

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
March 6, 2024**

CALL TO ORDER: The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Zenzen, Council Members Backes, Hommerding, and Schmitz; Fire Chief Kramer, Fire Captain Voigt, Attorney Couri, Stearns County Deputy Meeland, Engineer Morast and Clerk/Administrator McCabe.

OTHERS PRESENT: Chad Erdmann, Amy Brand, Matt Anderson, Annie Hart

CONSENT AGENDA: Mr. McCabe indicated he was adding two items under the consent agenda (Early Voting Agreement w/Stearns County and the 3.2 Liquor Licenses for St. Augusta Sports and Luxemburg Rec Club.) He also indicated he would be adding the dust control quotes included in the updated packets to his report.

A motion was made by Mr. Backes, seconded by Mr. Hommerding to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, February 6, 2024.
Bill Payable, Receipts and Treasurer's Report dated March 6, 2024
and for ePayments #24950e – 24972e and Checks
#25437 – 25483.
City Council/Planning Commission Minutes, February 22, 2024
Early Voting Agreement
3.2 Liquor Licenses for St. Augusta Sports and Lux Rec Club

SHERIFF'S REPORT: Deputy Meeland presented the sheriff's report indicating 41 hours were spent on the contract during the month of February. He reviewed the call types and other points of interest.

A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**BUILDING INSPECTOR'S
REPORT:**

Mr. McCabe presented the February building inspector's report indicating there were 20 permits issued during the month including three new house permits.

A motion was made to approve the building inspector's report as presented by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the January monthly report indicating there were 12 calls for the month as compared to 12 at this time in 2023. Monthly training was gear inspection along with Fire Inc presenting a class on first arriving officer and the EMS refresher.

A motion was made to approve the report by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.

Captain Voigt presented a list of items the Relief Association would like to donate to the department.

A motion was made to accept the donation as presented by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.

Mr. Kramer asked about the per diem.

OPEN FORUM:

Nothing offered.

**ENGINEER'S
REPORT:**

Mr. Morast indicated the street project will be moving forward.

Mr. Morast indicated he has been working on permit reviews, working with Bolton and Menk on the Comp plan review and with the State DOT on updating street maps.

A motion was made to approve the engineer's report by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Hommerding indicated he asked for a paper copy of the comp plan survey. Mr. McCabe stated they are available on the front counter.

Mr. Schmitz reported there was a pot hole on 43rd Avenue.

Mayor Zenzen thanked the election judges.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented the 2024 tax rate information.

Mr. McCabe presented two quotes for the annual dust coating.

A motion was made to approve the quote from Central MN Dust Control at an amount of \$1.22/gallon by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

Mr. McCabe reported he was holding up the Certificate of Occupancy for the twin homes in Emerald Ponds as there are still two separate electric

services to each twin home and wanted to know what the Council's thoughts were. Consensus was to issue the Certificate of Occupancy.

Mr. McCabe asked that we schedule a cleanup day and suggested either May 4th or 18th as the 11th is the fishing opener and Mother's Day weekend. Consensus was to go with May 4

ADJOURNMENT: A motion was made to adjourn at 7:50pm by Mr. Hommerding seconded by Mr. Schmitz.

Approved this 2nd day of April, 2024.

Michael G. Zenzen, Mayor

Attest:

William R. McCabe, Clerk/Administrator