

**MINUTES OF THE CITY COUNCIL  
ST. AUGUSTA, MINNESOTA  
April 2, 2024**

**CALL TO ORDER:** The meeting was called to order by Mayor Zenzen at 7:00 PM with the Pledge of Allegiance.

**PRESENT:** Mayor Zenzen, Council Members Backes, Coleman, Hommerding, and Schmitz; Fire Chief Kramer, Assistant Fire Chief Steinhofer, Fire Captain Voigt, Attorney Couri, Stearns County Deputy Meeland, Engineer Morast and Clerk/Administrator McCabe.

**OTHERS PRESENT:** Chad Erdmann, Jackie Steinhofer, Nathan Johnson, Kris Berg, Jenni Berg, Darren Yarke, Randy Hommerding, Kevin Kellner, John Honer, Keith Koltas, David Voigt, Robert Connors and Mark Skaalerud.

**CONSENT AGENDA:** Mr. McCabe indicated he was adding the attendance of Mayor Zenzen and himself to the annual LMC Conference in June.

**A motion was made by Mr. Backes, seconded by Ms. Coleman to approve the consent agenda as amended. Motion carried unanimously.**

The following items were approved with the consent agenda:

City Council Minutes, March 6, 2024.

Bill Payable, Receipts and Treasurer's Report dated April 2, 2024 and for ePayments #24973e – 24992e and Checks #25484 – 25551.

Mr. McCabe and Mayor Zenzen attendance at the annual League of Minnesota Cities Conference in Rochester, MN.

**SHERIFF'S REPORT:** Deputy Meeland presented the sheriff's report indicating 39 hours were spent on the contract during the month of March. He reviewed the call types and other points of interest.

**A motion to approve the Sheriff's report as presented was made by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**BUILDING INSPECTOR'S**

**REPORT:** Mr. McCabe presented the February building inspector's report indicating there were 29 permits issued during the month including four new house permits.

**A motion was made to approve the building inspector's report as presented by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**FIRE DEPT.  
REPORT:**

Chief Kramer presented the February monthly report indicating there were 14 calls for the month bringing the total to 26 on the year as compared to

14 at this time in 2023. Monthly training was the annual Right to Know and Fire Inc. held an incident command, accountability and fire ground ops class.

**A motion was made to approve the report by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.**

Chief Kramer presented a letter from the promotion committee recommending Luke Skogstad be promoted to Lieutenant.

**A motion was made to approve the promotion of Luke Skogstad to Lieutenant by Mr. Schmitz, seconded by Mr. Hommerding. Motion carried unanimously.**

Chief Kramer presented a recommendation from the hiring committee that Brandon Hanebeth and Shane Howard be hired to the department.

**A motion was made to hire Brandon Hanebeth and Shane Howard pending approval of their background check by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

Chief Kramer presented quotes for 5 new radios totaling \$30,059.75.

**A motion was made to approve the purchase of new radios totaling \$30,059.75 by Mr. Hommerding, seconded by Mr. Schmitz. Motion carried unanimously.**

Chief Kramer presented a quote for 5 new pagers in an amount of \$2,410.

**A motion was made to purchase the pagers in the amount of \$2,410 by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

Chief Kramer reported they will have a new company picking up the sharps.

**OPEN FORUM:**

Josie Wicker was in attendance and inquired as to why the dog park isn't being properly maintained.

**ENGINEER'S REPORT:**

Mr. Morast indicated the street project will be moving forward.

**A motion was made to approve the engineer's report by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.**

**PLANNING COMMITTEE  
RECOMMENDATION  
RESOLUTION #2024-08  
IUP RICE**

**CONTRACTING:** Mr. McCabe reported the planning commission unanimously recommended approval.

**A motion was made to approve Resolution #2024-08 by Mr. Backes, seconded by Mr. Schmitz. Motion carried unanimously.**

**PLANNING COMMITTEE  
RECOMMENDATION  
RESOLUTION #2024-10**

**QUAD HOLDINGS:** Mr. McCabe reported the planning commission unanimously recommended denial of the change in zoning.

**A motion was made to approve Resolution #2024-10, denying the change in zoning to Quad Holdings by Mr. Backes, seconded by Ms. Coleman. Motion carried unanimously.**

**PUBLIC HEARING  
ASSESSING DELINQUENT  
STORM WATER**

**BILLS:** Mayor Zenzen opened the public hearing.

**A motion was made to approve Resolution #2024-09, assessing the delinquent storm utility bills by Mr. Backes , seconded by Mr. Backes. Motion carried unanimously.**

**AED SMART  
MONITORING  
DISCUSSION:**

Mr. McCabe presented information on the AED

**A motion was made to approve the maintaining the fees of the AED devices by Mr. Schmitz, seconded by Mr. Backes. Motion carried unanimously.**

**COUNCIL MEMBER  
PURVIEW:**

Ms. Coleman was pleased to see the attendance at the public hearing last night.

Mr. Backes reported he had a resident complain about the plowing.

Mr. Schmitz indicated he has had calls on the twin home/four plex and wanted those neighbors to know we are working on it.

Mr. Schmitz wondered if we need to amend our sexually orientated business costs to make it less attractive in St. Augusta.

**CITY ADMINISTRATOR**

**REPORT:** Mr. McCabe reported that he received two anonymous letters about cleaning sidewalks in Emerald Ponds. He throws them away and usually calls Arnie to ask him to get them cleared.

**ADJOURNMENT:** **A motion was made to adjourn at 8:00pm by Mr. Hommerding seconded by Mr. Schmitz.**

Approved this 7<sup>th</sup> day of May, 2024.

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Michael G. Zenzen, Mayor

Attest:

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William R. McCabe, Clerk/Administrator