

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 3, 2023
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the September 5, 2023 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the September 19, 2023 City Council budget workshop meeting.
 - 3E. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Park Board Recommendation – Shed Lease
8. Open Forum -10 Minute Limit.
9. Engineer’s Report
 - 9A.
10. Council Member Comments/Purview.
11. Clerk's Report.
12. Adjourn.

REMINDERS: Planning Commission Meeting, Tuesday, October 10, 2023 6:30pm
 Stearns County Municipal League Meeting, Tuesday, October 17, 2023
 6:00pm, St. Augusta Legion
 Area Cities Meeting, Monday, October 30, 2023 5:30pm TBD
 Regular City Council Meeting, Tuesday, November 7, 2023 7pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
October 3, 2023
7:00 pm**

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff's/Building Inspector's Reports – I hope to have these for the updated packets on Tuesday.

Fire Report – included in the packet.

Park Board Recommendation – the park board has recommended we lease space in our ball field sheds to the St. Augusta Little League. Mike Couri is drafting a proposed lease that we can look at during our meeting on Tuesday.

Engineer's Report – Jeremy didn't have anything for the packets but we can discuss a meeting we had with Knife River as they have again withdrawn their mining permit application.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
September 5, 2023**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Schmitz, Coleman and Hommerding; Fire Chief Kramer, Asst. Fire Chief Steinhofer, Stearns County Deputy Hoffman, Engineer Boots, Attorney Couri, and Clerk/Administrator McCabe.

OTHERS PRESENT: Mark Ostendorf, Randy Fordice, Matt Langan, Shane Zahrt, Jackie Steinhofer, Sheri Stang, Patty Kronnenberg, Amy Brand, Rep. Bernie Perryman

CONSENT AGENDA: **A motion was made to approve the consent agenda by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, August 1, 2023.

Bill Payable, Receipts and Treasurer's Report dated September 5, 2023 and for US Bank payment and Checks #24818e – 24844e and #28449 -28500 and #25001-25027.

City Council Agenda, September 5, 2023

SHERIFF'S REPORT: Sgt. Hoffman presented the Sheriff's report. He indicated 46 hours were spent on the contract in the month and reviewed the call types and answered questions from the Council.

A motion was made to approve the Sheriff's report as presented by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

BUILDING INSPECTOR'S REPORT:

Mr. McCabe presented the monthly building inspector's report. He noted there were 41 total permits issued during the month of August including six new home permits, two of which were issued prior and have been modified.

A motion was made to approve the building inspectors report by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

FIRE DEPT. REPORT:

Chief Kramer said they had 15 calls in July bringing the total to 71 for the year. Training was on pump ops refresher and EMR refresher.

A motion was made to approve the April report by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

Chief Kramer reported the fire hall has an electric issue that they are working on.

Xcel ENERGY PRESENTATION on MINNESOTA ENERGY CONNECTION

ROUTE APPLICATION: Randy Fordice along with Matt Langan and Mark Ostendorf were in attendance to give a presentation on the proposed routes for the Minnesota Energy Connection line from Becker to Lyon County. They explained the process and answered questions.

CGMC PRESENTATION: Shane Zahrt, representing the Coalition of MN Cities was in attendance to present a 2023 Legislative report, discuss their strategies for the upcoming legislative session and specifically talk about the benefits to the City of St. Augusta. He highlighted how St. Augusta benefited from the last session and answered questions.

OPEN FORUM: No comments offered.

ENGINEER'S REPORT:

Mr. Boots indicated we wouldn't be including any alternates in the 2024 street project as the engineering cost alone will bring the total project considerably higher. Mayor Zenzen asked about how long those plans would be good for. Consensus was to include it now as we will pay it eventually.

PRELIMINARY BUDGET/ RESOLUTION #2023-13 APPROVING PRELIMINARY

TAX LEVY: Mr. McCabe had presented the preliminary budget along with Resolution #2023-13. He asked that we schedule a budget workshop.

A motion was made to approve Resolution #2023-13 as amended by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

Consensus was established that we would hold a budget workshop meeting on September 19 at 5:30pm.

SIGN ORDINANCE #2023-04:

Mr. McCabe presented the draft ordinance along with the changes from the previous draft and Ms. Nash's memo on the process. Mr. Couri indicated billboards will be up rather quickly and we could not revoke them. He also indicated we should adjust the height of billboards along State Highway 15 from 20 feet to 40 feet.

A motion was made to adopt Ordinance#2023-04 as amended and publish in summary by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

COUNCIL MEMBER

PURVIEW:

Mr. Hommerding wondered about the check to Rollie Werner Well as it says Kiffmeyer Park.

Mr. Hommerding asked if we would have another public hearing on the mining application. Mr. Backes says he is willing, but wonders what new comments will be brought forward. Mr. Schmitz and Ms. Coleman both felt we have already heard the comments and reiterated what would be new. Consensus was to not do another hearing.

Mr. Schmitz wondered about a resident who wants the 911 sign moved.

Ms. Coleman said she isn't doing COVID again. Mr. Couri stated the only way that was allowed before is because of the emergency declaration.

Mr. Backes asked about the storage sheds on Highway 15 and was told the plan is changed enough to require a new site plan.

Mayor Zenzen indicated he has received complaints about updating the website.

Mayor Zenzen inquired about spraying apple trees and around the creek.

Mayor Zenzen read a thank you letter from the St Wendelin Parish Festival to the Council and Fire Department.

CITY ADMINISTRATOR

REPORT:

Mr. McCabe reported he had been in an email dialog with the little league after he asked them to remove their equipment from the ball field maintenance sheds. Mr. Couri explained the legality saying we could allow them to lease the space and even donate the space. There were still concerns with us being responsible for their equipment. Consensus was decided that it just wasn't a good idea.

ADJOURMENT: A motion was made to adjourn at 9:35pm by Mr. Hommerding, seconded by Mr. Schmitz. Motion carried unanimously.

Approved this 3rd day of October, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

09/28/23 9:56 AM

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*Receipt Book

September 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14551 R	101-41000-3218	Mailbox Posts/911 Signs	-\$355.00	6/27/2023	general - AMFAM Fable Road	06 21 23 rct
14551 R	101-41000-3620	Miscellaneous Revenues	\$355.00	6/27/2023	general - AMFAM Fable Road	06 21 23 rct
14770 R	101-41000-3221	Building Permits	\$101.00	9/7/2023	general - Tood Voigt Const	09 01 23 rct
14771 R	101-41000-3221	Building Permits	\$101.00	9/7/2023	general - Gilk Plmb	09 01 23 rct
14772 R	101-41000-3221	Building Permits	\$2,567.78	9/7/2023	general - Lumber One	09 01 23 rct
14773 R	605-43160-3740	Electricity Sales	\$6.66	9/7/2023	EU - Sep 23 rct	09 01 23 rct
14773 R	606-49450-3728	Sewer Replacement Fund	\$27.61	9/7/2023	SRF - Sep 23 rct	09 01 23 rct
14773 R	602-49450-3720	Sewer Sales	\$252.59	9/7/2023	sewer - Sep 23 rct	09 01 23 rct
14773 R	601-49400-3710	Water Sales	\$516.16	9/7/2023	water dept - Sep 23rct	09 01 23 rct
14774 R	101-41000-3221	Building Permits	\$101.00	9/7/2023	general - First Class	09 05 23 rct
14775 R	101-41000-3340	Electric Permits	\$137.00	9/7/2023	general - J Becker	09 05 23 rct
14776 R	601-49400-3710	Water Sales	\$554.52	9/7/2023	water dept - Sep 23rct	09 05 23 rct
14776 R	605-43160-3740	Electricity Sales	\$10.43	9/7/2023	EU - Sep 23 rct	09 05 23 rct
14776 R	602-49450-3720	Sewer Sales	\$577.97	9/7/2023	sewer - Sep 23 rct	09 05 23 rct
14776 R	606-49450-3728	Sewer Replacement Fund	\$25.28	9/7/2023	SRF - Sep 23 rct	09 05 23 rct
14777 R	101-41000-3221	Building Permits	\$897.00	9/7/2023	general - Mike Schlangan	09 06 23 rct
14778 R	101-41000-3221	Building Permits	\$101.00	9/7/2023	general - American Eagle Home Imp	09 06 23 rct
14781 R	606-49450-3728	Sewer Replacement Fund	\$29.21	9/7/2023	SRF - Sep 23 rct	09 06 23 rct
14781 R	602-49450-3720	Sewer Sales	\$355.51	9/7/2023	sewer - Sep 23 rct	09 06 23 rct
14781 R	601-49400-3710	Water Sales	\$538.97	9/7/2023	water dept - Sep 23rct	09 06 23 rct
14781 R	605-43160-3740	Electricity Sales	\$6.40	9/7/2023	EU - Sep 23 rct	09 06 23 rct
14782 R	101-41000-3221	Building Permits	\$718.71	9/12/2023	general - Delux Building and Remod	09 07 23 rct
14783 R	101-41000-3221	Building Permits	\$101.00	9/12/2023	general - BD Exteriors	09 07 23 rct
14784 R	101-41000-3221	Building Permits	\$101.00	9/12/2023	general - BD Exteriors	09 07 23 rct
14785 R	101-41000-3221	Building Permits	\$447.75	9/12/2023	general - Four Seasons	09 07 23 rct
14786 R	101-41000-3410	Zoning and Subdivision Fees	\$750.00	9/12/2023	general - Pleasureland	09 07 23 rct
14787 R	101-41000-3340	Electric Permits	\$36.00	9/12/2023	general - Mech Eng	09 07 23 rct
14788 R	101-41000-3410	Assessment Search Fees	\$10.00	9/12/2023	general - Stearns Abstract	09 07 23 rct
14789 R	601-49400-3710	Water Sales	\$351.45	9/12/2023	water dept - Sep 23rct	09 07 23 rct
14789 R	602-49450-3720	Sewer Sales	\$404.90	9/12/2023	sewer - Sep 23 rct	09 07 23 rct
14789 R	606-49450-3728	Sewer Replacement Fund	\$12.56	9/12/2023	SRF - Sep 23 rct	09 07 23 rct
14789 R	601-49400-3130	General Sales and Use Tax	\$2.15	9/12/2023	water dept - Sep 23 rct	09 07 23 rct
14789 R	605-43160-3740	Electricity Sales	\$6.60	9/12/2023	EU - Sep 23 rct	09 07 23 rct
14790 R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - JBS	09 30 23 city st
14791 R	603-43254-3720	Sewer Special Assessments	\$3,000.00	9/13/2023	SAC - Frontier Homes	09 08 23 rct
14791 R	603-43254-3710	Water Availability Charges	\$3,000.00	9/13/2023	WAC - Frontier Homes	09 08 23 rct
14791 R	101-41000-3221	Building Permits	\$2,782.88	9/13/2023	general - Frontier Homes	09 08 23 rct
14791 R	101-41000-3225	Right of Way Permits	\$300.00	9/13/2023	general - Frontier Homes	09 08 23 rct
14791 R	601-49400-3710	Water Sales	\$325.00	9/13/2023	water dept - Frontier Homes	09 08 23 rct
14792 R	450-42270-3623	Contributions and Donations	\$2,000.00	9/13/2023	CIP - fire dept, Club Almar	09 08 23 rct
14793 R	602-49450-3720	Sewer Sales	\$1,003.95	9/13/2023	sewer - Sep 23 rct	09 08 23 rct
14793 R	607-41000-3710	Storm Sewer Sales	\$28.80	9/13/2023	SW - Sep 23 rct	09 08 23 rct
14793 R	606-49450-3728	Sewer Replacement Fund	\$73.19	9/13/2023	SRF - Sep 23 rct	09 08 23 rct
14793 R	605-43160-3740	Electricity Sales	\$20.43	9/13/2023	EU - Sep 23 rct	09 08 23 rct
14793 R	601-49400-3130	General Sales and Use Tax	\$42.41	9/13/2023	water dept - Sep 23 rct	09 08 23 rct
14793 R	601-49400-3710	Water Sales	\$1,512.69	9/13/2023	water dept - Sep 23rct	09 08 23 rct
14794 R	601-49400-3710	Meter Sales	\$325.00	9/19/2023	water dept - Augusta Auto Body	09 30 23 city st
14795 R	101-41000-3103	Sales Tax	\$7.88	9/13/2023	general - shelter rental tax	09 11 23 rct
14795 R	101-41000-3225	Park Shelter Rental	\$150.00	9/13/2023	general - B Revier	09 11 23 rct
14796 R	101-41000-3221	Building Permits	\$985.88	9/13/2023	general - B Larkin	09 11 23 rct

City of St. Augusta

*Receipt Book

September 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14797R	101-41000-3221	Building Permits	\$101.00	9/13/2023	general - DJ's	09 11 23 rct
14798R	602-49450-3720	Sewer Sales	\$1,108.67	9/13/2023	sewer - Sep 23 rct	09 11 23 rct
14798R	605-43160-3740	Electricity Sales	\$17.96	9/13/2023	EU - Sep 23 rct	09 11 23 rct
14798R	606-49450-3728	Sewer Replacement Fund	\$60.08	9/13/2023	SRF - Sep 23 rct	09 11 23 rct
14798R	601-49400-3710	Water Sales	\$1,300.39	9/13/2023	water dept - Sep 23rct	09 11 23 rct
14799R	101-41000-3221	Building Permits	\$101.00	9/13/2023	general - Results	09 11 23 rct 2
14800R	601-49400-3710	Water Sales	\$1,502.52	9/13/2023	water dept - Sep 23rct	09 11 23 rct 2
14800R	601-49400-3130	General Sales and Use Tax	\$2.15	9/13/2023	water dept - Sep 23 rct	09 11 23 rct 2
14800R	605-43160-3740	Electricity Sales	\$20.00	9/13/2023	EU - Sep 23 rct	09 11 23 rct 2
14800R	606-49450-3728	Sewer Replacement Fund	\$63.58	9/13/2023	SRF - Sep 23 rct	09 11 23 rct 2
14800R	602-49450-3720	Sewer Sales	\$1,620.05	9/13/2023	sewer - Sep 23 rct	09 11 23 rct 2
14801R	101-41000-3340	Electric Permits	\$71.00	9/13/2023	general - Bertram Electric	09 12 23 rct
14803R	601-49400-3710	Water Sales	\$2,565.19	9/13/2023	water dept - Sep 23rct	09 12 23 rct
14803R	602-49450-3720	Sewer Sales	\$2,596.81	9/13/2023	sewer - Sep 23 rct	09 12 23 rct
14803R	606-49450-3728	Sewer Replacement Fund	\$121.90	9/13/2023	SRF - Sep 23 rct	09 12 23 rct
14803R	601-49400-3130	General Sales and Use Tax	\$20.76	9/13/2023	water dept - Sep 23 rct	09 12 23 rct
14803R	605-43160-3740	Electricity Sales	\$34.71	9/13/2023	EU - Sep 23 rct	09 12 23 rct
14804R	101-41000-3221	Building Permits	\$202.00	9/19/2023	general - J Dale Builders	09 14 23 rct
14805R	101-41000-3221	Building Permits	\$209.58	9/19/2023	general - D Jaeger	09 14 23 rct
14806R	101-41000-3500	Fines and Forfeits	\$969.09	9/13/2023	general - misdemeanors	09 30 23 city st
14807R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Monti Plmb & Htg	09 14 23 rct
14808R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Augusta Plmb	09 14 23 rct
14809R	605-43160-3740	Electricity Sales	\$10.82	9/19/2023	EU - Sep 23 rct	09 14 23 rct
14809R	606-49450-3728	Sewer Replacement Fund	\$48.66	9/19/2023	SRF - Sep 23 rct	09 14 23 rct
14809R	602-49450-3720	Sewer Sales	\$884.95	9/19/2023	sewer - Sep 23 rct	09 14 23 rct
14809R	601-49400-3130	General Sales and Use Tax	\$16.32	9/19/2023	water dept - Sep 23 rct	09 14 23 rct
14809R	601-49400-3710	Water Sales	\$1,155.16	9/19/2023	water dept - Sep 23rct	09 14 23 rct
14810R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Deschene	09 15 23 rct
14811R	101-41000-3221	Building Permits	\$344.63	9/19/2023	general - S Miller	09 15 23 rct
14812R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Augusta Plmb	09 15 23 rct
14813R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Committed 365	09 18 23 rct
14814R	605-43160-3740	Electricity Sales	\$37.90	9/19/2023	EU - Sep 23 rct	09 15 23 rct
14814R	601-49400-3710	Water Sales	\$1,959.12	9/19/2023	water dept - Sep 23rct	09 15 23 rct
14814R	601-49400-3130	General Sales and Use Tax	\$15.52	9/19/2023	water dept - Sep 23 rct	09 15 23 rct
14814R	602-49450-3720	Sewer Sales	\$1,585.67	9/19/2023	sewer - Sep 23 rct	09 15 23 rct
14814R	606-49450-3728	Sewer Replacement Fund	\$85.74	9/19/2023	SRF - Sep 23 rct	09 15 23 rct
14815R	101-41000-3340	Electric Permits	\$136.00	9/19/2023	general - GO Elec	09 18 23 rct
14816R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - Lutzen	09 18 23 rct
14817R	602-49450-3720	Sewer Sales	\$447.11	9/19/2023	sewer - Sep 23 rct	09 18 23 rct
14817R	606-49450-3728	Sewer Replacement Fund	\$15.01	9/19/2023	SRF - Sep 23 rct	09 18 23 rct
14817R	601-49400-3710	Water Sales	\$370.85	9/19/2023	water dept - Sep 23rct	09 18 23 rct
14817R	605-43160-3740	Electricity Sales	\$4.00	9/19/2023	EU - Sep 23 rct	09 18 23 rct
14818R	101-41000-3221	Building Permits	\$101.00	9/19/2023	general - B Wensman	09 18 23 rct 2
14819R	601-49400-3710	Water Sales	\$1,030.68	9/19/2023	water dept - Sep 23rct	09 18 23 rct 2
14819R	605-43160-3740	Electricity Sales	\$17.08	9/19/2023	EU - Sep 23 rct	09 18 23 rct 2
14819R	606-49450-3728	Sewer Replacement Fund	\$48.19	9/19/2023	SRF - Sep 23 rct	09 18 23 rct 2
14819R	602-49450-3720	Sewer Sales	\$759.10	9/19/2023	sewer - Sep 23 rct	09 18 23 rct 2
14820R	101-41000-3221	Building Permits	\$248.38	9/26/2023	general - M DeVries	09 21 23 rct
14820R	101-41000-3340	Electric Permits	\$71.00	9/26/2023	general - M DeVries	09 21 23 rct
14822R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - BD Exteriors	09 21 23 rct

***Receipt Book**

September 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14823R	101-41000-3410	Assessment Search Fees	\$10.00	9/26/2023	general - Stearns Abstract	09 21 23 rct
14824R	101-41000-3410	Assessment Search Fees	\$10.00	9/26/2023	general - Knight Abstract	09 21 23 rct
14825R	101-41000-3340	Electric Permits	\$544.00	9/26/2023	general - Driven Elec	09 21 23 rct
14826R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Quad City	09 21 23 rct
14827R	450-41000-3340	Cable TV Franchise Fee	\$653.46	9/26/2023	CIP - general, Midco	09 21 23 rct
14828R	450-41000-3130	General Sales and Use Tax	\$27,933.37	9/26/2023	CIP - general, sales tax	09 21 23 rct 2
14829R	605-43160-3740	Electricity Sales	\$70.55	9/26/2023	EU - Sep 23 rct	09 21 23 rct
14829R	606-49450-3728	Sewer Replacement Fund	\$463.73	9/26/2023	SRF - Sep 23 rct	09 21 23 rct
14829R	602-49450-3720	Sewer Sales	\$7,252.49	9/26/2023	sewer - Sep 23 rct	09 21 23 rct
14829R	601-49400-3130	General Sales and Use Tax	\$14.37	9/26/2023	water dept - Sep 23 rct	09 21 23 rct
14829R	601-49400-3710	Water Sales	\$7,182.27	9/26/2023	water dept - Sep 23rct	09 21 23 rct
14830R	601-49400-3130	General Sales and Use Tax	\$3.35	9/26/2023	water dept - Sep 23 rct	09 21 23 rct 2
14830R	602-49450-3720	Sewer Sales	\$883.07	9/26/2023	sewer - Sep 23 rct	09 21 23 rct 2
14830R	601-49400-3710	Water Sales	\$1,170.49	9/26/2023	water dept - Sep 23rct	09 21 23 rct 2
14830R	605-43160-3740	Electricity Sales	\$10.00	9/26/2023	EU - Sep 23 rct	09 21 23 rct 2
14830R	606-49450-3728	Sewer Replacement Fund	\$57.41	9/26/2023	SRF - Sep 23 rct	09 21 23 rct 2
14831R	101-41000-3225	Park Shelter Rental	\$150.00	9/26/2023	general - E Gerdes	09 22 23 rct
14831R	101-41000-3103	Sales Tax	\$7.88	9/26/2023	general - shelter rental tax	09 22 23 rct
14832R	101-41000-3410	Zoning and Subdivision Fees	\$500.00	9/26/2023	general - A&E Storage	09 22 23 rct
14833R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Clear Choice Restoration	09 30 23 cty st
14834R	605-43160-3740	Electricity Sales	\$29.89	9/26/2023	EU - Sep 23 rct	09 22 23 rct
14834R	606-49450-3728	Sewer Replacement Fund	\$120.35	9/26/2023	SRF - Sep 23 rct	09 22 23 rct
14834R	602-49450-3720	Sewer Sales	\$1,710.76	9/26/2023	sewer - Sep 23 rct	09 22 23 rct
14834R	601-49400-3710	Water Sales	\$2,405.67	9/26/2023	water dept - Sep 23rct	09 22 23 rct
14834R	601-49400-3130	General Sales and Use Tax	\$29.94	9/26/2023	water dept - Sep 23 rct	09 22 23 rct
14835R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Mn Restoration	09 30 23 cty st
14836R	101-41000-3225	Right of Way Permits	\$300.00	9/26/2023	general - Progressive	09 25 23 rct
14836R	601-49400-3710	Meter Sales	\$325.00	9/26/2023	water dept - Progressive	09 25 23 rct
14836R	101-41000-3221	Building Permits	\$2,782.88	9/26/2023	general - Progressive	09 25 23 rct
14836R	603-43254-3720	Sewer Availability Charges	\$3,000.00	9/26/2023	SAC - Progressive	09 25 23 rct
14836R	603-43254-3710	Water Availability Charges	\$3,000.00	9/26/2023	WAC - Progressive	09 25 23 rct
14837R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - MN RC	09 30 23 cty st
14838R	602-49450-3720	Sewer Sales	\$1,243.91	9/26/2023	sewer - Sep 23 rct	09 25 23 rct
14838R	606-49450-3728	Sewer Replacement Fund	\$51.95	9/26/2023	SRF - Sep 23 rct	09 25 23 rct
14838R	605-43160-3740	Electricity Sales	\$14.00	9/26/2023	EU - Sep 23 rct	09 25 23 rct
14838R	601-49400-3130	General Sales and Use Tax	\$9.15	9/26/2023	water dept - Sep 23 rct	09 25 23 rct
14838R	601-49400-3710	Water Sales	\$1,169.67	9/26/2023	water dept - Sep 23rct	09 25 23 rct
14839R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - T Voigt Const	09 25 23 rct 2
14840R	101-41000-3340	Electric Permits	\$137.00	9/26/2023	general - J Becher	09 25 23 rct 2
14841R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Crew 2	09 25 23 rct 2
14842R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Crew 2	09 25 23 rct 2
14843R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - Crew 2	09 25 23 rct 2
14844R	101-41000-3221	Building Permits	\$101.00	9/26/2023	general - J Andersen	09 25 23 rct 2
14845R	601-49400-3710	Water Sales	\$3,001.00	9/26/2023	water dept - Sep 23rct	09 25 23 rct 2
14845R	601-49400-3130	General Sales and Use Tax	\$2.25	9/26/2023	water dept - Sep 23 rct	09 25 23 rct 2
14845R	605-43160-3740	Electricity Sales	\$43.59	9/26/2023	EU - Sep 23 rct	09 25 23 rct 2
14845R	606-49450-3728	Sewer Replacement Fund	\$142.80	9/26/2023	SRF - Sep 23 rct	09 25 23 rct 2
14845R	602-49450-3720	Sewer Sales	\$2,171.35	9/26/2023	sewer - Sep 23 rct	09 25 23 rct 2
14846R	101-41000-3620	Miscellaneous Revenues	\$4,745.00	9/26/2023	general - fd training grant	09 30 23 cty st
14848R	101-41000-3221	Building Permits	\$101.00	9/28/2023	general - Legacy	09 27 23 rct

City of St. Augusta

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*Receipt Book

September 2023

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
14849R	602-49450-3720	Sewer Sales	\$472.44	9/28/2023	sewer - Sep 23 rct	09 27 23 rct
14849R	601-49400-3710	Water Sales	\$648.65	9/28/2023	water dept - Sep 23rct	09 27 23 rct
14849R	605-43160-3740	Electricity Sales	\$8.35	9/28/2023	EU - Sep 23 rct	09 27 23 rct
14849R	606-49450-3728	Sewer Replacement Fund	\$32.15	9/28/2023	SRF - Sep 23 rct	09 27 23 rct
14850R	101-41000-3410	Zoning and Subdivision Fees	\$650.00	9/28/2023	general - variance application D Krup	09 27 23 rct 2
14851R	601-49400-3710	Water Sales	\$772.53	9/28/2023	water dept - Sep 23rct	09 27 23 rct 2
14851R	605-43160-3740	Electricity Sales	\$8.87	9/28/2023	EU - Sep 23 rct	09 27 23 rct 2
14851R	606-49450-3728	Sewer Replacement Fund	\$29.20	9/28/2023	SRF - Sep 23 rct	09 27 23 rct 2
14851R	602-49450-3720	Sewer Sales	\$854.73	9/28/2023	sewer - Sep 23 rct	09 27 23 rct 2
14852R	101-41000-3180	State Aid-Fire	\$28,680.38	9/28/2023	general - state fire aid	09 30 23 cty st
Grand Total			\$154,816.55			

***Check Summary Register©**

Checks 09/06/23-10/03/23

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
24845e	BANK FEES	9/6/2023	\$11.45 general - US Bank fee
24846e	STEARNS ELECTRIC ASSOCIATI	9/12/2023	\$2,281.61 fire dept - fire hall
24847e	BLUE CROSS BLUE SHIELD	9/12/2023	\$5,218.97 Chad - employer paid insurance
24848e	PERA	9/13/2023	\$2,072.11 emp pd pera
24849e	STATE BANK OF KIMBALL	9/13/2023	\$4,055.92 941 taxes
24850e	JOHN HANCOCK	9/13/2023	\$1,050.00 g - pay 19 23 def comp - Kiffmeyer
24851e	MN DEPT OF EMPLOYMENT & E	9/20/2023	\$11.12 general - interest on previous balance
24852e	PERA	9/20/2023	\$551.22 emp pd pera
24853e	STATE BANK OF KIMBALL	9/20/2023	\$1,379.82 941 taxes
24854e	MN DEPT OF REVENUE	9/27/2023	\$2,220.66 emp pd state taxes
24855e	PERA	9/27/2023	\$2,071.31 emp pd pera
24856e	STATE BANK OF KIMBALL	9/27/2023	\$4,212.34 941 taxes
24857e	STATE BANK OF KIMBALL	9/27/2023	\$126.76 941 taxes
25028	BLASHACK, CHAD C.	9/13/2023	\$1,679.17
25029	HILL, MARY M	9/13/2023	\$803.41
25030	HOLLERMANN, PAUL A.	9/13/2023	\$1,515.91
25031	KIFFMEYER, MARK G.	9/13/2023	\$1,590.41
25032	McCABE, WILLIAM R.	9/13/2023	\$2,520.00
25033	RASMUSON, TERESA M.	9/13/2023	\$199.17
25034	SCHLUETER, STEVEN F.	9/13/2023	\$407.46
25035	VOIGT, MASON M	9/13/2023	\$357.87
25036	WAIBEL, THOMAS F.	9/13/2023	\$274.75
25037	WOLTERS, KENNETH G	9/13/2023	\$470.38
25038	BACKES, JUSTIN A	9/27/2023	\$1,028.25
25039	COLEMAN, MARY L	9/27/2023	\$1,028.25
25040	HOMMERDING, MARLIN H.	9/27/2023	\$1,028.25
25041	SCHMITZ, JEFFREY, J	9/27/2023	\$1,084.15
25042	ZENZEN, MICHAEL	9/27/2023	\$820.25
25043	KRAMER, JOSEPH S.	9/21/2023	\$585.97
25044	BLASHACK, CHAD C.	9/27/2023	\$1,679.17
25045	HILL, MARY M	9/27/2023	\$799.41
25046	HOLLERMANN, PAUL A.	9/27/2023	\$1,515.91
25047	KIFFMEYER, MARK G.	9/27/2023	\$1,590.41
25048	McCABE, WILLIAM R.	9/27/2023	\$2,520.00
25049	RASMUSON, TERESA M.	9/27/2023	\$99.17
25050	SCHLUETER, STEVEN F.	9/27/2023	\$407.46
25051	VOIGT, MASON M	9/27/2023	\$383.97
25052	WAIBEL, THOMAS F.	9/27/2023	\$484.84
25053	WOLTERS, KENNETH G	9/27/2023	\$654.28
25054	AFLAC	10/3/2023	\$501.58 g - employee paid insurance
25055	CENTER POINT ENERGY	10/3/2023	\$77.88 fire dept - gas usage
25056	CORE & MAIN LP	10/3/2023	\$14,036.70 ARPA - radios
25057	COURI & RUPPE PLLP	10/3/2023	\$1,778.75 general - general legal counsel
25058	EMILY WALLEN	10/3/2023	\$200.00 general - 2022 rental inspections
25059	F.I.R.E.	10/3/2023	\$650.00 fire dept - fire ground operations
25060	FIRE CATT	10/3/2023	\$2,576.00 fire dept - fire hose testing
25061	FIRE SAFETY USA	10/3/2023	\$3,951.50 fire dept - forestry hoses
25062	GALLS	10/3/2023	\$277.85 fire dept - buckle
25063	LAND O AKES OIL & PROPANE	10/3/2023	\$971.45 fire dept - fill fuel tanks
25064	MARCO	10/3/2023	\$101.50 general - copier contract
25065	MIKE SCHLANGEN CONSTRUCTI	10/3/2023	\$1,425.00 general - salt shed door repairs
25066	MINNESOTA PUMP WORKS	10/3/2023	\$7,612.79 ARPA - radios
25067	MOORE ENGINEERING	10/3/2023	\$25,468.00 general - Rice Borrow Pit

***Check Summary Register©**

Checks 09/06/23-10/03/23

Name	Check Date	Check Amt	
25068	MOTOROLA	10/3/2023	\$610.40 fire dept - radios
25069	NELSONS SANITATION & RENTA	10/3/2023	\$144.00 parks dept - toilet rental HLP
25070	NORTH STAR SIGNS & ENGRAVI	10/3/2023	\$50.00 pw dept - fire number - 2
25071	NUTRIEN SOLUTIONS	10/3/2023	\$248.02 parks dept - chemicals
25072	RMB ENVIRONMENTAL LABORA	10/3/2023	\$338.68 sewer dept - ww effluent
25073	RONS PEST CONTROL SERVICE	10/3/2023	\$110.00 general - city hall pest control
25074	SMITH SCHAFFER	10/3/2023	\$325.00 general - annual filing assistance
25075	ST. AUGUSTA FIRE RELIEF ASS	10/3/2023	\$28,680.38 general - state fire aid
25076	SC TIMES	10/3/2023	\$90.26 general - sign ordinance
25077	STEARNS COUNTY AUDITOR/TR	10/3/2023	\$7,087.50 general - 2023 2nd half crminal prosecution co
25078	THOMAS STURM	10/3/2023	\$157.88 parks dept - cancellation refund
25079	TRAUT COMPANIES	10/3/2023	\$70.00 water dept - samples 231558 & 231559
25080	WEST CENTRAL SANITATION	10/3/2023	\$581.60 general - garbage service
25081	ARVOLA HOMES INC	10/3/2023	\$200.00 pw dept - row refund 2776 Platinum
25082	BRYAN PIETRZAK	10/3/2023	\$200.00 pw dept - row refund 2325 Ruby Street
25083	DORN FISHER	10/3/2023	\$200.00 pw dept - row refund 21844 53rd Avenue
25084	DYLAN JAEGER	10/3/2023	\$200.00 pw dept - row refund 24623 21st Ave
25085	HERITAGE HOMES INC	10/3/2023	\$200.00 pw dept - row refund 22940 Topaz Street
25086	ICM HOMES LLC	10/3/2023	\$400.00 pw dept - row refund 2514 Jewel Street
25087	JOHN ROSHA	10/3/2023	\$200.00 pw dept - row refund 21803 23rd Avenue
25088	PROGRESSIVE BUILDERS	10/3/2023	\$600.00 pw dept - row refund 22968 27th Ave
25089	BRENT GENEREUX	10/3/2023	\$90.00 general - 3rd qtr 2023 meeting pay
25090	CAMILLE MURPHY	10/3/2023	\$45.00 general - 3rd qtr 2023 meeting pay
25091	COLLEEN LOMMEL	10/3/2023	\$45.00 general - 3rd qtr 2023 meeting pay
25092	DONALD MEYER	10/3/2023	\$45.00 general - 3rd qtr 2023 meeting pay
25093	JOHN OLSON JR	10/3/2023	\$45.00 general - 3rd qtr 2023 pay
25094	LEROY MEIER	10/3/2023	\$90.00 general - 3rd qtr 2023 meeting pay
25095	MARK SKAALERUD	10/3/2023	\$90.00 general - 3rd qtr 2023 meeting pay
25096	RICHARD CHRISTEN	10/3/2023	\$90.00 general - 3rd qtr 2023 meeting pay
25097	RON KRAEMER	10/3/2023	\$45.00 general - 3rd qtr 2023 meeting pay
Total Checks			\$151,699.28

Michael G. Zenzen

FILTER: [Check Date] between #09/06/23# and #10/03/23# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: 10 03 23 mtg,10 03 23 row refunds,10 23 3rd qtr pc pay

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25054	10/03/23	AFLAC			
G 101-21710		Other Deductions	\$350.50		g - employee paid insurance
G 601-21710		Other Deductions	\$75.54		g - employee paid insurance
G 602-21710		Other Deductions	\$75.54		g - employee paid insurance
		Total	\$501.58		
25055	10/03/23	CENTER POINT ENERGY			
E 101-42270-387		Fire Dept Utilities	\$77.88		fire dept - gas usage
		Total	\$77.88		
25056	10/03/23	CORE & MAIN LP			
E 451-41000-430		Miscellaneous	\$5,396.70	S211261	ARPA - meters
E 451-41000-430		Miscellaneous	\$8,640.00	T493673	ARPA - radios
		Total	\$14,036.70		
25057	10/03/23	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$1,612.50		general - general legal counsel
E 101-41000-304		Legal Fees	\$58.75		general - Knife River
E 101-41000-304		Legal Fees	\$107.50		general - Winkleman
		Total	\$1,778.75		
25058	10/03/23	EMILY WALLEN			
E 101-41220-300		support services	\$200.00		general - 2022 rental inspections
		Total	\$200.00		
25059	10/03/23	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	6422	fire dept - fire ground operations
		Total	\$650.00		
25060	10/03/23	FIRE CATT			
E 101-42270-220		Repair/Maint Supply	\$2,576.00	12868	fire dept - fire hose testing
		Total	\$2,576.00		
25061	10/03/23	FIRE SAFETY USA			
E 101-42270-220		Repair/Maint Supply	\$660.00	176325	fire dept - forestry hoses
E 101-42270-220		Repair/Maint Supply	\$1,990.00	176853	fire dept - engines 1 and 2 pump testr
E 101-42270-220		Repair/Maint Supply	\$1,301.50	176877	fire dept - tender 1 and 2, grass 1 and 2, ATV pump service
		Total	\$3,951.50		
25062	10/03/23	GALLS			
E 101-42270-389		uniforms	\$79.42	025602777	fire dept - trousers
E 101-42270-389		uniforms	\$84.99	025602822	fire dept - shoes
E 101-42270-389		uniforms	\$27.63	025702089	fire dept - buckle
E 101-42270-389		uniforms	\$75.82	025728566	fire dept - shirt
E 101-42270-389		uniforms	\$9.99	025728571	fire dept - tie
		Total	\$277.85		
25063	10/03/23	LAND O AKES OIL & PROPANE			
E 101-42270-212		Motor Fuels	\$54.02	26732	fire dept - fill fuel tanks

***Check Detail Register©**

Batch: 10 03 23 mtg,10 03 23 row refunds,10 23 3rd qtr pc pay

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42270-212		Motor Fuels	\$529.10	40761	fire dept - fill fuel tanks
E 101-42270-212		Motor Fuels	\$388.33	40762	fire dept - fill fuel tanks
		Total	\$971.45		
25064	10/03/23	MARCO			
E 101-41000-300		support services	\$101.50	511484966	general - copier contract
		Total	\$101.50		
25065	10/03/23	MIKE SCHLANGEN CONSTRUCTION			
E 101-41000-520		Buildings and Structures	\$1,425.00	1657	general - salt shed door repairs
		Total	\$1,425.00		
25066	10/03/23	MINNESOTA PUMP WORKS			
E 451-41000-430		Miscellaneous	\$7,612.79	022300	ARPA - radios
		Total	\$7,612.79		
25067	10/03/23	MOORE ENGINEERING			
E 101-41000-303		Engineering Fees	\$108.00	34876	general - Rice Borrow Pit
E 101-41000-303		Engineering Fees	\$404.00	34876	general - Schill Trucking
E 101-41000-303		Engineering Fees	\$2,650.00	34877	general - Knife River
E 450-41130-230		Overlaying	\$22,306.00	34878	CIP - 2024 street project
		Total	\$25,468.00		
25068	10/03/23	MOTOROLA			
E 101-42270-220		Repair/Maint Supply	\$610.40		fire dept - radios
		Total	\$610.40		
25069	10/03/23	NELSONS SANITATION & RENTAL IN			
E 101-45200-410		Rentals	\$72.00	12388	parks dept - toilet rental KP
E 101-45200-410		Rentals	\$72.00	12389	parks dept - toilet rental HLP
		Total	\$144.00		
25070	10/03/23	NORTH STAR SIGNS & ENGRAVING			
E 101-41130-220		Repair/Maint Supply	\$50.00	26169	pw dept - fire number - 2
		Total	\$50.00		
25071	10/03/23	NUTRIEN SOLUTIONS			
E 101-45200-220		Repair/Maint Supply	\$248.02	52539937	parks dept - chemicals
		Total	\$248.02		
25072	10/03/23	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$234.14	D050963	sewer dept - ww effluent
E 602-49450-316		Sample Analysis	\$104.54	D051746	sewer dept - ww effluent
		Total	\$338.68		
25073	10/03/23	RONS PEST CONTROL SERVICE			
E 101-41000-520		Buildings and Structures	\$110.00		general - city hall pest control
		Total	\$110.00		
25074	10/03/23	SMITH SCHAFFER			
E 101-41000-207		Auditing Services	\$325.00	22348	general - annual filing assistance

***Check Detail Register©**

Batch: 10 03 23 mtg,10 03 23 row refunds,10 23 3rd qtr pc pay

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$325.00	
25075	10/03/23	ST. AUGUSTA FIRE RELIEF ASSN			
E 101-42270-125		Other Retirement Contribu	\$28,680.38		general - state fire aid
			Total	\$28,680.38	
25076	10/03/23	SC TIMES			
E 101-41000-205		Ordinance Publication	\$24.15	0005848343	general - sign ordinance
E 101-41000-203		Legal Notice Publication	\$66.11	0005848343	general - Knife River public hearing notice
			Total	\$90.26	
25077	10/03/23	STEARNS COUNTY AUDITOR/TREAS			
E 101-41000-305		Attorney (prosecution)	\$7,087.50		general - 2023 2nd half crminal prosecution contract
			Total	\$7,087.50	
25078	10/03/23	THOMAS STURM			
E 101-45200-342		Refunds	\$157.88		parks dept - cancellation refund
			Total	\$157.88	
25079	10/03/23	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	362595	water dept - samples 231558 & 231559
			Total	\$70.00	
25080	10/03/23	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$212.50	7441200	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	\$334.76	7441200	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$34.34	7441200	fire dept - garbage service
			Total	\$581.60	
25081	10/03/23	ARVOLA HOMES INC			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 2776 Platinum
			Total	\$200.00	
25082	10/03/23	BRYAN PIETRZAK			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 2325 Ruby Street
			Total	\$200.00	
25083	10/03/23	DORN FISHER			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 21844 53rd Avenue
			Total	\$200.00	
25084	10/03/23	DYLAN JAEGER			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 24623 21st Ave
			Total	\$200.00	
25085	10/03/23	HERITAGE HOMES INC			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 22940 Topaz Street
			Total	\$200.00	
25086	10/03/23	ICM HOMES LLC			
E 101-41130-342		Refunds	\$200.00		pw dept - row refund 2514 Jewel Street

***Check Detail Register©**

Batch: 10 03 23 mtg,10 03 23 row refunds,10 23 3rd qtr pc pay

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41130-342		Refunds		\$200.00	pw dept - row refund 2493 Jewel Street
		Total		\$400.00	
25087	10/03/23	JOHN ROSHA			
E 101-41130-342		Refunds		\$200.00	pw dept - row refund 21803 23rd Avenue
		Total		\$200.00	
25088	10/03/23	PROGRESSIVE BUILDERS			
E 101-41130-342		Refunds		\$200.00	pw dept - row refund 22968 27th Ave
E 101-41130-342		Refunds		\$200.00	
E 101-41130-342		Refunds		\$200.00	pw dept - row refund 23087 Topaz St
		Total		\$600.00	
25089	10/03/23	BRENT GENEREUX			
E 101-41120-107		Park Board Wages		\$90.00	general - 3rd qtr 2023 meeting pay
		Total		\$90.00	
25090	10/03/23	CAMILLE MURPHY			
E 101-41120-107		Park Board Wages		\$45.00	general - 3rd qtr 2023 meeting pay
		Total		\$45.00	
25091	10/03/23	COLLEEN LOMMEL			
E 101-41120-107		Park Board Wages		\$45.00	general - 3rd qtr 2023 meeting pay
		Total		\$45.00	
25092	10/03/23	DONALD MEYER			
E 101-41120-107		Park Board Wages		\$45.00	general - 3rd qtr 2023 meeting pay
		Total		\$45.00	
25093	10/03/23	JOHN OLSON JR			
E 101-41120-107		Park Board Wages		\$45.00	general - 3rd qtr 2023 pay
		Total		\$45.00	
25094	10/03/23	LEROY MEIER			
E 101-41120-106		Planning Commission wag		\$45.00	general - 3rd qtr 2023 meeting pay
E 101-41120-107		Park Board Wages		\$45.00	
		Total		\$90.00	
25095	10/03/23	MARK SKAALERUD			
E 101-41120-106		Planning Commission wag		\$90.00	general - 3rd qtr 2023 meeting pay
		Total		\$90.00	
25096	10/03/23	RICHARD CHRISTEN			
E 101-41120-106		Planning Commission wag		\$90.00	general - 3rd qtr 2023 meeting pay
		Total		\$90.00	
25097	10/03/23	RON KRAEMER			
E 101-41120-106		Planning Commission wag		\$45.00	general - 3rd qtr 2023 meeting pay
		Total		\$45.00	
10100		STATE BANK OF KIMBAL		\$100,907.72	

***Check Detail Register©**

Batch: 10 03 23 mtg,10 03 23 row refunds,10 23 3rd qtr pc pay

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND			\$56,392.47		
450 CAPITAL PROJECT FUND			\$22,306.00		
451 AMERICAN RESCUE PLAN FUND			\$21,649.49		
601 WATER FUND			\$145.54		
602 SEWER FUND			\$414.22		
			<hr/>		
			\$100,907.72		

Michael G. Zenzen

City of St. Augusta

09/28/23 11:42 AM

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*Claim Register©

10 03 23 USB

September 2023

Claim Type						
Claim#	90571	US BANK BLASHACK	Ck# 024858E	9/27/2023		
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel	Sep 2023		\$192.53
Invoice						
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel	Sep 2023		\$49.51
Invoice						
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel	Sep 2023		\$16.50
Invoice						
Cash Payment	E 602-49450-212	Motor Fuels	sewer dept - fuel	2023		\$16.50
Invoice						
Transaction Date	9/27/2023	Due 9/27/2023	STATE BANK OF KI	10100	Total	\$275.04

Claim Type						
Claim#	90572	US BANK HOLLERMANN	Ck# 024859E	9/27/2023		
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel	Sep 2023		\$290.42
Invoice						
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel	Sep 2023		\$96.81
Invoice						
Cash Payment	E 601-49400-212	Motor Fuels	water dept - fuel	Sep 2023		\$48.40
Invoice						
Cash Payment	E 101-45200-212	Motor Fuels	sewer dept - fuel	Sep 2023		\$48.40
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - light for pickup,	Wheelco		\$286.87
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Amazon		\$17.21
Invoice						
Cash Payment	E 601-49400-210	Operating Supplies (GEN	water dept - supplies,	Amazon		\$12.84
Invoice						
Transaction Date	9/27/2023		STATE BANK OF KI	10100	Total	\$800.95

Claim Type						
Claim#	90573	US BANK KIFFMEYER	Ck# 024860E	9/27/2023		
Cash Payment	E 101-41130-212	Motor Fuels	pw dept - fuel	Sep 2023		\$581.61
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Fleet Farm		\$19.74
Invoice						
Cash Payment	E 101-41000-520	Buildings and Structures	geenral - door handle,	Handyman's		\$44.99
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - chainsaw,	Mimbach		\$521.46
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	North Central		\$75.50
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Menards		\$52.92
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	M and M		\$57.89
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - parts/supplies,	Wheelco		\$124.36
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Auto Value		\$47.54
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Mimbach		\$53.59
Invoice						
Cash Payment	E 101-41130-220	Repair/Maint Supply	pw dept - supplies,	Menards		\$84.52
Invoice						
Transaction Date	9/27/2023	Due 9/27/2023	STATE BANK OF KI	10100	Total	\$1,664.12

***Claim Register©**

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September 2023

Claim Type

Claim#	90577	US BANK KRAMER	Ck# 024864E	9/27/2023		
Cash Payment	E 101-42270-208	Training, Inst., Travel	fire dept - certifications	15 fire fighters, Mn Fire		\$393.75
			Svc Cert Board			
Invoice						
Transaction Date	9/27/2023	STATE BANK OF KI	10100	Total		\$393.75

Claim Type

Claim#	90574	US BANK MCCABE	Ck# 024861E	9/27/2023		
Cash Payment	E 101-41000-200	Office Supplies (GENERA	general - office supplies,	Office Depot		\$41.18
Invoice						
Cash Payment	E 101-41000-322	Postage	general - postage,	USPS		\$133.28
Invoice						
Transaction Date	9/27/2023	Due 9/27/2023	STATE BANK OF KI	10100	Total	\$174.46

Claim Type

Claim#	90575	US BANK RASMUSON	Ck# 024862E	9/27/2023		
Cash Payment	E 101-41000-321	Telephone	general - telephone service,	Midco		\$180.94
Invoice						
Cash Payment	E 101-41000-323	Internet	general - internet,	Midco		\$88.00
Invoice						
Cash Payment	E 101-42270-321	Telephone	fire dept - telephone,	Midco		\$145.38
Invoice						
Cash Payment	E 101-42270-323	Internet	fire dept - interent,	Midco		\$80.00
Invoice						
Transaction Date	9/27/2023	STATE BANK OF KI	10100	Total		\$494.32

Claim Type

Claim#	90578	US BANK VOIGT	Ck# 024865E	9/27/2023		
Cash Payment	E 101-42270-220	Repair/Maint Supply	fire dept - emails,	Google		\$216.97
Invoice						
Transaction Date	9/27/2023	STATE BANK OF KI	10100	Total		\$216.97

Claim Type

Claim#	90576	US BANK WOLTERS	Ck# 024863E	9/27/2023		
Cash Payment	E 101-45200-212	Motor Fuels	parks dept - fuel	Sep 2023		\$4.54
Invoice						
Transaction Date	9/27/2023	STATE BANK OF KI	10100	Total		\$4.54

Pre-Written Checks	\$4,024.15
Checks to be Generated by the Compute	\$0.00
Total	\$4,024.15

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2022(audited)	\$ 1,208,861	\$ 1,527,107.00	\$ 199,677	\$ 82,873	\$ 114,574	\$ 970,866	\$ 61,528	\$ 145,999	\$ 5,773	\$ 187,917	\$ 4,505,175
Receipts January 2023	\$ 27,468	\$ 58,776.62	\$ 482	\$ 526	\$ 21,525	\$ 26,688	\$ 8,627	\$ 850	\$ 340		\$ 145,282
Ex. January 2023	\$ 66,860		\$ 495	\$ 84,868	\$ 162,914		\$ 1,099		\$ 323		\$ 316,559
Receipts February 2023	\$ 27,349	\$ 37,000.03			\$ 25,303	\$ 31,499	\$ 1,370	\$ 990	\$ 415		\$ 123,926
Ex. February 2023	\$ 83,785	\$ 13,258.00			\$ 33,638	\$ 35,279	\$ 2,020		\$ 323	\$ 31,440	\$ 199,743
Receipts March 2023	\$ 16,354	\$ 52,057.77		\$ 6,000	\$ 21,802	\$ 27,641	\$ 433	\$ 833	\$ 395		\$ 125,515
Ex. March 2023	\$ 56,585	\$ 114,396.60			\$ 6,309	\$ 656,009	\$ 1,285		\$ 647		\$ 835,232
Receipts April 2023	\$ 97,366	\$ 2,690.98		\$ 180,000	\$ 20,495	\$ 24,160	\$ 1,072	\$ 743	\$ 334		\$ 326,860
Ex. April 2023	\$ 75,326	\$ 102,433.45			\$ 22,394	\$ 19,247	\$ 1,653		\$ 249	\$ 28,800	\$ 250,102
Receipts May 2023	\$ 33,406	\$ 17,453.32		\$ 12,000	\$ 21,560	\$ 27,115	\$ 1,124	\$ 842	\$ 406		\$ 113,907
Ex. May 2023	\$ 176,864	\$ 32,936.20			\$ 39,433	\$ 31,815	\$ 1,902				\$ 282,950
Receipts June 2023	\$ 457,748	\$ 234,625.83	\$ 21,477	\$ 41,778	\$ 28,129	\$ 26,225	\$ 1,558	\$ 1,245	\$ 336		\$ 813,121
Ex. June 2023	\$ 151,533	\$ 134,647.30			\$ 5,954	\$ 6,159	\$ 1,211		\$ 323	\$ 3,000	\$ 302,827
Receipts July 2023	\$ 18,538	\$ 58,576.04			\$ 27,927	\$ 26,257	\$ 230	\$ 1,429	\$ 345		\$ 133,301
Ex. July 2023	\$ 87,497	\$ 945.42			\$ 19,823	\$ 17,725	\$ 7,120		\$ 323	\$ 4,320	\$ 137,753
Receipts August 2023	\$ 57,155	\$ 151,110.12		\$ 18,000	\$ 34,979	\$ 26,504	\$ 58	\$ 1,597	\$ 436		\$ 289,840
Ex. August 2023	\$ 142,564	\$ 22,052.61			\$ 33,260	\$ 58,022	\$ 1,649		\$ 323		\$ 257,871
Receipts September 2023	\$ 53,287	\$ 30,586.83		\$ 12,000	\$ 30,841	\$ 26,186	\$ 29	\$ 1,509	\$ 378		\$ 154,817
Ex. September 2023	\$ 58,077	\$ 244,024.41			\$ 80,975	\$ 35,541	\$ 3,460		\$ 323	\$ 1,077	\$ 423,478
Receipts October 2023											\$ -
Ex. October 2023	\$ 56,042	\$ 22,306.00			\$ 70	\$ 339				\$ 21,649	\$ 100,406
Receipts November 2023											\$ -
Ex. November 2023											\$ -
Receipts December 2023											\$ -
Ex. December 2023											\$ -
Cash Balance	\$ 1,042,400	\$ 1,482,984.55	\$ 221,141	\$ 268,309	\$ (57,635)	\$ 353,005	\$ 54,630	\$ 156,035	\$ 6,323	\$ 97,631	\$ 3,624,823

2023 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2022						
Un-Audited	\$367,184.63	\$76,663.85	\$839,421.80	\$239,878.27	\$3,958.45	\$1,527,107.00
January Sales Tax			\$ 25,672.76	\$ 25,672.75		\$51,345.51
January Property Tax				\$ 4,052.28	\$ 715.10	\$4,767.38
January Cable Franchise Fees		\$ 663.73				\$663.73
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2022 Street Project Inspection				\$ (13,258.00)		(\$13,258.00)
February Sales Tax			\$ 16,909.93	\$ 16,909.92		\$33,819.85
February Cable Franchise Fees		\$ 655.18				\$655.18
Park Dedication Fee			\$ 525.00			\$525.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (555.00)		(\$555.00)
Plow Truck Chassis and Registration				\$ (89,004.45)		(\$89,004.45)
Radios					\$ (2,415.00)	(\$2,415.00)
Garage Heaters		\$ (5,800.00)				(\$5,800.00)
2022 Street Project Final				\$ (16,622.15)		(\$16,622.15)
March Sales Tax			\$ 48,239.03	\$ 489.03		\$48,728.06
March Cable Franchise Fees		\$ 663.74				\$663.74
Park Dedication Fee			\$ 525.00			\$525.00
Aggregate Tax				\$ 140.97		\$140.97
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (2,449.45)	(\$2,449.45)
2023 Street Project Engineering				\$ (215.00)		(\$215.00)
Wheel Loader				\$ (88,379.00)		(\$88,379.00)
Trailer for Wheel Loader				\$ (11,890.00)		(\$11,890.00)
April Cable Franchise Fees		\$ 690.98				\$690.98
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Seal Coating Engineering				\$ (1,045.00)		(\$1,045.00)
Garage Heaters		\$ (4,976.00)				(\$4,976.00)
Radios					\$ (26,415.20)	(\$26,415.20)
Park Dedication Fee			\$ 525.00			\$525.00
May Cable Franchise Fees		\$ 678.32				\$678.32
Wheel Loader Sale				\$ 14,250.00		\$14,250.00
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Street project engineering				\$ (1,122.50)		(\$1,122.50)
Park Ball Field Shed			\$ (4,379.80)			(\$4,379.80)
Plow Truck Build Out				\$ (117,468.00)		(\$117,468.00)
New Mower			\$ (11,677.00)			(\$11,677.00)
June Cable Franchise Fees		\$ 669.08				\$669.08
June Property Tax				\$ 177,807.13	\$ 56,149.62	\$233,956.75
Fire Hall Tables					\$ (945.42)	(\$945.42)
Local Government Aid				\$ 55,402.00		\$55,402.00
July Cable Franchise Fees		\$ 674.04				\$674.04
Center Point Grant					\$ 2,500.00	\$2,500.00
2021 Street Project Final				\$ (10,947.73)		(\$10,947.73)
2022 Street Project (Striping)				\$ (11,104.88)		(\$11,104.88)
August Sales Tax			\$ 66,632.83	\$ 66,632.82		\$133,265.65
August Cable Franchise Fees		\$ 662.49				\$662.49
Aggregate Tax				\$ 1,181.98		\$1,181.98
Sale of Dump Truck				\$ 16,000.00		\$16,000.00
250th Street Overlay Share				\$ (202,995.41)		(\$202,995.41)
Plow Truck Accessories				\$ (940.00)		(\$940.00)
Radios					\$ (4,755.00)	(\$4,755.00)
New Salt Shed Doors		\$ (7,130.00)				(\$7,130.00)
Gravel Road Patches (23rd Ave. & 66th/205th)				\$ (23,304.00)		(\$23,304.00)
Street Patching				\$ (4,900.00)		(\$4,900.00)
September Sales Tax			\$ 13,966.69	\$ 13,966.68		\$27,933.37
September Cable Franchise Fees		\$ 653.46				\$653.46
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
2024 Street Project Engineering				\$ (22,306.00)		(\$22,306.00)
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Totals	\$367,184.63	\$64,768.87	\$996,361.24	\$16,326.71	\$38,343.10	\$1,482,984.55

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 191,000.00

	2023	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of Sept. 29, 2023	Spent	
General Fund	\$1,058,837	\$ 834,751	78.84%	\$224,086
Capital Improvement Fund	\$836,081	\$ 643,288	76.94%	\$192,793
Water Fund	\$272,547	\$ 266,358	97.73%	\$6,189
Sewer Fund	\$560,753	\$ 280,214	49.97%	\$280,539
Sewer Debt Fund	\$12,500	\$ 11,333	90.67%	\$1,167
Street Light Fund	\$4,500	\$ 4,057	90.16%	\$443
WAC/SAC Improvement Fund	\$89,508	\$ 276,304	308.69%	(\$186,796)
Debt Service	\$41,000	\$ 22,442	54.74%	\$18,558
Storm Water	\$55,000	\$ 14,456	26.28%	\$40,544
American Rescue Plan	\$0		#DIV/0!	\$0
Total Revenues	\$2,930,726	\$ 2,353,202	80.29%	\$577,524
Expenditures				
General Fund	\$1,055,402	\$ 978,562	92.72%	\$76,840
Capital Improvement Fund	\$850,800	\$ 687,440	80.80%	\$163,360
Water Fund	\$260,772	\$ 334,478	128.26%	(\$73,706)
Sewer Fund	\$555,580	\$ 1,025,604	184.60%	(\$470,024)
Storm Water Utility Fund	\$36,009	\$ 21,946	60.95%	\$14,063
Street Light Fund	\$4,380	\$ 3,158	72.11%	\$1,222
WAC/SAC Improvement Fund	\$240,000		0.00%	\$240,000
Debt Service	\$36,795	\$ 495	1.35%	\$36,300
American Rescue Plan		\$ 90,286	#DIV/0!	(\$90,286)
Total Expenditures	\$3,039,738	\$ 3,141,970	103.36%	(\$102,232)

General Fund				
	2023	Spent	% of Budget	Remaining Amount
	Budget	As of Sept. 29, 2023	Spent	
Administration	\$ 384,294	\$ 387,332	100.79%	\$ (3,038)
Council	\$ 35,031	\$ 24,683	70.46%	\$ 10,347
Boards and Commissions	\$ 3,500	\$ 2,745	78.43%	\$ 755
Building Inspection	\$ 75,000	\$ 154,529	206.04%	\$ (79,529)
Elections	\$ 2,200	\$ 2,047	93.05%	\$ 153
Fire	\$ 226,521	\$ 118,628	52.37%	\$ 107,892
Streets	\$ 241,191	\$ 212,052	87.92%	\$ 29,139
Parks	\$ 87,666	\$ 76,546	87.32%	\$ 11,120
Total General Fund	\$ 1,055,402	\$ 978,562	92.72%	\$ 76,840

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
Budget Workshop Meeting
September 19, 2023**

CALL TO ORDER: The workshop meeting was called to order by Mayor Zenzen at 5:00 PM.

PRESENT: Mayor Zenzen, Council Members Backes, Hommerding, Coleman and Schmitz; Fire Chief Kramer, and Clerk/Administrator McCabe.

OTHERS PRESENT: None.

BUDGET

WORKSHOP: The proposed budget was discussed sheet by sheet. Mayor Zenzen asked about wages for the

ADJOURMENT: **A motion was made to adjourn to at 7:15 by Mr. Schmitz, seconded by Mr. Schmitz. Meeting Adjourned.**

Approved this 3rd day of October, 2023.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

August 2023 Run report

Emergency calls as of report date:

- 8-4-23 Fire (Cancelled)
- 8-5-23 Medical
- 8-9-23 Medical
- 8-11-23 Medical (Cancelled)
- 8-11-23 CO Alarm
- 8-12-23 Fire (Tree)
- 8-15-23 Fire (Cancelled)
- 8-15-23 Medical
- 8-27-23 Medical
- 8-28-23 Medical
- 8-31-23 Fire (Alarm)

11 calls for August

82 calls for 2023 (93 calls as of this date last year)

Monthly training:

August's training, we did National Night Out prep work. We also held a in house auto extrication class.