

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
February 6, 2024
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Zenzen.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the January 2, 2024 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Gambling Permits – St. Augusta Legion Auxiliary (multiple dates), St. Mary HOC (June 25), and St. Wendelin (July 30).
 - 3E. Temporary Liquor Licenses – St. Mary HOC (June 23) and St. Wendelin (July 28).
 - 3F. Paul Hollermann and Chad Blashack attendance at Annual Rural Water Conference
 - 3G. Temporary Liquor Licenses – St. Wendelin (March 16, April 20 & July 28) and St. Mary HOC (June 23).
 - 3H. B. McCabe’s attendance at Annual MCMA Conference
 - 3I. St. Augusta Legion Outdoor Concerts May 18 and June 22
 - 3J. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
8. Open Forum -10 Minute Limit.
9. Planning Commission Recommendations
 - 9A. Contract with Bolten and Menk for Comp Plan
 - 9B. Ordinance #2024-02, Approving Change in Zoning Reiter Addition
 - 9C. A&E Storage Site Plan and Zoning Amendment Request
 - 9D. Quad Holdings Concept
10. Engineer’s Report
 - 10A. 2024 Street Project Bid Award
12. Resolution #2024-04, Appointing Election Judges
13. Discuss AED Monitoring
14. Council Member Comments/Purview.
15. Clerk's Report.
 - 15A. March Meetings
16. Adjourn.

REMINDERS: Planning Commission Meeting, Monday, February 26, 2024 6:00pm
 Presidential Primary, Tuesday, March 5, Polls Open 7am -8pm
 Regular City Council Meeting, Wednesday, March 6, 2024 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
February 6, 2024
7:00 pm**

Administrative Summary

Consent Agenda – All items are included in the packets.

Sheriff's Report – the December and January reports are included in the packets.

Building Inspector's Report – the January report is included in the packet. Mike Wallen will be in attendance to present an overview of 2023 and answer any questions you may have.

Fire Report – the monthly report is included in the packet.

Comp Plan Contract – the planning commission unanimously recommended we hire Bolten and Menk to do our comp plan and zoning ordinance review. Their proposed contract and task order are included with the packets.

Ordinance #2024-02, Approving Zoning Changes – the planning commission unanimously recommended approval of changing the zoning of the two lots in Reiter Addition from R-1 to A1.

A&E Site Plan and Zoning Amendment – I will have information for the updated packets Tuesday after we get a recommendation from the planning commission on Monday.

Quad Holding Concept – Paul Reinert wants to see if there is interest in rezoning some of his family's land currently zoned as A-1 to BW for another subdivision similar to Country Square.

Engineer's Report – The engineer's recommendation on the 2024 Street Project bids is included in the packets along with the bid tabulation. Dollar wise if we approve the base bid and all the alternates, we will have to have an interfund loan from the general fund to pay the full cost, but it could be paid back in 2025 by not doing a project in 2025. Bids were good and I assume John will be able to explain why they came in so much lower than the estimate. With the 2024 and 2025 budget, we would still have funds remaining if we want to look at additional seal coating which Tyson and John will discuss at a future meeting, possibly in March.

Resolution #2024-04, Appointing Election Judges – included in the packet.

AED Monitoring – I have included an invoice along with an excerpt of the minutes and what was presented when we were requested to cover yearly maintenance costs.

Clerk's Report – due to the Presidential Primary on March 5, we will have to hold our regular Council Meeting on Wednesday, March 6. I would suggest we also hold our March Planning Commission meeting the week prior, so on Monday, February 26.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
January 2, 2024**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Hommerding, Coleman and Schmitz; Fire Chief Kramer, Fire Captain Voigt, Attorney Couri, Engineer Hajicek, Engineer Morast and Clerk/Administrator McCabe.

OTHERS PRESENT: see attached list.

CONSENT AGENDA: Mr. McCabe asked that we add payables to the AllStream in the amount of \$309.44.

A motion was made by Mr. Backes, seconded by Ms. Coleman to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, December 5, 2023
Bill Payable, Receipts and Treasurer's Report dated January 2, 2024
and for ePayments #24907e – 24929e and Checks
#25278 - 25367.
City Council Agenda, January 2, 2024
B. McCabe's attendance at the EDAM Winter Conference
Tri-County Humane Society Agreement.
City Council Minutes, December 11, 2023.

SHERIFF'S REPORT: Mr. McCabe indicated he had not yet received the report so it will be added to next month's meeting agenda.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the final spreadsheet for permits in 2023. He indicated there were a total of 423 permits issued including 28 new homes and three new commercial permits.

A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Ms. Coleman; Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the November monthly report indicating there were eight calls for the month bringing the total to 115 for the year as compared to 127 at this time in 2022. Monthly training was on small electric car training.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

OPEN FORUM:

Dave Werschay, Werschay Homes questioned the process of getting the comp plan reviewed and the ordinances amended.

Amy Brand wanted to comment that people use caution on the sensitive issue that many are in attendance for.

**CAP HOMES
DISCUSSION/
REQUEST:**

Mayor Zenzen stated the materials provided by Mr. Evavold were for information purposes and his request was intended to reopen the discussion from the November meeting but staff is not recommending we reopen that discussion at this time. We will allow Mr. Evavold to present his costs and take those figures under advisement. Mr. Couri stated the City is under no obligation to pay these costs and explained his research on what happens if a permit is issued in error. Mr. Evavold wanted to know about the discussion from the last meeting. Mr. Couri said the onus is on the developer. John Uphoff, as a friend/consultant of the developer, brought the discussion back to amending the developer agreement by stating the intent to possibly walk away from the project.

ACTING MAYOR:

A motion was made to appoint Mr. Schmitz acting mayor by Mr. Backes, seconded by Ms. Coleman. Motion carried 4-0 with Mr. Schmitz abstaining.

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES: A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Schmitz:

Planning Commission: Ron Kraemer to an additional 3-year term.

Park Board: Don Meyer and John Olson, Jr. to an additional 3-year term.

Council Representative to Park Board: Marlin Hommerding

Council Fire Department Representative: Justin Backes and Jeff Schmitz.

City Assessor: _____, Stearns County Assessor's Office

City Attorney (Civil): Mike Couri – Couri and Ruppe

City Attorney (Prosecution): Jenall Kendal – Stearns County

Admin. Hearing Officer: Quinlivan and Hughes

City Engineer: John Morast – Moore Engineering.
Planning Consultant: Cindy Nash – Collaborative Planning.
Building Inspector: Mike Wallen, Inspectron
Electrical Inspector: Kelly Johnson
Weed Inspector: Mark Kiffmeyer
Assistant Weed Inspector: Paul Hollermann.

The motion passed unanimously.

**RESOLUTION
#2024-01, SETTING
COMPENSATION:**

Mr. McCabe presented a resolution with wages as budgeted.

A motion was made to approve Resolution #2024-01, approving the salaries by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**SCHEDULE OF REGULAR
MEETINGS, OFFICIAL NEWSPAPER
AND OFFICIAL
DEPOSITORIES:**

A motion was made to declare the regular council meetings on the First and Third Tuesday of each month at 7:00pm, the regular Planning Commission meetings on the Monday prior to the first Tuesday in each month at 6:00pm, and Park Board meetings as needed, EDA meetings as needed, to designate The St. Cloud Times the official newspaper Harvest Bank, Steifel, Hungtington Bank and US Bank as official depositories by Mr. Backes seconded by Mr. Hommerding. Motion carried unanimously.

**RESOLUTION #2024-02,
DESIGNATING
SIGNERS:**

A motion was made to approve Resolution #2024-02 designating officials authorized to sign approved checks by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**RESOLUTION #2024-03,
DESIGNATING 2025**

POLLING PLACE: A motion was made to approve Resolution #2024-03, designating the 2025 polling place by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.

**ORDINANCE #
2024-01, ADOPTING THE
2024 FEE**

SCHEDULE: A motion was made to approve Ordinance #2024-01, adopting the 2024 Fee Schedule by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**DATA PRACTICES
POLICIES:**

A motion was made to approve the data practices policies as presented by Mr. Backes, seconded by Mr. Hommerding; Motion carried unanimously.

**ENGINEER'S
REPORT:**

John Morast, with Moore Engineering was in attendance and introduced himself and gave a bit of his background. He reported that we are out for bid on the 2024 Street project and stated there was one slight adjustment to the schedule.

A motion was made to approve the engineer's report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Schmitz asked about the noise complaint on trucks. Mr. McCabe stated he would follow up with DOT.

Mayor Zenzen asked about the representative to the "homelessness task force". Mr. McCabe stated we would get information on the task for those interested.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe reminded the Council of the Comp Plan interviews and planning commission meetings scheduled next week.

ADJOURMENT: A motion was made to adjourn at 7:45pm by Mr. Hommerding seconded by Mr. Schmitz.

Approved this 6th day of February, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

Others in Attendance: Paul Shea, Jill Shea, Jane Kellner, Sue Athmann, Bernie Perryman, Keith Ulrick, Eric Schultz, Robert Connors, Stephanie Connors, Dave Voigt, Paul Kremer, Terri Kremer, Al Evavold, Steph Evavold, John Uphoff, Todd Voigt, Nathan Reiter, Dale Reiter, Troy Wetterling, Kristi Wetterling, Amy Brand, Ryan Haehn, Kristi Lommel, Dave Werschay, Jim Sartell, Rebecca Hoye, Cody Mathiowetz, Vicky Luedtke, Logan Gohmann, Kris Berg, Jenni Berg

City of St. Augusta

*Receipt Book

January 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15052 R	101-41000-3340	Electric Permits	\$50.00	1/11/2024	general - Starry Electric	01 02 24 rct
15053 R	101-41000-3340	Electric Permits	\$66.00	1/11/2024	general - Lindquist	01 02 24 rct
15054 R	607-41000-3710	Storm Sewer Sales	\$316.80	1/11/2024	SW - Jan 24 rct	01 02 24 rct
15054 R	602-49450-3720	Sewer Sales	\$489.02	1/11/2024	sewer - Jan 24 rct	01 02 24 rct
15054 R	606-49450-3728	Sewer Replacement Fund	\$16.40	1/11/2024	SRF - Jan 24 rct	01 02 24 rct
15054 R	605-43160-3740	Electricity Sales	\$4.00	1/11/2024	EU - Jan 24 rct	01 02 24 rct
15054 R	601-49400-3710	Water Sales	\$427.50	1/11/2024	water dept - Jan 24 rct	01 02 24 rct
15055 R	101-41000-3225	Park Shelter Rental	\$175.00	1/11/2024	general - M Hayman	01 03 24 rct
15055 R	101-41000-3103	Sales Tax	\$7.88	1/11/2024	general - shelter rental tax	01 03 24 rct
15056 R	101-41000-3340	Electric Permits	\$72.00	1/11/2024	general - Bertram	01 03 24 rct
15059 R	601-49400-3710	Water Sales	\$474.71	1/11/2024	water dept - Jan 24 rct	01 03 24 rct
15059 R	607-41000-3710	Storm Sewer Sales	\$991.20	1/11/2024	SW - Jan 24 rct	01 03 24 rct
15059 R	602-49450-3720	Sewer Sales	\$591.34	1/11/2024	sewer - Jan 24 rct	01 03 24 rct
15059 R	605-43160-3740	Electricity Sales	\$9.93	1/11/2024	EU - Jan 24 rct	01 03 24 rct
15059 R	606-49450-3728	Sewer Replacement Fund	\$17.95	1/11/2024	SRF - Jan 24 rct	01 03 24 rct
15060 R	101-41000-3225	Park Shelter Rental	\$175.00	1/11/2024	general - T Sis	01 04 24 rct
15060 R	101-41000-3103	Sales Tax	\$7.88	1/11/2024	general - shelter rental tax	01 04 24 rct
15061 R	101-41000-3221	Building Permits	\$101.00	1/11/2024	general - EJ Timmers	01 04 24 rct
15062 R	606-49450-3728	Sewer Replacement Fund	\$37.40	1/11/2024	SRF - Jan 24 rct	01 04 24 rct
15062 R	601-49400-3710	Water Sales	\$906.20	1/11/2024	water dept - Jan 24 rct	01 04 24 rct
15062 R	601-49400-3130	General Sales and Use Tax	\$2.25	1/11/2024	water dept - Jan 24 rct	01 04 24 rct
15062 R	605-43160-3740	Electricity Sales	\$11.84	1/11/2024	EU - Jan 24 rct	01 04 24 rct
15062 R	602-49450-3720	Sewer Sales	\$1,012.25	1/11/2024	sewer - Jan 24 rct	01 04 24 rct
15062 R	607-41000-3710	Storm Sewer Sales	\$287.20	1/11/2024	SW - Jan 24 rct	01 04 24 rct
15063 R	606-49450-3728	Sewer Replacement Fund	\$27.68	1/11/2024	SRF - Jan 24 rct	01 05 24 rct
15063 R	605-43160-3740	Electricity Sales	\$10.09	1/11/2024	EU - Jan 24 rct	01 05 24 rct
15063 R	607-41000-3710	Storm Sewer Sales	\$287.20	1/11/2024	SW - Jan 24 rct	01 05 24 rct
15063 R	601-49400-3710	Water Sales	\$731.59	1/11/2024	water dept - Jan 24 rct	01 05 24 rct
15063 R	601-49400-3130	General Sales and Use Tax	\$2.25	1/11/2024	water dept - Jan 24 rct	01 05 24 rct
15063 R	602-49450-3720	Sewer Sales	\$917.40	1/11/2024	sewer - Jan 24 rct	01 05 24 rct
15064 R	101-41000-3225	Park Shelter Rental	\$150.00	1/11/2024	general - B Klocker	01 08 24 rct
15064 R	101-41000-3103	Sales Tax	\$7.88	1/11/2024	general - shelter rental tax	01 08 24 rct
15065 R	101-41000-3225	Park Shelter Rental	\$175.00	1/11/2024	general - A Klaverkamp	01 08 24 rct
15065 R	101-41000-3103	Sales Tax	\$7.88	1/11/2024	general - shelter rental tax	01 08 24 rct
15066 R	602-49450-3720	Sewer Sales	\$1,683.73	1/11/2024	sewer - Jan 24 rct	01 08 24 rct
15066 R	607-41000-3710	Storm Sewer Sales	\$645.60	1/11/2024	SW - Jan 24 rct	01 08 24 rct
15066 R	606-49450-3728	Sewer Replacement Fund	\$41.82	1/11/2024	SRF - Jan 24 rct	01 08 24 rct
15066 R	601-49400-3710	Water Sales	\$1,465.25	1/11/2024	water dept - Jan 24 rct	01 08 24 rct
15066 R	605-43160-3740	Electricity Sales	\$26.96	1/11/2024	EU - Jan 24 rct	01 08 24 rct
15067 R	101-41000-3210	Business Licenses/Permits	\$100.00	1/11/2024	general - Dexlux tobacco	01 09 24 rct
15068 R	605-43160-3740	Electricity Sales	\$21.65	1/11/2024	EU - Jan 24 rct	01 09 24 rct
15068 R	606-49450-3728	Sewer Replacement Fund	\$37.68	1/11/2024	SRF - Jan 24 rct	01 09 24 rct
15068 R	601-49400-3130	General Sales and Use Tax	\$2.25	1/11/2024	water dept - Jan 24 rct	01 09 24 rct
15068 R	601-49400-3710	Water Sales	\$1,114.04	1/11/2024	water dept - Jan 24 rct	01 09 24 rct
15068 R	602-49450-3720	Sewer Sales	\$813.54	1/11/2024	sewer - Jan 24 rct	01 09 24 rct
15068 R	607-41000-3710	Storm Sewer Sales	\$1,114.04	1/11/2024	SW - Jan 24 rct	01 09 24 rct
15071 R	101-41000-3103	Sales Tax	\$7.88	1/17/2024	general - shelter rental tax	01 12 24 rct
15071 R	101-41000-3225	Park Shelter Rental	\$175.00	1/17/2024	general - B Voss	01 12 24 rct
15073 R	101-41000-3221	Building Permits	\$101.00	1/17/2024	general - Precise Refrig	01 12 24 rct
15074 R	602-49450-3720	Sewer Sales	\$1,951.97	1/17/2024	sewer - Jan 24 rct	01 12 24 rct

City of St. Augusta

*Receipt Book

January 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15074 R	601-49400-3710	Water Sales	\$1,585.73	1/17/2024	water dept - Jan 24 rct	01 12 24 rct
15074 R	601-49400-3130	General Sales and Use Tax	\$14.05	1/17/2024	water dept - Jan 24 rct	01 12 24 rct
15074 R	607-41000-3710	Storm Sewer Sales	\$1,020.00	1/17/2024	SW - Jan 24 rct	01 12 24 rct
15074 R	606-49450-3728	Sewer Replacement Fund	\$50.80	1/17/2024	SRF - Jan 24 rct	01 12 24 rct
15074 R	605-43160-3740	Electricity Sales	\$35.33	1/17/2024	EU - Jan 24 rct	01 12 24 rct
15075 R	101-41000-3221	Building Permits	\$101.00	1/11/2024	general - Pella Northland	01 10 24 rct
15076 R	101-41000-3210	Business Licenses/Permits	\$40.00	1/11/2024	general - St. Wendelin's	01 10 24 rct
15077 R	101-41000-3340	Electric Permits	\$136.00	1/11/2024	general - Bob Kilian	01 10 24 rct
15078 R	605-43160-3740	Electricity Sales	\$20.36	1/11/2024	EU - Jan 24 rct	01 10 24 rct
15078 R	607-41000-3710	Storm Sewer Sales	\$431.48	1/11/2024	SW - Jan 24 rct	01 10 24 rct
15078 R	602-49450-3720	Sewer Sales	\$1,405.33	1/11/2024	sewer - Jan 24 rct	01 10 24 rct
15078 R	601-49400-3710	Water Sales	\$1,198.83	1/11/2024	water dept - Jan 24 rct	01 10 24 rct
15078 R	606-49450-3728	Sewer Replacement Fund	\$39.57	1/11/2024	SRF - Jan 24 rct	01 10 24 rct
15081 R	101-41000-3103	Sales Tax	\$7.88	1/17/2024	general - shelter rental tax	01 16 24 rct
15081 R	101-41000-3225	Park Shelter Rental	\$150.00	1/17/2024	general - A McCoy	01 16 24 rct
15082 R	101-41000-3340	Electric Permits	\$96.00	1/17/2024	general - Delta Elec	01 16 24 rct
15082 R	450-42270-3623	Contributions and Donations	\$2,000.00	1/17/2024	CIP - fire dept, Club Almar	01 12 24 rct 2
15083 R	601-49400-3710	Water Sales	\$1,281.11	1/17/2024	water dept - Jan 24 rct	01 12 24 rct 2
15083 R	607-41000-3710	Storm Sewer Sales	\$316.80	1/17/2024	SW - Jan 24 rct	01 12 24 rct 2
15083 R	602-49450-3720	Sewer Sales	\$1,596.81	1/17/2024	sewer - Jan 24 rct	01 12 24 rct 2
15083 R	606-49450-3728	Sewer Replacement Fund	\$50.33	1/17/2024	SRF - Jan 24 rct	01 12 24 rct 2
15083 R	605-43160-3740	Electricity Sales	\$18.46	1/17/2024	EU - Jan 24 rct	01 12 24 rct 2
15083 R	601-49400-3130	General Sales and Use Tax	\$23.66	1/17/2024	water dept - Jan 24 rct	01 12 24 rct 2
15085 R	101-41000-3221	Building Permits	\$101.00	1/17/2024	general - H&S	01 16 24 rct
15086 R	101-41000-3221	Building Permits	\$101.00	1/17/2024	general - H&S	01 16 24 rct
15087 R	101-41000-3221	Building Permits	\$101.00	1/17/2024	general - Mech Eng	01 16 24 rct
15088 R	606-49450-3728	Sewer Replacement Fund	\$40.63	1/17/2024	SRF - Jan 24 rct	01 16 24 rct
15088 R	607-41000-3710	Storm Sewer Sales	\$759.20	1/17/2024	SW - Jan 24 rct	01 16 24 rct
15088 R	602-49450-3720	Sewer Sales	\$1,208.62	1/17/2024	sewer - Jan 24 rct	01 16 24 rct
15088 R	601-49400-3710	Water Sales	\$1,014.84	1/17/2024	water dept - Jan 24 rct	01 16 24 rct
15088 R	601-49400-3130	General Sales and Use Tax	\$21.89	1/17/2024	water dept - Jan 24 rct	01 16 24 rct
15088 R	605-43160-3740	Electricity Sales	\$13.90	1/17/2024	EU - Jan 24 rct	01 16 24 rct
15089 R	101-41000-3620	Miscellaneous Revenues	\$4.00	1/17/2024	general - bank fee M Menz	01 16 24 rct 2
15090 R	101-41000-3221	Building Permits	\$101.00	1/17/2024	general - Opies	01 16 24 rct 2
15091 R	601-49400-3710	Water Sales	\$673.43	1/17/2024	water dept - Jan 24 rct	01 16 24 rct 2
15091 R	602-49450-3720	Sewer Sales	\$802.09	1/17/2024	sewer - Jan 24 rct	01 16 24 rct 2
15091 R	606-49450-3728	Sewer Replacement Fund	\$24.79	1/17/2024	SRF - Jan 24 rct	01 16 24 rct 2
15091 R	605-43160-3740	Electricity Sales	\$16.90	1/17/2024	EU - Jan 24 rct	01 16 24 rct 2
15091 R	607-41000-3710	Storm Sewer Sales	\$453.98	1/17/2024	SW - Jan 24 rct	01 16 24 rct 2
15092 R	101-41000-3103	Sales Tax	\$7.88	1/24/2024	general - shelter rental tax	01 18 24 rct
15092 R	101-41000-3225	Park Shelter Rental	\$175.00	1/24/2024	general - K. Schlangen	01 18 24 rct
15094 R	101-41000-3225	Park Shelter Rental	\$175.00	1/24/2024	general - K Ortego	01 18 24 rct
15094 R	101-41000-3103	Sales Tax	\$7.88	1/24/2024	general - shelter rental tax	01 18 24 rct
15095 R	602-49450-3720	Sewer Sales	\$323.24	1/24/2024	sewer - Jan 24 rct	01 18 24 rct
15095 R	606-49450-3728	Sewer Replacement Fund	\$9.77	1/24/2024	SRF - Jan 24 rct	01 18 24 rct
15095 R	605-43160-3740	Electricity Sales	\$9.98	1/24/2024	EU - Jan 24 rct	01 18 24 rct
15095 R	601-49400-3710	Water Sales	\$257.99	1/24/2024	water dept - Jan 24 rct	01 18 24 rct
15095 R	607-41000-3710	Storm Sewer Sales	\$86.40	1/24/2024	SW - Jan 24 rct	01 18 24 rct
15096 R	101-41000-3225	Park Shelter Rental	\$150.00	1/24/2024	general - D. Kirschor	01 19 24 rct
15096 R	101-41000-3103	Sales Tax	\$7.88	1/24/2024	general - shelter rental tax	01 19 24 rct

***Receipt Book**

January 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15097R	450-41000-3340	Cable TV Franchise Fee	\$611.79	1/24/2024	CIP - general, Midco	01 19 24 rct
15098R	101-41000-3221	Building Permits	\$124.44	1/24/2024	general - Scenic Sign	01 22 24 rct
15099R	101-41000-3103	Sales Tax	\$7.88	1/24/2024	general - shelter rental tax	01 22 24 rct
15099R	101-41000-3225	Park Shelter Rental	\$175.00	1/24/2024	general - Quarry Wood	01 22 24 rct
15100R	606-49450-3728	Sewer Replacement Fund	\$44.93	1/24/2024	SRF - Jan 24 rct	01 19 24 rct
15100R	607-41000-3710	Storm Sewer Sales	\$1,504.80	1/24/2024	SW - Jan 24 rct	01 19 24 rct
15100R	602-49450-3720	Sewer Sales	\$1,721.98	1/24/2024	sewer - Jan 24 rct	01 19 24 rct
15100R	605-43160-3740	Electricity Sales	\$21.98	1/24/2024	EU - Jan 24 rct	01 19 24 rct
15100R	601-49400-3710	Water Sales	\$1,348.72	1/24/2024	water dept - Jan 24 rct	01 19 24 rct
15100R	601-49400-3130	General Sales and Use Tax	\$9.11	1/24/2024	water dept - Jan 24 rct	01 19 24 rct
15101R	101-41000-3221	Building Permits	\$308.88	1/24/2024	general - S Chanchanh	01 22 24 rct
15102R	101-41000-3221	Building Permits	\$202.00	1/24/2024	general - Augusta Plmb	01 22 24 rct
15103R	601-49400-3710	Water Sales	\$1,543.51	1/24/2024	water dept - Jan 24 rct	01 22 24 rct
15103R	601-49400-3130	General Sales and Use Tax	\$7.05	1/24/2024	water dept - Jan 24 rct	01 22 24 rct
15103R	606-49450-3728	Sewer Replacement Fund	\$59.92	1/24/2024	SRF - Jan 24 rct	01 22 24 rct
15103R	607-41000-3710	Storm Sewer Sales	\$489.60	1/24/2024	SW - Jan 24 rct	01 22 24 rct
15103R	602-49450-3720	Sewer Sales	\$1,892.89	1/24/2024	sewer - Jan 24 rct	01 22 24 rct
15103R	605-43160-3740	Electricity Sales	\$28.80	1/24/2024	EU - Jan 24 rct	01 22 24 rct
15104R	605-43160-3740	Electricity Sales	\$77.01	1/31/2024	EU - Jan 24 rct	01 23 24 rct 2
15104R	602-49450-3720	Sewer Sales	\$7,063.10	1/31/2024	sewer - Jan 24 rct	01 23 24 rct 2
15104R	607-41000-3710	Storm Sewer Sales	\$374.35	1/31/2024	SW - Jan 24 rct	01 23 24 rct 2
15104R	606-49450-3728	Sewer Replacement Fund	\$200.43	1/31/2024	SRF - Jan 24 rct	01 23 24 rct 2
15104R	601-49400-3130	General Sales and Use Tax	\$20.71	1/31/2024	water dept - Jan 24 rct	01 23 24 rct 2
15104R	601-49400-3710	Water Sales	\$4,544.14	1/31/2024	water dept - Jan 24 rct	01 23 24 rct 2
15105R	101-41000-3103	Sales Tax	\$7.88	1/24/2024	general - shelter rental tax	01 23 24 rct
15105R	101-41000-3225	Park Shelter Rental	\$150.00	1/24/2024	general - J Gazdzeich	01 23 24 rct
15106R	101-41000-3210	Business Licenses/Permits	\$20.00	1/24/2024	general - St. Mary's HOC	01 23 24 rct
15107R	101-41000-3210	Business Licenses/Permits	\$20.00	1/24/2024	general - St. Wendelins	01 23 24 rct
15109R	607-41000-3710	Storm Sewer Sales	\$86.40	1/24/2024	SW - Jan 24 rct	01 23 24 rct
15109R	601-49400-3710	Water Sales	\$938.50	1/24/2024	water dept - Jan 24 rct	01 23 24 rct
15109R	605-43160-3740	Electricity Sales	\$19.92	1/24/2024	EU - Jan 24 rct	01 23 24 rct
15109R	602-49450-3720	Sewer Sales	\$1,160.26	1/24/2024	sewer - Jan 24 rct	01 23 24 rct
15109R	606-49450-3728	Sewer Replacement Fund	\$36.03	1/24/2024	SRF - Jan 24 rct	01 23 24 rct
15110R	101-41000-3225	Park Shelter Rental	\$150.00	1/31/2024	general - J Poppe	01 25 24 rct
15110R	101-41000-3103	Sales Tax	\$7.88	1/31/2024	general - shelter rental tax	01 25 24 rct
15112R	450-41000-3100	General Property Taxes	\$6,810.66	1/31/2024	Jan 2024 tax settlement	Jan 24 cty tax r
15112R	603-43254-3710	Water Special Assessments	\$409.34	1/31/2024	Jan 2024 tax settlement	Jan 24 cty tax r
15112R	603-43254-3720	Sewer Special Assessments	\$819.91	1/31/2024	Jan 2024 tax settlement	Jan 24 cty tax r
15112R	101-41000-3100	General Property Taxes	\$12,783.49	1/31/2024	Jan 2024 tax settlement	Jan 24 cty tax r
15112R	351-47000-3100	General Property Taxes	\$683.37	1/31/2024	Jan 2024 tax settlement	Jan 24 cty tax r
15115R	601-49400-3710	Water Sales	\$706.87	1/31/2024	water dept - Jan 24 rct	01 25 24 rct
15115R	605-43160-3740	Electricity Sales	\$3.80	1/31/2024	EU - Jan 24 rct	01 25 24 rct
15115R	606-49450-3728	Sewer Replacement Fund	\$26.32	1/31/2024	SRF - Jan 24 rct	01 25 24 rct
15115R	602-49450-3720	Sewer Sales	\$852.40	1/31/2024	sewer - Jan 24 rct	01 25 24 rct
15115R	601-49400-3130	General Sales and Use Tax	\$2.25	1/31/2024	water dept - Jan 24 rct	01 25 24 rct
15116R	101-41000-3225	Park Shelter Rental	\$25.00	1/31/2024	general - change from KP to HLP	01 26 24 rct
15117R	101-41000-3221	Building Permits	\$101.00	1/31/2024	general - Renewal by Anderson	01 26 24 rct
15118R	450-41000-3130	General Sales and Use Tax	\$25,929.43	1/31/2024	CIP - general, sales tax	01 26 24 rct
15119R	606-49450-3728	Sewer Replacement Fund	\$17.44	1/31/2024	SRF - Jan 24 rct	01 26 24 rct
15119R	607-41000-3710	Storm Sewer Sales	\$143.20	1/31/2024	SW - Jan 24 rct	01 26 24 rct

City of St. Augusta

*Receipt Book

January 2024

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
15119R	602-49450-3720	Sewer Sales	\$661.63	1/31/2024	sewer - Jan 24 rct	01 26 24 rct
15119R	601-49400-3710	Water Sales	\$549.93	1/31/2024	water dept - Jan 24 rct	01 26 24 rct
15119R	605-43160-3740	Electricity Sales	\$12.25	1/31/2024	EU - Jan 24 rct	01 26 24 rct
15120R	101-41000-3225	Park Shelter Rental	\$150.00	1/31/2024	general - L Sanner	01 29 24 rct
15120R	101-41000-3103	Sales Tax	\$7.88	1/31/2024	general - shelter rental tax	01 29 24 rct
15121R	101-41000-3221	Building Permits	\$101.00	1/31/2024	general - Augusta Plmb	01 29 24 rct
15122R	101-41000-3340	Electric Permits	\$36.00	1/31/2024	general - Klein Elec	01 29 24 rct
15123R	601-49400-3710	Water Sales	\$437.99	1/31/2024	water dept - Jan 24 rct	01 29 24 rct
15123R	605-43160-3740	Electricity Sales	\$5.99	1/31/2024	EU - Jan 24 rct	01 29 24 rct
15123R	606-49450-3728	Sewer Replacement Fund	\$17.08	1/31/2024	SRF - Jan 24 rct	01 29 24 rct
15123R	602-49450-3720	Sewer Sales	\$541.31	1/31/2024	sewer - Jan 24 rct	01 29 24 rct
15123R	607-41000-3710	Storm Sewer Sales	\$57.60	1/31/2024	SW - Jan 24 rct	01 29 24 rct
15124R	101-41000-3225	Park Shelter Rental	\$150.00	1/31/2024	general - G Ahmann	01 29 24 rct 2
15124R	101-41000-3103	Sales Tax	\$7.88	1/31/2024	general - shelter rental tax	01 29 24 rct 2
15125R	101-41000-3225	Park Shelter Rental	\$175.00	1/31/2024	general - J. Walz	01 29 24 rct 2
15125R	101-41000-3103	Sales Tax	\$7.88	1/31/2024	general - shelter rental tax	01 29 24 rct 2
15126R	607-41000-3710	Storm Sewer Sales	\$57.60	1/31/2024	SW - Jan 24 rct	01 29 24 rct 2
15126R	602-49450-3720	Sewer Sales	\$984.34	1/31/2024	sewer - Jan 24 rct	01 29 24 rct 2
15126R	606-49450-3728	Sewer Replacement Fund	\$33.78	1/31/2024	SRF - Jan 24 rct	01 29 24 rct 2
15126R	601-49400-3710	Water Sales	\$869.58	1/31/2024	water dept - Jan 24 rct	01 29 24 rct 2
15126R	605-43160-3740	Electricity Sales	\$7.09	1/31/2024	EU - Jan 24 rct	01 29 24 rct 2
15128R	101-41000-3225	Park Shelter Rental	\$2,925.00	1/31/2024	general - Jan 2 park reservations (9	01 03 24 park r
15128R	101-41000-3103	Sales Tax	\$141.76	1/31/2024	general - shelter rental tax, 18 Jan 2	01 03 24 park r
Grand Total			\$118,371.89			

***Check Summary Register©**

Checks 01/04/24-02/06/24

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
24930e PERA	1/9/2024	\$2,095.87	emp pd pera
24931e STATE BANK OF KIMBALL	1/9/2024	\$3,810.94	941 taxes
24932e JOHN HANCOCK	1/9/2024	\$1,150.00	g - def comp pay 1 24 Rasmuson
24933e BANK FEES	1/10/2024	\$16.63	general - HB 12 31 23 bank fee
24934e BLUE CROSS BLUE SHIELD	1/16/2024	\$2,022.09	Chad - employer paid insurance
24935e STEARNS ELECTRIC ASSOCIATI	1/16/2024	\$1,745.30	fire dept - fire hall
24936e JOHN HANCOCK	1/18/2024	\$1,150.00	g - def comp pay 2 24 Rasmuson
24937e PERA	1/18/2024	\$2,367.92	emp pd pera
24938e STATE BANK OF KIMBALL	1/18/2024	\$4,488.79	941 taxes
24939e MN DEPT OF REVENUE	1/30/2024	\$1,423.35	emp pd state taxes
24940e STATE BANK OF KIMBALL	1/30/2024	\$127.78	941 taxes
24941e US BANK BLASHACK	1/30/2024	\$515.02	pw dept - fuel for Jan 24
24942e US BANK HOLLERMANN	1/30/2024	\$633.72	pw dept - fuel for Jan 24
24943e US BANK KRAMER	1/30/2024	\$190.64	fire dept - emails, Google
24944e US BANK KIFFMEYER	1/30/2024	\$767.94	pw dept - Jan 24 fuel
24945e US BANK MCCABE	1/30/2024	\$1,720.50	general - conference Maddens
24946e US BANK RASMUSON	1/30/2024	\$486.95	general - city hall telephone, Midco
24947e PERA	2/1/2024	\$2,104.26	emp pd pera
24948e STATE BANK OF KIMBALL	2/1/2024	\$3,771.42	941 taxes
24949e JOHN HANCOCK	2/1/2024	\$1,150.00	g - pay 3 24 def comp Hollermann
25375 ZAYO GROUP	1/10/2024	\$309.44	sewer dept - telephone
25376 BLASHACK, CHAD C.	1/17/2024	\$1,735.94	
25377 HILL, MARY M	1/17/2024	\$854.92	
25378 HOLLERMANN, PAUL A.	1/17/2024	\$1,663.60	
25379 KIFFMEYER, MARK G.	1/17/2024	\$1,651.61	
25380 McCABE, WILLIAM R.	1/17/2024	\$3,813.12	
25381 RASMUSON, TERESA M.	1/17/2024	\$215.49	
25382 SCHLUETER, STEVEN F.	1/17/2024	\$203.26	
25383 BILL MCCABE	1/22/2024	\$563.20	g - McCabe rx
25384 KRAMER, JOSEPH S.	1/25/2024	\$606.10	
25385 ST. AUGUSTA LEGION	1/31/2024	\$156.35	general - meal for city hosted meeting
25386 BLASHACK, CHAD C.	2/1/2024	\$1,735.94	
25387 HILL, MARY M	2/1/2024	\$881.03	
25388 HOLLERMANN, PAUL A.	2/1/2024	\$1,663.60	
25389 KIFFMEYER, MARK G.	2/1/2024	\$1,651.61	
25390 McCABE, WILLIAM R.	2/1/2024	\$2,865.45	
25391 RASMUSON, TERESA M.	2/1/2024	\$132.13	
25392 SCHLUETER, STEVEN F.	2/1/2024	\$131.13	
25393 BILL MCCABE	2/1/2024	\$420.16	g - McCabe rx, Sartell Pediatrics
25394 AFLAC	2/6/2024	\$515.48	g - employee paid insurance
25395 ZAYO GROUP	2/6/2024	\$309.44	sewer dept - telephone
25396 BILL MCCABE	2/6/2024	\$324.95	general - mileage Nov 1 to Jan 26 2024 (485x.
25397 CASEYS TRUCK AND TRAILER	2/6/2024	\$3,536.22	pw dept - Intl #4 repairs
25398 CENTER POINT ENERGY	2/6/2024	\$346.52	fire dept - gas usage
25399 CITY OF ST. CLOUD	2/6/2024	\$59,258.55	water dept - Nov 23 usage
25400 COMPASS MINERALS AMERICA I	2/6/2024	\$2,531.83	pw dept - blk hwy coarse
25401 CORE & MAIN LP	2/6/2024	\$1,163.30	ARPA - radios
25402 COURI & RUPPE PLLP	2/6/2024	\$3,428.75	general - general legal counsel
25403 DIJITAL MAJIK COMPUTER CLINI	2/6/2024	\$702.50	fire dept - set up computers at fire hall
25404 F.I.R.E.	2/6/2024	\$650.00	fire dept - right seat officer training
25405 FIRE SAFETY USA	2/6/2024	\$706.75	fire dept - engine 1
25406 GALLS	2/6/2024	\$30.00	fire dept - name plate
25407 GOPHER STATE ONE-CALL	2/6/2024	\$242.99	water dept - locates

***Check Summary Register©**

Checks 01/04/24-02/06/24

Name	Check Date	Check Amt	
25408	INSPECTRON	2/6/2024	\$51,290.16 general - 3rd qtr 2023 inspections
25409	KAREN SCHLANGEN	2/6/2024	\$182.88 parks dept - park cancelation
25410	KELLY C JOHNSON INC	2/6/2024	\$1,653.25 general - Jan 20214 permits
25411	KNIFE RIVER	2/6/2024	\$1,058.28 pw dept - clean sand
25412	LEAGUE OF MN CITIES	2/6/2024	\$730.00 STW - stormwater coalition contributions
25413	MARCO	2/6/2024	\$101.50 general - copier contract
25414	MCMA SECRETARIAT	2/6/2024	\$150.00 general - membership
25415	MN DEPT OF EMPLOYMENT & E	2/6/2024	\$42.02 general - unemployment charges 4th qtr 2023
25416	MN DEPT OF LABOR & INDUSTR	2/6/2024	\$4,608.00 general - 4th qtr 2023 surcharge
25417	MN PUBLIC FACILITIES AUTHORI	2/6/2024	\$3,498.43 sewer dept - PFA interest
25418	NORTH STAR SIGNS & ENGRAVI	2/6/2024	\$1,257.93 general - engineer plate
25419	RMB ENVIRONMENTAL LABORA	2/6/2024	\$479.72 sewer dept - testing
25420	SC TIMES	2/6/2024	\$1,631.80 general - gas franchise fee ordinance
25421	STEARNS COUNTY SHERIFF	2/6/2024	\$14,176.25 general - second half 2023 contract
25422	STEARNS CTY MUNICIPAL LEAG	2/6/2024	\$100.00 general - dues
25423	SUMMIT FIRE PROTECTION	2/6/2024	\$385.25 fire dept - fire extinguisher annual inspection
25424	TRAUT COMPANIES	2/6/2024	\$70.00 water dept - sample #'s 240039 & 240040
25425	TRI COUNTY ABSTRACT	2/6/2024	\$225.00 general - 4th qtr 2023 boarding
25426	WEST CENTRAL SANITATION	2/6/2024	\$248.05 general - garbage service
25427	WORKMED MIDWEST PA	2/6/2024	\$100.00 pw dept - consortium fee 2024
25428	XCEL ENERGY	2/6/2024	\$92.22 general - gas usage city hall
25429	BATTERIES PLUS BULBS	2/6/2024	\$152.79 fire dept - batteries
25430	CITY OF ST. AUGUSTA	2/6/2024	\$95.46 general - Jan 24 usage
25431	CITY OF ST. CLOUD	2/6/2024	\$927.00 STW - 2024 CMWEA membership dues
25432	COLLABORATIVE PLANNING LLC	2/6/2024	\$94.50 general - general planning
25433	FAIRCHILD EQUIPMENT	2/6/2024	\$289.15 fire dept - repairs
25434	GOPHER STATE ONE-CALL	2/6/2024	\$74.30 water dept - locates
25435	RMB ENVIRONMENTAL LABORA	2/6/2024	\$113.91 sewer dept - ww effluent
25436	VERONICA HERNANDEZ	2/6/2024	\$110.00 water dept - overpayment refund
Total Checks			\$210,678.33

Michael G. Zenzen

FILTER: [Check Date] between #01/04/24# and #02/06/24# and [Check Nbr]>0 and [Cash Act]='10100'

***Check Detail Register©**

Batch: Feb 6 24 mtg addl ck

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25429	02/06/24	BATTERIES PLUS BULBS			
E 101-42270-220		Repair/Maint Supply	\$152.79	P70134871	fire dept - batteries
		Total	\$152.79		
25430	02/06/24	CITY OF ST. AUGUSTA			
E 101-41000-736		city halls sewer/water expe	\$95.46		general - Jan 24 usage
		Total	\$95.46		
25431	02/06/24	CITY OF ST. CLOUD			
E 607-41000-206		Association Dues/LMC, A	\$927.00	AR030240	STW - 2024 CMWEA membership dues
		Total	\$927.00		
25432	02/06/24	COLLABORATIVE PLANNING LLC			
E 101-41000-307		Planning (GENERAL)	\$63.00	2024-032	general - general planning
E 101-41000-307		Planning (GENERAL)	\$31.50	2024-032	general - Pleasurland
		Total	\$94.50		
25433	02/06/24	FAIRCHILD EQUIPMENT			
E 101-42270-220		Repair/Maint Supply	\$289.15	21060	fire dept - repairs
		Total	\$289.15		
25434	02/06/24	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$37.15	4010757	water dept - locates
E 602-49450-314		Gopher State One Calls	\$37.15	4010757	sewer dept - locates
		Total	\$74.30		
25435	02/06/24	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$113.91	D055638	sewer dept - ww effluent
		Total	\$113.91		
25436	02/06/24	VERONICA HERNANDEZ			
E 601-49400-430		Miscellaneous	\$55.00		water dept - overpayment refund
E 602-49450-430		Miscellaneous	\$55.00		sewer dept - overpayment refund
		Total	\$110.00		
		10100	\$1,857.11		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	\$631.90
601 WATER FUND	\$92.15
602 SEWER FUND	\$206.06
607 STORMWATER UTILITY	\$927.00
	\$1,857.11

Michael G. Zenzen

***Check Detail Register©**

Batch: Feb 6 2024 USB

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
24941 e	01/30/24	US BANK BLASHACK			
E 101-41130-212		Motor Fuels	\$234.73		pw dept - fuel for Jan 24
E 602-49450-210		Operating Supplies (GEN	\$2.79		sewer dept - supplies, Kwik Trip
E 101-41000-200		Office Supplies (GENERA	\$2.50		general - supplies, Dollar General
E 601-49400-208		Training, Inst., Travel	\$137.50		water dept - education, RWA
E 602-49450-208		Training, Inst., Travel	\$137.50		sewer dept - education, RWA
		Total	\$515.02		
24942 e 01/30/24 US BANK HOLLERMANN					
E 101-41130-212		Motor Fuels	\$358.72		pw dept - fuel for Jan 24
E 601-49400-208		Training, Inst., Travel	\$137.50		water dept - education, RWA
E 602-49450-208		Training, Inst., Travel	\$137.50		sewer dept - educatiobn, RWA
		Total	\$633.72		
24943 e 01/30/24 US BANK KRAMER					
E 101-42270-220		Repair/Maint Supply	\$190.64		fire dept - emails, Google
		Total	\$190.64		
24944 e 01/30/24 US BANK KIFFMEYER					
E 101-41130-212		Motor Fuels	\$404.57		pw dept - Jan 24 fuel
E 101-41130-220		Repair/Maint Supply	\$6.59		pw dept - supplies, Mimbach
E 101-45200-220		Repair/Maint Supply	\$86.97		parks dept - supplies, Mimbach
E 101-41130-220		Repair/Maint Supply	\$23.90		pw dept - supplies, Holiday Station
E 101-41130-220		Repair/Maint Supply	\$22.82		pw dept - supplies, Mimbach
E 101-41130-220		Repair/Maint Supply	\$21.20		pw dept - supplies, Midway Iron
E 101-41130-220		Repair/Maint Supply	\$123.95		pw dept - repairs #5, Wheelco
E 101-41130-220		Repair/Maint Supply	\$77.94		pw dept - supplies, Mimbach
		Total	\$767.94		
24945 e 01/30/24 US BANK MCCABE					
E 101-41000-208		Training, Inst., Travel	\$927.72		general - conference Maddens
E 101-41000-208		Training, Inst., Travel	\$499.00		general - conference, LMC
E 101-41000-200		Office Supplies (GENERA	\$254.78		general - supplies, Office Depot
E 101-41410-430		Miscellaneous	\$39.00		elections - lunch meeting, Ultimate
		Total	\$1,720.50		
24946 e 01/30/24 US BANK RASMUSON					
E 101-41000-321		Telephone	\$147.94		general - city hall telephone, Midco
E 101-41000-323		Internet	\$93.00		general -city hall internet, Midco
E 101-42270-321		Telephone	\$166.01		fire dept - telephone, Midco
E 101-42270-323		Internet	\$80.00		fire dept - interent, Midco
		Total	\$486.95		
		10100	\$4,314.77		

***Check Detail Register©**

Batch: Feb 6 2024 USB

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

<u>10100 STATE BANK OF KIMBAL</u>					
101	GENERAL FUND		\$3,761.98		
601	WATER FUND		\$275.00		
602	SEWER FUND		\$277.79		
			<hr/>		
			\$4,314.77		

Michael G. Zenzen

***Check Detail Register©**

Checks 02/06/24-02/06/24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25394	02/06/24	AFLAC			
G 101-21710		Other Deductions	\$364.40	635515	g - employee paid insurance
G 601-21710		Other Deductions	\$75.54	635515	g - employee paid insurance
G 602-21710		Other Deductions	\$75.54	635515	g - employee paid insurance
		Total	\$515.48		
25395	02/06/24	ZAYO GROUP			
E 602-49450-321		Telephone	\$309.44	20230667	sewer dept - telephone
		Total	\$309.44		
25396	02/06/24	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel	\$324.95		general - mileage Nov 1 to Jan 26 2024 (485x.67)
		Total	\$324.95		
25397	02/06/24	CASEYS TRUCK AND TRAILER			
E 101-41130-220		Repair/Maint Supply	\$920.14	21980	pw dept - Intl #4 repairs
E 101-41130-220		Repair/Maint Supply	\$1,163.28	22006	pw dept - Intl #4 repairs
E 101-41130-220		Repair/Maint Supply	\$471.84	22020	pw dept - Intl #4 repairs
E 101-41130-220		Repair/Maint Supply	\$871.25	22064	pw dept - Intl #20 repairs
E 101-41130-220		Repair/Maint Supply	\$109.71	22067	pw dept - Intl #23 repairs
		Total	\$3,536.22		
25398	02/06/24	CENTER POINT ENERGY			
E 101-42270-387		Fire Dept Utilities	\$346.52		fire dept - gas usage
		Total	\$346.52		
25399	02/06/24	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$16,803.42		water dept - Nov 23 usage
E 602-49450-313		Sewer/Contract Services	\$5,364.14		sewer dept - Nov 23 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$5,975.91		sewer dept - Nov 23 NR2
E 601-49400-312		Water/Contract Services	\$17,738.80		water dept - Dec 23 usage
E 602-49450-313		Sewer/Contract Services	\$7,400.37		sewer dept - Dec 23 treatment charges
E 602-47000-602		NR2 Project - principal/int	\$5,975.91		sewer dept - Dec 23 NR2
		Total	\$59,258.55		
25400	02/06/24	COMPASS MINERALS AMERICA INC.			
E 101-41130-220		Repair/Maint Supply	\$2,531.83	1284276	pw dept - blk hwy coarse
		Total	\$2,531.83		
25401	02/06/24	CORE & MAIN LP			
E 451-41000-430		Miscellaneous	\$1,163.30		ARPA - radios
		Total	\$1,163.30		
25402	02/06/24	COURI & RUPPE PLLP			
E 101-41000-304		Legal Fees	\$1,666.25		general - general legal counsel
E 101-41000-304		Legal Fees	\$1,762.50		general - Pleasureland
		Total	\$3,428.75		
25403	02/06/24	DIJITAL MAJIK COMPUTER CLINIC			
E 101-42270-220		Repair/Maint Supply	\$702.50	35525	fire dept - set up computers at fire hall

***Check Detail Register©**

Checks 02/06/24-02/06/24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$702.50		
25404	02/06/24	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	6627	fire dept - right seat officer training
		Total	\$650.00		
25405	02/06/24	FIRE SAFETY USA			
E 101-42270-220		Repair/Maint Supply	\$474.25	181680	fire dept - engine 1
E 101-42270-220		Repair/Maint Supply	\$232.50	181682	fire dept - rescue 1
		Total	\$706.75		
25406	02/06/24	GALLS			
E 101-42270-389		uniforms	\$30.00	026910957	fire dept - name plate
		Total	\$30.00		
25407	02/06/24	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$121.50		water dept - locates
E 602-49450-314		Gopher State One Calls	\$121.49		sewer dept - locates
		Total	\$242.99		
25408	02/06/24	INSPECTRON			
E 101-41220-300		support services	\$51,290.16	1156	general - 3rd qtr 2023 inspections
		Total	\$51,290.16		
25409	02/06/24	KAREN SCHLANGEN			
E 101-45200-342		Refunds	\$182.88		parks dept - park cancelation
		Total	\$182.88		
25410	02/06/24	KELLY C JOHNSON INC			
E 101-41220-742		Electrical Insp	\$1,653.25		general - Jan 20214 permits
		Total	\$1,653.25		
25411	02/06/24	KNIFE RIVER			
E 101-41130-220		Repair/Maint Supply	\$295.96	1043898	pw dept - clean sand
E 101-41130-220		Repair/Maint Supply	\$268.80	1044845	pw dept - clean sand
E 101-41130-220		Repair/Maint Supply	\$252.22	1044965	pw dept - clean sand
E 101-41130-220		Repair/Maint Supply	\$241.30	1045146	pw dept - clean sand
		Total	\$1,058.28		
25412	02/06/24	LEAGUE OF MN CITIES			
E 607-41000-206		Association Dues/LMC, A	\$730.00	397637	STW - stormwater coalition contributions
		Total	\$730.00		
25413	02/06/24	MARCO			
E 101-41000-300		support services	\$101.50	520644873	general - copier contract
		Total	\$101.50		
25414	02/06/24	MCMA SECRETARIAT			
E 101-41000-206		Association Dues/LMC, A	\$150.00		general - membership
		Total	\$150.00		
25415	02/06/24	MN DEPT OF EMPLOYMENT & ECON DEV			

***Check Detail Register©**

Checks 02/06/24-02/06/24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41130-430		Miscellaneous	\$42.02		general - unemployment charges 4th qtr 2023
		Total	\$42.02		
25416	02/06/24	MN DEPT OF LABOR & INDUSTRY			
E 101-41220-722		Bldg Permit Surcharge	\$4,608.00		general - 4th qtr 2023 surcharge
		Total	\$4,608.00		
25417	02/06/24	MN PUBLIC FACILITIES AUTHORITY			
E 602-47000-607		Debt Service Interest	\$3,498.43		sewer dept - PFA interest
		Total	\$3,498.43		
25418	02/06/24	NORTH STAR SIGNS & ENGRAVING			
E 101-41130-226		Sign Repair Materials	\$1,242.93	26480	pw dept - street signs
E 101-41000-200		Office Supplies (GENERA	\$15.00	26482	general - engineer plate
		Total	\$1,257.93		
25419	02/06/24	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$234.14	D052463	sewer dept - testing
E 602-49450-316		Sample Analysis	\$245.58	D055346	sewer dept - ww effluent
		Total	\$479.72		
25420	02/06/24	SC TIMES			
E 101-41000-205		Ordinance Publication	\$1,261.60		general - gas franchise fee ordinance
E 101-41000-203		Legal Notice Publication	\$93.58		general - A&E
E 101-41000-203		Legal Notice Publication	\$89.46		general - Pleasureland
E 101-41000-203		Legal Notice Publication	\$83.28		general - Hommerding
E 101-41000-203		Legal Notice Publication	\$103.88		general - A&E
		Total	\$1,631.80		
25421	02/06/24	STEARNS COUNTY SHERIFF			
E 101-41000-306		Police/Sheriff (contract)	\$14,176.25	2024-000000	general - second half 2023 contract
		Total	\$14,176.25		
25422	02/06/24	STEARNS CTY MUNICIPAL LEAGUE			
E 101-41000-206		Association Dues/LMC, A	\$100.00		general - dues
		Total	\$100.00		
25423	02/06/24	SUMMIT FIRE PROTECTION			
E 101-42270-220		Repair/Maint Supply	\$385.25	150036436	fire dept - fire extinguisher annual inspection
		Total	\$385.25		
25424	02/06/24	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	366319	water dept - sample #'s 240039 & 240040
		Total	\$70.00		
25425	02/06/24	TRI COUNTY ABSTRACT			
E 101-41000-625		Animal Impound	\$225.00		general - 4th qtr 2023 boarding
		Total	\$225.00		
25426	02/06/24	WEST CENTRAL SANITATION			
E 101-41000-384		Refuse/Garbage Disposal	\$210.69		general - garbage service
E 101-42270-384		Refuse/Garbage Disposal	\$37.36		fire dept - garbage service

***Check Detail Register©**

Checks 02/06/24-02/06/24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$248.05		
25427	02/06/24	WORKMED MIDWEST PA			
E 101-41130-430		Miscellaneous	\$100.00	00048206-00	pw dept - consortium fee 2024
Total			\$100.00		
25428	02/06/24	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$92.22		general - gas usage city hall
Total			\$92.22		
10100			\$155,828.02		

Fund Summary

10100 STATE BANK OF KIMBAL		
101 GENERAL FUND		\$89,924.51
451 AMERICAN RESCUE PLAN FUND		\$1,163.30
601 WATER FUND		\$34,809.26
602 SEWER FUND		\$29,200.95
607 STORMWATER UTILITY		\$730.00
		\$155,828.02

Michael G. Zenzen

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	Monthly Totals
Cash Balance 12/31/2023(un-audited)	\$ 1,252,830	\$ 1,759,242.86	\$ 203,777	\$ 336,561	\$ (51,810)	\$ 391,145	\$ 82,050	\$ 159,125	\$ 6,517	\$ 48,638	\$ 4,188,076
Receipts January 2024	\$ 20,628	\$ 35,351.88	\$ 683	\$ 1,229	\$ 22,176	\$ 27,673	\$ 9,423	\$ 831	\$ 376		\$ 118,372
Ex. January 2024	\$ 51,834	\$ 8,187.00			\$ 25,520	\$ 19,022	\$ 1,130		\$ 323	\$ 6,560	\$ 112,577
Receipts February 2024											\$ -
Ex. February 2024	\$ 93,954				\$ 35,101	\$ 29,609	\$ 1,657			\$ 1,163	\$ 161,484
Receipts March 2024											\$ -
Ex. March 2024											\$ -
Receipts April 2024											\$ -
Ex. April 2024											\$ -
Receipts May 2024											\$ -
Ex. May 2024											\$ -
Receipts June 2024											\$ -
Ex. June 2024											\$ -
Receipts July 2024											\$ -
Ex. July 2024											\$ -
Receipts August 2024											\$ -
Ex. August 2024											\$ -
Receipts September 2024											\$ -
Ex. September 2024											\$ -
Receipts October 2024											\$ -
Ex. October 2024											\$ -
Receipts November 2024											\$ -
Ex. November 2024											\$ -
Receipts December 2024											\$ -
Ex. December 2024											\$ -
Cash Balance	\$ 1,127,670	\$ 1,786,407.74	\$ 204,460	\$ 337,790	\$ (90,255)	\$ 370,187	\$ 88,686	\$ 159,956	\$ 6,570	\$ 40,915	\$ 4,032,387

	2024	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of Feb . 6, 2023	Spent	
General Fund	\$1,121,200	\$ 20,628	1.84%	\$1,100,572
Capital Improvement Fund	\$993,013	\$ 35,352	3.56%	\$957,661
Water Fund	\$278,000	\$ 22,176	7.98%	\$255,824
Sewer Fund	\$275,000	\$ 27,673	10.06%	\$247,327
Sewer Debt Fund	\$12,500	\$ 831	6.65%	\$11,669
Street Light Fund	\$4,500	\$ 376	8.36%	\$4,124
WAC/SAC Improvement Fund	\$35,759	\$ 1,229	3.44%	\$34,530
Debt Service	\$41,000	\$ 683	1.67%	\$40,317
Storm Water	\$55,000	\$ 9,423	17.13%	\$45,577
American Rescue Plan	\$0		#DIV/0!	\$0
Total Revenues	\$2,815,972	\$ 118,372	4.20%	\$2,697,600
Expenditures				
General Fund	\$1,135,264	\$ 145,788	12.84%	\$989,476
Capital Improvement Fund	\$945,800	\$ 8,187	0.87%	\$937,613
Water Fund	\$243,864	\$ 60,621	24.86%	\$183,243
Sewer Fund	\$271,667	\$ 48,631	17.90%	\$223,036
Storm Water Utility Fund	\$36,154	\$ 2,787	7.71%	\$33,367
Street Light Fund	\$4,380	\$ 323	7.38%	\$4,057
WAC/SAC Improvement Fund	\$0		#DIV/0!	\$0
Debt Service	\$36,000		0.00%	\$36,000
American Rescue Plan		\$ 7,723	#DIV/0!	(\$7,723)
Total Expenditures	\$2,673,129	\$ 274,061	10.25%	\$2,399,068

General Fund				
	2024	Spent/Received	% of Budget	Remaining Amount
	Budget	As of Feb. 6, 2023	Spent	
Administration	\$ 410,988	\$ 49,883	12.14%	\$ 361,106
Council	\$ 35,531	\$ 406	1.14%	\$ 35,125
Boards and Commissions	\$ 3,500	\$ 315	9.00%	\$ 3,185
Building Inspection	\$ 89,500	\$ 57,925	64.72%	\$ 31,575
Elections	\$ 12,350	\$ 39	0.32%	\$ 12,311
Fire	\$ 237,043	\$ 8,834	3.73%	\$ 228,209
Streets	\$ 251,432	\$ 26,536	10.55%	\$ 224,896
Parks	\$ 94,919	\$ 1,850	1.95%	\$ 93,069
Total General Fund	\$ 1,135,264	\$ 145,788	12.84%	\$ 989,476

ORGANIZATION INFORMATION

Organization Name: St. Augusta Legion Auxiliary Unit 621 Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: 41021904 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1874 247th St.

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Anne Nikolas

CEO Daytime Phone: 320-266-1479 CEO Email: annenikolas@q.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:
 (DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

Current calendar year Certificate of Good Standing
 Don't have a copy? This certificate must be obtained each year from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? Yes No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: 03/03/2024, 05/04/2024, 11/09/2024, 11/17/
-OR-
 conducted on up to 12 consecutive days in connection with a:

county fair Dates: _____

civic celebration Dates: _____

Minnesota State Fair Dates: _____

Person in charge of bingo event: Anne Nikolas / Tina Rapaway Daytime Phone: 320-266-1479

Name of premises where bingo will be conducted: St. Augusta Legion Post 621

Premises street address: 1874 247th Street

City: St. Augusta If township, township name: _____ County: Stearns

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary Help of Christians Church Previous Gambling Permit Number: X- 73003-23-057
Minnesota Tax ID Number, if any: 8340039 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 24588 County Road 7
City: St. Augusta State: MN Zip: 56301 County: Stearns
Name of Chief Executive Officer (CEO): Fr. Erik Lundgren
CEO Daytime Phone: 320-252-1799 CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary Help of Christians Church
Physical Address (do not use P.O. box): 24588 County Road 7
Check one:
 City: St. Augusta Zip: 56301 County: Stearns
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): June 23, 2024
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Wendelin Church of Luxemburg Previous Gambling Permit Number: X- X-04295-23-017

Minnesota Tax ID Number, if any: 8534400 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 22714 Hwy 15

City: St. Augusta State: MN Zip: 56301 County: Stearns

Name of Chief Executive Officer (CEO): Fr. Erik Lundgren

CEO Daytime Phone: 320-252-1799 CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): shellyg@smhoc.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Wendelin Catholic Church of Luxemburg

Physical Address (do not use P.O. box): 22714 Hwy 15

Check one:

City: St. Augusta Zip: 56301 County: Stearns

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): July 28, 2024

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Church of St. Wendelin		Date of organization	Tax exempt number 41-0777928
Organization Address (No PO Boxes) 22714 State Highway 15	City St. Augusta	State MN	Zip Code 56301
Name of person making application Pat Salzbrun	Business phone 320-980-1534	Home phone	
Date(s) of event March 16, 2024	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Father Erik Lundgren	City St. Augusta	State MN	Zip Code 56301
Organization officer's name	City	State MN	Zip Code
Organization officer's name	City	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.
Church Grounds, 22714 State Highway 15, St. Augusta, MN 56301

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license

\$20
Fee Amount

Event in conjunction with a community festival Yes No

3800
Current population of city

February 6, 2024
Date Approved

March 16, 2024
Permit Date

bmccabe@staugustamn.com
City or County E-mail Address

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number
Church of St. Wendelin		41-0777928

Organization Address (No PO Boxes)	City	State	Zip Code
22714 State Highway 15	St. Augusta	MN	56301

Name of person making application	Business phone	Home phone
Pat Salzbrun	320-980-1534	

Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer
April 20, 2024	<input type="checkbox"/> Club	<input type="checkbox"/> Charitable	<input checked="" type="checkbox"/> Religious
	<input type="checkbox"/> Other non-profit		

Organization officer's name	City	State	Zip Code
Father Erik Lundgren	St. Augusta	MN	56301

Organization officer's name	City	State	Zip Code
		MN	

Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
 Church Grounds, 22714 State Highway 15, St. Augusta, MN 56301

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
 City or County approving the license

February 6, 2024
 Date Approved

\$20
 Fee Amount

April 20, 2024
 Permit Date

Event in conjunction with a community festival Yes No

bmccabe@staugustamn.com
 City or County E-mail Address

3800
 Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

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Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Church of St. Wendelin		41-0777928	
Organization Address (No PO Boxes)	City	State	Zip Code
22714 State Highway 15	St. Augusta	MN	56301
Name of person making application	Business phone	Home phone	
Father Erik Lundgren	320-252-1799		
Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer	
July 28, 2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Father Erik Lundgren	St. Augusta	MN	56301
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
Church Grounds, 22714 State Highway 15, St. Augusta, MN 56301

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta
City or County approving the license

\$20
Fee Amount

Event in conjunction with a community festival Yes No

3800
Current population of city

February 6, 2024
Date Approved

July 28, 2024
Permit Date

bmccabe@staugustamn.com
City or County E-mail Address

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
St. Mary HOC	1873	8340039	
Organization Address (No PO Boxes)	City	State	Zip Code
24588 County Road 7	St. Augusta	MN	56301
Name of person making application	Business phone	Home phone	
Father Erik Lundgren	320-980-1534		
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
June 23, 2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Father Erik Lundgren	St. Augusta	MN	56301
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
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APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of St. Augusta	February 6, 2024
City or County approving the license	Date Approved
\$20	June 23, 2024
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	bmccabe@staugustamn.com
3800	City or County E-mail Address
Current population of city	

Signature City Clerk or County Official
City or County E-mail Address

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

REGISTER NOW: mncma.org

SHARING OUR STORIES

MCMA 2024 ANNUAL CONFERENCE | MAY 1-3 | MADDEN'S ON GULL LAKE

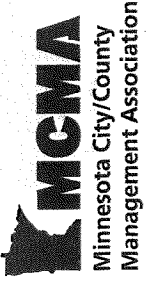
League of Minnesota Cities
145 University Ave. West
St. Paul, MN 55103-2044

PSRT STD
US POSTAGE PAID
TWIN CITIES MN
PERMIT NO. 3223



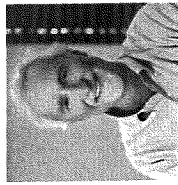
400

Bill McCabe
Administrator
Saint Augusta
1914 250th St
Saint Augusta MN 56301-7706



SHARING OUR STORIES

Join city and county professionals for three days of valuable networking with peers from across the state and rich educational sessions presented by inspiring speakers!



Dr. Henry Emmons, MD
Psychiatrist, founder of
NaturalMentalHealth.com,
author of *The Chemistry of Joy*
and *The Chemistry of Calm*

OPENING KEYNOTE
WEDNESDAY, MAY 1 — 7-8 P.M.

Recovering Wellbeing: How to Sustain a Healthy Mind, Mood and Heart in Chaotic Times

What can we do to restore resilience and serenity and limit stress? Blending new neuroscience with wisdom and traditions, we will explore what it takes to cultivate inner calm, avoid burnout, and protect our brains.

Dr. Emmons will offer a breakout session with practical applications to help you develop joy in your own life.



Mike Scanlon
Storyteller, Management Consultant,
former City Manager

GENERAL SESSION 1
THURSDAY, MAY 2 — 9:30-10:45 A.M.

Mastering the Art of Persuasion: Storytelling for Effective Advocacy

In a society dominated by fleeting impressions, storytelling offers a narrative anchor that city staff, citizens, and boards can revisit when navigating the complexities of decision-making. Scanlon will demonstrate the power of storytelling and give you a framework for your storytelling journey.

Scanlon's breakout session will allow participants to practice creating their own stories for effective advocacy.



Sybil Dunlop
Litigation partner
at the law firm of
Greene Espel PLLP

GENERAL SESSION 2
THURSDAY, MAY 2 — 1-1:50 P.M.

Conscious Inclusion at Work

This session will cover the fundamentals of diversity, equity, and inclusion (DEI) as well as present the compelling case for investing in DEI efforts and eliminating unconscious bias.

Dunlop's breakout session will help us explore our own biases.



Kevin Kling
Writer, performer,
storyteller

CLOSING KEYNOTE: FRIDAY, MAY 3 — 9:30-10:30 A.M.

Lost & Found: Forging Connection Through Story

Kevin Kling will share how a near-fatal motorcycle accident left him partially paralyzed but expanded his heart in ways he could never have imagined. He will invite the audience to travel with him through portals that led him out of crisis and on to new pathways.



2024 ANNUAL CONFERENCE | MNCMA.ORG
MAY 1-3 | MADDEN'S ON GULL LAKE

ST AUGUSTA CONTRACT

DECEMBER 2023

TOTAL HOURS: 44

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23096887	2559	12/1/2023 02:06:36	12/1/2023 03:10:46	[12/01/2023 03:10:35 : MOB : 2559] MINEA -ST AUGUSTA CONTRACT SCHEDULED 0200-0300 -1.0 HOUR COMPLETE
ST AUGUSTA	23097051	2572	12/1/2023 14:49:44	12/1/2023 15:49:55	[12/01/2023 15:49:08 : MOB : 2572] -one hour contract 1449 to 1549 hours -patrolled area isenberg
ST AUGUSTA	23097260	2543	12/2/2023 01:19:29	12/2/2023 04:52:16	[12/02/2023 04:52:10 : MOB : 2543] BAROS -1HR CONTRACT COMPLETED. -DONE IN THREE SEPERATE SEGMENTS STARTING AT 0130, 0215, 0415. -HAD TO LEAVE TWICE FOR OTHER IN PROGRESS CALLS. -PATROLLED RESIDENTIAL AND BUSINESS AREAS. -NO WINTER PARKING VIOLATIONS SEEN. [12/02/2023 02:37:53 : MOB : 2543] 0216-0237 [12/2/2023 02:14:53 : pos8 : 01BNSnyder] CLEARED CONTRACT AT 0129 FOR MEDICAL IN FAIRHAVEN TWN
ST AUGUSTA	23097419	2572	12/2/2023 19:16:30	12/2/2023 20:16:17	[12/02/2023 20:15:43 : MOB : 2572] -one hour contract isenberg/rosenfeld [12/2/2023 19:33:41 : pos14 : 01DMPonsne] 1932
ST AUGUSTA	23097557	2557	12/3/2023 09:42:04	12/3/2023 10:44:20	[12/03/2023 10:44:13 : MOB : 2557] ringness -contract assigned for 1000 to 1100 -started at 0942 -gregory park -townsite -blackberry farms -plesureland -contract ended at 1043

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23097700	2554	12/4/2023 04:56:17	12/4/2023 06:00:12	[12/04/2023 06:00:09 : MOB : 2554] BELLMONT - PATROLLED NAIGHBORHOODS, BUSINESSES, MISC. - TIME 0455 TO 0555
ST AUGUSTA	23097818	2572	12/4/2023 14:52:43	12/4/2023 15:54:39	[12/04/2023 15:53:02 : MOB : 2572] -one hour contract 1452 to 1552 hours -patrolled area isenberg
ST AUGUSTA	23097924	2572	12/5/2023 07:26:43	12/5/2023 08:26:46	[12/05/2023 08:25:41 : MOB : 2572] -one hour contract 0726 to 0826 hours -patrolled area isenberg
ST AUGUSTA	23098313	2555	12/6/2023 16:55:43	12/6/2023 18:11:38	[12/06/2023 18:11:34 : MOB : 2555] END 1800 TOTAL TIME 1 HOUR C.SCHWEGEL [12/06/2023 17:58:47 : MOB : 2555] LUX TOWNSITE [12/06/2023 17:50:51 : MOB : 2555] TERRACE HILLS [12/06/2023 17:42:18 : MOB : 2555] RIDGE CREEK [12/06/2023 17:36:37 : MOB : 2555] CHERRYWOOD ESTATES [12/06/2023 17:30:17 : MOB : 2555] EMERALD PONDS [12/06/2023 17:16:37 : MOB : 2555] EAGLES LANDING [12/06/2023 17:16:31 : MOB : 2555] EAG

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23098402	2552	12/7/2023 01:41:58	12/7/2023 02:42:34	[12/07/2023 02:42:26 : MOB : 2552] ROMSTAD 2552 -PATROLLED BUSINESS AND RESIDENTIAL AREAS -ALL APPEARED NORMAL -0141-0241 -TOTAL TIME OF CONTRACT 1 HOUR
ST AUGUSTA	23098663	2512	12/8/2023 04:30:38	12/8/2023 05:30:59	[12/08/2023 05:25:56 : MOB : 2512] PATROLED DOWNTOWN AND RESIDENTIAL AREAS
ST AUGUSTA	23098782	2583	12/8/2023 15:19:19	12/8/2023 16:24:19	[12/08/2023 16:24:14 : MOB : 2583] STEVENS - START: 1519 - END: 1624 - LATE DUE TO MISSPJ. - PATROLLED COUNTY ROADS, TOWNSITE, RESIDENTIAL AREAS, BUSINESSES. - 1 TRAFFIC STOP FOR EXPIRED DL, VW.
ST AUGUSTA	23098924	2551	12/9/2023 00:14:44	12/9/2023 01:16:34	[12/09/2023 01:16:28 : MOB : 2551] SALFER - 1 HOUR COMPLETE. 0014 TO 0114 HOURS. - PATROLLED COUNTY ROADS, TOWNSITE, NEIGHBORHOODS, STORAGE UNITS - CITIZEN CONTACT @ LOCTITE STORAGE. ICR 23098926 - WINTER PARKING - WARNING ON FOREST GLEN CIR - NOTHING ELSE TO REPORT
ST AUGUSTA	23098980	2545	12/9/2023 10:06:19	12/9/2023 11:05:24	[12/09/2023 11:05:08 : MOB : 2545] -ZWACK -STARTED CONTRACT AT 1005 HOURS. -MEDICAL AND REFRACTION HOUSE -CHERRYWOOD ESTATES. -43RD AVE, CR 7 FOR SPEEDERS -EAGLES LANDING. -ENDED CONTRACT AT 1105 HOURS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23099527	2581	12/11/2023 18:42:30	12/11/2023 19:58:27	[12/11/2023 19:58:03 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT (1842-1942) -1 CC -PATROLLED THE DOM CIR AND EMERALD PONDS AREA [12/11/2023 19:06:59 : MOB : 2581] -CC 23099529
ST AUGUSTA	23099593	2558	12/12/2023 00:23:26	12/12/2023 01:24:32	[12/12/2023 01:24:24 : MOB : 2558] 0023-START OF CONTRACT 0023-0123 PATROLLED RES AND BUSINESS AREAS 0123-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ST AUGUSTA	23099757	2581	12/12/2023 17:40:28	12/12/2023 18:42:02	[12/12/2023 18:41:59 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT (1740-1840) -MUNDANE NIGHT
ST AUGUSTA	23099878	2559	12/13/2023 04:53:46	12/13/2023 05:57:24	[12/13/2023 05:57:09 : MOB : 2559] MINEA -ST AUGUSTA CONTRACT SCHEDULED 0500-0600 -CHECKED FOR SEASONAL PARKING VIOLATIONS -1.0 HOUR COMPLETE
ST AUGUSTA	23100113	2553	12/13/2023 20:54:44	12/13/2023 21:54:06	[12/13/2023 21:54:02 : MOB : 2553] ROSENFELD 1 HOUR ST AUGUSTA CONTRACT.
ST AUGUSTA	23100192	2548	12/14/2023 07:48:56	12/14/2023 08:54:04	[12/14/2023 08:53:49 : MOB : 2548] -POGATSHNIK. -PATROLLED THROUGH RESIDENTIAL AREAS, NO ISSUES.
ST AUGUSTA	23100493	2548	12/15/2023 08:47:32	12/15/2023 09:53:00	[12/15/2023 09:52:44 : MOB : 2548] -POGATSHNIK -PATROLLED THOUGH OUT TOWN, NO ISSUES.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23100818	2550	12/16/2023 14:39:46	12/16/2023 16:00:22	[12/16/2023 16:00:17 : MOB : 2550] FISCHER -CONTRACT INITIATED 1500 -CO RD 136, CO RD 44, EMERALD PONDS, KIFFMEYER PARK, BLACKBERRY FARMS, CHERRYWOOD ESTATES -NOTHING TO REPORT -CONTRACT COMPLETE 0400
ST AUGUSTA	23101123	2550	12/17/2023 14:46:41	12/17/2023 15:46:43	[12/17/2023 15:46:38 : MOB : 2550] FISCHER -CONTRACT COMPLETE 1546 [12/17/2023 15:45:35 : MOB : 2550] FISCHER -SPEED ENFORCEMENT CO RD 115 // 33 AV -ONE CITATION [12/17/2023 15:18:24 : MOB : 2550] FISCHER -INITIATED 1446 -BLACKBERRY FARMS, CO 115,
ST AUGUSTA	23101284	2552	12/18/2023 04:46:15	12/18/2023 05:46:33	[12/18/2023 05:46:27 : MOB : 2552] ROMSTAD 2552 -PATROLLED RESIDENTIAL AND BUSINESS AREAS -ALL APPEARED NORMAL -0446-0546 -TOTAL CONTRACT TIME 1 HOUR
ST AUGUSTA	23101489	2540K9	12/18/2023 17:44:01	12/18/2023 18:47:30	[12/18/2023 18:47:26 : MOB : 2540K9] TOTAL TIME ON CONTRACT 1 HR....MAYERS [12/18/2023 18:47:20 : MOB : 2540K9] DROVE AROUND RESIDENTIAL AREAS AND CHECK ON THINGS...CHECKED BUISNESS AREAS AND WENT OVER TO INDUSTRIAL PARK... -LOCATED SEMI TRAILER IN THE PARK BUT NOT ABLE TO IDENTIFY WHOSE IT IS...OR TO CONTACT ANYONE.....

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23101588	2550	12/19/2023 08:02:22	12/19/2023 09:04:54	[12/19/2023 09:04:48 : MOB : 2550] FISCHER - GREGORY PARK STORAGE, CO RD 136, 260 ST, HWY 15 PASS ON RIGHT CITATION, CO RD 7, KIFFMEYER PARK -CONTRACT COMPLETE 0902 [12/19/2023 08:02:45 : MOB : 2550] FISCHER -CONTRACT INITIATED 0802
ST AUGUSTA	23101856	2559	12/20/2023 01:00:01	12/20/2023 02:00:44	[12/20/2023 02:00:35 : MOB : 2559] MINEA -ST AUGUSTA SCHEDULED 0100-0200 -1.0 HOUR COMPLETE -MONITORED STORAGE UNITS ON GREGORY PARK DR
ST AUGUSTA	23102104	2571	12/20/2023 19:01:03	12/20/2023 20:06:49	[12/20/2023 20:05:56 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 1901-2001 - 1 HOUR TOTAL. -PATROLLED CITY, COUNTY ROADS AND PARKS. -ALSO CHECKED CLOSED BUSINESSES AND STORAGE UNITS. -NOTHING OUT OF THE ORDINARY. -SPENT TIME ON HWY 15 IN LUX CHECKING FOR SEMI'S ENGINE BRAKING PER SGT'S EMAIL A COUPLE WEEKS AGO. -NO VIOLATIONS SEEN DURING THIS TIME. -NOTHING ELSE TO NOTE.
ST AUGUSTA	23102195	2543	12/21/2023 04:59:11	12/21/2023 06:06:52	[12/21/2023 06:06:44 : MOB : 2543] BAROS -1 HR CONTRACT COMPLETE, 0500-0600. -PATROLLED BUSINESS, RESIDENTIAL, AND STORAGE AREAS. -LIGHT TRAFFIC. -NO WINTER PARKING VIOLATIONS SEEN.
ST AUGUSTA	23102496	2562	12/22/2023 11:04:36	12/22/2023 12:08:32	[12/22/2023 12:08:28 : MOB : 2562] -MOST OF THE BUSINESSES WERE OPEN. -THE INDUSTRIAL PARK WAS OPEN AND HAD SOME TRAFFIC. -THE RESIDENTIAL AREAS WERE SLOW AND APPEARED SECURE.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23102564	2562	12/22/2023 14:37:31	12/22/2023 15:49:29	<p>[12/22/2023 15:49:24 : MOB : 2562] -I DROVE THROUGH THE WESTERN AREA OF THE TOWNSHIP. -THE LOCAL BUSINESSES WERE OPEN. -THE STORAGE BUILDINGS APPEARED SECURE. -THE RESIDENTIAL AREAS HAD SOME TRAFFIC. -I RESPONDED TO A MEDICAL ON 250 ST WHILE IN THE AREA. LJMCLAUGHLIN</p> <p>[12/22/2023 15:10:27 : pos8 : 01LJHELD] TOOK MED IN ST AUGUSTA</p>
ST AUGUSTA	23102966	2586	12/24/2023 00:23:05	12/24/2023 01:25:36	<p>[12/24/2023 01:25:32 : MOB : 2586] Schwinghammer - Start of Contract - 0023 - Patrolled county roads and township roads - Main townsite patrol and area businesses - Rainy - End of Contract - 0123 - 1 Hour Contract</p>
ST AUGUSTA	23103019	2562	12/24/2023 13:35:52	12/24/2023 14:36:48	<p>[12/24/2023 14:36:15 : MOB : 2562] -THE CHURCH AND SCHOOL APPEARED SECURE. -THE BARS WERE PACKED. -MOST OF THE OTHER BUSINESSES WERE CLOSED. -THE IMMEDIATE RESIDENTIAL AREAS HAD MANY VEHICLES PARKED ON STREETS AND IN DRIVEWAYS. -THE INDUSTRIAL AREA WAS QUIET. -TRAFFIC THROUGH THE AREA WITH NO VIOLATIONS. -RAINING ALL DAY. LJMCLAUGHLIN</p>
ST AUGUSTA	23103162	2550	12/25/2023 12:43:31	12/25/2023 13:45:26	<p>[12/25/2023 13:45:23 : MOB : 2550] FISCHER -67 AV STORAGE -CONTRACT COMPLETE 1345</p> <p>[12/25/2023 13:09:23 : MOB : 2550] FISCHER -CO RD 115 45 ZONE SPEED ENFORCEMENT</p> <p>[12/25/2023 12:43:56 : MOB : 2550] FISCHER</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23103284	2575	12/26/2023 09:05:38	12/26/2023 09:12:27	[12/26/2023 09:12:13 : MOB : 2575] T KIESLING - WAS ABOUT TO START CONTR ARUND 0440 HRS - SUSPICIOUS VEH LEAVING GREGORY PK RD STORAGE UNITS, SEE ICR#23103264. - VEH W/PLATES NOT MATCHING LEAVING GATED AREA - HI-RISK STOP AT KWIK TRIP ON 23RD IN ST CLOUD - 2 PAIRS OF BOLT CUTTERS IN S/V - NO CUT LOCKS AT GREGORY PARK STORAGE - DRIVER AND PSGR HAD SIGNS OF CONT SUBS USE - DRIVER ARRESTED FOR DWI - (WELL OVER) 1 HR CONTRACT COMPLETE FROM INVESTIGATION - 0440 TO 0540 HRS
ST AUGUSTA	23103443	2540K9	12/26/2023 19:24:33	12/26/2023 20:29:36	[12/26/2023 20:29:32 : MOB : 2540K9] 1 HR MAYERS [12/26/2023 20:29:24 : MOB : 2540K9] QUIET NIGHT IN TOWN RESIDENTIAL BUSINESSS AREAS ALL OK NO TRAFFIC VIOLATIONS
ST AUGUSTA	23103637	2544	12/27/2023 14:13:17	12/27/2023 15:13:52	
ST AUGUSTA	23103808	2544	12/28/2023 09:51:19	12/28/2023 10:57:16	
ST AUGUSTA	23103974	2583	12/28/2023 20:17:48	12/28/2023 21:33:23	[12/28/2023 21:33:15 : MOB : 2583] STEVENS START: 2017 END: 2133 - ASSISTED DEPTY FISCHER WITH PRDAM 23103978 AT KO STORAGE. - PATROLLED CITY STREETS, BUSINESSES, RESIDENTIAL AREAS, PARKS.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23104044	2551	12/29/2023 02:00:08	12/29/2023 03:29:51	<p>[12/29/2023 03:29:35 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 0200-0217 & 0244-0327 HOURS. - PATROLLED TOWNSITE/ COUNTY ROADS, NEIGHBORHOODS, AND BUSINESS DISTRICT. - NO WINTER PARKING VIOLATIONS. - NOTHING TO REPORT</p> <p>[12/29/2023 03:08:12 : MOB : 2564] POPP -nothing to report for the first 15min then i was asked to back another deputy on a traffic stop.</p> <p>[12/29/2023 02:44:09 : MOB : 2551] TOOK OVER @ 0244</p> <p>[12/29/2023 02:17:09 : pos8 : 01MRDOUCET] ASST ON 10.38/FST</p>
ST AUGUSTA	23104122	2550	12/29/2023 12:39:01	12/29/2023 13:42:23	<p>[12/29/2023 13:41:55 : MOB : 2550] FISCHER -SPEED ENFORCEMENT CO RD 115: ONE VERBAL WARNING -CLR CONTRACT 1341</p> <p>[12/29/2023 12:55:35 : MOB : 2550] FISCHER -CO 7, KIFFMEYER PARK, EMERALD PONDS</p> <p>[12/29/2023 12:40:31 : MOB : 2550] FISCHER -CONTRACT INITIATED 1239</p>
ST AUGUSTA	23104315	2543	12/30/2023 00:49:45	12/30/2023 02:02:03	<p>[12/30/2023 02:01:55 : MOB : 2543] BAROS -1 HR CONTRACT COMPLETED, 1250-0200. -PATROLLED BUSINESS, STORAGE UNIT, AND RESIDENTIAL AREAS. -VERY LIGHT TRAFFIC. -NO WINTER PARKING VIOLATIONS SEEN.</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	23104595	2567	12/31/2023 13:45:18	12/31/2023 14:54:37	[12/31/2023 14:54:27 : MOB : 2567] - Start of CONTR: 1345. - End of CONTR: 1445. - Total time, 1 hour.
ST AUGUSTA	23104671	2588	12/31/2023 20:18:15	12/31/2023 21:22:48	[12/31/2023 21:22:31 : MOB : 2588] TROEN -CONTRACT STARTED 20:18 -ENDED 21:18 -PATROLLED TOWNSITE, FIREHALL, AND HWY 15 -NO ISSUES -NOTHING TO REPORT -WG S-54/BWC -NO REP

ALL CALLS - DECEMBER 2023 - ST AUGUSTA

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	12/2/2023 09:08:47	23097307	911A	911 ABANDONED CALL
ST AUGUSTA	12/9/2023 22:35:48	23099096	ALFALSE	FALSE ALARM
ST AUGUSTA	12/3/2023 18:27:31	23097638	ASLT	ASSAULT
ST AUGUSTA	12/3/2023 18:20:02	23097635	BURN	ILLEGAL BURNING
ST AUGUSTA	12/9/2023 00:28:22	23098926	CC	CITIZEN CONTACT
ST AUGUSTA	12/11/2023 19:00:08	23099529	CC	CITIZEN CONTACT
ST AUGUSTA	12/28/2023 19:27:55	23103958	CC	CITIZEN CONTACT
ST AUGUSTA	12/13/2023 11:59:52	23099961	CO	CARBON MONOXIDE CALL WITHO
ST AUGUSTA	12/5/2023 07:40:38	23097926	CO	CARBON MONOXIDE CALL WITHO
ST AUGUSTA	12/6/2023 16:55:43	23098313	CONTR	CONTRACT
ST AUGUSTA	12/7/2023 01:41:58	23098402	CONTR	CONTRACT
ST AUGUSTA	12/4/2023 04:56:17	23097700	CONTR	CONTRACT
ST AUGUSTA	12/4/2023 14:52:43	23097818	CONTR	CONTRACT
ST AUGUSTA	12/5/2023 07:26:43	23097924	CONTR	CONTRACT
ST AUGUSTA	12/8/2023 15:19:19	23098782	CONTR	CONTRACT
ST AUGUSTA	12/8/2023 04:30:38	23098663	CONTR	CONTRACT
ST AUGUSTA	12/2/2023 01:19:29	23097260	CONTR	CONTRACT
ST AUGUSTA	12/2/2023 19:16:30	23097419	CONTR	CONTRACT
ST AUGUSTA	12/3/2023 09:42:04	23097557	CONTR	CONTRACT
ST AUGUSTA	12/1/2023 02:06:36	23096887	CONTR	CONTRACT
ST AUGUSTA	12/1/2023 14:49:44	23097051	CONTR	CONTRACT
ST AUGUSTA	12/13/2023 20:54:44	23100113	CONTR	CONTRACT
ST AUGUSTA	12/14/2023 07:48:56	23100192	CONTR	CONTRACT
ST AUGUSTA	12/15/2023 08:47:32	23100493	CONTR	CONTRACT
ST AUGUSTA	12/13/2023 04:53:46	23099878	CONTR	CONTRACT
ST AUGUSTA	12/12/2023 00:23:26	23099593	CONTR	CONTRACT
ST AUGUSTA	12/12/2023 17:40:28	23099757	CONTR	CONTRACT
ST AUGUSTA	12/9/2023 10:06:19	23098980	CONTR	CONTRACT
ST AUGUSTA	12/9/2023 00:14:44	23098924	CONTR	CONTRACT
ST AUGUSTA	12/11/2023 18:42:30	23099527	CONTR	CONTRACT
ST AUGUSTA	12/16/2023 14:39:46	23100818	CONTR	CONTRACT
ST AUGUSTA	12/17/2023 14:46:41	23101123	CONTR	CONTRACT
ST AUGUSTA	12/18/2023 04:46:15	23101284	CONTR	CONTRACT
ST AUGUSTA	12/18/2023 17:44:01	23101489	CONTR	CONTRACT
ST AUGUSTA	12/19/2023 08:02:22	23101588	CONTR	CONTRACT
ST AUGUSTA	12/28/2023 20:17:48	23103974	CONTR	CONTRACT
ST AUGUSTA	12/27/2023 14:13:17	23103637	CONTR	CONTRACT
ST AUGUSTA	12/28/2023 09:51:19	23103808	CONTR	CONTRACT
ST AUGUSTA	12/24/2023 00:23:05	23102966	CONTR	CONTRACT
ST AUGUSTA	12/24/2023 13:35:52	23103019	CONTR	CONTRACT
ST AUGUSTA	12/25/2023 12:43:31	23103162	CONTR	CONTRACT
ST AUGUSTA	12/26/2023 09:05:38	23103284	CONTR	CONTRACT
ST AUGUSTA	12/26/2023 19:24:33	23103443	CONTR	CONTRACT
ST AUGUSTA	12/20/2023 01:00:01	23101856	CONTR	CONTRACT
ST AUGUSTA	12/20/2023 19:01:03	23102104	CONTR	CONTRACT
ST AUGUSTA	12/21/2023 04:59:11	23102195	CONTR	CONTRACT
ST AUGUSTA	12/22/2023 11:04:36	23102496	CONTR	CONTRACT
ST AUGUSTA	12/22/2023 14:37:31	23102564	CONTR	CONTRACT
ST AUGUSTA	12/29/2023 02:00:08	23104044	CONTR	CONTRACT
ST AUGUSTA	12/29/2023 12:39:01	23104122	CONTR	CONTRACT
ST AUGUSTA	12/30/2023 00:49:45	23104315	CONTR	CONTRACT
ST AUGUSTA	12/31/2023 13:45:18	23104595	CONTR	CONTRACT
ST AUGUSTA	12/31/2023 20:18:15	23104671	CONTR	CONTRACT
ST AUGUSTA	12/21/2023 17:03:04	23102344	CRASH	ACCIDENT
ST AUGUSTA	12/10/2023 15:57:01	23099237	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	12/31/2023 19:20:47	23104661	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	12/29/2023 20:49:53	23104260	DRIVE	DRIVING COMPLAINT
ST AUGUSTA	12/25/2023 23:11:05	23103243	DWI	DRUNK DRIVER ARREST
ST AUGUSTA	12/31/2023 08:20:06	23104559	FPROP	FOUND PROPERTY

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	12/13/2023 11:58:05	23099962	FRAUD	FRAUD
ST AUGUSTA	12/8/2023 12:27:58	23098740	FRAUD	FRAUD
ST AUGUSTA	12/5/2023 08:36:27	23097937	FUP	FOLLOW UP
ST AUGUSTA	12/24/2023 23:37:54	23103110	INFO	MATTER OF INFORMATION
ST AUGUSTA	12/22/2023 22:51:04	23102719	JUVP	JUVENILE/PROBLEM WITH
ST AUGUSTA	12/21/2023 15:36:33	23102326	JUVP	JUVENILE/PROBLEM WITH
ST AUGUSTA	12/20/2023 13:25:47	23101994	LIFTASSIST	LIFT ASSIST
ST AUGUSTA	12/13/2023 07:49:09	23099898	LIFTASSIST	LIFT ASSIST
ST AUGUSTA	12/23/2023 04:39:35	23102778	MA	MOTORIST ASSIST
ST AUGUSTA	12/22/2023 15:06:19	23102601	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/19/2023 11:18:33	23101646	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/26/2023 23:08:28	23103501	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/17/2023 22:16:53	23101234	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/18/2023 14:01:01	23101419	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/9/2023 19:37:16	23099072	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/7/2023 17:21:44	23098561	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/9/2023 10:05:20	23098981	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/2/2023 18:18:12	23097397	MED	MEDICAL EMERGENCY
ST AUGUSTA	12/5/2023 18:41:53	23098081	MEETING	ATTEND MEETING
ST AUGUSTA	12/17/2023 08:26:20	23100956	MISSPA	MISSING PERSON - ADULT
ST AUGUSTA	12/20/2023 11:05:04	23101952	PERD	ISSUE DEER PERMIT
ST AUGUSTA	12/28/2023 20:28:15	23103978	PRDAM	PROPERTY DAMAGE
ST AUGUSTA	12/11/2023 13:00:55	23099411	RW	REPORT WRITING
ST AUGUSTA	12/23/2023 19:14:25	23102902	STALL	STALLED VEHICLE
ST AUGUSTA	12/18/2023 16:22:07	23101459	SUIC	SUICIDE THREAT
ST AUGUSTA	12/16/2023 01:30:12	23100717	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	12/23/2023 15:46:29	23102849	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	12/29/2023 20:41:09	23104258	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	12/20/2023 10:53:22	23101950	THEFT	THEFT
ST AUGUSTA	12/22/2023 12:15:44	23102520	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/29/2023 00:08:08	23104025	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/29/2023 01:34:14	23104040	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/28/2023 18:20:53	23103941	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/28/2023 18:38:37	23103943	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/25/2023 15:40:34	23103182	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/29/2023 21:04:22	23104262	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/27/2023 11:15:27	23103592	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/29/2023 13:05:33	23104129	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/17/2023 15:19:19	23101137	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/16/2023 22:23:57	23100903	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/18/2023 17:05:42	23101476	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/19/2023 08:26:31	23101596	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/13/2023 07:25:45	23099892	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/15/2023 22:51:20	23100704	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/9/2023 13:35:14	23099004	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/8/2023 16:02:14	23098801	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/8/2023 17:12:38	23098816	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 01:01:24	23096872	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 01:10:12	23096874	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 19:23:33	23097153	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 23:20:04	23097236	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 23:32:49	23097240	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 09:43:39	23096935	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/1/2023 12:58:58	23097022	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	12/8/2023 08:40:48	23098690	UNWAN	UNWANTED PERSON
ST AUGUSTA	12/7/2023 12:28:43	23098492	WARRANT	WARRANT
ST AUGUSTA	12/20/2023 14:41:03	23102025	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	12/12/2023 23:36:14	23099849	WELF	WELFARE CHECK
ST AUGUSTA	12/27/2023 08:56:03	23103565	WOPA	WRONGFULLY OBTAINING PUBLIC
ST AUGUSTA	12/1/2023 13:45:09	23097031	XPAT	EXTRA PATROL

CONTRACTS - DECEMBER 2023 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	12/1/2023 02:06:36	03:10:46	23096887	CONTR	2559
ST AUGUSTA	12/1/2023 14:49:44	15:49:55	23097051	CONTR	2572
ST AUGUSTA	12/2/2023 01:19:29	04:52:16	23097260	CONTR	2543
ST AUGUSTA	12/2/2023 19:16:30	20:16:17	23097419	CONTR	2572
ST AUGUSTA	12/3/2023 09:42:04	10:44:20	23097557	CONTR	2557
ST AUGUSTA	12/4/2023 04:56:17	06:00:12	23097700	CONTR	2554
ST AUGUSTA	12/4/2023 14:52:43	15:54:39	23097818	CONTR	2572
ST AUGUSTA	12/5/2023 07:26:43	08:26:46	23097924	CONTR	2572
ST AUGUSTA	12/6/2023 16:55:43	18:11:38	23098313	CONTR	2555
ST AUGUSTA	12/7/2023 01:41:58	02:42:34	23098402	CONTR	2552
ST AUGUSTA	12/8/2023 04:30:38	05:30:59	23098663	CONTR	2512
ST AUGUSTA	12/8/2023 15:19:19	16:24:19	23098782	CONTR	2583
ST AUGUSTA	12/9/2023 00:14:44	01:16:34	23098924	CONTR	2551
ST AUGUSTA	12/9/2023 10:06:19	11:05:24	23098980	CONTR	2545
ST AUGUSTA	12/11/2023 18:42:30	19:58:27	23099527	CONTR	2581
ST AUGUSTA	12/12/2023 00:23:26	01:24:32	23099593	CONTR	2558
ST AUGUSTA	12/12/2023 17:40:28	18:42:02	23099757	CONTR	2581
ST AUGUSTA	12/13/2023 04:53:46	05:57:24	23099878	CONTR	2559
ST AUGUSTA	12/13/2023 20:54:44	21:54:06	23100113	CONTR	2553
ST AUGUSTA	12/14/2023 07:48:56	08:54:04	23100192	CONTR	2548
ST AUGUSTA	12/15/2023 08:47:32	09:53:00	23100493	CONTR	2548
ST AUGUSTA	12/16/2023 14:39:46	16:00:22	23100818	CONTR	2550
ST AUGUSTA	12/17/2023 14:46:41	15:46:43	23101123	CONTR	2550
ST AUGUSTA	12/18/2023 04:46:15	05:46:33	23101284	CONTR	2552
ST AUGUSTA	12/18/2023 17:44:01	18:47:30	23101489	CONTR	2540K9
ST AUGUSTA	12/19/2023 08:02:22	09:04:54	23101588	CONTR	2550
ST AUGUSTA	12/20/2023 01:00:01	02:00:44	23101856	CONTR	2559
ST AUGUSTA	12/20/2023 19:01:03	20:06:49	23102104	CONTR	2571
ST AUGUSTA	12/21/2023 04:59:11	06:06:52	23102195	CONTR	2543
ST AUGUSTA	12/22/2023 11:04:36	12:08:32	23102496	CONTR	2562
ST AUGUSTA	12/22/2023 14:37:31	15:49:29	23102564	CONTR	2562
ST AUGUSTA	12/24/2023 00:23:05	01:25:36	23102966	CONTR	2586
ST AUGUSTA	12/24/2023 13:35:52	14:36:48	23103019	CONTR	2562
ST AUGUSTA	12/25/2023 12:43:31	13:45:26	23103162	CONTR	2550
ST AUGUSTA	12/26/2023 09:05:38	09:12:27	23103284	CONTR	2575
ST AUGUSTA	12/26/2023 19:24:33	20:29:36	23103443	CONTR	2540K9
ST AUGUSTA	12/27/2023 14:13:17	15:13:52	23103637	CONTR	2544
ST AUGUSTA	12/28/2023 09:51:19	10:57:16	23103808	CONTR	2544
ST AUGUSTA	12/28/2023 20:17:48	21:33:23	23103974	CONTR	2583
ST AUGUSTA	12/29/2023 02:00:08	03:29:51	23104044	CONTR	2551
ST AUGUSTA	12/29/2023 12:39:01	13:42:23	23104122	CONTR	2550
ST AUGUSTA	12/30/2023 00:49:45	02:02:03	23104315	CONTR	2543
ST AUGUSTA	12/31/2023 13:45:18	14:54:37	23104595	CONTR	2567
ST AUGUSTA	12/31/2023 20:18:15	21:22:48	23104671	CONTR	2588

Stearns County Sheriff's Office Citations from APS

1/2/2024

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
12/17/2023 3:19:00	St. Augusta	FISCHER SCOTT	730023089427	23101137	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
12/19/2023 8:26:00	St. Augusta	FISCHER SCOTT	730023089429	23101596	169.18.4(4)	PASSING ON THE RIGHT
12/26/2023 12:27:00	St. Augusta	KIESLING THOMAS	730023075631	23103243	169A.20.1(1)	TRAFFIC - DWI - OPERATE MOTOR VEHICLE
12/26/2023 12:27:00	St. Augusta	KIESLING THOMAS	730023075631	23103243	169A.20.1(5)	TRAFFIC - DWI - OPERATE MOTOR VEHICLE
12/13/2023 7:27:00	St. Augusta	POGATSHNIK CRAIG	730023076956	23099892	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
12/21/2023 5:03:00	St. Augusta	ULBRICHT JORDAN	730023087915	23102344	169.14.1	FAIL TO DRIVE WITH DUE CARE
12/9/2023 1:35:00F	St. Augusta	ZWACK SHIRLEY	730023087844	23099004	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
12/9/2023 1:35:00F	St. Augusta	ZWACK SHIRLEY	730023087844	23099004	169.791.2(a)	INSURANCE - NO PROOF
TOTAL:			8			

ST AUGUSTA CONTRACT

JANUARY 2024

TOTAL HOURS: 48

[See attached activity list for details]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24000018	2564	1/1/2024 01:29:33	1/1/2024 02:29:15	[01/01/2024 02:29:03 : MOB : 2564] POPP -1HR CONTRACT 0129-0229 -CONTRACT WAS SUPPOSE TO BE 0030-0130, I WAS ON TRAFFIC STOP NEAR CLEARWATER LAKE. -NOTHING TO REPORT
ST AUGUSTA	24000230	2566	1/2/2024 10:09:26	1/2/2024 11:32:44	[01/02/2024 11:32:37 : MOB : 2566] [01/02/2024 11:29:07 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR 1057-1157 - PATROLLED DOWNTOWN, RES AREAS, INDUSTRIAL, STORAGE UNITS - AOK - SPOKE TO BILL MCCABE REGARDING A WATER LINE THAT WAS CUT AT THE NEW CONSTRUCTION IN EMERALD PONDS - WILL FUP ON THAT
ST AUGUSTA	24000693	2555	1/3/2024 19:54:54	1/3/2024 21:04:06	[01/03/2024 21:04:02 : MOB : 2555] END 2100 TOTAL 1 HOUR C.SCHWEGEL [01/03/2024 20:56:56 : MOB : 2555] LUX TOWNSITE [01/03/2024 20:51:40 : MOB : 2555] TERRACE HILLS [01/03/2024 20:41:11 : MOB : 2555] RIDGE CREEK [01/03/2024 20:33:52 : MOB : 2555] CHERRYWOOD ESTATES [01/03/2024 20:27:36 : MOB : 2555] EMERALD PONDS [01/03/2024 20:23:41 : MOB : 2555] EAGLES LANDING

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24000739	2552	1/4/2024 00:16:58	1/4/2024 01:26:48	[01/04/2024 01:26:42 : MOB : 2552] ROMSTAD 2552 -PATROLLED BUSINESS AND RESIDENTIAL AREAS -0016-0116 HRS -TOTAL TIME OF CONTRACT 1 HOUR
ST AUGUSTA	24000822	2544	1/4/2024 10:42:12	1/4/2024 12:39:30	[01/04/2024 11:44:04 : MOB : 2544] 5 MINS IN I HAD TO CLEAR. BACK NOW [1/4/2024 10:48:25 : pos8 : 01IOSmekof] 2544 - PAUSE CONTRACT
ST AUGUSTA	24001139	2544	1/5/2024 09:33:32	1/5/2024 10:33:20	
ST AUGUSTA	24001279	2581	1/5/2024 17:12:13	1/5/2024 18:16:08	[01/05/2024 18:16:05 : MOB : 2581] ULBRICHT -1 HOUR CONTACT (1712-1812) -1 TRAFFIC STOP -2 POR CHECKS
ST AUGUSTA	24001503	2544	1/6/2024 10:56:58	1/6/2024 11:55:47	
ST AUGUSTA	24001670	2559	1/7/2024 01:18:02	1/7/2024 02:53:20	[01/07/2024 02:53:06 : MOB : 2559] MINEA -ST AUGUSTA CONTRACT SCHEDULED 0130-0230 -HANDLED CRASH 24001679 THAT HAPPENED IN FRONT OF ME -CHECKED FOR WINTER PARKING VIOLATIONS -1.0 HOUR COMPLETE [01/07/2024 01:32:02 : MOB : 2559] START TIME 0118 [01/07/2024 01:32:01 : MOB : 2559] START TIME 0118

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24001768	2544	1/7/2024 14:34:23	1/7/2024 15:34:08	
ST AUGUSTA	24002025	2548	1/8/2024 14:58:26	1/8/2024 16:00:51	[01/08/2024 15:53:52 : MOB : 2548] -POGATSHNIK. -STARTED CONTRACT LATE, DUE TO DEALING WITH A CRASH. -SNOWY ROADS. -PATROLLED AROUND TOWN, NOTHING GOING ON.
ST AUGUSTA	24002144	2571	1/9/2024 03:23:17	1/9/2024 04:25:00	[01/09/2024 04:24:56 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETE 0323-0423 HOURS - 1 HOUR TOTAL. -PATROLLED TOWNSITE AND COUNTY, RESIDENTIAL ROADS. -COMPLETED SEASONAL PARKING, NO VIOLATIONS SEEN. -CONSISTANCE SNOWFALL DURING ENTIRE CONTRACT. -ROADS SNOW COVERED AND SLICK. -VERY MINIMAL TRAFFIC. -NOTHING ELSE TO NOTE.
ST AUGUSTA	24002362	2551	1/9/2024 19:45:52	1/9/2024 20:55:40	[01/09/2024 20:55:32 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 1945 - 2045 HOURS. - PATROLLED COUNTY ROADS, TOWNSITE, NEIGHBORHOODS, BUSINESS DISTRICT, KIFFMEYER PARK. - NTR
ST AUGUSTA	24002499	2589	1/10/2024 09:56:25	1/10/2024 12:17:48	[01/10/2024 12:17:36 : MOB : 2589] -1 HOUR CONTRACT -DROVE RES AND INDUSTRIAL AREAS -CAME ACROSS A VEH IN DITCH -BWC & WG S4 [01/10/2024 11:13:38 : MOB : 2589] LEFT CONTRACT AT 1024 FOR MEDICAL IN LYNDEN TWP
ST AUGUSTA	24002991	2572	1/11/2024 19:42:51	1/11/2024 20:42:22	[01/11/2024 20:42:07 : MOB : 2572] -one hour contract 1942 to 2042 hours -patrolled area

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24003169	2589	1/12/2024 08:41:36	1/12/2024 09:42:57	[01/12/2024 09:42:50 : MOB : 2589] KIFFMEYER -1 HR CONTRACT
ST AUGUSTA	24003397	2581	1/12/2024 23:15:02	1/13/2024 00:15:41	[01/13/2024 00:15:38 : MOB : 2581] ULBRICHT -1 HOUR CONTRACT (2315-0015) -SNOWY/WINDY NIGHT -NOT MUCH MOVING -ROADS WERE GETTING ICED OVER FROM THE DRIFTING
ST AUGUSTA	24003503	2545	1/13/2024 12:58:19	1/13/2024 14:06:33	[01/13/2024 14:06:18 : MOB : 2545] -ZWACK -EAGLES LANDING, -ENDED CONTRACT AT 1405 HOURS [01/13/2024 13:33:02 : MOB : 2545] -ZWACK -STARTED CONTRACT AT 1300 HOURS. -PATROLED 43RD AVE, CR 142, CR 7, EMERALD POND, 230TH ST,
ST AUGUSTA	24003659	2545	1/14/2024 10:02:47	1/14/2024 11:05:21	[01/14/2024 11:05:10 : MOB : 2545] -zwack -started contract at 1000 hours. -cr 136, galaxy rd, 67th ave, 69th ave, 242nd st, fallow rd, ridgeview rd, cr 141 -ended contract at 1105 hours.
ST AUGUSTA	24003824	2580	1/15/2024 04:48:12	1/15/2024 05:49:10	[01/15/2024 05:49:05 : MOB : 2580] N.WALTHER -PATROLLED MOST AREAS OF ST AUGUSTA -NO ISSUES -1 HOUR CONTRACT TIME -0448-0549 HOURS
ST AUGUSTA	24003839	2567	1/15/2024 07:55:43	1/15/2024 08:56:35	[01/15/2024 08:56:26 : MOB : 2567] - Start of CONTR: 0755. - End of CONTR: 0855.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24003960	2583	1/15/2024 20:41:40	1/15/2024 21:50:32	[01/15/2024 21:50:27 : MOB : 2583] STEVENS - PATROLLED RESIDENTIAL AREAS, COUNTY ROADS, BUSINESSES, STORAGE UNITS.
ST AUGUSTA	24004010	2512	1/16/2024 02:30:29	1/16/2024 04:00:50	[01/16/2024 04:00:45 : MOB : 2512] CLEARED FOR VEHICLE FIRE, PATRLED DOWNTOWN AND RESIDENTIAL AREAS [1/16/2024 02:48:36 : pos8 : 01RRYAN] 2552 CLEARED FOR FIRE CALL @ 0245
ST AUGUSTA	24004282	2583	1/16/2024 23:43:11	1/17/2024 00:57:00	[01/17/2024 00:56:55 : MOB : 2583] STEVENS 1 HOUR CONTRACT, LATE DUE TO FIREARMS. START: 2343 END: 0056 PATROLLED TOWNSITE, BUSINESSES, RESIDENTIAL AREAS.
ST AUGUSTA	24004440	2561K9	1/17/2024 13:52:55	1/17/2024 15:13:15	[01/17/2024 15:13:11 : MOB : 2561K9] contract from 1352- 1515 two traffic stops made. both verbal warnings for speeding. [01/17/2024 14:12:41 : pos3 : 01DMHEINEN] DIVERTED TO AN ALARM IN LYNDEN TWN AT 1404
ST AUGUSTA	24004457	2550	1/17/2024 14:51:39	1/17/2024 15:54:55	[01/17/2024 15:54:53 : MOB : 2550] FISCJER -CO 115 45ZONE SPEED ENFORCEMENT -CLR CONTRACT 1553 [01/17/2024 15:12:41 : MOB : 2550] FISCHER -SUSV 24004459 [01/17/2024 14:53:12 : MOB : 2550] FISCHER -CONTRACT INITIATED 1451

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24004519	2568	1/17/2024 19:26:59	1/17/2024 21:36:37	[01/17/2024 21:36:16 : MOB : 2568] LUST -ONE HOUR COMPLETED BETWEEN 2510/2568 FROM 1926-2027 HOURS -WAS CLEARED FOR SUIC CALL [01/17/2024 20:37:30 : MOB : 2510] HOFF GREGORY PARK AND LUX SHELL AREA -IN PENDING FOR LUST [01/17/2024 20:02:57 : pos3 : 01BNSnyder] CONTRACT STOPPED FOR CALL IN MAINE PRAIRIE TWN
ST AUGUSTA	24004581	2558	1/18/2024 04:51:34	1/18/2024 05:54:21	[01/18/2024 05:54:06 : MOB : 2558] 0451-START OF CONTRACT -PATROLLED RESIDENTIAL AND BUSINESS AREAS 0551-END OF CONTRACT --TOTAL TIME OF CONTRACT- 1 HOUR
ST AUGUSTA	24004855	2556K9	1/18/2024 21:48:01	1/18/2024 22:48:08	[01/18/2024 22:48:02 : MOB : 2556K9] 1 HR CONTRACT. 2148-2248 THUNSTEDT
ST AUGUSTA	24004890	2571	1/19/2024 02:07:03	1/19/2024 03:09:45	[01/19/2024 03:09:40 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPLETED 0207-0307 HOURS - 1 HOUR TOTAL. -CONTRACT STARTED LATE DUE TO HOSPITAL DUTY AND OTHER CALLS. -PATROLLED CITY, COUNTY ROADS, CLOSED BUSINESSES AND STORAGE UNITS. -NOTHING OUT OF THE ORDINARY FOUND. -DUSTING OF SNOW DURING THIS TIME, ROADS GETTING SLICK. -NOTHING ELSE TO NOTE.
ST AUGUSTA	24005009	2561K9	1/19/2024 12:07:42	1/19/2024 13:08:06	[01/19/2024 13:08:01 : MOB : 2561K9] PATROLLED TOWN FOR 1 HOUR. 12:07-1307 HOURS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24005171	2562	1/20/2024 00:29:25	1/20/2024 01:29:55	[01/20/2024 01:27:01 : MOB : 2562] -THE LOCAL BUSINESSES WERE CLOSED. -THE RESIDENTIAL AREAS WERE QUIET. -SOME TRAFFIC THROUGH TOWN WITH NO VIOLATIONS. -THE BAR WAS BUSY WITH FOLKS BRAVING THE BITTER COLD. -THE CHURCH AND SCHOOL APPEARED SECURE. -THE FIREHALL WAS SECURE. -STUPID COLD TONIGHT. LJMCLAUGHLIN
ST AUGUSTA	24005279	2553	1/20/2024 14:40:06	1/20/2024 15:40:48	[01/20/2024 15:40:40 : MOB : 2553] ROSENFELD 1 HOUR ST AUGUSTA CONTRACT
ST AUGUSTA	24005345	2551	1/20/2024 19:45:53	1/20/2024 20:47:03	[01/20/2024 20:46:59 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 1945 - 2045 HOURS. - PATROLLED TOWNSITE, NEIGHBORHOODS, BUSINESS DISTRICT, & STORAGE RENTALS OF AMERICA. - NTR [01/20/2024 19:45:53 : pos8 : 01MRDOUCET] PEND 2551
ST AUGUSTA	24005702	2546K9	1/22/2024 13:34:21	1/22/2024 14:51:49	[01/22/2024 14:51:40 : MOB : 2546K9] JENSEN 1 HOURS 1351-1451 -MONITORED TRAFFIC AND DROVE THROUGH TOWNSITE -WATCHED TRAFFIC FOR VIOLATIONS AT ST WENDELIN SCHOOLS AREA
ST AUGUSTA	24005845	2559	1/23/2024 01:48:37	1/23/2024 02:49:55	[01/23/2024 02:49:42 : MOB : 2559] MINEA -ST AUGUSTA SCHEDULED 0200-0300 -CHECKED FOR WINTER PARKING; NO VIOLATIONS FOUND -NOT A LOT OF ACTIVITY NOTED -1.0 HOUR COMPLETE [01/23/2024 01:48:46 : MOB : 2559] start

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24006044	2540	1/23/2024 18:43:12	1/23/2024 19:50:43	<p>[01/23/2024 19:50:35 : MOB : 2540] 1HR...MAYERS</p> <p>[01/23/2024 19:50:24 : MOB : 2540] 1HR...MAYERS</p> <p>[01/23/2024 19:30:02 : MOB : 2540] PATROLLED THE WEST HALF OF ST AUGUSTA... HAYLOFT IS BUSY WORKED TRAFFIC IN 35 MPH...WITH SQUAD SITTING IN THE AREA EVERY ONE WAS DRIVING APPROPRIATELY.. INDUSTRIAL PARK AOK. STORAGE SHED GATE CLOSED NOTHING SUSPE.. SNAPFITNESS BUSY AS WELL AS CASEY`S</p>
ST AUGUSTA	24006202	2567	1/24/2024 09:31:44	1/24/2024 10:59:45	<p>[01/24/2024 10:36:23 : MOB : 2567] - Start of CONTR: 0931. - End of CONTR: 1031. - Total time, 1 hour.</p>
ST AUGUSTA	24006450	2508	1/25/2024 04:35:00	1/25/2024 05:44:08	<p>[01/25/2024 05:44:03 : MOB : 2508] WATSON PATROLLED BUSINESS DISTRICT, COUNTY ROADS AND CITY STREETS VERY SLIPPERY, PLOWS OUT SPREADING SALT - NOT MUCH OTHER ACTIVITY AT THIS TIME. ONE HOUR CONTRACT 0435-0535</p>
ST AUGUSTA	24006665	2540	1/25/2024 22:55:23	1/25/2024 23:59:45	<p>[01/25/2024 23:59:37 : MOB : 2540] TOTAL TIME....1 HR...MAYERS</p> <p>[01/25/2024 23:59:33 : MOB : 2540] FOGGY OUT AND LIMITED VISIBILITY... PRETTY QUIET AT MOST BUISNESSES</p> <p>WORKED RADAR IN THE AREA AND MADE TWO TRAFFIC STOPS AND GAVE VERBAL WARNINGS...</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24006840	2546K9	1/26/2024 15:01:12	1/26/2024 16:16:08	[01/26/2024 16:15:13 : MOB : 2546K9] JENSEN 1 HOUR 1515-1615 LATE TO CONTR FOR FRAUD INV -TOWNSITE, MONITORED TRAFFIC BY SCHOOL AND CHECKED STORAGE AREA BYBP NOTHING OUT OF ORDINARY TO REPORT
ST AUGUSTA	24006959	2551	1/26/2024 21:16:44	1/26/2024 22:16:19	[01/26/2024 22:16:04 : MOB : 2551] SALFER - 1 HOUR CONTRACT COMPLETE. 2116 - 2216 HOURS. - PATROLLED COUNTY ROADS/ NEIGHBORHOODS, BUSINESS DISTRICT - 24006962 ORDINANCE VIOL ON GREGORY PARK RD. SEMI TRAILER PARKED ON ROAD. MADE PHONE CONTACT W/ BUSINESS OWNER AND ADVISED NOT TO PARK ON CITY STREETS ANYMORE. OWNER STATED HE WOULD NOTIFY DRIVER. - NOTHING FURTHER
ST AUGUSTA	24007179	2585	1/27/2024 19:45:35	1/27/2024 20:48:36	[01/27/2024 20:48:29 : MOB : 2585] GRAVDAHL -ONE HOUR CONTRACT (1945-2045 HRS) -PATROLLED RESIDENTIAL AND COMMERCIAL AREAS. NOTHING SUSP FOUND. -TRAFFIC MODERATE, NO VIOLATIONS OBSERVED. NO RPEORT.
ST AUGUSTA	24007261	2589	1/28/2024 09:59:05	1/28/2024 11:01:36	[01/28/2024 11:01:27 : MOB : 2589] KIFFMEYER -1 HOUR CONTRACT
ST AUGUSTA	24007414	2571	1/29/2024 04:56:30	1/29/2024 05:57:19	[01/29/2024 05:57:14 : MOB : 2571] BRAGELMAN -ST AUGUSTA CONTRACT COMPETED 0456-0556 HOURS - 1 HOUR TOTAL. -PATROLLED CITY AND COUNTY ROADS. -STATIONARY TRAFFIC ON HWY 15 NEAR HAYLOFT. -NOT MUCH MORNING TRAFFIC YET.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ST AUGUSTA	24007752	2589	1/30/2024 14:19:28	1/30/2024 15:22:54	[01/30/2024 15:22:51 : MOB : 2589] KIFFMEYER -1 HOUR CONTRACT
ST AUGUSTA	24007844	2588	1/30/2024 19:25:35	1/30/2024 20:45:57	[01/30/2024 20:45:35 : MOB : 2588] TROEN -STARTED 19:35 -ENDED 20:44 -PATROLLED STORAGE UNITS/INDUSTRIAL PARK -1 TRAFFIC STOP -WG S-54/BWC -NO REP
ST AUGUSTA	24008153	2551	1/31/2024 19:18:41	1/31/2024 20:19:32	[01/31/2024 20:19:14 : MOB : 2551] SALFER - 1 HOUR CONTRACT. 1918 - 2018 HOURS. - PATROLLED COUNTY ROADS, NEIGHBORHOODS, & TOWNSITE. - NTR

ALL CALLS - JANUARY 2024 - ST AUGUSTA

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ST AUGUSTA	1/31/2024 21:57:28	24008174	1072	DEAD BODY
ST AUGUSTA	1/16/2024 17:33:50	24004207	911A	911 ABANDONED CALL
ST AUGUSTA	1/13/2024 11:08:19	24003485	ALFALSE	FALSE ALARM
ST AUGUSTA	1/5/2024 18:15:03	24001304	ALFALSE	FALSE ALARM
ST AUGUSTA	1/9/2024 06:58:37	24002161	ALFALSE	FALSE ALARM
ST AUGUSTA	1/5/2024 00:35:56	24001065	ASSTA	AGENCY ASSIST
ST AUGUSTA	1/16/2024 17:33:44	24004206	ASSTA	AGENCY ASSIST
ST AUGUSTA	1/11/2024 19:41:17	24002990	BHEALTH	BEHAVIORAL HEALTH
ST AUGUSTA	1/8/2024 16:39:56	24002037	BHEALTH	BEHAVIORAL HEALTH
ST AUGUSTA	1/2/2024 10:57:59	24000270	CIVIL	CIVIL MATTER
ST AUGUSTA	1/1/2024 01:29:33	24000018	CONTR	CONTRACT
ST AUGUSTA	1/2/2024 10:09:26	24000230	CONTR	CONTRACT
ST AUGUSTA	1/5/2024 09:33:32	24001139	CONTR	CONTRACT
ST AUGUSTA	1/5/2024 17:12:13	24001279	CONTR	CONTRACT
ST AUGUSTA	1/3/2024 19:54:54	24000693	CONTR	CONTRACT
ST AUGUSTA	1/4/2024 00:16:58	24000739	CONTR	CONTRACT
ST AUGUSTA	1/8/2024 14:58:26	24002025	CONTR	CONTRACT
ST AUGUSTA	1/9/2024 19:45:52	24002362	CONTR	CONTRACT
ST AUGUSTA	1/10/2024 09:56:25	24002499	CONTR	CONTRACT
ST AUGUSTA	1/6/2024 10:56:58	24001503	CONTR	CONTRACT
ST AUGUSTA	1/7/2024 01:18:02	24001670	CONTR	CONTRACT
ST AUGUSTA	1/7/2024 14:34:23	24001768	CONTR	CONTRACT
ST AUGUSTA	1/4/2024 10:42:12	24000822	CONTR	CONTRACT
ST AUGUSTA	1/11/2024 19:42:51	24002991	CONTR	CONTRACT
ST AUGUSTA	1/12/2024 08:41:36	24003169	CONTR	CONTRACT
ST AUGUSTA	1/13/2024 12:58:19	24003503	CONTR	CONTRACT
ST AUGUSTA	1/14/2024 10:02:47	24003659	CONTR	CONTRACT
ST AUGUSTA	1/9/2024 03:23:17	24002144	CONTR	CONTRACT
ST AUGUSTA	1/12/2024 23:15:02	24003397	CONTR	CONTRACT
ST AUGUSTA	1/16/2024 02:30:29	24004010	CONTR	CONTRACT
ST AUGUSTA	1/16/2024 23:43:11	24004282	CONTR	CONTRACT
ST AUGUSTA	1/15/2024 04:48:12	24003824	CONTR	CONTRACT
ST AUGUSTA	1/15/2024 07:55:43	24003839	CONTR	CONTRACT
ST AUGUSTA	1/15/2024 20:41:40	24003960	CONTR	CONTRACT
ST AUGUSTA	1/17/2024 13:52:55	24004440	CONTR	CONTRACT
ST AUGUSTA	1/17/2024 14:51:39	24004457	CONTR	CONTRACT
ST AUGUSTA	1/17/2024 19:26:59	24004519	CONTR	CONTRACT
ST AUGUSTA	1/18/2024 04:51:34	24004581	CONTR	CONTRACT
ST AUGUSTA	1/31/2024 19:18:41	24008153	CONTR	CONTRACT
ST AUGUSTA	1/27/2024 19:45:35	24007179	CONTR	CONTRACT
ST AUGUSTA	1/28/2024 09:59:05	24007261	CONTR	CONTRACT
ST AUGUSTA	1/29/2024 04:56:30	24007414	CONTR	CONTRACT
ST AUGUSTA	1/30/2024 14:19:28	24007752	CONTR	CONTRACT
ST AUGUSTA	1/30/2024 19:25:35	24007844	CONTR	CONTRACT
ST AUGUSTA	1/18/2024 21:48:01	24004855	CONTR	CONTRACT
ST AUGUSTA	1/19/2024 02:07:03	24004890	CONTR	CONTRACT
ST AUGUSTA	1/20/2024 00:29:25	24005171	CONTR	CONTRACT
ST AUGUSTA	1/19/2024 12:07:42	24005009	CONTR	CONTRACT
ST AUGUSTA	1/20/2024 14:40:06	24005279	CONTR	CONTRACT
ST AUGUSTA	1/20/2024 19:45:53	24005345	CONTR	CONTRACT
ST AUGUSTA	1/22/2024 13:34:21	24005702	CONTR	CONTRACT
ST AUGUSTA	1/23/2024 01:48:37	24005845	CONTR	CONTRACT
ST AUGUSTA	1/23/2024 18:43:12	24006044	CONTR	CONTRACT
ST AUGUSTA	1/24/2024 09:31:44	24006202	CONTR	CONTRACT
ST AUGUSTA	1/25/2024 04:35:00	24006450	CONTR	CONTRACT
ST AUGUSTA	1/26/2024 15:01:12	24006840	CONTR	CONTRACT
ST AUGUSTA	1/26/2024 21:16:44	24006959	CONTR	CONTRACT
ST AUGUSTA	1/25/2024 22:55:23	24006665	CONTR	CONTRACT
ST AUGUSTA	1/25/2024 06:48:35	24006467	CRASH	ACCIDENT

City	Date Received	Call Number	Complaint	Description
ST AUGUSTA	1/7/2024 01:54:55	24001679	CRASH	ACCIDENT
ST AUGUSTA	1/29/2024 09:19:48	24007445	CRASHINJ	ACCIDENT WTIH INJURIES FIRE AI
ST AUGUSTA	1/30/2024 16:43:13	24007796	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	1/25/2024 19:17:23	24006628	DOG	DOG COMPLAINT/BARKING
ST AUGUSTA	1/3/2024 10:21:30	24000542	FUP	FOLLOW UP
ST AUGUSTA	1/3/2024 07:11:17	24000483	HAZ	HAZARD
ST AUGUSTA	1/8/2024 23:20:19	24002108	INTOXDO	INTOXICATED PERSON DISORDEF
ST AUGUSTA	1/23/2024 10:48:06	24005913	K9TRAIN	CANINE TRAINING
ST AUGUSTA	1/27/2024 04:29:03	24007039	LIFTASSIST	LIFT ASSIST
ST AUGUSTA	1/30/2024 06:43:49	24007644	LIFTASSIST	LIFT ASSIST
ST AUGUSTA	1/29/2024 07:56:32	24007431	MA	MOTORIST ASSIST
ST AUGUSTA	1/3/2024 13:19:54	24000589	MA	MOTORIST ASSIST
ST AUGUSTA	1/9/2024 19:47:16	24002363	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/17/2024 09:06:57	24004355	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/12/2024 00:26:55	24003074	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/11/2024 14:15:33	24002906	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/28/2024 13:23:21	24007293	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/26/2024 23:21:34	24006997	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/29/2024 15:12:38	24007532	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/25/2024 08:24:31	24006491	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/23/2024 02:59:25	24005853	MED	MEDICAL EMERGENCY
ST AUGUSTA	1/26/2024 21:35:52	24006962	ORD	ORDINANCE VIOLATION
ST AUGUSTA	1/31/2024 12:51:02	24008026	PAPSV	PAPER SERVICE
ST AUGUSTA	1/12/2024 14:21:29	24003249	PAPSV	PAPER SERVICE
ST AUGUSTA	1/12/2024 14:31:42	24003254	PAPSV	PAPER SERVICE
ST AUGUSTA	1/12/2024 14:49:49	24003261	PAPSV	PAPER SERVICE
ST AUGUSTA	1/20/2024 05:22:07	24005205	PARKV	PARKING VIOLATION
ST AUGUSTA	1/20/2024 05:34:46	24005207	PARKV	PARKING VIOLATION
ST AUGUSTA	1/20/2024 05:42:41	24005210	PARKV	PARKING VIOLATION
ST AUGUSTA	1/8/2024 08:32:51	24001937	RW	REPORT WRITING
ST AUGUSTA	1/19/2024 06:54:27	24004905	STALL	STALLED VEHICLE
ST AUGUSTA	1/6/2024 21:51:12	24001626	SUSA	SUSPICIOUS ACTIVITY
ST AUGUSTA	1/14/2024 01:16:13	24003621	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	1/17/2024 15:03:12	24004459	SUSV	SUSPICIOUS VEHICLE
ST AUGUSTA	1/25/2024 16:00:08	24006585	TOW	TOWED VEHICLE
ST AUGUSTA	1/26/2024 22:16:06	24006976	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/27/2024 07:10:34	24007049	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/27/2024 16:46:01	24007143	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/25/2024 23:10:02	24006668	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/25/2024 23:52:42	24006671	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/18/2024 22:02:32	24004859	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/20/2024 16:26:22	24005299	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/19/2024 15:14:42	24005041	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/30/2024 15:59:27	24007778	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/30/2024 20:09:36	24007852	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/28/2024 22:15:22	24007381	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/27/2024 20:06:26	24007185	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/17/2024 14:33:32	24004448	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/17/2024 14:41:41	24004451	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/18/2024 13:54:12	24004728	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/18/2024 14:03:45	24004731	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/18/2024 15:05:37	24004748	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/16/2024 00:47:13	24004000	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/14/2024 16:37:37	24003737	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/14/2024 17:38:58	24003746	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/11/2024 16:17:58	24002945	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/12/2024 00:14:43	24003069	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/12/2024 07:18:45	24003151	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/12/2024 12:24:22	24003221	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/8/2024 18:57:12	24002056	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/8/2024 20:18:01	24002070	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/5/2024 17:31:40	24001286	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/1/2024 11:21:49	24000056	TRAFFIC STOP	TRAFFIC STOP

City	Date_Received	Call_Number	Complaint	Description
ST AUGUSTA	1/2/2024 20:05:48	24000394	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/2/2024 10:49:10	24000268	TRAFFIC STOP	TRAFFIC STOP
ST AUGUSTA	1/1/2024 02:29:03	24000024	UNWAN	UNWANTED PERSON
ST AUGUSTA	1/10/2024 11:31:40	24002529	VDITCH	VEHICLE IN THE DITCH
ST AUGUSTA	1/7/2024 02:35:36	24001685	VDITCH	VEHICLE IN THE DITCH
ST AUGUSTA	1/7/2024 21:31:20	24001852	VDITCH	VEHICLE IN THE DITCH
ST AUGUSTA	1/25/2024 06:33:41	24006466	VDITCH	VEHICLE IN THE DITCH
ST AUGUSTA	1/18/2024 18:02:59	24004812	VULAD	VULNERABLE ADULT
ST AUGUSTA	1/17/2024 15:27:54	24004466	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	1/29/2024 12:40:44	24007490	WEBTRAIN	TRAINING ONLINE
ST AUGUSTA	1/4/2024 08:18:57	24000783	WELF	WELFARE CHECK

CONTRACTS - JANUARY 2024 - ST AUGUSTA

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ST AUGUSTA	1/1/2024 01:29:33	02:29:15	24000018	CONTR	2564
ST AUGUSTA	1/2/2024 10:09:26	11:32:44	24000230	CONTR	2566
ST AUGUSTA	1/3/2024 19:54:54	21:04:06	24000693	CONTR	2555
ST AUGUSTA	1/4/2024 00:16:58	01:26:48	24000739	CONTR	2552
ST AUGUSTA	1/4/2024 10:42:12	12:39:30	24000822	CONTR	2544
ST AUGUSTA	1/5/2024 09:33:32	10:33:20	24001139	CONTR	2544
ST AUGUSTA	1/5/2024 17:12:13	18:16:08	24001279	CONTR	2581
ST AUGUSTA	1/6/2024 10:56:58	11:55:47	24001503	CONTR	2544
ST AUGUSTA	1/7/2024 01:18:02	02:53:20	24001670	CONTR	2559
ST AUGUSTA	1/7/2024 14:34:23	15:34:08	24001768	CONTR	2544
ST AUGUSTA	1/8/2024 14:58:26	16:00:51	24002025	CONTR	2548
ST AUGUSTA	1/9/2024 03:23:17	04:25:00	24002144	CONTR	2571
ST AUGUSTA	1/9/2024 19:45:52	20:55:40	24002362	CONTR	2551
ST AUGUSTA	1/10/2024 09:56:25	12:17:48	24002499	CONTR	2589
ST AUGUSTA	1/11/2024 19:42:51	20:42:22	24002991	CONTR	2572
ST AUGUSTA	1/12/2024 08:41:36	09:42:57	24003169	CONTR	2589
ST AUGUSTA	1/12/2024 23:15:02	00:15:41	24003397	CONTR	2581
ST AUGUSTA	1/13/2024 12:58:19	14:06:33	24003503	CONTR	2545
ST AUGUSTA	1/14/2024 10:02:47	11:05:21	24003659	CONTR	2545
ST AUGUSTA	1/15/2024 04:48:12	05:49:10	24003824	CONTR	2580
ST AUGUSTA	1/15/2024 07:55:43	08:56:35	24003839	CONTR	2567
ST AUGUSTA	1/15/2024 20:41:40	21:50:32	24003960	CONTR	2583
ST AUGUSTA	1/16/2024 02:30:29	04:00:50	24004010	CONTR	2512
ST AUGUSTA	1/16/2024 23:43:11	00:57:00	24004282	CONTR	2583
ST AUGUSTA	1/17/2024 13:52:55	15:13:15	24004440	CONTR	2561K9
ST AUGUSTA	1/17/2024 14:51:39	15:54:55	24004457	CONTR	2550
ST AUGUSTA	1/17/2024 19:26:59	21:36:37	24004519	CONTR	2568
ST AUGUSTA	1/18/2024 04:51:34	05:54:21	24004581	CONTR	2558
ST AUGUSTA	1/18/2024 21:48:01	22:48:08	24004855	CONTR	2556K9
ST AUGUSTA	1/19/2024 02:07:03	03:09:45	24004890	CONTR	2571
ST AUGUSTA	1/19/2024 12:07:42	13:08:06	24005009	CONTR	2561K9
ST AUGUSTA	1/20/2024 00:29:25	01:29:55	24005171	CONTR	2562
ST AUGUSTA	1/20/2024 14:40:06	15:40:48	24005279	CONTR	2553
ST AUGUSTA	1/20/2024 19:45:53	20:47:03	24005345	CONTR	2551
ST AUGUSTA	1/22/2024 13:34:21	14:51:49	24005702	CONTR	2546K9
ST AUGUSTA	1/23/2024 01:48:37	02:49:55	24005845	CONTR	2559
ST AUGUSTA	1/23/2024 18:43:12	19:50:43	24006044	CONTR	2540
ST AUGUSTA	1/24/2024 09:31:44	10:59:45	24006202	CONTR	2567
ST AUGUSTA	1/25/2024 04:35:00	05:44:08	24006450	CONTR	2508
ST AUGUSTA	1/25/2024 22:55:23	23:59:45	24006665	CONTR	2540
ST AUGUSTA	1/26/2024 15:01:12	16:16:08	24006840	CONTR	2546K9
ST AUGUSTA	1/26/2024 21:16:44	22:16:19	24006959	CONTR	2551
ST AUGUSTA	1/27/2024 19:45:35	20:48:36	24007179	CONTR	2585
ST AUGUSTA	1/28/2024 09:59:05	11:01:36	24007261	CONTR	2589
ST AUGUSTA	1/29/2024 04:56:30	05:57:19	24007414	CONTR	2571
ST AUGUSTA	1/30/2024 14:19:28	15:22:54	24007752	CONTR	2589
ST AUGUSTA	1/30/2024 19:25:35	20:45:57	24007844	CONTR	2588
ST AUGUSTA	1/31/2024 19:18:41	20:19:32	24008153	CONTR	2551

Stearns County Sheriff's Office Citations from APS

2/1/2024

<u>Offense Date</u>	<u>City</u>	<u>Officer Name</u>	<u>Citation Number</u>	<u>Case #</u>	<u>Statute</u>	<u>Charge</u>
1/12/2024 12:14:00F	St. Augusta	GRAVDAHL ANDREW	730024080529	24003069	169.14.2(a)(3)	TRAFFIC - SPEEDING - EXCEED
1/14/2024 5:41:00F	St. Augusta	MAYERS MATTHEW	730024092168	24003746	169.14.2(a)(1)	TRAFFIC - SPEEDING - EXCEED
1/20/2024 5:22:00A	St. Augusta	MCLAUGHLIN LAURA	730024076316	24005205	2013.10.1	WINTER PARKING RESTRICTION
1/20/2024 5:35:00A	St. Augusta	MCLAUGHLIN LAURA	730024076317	24005207	2013.10.1	WINTER PARKING RESTRICTION
1/20/2024 5:43:00A	St. Augusta	MCLAUGHLIN LAURA	730024076318	24005210	2013.10.1	WINTER PARKING RESTRICTION
1/18/2024 1:54:00F	St. Augusta	MILNE ZACHARY	730024094113	24004728	169.30(b)	FAILURE TO STOP AT STOP SIGNS OR STOP
1/27/2024 7:10:00A	St. Augusta	MILNE ZACHARY	730024094119	24007049	169.14.2(a)	TRAFFIC - SPEEDING - EXCEED
1/20/2024 4:26:00F	St. Augusta	SANA ALLAN	730024089374	24005299	169.14.5	TRAFFIC - SPEEDING - EXCEED
1/18/2024 10:02:00F	St. Augusta	THUNSTEDT TYLER	730024088502	24004859	171.24.2	DAR -DRIVING AFTER REVOCATION

TOTAL: 9

Permits	Issue_Date	PRMTPYPE	CONSTTYPE	prmtsno	prmtstr	POLNAME	App_Company	Valuation
AUG23-000418	01/05/2024	Building	Residential Siding	20294	BEAVER LAKE	SHAWN & VICKIE BARTHEL	MIKE SCHLANGEN CONSTRUCTION	22000
AUG24-000001	01/09/2024	Mechanical	Residential Alteration	1665	FOREST GLEN	DYLAN THOMAS	NEIGHBORHOOD PLUMBING & HEATING	3500
AUG24-000002	01/09/2024	Mechanical	Residential Alteration	24310	69TH	DAVID C PENNERTZ	NEIGHBORHOOD PLUMBING & HEATING	12000
AUG24-000003	01/10/2024	Mechanical	Residential Furnace	24426	18TH	JAYVON ADAMS	MECHANICAL ENERGY SYSTEMS	4880
AUG24-000004	01/11/2024	Mechanical	Residential Alteration	2720	PLATINUM	NONA E HENDRICKSON	H & S HEATING & A/C INC	6473
AUG24-000005	01/12/2024	Mechanical	Residential Remodel	22968	27TH	MICHAELA DEVRIES	MECHANICAL ENERGY SYSTEMS	2023
AUG24-000006	01/16/2024	Mechanical	Residential Alteration	23902	GABERDINE	EDWARD A COOK	OPIES GOLD HEAT N AIR	14490
AUG24-000007	01/16/2024	Building	Sign	24086	STATE HIGHWAY 15	DELUX RETAIL PARTNERS LLC	SCENIC SIGN CORPORATION	2190
AUG24-000008	01/17/2024	Mechanical	Residential Addition	5009	ORRLIN	JEROME CARLSON	AUGUSTA PLUMBING LLC	7000
AUG24-000009	01/17/2024	Mechanical	Residential Alteration	1688	FOREST GLEN	JASON BENOIT	AUGUSTA PLUMBING LLC	6400
AUG24-000010	01/17/2024	Building	Interior Remodel	22884	TOPAZ	SYSOUVANH CHANHCHANH	SYSOUVANH CHANHCHANH	6000
AUG24-000011	01/17/2024	Plumbing	Residential Interior Remodel	22884	TOPAZ	SYSOUVANH CHANHCHANH	SYSOUVANH CHANHCHANH	
AUG24-000012	01/18/2024	Building	Residential Window/Door Replacement (Same Size)	2155	246TH	AMANDA M WALTERS & ALEXANDER PARADIS	RENEWAL BY ANDERSEN LLC	41276
AUG24-000013	01/23/2024	Building	Residential Siding	5976	COUNTY ROAD 141	KIRKLAND R NELSON	Ashco Exteriors	14000
AUG24-000014	01/25/2024	Mechanical	Residential Furnace	24332	19TH	VALERIE M HAAKONSON	AUGUSTA PLUMBING LLC	0
AUG24-000015	01/26/2024	Building	Residential Window/Door Replacement (Same Size)	23955	48TH	RANDY J TONNELL	LUTGEN COMPANIES	39960
AUG24-000016	01/30/2024	Mechanical	Furnace	22776	STATE HIGHWAY 15	ST WENDELIN CATHOLIC SCHOOL	CLEAN EARTH GEOTHERMAL	2500



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

December 2023 Run report

Emergency calls as of report date:

- 12-2-23 Medical
- 12-5-23 CO Alarm
- 12-7-23 Medical (Cancelled)
- 12-9-23 Medical (Cancelled)
- 12-9-23 Medical
- 12-11-23 Medical (Cancelled)
- 12-13-23 Medical
- 12-13-23 CO Alarm
- 12-17-23 Medical
- 12-18-23 Medical
- 12-19-23 Medical
- 12-20-23 Medical
- 12-22-23 Medical
- 12-26-23 Medical

14 calls for December

129 calls for 2023 (135 calls as of this date last year)

Monthly training:

December's training, Fire Inc. held a hazmat refresher course.

AGREEMENT FOR PROFESSIONAL SERVICES MN

COMPREHENSIVE PLAN AND ZONING ORDINANCE UPDATE

CITY OF ST. AUGUSTA, MINNESOTA and BOLTON & MENK, INC.

This Agreement, made this _____ day of February, 2024, by and between CITY OF ST. AUGUSTA, 1914 250th Street, St. Augusta MN 56301, (“CLIENT”), and BOLTON & MENK, INC., 1960 Premier Drive, Mankato MN 56001, (“CONSULTANT”).

WITNESS, whereas the CLIENT requires professional services in conjunction with COMPREHENSIVE PLAN AND ZONING ORDINANCE (“Project”) and whereas the CONSULTANT agrees to furnish the various professional services (the “Services”), including Basic Services and Additional Services as defined in Section I, as requested by the CLIENT.

NOW, THEREFORE, in consideration of the mutual covenants and promises between the parties hereto, it is agreed:

SECTION I – CONSULTANT’S SERVICES

- A. The CONSULTANT agrees to perform the various Basic Services in connection with the Project as described in Exhibit I.
- B. Upon mutual agreement of the parties, professional services in addition to the Basic Services (the “Additional Services”) may be authorized as described in Paragraph IV.B, and when so authorized, shall be included with the Services to be provided under this Agreement.

SECTION II - THE CLIENT'S RESPONSIBILITIES

- A. The CLIENT shall promptly compensate the CONSULTANT for the Services in accordance with Section III of this Agreement.
- B. The CLIENT shall place any and all previously acquired information related to the Project in its custody at the disposal of the CONSULTANT for its use. Such information shall include, but is not limited to: the existing comprehensive plan, current zoning code, and relevant GIS data. The CONSULTANT may rely upon the accuracy and sufficiency of all such information in performing services unless otherwise instructed, in writing, by CLIENT.
- C. The CLIENT will guarantee access to and make all provisions for entry upon public portions of the project and reasonable efforts to provide access to private portions and pertinent adjoining properties.
- D. The CLIENT will give prompt notice to the CONSULTANT whenever the CLIENT observes or otherwise becomes aware of any defect in the proposed project.
- E. The CLIENT shall designate a liaison person to act as the CLIENT’S representative with respect to services to be rendered under this Agreement. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define the CLIENT’S policies with respect to the project and CONSULTANT’S services.
- F. The CONSULTANT’S services do not include legal, insurance counseling, accounting, independent cost estimating, financial advisory or “municipal advisor” (as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act 2010 and the municipal advisor registration rules issued by the SEC)

professional services and the CLIENT shall provide any such services as may be required for completion of the Project described in this Agreement.

G. The CLIENT will obtain any and all regulatory permits required for the proper and legal execution of the Project. CONSULTANT will assist CLIENT with permit preparation and documentation to the extent described in Exhibit I.

H. The CLIENT may hire, at its discretion, when requested by the CONSULTANT, an independent test company to perform laboratory and material testing services, and soil investigation that can be justified for the proper design and construction of the Project. The CONSULTANT shall assist the CLIENT in selecting a testing company. Payment for testing services shall be made directly to the testing company by the CLIENT and is not part of this Agreement. If CLIENT elects not to hire an independent test company, CLIENT shall provide CONSULTANT with guidance and direction on completing those aspects of design and construction that require additional testing data.

SECTION III - COMPENSATION FOR SERVICES

A. FEES.

1. The CLIENT will compensate the CONSULTANT in accordance with the Schedule of Fees for the time spent by CONSULTANT'S personnel in performance of the Services. Total fees for the Services shall not exceed \$46,252 without the prior consent of CLIENT. See the attached Schedule 1 for Schedule of Fees applicable to this Agreement.
2. The preceding Schedule of Fees shall apply for services provided through December 31, 2024. Hourly rates may be adjusted by CONSULTANT, in consultation with CLIENT, on an annual basis thereafter to reflect reasonable changes in its operating costs and other market factors. Adjusted rates will become effective on January 1st of each subsequent year, upon written acceptance by CLIENT.
3. Rates and charges do not include sales tax. If such taxes are imposed and become applicable after the date of this Agreement CLIENT agrees to pay any applicable sales taxes.
4. The rates in the Schedule of Fees include labor, general business and other normal and customary expenses associated with operating a professional business. Unless otherwise agreed in writing, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes and routine expendable supplies; and no separate charges will be made for these activities and materials.
5. Additional Services as outlined in Section I.B will vary depending upon project conditions and will be billed on an hourly basis at the rate described in Section III.A.1.

B. PAYMENTS AND RECORDS

1. The payment to the CONSULTANT will be made by the CLIENT upon billing at intervals not more often than monthly at the herein rates and terms.
2. If CLIENT fails to make any payment due CONSULTANT for Services and expenses within 45 days after date of the CONSULTANT'S invoice, a service charge of one and one-half percent (1.5%) per month or the maximum rate permitted by law, whichever is less, will be charged on any unpaid balance.
3. In addition to the service charges described in preceding paragraph, if the CLIENT fails to make payment for Services and expenses within 60 days after the date of the invoice, the CONSULTANT may, upon giving seven days' written notice to CLIENT, suspend Services and withhold project deliverables due under this Agreement

until CONSULTANT has been paid in full for all past due amounts for Services, expenses and charges, without waiving any claim or right against the CLIENT and without incurring liability whatsoever to the CLIENT.

4. Documents Retention. The CONSULTANT will maintain records that reflect all revenues, costs incurred and the Services provided in the performance of the Agreement. The CONSULTANT will also agree that the CLIENT, State, or their duly authorized representatives may, at any time during normal business hours and as often as reasonably necessary, have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of the CONSULTANT which are relevant to this Contract for a period of six years.

SECTION IV – GENERAL

A. **STANDARD OF CARE.** Professional services provided under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT’S profession currently practicing under similar conditions. No warranty, express or implied, is made.

B. **CHANGE IN PROJECT SCOPE.** In the event the CLIENT changes or is required to change the scope or duration of the Project from that described in Exhibit I, and such changes require Additional Services by the CONSULTANT, the CONSULTANT shall be entitled to additional compensation at the applicable hourly rates. To the fullest extent practical, the CONSULTANT shall give notice to the CLIENT of any Additional Services, prior to furnishing such Additional Services. The CONSULTANT shall furnish an estimate of additional cost, prior to authorization of the changed scope of work and this Agreement will be revised in writing.

C. LIMITATION OF LIABILITY

1. Liability of CONSULTANT. CONSULTANT shall indemnify and hold harmless CLIENT from losses, damages, and judgments arising from third-party claims or actions relating to the Project only to the extent caused by the negligent acts, errors or omissions (whether in the performance of professional services or otherwise) of CONSULTANT or CONSULTANT’S employees, agents, or subconsultants occurring during the scope of CONSULTANT’S work on the Project, and provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property. This indemnification shall not apply to claims for consequential damages, lost revenues, increased expense or lost profits, nor to any claim for punitive or exemplary damages. This indemnification shall include reimbursement of CLIENT’S reasonable attorneys’ fees and expenses of litigation, but only to the extent that defense is insurable under CONSULTANT’S comprehensive general liability and professional errors and omissions insurance policies. This indemnification shall not apply to third-party claims or actions for consequential damages, lost revenues, increased expense or lost profits, nor to any claim for punitive or exemplary damages.

2. Liability of Client. To the fullest extent permitted by law and subject to the maximum limits of liability set forth in Minnesota Statutes Section 466.04, CLIENT shall indemnify, defend and hold harmless CONSULTANT from losses, damages, and judgments (including reasonable attorneys’ fees and expenses of litigation) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, but only to the extent caused by the acts or omission of CLIENT or CLIENT’S employees, agents, or other consultants. This indemnification shall not apply to claims for consequential damages, lost revenues, increased expense or lost profits, nor to any claim for punitive or exemplary damages.

3. To the fullest extent permitted by law, CLIENT and CONSULTANT waive against each other, and the other’s employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, from any cause or causes. CLIENT waives all claims against individuals involved

in the services provided under this Agreement and agrees to limit all claims to the CONSULTANT's corporate entity.

4. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the CONSULTANT. The CONSULTANT'S services under this Agreement are being performed solely for the CLIENT'S benefit, and no other entity shall have any claim against the CONSULTANT because of this Agreement or the performance or nonperformance of services provided hereunder.

D. INSURANCE

1. The CONSULTANT agrees to maintain, at CONSULTANT'S expense a commercial general liability (CGL) and excess or umbrella general liability insurance policy or policies insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT'S general business activities. The general liability coverage shall provide limits of not less than \$2,000,000 per occurrence and not less than \$2,000,000 general aggregate. Coverage shall include Premises and Operations Bodily Injury and Property Damage; Personal and Advertising Injury; Blanket Contractual Liability; Products and Completed Operations Liability.
2. The CONSULTANT also agrees to maintain, at CONSULTANT'S expense, a single limit or combined limit automobile liability insurance and excess or umbrella liability policy or policies insuring owned, non-owned and hired vehicles used by CONSULTANT under this Agreement. The automobile liability coverages shall provide limits of not less than \$1,000,000 per accident for property damage, \$2,000,000 for bodily injuries, death and damages to any one person and \$2,000,000 for total bodily injury, death and damage claims arising from one accident.
3. CLIENT shall be named Additional Insured for the above CGL and Auto liability policies, to the extent permitted by CONSULTANT'S insurers.
4. The CONSULTANT agrees to maintain, at the CONSULTANT'S expense, statutory worker's compensation coverage together with Coverage B, Employer's Liability limits of not less than \$500,000 for Bodily Injury by Disease per employee, \$500,000.00 for Bodily Injury by Disease aggregate and \$500,000 for Bodily Injury by Accident.
5. The CONSULTANT also agrees to maintain, at CONSULTANT'S expense, Professional Liability Insurance coverage insuring CONSULTANT against damages for legal liability arising from a negligent act, error or omission in the performance of professional services required by this Agreement during the period of CONSULTANT'S services and for three years following date of final completion of its services. The professional liability insurance coverage shall provide limits of not less than \$2,000,000 per claim and an annual aggregate of not less than \$2,000,000 on a claims-made basis.
6. CLIENT shall maintain statutory Workers Compensation insurance coverage on all of CLIENT'S employees and other liability insurance coverage for injury and property damage to third parties due to the CLIENT'S negligence.
7. Prior to commencement of this Agreement, CONSULTANT will provide the CLIENT with certificates of insurance, showing evidence of required coverages. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement for any reason except non-payment of premium, until at least 30 days prior written notice has been given to the Certificate Holder, and at least 10 days prior written notice in the case of non-payment of premium

E. OPINIONS OR ESTIMATES OF CONSTRUCTION COST. Where provided by the CONSULTANT as part of Exhibit I or otherwise, opinions or estimates of construction cost will generally be based upon public construction cost

information. Since the CONSULTANT has no control over the cost of labor, materials, competitive bidding process, weather conditions and other factors affecting the cost of construction, all cost estimates are opinions for general information of the CLIENT and the CONSULTANT does not warrant or guarantee the accuracy of construction cost opinions or estimates. The CLIENT acknowledges that costs for project financing should be based upon contracted construction costs with appropriate contingencies.

F. CONSTRUCTION SERVICES. It is agreed that the CONSULTANT and its representatives shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall CONSULTANT have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at any Project site, nor for any failure of a Contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. CONSULTANT shall not be responsible for the acts or omissions of any Contractor. CLIENT acknowledges that on-site contractor(s) are solely responsible for construction site safety programs and their enforcement.

G. USE OF ELECTRONIC/DIGITAL DATA

1. Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Except for electronic/digital data which is specifically identified as a project deliverable for this Agreement or except as otherwise explicitly provided in this Agreement, all electronic/digital data developed by the CONSULTANT as part of the Project is acknowledged to be an internal working document for the CONSULTANT'S purposes solely and any such information provided to the CLIENT shall be on an "AS IS" basis strictly for the convenience of the CLIENT without any warranties of any kind. As such, the CLIENT is advised and acknowledges that use of such information may require substantial modification and independent verification by the CLIENT (or its designees).
2. Provision of electronic/digital data, whether required by this Agreement or provided as a convenience to the Client, does not include any license of software or other systems necessary to read, use or reproduce the information. It is the responsibility of the CLIENT to verify compatibility with its system and long-term stability of media. CLIENT shall indemnify and hold harmless CONSULTANT and its Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting from third party use or any adaptation or distribution of electronic/digital data provided under this Agreement, unless such third party use and adaptation or distribution is explicitly authorized by this Agreement.

H. REUSE OF DOCUMENTS

1. Drawings and Specifications and all other documents (including electronic and digital versions of any documents) prepared or furnished by CONSULTANT pursuant to this Agreement are instruments of service in respect to the Project and CONSULTANT shall retain an ownership interest therein. Upon payment of all fees owed to the CONSULTANT, the CLIENT shall acquire a limited license in all identified deliverables (including Reports, Plans and Specifications) for any reasonable use relative to the Project and the general operations of the CLIENT. Such limited license to Owner shall not create any rights in third parties.
2. CLIENT may make and disseminate copies for information and reference in connection with the use and maintenance of the Project by the CLIENT. However, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse by CLIENT or, any other entity acting under the request or direction of the CLIENT, without written verification or adaptation by CONSULTANT for such reuse will be at CLIENT'S sole risk and without liability or legal exposure to CONSULTANT and CLIENT shall indemnify and hold harmless CONSULTANT from all claims, damages, losses and expenses including attorney's fees arising out of or resulting from such reuse.

I. CONFIDENTIALITY. CONSULTANT agrees to keep confidential and not to disclose to any person or entity, other than CONSULTANT'S employees and subconsultants any information related to the Project obtained from CLIENT not previously in the public domain or not otherwise previously known to or generated by CONSULTANT. These provisions shall not apply to information in whatever form that comes into the public domain through no fault of CONSULTANT; or is furnished to CONSULTANT by a third party who is under no obligation to keep such information confidential; or is information for which the CONSULTANT is required to provide by law or authority with proper jurisdiction; or is information upon which the CONSULTANT must rely for defense of any claim or legal action.

J. PERIOD OF AGREEMENT. This Agreement will remain in effect for the longer of a period of two (2) years or until such other expressly identified completion date, after which time the Agreement may be extended upon mutual agreement of both parties.

K. TERMINATION. This Agreement may be terminated:

1. For cause, by either party upon 7 days written notice in the event of substantial failure by other party to perform in accordance with the terms of this Agreement through no fault of the terminating party. For termination by CONSULTANT, cause includes, but is not limited to, failure by CLIENT to pay amounts owed to CONSULTANT within 120 days of invoice and delay or suspension of CONSULTANT'S services for more than 120 days for reasons beyond CONSULTANT'S cause or control; or,
2. For convenience by CLIENT upon 7 days written notice to CONSULTANT.
3. Notwithstanding, the foregoing, this Agreement will not terminate under paragraph IV.K if the party receiving such notice immediately commences correction of any substantial failure and cures the same within 10 days of receipt of the notice.
4. In the event of termination by CLIENT for convenience or by CONSULTANT for cause, the CLIENT shall be obligated to the CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Agreement. CONSULTANT shall deliver and CLIENT shall have, at its sole risk, right of use of any completed or partially completed deliverables, subject to provisions of Paragraph IV. H.
5. In event of termination by CLIENT for cause and in addition to any other remedies available to CLIENT, CONSULTANT shall deliver to CLIENT and CLIENT shall have right of use of any completed or partially completed deliverables, in accordance with the provisions of Paragraph IV.H. CLIENT shall compensate CONSULTANT for all undisputed amounts owed CONSULTANT as of date of termination.

L. INDEPENDENT CONTRACTOR. Nothing in this Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the CONSULTANT or any of its employees as the agent, representative, or employee of the CLIENT for any purpose or in any manner whatsoever. The CONSULTANT is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

M. CONTINGENT FEE. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Agreement.

N. NON-DISCRIMINATION. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein. **The CONSULTANT is an**

equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

O. ASSIGNMENT. Neither party shall assign or transfer any interest in this Agreement without the prior written consent of the other party.

P. SURVIVAL. All obligations, representations and provisions made in or given in Section IV and Documents Retention clause of this Agreement will survive the completion of all services of the CONSULTANT under this Agreement or the termination of this Agreement for any reason.

Q. SEVERABILITY. Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

R. CONTROLLING Law. This Agreement is to be governed by the law of the State of Minnesota and venue in courts of Minnesota; or at the choice of either party, and if federal jurisdictional requirements are met, in federal court in the district in which the project is located.

S. DISPUTE RESOLUTION. CLIENT and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law. Any claims or disputes unresolved after good faith negotiations shall then be submitted to mediation using a neutral from the Minnesota District Court Rule 114 Roster, or if mutually agreed at time of dispute submittal, a neutral from the American Arbitration Association Construction Industry roster. If mediation is unsuccessful in resolving the dispute, then either party may seek to have the dispute resolved by bringing an action in a court of competent jurisdiction.

T. MINNESOTA GOVERNMENT DATA PRACTICES ACT (MGDPA). All data collected, created, received, maintained, or disseminated, or used for any purposes in the course of the CONSULTANT'S performance of the Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Section 13.01, et seq. or any other applicable state statutes and state rules adopted to implement the Act, as well as state statutes and federal regulations on data privacy. The Consultant agrees to abide by these statutes, rules and regulations and as they may be amended. In the event the CONSULTANT receives a request to release data, it shall notify CLIENT as soon as practical. The CLIENT will give instructions to CONSULTANT concerning release of data to the requesting party and CONSULTANT will be reimbursed as additional services for its reasonable labor and other direct expenses in complying with any MGDPA request, but only to the extent that the request is not due to a negligent, intentional or willful act or omission by the CONSULTANT or other failure to comply with its obligations under this contract.

[REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK. SIGNATURE PAGE FOLLOWS.]

SECTION V - SIGNATURES

THIS INSTRUMENT embodies the whole agreement of the parties, there being no promises, terms, conditions or obligation referring to the subject matter other than contained herein. This Agreement may only be amended, supplemented, modified or canceled by a duly executed written instrument signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their behalf.

CLIENT: City of St. Augusta, Minnesota

CONSULTANT: Bolton & Menk, Inc.

SCOPE OF WORK

The detailed work plan below is outlined by tasks addressing all elements of the RFP. **Please see page 10 for our detailed schedule.**

Task 1: Project Management

Bolton & Menk will manage its staff, tasks, budget, and related activities to ensure the project objectives are met. Robin Cauffman, your project manager, will work closely with the city to ensure clear and consistent communication. We will work closely with city staff throughout the project and collaboratively review draft deliverables for acceptance. We will further work together to facilitate interactions with city staff, planning commission, city council, and other project stakeholders. Regular check-ins will be held to review project progress, discuss issues and solutions, and coordinate engagement activities.

Task 1 Deliverables

- Check-in meetings including agendas and meeting notes
- General coordination and quality control

Task 2: Public Engagement

The first step in the planning process is to understand the community in order to develop a comprehensive and innovative public engagement plan. We realize that each community is unique, and we will tailor our approach to meet the needs of the city. Bolton & Menk is committed to being creative and offering everyone an opportunity to participate in the process. We will prepare clear communication materials, let people know how they can participate, and communicate how their feedback will be used in the planning process. We will meet people where they are at, by providing a variety of in-person and online ways to engage. The first step in the engagement process will be to gather input, identify issues, and seek ideas. This will be done through a survey and online comment form. We'll compile what we hear, analyze the data, and use it to draft the comprehensive plan and update the zoning code. We will then work with the city's staff, existing elected officials, and appointed committees as we draft the documents.

The third step will be to post the draft documents online and use in-person and online engagement strategies to communicate the proposed changes to the comprehensive plan and ordinance. This engagement will be part of the public comment period preceding the public hearing and city council approval.

See the table below for our proposed communication and engagement strategies.

Activity	Roles and Goals
Public Engagement Plan (PEP)	<ul style="list-style-type: none">• Identify stakeholders, key messages, and schedule• Detail online and in-person engagement and communication strategies• Address barriers to involvement

Activity	Roles and Goals
Project Website	<ul style="list-style-type: none"> • General project information using a graphics-based Story Map including upcoming events and options for public comment
Articles (2)	<ul style="list-style-type: none"> • Project information and updates • Promote online engagement and events • Include in city newsletter, local papers
Social Media Posts (2)	<ul style="list-style-type: none"> • Project information and updates on Facebook
Online Survey (1)	<ul style="list-style-type: none"> • Gather input on existing conditions via online survey
In person Engagement (2)	<ul style="list-style-type: none"> • Engage people at community events that wouldn't typically attend a public meeting • Gather input on issues and concerns
Open House (1)	<ul style="list-style-type: none"> • Share what we've heard and how that information was used in updating the plan and ordinances • Share drafts of the plan and code updates for community feedback

Task 2 Deliverables

- Public participation plan
- Articles and social media posts
- Pop-up meetings and community meeting materials
- Public engagement report summary

Task 3: Draft Comprehensive Plan Update

Before we start drafting the new plan, we must understand the past—local context and orientation is key to how we work. Our integrated approach will honor previous work by incorporating the information from these studies into the comprehensive plan. To do this we will review past studies and plans such as the 2008 Park Visioning Report to ensure there are no conflicts or gaps and reference these plans and studies, among others, for policy direction where relevant in the new comprehensive plan.

The plan seeks to create, preserve, and sustain the elements that define the character and identity of the community. We will follow the outline of the existing comprehensive plan and include the following sections and elements with updated data and future plans:

- Community profile
- Natural resources
- Land use
- Transportation
- Community facilities
- Economic development

Community Profile

Understanding the community is key to developing a comprehensive plan that serves its residents, businesses, and stakeholders. To understand what this means for the city, Bolton & Menk will conduct a thorough existing community conditions analysis. We will collect existing demographic and market data and identify trends and population forecasts. We will review prior

plans and applicable GIS data as well as physical, social, and natural conditions. We will inventory existing land uses and trends and identify issues and opportunities. Data gathered in this task will be used to update the community profile chapter of the plan.

The section will include charts and graphs as well as a narrative to highlight relevant data that informs and affects the existing conditions and growth of the city.

- Existing conditions, development summary, demographics, commute patterns, trends, land use inventory
- Projections: population and job forecasts
- Summary of existing physical, social, and natural conditions

Land Use

This plan will serve as a guide for future development for the City of St. Augusta.

We will review the current zoning map, provide updated data analysis, consider public input, and update the comprehensive plan. We will focus on

- Existing land uses
- Future land uses
- Development constraints and opportunities
- Availability and capacity of infrastructure, roads, utilities, and public services
- Density and intensity of development
- Land use compatibility
- Housing

We will conduct a land use analysis to identify areas to accommodate forecasted population and housing growth, high quality or unique natural resources to protect, and resources to use for economic purposes such as aggregate or agriculture. This will include looking at areas that are constrained by mapped flood plains, wetlands, shoreland, easements, steep slopes, and conservation/preservation areas to identify buildable areas.

The proposed plan will include a future land use map, policies, and analysis that foster phased development in a way that meets the needs of the City of St. Augusta. This will form a basis for zoning code updates to guide land use type, intensity, and standards. This may include changes to future land uses or creation of new use categories, changing densities, and managing transition between uses.

Natural Resources

St. Augusta has a mix of land used for agricultural purposes, natural areas with forests, streams and wetlands, and aggregate resources. We understand and value the interconnections between the natural and built environment and take a sustainable approach to management practices. This requires balancing people's use and enjoyment of the streams and lakes with protecting the resource to maintain the water quality and natural features.

Through engaging stakeholders and the public, reviewing existing plans and data, our team will identify, evaluate, and prioritize the natural resources within city boundaries. We will seek a balance between identifying preservation of environmentally sensitive areas, conservation of

precious natural resources, and enjoyment of open space, parks, trails, and recreation. Our team has experts in water, wetland, prairie, forestry, parks, and trails.

Transportation

The city last updated its transportation plan in 2008. The comprehensive plan will use information from existing transportation plans and update with current traffic, accident, and other data to describe the existing conditions. The plan will identify issues and future needs based on the long-term growth of residential, commercial, civic, recreational, and industrial activities. Our review will include traditional roadways as well as bike and pedestrian trails. The transportation plan element will evaluate, analyze, and make the appropriate recommendations for

- Roadway functional classification
- Street types
- Traffic volumes
- High level safety analysis
- Non-motorized transportation

Community Facilities

Adequate, safe, and well-maintained utilities and public parks and trails are critical to support urban development. In its 2001 Comprehensive Plan, the city identified areas for future urban services. Since then, the city has entered into an agreement with St. Cloud to provide water supply and sanitary sewer service. There is adequate capacity within that system to support St. Augusta's planned development. We will work with the city to describe the existing public utilities and identify what areas should be planned for future expansion and where development can be serviced.

The city has a parks and trails plan that they are implementing. We will update and incorporate the parks and trails plan into the updated comprehensive plan.

Economic Development

All elements of the plan support economic development. We will review the existing priorities and recommend updates based on existing conditions and public input. We will identify strategies that strengthen the city's economic outlook and resilience by focusing on

- Balancing preservation and use of economic natural resources such as prime agricultural lands, targeted forest areas, and aggregate resources
- Supporting job growth
- Encouraging housing development that matches workforce needs and budgets
- Addressing other needs identified in existing conditions and through public input

Task 3 Deliverables

- Existing plans audit summary
- Existing conditions
- Draft elements
- Future land use map draft

TASK 4: Review/Update Zoning Code

We propose a two-stage approach to updating the zoning code. The first step will be to review the ordinance and prepare a memo that identifies sections that need to be updated or added, such as

- Inconsistencies with other plans
- Inconsistencies in the zoning map
- New rules or regulations
- Updates based on current best practices or trends
- Issues and ideas received from input
- Formatting, definitions, etc.

We will look at emerging uses to provide development standards and process recommendations that align with the plan's goals. We will seek feedback on the draft from those impacted by the code such as partner agencies, developers, property owners or those having to enforce or administer the code standards such as city staff. We will review the current zoning code and recommend amendments that are consistent with the updated comprehensive plan.

The results of our review and discussions will be a memo summarizing our recommendations. We will review the recommendations with the city and discuss how the city wants to proceed before we make edits.

The second stage will be updating and drafting code language, updating others based on the recommendations and discussion with the city, and updating the zoning map.

We will draft updates to the zoning ordinance and zoning map. We will

- Check for compliance with updated comprehensive plan and new regulations
- Revise development standards and approval criteria for all proposals (e.g., site plans, conditional use permits, variances)
- Adjust basic regulations like setbacks, density, lot area, landscaping, signage, parking, and more
- Incorporate graphics and tables for clarity and effectiveness

Task 4 Deliverables

- Recommendation memo
- Updated zoning map
- Updated zoning ordinance

TASK 5: Meetings

The St. Augusta city council will be responsible for adoption of the final Comprehensive Plan and Zoning Ordinance. We propose holding one public meeting or open house in late summer/fall 2024 to give the public an opportunity to see the draft documents and provide comments prior to approval. We will support the planning commission or city council in holding a public hearing as part of the final adoption process. After the planning commission recommends approval, we will draft a resolution for adoption by the city council. We will participate in the planning commission and city council meetings regarding the final adoption process. City staff will assist in preparing the agenda and staff report materials for these meetings.

Task 5 Deliverables

- Planning commission and city council agenda packet materials and presentations
- Draft resolution approving the comprehensive plan
- Draft ordinance for adoption of zoning code and map
- Final comprehensive plan and zoning ordinance

Hours and Total Fee

Client: St. Augusta		Bolton & Menk, Inc.									
Project: Comp Plan Update, Zoning Code Update											
Task No.	Work Task Description	Project Manager and Public Engagement	Lead Planner	Planning Support	GIS Specialist	Communications Specialist	Parks/Environmental Advisor	Project Engineer	Admin/Coordination	Total Hours	Total Cost
1.0	Project Management	20	14	0	0	0	0	0	2	36	\$6,210
2.0	Public Engagement	13	0	0	0	20	0	0	0	33	\$4,875
3.0	Draft Plan	10	11	40	24	0	6	8	0	99	\$14,449
4.0	Review and Update Zoning and Subdivision Ordinances	7	47	52	0	0	0	0	0	106	\$16,316
5.0	Meetings	16	6	4	0	0	0	0	0	26	\$4,402
Total Hours		66	78	96	24	20	6	8	2	300	
Total Fee											\$46,252

2024 SCHEDULE OF FEES

The following fee schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the professional and the client that fees be commensurate with the service rendered. Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for principals and members of the staff vary according to skill and experience. The current specific billing rate for any individual can be provided upon request.

The fee schedule shall apply for the period through December 31, 2024. These rates may be adjusted annually thereafter to account for changed labor costs, inflation, or changed overhead conditions.

These rates include labor, general business, and other normal and customary expenses associated with operating a professional business. For projects with typical expenses and unless otherwise agreed, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed scope of services, such as out of town travel expenses, long travel distances, large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

Employee Classification	Hourly Billing Rates
Senior Project Manager	\$180-261
Project Manager	\$145-231
Senior Project Engineer	\$140-216
Project Engineer	\$130-201
Design Engineer	\$115-176
Graduate Engineer	\$120-156
Senior Planner	\$110-231
Planner	\$85-161
Senior Landscape Architect	\$145-216
Landscape Architect	\$130-161
Landscape Designer	\$75-134
Licensed Project Surveyor	\$160-191
Graduate Surveyor	\$125-191
Survey Technician	\$80-189
Senior Technician	\$120-206
Technician	\$85-176
Specialist*	\$95-226
Practice Expert**	\$170-311
Senior Principal	\$200-320
Principal	\$165-286
Administrative/Corporate Specialists	\$50-176
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

¹ No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for survey technicians.

*Specialized role not classified above otherwise, incl. graphic design, project communication, funding support, etc.

**Highly specialized and industry expertise unique to the market or area of discipline.

**CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA**

ORDINANCE #2024-02

**AN ORDINANCE AMENDING SECTION 3 OF THE ST. AUGUSTA ZONING
ORDINANCE TO PROVIDE A CHANGE IN ZONING CLASSIFICATION FROM R-1
RESIDENTIAL TO A-1, GENERAL AGRICULTURAL**

**THE CITY COUNCIL OF THE CITY OF ST. AUGUSTA, MINNESOTA HEREBY
ORDAINS:**

SECTION 1. THE OFFICIAL ZONING MAP OF THE ST. AUGUSTA ZONING
ORDINANCE IS HEREBY AMENDED TO REZONE THE FOLLOWING LEGALLY
DESCRIBED PROPERTY FROM R-1, SUBURBAN RESIDENTIAL TO A-1, GENERAL
AGRICULTURAL.

LEGAL DESCRIPTION

Lot 1 and Lot 2, Block 1, Reiter Addition

SECTION 2. THE CITY ADMINISTRATOR IS HEREBY DIRECTED TO MAKE
THE APPROPRIATE CHANGE TO THE OFFICIAL ZONING MAP OF THE CITY OF ST.
AUGUSTA TO REFLECT THE CHANGE IN ZONING CLASSIFICATION AS SET FORTH
ABOVE.

SECTION 3. THE REZONING SHALL BE IN FULL FORCE AND EFFECTIVE
IMMEDIATELY FOLLOWING PASSAGE AND PUBLICATION AND SHALL BE
CONSISTENT WITH THE CITY'S COMPREHENSIVE PLAN.

Approve by the City Council of the City of St. Augusta this 6th day of February, 2024.

City of St. Augusta

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, City Administrator



gravel area for heavy equipment 100' from north fence and 130' from east bunker

property line

paved area

property line

concrete barrier blocks

paved area

property line

future expansion area to remain in current condition unused

property length 630'

property line

property width 220'

total property

storage bunker area

45 x 70 building with office north building to be at required set back

septic tank

24' wide with flares

wall 100' from septic

Handwritten signature and date:
2-6-24

Memorandum

Date: February 6, 2024
Prepared By: John W. Morast, PE
Project: City of St. Augusta, MN
Red Willow Properties
Subject: A & E Storage Parking Permit Review – Gravel Parking Equipment List

Following the discussions at the Planning Commission, the applicant provided an updated site drawing. He also listed the pieces of equipment he was planning to park on-site. I have reviewed the updated equipment list and the pieces of equipment match those provided on the original inventory list.

The following larger equipment that are either steel tracked, or steel wheeled, are appropriate to park on the gravel surface:

- Steel drum rollers (from 1.5 to 10-ton units)
 - o 6 units from original paving equipment inventory provided
- Steel tracked pavers (21,00 – 35,000 lbs.)
 - o 1 unit from original paving equipment inventory provided
 - o As discussed at the Planning Commission meeting, the number of units depends on his operations and how many he may also have to rent as needed
- Steel track excavators (up to 65,000 lbs)
 - o no unit count from original paving equipment inventory provided
 - o He mentioned he may rent these as needed
- Steel tracked dozer (up to 35,000 lbs)
 - o no unit count from original paving equipment inventory provided
 - o He mentioned he may rent these as needed

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2024-05

**A RESOLUTION APPROVING A VARIANCE FOR A PROJECT KNOWN AS
RED WILLOW PROPERTIES**

WHEREAS, Red Willow Properties LLC, (“Developer”) is the applicant for an application related to property legally described as follows:

Lots 5 and 6, Block 2, COUNTRY SQUARE PLAT FOUR

(the “Subject Property”); and

WHEREAS, the property is zoned Business Warehouse; and

WHEREAS, the Developer has submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property into a contractor storage yard with an office/shop building submitted on February 6, 2024 along with plans previously submitted as A & E Storage, LLC, the most recent revision of said plans prepared by Moore Engineering Services, Inc. and dated June 1, 2021 (unless noted differently below) and containing the following sheets:

1. Red Willow Properties Site Plan
2. Red Willow Properties Equipment List
3. Title Sheet
4. Legend and Abbreviations
5. General Notes
6. SWPPP Notes
7. SWPPP Notes (cont.)
8. SWPPP Notes (cont.)
9. SWPPP Maps
10. Removal Plan
11. Dimension and Utility Plans
12. Erosion and Grading Plans
13. Details – Erosion Control
14. Details – Paving

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on February 6, 2024. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the City Council makes the following findings:

1. The property owner or applicant proposes to use the property in a reasonable manner not permitted by this Ordinance as the applicant will have equipment that is prone to damaging asphalt pavement;
2. The plight of the property owner or applicant is due to circumstances unique to the property and not created by any persons presently or formerly having an interest in the parcel of land.
3. The variance, if granted, will not alter the essential character of the locality.
4. Economic considerations alone do not constitute practical difficulties.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council hereby approves the application for a variance subject to the following conditions:

1. Outdoor storage may be permitted on non-bituminous or concrete surfaces over the area designated as heavy equipment storage and staging.
2. The area designated as heavy equipment storage and staging can only have equipment parked in that area approved by the City Engineer.
3. The area designated as heavy equipment storage and staging must maintain dust control at all times.

The variance shall expire and be considered null and void if construction of the improvements as shown on the Site Plans has not begun by August 1, 2024.

Adopted by the City Council this 6th day of February, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2024-06

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AND SITE PLAN
FOR A PROJECT KNOWN RED WILLOW PROPERTIES**

WHEREAS, Red Willow Properties, LLC, (“Developer”) is the applicant for an application related to property legally described as follows:

Lots 5 and 6, Block 2, COUNTRY SQUARE PLAT FOUR

(the “Subject Property”); and

WHEREAS, the property is zoned Business Warehouse; and

WHEREAS, the property was previously granted a CUP and Site Plan approval on August 3rd, 2021; and

WHEREAS, the Developer has previously submitted an application for a Site Plan so as to allow the Developer to improve the Subject Property into a mini storage facility as shown in the plans for A & E Storage, LLC, the most recent revision of said plans along with those prepared by Moore Engineering Services, Inc. and dated June 1, 2021 (unless noted differently below) and containing the following sheets:

1. Title Sheet
2. Legend and Abbreviations
3. General Notes
4. SWPPP Notes
5. SWPPP Notes (cont.)
6. SWPPP Notes (cont.)
7. SWPPP Maps
8. Removal Plan
9. Dimension and Utility Plans
10. Erosion and Grading Plans
11. Details – Erosion Control
12. Details – Paving
13. Amended Site Plan
14. Revised Site Plan (provided by applicant on February 6, 2024.)

(the “Site Plans”); and

WHEREAS, the applicant never followed through and built the mini-storage facility; and

WHEREAS, the applicant has submitted an application for a Site Plan so as to allow the

Developer to improve the Subject Property in to a contractor storage yard with an office/shop building included on the lot, the most recent revision of said plans was provided on February 6, 2024 by the applicant; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on January 9, 2024 and continued on February 5, 2024. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, the City Council makes the following findings:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. *Immediately adjacent properties are vacant and owned by the developer, and are zoned for similar uses.*
- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.
- C. That adequate utilities, access streets, drainage, and other necessary facilities have been or will be provided for the proposed conditional use.
- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed conditional use.
- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result from the proposed conditional use.
- F. That proper facilities are or will be provided which would eliminate any traffic generation or traffic hazard which may result from the proposed conditional use.
- G. That there is a demonstrated need for the proposed use.
- H. That the proposed use is in compliance with any land use plan adopted by the City.
- I. That the affected property does not contain any wetlands or public water over which the United States, the State of Minnesota, or their respective agencies or political subdivisions have control or jurisdiction, or which are otherwise regulated by the United States, the State of Minnesota, or their respective agencies or political subdivisions. .

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council hereby approves the application for a conditional use permit subject to the following conditions:

1. All comments contained within the memo from Moore Engineering dated June 23, 2021, the memo from Collaborative Planning dated July 29, 2021, and the memo from City Administrator Bill McCabe dated December 6, 2023 are incorporated herein (collectively referred to as the “Staff Memos”).
2. The site shall be in substantial conformance with the site plan for Red Willow Properties prepared by the owner and dated February 6, 2024 (the “Site Plan”), except as modified

to address comments within the Staff Memos, the variance approved in Resolution # 2024-05 and this Site Plan/Conditional Use Permit approved as Resolution # 2024-06.

3. To the extent that there are differences or conflicts between the Site Plan and this resolution, the terms of this resolution shall be controlling.
4. Outside storage must be screened from view of the right of way or neighboring properties by a fence that is at least 6 feet tall and 90% opaque. The fence must be finished and in place before a building permit is issued for the office/shop building.
5. All gravel on Lot 4, Block 2 COUNTRY SQUARE PLAT FOUR must be removed and returned to vegetation by July 1, 2024.
6. Once the building is complete and a temporary Certificate of Occupation is issued, the applicant will have 30 days to finish paving the entire lot except the area designated as heavy equipment storage and staging.
7. Applicant must take measures to control dust during construction and once the building is complete, the applicant must continually provide dust control measures on the areas designated as heavy equipment storage and staging.
8. Plans for lighting and signage were not submitted. Prior to exterior lighting and signage being installed on the property, the applicant shall obtain appropriate permits from the City.
9. The owner shall enter into a maintenance agreement with the City for stormwater management facilities.
10. The site shall be operated and maintained in compliance with all local, state and federal regulations, as may be amended from time to time. The owner shall be responsible for obtaining and complying with all necessary permits from any other governmental agencies prior to commencement of development activities on the site.

Adopted by the City Council this 6th day of February, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION #2024-07

**A RESOLUTION DENYING AN APPLICATION FOR A TEXT AMENDMENT TO
OUR ZONING CODE FROM RED WILLOW PROPERTIES**

WHEREAS, Red Willow Properties, LLC, (“Applicant”) is the applicant for an application to amend the zoning code to allow Truck Driver Training in the Business Warehouse District; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on January 9, 2024 and continued on February 5, 2024. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, the City Council makes the following findings:

- A. That the roads in the immediate vicinity of the property, including 67th Avenue 66th Avenue, 236th Avenue and 237th Avenue have been designed and constructed to carry truck traffic that serves commercial and industrial activity permitted under the zoning ordinance. Amending the ordinance to allow a truck driving school will significantly increase the amount of truck traffic on these roads beyond that which they have been designed for.
- B. Operation of a truck driving school on the requested property will cause congestion on the roads in the immediate area given the development and spacing of the lots in the neighborhood. Slow moving or stopped trucks on these roads will impede access to properties in the neighborhood and will impede the free flow of traffic through the neighborhood.
- C. A truck driving school requires a significant amount of time per pupil practicing backing up and parking a semi-tractor and trailer which will generate a significant and sustained amount of diesel fumes in what is a dense commercial/industrial neighborhood. Excess diesel fumes are not compatible with the operation of many of the surrounding businesses.

Adopted by the City Council this 6th day of February, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator



Two Carlson Parkway
Suite 110
Plymouth, MN 55447
P: 612-355-7726



February 2, 2024

Honorable Mayor and Council Members
Bill McCabe, City Administrator
City of St. Augusta
1914 – 250th Street
St. Augusta, MN 56301

RE: 2024 Street Improvements
City of St. Augusta
Recommendation of Notice of Award
Moore No. 21008I

Honorable Mayor and Members of the Council,

On January 29, 2024, at 1:00 p.m., sealed bids were opened for the 2024 Street Improvements project. A total of 4 bids were opened with base bids ranging from \$332,258.79 to \$471,466.70.

We have reviewed the bids and have determined that the lowest responsible bid was from OMG Midwest, Inc. dba Minnesota Paving and Materials in the amount of \$332,258.79. Therefore, we recommend that a contract be awarded to OMG Midwest, Inc. dba Minnesota Paving and Materials.

OMG Midwest, Inc. dba Minnesota Paving and Materials was also the apparent low bid for Alternate A which extends 58th Avenue. Their bid for this additional work was in the amount of \$68,951.47. They also submitted a bid for Alternate B, which extends Meadow Creek, in the amount of \$254,375.73. Lastly, they submitted a bid for Alternate C, which extends Crestwood Hills, in the amount of \$265,720.24. If the council would like this additional work completed, I recommend award to OMG Midwest, Inc. dba Minnesota Paving and Materials in the amount of \$921,306.23.

Enclosed are the bid tabulation, statement of estimated cost, and Notice of Award for your consideration.

Please feel free to contact me with any questions or comments at 612-355-7726.

Sincerely,

John Morast, PE
Senior Project Manager

Enclosures

(Bid Tabulation, Statement of Estimated Cost-02/02/24, Notice of Award-02/06/24)



BID TABULATION
2024 Street Improvements
St. Augusta, Minnesota
Project No. 21008I
Bid Date: January 29, 2024

OMG Midwest, Inc.
 dba Minnesota Paving & Materials
 14475 Quiram Drive
 Rogers, MN 55374

Knife River Corp. - North Central
 4787 Shadow Wood Drive NE
 Sauk Rapids, MN 56379

Asphalt Surface Technologies Corp.
 PO Box 1025
 St. Cloud, MN 56302

Duininck, Inc.
 408 - 6th Street
 Prinsburg, MN 56281

BID ITEM NO. & DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	
BASE BID											
1. 2021.5010 MOBILIZATION	LS	1	\$11,000.00	\$11,000.00	\$19,500.00	\$19,500.00	\$13,000.00	\$13,000.00	\$73,000.00	\$73,000.00	
2. 2104.5030 REMOVE PIPE CULVERTS	LF	248	\$8.02	\$1,988.96	\$12.00	\$2,976.00	\$10.45	\$2,591.60	\$9.00	\$2,232.00	
3. 2215.5040 FULL DEPTH RECLAMATION	SY	18,062	\$1.59	\$28,718.58	\$2.20	\$39,736.40	\$2.11	\$38,110.82	\$2.35	\$42,445.70	
4. 2211.5070 AGGREGATE BASE (CV) CLASS 5	CY	314	\$28.08	\$8,817.12	\$36.00	\$11,304.00	\$38.50	\$12,089.00	\$64.00	\$20,096.00	
5. 2360.5090 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	1,430	\$74.00	\$105,820.00	\$73.00	\$104,390.00	\$85.80	\$122,694.00	\$90.00	\$128,700.00	
6. 2360.5090 TYPE SP 12.5 NON WEARING COURSE MIXTUR	TON	1,906	\$69.00	\$131,514.00	\$68.50	\$130,561.00	\$80.96	\$154,309.76	\$83.50	\$159,151.00	
7. 2501.5020 18" RC PIPE APRON	EA	4	\$1,479.06	\$5,916.24	\$940.00	\$3,760.00	\$1,527.90	\$6,111.60	\$730.00	\$2,920.00	
8. 2501.5020 24" RC PIPE APRON	EA	4	\$1,654.54	\$6,618.16	\$1,060.00	\$4,240.00	\$1,908.50	\$7,634.00	\$890.00	\$3,560.00	
9. 2501.5030 18" RC PIPE CULVERT CLASS III	LF	90	\$70.19	\$6,317.10	\$91.00	\$8,190.00	\$74.80	\$6,732.00	\$115.50	\$10,395.00	
10. 2501.5030 24" RC PIPE CULVERT CLASS III	LF	110	\$92.25	\$10,147.50	\$112.00	\$12,320.00	\$97.90	\$10,769.00	\$132.00	\$14,520.00	
11. 2540.6020 MAIL BOX SUPPORT	EA	44	\$120.33	\$5,294.52	\$120.00	\$5,280.00	\$132.00	\$5,808.00	\$120.00	\$5,280.00	
12. 2563.6010 TRAFFIC CONTROL	LS	1	\$1,654.54	\$1,654.54	\$3,250.00	\$3,250.00	\$1,320.00	\$1,320.00	\$300.00	\$300.00	
13. 2573.5030 SILT FENCE, TYPE MS	LF	53	\$4.01	\$212.53	\$4.00	\$212.00	\$5.50	\$291.50	\$4.00	\$212.00	
14. 2575.5010 TURF ESTABLISHMENT	LS	1	\$2,005.51	\$2,005.51	\$2,000.00	\$2,000.00	\$12,100.00	\$12,100.00	\$2,000.00	\$2,000.00	
15. 2511.5070 RANDOM RIPRAP CLASS III	CY	43	\$75.21	\$3,234.03	\$100.00	\$4,300.00	\$81.95	\$3,523.85	\$85.00	\$3,655.00	
Testing Allowance - Base Bid											
16. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
ALTERNATE A - 58TH AVENUE											
A1. 2021.5010 MOBILIZATION	LS	1	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$12,100.00	\$12,100.00	
A2. 2231.5040 BITUMINOUS PATCHING MIXTURE	SY	433	\$25.00	\$10,825.00	\$24.00	\$10,392.00	\$42.90	\$18,575.70	\$61.40	\$26,586.20	
A3. 2232.5040 MILL BITUMINOUS SURFACE (2.0")	SY	4,330	\$1.99	\$8,616.70	\$3.20	\$13,856.00	\$1.87	\$8,097.10	\$3.47	\$15,025.10	
A4. 2360.5090 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	485	\$77.00	\$37,345.00	\$71.00	\$34,435.00	\$85.80	\$41,613.00	\$87.80	\$42,583.00	
A5. 2540.6020 MAIL BOX SUPPORT	EA	2	\$12.33	\$24.66	\$120.00	\$240.00	\$132.00	\$264.00	\$120.00	\$240.00	
A6. 2563.6010 TRAFFIC CONTROL	LS	1	\$100.28	\$100.28	\$500.00	\$500.00	\$220.00	\$220.00	\$500.00	\$500.00	
A7. 2573.5030 SILT FENCE, TYPE MS	LF	632	\$4.01	\$2,534.32	\$4.00	\$2,528.00	\$4.40	\$2,780.80	\$4.00	\$2,528.00	
A8. 2575.5010 TURF ESTABLISHMENT	LS	1	\$2,005.51	\$2,005.51	\$2,000.00	\$2,000.00	\$3,740.00	\$3,740.00	\$2,000.00	\$2,000.00	
Testing Allowance - Alternate A											
A9. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
ALTERNATE B - MEADOW CREEK											
B1. 2021.5010 MOBILIZATION	LS	1	\$5,500.00	\$5,500.00	\$7,000.00	\$7,000.00	\$6,400.00	\$6,400.00	\$9,820.00	\$9,820.00	
B2. 2104.5030 REMOVE PIPE CULVERTS	LF	185	\$8.02	\$1,483.70	\$12.00	\$2,220.00	\$12.76	\$2,360.60	\$9.00	\$1,665.00	
B3. 2101.5010 CLEARING AND GRUBBING	LS	1	\$3,509.64	\$3,509.64	\$1,500.00	\$1,500.00	\$8,250.00	\$8,250.00	\$2,055.00	\$2,055.00	
B4. 2215.5040 FULL DEPTH RECLAMATION	SY	11,249	\$1.80	\$20,248.20	\$2.21	\$24,860.29	\$2.11	\$23,735.39	\$2.20	\$24,747.80	
B5. 2211.5070 AGGREGATE BASE (CV) CLASS 5	CY	198	\$30.08	\$5,955.84	\$36.00	\$7,128.00	\$38.50	\$7,623.00	\$74.00	\$14,652.00	
B6. 2360.5090 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	889	\$75.50	\$67,119.50	\$73.50	\$65,341.50	\$85.80	\$76,276.20	\$85.70	\$76,187.30	
B7. 2360.5090 TYPE SP 12.5 NON WEARING COURSE MIXTUR	TON	1,185	\$71.00	\$84,135.00	\$69.00	\$81,765.00	\$80.96	\$95,937.60	\$82.00	\$97,170.00	



BID TABULATION
2024 Street Improvements
St. Augusta, Minnesota
Project No. 21008I
Bid Date: January 29, 2024

OMG Midwest, Inc.
 dba Minnesota Paving & Materials
 14475 Quiram Drive
 Rogers, MN 55374

Knife River Corp. - North Central
 4787 Shadow Wood Drive NE
 Sauk Rapids, MN 56379

Asphalt Surface Technologies Corp.
 PO Box 1025
 St. Cloud, MN 56302

Duininck, Inc.
 408 - 6th Street
 Prinsburg, MN 56281

BID ITEM NO. & DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	
B8. 2501.5020 15" RC PIPE APRON	EA	2	\$1,303.58	\$2,607.16	\$860.00	\$1,720.00	\$1,375.00	\$2,750.00	\$645.00	\$1,290.00	
B9. 2501.5020 18" RC PIPE APRON	EA	2	\$1,479.06	\$2,958.12	\$940.00	\$1,880.00	\$1,526.80	\$3,053.60	\$730.00	\$1,460.00	
B10. 2501.5020 36" RC PIPE APRON	EA	4	\$3,108.53	\$12,434.12	\$2,100.00	\$8,400.00	\$3,069.00	\$12,276.00	\$1,750.00	\$7,000.00	
B11. 2501.5030 15" RC PIPE CULVERT CLASS III	LF	30	\$65.18	\$1,955.40	\$87.00	\$2,610.00	\$67.10	\$2,013.00	\$114.00	\$3,420.00	
B12. 2501.5030 18" RC PIPE CULVERT CLASS III	LF	45	\$70.19	\$3,158.55	\$95.00	\$4,275.00	\$74.80	\$3,366.00	\$114.00	\$5,130.00	
B13. 2501.5030 36" RC PIPE CULVERT CLASS III	LF	62	\$255.70	\$15,853.40	\$198.00	\$12,276.00	\$180.40	\$11,184.80	\$232.00	\$14,384.00	
B14. 2540.6020 MAIL BOX SUPPORT	EA	21	\$120.33	\$2,526.93	\$120.00	\$2,520.00	\$132.00	\$2,772.00	\$120.00	\$2,520.00	
B15. 2563.6010 TRAFFIC CONTROL	LS	1	\$1,203.30	\$1,203.30	\$1,500.00	\$1,500.00	\$1,320.00	\$1,320.00	\$400.00	\$400.00	
B16. 2573.5030 SILT FENCE, TYPE MS	LF	816	\$4.01	\$3,272.16	\$4.00	\$3,264.00	\$4.40	\$3,590.40	\$4.00	\$3,264.00	
B17. 2575.5010 TURF ESTABLISHMENT	LS	1	\$2,005.51	\$2,005.51	\$2,000.00	\$2,000.00	\$8,250.00	\$8,250.00	\$2,000.00	\$2,000.00	
B18. - FLEXAMAT PLUS	SF	1,640	\$10.03	\$16,449.20	\$9.00	\$14,760.00	\$13.44	\$22,041.60	\$14.00	\$22,960.00	
Testing Allowance - Alternate B											
B19. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
ALTERNATE C - CRESTWOOD HILLS											
C1. 2021.5010 MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$10,854.00	\$10,854.00	
C2. 2104.5030 REMOVE PIPE CULVERTS	LF	325	\$8.02	\$2,606.50	\$12.00	\$3,900.00	\$0.00	\$0.00	\$9.00	\$2,925.00	
C3. 2104.5040 REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	63	\$20.45	\$1,288.35	\$15.00	\$945.00	\$0.00	\$0.00	\$8.25	\$519.75	
C4. 2215.5040 FULL DEPTH RECLAMATION	SY	9,289	\$2.44	\$22,665.16	\$2.10	\$19,506.90	\$0.00	\$0.00	\$2.03	\$18,856.67	
C5. 2211.5070 AGGREGATE BASE (CV) CLASS 5	CY	316	\$28.08	\$8,873.28	\$36.00	\$11,376.00	\$0.00	\$0.00	\$67.80	\$21,424.80	
C6. 2360.5090 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	1,022	\$75.25	\$76,905.50	\$69.00	\$70,518.00	\$0.00	\$0.00	\$82.50	\$84,315.00	
C7. 2360.5090 TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	1,284	\$69.50	\$89,238.00	\$65.00	\$83,460.00	\$0.00	\$0.00	\$79.00	\$101,436.00	
C8. 2531.5040 6" CONCRETE DRIVEWAY PAVEMENT	SY	63	\$155.43	\$9,792.09	\$155.00	\$9,765.00	\$0.00	\$0.00	\$155.00	\$9,765.00	
C9. 2501.5020 15" RC PIPE APRON	EA	12	\$1,303.58	\$15,642.96	\$860.00	\$10,320.00	\$0.00	\$0.00	\$645.00	\$7,740.00	
C10. 2501.5030 15" RC PIPE CULVERT CLASS III	LF	252	\$65.18	\$16,425.36	\$95.00	\$23,940.00	\$0.00	\$0.00	\$92.00	\$23,184.00	
C11. 2540.6020 MAIL BOX SUPPORT	EA	8	\$120.33	\$962.64	\$120.00	\$960.00	\$0.00	\$0.00	\$120.00	\$960.00	
C12. 2563.6010 TRAFFIC CONTROL	LS	1	\$902.48	\$902.48	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$300.00	\$300.00	
C13. 2575.5010 TURF ESTABLISHMENT	LS	1	\$2,005.51	\$2,005.51	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	
C14. 2511.5070 RANDOM RIPRAP CLASS III	CY	9	\$75.21	\$676.89	\$100.00	\$900.00	\$0.00	\$0.00	\$105.00	\$945.00	
C15. 2582.5030 4" SOLID LINE WHITE MULTI-COMPONENT	LF	6,828	\$0.42	\$2,867.76	\$0.50	\$3,414.00	\$0.00	\$0.00	\$0.42	\$2,867.76	
C16. 2582.5030 4" DOUBLE SOLID LINE YELLOW MULTI-COMP	LF	3,414	\$0.84	\$2,867.76	\$0.85	\$2,901.90	\$0.00	\$0.00	\$0.84	\$2,867.76	
Testing Allowance - Alternate C											
C17. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	
TOTAL BASE				\$332,258.79		\$355,019.40		\$400,085.13		\$471,466.70	
ALTERNATE A				\$68,951.47		\$69,951.00		\$79,290.60		\$102,562.30	
ALTERNATE B				\$254,375.73		\$247,019.79		\$295,200.19		\$292,125.10	
ALTERNATE C				\$265,720.24		\$254,906.80		\$0.00		\$292,960.74	
TOTAL BASE + ALTERNATES				\$921,306.23		\$926,896.99		\$774,575.92		\$1,159,114.84	



2024 Street Improvements
St. Augusta, Minnesota
Project No. 210081
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	
BASE BID						
1.	2021.5010	MOBILIZATION	LS	1	\$90,000.00	\$90,000.00
2.	2104.5030	REMOVE PIPE CULVERTS	LF	248	\$20.00	\$4,960.00
3.	2215.5040	FULL DEPTH RECLAMATION	SY	18,062	\$3.00	\$54,186.00
4.	2211.5070	AGGREGATE BASE (CV) CLASS 5	CY	314	\$65.00	\$20,410.00
5.	2360.5090	TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	1,430	\$105.00	\$150,150.00
6.	2360.5090	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	1,906	\$105.00	\$200,130.00
7.	2501.5020	18" RC PIPE APRON	EA	4	\$1,800.00	\$7,200.00
8.	2501.5020	24" RC PIPE APRON	EA	4	\$2,000.00	\$8,000.00
9.	2501.5030	18" RC PIPE CULVERT CLASS III	LF	90	\$150.00	\$13,500.00
10.	2501.5030	24" RC PIPE CULVERT CLASS III	LF	110	\$175.00	\$19,250.00
11.	2540.6020	MAIL BOX SUPPORT	EA	44	\$195.00	\$8,580.00
12.	2563.6010	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00
13.	2573.5030	SILT FENCE, TYPE MS	LF	53	\$4.00	\$212.00
14.	2575.5010	TURF ESTABLISHMENT	LS	1	\$10,000.00	\$10,000.00
15.	2511.5070	RANDOM RIPRAP CLASS III	CY	43	\$125.00	\$5,375.00
Testing Allowance - Base Bid						
16.	12000.0000	TESTING ALLOWANCE	ALLOW	1	\$3,000.00	\$3,000.00
ALTERNATE A - 58TH AVENUE						
A1.	2021.5010	MOBILIZATION	LS	1	\$10,000.00	\$10,000.00
A2.	2231.5040	BITUMINOUS PATCHING MIXTURE	SY	433	\$90.00	\$38,970.00
A3.	2232.5040	MILL BITUMINOUS SURFACE (2.0")	SY	4,330	\$2.00	\$8,660.00
A4.	2360.5090	TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	485	\$105.00	\$50,925.00
A5.	2540.6020	MAIL BOX SUPPORT	EA	2	\$195.00	\$390.00
A6.	2563.6010	TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00
A7.	2573.5030	SILT FENCE, TYPE MS	LF	632	\$4.00	\$2,528.00
A8.	2575.5010	TURF ESTABLISHMENT	LS	1	\$1,500.00	\$1,500.00
Testing Allowance - Alternate A						
A9.	12000.0000	TESTING ALLOWANCE	ALLOW	1	\$1,000.00	\$1,000.00
ALTERNATE B - MEADOW CREEK						
B1.	2021.5010	MOBILIZATION	LS	1	\$60,000.00	\$60,000.00
B2.	2104.5030	REMOVE PIPE CULVERTS	LF	185	\$20.00	\$3,700.00
B3.	2101.5010	CLEARING AND GRUBBING	LS	1	\$5,000.00	\$5,000.00
B4.	2215.5040	FULL DEPTH RECLAMATION	SY	11,249	\$3.00	\$33,747.00
B5.	2211.5070	AGGREGATE BASE (CV) CLASS 5	CY	198	\$65.00	\$12,870.00
B6.	2360.5090	TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	889	\$105.00	\$93,345.00
B7.	2360.5090	TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	1,185	\$105.00	\$124,425.00
B8.	2501.5020	15" RC PIPE APRON	EA	2	\$1,560.00	\$3,120.00
B9.	2501.5020	18" RC PIPE APRON	EA	2	\$1,800.00	\$3,600.00
B10.	2501.5020	36" RC PIPE APRON	EA	4	\$3,000.00	\$12,000.00
B11.	2501.5030	15" RC PIPE CULVERT CLASS III	LF	30	\$110.00	\$3,300.00
B12.	2501.5030	18" RC PIPE CULVERT CLASS III	LF	45	\$150.00	\$6,750.00



2024 Street Improvements
St. Augusta, Minnesota
Project No. 21008I
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
B13. 2501.5030 36" RC PIPE CULVERT CLASS III	LF	62	\$200.00	\$12,400.00
B14. 2540.6020 MAIL BOX SUPPORT	EA	21	\$195.00	\$4,095.00
B15. 2563.6010 TRAFFIC CONTROL	LS	1	\$5,500.00	\$5,500.00
B16. 2573.5030 SILT FENCE, TYPE MS	LF	816	\$4.00	\$3,264.00
B17. 2575.5010 TURF ESTABLISHMENT	LS	1	\$5,500.00	\$5,500.00
B18. - FLEXAMAT PLUS	SF	1,640	\$7.00	\$11,480.00
Testing Allowance - Alternate B				
B19. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$2,000.00	\$2,000.00
ALTERNATE C - CRESTWOOD HILLS				
C1. 2021.5010 MOBILIZATION	LS	1	\$55,000.00	\$55,000.00
C2. 2104.5030 REMOVE PIPE CULVERTS	LF	325	\$20.00	\$6,500.00
C3. 2104.5040 REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	63	\$15.00	\$945.00
C4. 2215.5040 FULL DEPTH RECLAMATION	SY	9,289	\$3.00	\$27,867.00
C5. 2211.5070 AGGREGATE BASE (CV) CLASS 5	CY	316	\$65.00	\$20,540.00
C6. 2360.5090 TYPE SP 9.5 WEARING COURSE MIXTURE (2B)	TON	1,022	\$105.00	\$107,310.00
C7. 2360.5090 TYPE SP 12.5 NON WEARING COURSE MIXTURE	TON	1,284	\$105.00	\$134,820.00
C8. 2531.5040 6" CONCRETE DRIVEWAY PAVEMENT	SY	63	\$100.00	\$6,300.00
C9. 2501.5020 15" RC PIPE APRON	EA	12	\$1,560.00	\$18,720.00
C10. 2501.5030 15" RC PIPE CULVERT CLASS III	LF	252	\$110.00	\$27,720.00
C11. 2540.6020 MAIL BOX SUPPORT	EA	8	\$195.00	\$1,560.00
C12. 2563.6010 TRAFFIC CONTROL	LS	1	\$5,500.00	\$5,500.00
C13. 2575.5010 TURF ESTABLISHMENT	LS	1	\$5,500.00	\$5,500.00
C14. 2511.5070 RANDOM RIPRAP CLASS III	CY	9	\$125.00	\$1,125.00
C15. 2582.5030 4" SOLID LINE WHITE MULTI-COMPONENT	LF	6,828	\$1.50	\$10,242.00
C16. 2582.5030 4" DOUBLE SOLID LINE YELLOW MULTI-COMPO	LF	3,414	\$1.50	\$5,121.00
Testing Allowance - Alternate C				
C17. 12000.0000 TESTING ALLOWANCE	ALLOW	1	\$2,000.00	\$2,000.00
Total				\$1,566,792.00
Design and Construction Engineering				
Resident Project Representative				
Construction Staking				
Geotechnical				
Publishing & Assessing				
Legal				
Bond Counsel				
Capitalized Interest				
Bond Discount				
Contingencies (~15%)				
TOTAL COST				\$1,566,792.00

NOTICE OF AWARD

Date of Issuance: 02/06/2024

Owner: City of St. Augusta

Owner's Project No.:

Engineer: Moore Engineering, Inc.

Engineer's Project No.: 21008I

Project:

Contract Name: 2024 Street Improvements

Bidder: OMG Midwest, Inc. dba Minnesota Paving & Materials

Bidder's Address: 14475 Quiram Drive, Rogers, MN 55374

You are notified that Owner has accepted your Bid dated January 29, 2024, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for the 2024 St. Augusta Street Improvements project, including work proposed for the Base bid, Alternate A, Alternate B and Alternate C.

The Contract Price of the awarded Contract is \$921,306.23. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

3 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 3 counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Deliver to Owner Supplemental Contractor Verification of Compliance in accordance with Minnesota Statute 16C.285 subd. 3 subclauses (1) to (7).

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of St. Augusta

By (*signature*): _____

Name (*printed*): _____

Title: _____

Copy: Engineer

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS**

RESOLUTION # 2024-04

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE 2024 PRESIDENTIAL PRIMARY, STATE AND FEDERAL PRIMARY AND
GENERAL ELECTION**

WHEREAS, a presidential primary, primary and general election is required to elect state and federal officers; and,

WHEREAS, election judges are necessary to see that the election process is fair and equitable

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Augusta, Stearns County, Minnesota, that the following individuals be appointed election judges for the 2024 Presidential Primary, State and Federal Primary and General Elections:

Lee Meier
Ron Kraemer
Teresa Rasmuson
Eileen Annis
Shirley Laudenschick
Kelly Voigt
Dave Quayle
Tom Harlander, head judge
Bill McCabe, head judge

Adopted by the City Council of the City of St Augusta this 6th Day of February, 2024

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator

AED Smart Monitoring

In affiliation with **Advocates for Health**
LIFESAVING SOLUTIONS

1/11/2024

City of St. Augusta
attn: Bill McCabe
1914 250th St.
St. Augusta MN 56301

During 2022-2023, 3 Outdoor AED Cabinets were installed in St. Augusta. Joel Vogel of Advocates For Health worked with the Luxemborg Lions Club to sponsor the Outdoor AED Cabinets.

After installation, there is a monitoring agreement that covers the on-going maintenance and monitoring of the AED cabinet to ensure the functionality of the cabinet. The initial monitoring was covered with the payment by the Lions club with the understanding that future monitoring would be invoiced to the City of St. Augusta.

Enclosed is the invoice for the monitoring subscription for Kiffmeyer Park, Dollar General and St. Wendelin Catholic Church.

If you are no longer the contact, please let me know so I can update our records.

Please mail payment of the invoice to:

AED Smart Cabinet Monitoring
4067 Pine Point Road
Sartell MN 56377

Please reach out with any questions!

Sincerely,
Jessica Theisen
jessica@advocates4health.org
651-983-3636

AED Smart Cabinet Monitoring In Affiliation with Advocates For Health
4067 Pine Point Road Sartell MN 56377

AED Smart Monitoring

4067 Pine Point Road
Sartell, MN 56377 US
+1 6519833636
info@advocates4health.org

AED Smart Monitoring

In Affiliation with **Advocates for Health**
CREATING SOLUTIONS

INVOICE

BILL TO
City of St. Augusta
attn: Bill McCabe
1914 250th St.
St. Augusta MN 56301

INVOICE 1217
DATE 01/11/2024
TERMS Net 30
DUE DATE 02/10/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT	SKU
01/01/2024	Kiffmeyer Park	1 Year AED Smart Monitoring	1	375.00	375.00	
01/01/2024	Dollar General	1 Year AED Smart Monitoring	1	375.00	375.00	
01/01/2024	St. Wendelin Catholic Church	1 Year AED Smart Monitoring	1	375.00	375.00	

BALANCE DUE

\$1,125.00

**FIRE DEPT.
REPORT:**

Assistant Chief Steinhofner presented the November monthly report indicating there were 14 calls for the month bringing the total to 113 for the year as compared to 121 at this time in 2020. Monthly training was provided in house and focused on the new equipment, right-to-know the LUCAS device and radio communications.

A motion was made to approve the report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

OPEN FORUM:

**LUXEMBURG
LIONS AED:**

Mr. Honer was in attendance and indicated they are considering purchasing two AED devices and requested the City cover annual maintenance costs. He explained they wouldn't have the 911 cell phone capability but they are looking more at just getting the devices available in the community. Mr. Backes indicated his support and Mr. Genereux stated he would like to see some hard data as to how often they are used. Mr. Schmitz stated he too is willing to agree to the maintenance support. Ms. Coleman suggested we educate the community as to where they are and how easy they are to use.

A motion was made to offer the annual maintenance support for the devices by Mr. Schmitz, seconded by Mr. Genereux. Motion carried unanimously.

ACTING MAYOR:

A motion was made to appoint Mr. Backes acting mayor by Ms. Coleman, seconded by Mr. Genereux. Motion carried 4-0 with Mr. Genereux abstaining.

**BOARDS, COMMISSIONS,
OFFICIALS AND
COUNCIL**

REPRESENTATIVES:

A motion was made to make the following appointments by Mr. Backes, seconded by Mr. Genereux:

Planning Commission: Jason Netland and Brian Brown to an additional 3-year term.

Park Board: Camille Murphy and Colleen Lommel to an additional 3-year term.

Council Representative to Park Board: Brent Genereux

EDA: John McDowall to another three year term.

Council Fire Department Representative: Justin Backes and Jeff Schmitz.

To the City of St. Augusta,

The Luxemburg Lion's club is considering installing t
AEDs into the community. If we move ahead with this
program, the Lion's club is wondering if the city would
consider covering the yearly maintenance costs? We a
not able to put exact dollar amounts on this due to not
knowing how often the AEDs might be used. The pads
are about \$40.00 per set. The batteries, every 2-3 year
are around \$150 for each. The Lions would greatly
appreciate your help is making this endeavor a reality.

Thank you,
Lion John Honer
(320)266-0337