by the program over the next two years than has been available since its creation.

After several years of pushing, the Legislature has now provided funding for grants to local governments to cover part of the public infrastructure costs needed to build new housing developments (think BDPI for housing). The housing bill included \$5 million, and the bonding bill included \$3 million. Under the program, a city can receive up to \$30,000 per lot for single-family up to quadplexes and \$180,000 for larger multi-family developments. The grants cannot exceed 50% of the public infrastructure capital cost.

Child care funding sees positive investments

Child care will be a significant focus of the Department of Employment and Economic Development (DEED), thanks to substantial new funding this session. The DEED Child Care Economic Development Grant program will have \$13 million for the next biennium, with at least 50% of those funds going to projects in Greater Minnesota.

The six Initiative Foundations will split \$7 million to support their child care programs and interventions in Greater Minnesota. Much of their work focuses on giving communities and child care providers the technical assistance needed to increase capacity, training opportunities, and support for expanding Greater Minnesota's child care workforce.

DEED will also have a new Office of Child Care Community Partnerships tasked with helping local communities increase child care capacity. This office will serve as a primary contact for

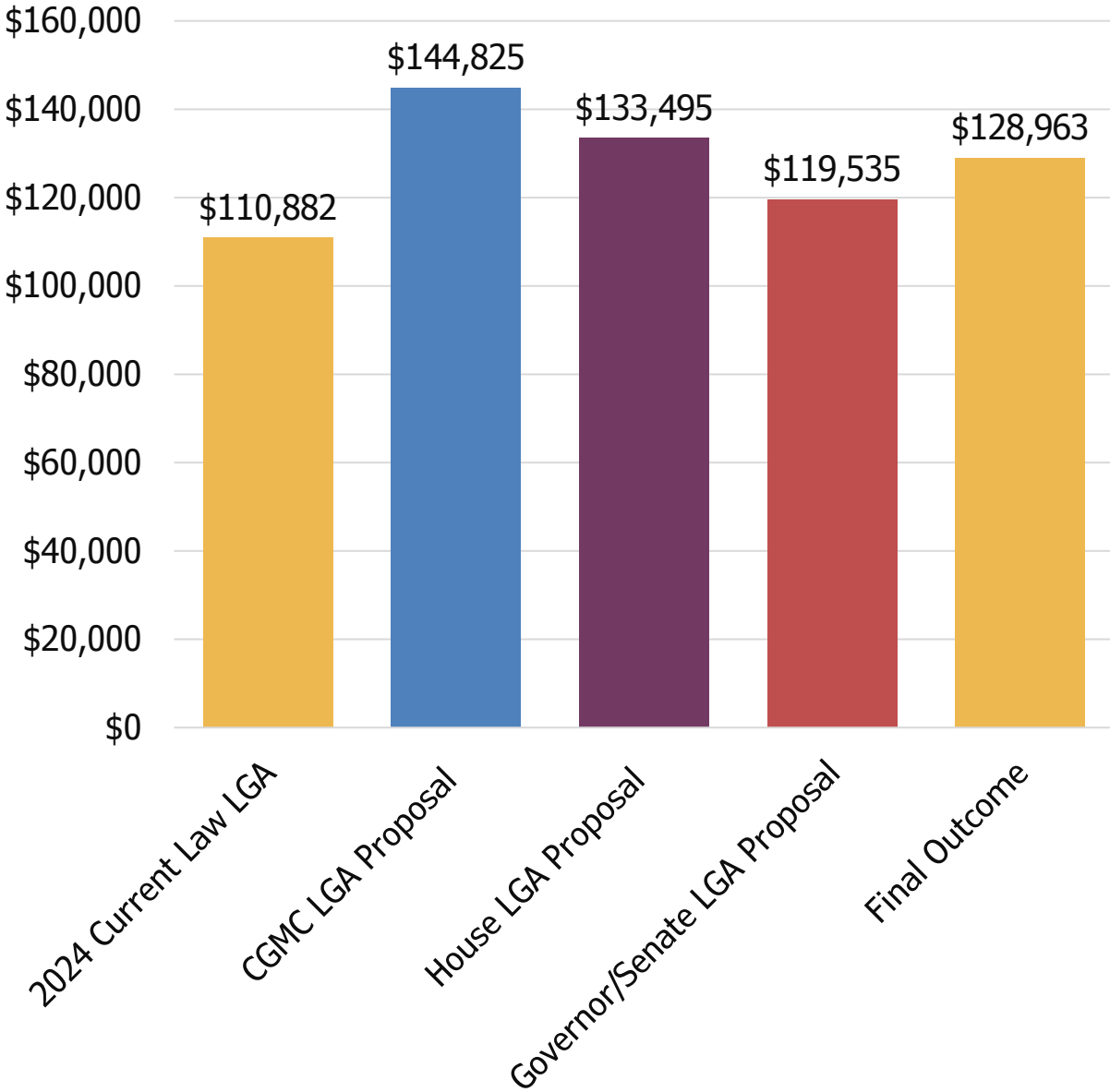


CGMC Lobbyist Scott McMahon testifies in support of Greater MN child care facility program appropriation.

local communities, employers, etc., to connect them with other non-government and state agency resources and partners.

Finally, this session significantly increased state investment in the Child Care Assistance Program (CCAP). In recent years, child care providers have received payments between 20 – 35% of the market rate for CCAP families, which has been a primary driver of the market failure seen in Greater Minnesota's child care industry. Moving forward, that reimbursement rate will be 75% of the local market rate, meaning that providers' revenues will more likely match their expenses and make child care centers a more viable option in Greater Minnesota.

2024 LGA Proposals for the City of Saint Augusta



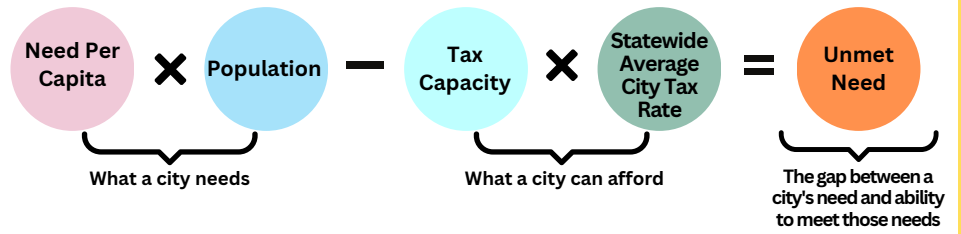


LOCAL GOVERNMENT AID FORMULA CHANGES

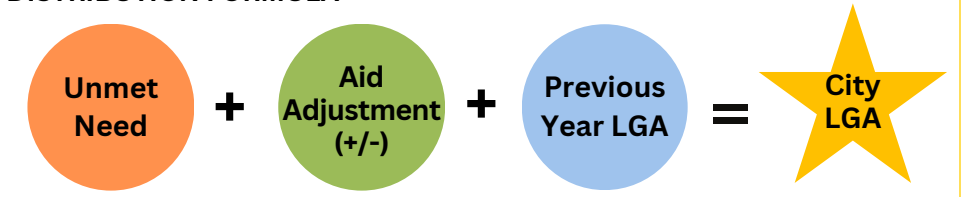
HOW IS CITY LGA CALCULATED?

Minnesota's cities vary in size and each community has different needs. The LGA program accounts for those differences by using statistical measures to determine what each city needs and what each city can afford to pay. The formula changes will primarily affect the calculation of city need per capita.

NEED FORMULA



DISTRIBUTION FORMULA



WHY WAS THE LGA FORMULA UPDATED?

Cities have diverse needs that often change over time. As it ages, the LGA formula loses some capacity to accurately anticipate changes in city need. The LGA formula is usually reexamined after the decennial census. The last major formula update before this was in 2013.

HOW WAS THE LGA FORMULA UPDATED?

The CGMC worked with the League of Minnesota Cities, Metro Cities, and the Minnesota Association of Small Cities to analyze the old formula and develop a new formula that better assesses the needs of our cities. New factors that correlate significantly with city spending were determined through regression analyses.

WHAT CHANGED?

The updated formula continues to break cities into three groups based on their population, applying different factors to small, medium and large cities.

	OLD NEED FACTORS	NEW NEED FACTORS
SMALL CITIES (>2,500)	Population Per capita need capped at \$630	Logarithm of population Per capita need is not capped
MEDIUM CITIES (2,500-10,000)	Percent pre-1940 housing Peak population decline Average household size	Percent pre-1940 housing Peak population decline Percent of tax base classed as commercial, industrial or utility
LARGE CITIES (10,000+)	Percent pre-1940 housing Percent 1940-1970 housing Jobs per capita Average household size	Percent pre-1940 housing Percent of population age 65+ Peak population decline Percent of tax base classed as commercial, industrial or utility



**2023 Legislative Session:
Final Outcomes on CGMC Priorities**

Local Government Aid

CGMC Goal	Governor	House	Senate	Final Outcome
\$150M appropriation increase	\$40M	\$100M	\$40M	\$80M
Update LGA formula	✓	✓	✓	✓
Add inflation & population adjustment	✗	✓	✗	✗

Environment

CGMC Goal	Governor	House	Senate	Final Outcome
\$150M in bonding for Point Source Implementation Grants (PSIG)	\$90M	\$80M	\$80M	\$80M
\$100M in bonding for Water Infrastructure Fund	\$91M	\$87M	\$87M	\$87M
\$49M for matching federal water infrastructure funds	\$41M	\$41M	\$41M	\$41M
\$75M from general fund for PSIG	✗	✗	✗	✗
\$900M over 10 years for lead line inventory & replacement	\$240M one-time	\$240M one-time	\$240M one-time	\$240M one-time

Child Care

CGMC Goal	Governor	House	Senate	Final Outcome
\$20M in bonding for Greater MN Child Care Facilities Grant program	✗	\$900K bonding	\$900K bonding	\$900K bonding
\$10M for DEED Child Care Grant program	\$13M	\$13M	\$13M	\$13M
\$6M for 6 MN Initiative Foundations to support providers	✗	\$7M	\$7M	\$7M

Workforce, Housing & Economic Development

CGMC Goal	Governor	House	Senate	Final Outcome
Fully fund 2026 goal for broadband expansion	\$276M	\$100M	\$100M	\$125M
\$20M in bonding for BDPI	\$8.4M	\$10M	\$10M	\$10M
\$8M from general fund for BDPI	\$3.5M	\$3.5M	\$4.5M	\$4.5M
\$10M for Greater MN Housing Public Infrastructure Grants	✘	\$3M bonding	\$3M bonding	\$3M bonding
		\$5M cash	\$5M cash	\$5M cash
\$44M for Greater MN Workforce Housing Development Fund	\$44M	\$44M	\$44M	\$39M

Transportation

CGMC Goal	Governor	House	Senate	Final Outcome
At least \$25M/year for Small Cities Assistance Account (under 5,000)	\$40M one-time	\$40M/year ongoing	\$20M/year ongoing	Ongoing, dedicated revenue phasing up to \$25M/year by 2027
Additional MSA of at least \$25M/year	\$17M/year	\$40M/year	\$35M/year	New revenues phasing up to \$40M/year
Larger Cities Assistance account (over 5,000) creation and funding	✘	✘	\$20M/year	\$13M/year
Corridors of Commerce regional balance reforms	✘	CGMC-supported reforms	Insufficient regional balance	Improved regional funding allocations
\$200M Corridors of Commerce	\$25M/year cash	\$25m/year cash	\$25m/year cash	\$25M/year cash
	No bonds	\$50M bonds	\$375M bonds	\$145M bonds

WHAT CITIES NEED TO KNOW: PUBLIC SAFETY AID

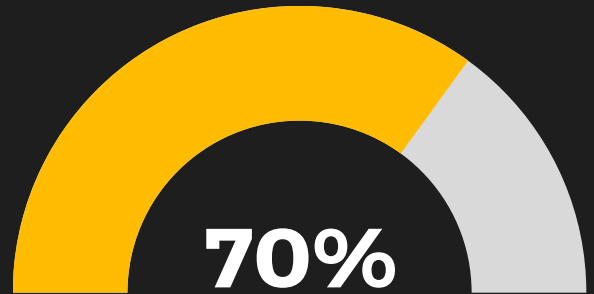


\$300 MILLION

is the total amount to be distributed among local government units, counties, and tribal governments based on their population

This aid will be paid to cities on or before

DECEMBER 26, 2023



or \$210 million, is for all cities, as well as townships with a population over 10,000. The remaining 30% is for counties and tribal governments.

USES FOR THIS AID CAN INCLUDE:

- Community prevention, intervention and engagement programs
- Mental health crisis response
- Victim services
- Training programs
- First responder wellness
- Equipment and personnel costs

If you have questions about the one-time public safety aid for cities, please reach out to Darrin Lee at dwlee@flaherty-hood.com.

CITIES CANNOT USE THIS AID FOR:

- Employer contributions to the Police & Fire Plan (if you received police state aid in 2022)
- Costs associated with alleged misconduct
- Armored or tactical vehicles
- Tear gas and other chemical munitions
- Construction or modifications to buildings and infrastructure

Coalition of Greater Minnesota Cities



2023 SUMMER CONFERENCE

Thief River Falls, MN

July 26 – 28

The 2023 CGMC Summer Conference will be held at the Ralph Engelstad Arena on July 26–28 in Thief River Falls! This annual event is an excellent opportunity to connect with fellow city officials, learn from expert speakers, and experience the beautiful city of Thief River Falls.



VENUE

Unless otherwise indicated on the agenda, conference activities will be held at **Ralph Engelstad Arena – 525 Brooks Ave, Thief River Falls, MN 56701.**



HOTEL

For a list of hotels with CGMC room blocks, visit the 2023 Summer Conference event page at greatermncities.org/events/cgmc-summer-conference-2023.



QUESTIONS?

Please contact CGMC Media & Communications Specialist Alex Wildfang at ahwildfang@flaherty-hood.com or 651-259-1917.

REGISTER NOW!

bit.ly/CGMCsummer2023



LABOR & EMPLOYEE RELATIONS PROGRAM

Purpose

The purpose of the Coalition of Greater Minnesota Cities Labor & Employee Relations Program is to 1) to **develop a coordinated effort among Greater Minnesota cities** on managing labor and employee relations and negotiating labor contracts through **researching and developing databases, advocating positive changes to labor processes**, and by **providing a forum for networking, discussing and implementing uniform labor policies and negotiating strategies**; and 2) to make available **expert and coordinated advice**—at a significantly reduced rate—on employment and labor relations issues facing Greater Minnesota cities.

CGMC Labor Program Services



Newsletter on relevant labor relations and public employment issues



Develop **arbitrator selection database** for cities to analyze and select arbitrators in grievance and interest arbitrations



Maintain **wages and insurance database** to track contract settlements and interest arbitration awards



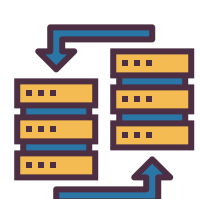
Prepare and present information at **Labor Committee Meetings and Webinars**



Analyze and summarize labor relations and public employment **legislative changes** to report to cities



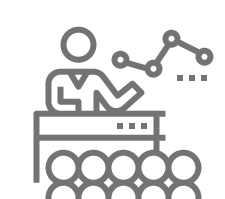
Develop joint labor contract negotiation **strategy and policy positions/guidelines**



Sustain **cluster analysis database** to identify comparable cities for contract negotiations and interest arbitrations



Coordinate efforts with the League of Minnesota Cities and other organizations and governmental agencies



Prepare and present **Labor and Employee Relations Seminars**

Individual Consultation Services

CGMC members have access to consultation services on labor relations and public employment issues impacting their individual city on a reduced fee-for-service basis through the law firm of Flaherty & Hood, P.A. Examples of services provided by Flaherty & Hood are listed below.

Employment Law Services

Represent cities in negotiations, mediation, arbitrations, administrative proceedings, litigation, and appeals

Advise on compliance with labor and employment laws, hiring employees, investigating misconduct, harassment and discrimination, and discipline and discharge actions

Investigate misconduct, performance problems, harassment, and discrimination



Labor Relations Services



Represent cities in **labor contract negotiations** and mediations with employee unions



Compile and summarize data from comparable cities on wages, health insurance, and other data



Investigate employee and union **grievances**, draft responses and settlement proposals, and attend grievance meetings



Represent cities in **arbitration hearings** and compile and analyze relevant data



Research state-provided lists of arbitrators and provide ranking order for purposes of **striking and selection**

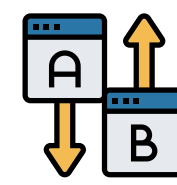


Prepare filings with the **Bureau of Mediation Services (BMS)**

Job Classification and Compensation Services



Review job classifications, conduct interviews, and **analyze job descriptions**



Prepare and establish **comparisons of jobs** to determine the appropriate job worth



Draft classification and **compensation** plans, establish pay structure, and total compensation packages



Review, analyze, and advise on **pay equity** and represent in any legal compliance matter



Analyze and **make organizational recommendations** on work processes, structure, staffing, and retention

Human Resources

Draft, revise, and interpret employee handbooks, evaluations, manuals, and job descriptions

Conduct **training session for management** on hiring, performance matters, handling grievances, and other employee matters.



Contact Us

For more information, call Flaherty & Hood, CGMC's representative, at 651-225-8840 or email at CGMC_Communications@Flaherty-Hood.com or contact the labor and employment attorneys or analyst.

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Rachel Parker

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**SAVE
THE
DATE**

Mark your calendar for
upcoming CGMC events:

Fall Conference

November 16-17, 2023

Willmar

Legislative Action Day

March 20, 2024

Saint Paul

Summer Conference

July 24-26, 2024

Waite Park & St. Joseph

Website

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**CITY OF ST. AUGUSTA
COUNTY OF STEARNS
RESOLUTION # 2023-13**

**RESOLUTION APPROVING PRELIMINARY 2023 TAX LEVY, COLLECTIBLE IN
2024, AND SCHEDULING TRUTH IN TAXATION PUBLIC HEARING**

WHEREAS, the St. Augusta City Council intends to use sound budget and financial management practices, and adhere to Minnesota statute and rules regarding preparation and adoption of municipal budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Augusta, Stearns County, Minnesota, that the following sums of money be levied for the current year, collectible in 2024, upon taxable property in the City of St. Augusta for the following purposes:

<u>Purpose:</u>	
General Fund	\$879,000
Capital Improvement Fund	<u>415,000</u>
Total Regular Levy:	\$1,294,000
Debt Service Levy	<u>\$ 40,000</u>
Total City Levy	\$ 1,334,000

NOW, THEREFORE, BE IT FURTHER RESOLVED that the St. Augusta City Council will hold an initial public hearing to hear comments from the public regarding the proposed budget and property tax levy at **7:00 pm Tuesday, December 5, 2023** at the City Council Chambers of St. Augusta City Hall, 1914 250th Street, St Augusta, Minnesota.

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Stearns County, Minnesota.

Adopted by the City Council of the City of St Augusta 5th Day of September, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

Collaborative Planning, LLC

Memorandum

Date: August 31, 2023
To: Honorable Mayor and Council
From: Cindy Nash, AICP EDFP
RE: Sign Ordinance

A draft sign ordinance is attached for your review in both clean and redline format. A public hearing was held by the Planning Commission, and they recommended approval of the draft ordinance. The redline version contains the changes recommended by the Planning Commission at their August 28, 2023 meeting.

The City Attorney reviewed the draft that went to the Planning Commission, but has not reviewed the updated draft that includes the changes made by the Planning Commission.

St. Augusta
Redlined Sign Ordinance- Revisions per PC
Recommendation at Meeting of August 28, 2023

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**SECTION 31
SIGN REGULATIONS**

31.01 GENERAL.

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A. FINDINGS. In conjunction with the adoption of the sign regulations of this article, the city council finds as follows:

1. Exterior signs have a substantial impact on community appearance and quality of the environment.
2. Signs provide an important medium through which individuals may convey a variety of messages.
3. Signs can create traffic hazards, aesthetic concerns and detriments to property values, thereby threatening the public health, safety and welfare.
4. The regulation of the physical characteristics of signs within the city has had a positive impact on traffic safety and the appearance of the community.

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B. PURPOSE

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1. Allow a wide variety of sign types in mixed-use zones, and a more limited variety of signs in other zones, subject to the standards set forth in this article.
2. Allow certain small, unobtrusive signs incidental to the principal use of a site in all zones when in compliance with the requirements of this article.
3. Prohibit signs whose location, size, type, illumination or other physical characteristics negatively affect the environment and when communication can be accomplished by means having a lesser impact on the environment and the public health, safety and welfare.
4. Provide for the enforcement of the provisions of this article.

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C. SCOPE AND APPLICABILITY

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All signs on private property are subject to the sign regulations of this article and all other applicable provisions of this code. Official signs are not subject to the regulations of this article.

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31.02 SIGN-RELATED DEFINITIONS

The definitions of this section apply in administering and interpreting the sign regulations of this development code. These definitions are in addition to those set forth in Section 2, except that in the event of a conflict between the sections, the definitions in this article shall apply.

Abandoned sign. Any sign and/or its supporting sign structure that remains without a message or whose display surface remains blank for a period of one year or more, or any sign that pertains to a time, event or purpose that no longer applies. Signs applicable to a business temporarily suspended because of a change in ownership or management of such business is not deemed abandoned unless the property remains vacant for a period of one year or more. Any sign remaining after demolition of a principal structure is also deemed to be abandoned.

Area (of a sign). See "sign area".

Awning. A roof-like cover, often of fabric, plastic, metal or glass designed and intended for protection from the weather or as a decorative embellishment, and that projects from a wall or roof of a structure primarily over a window, walk, or the like. Any part of an awning that also projects over a door is counted as an awning.

Awning sign. A building sign or graphic printed on or in some fashion attached directly to the awning material.

Balloon sign. A sign consisting of a bag made of lightweight material supported by helium, hot, or pressurized air that is greater than 24 inches in diameter.

Billboard. See "Off Premises Sign".

Building sign. Any sign attached or supported by any building.

Cabinet sign. Any wall sign that is not of channel or individually mounted letter construction.

Canopy. A roof-like cover, often of fabric, plastic, metal, or glass on a support, that provides shelter over a doorway.

Canopy sign. Any sign that is part of or attached to a canopy, made of fabric, plastic, or structural protective cover over a door or entrance. A canopy sign is not a marquee and is different from service area canopy signs.

Changeable copy sign. A sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged without altering the face or the surface of the sign. Changeable copy signs do not include signs upon which characters, letters or illustrations change or rearrange only once in a 24-hour period.

Commercial speech. Speech advertising a business, profession, commodity, service or entertainment.

Drive-through sign. A sign located on the site of an allowed drive-through use.

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Driveway sign. A sign located near a driveway entrance from a street or near an internal site driveway or drive aisle.

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Dwell Time. The duration or interval of time during that each individual advertisement or message is displayed on any dynamic sign.

Dynamic Sign. Any element of a sign or sign structure capable of displaying words, symbols, figures, images or messages that can be electronically or mechanically changed by remote or automatic means. This also includes any display that incorporates rotating panels, LED lights manipulated through digital input or any other method or technology that allows a sign to present a series of images, messages or displays.

Elevation. The view of the side, front, or rear of a given structures. Elevation area. The area of all walls that face any lot line.

Erect. Activity of constructing, building, raising, assembling, placing, affixing, attaching, creating, painting, drawing or any other way of bringing into being or establishing.

Flag. Any fabric or similar lightweight material attached at one end of the material, usually to a staff or pole, so as to allow movement of the material by atmospheric changes and that contains distinctive colors, patterns, symbols, emblems, insignia, or other symbolic devices.

Flashing sign. A directly or indirectly illuminated sign that exhibits changing light or color effect by any means, so as to provide intermittent illumination that includes the illusion of intermittent flashing light by means of animation. The term "flashing sign" also means mode of lighting that resembles zooming, twinkling, or sparkling.

Freestanding sign. Any sign that has supporting framework that is placed on, or anchored in, the ground and that is independent from any building or other structure.

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Grade. The final ground elevation after construction. Earth mounding for landscaping and screening is not part of the final grade for sign height computation.

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Height (of sign). The vertical distance measured from the base of the sign at grade to the top of the highest attached component of the sign.

Illuminated sign. Any sign that contains an element designed to emanate artificial light internally or externally.

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Interior sign. A sign that is located within the interior of any building, or within an enclosed lobby or court of any building, and a sign for and located within the inner or outer body, court or entrance of any theater.

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Nonconforming sign. Any sign and its support structure that was lawfully erected prior to the effective date of the regulations of this article that fails to conform to the requirements of this article. A sign that was erected in accordance with a variance granted before the adoption of the ordinance from which this chapter is derived and that does not comply with this code is deemed to be a nonconforming sign. A sign that was unlawfully erected is deemed to be an illegal sign.

Marquee. Any permanent roof-like structure projecting beyond a theater building or extending along and projecting beyond the wall of that building, generally designed and

constructed to provide protection from the weather.

Marquee sign. Any building sign painted, mounted, constructed or attached in any manner, on a marquee.

Master Sign Plan. Written document describing all proposed signs regarding a specific site, development, or complex, submitted by owner/manager including all type of signs/signage desired, reviewed and approved by the city, and shall at a minimum include sign type, location, size illustrations.

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Monument sign. Any freestanding sign with its sign face mounted on the ground or mounted on a base at least as wide as the sign and that has a height exceeding 8 feet.

Multiple tenant site. Any site that has more than one tenant, each of which (tenant) has a separate ground level exterior public entrance.

Noncommercial speech. Dissemination of messages not classified as commercial speech, that includes, but are not limited to, messages concerning political, religious, social, ideological, public service and informational topics.

Off-premises sign. A commercial speech sign that directs the attention of the public to a business, activity conducted, or product sold or offered at a location not on the same lot where such sign is located. Off-premises signs are considered Freestanding signs for the purposes of this article.

On-premises messages. Messages that identify or advertise an establishment, person, activity, goods, products or services that are directly involved in a lawful business activity on the premises where the sign is installed.

Owner (of a lot). The legal owner of the lot as officially recorded by the county, and including fee owners, contract for deed purchasers and ground lessees.

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Owner (of a sign). The owner of the sign, including any lessees. Pole sign. See Pylon sign.

Portable sign. Any sign that is manifestly designed to be transported, including by trailer or on its own wheels, even though the wheels of such sign may be removed and the remaining chassis or support is converted to another sign or attached temporarily or permanently to the ground since this characteristic is based on the design of such a sign.

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Porte cochere. A roofed structure or roof-like cover, extending from the entrance of a building and that provides shelter over a doorway.

Projecting sign. Any sign that is affixed to a building or wall in such a manner that its leading edge extends more than one foot beyond the surface or such building or wall face.

Public notices. Official notices posted by public officers, employees or their agents in the performance of their duties, or as directed by such officers, employees or agents.

Public street right-of-way. The entire right-of-way of any public street.

Pylon sign. Any freestanding sign that has its supportive structures anchored in the ground

and that has a sign face elevated above ground level by poles or beams and with the area below the sign face open.

Residential zoning districts. The following zoning districts are considered residential: A-1, A-2, R-1, R-2, R-3, R-4, and R-5.

Roof. The exterior surface and its supporting structure on the top of a building or structure. The structural make-up of that conforms to the roof structures, roof construction and roof covering sections of the Uniform Building Code.

Roof line. The upper-most edge of the roof or in the case of an extended facade or parapet, the upper-most height of the facade.

Roof sign. Any sign erected and constructed wholly on and above the roof of a building, supported by the roof structure, and extending vertically above the highest portion of the roof.

Roof sign, integral. Any building sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, so that no part of the sign extends vertically above the highest portion of the roof and so that no part of the sign is separated from the rest of the roof by a space of more than 6 inches.

Rotating sign. A sign or portion of a sign that turns about on an axis.

Shimmering signs. A sign that reflects an oscillating sometimes distorted visual image.

Sign. Any letter, word or symbol, poster, picture, statuary, reading matter or representation in the nature of advertisement, announcement, message or visual communication, whether painted, posted, printed, affixed or constructed, including all associated brackets, braces, supports, wires and structures, that is displayed for informational or communicative purposes.

Sign area. A measurement of the area (size/square footage) within the frame of the sign, except that when the width of the frame exceeds 12 inches in the frame must be included in calculating sign area. When letters or graphics are mounted directly on a wall or fascia without a frame, the calculation of the sign's area must include the area extending 6 inches beyond the periphery formed around the letters or graphics in a plane figure bounded by straight lines. Each surface utilized to display a message or to attract attention must be measured as a separate sign. Symbols, flags, pictures, wording, figures or other forms of graphics painted on or attached to windows, walls, awnings, free-standing structures, suspended by balloons, or kites or on persons, animals, or vehicles are considered a sign and are included in calculating total sign area.

Sign face. The surface of the sign upon, against, or through which the message of the sign is exhibited.

Sign structure. Any structure including the supports, uprights, bracing and framework that supports or is capable of supporting any sign.

Site. A lot or combination of contiguous lots that are intended, designated, and/or approved to function as an integrated unit.

Stringer. A line of string, rope, cording, or an equivalent to which is attached a number of pennants.

Suspended sign. Any building sign that is suspended from the underside of a horizontal plane surface and is connected to this surface.

Temporary sign. Any sign, banner, pennant, valance, flags (not intended to include flags of any nation, state, city or other governmental agency or non-profit organization), searchlights, balloons or other air-filled or gas-filled figures or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frame, intended to be displayed for a limited period of time only.

Total site signage. The combined area of all sign faces of every freestanding, wall sign or other sign requiring a permit on a specific property with the exception of temporary signs.

Visible. Capable of being seen by a person of normal visual acuity (whether legible or not) without visual aid.

Wall. Any structure that defines the exterior boundaries or courts of a building or structure and that has a slope of 60 degrees or greater with the horizontal plane.

Wall sign. Any building sign attached parallel to, but within 2 feet of a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, that is supported by such wall or building, and that displays only one sign surface.

Window sign. Any building sign, pictures, symbol, or combination thereof, designed to communicate information about an activity, business, commodity, event, sale, or service, that is placed inside a window or upon the windowpanes or glass and is visible from the exterior of the window.

31.03 PERMITS

A. REQUIRED. Except as expressly stated in paragraph C below, no sign may be erected, altered, reconstructed, maintained or moved without first securing a permit from the city.. Permit applications must be submitted to the City Administrator and include at least the following:

1. The applicable application/permit fee;
2. Name and address of the applicant, and the owners of the sign and the subject lot;
3. The address at which any signs are to be erected;
4. The lot, block and addition at which the signs are to be erected and the street on which they are to front;
5. A complete set of plans showing the necessary elevations, distances, size and details to fully and clearly represent the construction and placement of the sign;
6. The cost of the sign;
7. Type of sign (i.e., wall sign, monument sign, etc.);

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8. Certification by the applicant indicating the application complies with all requirements of this article; and
9. If the proposed sign is along state trunk highway or interstate highway, the application must be accompanied by proof that the applicant has obtained a permit from the state.

B. EXEMPTIONS. The following signs do not require a permit. These exemptions, however, are not to be construed as relieving the owner of the sign from the responsibility of compliance with the provisions of this article or any other law or ordinance regulating signs in the city.

1. The changing of the display surface on a painted or printed sign. This exemption applies only to poster replacement and/or on-site changes involving sign painting elsewhere than directly on a building.
2. Signs 6 square feet or less in size.

C. PROHIBITED SIGNS. The following signs are prohibited in all zones:

1. Any sign, signal, marking or device that purports to be or is an imitation of or resembles any official traffic control device or railroad sign or signal, or emergency vehicle signs, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic control device or any railroad sign or signal;
2. Signs over 7070 square feet in area;
3. Flashing signs;
4. Inflatable signs;
5. Roof signs;
6. Rotating signs;
7. Shimmering signs;
8. Signs painted on, attached to or in any other manner affixed to trees or similar natural surfaces, or attached to utility poles, bridges, towers, transit shelters, benches or similar public structures, except for signs erected by government entities; and
9. Signs containing content classified as "obscene" as defined by Minnesota statutes, section 617.241.

31.04 GENERAL REQUIREMENTS

A. NONCOMMERCIAL SPEECH SIGNS.

Notwithstanding any other provisions of this article to the contrary, all signs of any size containing noncommercial speech may be posted in any zone from August 1 in any general election year until 10 days following the general election and 13 weeks before any special election until 10 days following the special election.

B. ILLUMINATION

A permanent sign may be illuminated by either internal or external light sources. A Temporary Sign shall not be illuminated.

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A light source that illuminates a sign shall have a constant color and intensity except to dim or brighten in response to changes in ambient light. Glare must be prevented through the use of fully shielded fixtures, shields, baffles, mounting height, appropriate luminosity, aiming angle, and placement of the light source. Sign illumination shall not project light that exceeds .01 foot candles above the ambient light at a lot line bordering a residential district.

External illumination for signs must be constructed and maintained so that the source of light is directed at the sign and is not visible from the public right-of-way or property used or zoned for residential purpose.

C. ELECTRIC SIGNS

Electric signs must be installed in accordance with the current electrical code and a separate permit from the building official must be obtained before placement of such a sign.

D. VERTICAL CLEARANCE

All signs mounted above sidewalks and other pedestrian walking surfaces must be mounted to ensure at least 8 feet vertical clearance above the walking surface directly below.

D. SIGN PLACEMENT

Signs mounted on buildings may not block or obstruct design details, windows or cornices of the building to which they are attached.

31.05 FREESTANDING SIGNS

A. NUMBER. A maximum of one on-premises freestanding sign per road frontage is allowed per lot. ~~except that lots with more than 500 feet of road frontage are allowed one off-premises freestanding sign with approval of a Conditional Use Permit and subject to compliance with MINN. STAT. Chapter 173 in addition to one on-premises free-standing sign.~~

B. AREA. Freestanding signs are subject to the total site sign area limitations of Table 2. Each side of a sign face is counted in the total site sign area and each sign may have no more than two sign faces (front and back).

C. ILLUMINATION. Freestanding signs, if illuminated, may use only indirect light, with the light source fully diffused and aimed toward the ground.

D. OFF-PREMISES SIGNS (BILLBOARDS). ~~Off-premises signs (Billboards).~~ Off-premises signs are considered freestanding signs for the purposes of this Article ~~and require a Conditional Use Permit.~~ Lots with more than 500 feet of road frontage are allowed one off-premises freestanding sign subject to the following conditions:

1. The sign must be in compliance with MINN. STAT. Chapter 173
2. The sign must meet the size requirements of Section 31.10.

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3. Off-premises signs must be located at least 500 feet from any other off-premises sign.

~~D.~~

31.06 WINDOW SIGNS.

Temporary or permanent window signs must be on the inside of the window. Temporary or permanent window signs are limited to 33% of the surface area of the window to which they are affixed, except that signs that are printed on see-through screen-printed vision film may be permitted to occupy 100% of the surface area of the window. Such signs are not counted against the maximum limits established in Table 2.

31.07 DRIVEWAY SIGNS.

A. ENTRANCES AND EXITS. One driveway sign may be installed at each vehicle entrance and exit to any lot occupied by an allowed nonresidential use or multi-unit residential building. Such signs must be located within 10 feet of the intersection of the driveway and the street right-of-way. Driveway signs may be illuminated but may not exceed 4 square feet in area or 3 feet in height.

B. INTERNAL. Off-street parking areas with a capacity of more than 4 vehicles, multi-tenant developments and uses on lots exceeding 50,000 square feet in area may display internal site driveway signs. Such signs must be located within 10 feet of an internal site driveway or drive aisle and may not exceed 8 square feet in area or 6 feet in height.

31.08 SIDEWALK SIGNS.

A. GENERAL. Sidewalk signs are allowed in commercial zones without a sign permit. Such signs are not counted against the maximum limits established in Table 2.

B. REGULATIONS. Sidewalk signs are subject to the following regulations:

1. Signs shall be limited to 2 feet in width and 3.5 feet in height, including support members.
2. No sign shall have more than 2 faces.
3. Signs may not limit the normal pedestrian use of the sidewalk, and a minimum passable contiguous space of 3 feet must be maintained at all times.
4. One sign is permitted for each building adjacent to the public right of way. For buildings with multiple occupants, additional sidewalk signs are allowed only if such signs are spaced at least 30 feet apart.
5. All sidewalk signs must be removed from the sidewalk at the end of each business day.
6. No sidewalk may be internally or externally illuminated.

~~31.08~~ **31.09 DRIVE-THROUGH SIGNS.** Drive-through signs are permitted in conjunction with drive-through uses, in accordance with the following regulations.

A. LOCATION. Drive-through signs must be located within 10 feet of a drive-through lane.

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B. NUMBER AND DIMENSIONS.

1. One primary drive-through sign not to exceed 36 square feet in area or 8 feet in height is allowed per order station up to a maximum of 2 primary drive-through signs per lot.
2. One secondary drive-through sign not to exceed 15 square feet in area or 6 feet in height is allowed per lot.

C. RESIDENTIAL SEPARATION. Drive-through signs must be set back at least 50 feet from Residential zoning districts.

D. VISIBILITY. Drive-through signs must be oriented to be visible by motorists in allowed drive-through lanes.

31.09 31.10 SIGN SETBACKS AND DIMENSIONS.

A. SETBACKS. Freestanding signs must be setback at least ten (10) feet from all lot lines.

B. SIGN HEIGHT.

1. Wall signs. The top of any wall sign, including any superstructure, may not extend higher than the roof line of the building to which the sign is attached.
2. Freestanding Signs. Freestanding signs may not exceed the maximum height limits stated in Table 1. Table 1.

ZONE	MAXIMUM HEIGHT (FEET)
A-1, A-2, R-1, R-2, R-3, R-4, R-5	6 feet
B-1, B-2, B-3, B-W, I-1, I-2, INS	40 feet on I-94 frontage, 20 feet adjacent to other road frontage

C. TOTAL SITE SIGNAGE. The area of all sign faces of signs requiring permits may not exceed the maximum limits established in Table 2.

Table 2.

ZONE	SINGLE SIGN MAXIMUM AREA PER SIGN FACE (SUBJECT TO ALSO	TOTAL SITE SIGN AREA (SQUARE FEET) – CUMULATIVE OF ALL SIGNS REQUIRING A PERMIT

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	COMPLYING WITH TOTAL SITE SIGN AREA)	
R-1, R-2, R- 3, R-4, R-5, 1, A-2	6 square feet	12 square feet
B-1, B-2, B-3, B-W, I-1, INS	<p>Adjacent to I-94: <u>One to 7070</u> square feet on-premises sign <u>with a CUP</u> and <u>one up to 300</u> square feet on-premises freestanding sign with a CUP</p> <p>Adjacent to other <u>State Highways</u> <u>15</u>: <u>One up to 600</u> square foot off-premises sign <u>with a CUP</u> and <u>one up to 200</u> square foot on-premises freestanding sign</p> <p>For any wall, not more than 20% of the wall may be covered by a sign.</p>	<p>3 square feet per lineal foot of parcel frontage adjacent to a public street that is not I-94 and 4 square feet per lineal foot of parcel frontage adjacent to I-94.</p> <p>For properties with more than one street frontage, every frontage may be counted.</p>

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31.40 section.

31.11 DYNAMIC SIGNS. All dynamic signs are subject to all regulations of this section.

- A. BUSINESS ZONES. Dynamic signs may be approved in Business or Industrial zones provided that such signs will be located along a principal arterial or major collector road as designated in the comprehensive plan. Dynamic signs may not be permitted in Residential zones.

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- B. **ORIENTATION.** Dynamic signs must be positioned so as to limit their impact on adjacent residential uses. At a minimum, such signs must be positioned perpendicular to the adjacent public right-of-way.
- C. **TYPE OF SIGN.** Dynamic signs are limited to freestanding signs only.
- D. **TEXT SIZE AND LEGIBILITY.** The following minimum text size requirements apply to all dynamic signs. If a sign is located on a corner with streets that have differing speed limits, the minimum required text size is based on the standard for the higher speed limit to ensure maximum legibility.

SPEED LIMIT OF ABUTTING STREET (MPH)	MIMIMUM TEXT SIZE (INCHES)
25-34	7
35-44	9
45-54	11
55 or higher	15

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- E. **MODE.** Dynamic signs may only operate in a static mode. Animation, motion or video displays are prohibited. Any change from one static display to another must be instantaneous and may not include any distracting effects, such as dissolving, spinning or fading. The images and messages displayed must be complete in and of themselves, without continuation in content to the next image or message or to any other sign.
- F. **SIZE AND NUMBER OF DISPLAYS.** Each parcel can have only one dynamic sign and such dynamic signs may include only one dynamic display.
- G. **MINIMUM DISPLAY TIME.** The images and messages displayed on a dynamic sign must have a minimum dwell time of at least 6 seconds, except for time, date and temperature signs. Time, date and temperature information must have a dwell time of at least 2 seconds, provided that the display of this information remains for at least 6 seconds before changing to another display.
- H. **BRIGHTNESS.** Dynamic signs may not exceed a maximum illumination of 56,000 nits during daylight hours and a maximum illumination of 500 nits between dusk to dawn as measured from the sign's face at maximum brightness. All dynamic sign applications shall include certification from the sign manufacturer that the sign has been preset to conform to the luminance levels noted above and these settings are protected from end users' manipulation by password protected software.
- I. **COLOR.** Dynamic signs may use multiple colors within the display but the use of color must not create distraction or a hazard to the public health, safety or welfare. No portion of the display may change in color or color intensity in any manner. Each line of text in any direction must be uniform in color.
- J. **OPERATION.** All dynamic signs must be equipped with a means to immediately

discontinue the display if it malfunctions. The owner of a dynamic sign must immediately cease operation of their sign when notified by the city that it fails to comply with the regulations of this article. The dynamic sign must remain inoperable until such time that the owner demonstrates to the city that the device is in satisfactory working condition and conforms to the regulations of this article. The city's decision regarding the operation of a dynamic sign may be appealed in accordance with the appeal procedures of Section 8.

K. APPLICATION TO EXISTING SIGNS. The dynamic sign standards of this article apply to all existing and future dynamic signs, unless otherwise determined by the city that an existing sign qualifies as a nonconforming use under state statute or this development code. Any existing dynamic sign that cannot meet the minimum text size as required by the speed limit must use the largest size possible for one line of copy to fit in the available display space.

31.11

31.12 TEMPORARY SIGNS

- A. PERMITS. Applications for temporary sign permits are subject to the sign permit provisions of 31.03. Temporary signs are not counted against the total site signage limits established in Table 2.
- B. NUMBER AND DURATION OF PERMIT. Each property is allowed a maximum of one temporary sign at any one time. Permits for temporary signs may be issued a maximum of 6 times per year for no more than 14 days per permit. Permits may run consecutively.
- C. LOCATION. Temporary signs are allowed only in any commercial or industrial zoning district.
- D. TYPE, SIZE, AND PLACEMENT. Temporary signs may not exceed 32 square feet in area, and may not be placed in such a way as to effect public safety or necessary ingress or egress of a building.

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31.13 MASTER SIGN PLANS

- A. PURPOSE. The purpose of the Master Sign Plan is to establish fair and equitable criteria for complex signage situations that accommodate the need for a well-maintained, safe, and attractive community, and the need for effective communications including business identification.
- B. EFFECT OF MASTER SIGN PLAN. Upon approval of a Master Sign Plan, all future signs shall conform to the Master Sign Plan. Modifications to the provisions of the Master Sign Plan may be granted only with the approval of a new Master Sign Plan.
 - 1. Required. A Master Sign Plan is required for:
 - i. Building complexes

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- ii. Multi-tenant structures
- iii. Covered mall buildings, shopping centers or strip malls
- iv. Planned unit developments
- v. Subdivision entrance signage

2. Criteria. The following criteria should be used when developing a Master Sign Plan.

- i. Guideline. If possible, the underlying zoning district regulations should be used as a guideline with minimum variations as needed to meet the intent of this Section.
- ii. Location. No freestanding sign shall be located closer than ten feet to a property line, roadway easement, or other public easement. No freestanding sign shall be erected that, by reason of position, shape or color, would interfere in any way with the proper functioning or purpose of a traffic sign or signal. All freestanding signs shall comply with Section 15.08 related to traffic visibility. No freestanding sign shall impede/impair traffic.
- iii. Quality. All signage shall improve the aesthetics or functional use of the site. All freestanding signs shall include materials that complement the architectural design/existing building materials, including but not limited to face brick, natural or cut stone, integrally colored concrete masonry units/rock faced block, glass, pre-finished metal stucco or similar cementation coating, and/or factory finished metal panels. Landscaping may be integrated into any freestanding sign.
- iv. Number. The number of freestanding signs shall be reasonably related to the number of access points to public streets and/or the number of tenants within a multi-tenant structure.

3. Approval Process: Submittal of a Master Sign Plan application, appropriate/applicable information, and fee is required with the City Administrator. The City Administrator shall make a decision on Master Sign Plan approvals and modifications.

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~~31.12~~ **31.14. NONCONFORMING SIGNS.** It is recognized that signs exist within the city that were lawful before these sign regulations were adopted, but are prohibited under the regulations of this article. Such nonconforming signs are allowed to continue as nonconforming signs provided that such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed. Nonconforming signs are subject to compliance with the following provisions:

~~A-31.13.1~~ Nonconforming signs may not be enlarged or altered in a way that increases the sign's nonconformity.

~~B-31.13.2~~ If the use of the nonconforming sign or sign structure is discontinued for a period of one year, the sign or sign structure may not be reconstructed or used except in compliance with the provisions of this article.

~~C-31.13.3~~ Should a nonconforming sign or sign structure be damaged or structure be destroyed by any means to an extent greater than 50% of its market value and all required permits for its reconstruction have not been applied for within 180 days of when the sign or sign structure was damaged, it may not be reconstructed or used except in compliance with the provisions of this article.

~~D-31.13.4~~ If a nonconforming sign or sign structure is moved for any reason for any distance whatsoever, it must thereafter comply with the regulations of this article.

~~E-31.13.5~~ All advertising copy must be removed from abandoned signs.

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CITY OF ST AUGUSTA

ORDINANCE NO. 2023-04

**AN ORDINANCE AMENDING THE ST AUGUSTA ZONING ORDINANCE
REGARDING SIGNS**

THE CITY COUNCIL OF THE CITY OF ST AUGUSTA, STEARNS COUNTY, MINNESOTA, DOES ORDAIN AS FOLLOWS:

Section 1. Rescind and replace section. Section 31 of the St. Augusta Zoning Ordinance is hereby rescinded and a new Section 31 is added as follows:

**SECTION 31
SIGN REGULATIONS**

31.01 GENERAL.

A. FINDINGS. In conjunction with the adoption of the sign regulations of this article, the city council finds as follows:

1. Exterior signs have a substantial impact on community appearance and quality of the environment.
2. Signs provide an important medium through which individuals may convey a variety of messages.
3. Signs can create traffic hazards, aesthetic concerns and detriments to property values, thereby threatening the public health, safety and welfare.
4. The regulation of the physical characteristics of signs within the city has had a positive impact on traffic safety and the appearance of the community.

B. PURPOSE

1. Allow a wide variety of sign types in mixed-use zones, and a more limited variety of signs in other zones, subject to the standards set forth in this article.
2. Allow certain small, unobtrusive signs incidental to the principal use of a site in all zones when in compliance with the requirements of this article.
3. Prohibit signs whose location, size, type, illumination or other physical characteristics negatively affect the environment and when communication can be accomplished by means having a lesser impact on the environment and the public health, safety and welfare.

4. Provide for the enforcement of the provisions of this article.

C. SCOPE AND APPLICABILITY

All signs on private property are subject to the sign regulations of this article and all other applicable provisions of this code. Official signs are not subject to the regulations of this article.

31.02 SIGN-RELATED DEFINITIONS

The definitions of this section apply in administering and interpreting the sign regulations of this development code. These definitions are in addition to those set forth in Section 2, except that in the event of a conflict between the sections, the definitions in this article shall apply.

Abandoned sign. Any sign and/or its supporting sign structure that remains without a message or whose display surface remains blank for a period of one year or more, or any sign that pertains to a time, event or purpose that no longer applies. Signs applicable to a business temporarily suspended because of a change in ownership or management of such business is not deemed abandoned unless the property remains vacant for a period of one year or more. Any sign remaining after demolition of a principal structure is also deemed to be abandoned.

Area (of a sign). See “sign area”.

Awning. A roof-like cover, often of fabric, plastic, metal or glass designed and intended for protection from the weather or as a decorative embellishment, and that projects from a wall or roof of a structure primarily over a window, walk, or the like. Any part of an awning that also projects over a door is counted as an awning.

Awning sign. A building sign or graphic printed on or in some fashion attached directly to the awning material.

Balloon sign. A sign consisting of a bag made of lightweight material supported by helium, hot, or pressurized air that is greater than 24 inches in diameter.

Billboard. See “Off Premises Sign”.

Building sign. Any sign attached or supported by any building.

Cabinet sign. Any wall sign that is not of channel or individually mounted letter construction.

Canopy. A roof-like cover, often of fabric, plastic, metal, or glass on a support, that provides shelter over a doorway.

Canopy sign. Any sign that is part of or attached to a canopy, made of fabric, plastic, or structural protective cover over a door or entrance. A canopy sign is not a marquee and is different from service area canopy signs.

Changeable copy sign. A sign or portion thereof with characters, letters, or illustrations that

can be changed or rearranged without altering the face or the surface of the sign. Changeable copy signs do not include signs upon which characters, letters or illustrations change or rearrange only once in a 24-hour period.

Commercial speech. Speech advertising a business, profession, commodity, service or entertainment.

Drive-through sign. A sign located on the site of an allowed drive-through use.

Driveway sign. A sign located near a driveway entrance from a street or near an internal site driveway or drive aisle.

Dwell Time. The duration or interval of time during that each individual advertisement or message is displayed on any dynamic sign.

Dynamic Sign. Any element of a sign or sign structure capable of displaying words, symbols, figures, images or messages that can be electronically or mechanically changed by remote or automatic means. This also includes any display that incorporates rotating panels, LED lights manipulated through digital input or any other method or technology that allows a sign to present a series of images, messages or displays.

Elevation. The view of the side, front, or rear of a given structures. Elevation area. The area of all walls that face any lot line.

Erect. Activity of constructing, building, raising, assembling, placing, affixing, attaching, creating, painting, drawing or any other way of bringing into being or establishing.

Flag. Any fabric or similar lightweight material attached at one end of the material, usually to a staff or pole, so as to allow movement of the material by atmospheric changes and that contains distinctive colors, patterns, symbols, emblems, insignia, or other symbolic devices.

Flashing sign. A directly or indirectly illuminated sign that exhibits changing light or color effect by any means, so as to provide intermittent illumination that includes the illusion of intermittent flashing light by means of animation. The term "flashing sign" also means mode of lighting that resembles zooming, twinkling, or sparkling.

Freestanding sign. Any sign that has supporting framework that is placed on, or anchored in, the ground and that is independent from any building or other structure.

Grade. The final ground elevation after construction. Earth mounding for landscaping and screening is not part of the final grade for sign height computation.

Height (of sign). The vertical distance measured from the base of the sign at grade to the top of the highest attached component of the sign.

Illuminated sign. Any sign that contains an element designed to emanate artificial light internally or externally.

Interior sign. A sign that is located within the interior of any building, or within an enclosed lobby or court of any building, and a sign for and located within the inner or outer body, court or entrance of any theater.

Nonconforming sign. Any sign and its support structure that was lawfully erected prior to the effective date of the regulations of this article that fails to conform to the requirements of this article. A sign that was erected in accordance with a variance granted before the adoption of the ordinance from which this chapter is derived and that does not comply with this code is deemed to be a nonconforming sign. A sign that was unlawfully erected is deemed to be an illegal sign.

Marquee. Any permanent roof-like structure projecting beyond a theater building or extending along and projecting beyond the wall of that building, generally designed and constructed to provide protection from the weather.

Marquee sign. Any building sign painted, mounted, constructed or attached in any manner, on a marquee.

Master Sign Plan. Written document describing all proposed signs regarding a specific site, development, or complex, submitted by owner/manager including all type of signs/signage desired, reviewed and approved by the city, and shall at a minimum include sign type, location, size illustrations.

Monument sign. Any freestanding sign with its sign face mounted on the ground or mounted on a base at least as wide as the sign and that has a height exceeding 8 feet.

Multiple tenant site. Any site that has more than one tenant, each of which (tenant) has a separate ground level exterior public entrance.

Noncommercial speech. Dissemination of messages not classified as commercial speech, that includes, but are not limited to, messages concerning political, religious, social, ideological, public service and informational topics.

Off-premises sign. A commercial speech sign that directs the attention of the public to a business, activity conducted, or product sold or offered at a location not on the same lot where such sign is located. Off-premises signs are considered Freestanding signs for the purposes of this article.

On-premises messages. Messages that identify or advertise an establishment, person, activity, goods, products or services that are directly involved in a lawful business activity on the premises where the sign is installed.

Owner (of a lot). The legal owner of the lot as officially recorded by the county, and including fee owners, contract for deed purchasers and ground lessees.

Owner (of a sign). The owner of the sign, including any lessees. Pole sign. See Pylon sign.

Portable sign. Any sign that is manifestly designed to be transported, including by trailer or on its own wheels, even though the wheels of such sign may be removed and the remaining chassis or support is converted to another sign or attached temporarily or permanently to the ground since this characteristic is based on the design of such a sign.

Porte cochere. A roofed structure or roof-like cover, extending from the entrance of a building and that provides shelter over a doorway.

Projecting sign. Any sign that is affixed to a building or wall in such a manner that its leading edge extends more than one foot beyond the surface or such building or wall face.

Public notices. Official notices posted by public officers, employees or their agents in the performance of their duties, or as directed by such officers, employees or agents.

Public street right-of-way. The entire right-of-way of any public street.

Pylon sign. Any freestanding sign that has its supportive structures anchored in the ground and that has a sign face elevated above ground level by poles or beams and with the area below the sign face open.

Residential zoning districts. The following zoning districts are considered residential: A-1, A-2, R-1, R-2, R-3, R-4, and R-5.

Roof. The exterior surface and its supporting structure on the top of a building or structure. The structural make-up of that conforms to the roof structures, roof construction and roof covering sections of the Uniform Building Code.

Roof line. The upper-most edge of the roof or in the case of an extended facade or parapet, the upper-most height of the facade.

Roof sign. Any sign erected and constructed wholly on and above the roof of a building, supported by the roof structure, and extending vertically above the highest portion of the roof.

Roof sign, integral. Any building sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, so that no part of the sign extends vertically above the highest portion of the roof and so that no part of the sign is separated from the rest of the roof by a space of more than 6 inches.

Rotating sign. A sign or portion of a sign that turns about on an axis.

Shimmering signs. A sign that reflects an oscillating sometimes distorted visual image.

Sign. Any letter, word or symbol, poster, picture, statuary, reading matter or representation in the nature of advertisement, announcement, message or visual communication, whether painted, posted, printed, affixed or constructed, including all associated brackets, braces, supports, wires and structures, that is displayed for informational or communicative purposes.

Sign area. A measurement of the area (size/square footage) within the frame of the sign, except that when the width of the frame exceeds 12 inches in the frame must be included in calculating sign area. When letters or graphics are mounted directly on a wall or fascia without a frame, the calculation of the sign's area must include the area extending 6 inches beyond the periphery formed around the letters or graphics in a plane figure bounded by straight lines. Each surface utilized to display a message or to attract attention must be measured as a separate sign. Symbols, flags, pictures, wording, figures or other forms of graphics painted on or attached to windows, walls, awnings, free-standing structures, suspended by balloons, or kites or on persons, animals, or vehicles are considered a sign

and are included in calculating total sign area.

Sign face. The surface of the sign upon, against, or through which the message of the sign is exhibited.

Sign structure. Any structure including the supports, uprights, bracing and framework that supports or is capable of supporting any sign.

Site. A lot or combination of contiguous lots that are intended, designated, and/or approved to function as an integrated unit.

Stringer. A line of string, rope, cording, or an equivalent to which is attached a number of pennants.

Suspended sign. Any building sign that is suspended from the underside of a horizontal plane surface and is connected to this surface.

Temporary sign. Any sign, banner, pennant, valance, flags (not intended to include flags of any nation, state, city or other governmental agency or non-profit organization), searchlights, balloons or other air-filled or gas-filled figures or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frame, intended to be displayed for a limited period of time only.

Total site signage. The combined area of all sign faces of every freestanding, wall sign or other sign requiring a permit on a specific property with the exception of temporary signs.

Visible. Capable of being seen by a person of normal visual acuity (whether legible or not) without visual aid.

Wall. Any structure that defines the exterior boundaries or courts of a building or structure and that has a slope of 60 degrees or greater with the horizontal plane.

Wall sign. Any building sign attached parallel to, but within 2 feet of a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, that is supported by such wall or building, and that displays only one sign surface.

Window sign. Any building sign, pictures, symbol, or combination thereof, designed to communicate information about an activity, business, commodity, event, sale, or service, that is placed inside a window or upon the windowpanes or glass and is visible from the exterior of the window.

31.03 PERMITS

A. REQUIRED. Except as expressly stated in paragraph C below, no sign may be erected, altered, reconstructed, maintained or moved without first securing a permit from the city.. Permit applications must be submitted to the City Administrator and include at least the following:

1. The applicable application/permit fee;

2. Name and address of the applicant, and the owners of the sign and the subject lot;
3. The address at which any signs are to be erected;
4. The lot, block and addition at which the signs are to be erected and the street on which they are to front;
5. A complete set of plans showing the necessary elevations, distances, size and details to fully and clearly represent the construction and placement of the sign;
6. The cost of the sign;
7. Type of sign (i.e., wall sign, monument sign, etc.);
8. Certification by the applicant indicating the application complies with all requirements of this article; and
9. If the proposed sign is along state trunk highway or interstate highway, the application must be accompanied by proof that the applicant has obtained a permit from the state.

B. EXEMPTIONS. The following signs do not require a permit. These exemptions, however, are not to be construed as relieving the owner of the sign from the responsibility of compliance with the provisions of this article or any other law or ordinance regulating signs in the city.

1. The changing of the display surface on a painted or printed sign. This exemption applies only to poster replacement and/or on-site changes involving sign painting elsewhere than directly on a building.
2. Signs 6 square feet or less in size.

C. PROHIBITED SIGNS. The following signs are prohibited in all zones:

1. Any sign, signal, marking or device that purports to be or is an imitation of or resembles any official traffic control device or railroad sign or signal, or emergency vehicle signs, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic control device or any railroad sign or signal;
2. Signs over 700 square feet in area;
3. Flashing signs;
4. Inflatable signs;
5. Roof signs;
6. Rotating signs;
7. Shimmering signs;
8. Signs painted on, attached to or in any other manner affixed to trees or similar natural surfaces, or attached to utility poles, bridges, towers, transit shelters, benches or similar public structures, except for signs erected by government entities; and
9. Signs containing content classified as "obscene" as defined by Minnesota statutes, section 617.241.

31.04 GENERAL REQUIREMENTS

A. NONCOMMERCIAL SPEECH SIGNS.

Notwithstanding any other provisions of this article to the contrary, all signs of any size containing noncommercial speech may be posted in any zone from August 1 in any general election year until 10 days following the general election and 13 weeks before any special election until 10 days following the special election.

B. ILLUMINATION

A permanent sign may be illuminated by either internal or external light sources. A Temporary Sign shall not be illuminated.

A light source that illuminates a sign shall have a constant color and intensity except to dim or brighten in response to changes in ambient light. Glare must be prevented through the use of fully shielded fixtures, shields, baffles, mounting height, appropriate luminosity, aiming angle, and placement of the light source. Sign illumination shall not project light that exceeds .01 foot candles above the ambient light at a lot line bordering a residential district.

External illumination for signs must be constructed and maintained so that the source of light is directed at the sign and is not visible from the public right-of-way or property used or zoned for residential purpose.

C. ELECTRIC SIGNS

Electric signs must be installed in accordance with the current electrical code and a separate permit from the building official must be obtained before placement of such a sign.

D. VERTICAL CLEARANCE

All signs mounted above sidewalks and other pedestrian walking surfaces must be mounted to ensure at least 8 feet vertical clearance above the walking surface directly below.

D. SIGN PLACEMENT

Signs mounted on buildings may not block or obstruct design details, windows or cornices of the building to which they are attached.

31.05 FREESTANDING SIGNS

- A. NUMBER. A maximum of one on-premises freestanding sign per road frontage is allowed per lot.
- B. AREA. Freestanding signs are subject to the total site sign area limitations of Table 2. Each side of a sign face is counted in the total site sign area and each sign may have no more than two sign faces (front and back).
- C. ILLUMINATION. Freestanding signs, if illuminated, may use only indirect light, with

the light source fully diffused and aimed toward the ground.

D. OFF-PREMISES SIGNS (BILLBOARDS).. Off-premises signs are considered freestanding signs for the purposes of this Article. Lots with more than 500 feet of road frontage are allowed one off-premises freestanding sign subject to the following conditions:

1. The sign must be in compliance with MINN. STAT. Chapter 173
2. The sign must meet the size requirements of Section 31.10.
3. Off-premises signs must be located at least 500 feet from any other off-premises sign.

31.06 WINDOW SIGNS.

Temporary or permanent window signs must be on the inside of the window. Temporary or permanent window signs are limited to 33% of the surface area of the window to which they are affixed, except that signs that are printed on see-through vision film may be permitted to occupy 100% of the surface area of the window. Such signs are not counted against the maximum limits established in Table 2.

31.07 DRIVEWAY SIGNS.

- A. ENTRANCES AND EXITS. One driveway sign may be installed at each vehicle entrance and exit to any lot occupied by an allowed nonresidential use or multi- unit residential building. Such signs must be located within 10 feet of the intersection of the driveway and the street right-of-way. Driveway signs may be illuminated but may not exceed 4 square feet in area or 3 feet in height.
- B. INTERNAL. Off-street parking areas with a capacity of more than 4 vehicles, multi-tenant developments and uses on lots exceeding 50,000 square feet in area may display internal site driveway signs. Such signs must be located within 10 feet of an internal site driveway or drive aisle and may not exceed 8 square feet in area or 6 feet in height.

31.08 SIDEWALK SIGNS.

- A. GENERAL. Sidewalk signs are allowed in commercial zones without a sign permit. Such signs are not counted against the maximum limits established in Table 2.
- B. REGULATIONS. Sidewalk signs are subject to the following regulations:
1. Signs shall be limited to 2 feet in width and 3.5 feet in height, including support members.
 2. No sign shall have more than 2 faces.
 3. Signs may not limit the normal pedestrian use of the sidewalk, and a minimum passable contiguous space of 3 feet must be maintained at all times.
 4. One sign is permitted for each building adjacent to the public right of way For buildings with multiple occupants, additional sidewalk signs are allowed only if

such signs are spaced at least 30 feet apart.

5. All sidewalk signs must be removed from the sidewalk at the end of each business day.
6. No sidewalk may be internally or externally illuminated.

31.09 DRIVE-THROUGH SIGNS. Drive-through signs are permitted in conjunction with drive-through uses, in accordance with the following regulations.

A. LOCATION. Drive-through signs must be located within 10 feet of a drive-through lane.

B. NUMBER AND DIMENSIONS.

1. One primary drive-through sign not to exceed 36 square feet in area or 8 feet in height is allowed per order station up to a maximum of 2 primary drive-through signs per lot.
2. One secondary drive-through sign not to exceed 15 square feet in area or 6 feet in height is allowed per lot.

C. RESIDENTIAL SEPARATION. Drive-through signs must be set back at least 50 feet from Residential zoning districts.

D. VISIBILITY. Drive-through signs must be oriented to be visible by motorists in allowed drive-through lanes.

31.10 SIGN SETBACKS AND DIMENSIONS.

A. SETBACKS. Freestanding signs must be setback at least ten (10) feet from all lot lines.

B. SIGN HEIGHT.

1. Wall signs. The top of any wall sign, including any superstructure, may not extend higher than the roof line of the building to which the sign is attached.
2. Freestanding Signs. Freestanding signs may not exceed the maximum height limits stated in Table 1. Table 1.

ZONE	MAXIMUM HEIGHT (FEET)
A-1, A-2, R-1, R-2, R-3, R-4, R-5	6 feet
B-1, B-2, B-3, B-W, I-1, I-2, INS	40 feet on I-94 frontage, 20 feet adjacent to other road frontage

C. TOTAL SITE SIGNAGE. The area of all sign faces of signs requiring permits may not exceed the maximum limits established in Table 2.

Table 2.

ZONE	SINGLE SIGN MAXIMUM AREA PER SIGN FACE (SUBJECT TO ALSO COMPLYING WITH TOTAL SITE SIGN AREA)	TOTAL SITE SIGN AREA (SQUARE FEET) – CUMULATIVE OF ALL SIGNS REQUIRING A PERMIT
R-1, R-2, R- 3, R-4, R-5, A-1, A-2	6 square feet	12 square feet
B-1, B-2, B-3, B-W, I-1, I-2, INS	<p>Adjacent to I-94: One up to 700 square feet off-premises sign and one up to 300 square feet on-premises freestanding sign without a CUP</p> <p>Adjacent to State Highway 15: One up to 600 square foot off-premises sign and one up to 200 square foot on-premises square freestanding sign</p> <p>For any wall, not more than 20% of the wall may be covered by a sign.</p>	<p>3 square feet per lineal foot of parcel frontage adjacent to a public street that is not I-94 and 4 square feet per lineal foot of parcel frontage adjacent to I-94.</p> <p>For properties with more than one street frontage, every frontage may be counted.</p>

31.11 DYNAMIC SIGNS. All dynamic signs are subject to all regulations of this section.

A. BUSINESS ZONES. Dynamic signs may be approved in Business or Industrial zones provided that such signs will be located along a principal arterial or major collector road as designated in the comprehensive plan. Dynamic signs may not be permitted in Residential zones.

- B. **ORIENTATION.** Dynamic signs must be positioned so as to limit their impact on adjacent residential uses. At a minimum, such signs must be positioned perpendicular to the adjacent public right-of-way.
- C. **TYPE OF SIGN.** Dynamic signs are limited to freestanding signs only.
- D. **TEXT SIZE AND LEGIBILITY.** The following minimum text size requirements apply to all dynamic signs. If a sign is located on a corner with streets that have differing speed limits, the minimum required text size is based on the standard for the higher speed limit to ensure maximum legibility.

SPEED LIMIT OF ABUTTING STREET (MPH)	MIMIMUM TEXT SIZE (INCHES)
25-34	7
35-44	9
45-54	11
55 or higher	15

- E. **MODE.** Dynamic signs may only operate in a static mode. Animation, motion or video displays are prohibited. Any change from one static display to another must be instantaneous and may not include any distracting effects, such as dissolving, spinning or fading. The images and messages displayed must be complete in and of themselves, without continuation in content to the next image or message or to any other sign.
- F. **SIZE AND NUMBER OF DISPLAYS.** Each parcel can have only one dynamic sign and such dynamic signs may include only one dynamic display.
- G. **MINIMUM DISPLAY TIME.** The images and messages displayed on a dynamic sign must have a minimum dwell time of at least 6 seconds, except for time, date and temperature signs. Time, date and temperature information must have a dwell time of at least 2 seconds, provided that the display of this information remains for at least 6 seconds before changing to another display.
- H. **BRIGHTNESS.** Dynamic signs may not exceed a maximum illumination of 6,000 nits during daylight hours and a maximum illumination of 500 nits between dusk to dawn as measured from the sign's face at maximum brightness. All dynamic sign applications shall include certification from the sign manufacturer that the sign has been preset to conform to the luminance levels noted above and these settings are protected from end users' manipulation by password protected software.
- I. **COLOR.** Dynamic signs may use multiple colors within the display but the use of color must not create distraction or a hazard to the public health, safety or welfare. No portion of the display may change in color or color intensity in any manner.

Each line of text in any direction must be uniform in color.

- J. OPERATION. All dynamic signs must be equipped with a means to immediately discontinue the display if it malfunctions. The owner of a dynamic sign must immediately cease operation of their sign when notified by the city that it fails to comply with the regulations of this article. The dynamic sign must remain inoperable until such time that the owner demonstrates to the city that the device is in satisfactory working condition and conforms to the regulations of this article. The city's decision regarding the operation of a dynamic sign may be appealed in accordance with the appeal procedures of Section 8.
- K. APPLICATION TO EXISTING SIGNS. The dynamic sign standards of this article apply to all existing and future dynamic signs, unless otherwise determined by the city that an existing sign qualifies as a nonconforming use under state statute or this development code. Any existing dynamic sign that cannot meet the minimum text size as required by the speed limit must use the largest size possible for one line of copy to fit in the available display space.

31.12 TEMPORARY SIGNS

- A. PERMITS. Applications for temporary sign permits are subject to the sign permit provisions of 31.03. Temporary signs are not counted against the total site signage limits established in Table 2.
- B. NUMBER AND DURATION OF PERMIT. Each property is allowed a maximum of one temporary sign at any one time. Permits for temporary signs may be issued a maximum of 6 times per year for no more than 14 days per permit. Permits may run consecutively.
- C. LOCATION. Temporary signs are allowed only in any commercial or industrial zoning district.
- D. TYPE, SIZE, AND PLACEMENT. Temporary signs may not exceed 32 square feet in area, and may not be placed in such a way as to effect public safety or necessary ingress or egress of a building.

31.13 MASTER SIGN PLANS

- A. PURPOSE. The purpose of the Master Sign Plan is to establish fair and equitable criteria for complex signage situations that accommodate the need for a well-maintained, safe, and attractive community, and the need for effective communications including business identification.
- B. EFFECT OF MASTER SIGN PLAN. Upon approval of a Master Sign Plan, all future signs shall conform to the Master Sign Plan. Modifications to the provisions of the Master Sign Plan may be granted only with the approval of a new Master Sign Plan.

1. Required. A Master Sign Plan is required for:
 - i. Building complexes
 - ii. Multi-tenant structures
 - iii. Covered mall buildings, shopping centers or strip malls
 - iv. Planned unit developments
 - v. Subdivision entrance signage
2. Criteria. The following criteria should be used when developing a Master Sign Plan.
 - i. Guideline. If possible, the underlying zoning district regulations should be used as a guideline with minimum variations as needed to meet the intent of this Section.
 - ii. Location. No freestanding sign shall be located closer than ten feet to a property line, roadway easement, or other public easement. No freestanding sign shall be erected that, by reason of position, shape or color, would interfere in any way with the proper functioning or purpose of a traffic sign or signal. All freestanding signs shall comply with Section 15.08 related to traffic visibility. No freestanding sign shall impede/impair traffic.
 - iii. Quality. All signage shall improve the aesthetics or functional use of the site. All freestanding signs shall include materials that complement the architectural design/existing building materials, including but not limited to face brick, natural or cut stone, integrally colored concrete masonry units/rock faced block, glass, pre-finished metal stucco or similar cementation coating, and/or factory finished metal panels. Landscaping may be integrated into any freestanding sign.
 - iv. Number. The number of freestanding signs shall be reasonably related to the number of access points to public streets and/or the number of tenants within a multi-tenant structure.
3. Approval Process: Submittal of a Master Sign Plan application, appropriate/applicable information, and fee is required with the City Administrator. The City Administrator shall make a decision on Master Sign Plan approvals and modifications.

31.14 NONCONFORMING SIGNS. It is recognized that signs exist within the city that were lawful before these sign regulations were adopted, but are prohibited under the regulations of this article. Such nonconforming signs are allowed to continue as nonconforming signs provided that such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed. Nonconforming signs are subject to compliance with the following provisions:

- A. Nonconforming signs may not be enlarged or altered in a way that increases the sign's nonconformity.
- B. If the use of the nonconforming sign or sign structure is discontinued for a period of one year, the sign or sign structure may not be reconstructed or used except in compliance with the provisions of this article.
- C. Should a nonconforming sign or sign structure be damaged or structure be destroyed by any means to an extent greater than 50% of its market value and all required permits for its reconstruction have not been applied for within 180 days of when the sign or sign structure was damaged, it may not be reconstructed or used except in compliance with the provisions of this article.
- D. If a nonconforming sign or sign structure is moved for any reason for any distance whatsoever, it must thereafter comply with the regulations of this article.
- E. All advertising copy must be removed from abandoned signs.

Section 2. Effective Date. This Ordinance shall be in force and effect upon adoption and publication in the official newspaper of the City in accordance with applicable law. The City may publish a summary of this Ordinance.

Section 3. Codification. City staff is directed to codify the revisions to the Zoning Ordinance as enacted in this Ordinance.

Passed and adopted by the City Council of the City of St Augusta on the 5th day of September, 2023.

Michael G. Zenzen, Mayor

ATTEST:

William McCabe, City Administrator